



CITY OF STUART JOB ANNOUNCEMENT

Human Resources
121 SW Flagler Avenue
Stuart, FL 34994
www.cityofstuart.us

The City of Stuart is a historic coastal community with a population of 16,500 and offers unique downtown shops, galleries and restaurants that add to our small town charm. Awarded “America’s Happiest Seaside Town 2016” by Coastal Living and “Most Beautiful City 2008” by America in Bloom, the City of Stuart offers a quality lifestyle for residents and visitors alike.

Fire Marshal

Hiring Range: \$1941.37 - \$2,883.12 biweekly

Pay Range: \$1941.37 - \$2,883.12 biweekly

Announcement Date May 25, 2018

Fire Rescue Department

FLSA Status: Exempt

Closing Date: Open Until Filled

In addition to a satisfying work environment where employees are respected and valued for their contributions, the City of Stuart offers an attractive benefits package and award-winning wellness program. We offer two (2) medical and dental plans, supplemental insurance, deferred compensation, retirement benefits through the Florida Retirement System, and more to all full time and part time eligible employees. We offer paid time off and paid holidays. The City pays up to 90% of employee medical insurance premiums for full time employees.

Characteristics of the Class

Under the general direction of the Fire Chief, incumbent performs fieldwork in inspecting buildings and various occupancies for fire hazards and conducts investigations as to the cause and origin of fires. Ensures compliance with policies and requirements of F.S. Chapter 633 for fire prevention, fire suppression and inspections/investigations and 4A-60.006 of the Florida Administrative Code, The Florida Fire Prevention Code.

Illustrative Duties (the following are highlights; please contact Human Resources for a detailed job description)

- Conducts plan reviews of all construction to ensure compliance with applicable fire codes.
- Conducts routine and final inspections of buildings and occupancies, including local business tax inspections.
- Trains, supervises and evaluates subordinates.
- Based on state regulations, defines and explains fire codes to professionals such as contractors, architects and engineers.
- Conducts fire prevention and public education demonstrations, such as; fire extinguisher use, fire exit drills, home safety inspections, and injury prevention; coordinates with Battalion Chiefs for fire prevention and public education demonstrations.

FIRE MARSHALL

- Directs and provides applications for Knox-box installation.

Minimum Qualifications and Education/Licenses and Certifications

Associate degree from a regionally accredited college or university with major course work in Fire Science, Public Safety, Public Administration or closely related field. Must hold and maintain a current Florida Fire Safety Inspector and Florida Fire Investigator certification with five (5) years of progressively responsible experience in the field of fire code enforcement. A comparable amount of training, education, and experience may be substituted for the educational requirements on a year-for-year basis as approved by the Fire Chief. Previous supervisory experience and fire suppression background preferred.

Must possess a valid Florida driver license.

Essential Physical Skills and Environmental Conditions

Task requires that work be performed in adverse environmental conditions, close quarters or limited space areas and possible hazardous conditions including: chemicals, smoke, heat, gases, moving vehicles, falling structures and debris, electricity, poor ventilation, poor lighting, and related hazards. Must be able to perform work in heavy and cumbersome personal protective equipment for extended periods. Environment may also include a biohazardous threat, which necessitates the use of proper infectious disease control measures, etc. Task requires sound, visual, odor, color, depth and texture perception and discrimination. Task requires oral and written communications ability.

A City of Stuart Application for Employment can be obtained through our website (www.cityofstuart.us) or by visiting the Human Resources Department. Applications for employment may be submitted online, sent or hand-delivered to the Human Resources Department.

The City of Stuart is a tobacco-free workplace. All applicants must attest that they have not used tobacco products for the preceding 3-month period from the date of application. Candidates chosen for positions with the City of Stuart must undergo pre-employment screening to include verification of their non-use of tobacco products in order to be considered for employment.