



# City of Stuart

121 SW Flagler Avenue • Stuart • Florida 34994  
Department of Financial Services  
Procurement & Contracting Services Division

Telephone (772) 288-5308  
Fax: (772) 600-0134  
[www.cityofstuart.us](http://www.cityofstuart.us)

Lenora Darden, CPPB  
Procurement Manager  
[ldarden@ci.stuart.fl.us](mailto:ldarden@ci.stuart.fl.us)

September 8, 2016

Via Email Transmission: [brentpadon@yourhometowncleaners.com](mailto:brentpadon@yourhometowncleaners.com)

Hometown Cleaners & Tailors, Inc.  
Attn: Mr. Brent Padon, Manager  
39 SE Kindred Street  
Stuart, FL 34994

Subject: Renewal for RFQ No. 2016-001: Dry Cleaning Services

Dear Mr. Padon,

This is official notification to your firm that the City of Stuart is satisfied with your firm's performance and wishes to extend your current contract for Dry Cleaning Services, for the period beginning November 9, 2016 and ending on November 8, 2017, which represents the first of two (one year) renewal options. This extension is granted under the same terms, conditions, and pricing as the original contract.

Please complete the bottom portion of this letter if your firm will agree to the requested renewal. Your response must be received **no later than 4:00 p.m., September 28, 2016**. You may fax your response to (772) 600-0134 or send by email to [purchasing@ci.stuart.fl.us](mailto:purchasing@ci.stuart.fl.us).

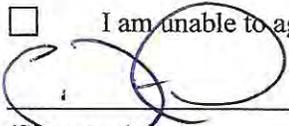
Thank you for your cooperation and immediate attention to this matter. Please contact me at (772) 288-5308, if you should have any questions.

Best Regards,

Lenora Darden, CPPB  
Procurement Manager

I hereby agree to the contract renewal as specified of the subject Agreement

I am unable to agree to the contract renewal as specified of the subject Agreement

  
\_\_\_\_\_  
(Signature)

Brent Padon  
\_\_\_\_\_  
Printed Name

9.8.16  
\_\_\_\_\_  
Date

Manager  
\_\_\_\_\_  
Title



# City of Stuart

121 SW Flagler Avenue • Stuart • Florida 34994  
Department of Financial Services  
Procurement & Contracting Services Division

Amanda Reed  
Procurement Specialist  
[areed@ci.stuart.fl.us](mailto:areed@ci.stuart.fl.us)

Telephone (772) 288-5320  
Fax: (772) 600-1202  
[www.cityofstuart.us](http://www.cityofstuart.us)

November 9, 2015

**Via:** Email transmission: [brentpadon@yourhometowncleaners.com](mailto:brentpadon@yourhometowncleaners.com)

Hometown Cleaners & Tailors, Inc.  
Attn: Brent Padon, Manager  
39 SE Kindred St  
Stuart, FL 34994

Subject: Notice of Award  
RFQ No. 2016-001: Dry Cleaning Services

Dear Mr. Padon,

Please accept this letter of award on behalf of the City of Stuart for RFQ 2016-001, Dry Cleaning Services, for an annual amount not to exceed \$24,999.00.

The initial contract period will be for one year, effective on November 9, 2015 through November 8, 2016, with two one-year renewal options. The City reserves the right to exercise the option to renew annually, if mutually agreed upon in writing by both parties subject to the same terms and conditions of the original agreement. Annual renewals shall be subject to the appropriation of funds, vendor's satisfactory performance and determination that the contract renewal is in the best interest of the City.

All services shall be coordinated with the City Project Manager, as identified on the purchase order, which will serve as your notice to proceed.

The City of Stuart looks forward to a mutually beneficial business relationship. If you have any questions, please feel free to contact me by email at [purchasing@ci.stuart.fl.us](mailto:purchasing@ci.stuart.fl.us) or call me at (772) 288-5320.

Sincerely,

Amanda Reed  
Procurement Specialist  
City of Stuart, Florida

C: 2016-001 RFQ File  
Police Staff



# City of Stuart

121 SW Flagler Avenue • Stuart • Florida 34994  
Department of Financial Services  
Procurement & Contracting Services Division

Amanda Reed  
Procurement Specialist  
areed@ci.stuart.fl.us

Telephone (772) 288-5320  
Fax: (772) 600-1202  
[www.cityofstuart.us](http://www.cityofstuart.us)

## MEMORANDUM

To: Lenora Darden, Procurement Manager  
From: Amanda Reed, Procurement Specialist  
Date: November 9, 2015  
Subject: Recommendation of RFQ #2016-001: Dry Cleaning Services

Attached are 2016 fiscal budget and the department's recommendation for the above referenced project. In accordance with the City of Stuart Code of Ordinances, you have authority to award solicitations that are valued at less than Twenty-Five Thousand and 00/100 Dollars (\$25,000.00) and where the vendor was selected in accordance with the City Procurement Ordinance.

This solicitation was disseminated to five (5) suppliers. Out of five (5) notified suppliers, one (1) responsive bid was received and four (4) no bids were received (see supporting emails) by 2:00 pm on the RFQ opening date, November 6, 2015. Staff has reviewed the bid and recommends award, at the unit prices specified, to the lowest responsive and responsible bidder, Hometown Cleaners for the bid amount not to exceed \$24,999.00 including options for pickup and delivery.

Please review the attached documentation and signify by signature below your determination of award, request for further information or recommended rejection of all bids.

Should you have any questions or if I might be of further assistance please call me at ext. 5320 or contact me by email at [areed@ci.stuart.fl.us](mailto:areed@ci.stuart.fl.us).

- Award RFQ 2016-001 Dry Cleaning Services to Hometown Cleaners for the initial term effective November 9, 2015 through November 8, 2016, with two (2) - one (1) year renewals to the lowest responsive and responsible bidder in the amount not to exceed \$24,999.00.
- Further information is required
- Recommend all bids be rejected

  
\_\_\_\_\_  
Lenora Darden, Procurement Manager

  
\_\_\_\_\_  
Date



# City of Stuart

121 SW Flagler Avenue • Stuart • Florida 34994  
 Department of Financial Services  
 Procurement & Contracting Services Division

## REQUEST FOR QUOTATION NO. 2016-001 ANNUAL TERM CONTRACT FOR DRY CLEANING

RFQ Date: <b>11/3/15</b>	RFQ No: <b>2016-001</b>	Reply By: <b>11/6/15 @ 2:00 PM</b> <b>(Late Submittals May be Rejected)</b>	Dept./Div. Police	Purchasing Contact: <a href="mailto:purchasing@ci.stuart.fl.us">purchasing@ci.stuart.fl.us</a>
-----------------------------	----------------------------	--	----------------------	---

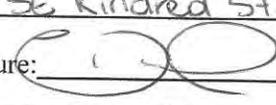
PLEASE QUOTE ON THIS FORM YOUR BEST PRICE, TERMS AND DELIVERY ON THE ITEMS SPECIFIED HEREIN BASED ON THE TERMS AND CONDITIONS SPECIFIED BELOW.

Terms Net 30	Warranty: <i>see attached</i>	F.O.B.: Destination	Delivery From Receipt of Order: <u>7</u> Calendar Days	Quotation Valid <u>305 day</u>
-----------------	----------------------------------	------------------------	---	-----------------------------------

ITEM#	DESCRIPTION	APPROX QTY	UOM	UNIT PRICE	TOTAL PRICE
1	Shirts	6500	EA	\$ 2.00	\$ 13,000.00
2	Pants	6500	EA	\$ 3.00	\$ 19,500.00
3	Winter Jackets	25	EA	\$ 8.50	\$ 212.50
4	Windbreakers	25	EA	\$ 8.50	\$ 212.50
5	Exterior Vest Carriers	3900	EA	\$ 4.75	\$ 18,525.00
<b>Total (F.O.B. Destination, Unit and Total Prices for Items 1-5)</b>					<b>\$ 51,450.00</b>

OPTIONS					
6	Pickup & Delivery Once a Week	1	LS	\$ NO CHARGE	\$ NO CHARGE
7	Pickup & Delivery Twice a Week	1	LS	\$ NO CHARGE	\$ NO CHARGE
<b>Grand Total (F.O.B. Destination Unit and Total Prices to include All Services for Items 1-7)</b>					<b>\$ 51,450.00</b>

*The undersigned bidder certifies that this proposal is submitted in accordance with the terms, specifications and conditions noted in this request for quotation.*

Federal ID # 76-3143829 Email Address: brentpadon@yourhometowncleaners.com  
 Firm Name: Hometown Cleaners & Tailors, Inc.  
 Address: 39 SE Kindred St. City: Stuart State: FL Zip Code: 34994  
 Authorized Signature:  Name & Title: Brent Padon - Manager  
 Telephone No. 772-286-3416 Fax No 772-286-3448

Preferred method of payment is by the City Purchasing Card (VISA). DO YOU ACCEPT THE PURCHASING CARD (VISA)? Yes  No

**QUOTES MAY BE FAXED, E-MAILED OR MAILED AS SPECIFIED ABOVE**

## GENERAL TERMS AND CONDITIONS

These instructions are standard for all contracts for commodities or services issued through the City of Stuart Procurement Division (hereafter referred to as "City"). The City may delete, supersede, or modify any of these standard instructions for a particular contract by indicating such change in any document related to the Request for Quote (RFQ).

### A **BID SIGNATURE SECTION**

- A1. This sheet must be signed by a person authorized to sign for your firm and returned with your bid. Failure to comply will result in disqualification of submittal.
- A2. Delivery shall be a factor in award. Failure to perform within delivery deadline(s) set forth in the specifications or any other contract document shall constitute default.
- A3. The City reserves the right to reject any or all bids, without recourse, to waive technicalities or to accept the bid which in its sole judgment best serves the interest of the City. Cost of submittal of this bid is considered an operational cost of the bidder and shall not be passed on to or be borne by the City.
- A4. Goods, services, supplies or equipment covered in the specifications shall be delivered F.O.B. Destination.
- A5. The City may accept any item or group of items on any bid unless the offeror qualifies his bid by specific limitations.
- A6. Bidders are requested not to contact the City Commission, requesting/evaluating Departments or Divisions after bids are opened. Any questions from bidders or evaluating Departments or Divisions will be answered through the Purchasing Division.
- A7. If not bidding any or all items, please so state.
- A8. Unit prices will govern in the event both unit and total prices are requested in the solicitation and the unit price carried forward does not mathematically result in the total price for that item.
- A9. Questions relative to interpretation of specifications or the solicitation process shall be addressed to the Procurement Office, in writing, in ample time before the period set for the receipt of bids. Any interpretations, clarifications or changes made will be in the form of written addenda issued by the Procurement Office. Oral answers will not be authoritative.
- A10. It will be the responsibility of the bidder to contact the Procurement Office prior to submitting a bid to ascertain if any addenda have been issued, to obtain all such addenda, and to return executed addenda with their bid. **The Procurement & Contracting Services Office is located at 121 SW Flagler Avenue, Stuart, Florida 34994, telephone# (772) 288-5320, Fax# (772) 600-0134, and email [purchasing@ci.stuart.fl.us](mailto:purchasing@ci.stuart.fl.us).**
- A11. **Failure to comply with these instructions may result in disqualification of your bid.**

### B. **GENERAL PROVISIONS**

- B1. **Payment/Invoicing:** No payment will be made for materials ordered without proper authorization. Payment cannot be made until materials, goods or services have been received and accepted by the City in the quality and quantity ordered. Payment will be accomplished by submission of invoice, in duplicate, with method of payment referenced thereon and mailed to: Financial Services Department, 121 S.W. Flagler Avenue, Stuart, FL 34994. Payment in advance of receipt of goods or services by the City of Stuart cannot be made.

- B2. **Purchasing Card Program:** The City of Stuart offers bidders who commit to accepting the Purchasing Card as payment a one percent (1%) reduction in their bid price for evaluation purposes only. When evaluating prices submitted by bidders in response to this solicitation, the total offered price of a bidder committed to accepting the Purchasing Card will be reduced by one percent, the resulting number is then compared to the other bidders' offered price. If the committed bidder is awarded the contract, the award will be at the originally bid price.
- B3. **Fund Availability:** Any contract resulting from this solicitation is deemed effective only to the extent of appropriations available.
- B4. **Permits/Licenses/Fees:** Any permits, licenses or fees required will be the responsibility of the successful bidder, no separate payment will be made. Adherence to all applicable code regulations (Federal, State, County, City), are the responsibility of the successful bidder.
- B5. **Taxes:** The City of Stuart does not pay Federal excise or State sales taxes. Our tax exemption number is 85-8012740159C-6.
- B6. **Warranty:** The bidder shall state the warranty offered against defective workmanship and material as specified in Section C-Special Provisions.
- B7. **Independent Pricing:** By submission of this bid, the bidder certifies, and in the case of a joint bid each party thereto certifies as to its own organization, that in connection with this procurement prices in this quote have been arrived at independently.
- B8. **Inspection/Acceptance Title:** Inspection and acceptance will be at the City of Stuart's ordering department/division unless otherwise stipulated. Title and risk of loss or damage to all items shall be the responsibility of the vendor until accepted by the using department of the City, unless loss or damage results from negligence by the City or it's using Department.
- B9. **Changes:** the City of Stuart reserves the right to order, in writing, changes in the work within the scope of the contract such as change in quantity or delivery schedule.
- B10. **Conflict of Interest:** All offerors must disclose with their offer the name of any officer, director, or agent who is also an officer or employee of the City of Stuart.-
- B11. **Termination:** The City of Stuart reserves the right to terminate the Agreement in whole or part by giving the vendor written notice at least seven (7) days prior to the effective date of the termination.
- B12. **The Contract:** Notice of award by the City of Stuart will constitute acceptance of the quote. A purchase order or other award document will be issued by the City when appropriate to do so. This bid package, including all terms, conditions and specifications, signed by the successful bidder along with the documentation included in the bidders submittal as required by this Request for Quote package including the Purchase Order, and other additional materials submitted by the bidder and accepted by the City shall constitute the contract.
- B13. **Force Majeure:** Neither party to this agreement shall be liable to the other for any cost or damages if the failure to perform the agreement arises out of causes beyond the control of the parties.
- B14. **Quote as Public Domain:** The quote will become part of the public domain upon opening. **Vendors shall not submit pages marked "proprietary" or otherwise restricted" per FSS 119.**
- B15. **Public Records:** In compliance with F.S. 119.0701 the Contractor shall:
- A. Keep and maintain public records that would ordinarily and necessarily be required by the public agency in order to perform the service. This includes, without limitation, any and all financial, accounting, operational or service records or reports kept, generated or issued as a normal part of the services provided.

- B. Provide the public with access to these public records on the same terms and conditions that the public agency would provide the records and at a cost that does not exceed the cost provided in Chapter 119 or as otherwise provided by law.
  - C. Ensure that public records that are considered exempt or confidential, and therefore exempt from public records disclosure requirements, are not disclosed except as authorized by law.
  - D. Meet all requirements for retaining public records and transfer, at no cost, to the public agency all public records in possession of the contractor upon termination of the contract and destroy any duplicate public records that are exempt or confidential and exempt from public records disclosure requirements.
  - E. All records stored electronically must be provided to the public agency in a format that is compatible with the information technology systems of the public agency."
  - F. If the Contractor does not comply with a public records request, the public agency shall enforce the contract provisions in accordance with the Contract.
- B16. **Equal Opportunity:** The City of Stuart encourages participation by minority and women owned business enterprises.
- B17. **Assignment & Subcontracting:** The successful bidder will not be permitted to assign its contract with the City.
- B18. **Additional Terms and Conditions:** No additional terms and conditions included with the bid response shall be evaluated or considered.
- B19. **Safety Standards:** All contractors and sub-contractors shall adhere to all Federal, State, County and City safety regulations and requirements. The City of Stuart safety manual is available for use by any vendor contracted to provide services, supplies and/or equipment to the City of Stuart.
- B20. **Insurance:** If Option 1 is accepted, awarded bidder shall, during the entire period of performance of any contract resulting from this solicitation, submit proof of insurance. Coverages and amounts are subject to City approval.

**C. SPECIAL PROVISIONS**

- C1. **Qualification of Bidders:** This bid shall be awarded only to a responsive and responsible bidder, qualified to provide the items specified. The bidder should submit the following information with their bid package to be considered responsive in order for the City to fully evaluate the firm's qualifications. Failure to fully submit the requested information may result in the RFQ being considered non-responsive.
- A. Bidders are to provide a minimum of three (3) satisfactory references within the past five (5) years of similar accounts and size on the City provided form. Bidder is responsible for verifying correct phone numbers and contact information. Failure to provide accurate data may result in the reference not being obtained or considered.
  - B. Completion and submission of Qualification of Bidders Information/Questionnaire attached herein.
  - C. Dry cleaning services to be performed onsite and not sent off location.
- C2. **Subcontracting:** It is the intention of this quote for dry cleaning services to be done on site and to not to subcontract any work.
- C3. **F.O.B. Point:** All prices quoted shall be F.O.B. destination, freight prepaid (Bidder pays and bears freight charges, Bidder owns goods in transit and files any claims). The successful bidder shall be fully responsible for any and all travel expenses and/or delivery/transport charges to and from destination. Exact delivery point will be indicated on the purchase order.

- C4. **Pickup & Delivery:** Pickup and delivery options of dry cleaning services will be on a weekly basis as specified on the bid form. Hours of operation for these services are Monday – Friday from 8:30 am to 4:00 pm and shall be in accordance with the following:
- Pickup on Mondays at 10:00 am for Delivery to the City on Wednesdays by 10:00 am
  - Pickup on Wednesdays at 10:00 am for Delivery to the City on Fridays by 10:00 am
- C5. **Contract Terms:** At all times during the term of the contract, the successful Bidder shall act as an independent Contractor and at no time shall be considered an agent or partner of the City.
- A. **Contract Period:** This contract shall be awarded for an initial term of one (1) year subsequent to approval by the Purchasing Manager. The contract may be renewed for two (2) additional one year periods provided both the successful bidder and the City agree and all terms and conditions remain the same. Any contract or amendment resulting from this solicitation shall be subject to fund availability and mutual written agreement between the City and the successful bidder. Extension of the contract for additional thirty (30) day periods for the convenience of either party shall be permissible at the mutual consent of both parties.
- B. **Option to Extend:** The performance period of any contract resulting from this solicitation may be extended upon mutual agreement between the contractor and the City of Stuart with no change in terms or conditions. Any extension of performance period under this provision shall be in one-year increments. The contract may be renewed for two (2) additional one-year periods, provided both parties are in agreement. Total contract length, including individual one-year extensions, shall not exceed three (3) years. Consideration of price increases at each renewal period will be given provided such escalations are reasonable and acceptable to the City. Any price increases must be justified, documented and approved by the City of Stuart. It is also expected that de-escalation of prices will be extended to the City if the market so reflects.
- C. **Contract Amendment:** The City may require additional items of a similar nature, but not specifically identified in the contract. The Contractor agrees to provide such items, and shall provide the City prices on such additional items based upon a formula or method which is the same or similar to that used in establishing the prices in this bid. If the price(s) offered are not acceptable to the City, and the situation cannot be resolved to the satisfaction of the City, the City reserves the right to procure those items/services from other vendors or to cancel the contract. Furthermore, the City reserves the right to delete or revise items under this bid at any time during the contract period when and where deemed necessary. Deletions may be made at the sole discretion of the City at any time during the contract period. Items revised must be mutually agreed upon in writing by the Contractor.
- C6. **Method of Ordering:** A blanket purchase order shall be issued for the term of the award. The department may request services inclusive of other requirements as specified in the technical specifications, on. All terms, conditions and prices of this quote are applicable. Only awarded bid items may be purchased on the blanket purchase order. Vendor is to take all necessary steps to insure this requirement. Invoices must reference purchase order number.
- C7. **Quantities:** The quantities specified are based on annual estimates. The City of Stuart makes no guarantee regarding the quantity to be purchased and reserves the right to increase or decrease the total quantities, as necessary, to meet actual requirements.
- C8. **Performance:** The City heavily monitors the quality and performance of work performed and/or supplies furnished by the awarded vendor for future consideration and/or reference purposes. The City may return, for full credit, any item(s) received which fail to meet the City's performance standards.

**D. AWARD OR REJECTION OF BIDS**

- D1. **Award of Contract:** The City of Stuart intends to award the agreement to the responsible bidder most responsive to the solicitation with the lowest bid. The Purchase Order will serve as the contract and notice to proceed.
- D2. **Method of Award:** The City reserves the right to award to a single vendor on an all or none basis. Bidders are required to bid all items requested with consideration to technical specifications. Failure to identify a monetary amount for each line item may cause bidder's bid response to be considered non-responsive and rejected.
- D4. **Rejection of Bids:** The City of Stuart reserves the right to reject any or all bids with or without cause when such rejection is in the best interests of the City, at the City's sole determination. The City also reserves the right to reject the bid of a bidder who has previously failed to perform properly or complete on time contracts of a similar nature, or whom investigation shows is not in a position to perform the contract.
- D5. **Determining Responsibility:** In determining responsibility, the following qualifications will be considered by the Procurement & Contracting Services Manager:
- A. The bidder's ability, capacity and skill to perform the contract or provide the service within the time specified.
  - B. The reputation, judgment and experience of the bidder.
  - C. The quality of performance of previous contracts or services including previous performance with the City.
  - D. Previous and existing compliance by the bidder with laws and ordinances relating to the contract or service.
  - E. Financial resources of the bidder to perform the contract or provide the service.
  - F. Ability to provide future maintenance and service for the use of the subject of the contract.
  - G. Whether the bidder is in arrears to the City on a debt or contract or is a defaulter on surety to the City, or whether the bidder's taxes or assessments are delinquent.

**E. SCOPE OF SERVICE**

- E1. **General Information:** The City of Stuart is seeking quotes for Dry Cleaning Services. Sample pictures of these items are specified in Attachment A to this RFQ. Each employee is allowed five (5) items per week.

The awarded bidder shall provide all labor, supplies, equipment and materials necessary for dry cleaning services under this solicitation that meets the minimum general specification criteria provided herein, to the City of Stuart Police Department.

- A. **Receipt Procedures:** The awarded bidder shall provide receipt procedures for all items.
- B. **Damaged Clothing:** The awarded bidder shall provide warranty procedures for any damaged clothing.



**QUALIFICATION OF BIDDERS INFORMATION/QUESTIONNAIRE**

THIS IS A FILLABLE FORM

**PART I - QUALIFICATIONS QUESTIONNAIRE**

Information provided shall fully explain the firm's qualifications and experience of their Organization to provide dry cleaning services: **(Bidders may attach additional sheets, if necessary).**

Provide three (3) satisfactory references within the past five (5) years of similar complexity, nature, and size of this project.

**#1 References**

Company/Entity Name: <u>Pipers Landing C.C.</u>	
Address <u>6160 SW Thistle Terrace</u>	
City <u>Palm City</u>	State <u>FL</u> Zip Code <u>34990</u>
Contact Name: <u>Rick Orsi</u> Title: _____	
Phone No: <u>(772) 283-7000</u> Fax: <u>(772) 287-1282</u> Email: _____	
Delivery Date: _____	Location _____
Type of Service Supplied <u>Dry Cleaning</u>	
Governmental or Private _____	Dollar Value of Contract \$ _____

**#2 References**

Company/Entity Name: <u>Willoughby C.C.</u>	
Address <u>3801 SE Doubleton Dr.</u>	
City <u>Stuart</u>	State <u>FL</u> Zip Code <u>34997</u>
Contact Name: _____	Title: _____
Phone No: <u>(772) 220-6000</u> Fax: ( ) - Email: _____	
Delivery Date: _____	Location _____
Type of Service Supplied <u>Dry Cleaning</u>	
Governmental or Private _____	Dollar Value of Contract \$ _____

Company Name \_\_\_\_\_

### #3 References

Company/Entity Name: <u>Harbour Ridge</u>	
Address <u>12600 Harbour Ridge Blvd.</u>	
City <u>Palm City</u>	State <u>FL</u> Zip Code <u>34990</u>
Contact Name:	Title: <u>✓</u>
Phone No: <u>(772) 336-3000</u>	Fax: ( ) - Email:
Delivery Date:	Location
Type of Service Supplied <u>Dry Cleaning</u>	
Governmental or Private	Dollar Value of Contract \$

### PART II – OTHER REQUESTED INFORMATION

1. Approximately how many miles is your location from the City of Stuart? 1
2. Number of year's organization has been in business. 55
3. Are your dry cleaning services performed on site. Yes
4. Receipt of clothing shall be given to the City at time of order placement. Explanation of receipt procedures: Officers drop garments off and they receive invoice. At time of pickup the order is sent to AIR page. Beginning of each month statement is emailed.
5. Please specify in detail your warranty claims procedure for damaged clothing: Lost - 30 days to locate. Damage - if fault of cleaners fair claims value is reimbursed.
6. Please specify what role Bidder will take with warranty claims? \_\_\_\_\_
7. Please provide details or method of confirmation for orders received: Invoices
8. Provide a list of contact person(s) name, telephone, fax and a email address (if applicable) for order placement, coordination of services, customer satisfaction, and days of operation and office hours; Monday to Friday and holidays and weekends if applicable: \_\_\_\_\_  
Brent Padon : 561-644-5517 Brentpadon@yourhometowncleaners.com  
Sandy Lather : 772-286-3416  
Donna Schuster : 772-286-3416

Company Name Hometown Cleaners