



City of Stuart

121 SW Flagler Avenue • Stuart • Florida 34994
Department of Financial Services
Procurement & Contracting Services Division
772-288-5320

NEW VENDOR WORKSHEET

Please complete and fax completed form to 772-600-0134 or
Email to purchasing@ci.stuart.fl.us

Name of Firm	TYPE OF ORGANIZATION 1. <input type="checkbox"/> Corporation 2. <input type="checkbox"/> Sole Proprietor 3. <input type="checkbox"/> Government Agency 4. <input type="checkbox"/> Partnership 5. <input type="checkbox"/> Individual 6. <input type="checkbox"/> Other: _____
Name of Owner	
FEIN	
Remit to Address for Payment	
Address for Purchase Orders	
Telephone #	
Fax #	
Email	
Contact Person	
Describe the services and/or products offered by your firm, including NIGP commodity codes.	