



CITY OF STUART JOB ANNOUNCEMENT

Human Resources
121 SW Flagler Avenue
Stuart, FL 34994
www.cityofstuart.us

The City of Stuart is a historic coastal community with a population of 16,500 and offers unique downtown shops, galleries and restaurants that add to our small town charm. Awarded “America’s Happiest Seaside Town 2016” by Coastal Living and “Most Beautiful City 2008” by America in Bloom, the City of Stuart offers a quality lifestyle for residents and visitors alike.

Public Works Inspector (Public Works – Water & Sewer General Government)

Hiring Range: \$20.98 - \$26.06 per hour

FLSA Status: Non-Exempt

Announcement Date December 12, 2017

Closing Date: Open Until Filled

In addition to a satisfying work environment where employees are respected and valued for their contributions, the City of Stuart offers an attractive benefits package and award-winning wellness program. We offer two (2) medical and dental plans, supplemental insurance, deferred compensation, retirement benefits through the Florida Retirement System, and more to all full time and part time eligible employees. We offer paid time off and paid holidays. The City pays up to 90% of employee medical insurance premiums for full time employees.

Characteristics of the Class

Under the general supervision of the Public Works Director, incumbent inspects new and existing Public Works facilities and mechanisms to enforce conformance to City codes and approved plans, specifications, safety regulations and operating standards. Examines plans submitted to determine conformity with regulations.

Illustrative Duties (the following are highlights; a detailed job description is available in Human Resources)

- Inspects new and existing public works structures and infrastructures to ensure that components such as pipes, valves, pumping stations, wet-wells, manholes, drains, etc. meet provisions of City codes and safety laws and approved plans, specifications and standards for the promotion of consumer, public, and operator safety and welfare.
- Reviews plans, drawings and specifications for code compliance.
- Inspects construction in progress and communicates requirements and codes to contractors.

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- Maintains files of inspection records and prepares reports for use by administrative or judicial authorities.
- Interacts and communicates with various groups and individuals involved in the operations of the department including code enforcement officers, utilities supervisors, City directors and employees, engineers, contractors, and the public.

Minimum Qualifications and Education/Licenses and Certifications

High School Diploma or equivalent supplemented by technical school training in engineering, drafting, blueprint reading or related field plus minimum three (3) years of experience in public works operations or inspections; or any equivalent combination of training and experience that provides the required knowledge, skills and abilities.

Must possess a valid Florida driver license.

Essential Physical Skills and Environmental Conditions

Tasks involve, but not limited to, frequent walking on rough surfaces, standing, bending, reaching, kneeling, stretching, stooping; some lifting and carrying objects of moderate weight (30 pounds); and/or the operations of vehicles, office equipment, and/or tools in which manipulative skills and hand-eye coordination are important ingredients of safe and/or productive operations. Task may require frequent exposure to adverse environmental conditions (e.g., dirt, cold, rain, fumes). Task requires sound, odor, visual, color, texture and depth perception and discrimination. Task requires oral communications ability.

A City of Stuart Application for Employment can be obtained through our website (www.cityofstuart.us) or by visiting the Human Resources. Department Applications for employment must be sent or hand-delivered to the Human Resources Department.

The City of Stuart is a tobacco-free workplace. All applicants must attest that they have not used tobacco products for the preceding 3-month period from the date of application. Candidates chosen for positions with the City of Stuart must undergo pre-employment screening to include verification of their non-use of tobacco products in order to be considered for employment.