



CITY OF STUART JOB ANNOUNCEMENT

Human Resources
121 SW Flagler Avenue
Stuart, FL 34994
www.cityofstuart.us

The City of Stuart is an historic coastal community with a population of 16,500 and offers unique downtown shops, galleries and restaurants that add to our small town charm. Awarded “America’s Happiest Seaside Town 2016” by Coastal Living and “Most Beautiful City 2008” by America in Bloom, the City of Stuart offers a quality lifestyle for residents and visitors alike.

PT Recycling Technician (Public Works- Sanitation Team)

Hiring Range: \$12.29 - \$15.24 per hour

FLSA Status: Non-Exempt

Announcement Date: July 26, 2017

Closing Date: Open Until Filled

*****This position is temporary for approximately 6 weeks at 16-20 hours per week. Must have the ability to work flexible hours as necessary *****

In addition to a satisfying work environment where employees are respected and valued for their contributions, the City of Stuart offers an attractive benefits package and award-winning wellness program. We offer two (2) medical and dental plans, supplemental insurance, deferred compensation, retirement benefits through the Florida Retirement System, and more.

Characteristics of the Class

Under direct supervision of the Recycling and Conservation Coordinator, identifies unaccepted recycling materials and places educational, non-punitive notices on all carts not meeting recycling requirements. Incumbent is detail oriented and maintains records.

Illustrative Duties (the following are highlights; a detailed job description is available in Human Resources)

- Possesses a thorough understanding of acceptable recyclable items that meet the requirements of the City’s single-stream program.
- Accompanies residential driver and visually inspects each curbside blue bin on a prescribed route and identifies all materials not meeting recycling requirements.
- Tags carts not meeting City standards and records specific contaminate(s). Places cart away from curb if unacceptable items are inside.
- Ensures each cart is in good working order and has legible recycling directives atop lid.
- Accompanies commercial driver on a prescribed route and compares contents of blue recycle cart to acceptable items list. Tags carts not meeting City standards and records specific contaminate(s).

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NOTE: The examples of essential functions as listed in this classification specification are not necessarily descriptive of any one position in the class. The omission of an essential function of work does not preclude management from assigning duties not listed herein if such functions are a logical assignment to the position.

Minimum Qualifications and Education

High School Diploma supplemented by two (2) years of experience in customer service.

Licenses and Certifications

Must have a valid FL Driver License.

Essential Physical Skills and Environmental Conditions

Task involves the regular, and at time, sustained performance of heavier physical tasks such as walking over rough or uneven surfaces, bending, stooping, working in confined spaced, working outdoors and in high heat, and lifting or pushing moderately heavy (50 pound) items. Task may require exposure to adverse environmental conditions. Task requires sound, odor, visual, color, texture and depth perception and discrimination. Task requires oral communications ability.

A City of Stuart Application for Employment can be obtained through our website (www.cityofstuart.us) or by visiting the Human Resources Department. Applications for employment must be sent or hand-delivered to the Human Resources Department.

The City of Stuart is a tobacco-free workplace. All applicants must attest that they have not used tobacco products for the preceding 3-month period from the date of application. Candidates chosen for positions with the City of Stuart must undergo pre-employment screening to include verification of their non-use of tobacco products in order to be considered for employment.