



CITY OF STUART JOB ANNOUNCEMENT

Human Resources
121 SW Flagler Avenue
Stuart, FL 34994
www.cityofstuart.us

The City of Stuart is a historic coastal community with a population of 16,500 and offers unique downtown shops, galleries and restaurants that add to our small town charm. Awarded “America’s Happiest Seaside Town 2016” by Coastal Living and “Most Beautiful City 2008” by America in Bloom, the City of Stuart offers a quality lifestyle for residents and visitors alike.

Building Inspector – Development Department

Hiring Range: \$22.03 - \$32.69 per hour

FLSA Status: Non-Exempt

Announcement Date February 1, 2018

Closing Date: Open Until Filled

In addition to a satisfying work environment where employees are respected and valued for their contributions, the City of Stuart offers an attractive benefits package and award-winning wellness program. We offer two (2) medical and dental plans, supplemental insurance, deferred compensation, retirement benefits through the Florida Retirement System, and more to all full time and part time eligible employees. We offer paid time off and paid holidays. The City pays up to 90% of employee medical insurance premiums for full time employees.

Characteristics of the Class

Under direction of the Building Official, and with particular emphasis on providing outstanding customer service, incumbent is responsible for professional and technical work involved in the various activities relating to the inspection of buildings, facilities and structures. Responsibilities include the regulation and inspecting of building construction to ensure the safety, conformance and compliance with applicable laws, codes, ordinances and regulations of the City of Stuart and State of Florida. Duties include heavy public contact and interpretation of ordinances and laws associated with construction sites.

Illustrative Duties (the following are highlights; a detailed job description is available in Human Resources)

- Examines plans, specifications, sketches and blueprints for compliance with local zoning codes and state requirements.
- Routinely meets with and effectively assists the general public, various professionals, officials, architects, engineers, proprietors and others in attaining compliance with building codes, other codes, ordinances and policies.

BUILDING INSPECTOR – Page 2

- Approves and recommends for issuance permits of buildings, infrastructures and construction projects indicating the safety and health of the public is adhered to by meeting the regulations established.
- Prepares reports, correspondence and responds to inquiries related to building codes and construction projects.
- Drives to constructions sites performing field inspection as required.

Minimum Qualifications and Education/Licenses and Certifications

High School Diploma or equivalent; supplemented by five (5) years of construction experience and certification through the International Code Council (ICC). One and Two Family Dwelling Inspector, Standard Building Inspector and Building Plan Review State Licenses required. Multi certifications preferred or ability to obtain additional licensure.

Must possess a valid Florida driver license.

Required to be on call to do damage assessments after natural disasters.

Essential Physical Skills and Environmental Conditions

Task involves the regular, and at times sustained, performance of heavier physical tasks such as walking over rough or uneven surfaces, bending, stooping, stretching, kneeling, pushing, pulling, moving, turning, working in confined spaces, and lifting or carrying moderately heavy (30-50 pound) items; or eye-hand-foot coordination; sedentary tasks may require sustained times at a keyboard. Task requires that work may be performed in adverse environmental conditions. Task requires sound, odor, visual, color, texture and depth perception and discrimination. Task requires oral communications ability.

A City of Stuart Application for Employment can be obtained through our website (www.cityofstuart.us) or by visiting the Human Resources. Department Applications for employment must be sent or hand-delivered to the Human Resources Department.

The City of Stuart is a tobacco-free workplace. All applicants must attest that they have not used tobacco products for the preceding 3-month period from the date of application. Candidates chosen for positions with the City of Stuart must undergo pre-employment screening to include verification of their non-use of tobacco products in order to be considered for employment.