



# Adopted Budget City of Stuart, Florida Fiscal Year 2011 - 2012



# **CITY OF STUART, FLORIDA**

## **City Commission**

|                           |                        |
|---------------------------|------------------------|
| Mayor – Commissioner      | Jeffrey A. Krauskopf   |
| Vice-Mayor – Commissioner | James A. Christie, Jr. |
| Commissioner              | Eula R. Clarke         |
| Commissioner              | Troy A. McDonald       |
| Commissioner              | Michael J. Mortell     |

## **Appointed Officials**

Paul J. Nicoletti - City Manager

Michael D. Durham - City Attorney

## **Department Directors**

|  |  |
|--|--|
| Dorothy B. Zaharako, CPA, CGFO,<br>Financial Services Director | Cheryl A. White, CMC,<br>City Clerk                |
| Edward M. Morley,<br>Chief of Police                           | Lori M. Sunderman,<br>Fire Chief                   |
| Terrance W. O'Neil,<br>Development Director                    | Samuel T. Amerson, PE,<br>Public Works Director    |
| Linda J. Toppi,<br>Human Resources Director                    | Kevin B. Edwards,<br>Information Services Director |



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**CITY OF STUART  
OFFICE OF THE CITY MANAGER**

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**MEMORANDUM**

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TO: MAYOR AND CITY COMMISSION  
FROM: PAUL NICOLETTI, CITY MANAGER  
SUBJECT: TRANSMITTAL OF THE FY 2012 PROPOSED FINAL BUDGET  
DATE: SEPTEMBER 12, 2011

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The City Manager's recommended budget for Fiscal Year 2011-2012 (FY2012) is attached. Highlights of the Proposed Final Budget are as follows:

- The top priority in this budget is always to save as many jobs as possible, avoiding layoffs during difficult economic times.
- The budget is balanced based upon the best estimates of revenues in current economic times.
- The Millage rate of 4.3329 mils remains constant for the fifth straight year.
- Assessed property values are estimated to decrease by 7%, creating a reduction in Property Tax revenues of about \$470,000.
- Most other revenues remain generally flat for the foreseeable future.
- Cost Impact funding from Water Sewer and Sanitation Enterprise Funds has been increased.
- The staffing of a few Departments is still under review in order to determine if staffing, processes and procedures can be adjusted to increase service levels and efficiencies.
- General Fund funding of CRA community policing has been reduced, in anticipation of eliminating this funding over the near term.
- Personnel costs have been adjusted to reflect the following:
  - Pension costs have been reduced to reflect the recent changes in contribution rates by employers to the Florida Retirement System.
  - Continued strict management of overtime costs.
  - Early Retirements and Voluntary Separation of about 18 employees will result in reduction of Personnel costs due to positions that will be eliminated or filled with lower compensation rates.
  - The Employee Tuition Reimbursement plan remains suspended.

- The Employee Health Insurance plan will be converted to a self-insured plan and employees will be offered the option of participating in the Martin County Employee Health Center.
- A General Wage Increase of 3% has been included.
- A one-time Employee Appreciation Bonus has been included.
- The furlough program for all employees of 3 additional days off without pay that coincides with 3 Federal holidays has been continued.
- The FEMA Hurricane Reserves have been reduced due to partial settlement of FEMA and property insurance claims during the 2011 fiscal year.
- A portion of the annual funding for replenishment of the Capital Fleet Replacement Reserve has been deferred.
- Total costs for the Sailfish Park Ball fields have been reduced in anticipation of finalizing the management agreement with Martin County by October 1.

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# **CITY VISION, MISSION, AND VALUES**

## **VISION**

The City will promote and protect our small town character while remaining a regional center for jobs and entertainment and protecting the environment.

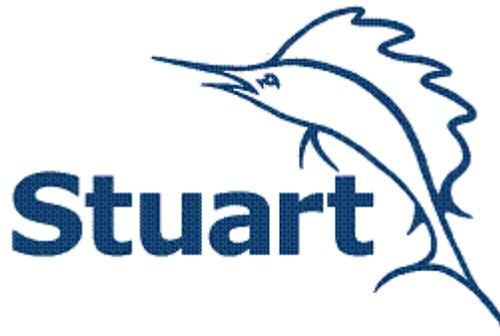
## **MISSION STATEMENT**

While supporting our vision of “small town character” we are dedicated to promoting a sustainable quality of life for our citizens by providing efficient services. We will at all times observe a high ethical standard and maintain excellence, respect and integrity.

## **CITY VALUES**

1. We treat each other with honesty, dignity, consideration and respect.
2. We are committed to providing high quality service while keeping taxes and service charges reasonable.
3. We always look for a better way.
4. We know that active partnerships with the community are vital to our success.
5. We know that the City is in the business of customer service, and the citizens are our shareholders.
6. Laws and regulations are necessary to promote the health, safety and welfare of our community, and we apply them fairly and reasonably.
7. We recognize that employees are one of our greatest assets; we will select them with care, treat them with fairness, and promote their self and professional development.





**City of Stuart, Florida**

**2012 FISCAL POLICY**

Historically, the Stuart City Commission has asked the City Manager to submit a recommended fiscal policy to be reviewed and approved by the City Commission on or before April 1<sup>st</sup> of each year. Again this year, the proposed fiscal policy was delayed somewhat due to the uncertainty in the economy and the resulting effect on revenues and expenditures.

The City Fiscal Policy is the guide for developing the recommended Annual Operating Budget for the fiscal year, along with the five-year Capital Improvement Program, and the long range Five Year Operating Budget Projection.

The Five Year Operating Budget Projection and the Five Year Capital Improvement Program, are adopted annually, as the principal policy, planning, and programming guide for controlling the operational size and cost of city government, and together constitute the implementing documents for compliance with Sec. 163.3177(3)(b) that requires annual adoption and compliance with the Capital Improvement Element of the City's Comprehensive Plan.

Respectfully submitted,

DAN HUDSON  
City Manager

## **DEFINITIONS**

The following definitions shall be used herein:

*ANNUAL OPERATING BUDGET or OPERATING BUDGET* means that printed or electronic document which displays anticipated fiscal revenues and appropriations for a given fiscal year, and is prepared in accordance with governmental accounting regulations, providing for compliance with Truth In Millage reporting, and all other applicable laws.

*BUDGET AMENDMENT* means a resolution of the City Commission which alters the total budget of a fund, either increasing or decreasing the amount of revenues, appropriations, or both, and typically authorizing the expenditure of the funds.

*BUDGET TRANSFER* means those actions taken by the City Manager, or designee, to change the allotments, distributions, or allocations of funds within the adopted budget; however, not changing the total of a fund's legally adopted total, and typically authorizing the expenditure of the funds transferred.

*BUDGETARY CONTROL LEVEL* means the lowest level at which City Commission approval is required to reallocate resources. Budgetary reporting and presentation may present lower levels, or more detailed information. All levels of budgetary reporting below the BUDGETARY CONTROL LEVEL may be adjusted by the City Manager, or designee, through the use of BUDGET TRANSFERS. This is also known as the "legal level of budgetary control".

*FIVE YEAR OPERATING BUDGET PROJECTION* means those forecasts of the anticipated revenues, and necessary appropriations for the general operations costs of the City, based on current and historical financial information, into the future at least 5 consecutive FISCAL YEAR periods.

*FIVE YEAR CAPITAL IMPROVEMENT PROGRAM* means those forecasts of the anticipated revenues, and necessary appropriations for the capital or major expenditures of the City, based on current and historical financial information, projected into the future for at least 5 consecutive fiscal years.

*GOVERNMENT FUNDS* means those funds typically used to account for tax-supported governmental activities of the City, such as providing for public safety and transportation.

*SPECIAL REVENUE FUNDS* means those funds used to account for specific revenues sources, designated for specific purposes and uses, or restricted to some use by legal requirements, or local mandate.

## **BUDGETARY POLICIES AND PRACTICES**

### 1. Preparation and Adoption:

- a. Budget Document: Each year, prior to October 1<sup>st</sup>, the City Commission shall adopt an Annual Operating Budget. The Annual Operating Budget will be developed by the City Manager and staff based upon guidelines established by the City Commission during the annual review and update of the City Fiscal Policy, and as modified by the City Commission from time to time. As a general rule, recurring expenditures will be funded with recurring revenues and nonrecurring revenues will be used only for nonrecurring expenditures. If surplus funds are available after funding of all required reserves, these surplus funds may be used in balancing the annual budget. Reserve funds are the last source to be used to balance the Annual Operating Budget.
- b. Basis of Budgeting: The city shall use the modified accrual basis of accounting for all governmental type funds and the full accrual basis of accounting for all business type funds, and shall be in strict compliance with applicable federal and Florida standards and laws, as well as any applicable standards set forth by the Government Finance Officers Association, commonly termed Generally Accepted Accounting Principles (GAAP).
- c. The annual budgets for all Government Funds, including Special Revenue Funds, will be prepared using the current financial resources measurement focus and the modified accrual basis method of accounting. This method of accounting recognizes revenues as soon as they are both measurable and available. Revenues are considered to be available when they are collectible within the current period or soon enough thereafter to pay liabilities of the current period, i.e. within 60 days of the end of the current fiscal period. Expenditures are recognized when the liability is incurred, though debt service expenditures as well as expenditures related to compensated absences, claims and judgments are recognized only when payment is due.
- d. The annual budgets for all Enterprise Funds, reflecting business type activities, will be prepared using the economic resources measurement focus and the accrual basis method of accounting. This method is in accordance with Generally Accepted Accounting Principles (GAAP), with the exception of Fixed Assets that are budgeted instead as Capital Outlay rather than depreciated over their estimated useful lives. The accrual basis method of accounting recognizes revenues as soon as they are earned and become measurable, and expenses are recognized as soon as the liability is incurred, regardless of the timing of related cash flows.

- e. Budgetary Level of Control: The Budgetary Level of Control will be the "fund level". Though budgets are legally adopted at the fund level, all budgets will be prepared by department, and category, including line item account detail using Florida Department of Revenue account classifications and the Uniform Chart of Accounts.
- f. Budget Adjustments:
  - a. Budget Amendments and Transfers:
    - i. Departments may not exceed the total departmental appropriation, as adopted in the Annual Operating Budget, without a Budget Amendment approved by the City Manager and Resolution of the City Commission.
    - ii. Department Heads may transfer funds within their departmental account(s), and between categories, with the written approval of the City Manager but will generally avoid using funds for capital items that were budgeted but not purchased, as well as using unexpended funds from personal services. The City Manager will administratively re-align the budget at year-end to properly classify charges to the proper account codes.
    - iii. All budget amendments and transfers throughout the year will be funded as follows:
      - 1st from within the spending Department;
      - 2<sup>nd</sup> from within the Fund;
      - 3rd from Unassigned Fund Balance;
      - 4th from the Capital Replacement Reserve; and
      - 5th from the Assigned Fund Balance.

2. Budgeted Revenues:

- a. Revenue Estimates: Projections of revenues will be made "conservatively" and with the intent of avoiding any significant shortfalls. Revenue estimates will be the responsibility of the Financial Services Director, although estimates made by the departments administering the account will be given the highest consideration. The Financial Services Director shall also monitor legislative actions to keep informed of changes that may impact available revenues.
- b. Revenue Shortfalls: In the event of anticipated revenue shortfalls, the City Manager shall develop and implement a plan to reduce expenditures, or

take other appropriate actions to offset the projected impact. Any significant adjustment to levels of service or the completion of scheduled capital projects will be reported to the City Commission.

- c. Revenue Diversification: It is the City's policy to maximize use of all available revenue sources, while maintaining source diversification to the extent possible to avoid over-dependence on one source. This will require an equitable mix of taxes, fees, charges, fines, investment income, sale or lease of City-owned property, intergovernmental revenues and grants. The City's policy is to monitor increases in revenue from existing sources and to research new funding sources to maintain diversity.
- d. Non-Recurring Revenues: Non-recurring revenues will first be applied to reserves or one-time expenditures. Recurring revenues will normally fund recurring expenditures, but surpluses of recurring revenues may be used to fund reserves or non-recurring expenditures.
- e. Property Tax Revenues: The more the City relies on ad valorem property taxes to cover the majority of General Fund operations, the more susceptible the city is to reductions in property values and changes in legislation, therefore the goal for property tax revenue is no more than 30% of the City's Annual General Fund Revenue. However, today the amount generated is actually 40% of the General Fund Revenue.

The City recognizes the "Roll Back Rate" as a concept that fails to take into consideration how services can be provided at the same level without upward adjustment for change in the cost of doing business. It is not the tax rate alone, but the combination of tax rate and property value assessments that together determine a citizen's property tax bill. The City's policy is to consider the overall effect on individual property tax liability in both expenditure decisions and tax rate setting. Assuming the City is permitted by law, the millage will be levied with the goal of avoiding extreme fluctuations and adjustments in the future and will be targeted to provide services needed, and desired by citizens, along with the overall ability to pay for such services, rather than merely reflect tax rates of adjacent local jurisdictions.

- f. User Fees: Reasonable user fees for non-essential services will be adopted to offset the corresponding costs of providing the particular services, to the extent they are competitive and comparable to similar charges by other entities in the area, and truly reflect the cost of providing the service(s). Whenever it is legal and practical, residents and businesses located within the City limits will be charged a lower fee versus non-residents. The self-supporting Enterprise funds will maintain rates

sufficient to comply with bond covenants, cover operating and maintenance costs, capital outlay, and retirement of debt.

- g. Lease of Public Property: All funds acquired by the City from the sale, lease, operation and maintenance of City owned real property, including privilege fees paid to the City for the abandonment of public rights-of-way, shall be paid into the Property Management Fund. Expenditures from said fund shall be used exclusively for the acquisition, operation and maintenance of public property of the City, as well as any amounts committed to the General Fund.
- h. Rate Studies: Water and Wastewater funds will conduct a professional rate study periodically, but in no event less frequently than every three years, so as to keep rates in-line with the actual cost of providing the services.
- i. Investment Income from Bond Proceeds: When the City issues bonds, funds received are invested until the actual bond-funded expenditure has occurred. As a result, the City earns interest income from bond proceeds subject to arbitrage limitations set by Federal regulations. This income shall be budgeted in advance and allocated to the purpose for which the bonds were issued, subject to bond covenants.

3. Budgeted Expenditures:

- a. Personal Service Costs: It is the City's policy to constrain the costs of Personal Services as the cost of staffing City government is the largest single factor in the overall cost of government. This is generally accomplished by studying the need for various positions, comparing market rates for salaries and wages, and restricting overtime expense, when possible.
- b. Self-Insurance: The City is currently a member of a self-insurance pool, called Treasure Coast Risk Management Program (TRICO) with commercial excess coverage, for all risks under worker's compensation, loss of property, and automobile and general liability. The City has established a policy of accident and loss prevention control, with training, as important components of policy implementation.
- c. Cost-Center Accounting: It is the City fiscal policy to control government costs through identification of the true costs of government activities and through establishing cost centers with accurate allocation of costs, including indirect costs, to those centers. The City will identify all direct costs as part of the budgeting process and indirect costs will be allocated based on formulas provided from the independent indirect cost allocation

study, which should be updated every three years. The cost –center accounting concept identifies true total costs of programs and services which can be used in validating benefits derived and provides the base for analysis of internal cost reduction and productivity improvements.

- d. Non-departmental Accounts: It is fiscal policy that all expenses be properly charged to the related department. The only non-departmental accounts (cost centers) will be the accounts related to Reserve and Surplus, and accounts for annual debt service reflecting principal and interest payments due on all debt for the fund. These accounts, along with any fund transfers from these accounts, will be shown in the City's budget in a clear and concise manner.
- e. Alternative Service Delivery Concepts: Fiscal policy is that all programs and services of government, including internal support functions, be reviewed during the budget process for applicability of alternative service delivery concepts, out-sourcing, as options. A basic principle for controlling government costs is to control the scope of its activities. Where private markets perform satisfactorily in providing desired services or programs, there is no need for government replication. Further, when private or institutional entrepreneurs want to provide services hitherto provided by government there is reason to support such efforts so long as both the general and specific public objectives are met. The concept of "alternative service delivery" is to identify potentials for specific program activities or functions to be performed by other than government employees. Best known of such alternatives is the contracting-out of specific government services or functions such as building or utility engineering design, consultant planning, and support functions. Other government service delivery options to be considered are: the use of franchise operations, volunteer services, de-regulatory and tax incentives for private provision; institutional arrangements including use of government grants and subsidies to non-profit organizations; and government programs to specifically encourage and support self-help and self-sufficiency among client populations.
- f. Emergency Purchases: The City Manager may make emergency purchases that temporarily exceed a department's budget appropriations when it is absolutely necessary and in the best interest of the City. Such actions shall follow the requirements for emergency purchases in the Purchasing Policy adopted by ordinance.

4. Reserves:

- a. General Fund Reserves: It is the policy of the City that a part of the Nonspendable and Assigned Fund Balance of the General Fund be identified as Emergency Reserves, to be maintained at a minimum level adequate to fund Personal Service Costs and Operating Expenditures for not less than three months. In the event the Emergency Reserve is used to cover unanticipated costs, the reserve will be replenished as part of the annual budgeting process in an amount to restore the reserve up to the three month level. The replenishment should be amortized over a period not to exceed five years. Available funds in excess of the minimum required to fund the Emergency Reserve may be committed first to fund the Capital Replacement Reserve, followed by any other Committed Fund Balances as established by enabling acts of the City Commission. The remainder shall be considered available to establish any Assigned Fund Balances as deemed necessary by the City Manager, or designee, for the intent of funding other initiatives or reserves of the City. Any funds not Assigned, may be deemed as Unassigned Fund Balance and available to carry forward year to year and may be used to fund future appropriations or abate future tax levies.
- b. Utilities Funds Reserves: It is the policy of the City that a part of the Retained Earnings, or Net Assets, of the Utilities Funds be designated as Emergency Reserves, to be maintained the same as required of the General Fund. Available funds in excess of the minimum required to fund the Emergency Reserve will be used to fund the Renewal and Replacement reserves, capital expenses, and for providing required debt service reserves. The remainder shall be considered surplus and may be carried forward year to year, and/or used to fund supplemental or emergency appropriations.
- c. Special Revenue Funds Reserves: Reserves of Special Revenue Funds will be maintained to reflect the actual balance of the funds, including any obligations to other funds, and may only be designated for the allowable uses of the applicable source of funding.
- d. Capital Replacement Reserve: It is City policy to include in the General Fund annual operating budget a provision for a Capital Replacement Reserve to be used for the replacement of assets not normally included in the CIP such as vehicles, machinery and other equipment. As it takes several years to accumulate adequate funding levels to maximize the use of this reserve, the General Fund reserve will be funded by some portion annually and evaluated as to adequacy of funding level.

- e. Contingency Reserve: In order to minimize the impact on the General Fund Reserves, it is City policy to fund, annually, a Contingency Reserve in the amount of approximately 1 % of the annual budget, to be used by the City Manager to fund minor unanticipated costs that were not included in the Adopted Budget. The unused portion of this reserve will expire at the end of each fiscal year and will be re-budgeted as line item expenditure in each succeeding annual budget. Use of the Contingency Reserve will be in accordance with "Division 4. Procurement" of the City of Stuart Code of Ordinances and all expenditures charged to this reserve will be reported to and approved by the City Commission periodically, but in no event less frequently than the quarterly financial review.

5. Grants:

- a. Revenues: It is the City's policy to seek all appropriate intergovernmental financial support to maintain its governmental responsibilities and accomplish program objectives.
- b. Expenses: Prudent fiscal policy requires that grant assistance be reviewed for its long-term impacts on City programs and future operating costs. Long-term program commitments should not be made with assurances of only short-term funding support. The internal costs of grant application preparation, administration and auditing should be considered prior to approving the preparation of any grant application. The City should review all continuing operating costs for programs funded by grants that may require continued funding after the expiration of the grant. If continued funding is not available then the program function should be discontinued when the grant funding is discontinued.

6. Financial Forecasting:

- a. Five-Year Budget Projection: The annual operating budget will include a Five Year Budget Projection that forecasts available sources and anticipated uses of funds. Anticipating future revenues and their relationship to projected expenses of government is critical to ensure fiscal stability in future years. Economic assumptions will be forecasted and documented as a basis for preparing the budgets and making financial projections. They will be defined by the Financial Services Director and the same assumptions will be applied consistently for all City Funds. The assumptions used to forecast revenues and expenditures shall be reviewed annually in conjunction with the annual budget, in an effort to improve their accuracy. Recurring expenditures will be funded with recurring revenues and nonrecurring revenues will be used only for nonrecurring expenditures.

- b. Long Range Strategy: Specific recommendations to remedy long-term fiscal imbalances will be included in the annual budget adopted by the City. It is the City's policy to require analysis of any imbalances, and to recommend specific remedies to correct the imbalance, which may include:
- Limiting expenses,
  - Privatizing or otherwise contracting for similar services,
  - Implementing alternative sources of revenue,
  - Increasing/decreasing user fees,
  - Increasing/decreasing taxes.

## **OTHER FINANCIAL POLICIES AND PRACTICES**

### **7. Accounting and Reporting**

- a. External Auditors: Pursuant to Florida Statutes, and the City Code of Ordinances, it is the policy of the City to provide for an annual review and opinion of the City's financial records by a Florida licensed Certified Public Accountant who may be used for a period of no more than five (5) consecutive years, or the terms of contract as awarded by the City Commission. The external auditors may be re-appointed following a Request for Proposals or Request for Quotes and review by the City's Audit Committee, as provided by law in order to "test the market". The engaged firm will "rotate" the personnel involved in the audit to ensure objectivity and to comply with GASB recommended practices. Comments presented by the external auditors will be acted on and corrected as soon as practicable to be included in the report of the following year. A Comprehensive Annual Financial Report (CAFR) will be prepared following Government Finance Officer's Association (GFOA) guidelines that will include the annual audit prepared in accordance with Generally Accepted Accounting Principles (GAAP), and timely submitted to the GFOA for submission in the national award program.
- b. Funds and Accounts: The City will minimize the number of accounts and funds. The goal is to maintain simplicity and avoid making the records unnecessarily complex. Funds and accounts will be established by the Financial Services Department in accordance with the State mandated chart of accounts.
- c. Cash Receipts: All receipts will be controlled by the Financial Services Director. Procedures will be established to insure proper security and internal control over collections and the custody of cash. Deposits will be made the next business day.

- d. Delinquent Accounts: The City may use any legally available cost effective means to collect on delinquent accounts. Enforcement of City Ordinances will insure collection of accounts, but unless determined to be in error, all delinquent accounts must be paid. Questionable issues may be resolved by decision of the City Manager, so long as this does not conflict with any ordinance provisions.
  - e. Investments: Investments shall be made only in accordance with the investment policy adopted separately by the City Commission, which is in compliance with applicable state and federal law, and based on guidelines promulgated by the Government Finance Officers Association.
  - f. Interim Financial Reporting: The City will take the necessary measures to provide for accurate and timely reporting of financial information. The accounting records shall be closed and a summary of revenues and expenditures compared to the Annual Operating Budget will be available to all departments by the end of each month. Quarterly reports summarizing a detailed quarterly financial analysis performed by Financial Services will be submitted to the City Commission for review by the end of the subsequent month.
  - g. Fiscal Policy Review: The City Manager shall submit a proposed Fiscal Policy to the City Commission, each year, prior to consideration of the proposed Annual Operating Budget.
8. Protective Measures:
- a. Internal Controls: The Financial Services Director is granted the authority to establish appropriate internal controls to insure that assets are protected and procedures are followed. Accounting procedures and processes will be regularly reviewed. Changes will always consider the additional costs and the impact suggested controls may have on operational efficiency.
  - b. Financial Services Department Review: Any agenda item involving expenditures, or any proposed commission action that will create or modify financial policies shall be reviewed by the Financial Services Director prior to adoption. The Director should have the opportunity to provide input in advance of actions that could possibly impact the City's financial position.
  - c. Fiscal Impact Reviews: City policy is to require that all proposed City resolutions and ordinances shall be reviewed for fiscal impacts on the premise that law, once made, will have long-term effects. Good practice requires that the direct and indirect costs of legislation be understood and

dealt with during the formative stages of such legislation prior to adoption by the City Commission.

9. Capital Expenditures: Capital Improvement Program: It is the policy of the City to annually review the long range CIP and to set an amount of General Fund and other revenues for funding. The annual operating budget will include the additional costs associated with the operation and maintenance of the new capital improvements.
10. Depreciation: Expenditures from the various funds categorized as Capital Outlay representing items that cost at least \$1,000 each, and have a useful life in excess of one year, will be capitalized, and inventoried.
11. Fixed Asset Inventory: All fixed assets and all city-owned or controlled items worth over \$1,000.00 are inventoried, at least annually. Certain sensitive items, such as guns, computers, and some computer peripherals are inventoried, regardless of value.
12. Personnel:
  - a. Personnel Policies: Policies are specifically addressed in the personnel handbooks and are incorporated by reference herein.
  - b. Budgetary Position Control: The number of permanent full-time positions approved in the annual budget may not be exceeded without approval by the City Manager. The City Manager may choose to leave vacancies unfilled or adjust job responsibilities and classifications as he determines necessary to accomplish a department's purposes.
  - c. Employee Compensation: Wages and benefits shall be established at levels that are reasonably expected to attract competent and qualified employees that will remain with the City for an extended time. It is the City policy to offer a total compensation package, which is competitive and fair with respect to comparisons with both nearby governments and the private sector. Fringe benefits constitute an increasingly large proportion of overall City staff costs and shall be administered in a cost-effective manner with consideration toward providing the best possible value to the employee.
  - d. Overtime: Overtime hours should be avoided except in instances specifically authorized by the department head, and generally in concert with the annual appropriation for the same. The City Manager may authorize extraordinary overtime to provide necessary labor in emergencies, consistent with the overall declaration of emergency approved for a given emergency event.

13. Purchasing:

- a. Centralized Purchasing: City purchases shall be made in compliance with purchasing procedures outlined and adopted by the City Commission in the City Purchasing Manual. It is fiscal policy to maximize the value received in City procurement by providing desired standards of goods and services at best and lowest cost. This process is affected through purchasing and inventory procedures developed and implemented through the City's Purchasing Manager. City policy also requires intergovernmental review of procurements to identify savings available through joint government purchasing.
- b. Purchasing Cards: Purchasing cards will be tightly controlled and will follow policies included in the City Purchasing Manual.

14. Debt Management:

- a. Debt Management: The City's general government has a long history of very little or no long-term borrowing, which is and remains the adopted policy of the City. Increasing the City's long-term debt shall only occur along with a full report of future debt service and revenue sources available for repayment, and adoption of same.

Enterprise funds are the principal exception to this policy. When debt and investment of proceeds thereof can be shown to be a necessary component of maintaining sound long-term services for water and wastewater, solid waste, or other enterprise funds, then issuance of debt will be considered.

- b. General Obligation Debt: General obligation debt shall only be considered within the long-range budget and the Capital Improvement Program (CIP). Issuance of general obligation debt shall be preceded by the adoption of a long-range budget and voter approved referendum. Repayment of all General Fund debt of the City will be clearly shown as expenditures for principal and interest in the annual General Fund operating budget.
- c. Level of Debt Service to Operating Budgets: It is the City's policy that total General Fund non-ad valorem tax revenue annual debt service costs shall not exceed 10% of the total annual General Fund operating revenues.
- d. Long-term Debt: The City will prevent any default on debt and strive to maintain an underlying issuer's credit rating of at least AA. General Obligation bonds, by definition, need approval of the citizens, via referendum. Revenue Bonds or Notes may be used for major purchases

or projects but will normally be financed for 20 years or less. Long-term debt shall not be used to finance current operations. The City prefers to “pay-as-you-go” and issue new debt only if there is no other means to achieve the objective or if there is an economic advantage, such as expected increases in a project’s future cost or potential revenue returns from the asset anticipated in the future. Refinancing is considered if it is possible to get present value savings in excess of three percent.

- e. Short-Term Debt and Leases: Debt for less than the five-year planning period shall be avoided. Leases or lease-purchases will only be used when the total costs of the lease and maintenance is less than the total costs of the purchase and maintenance, or there are other special considerations. Net present value calculations should always be used in the comparison. Loans between funds should be at market value interest rates. Short-term debt may be issued in response to a natural disaster or unexpected delays in receiving revenues.

## **POLICIES TO PROMOTE JOINT PUBLIC AND PRIVATE INVESTMENT**

- 15. Private Sector Participation: Where public service programs overlap with specific resources, wants or needs of the private sector, it is the City policy to share city expenditures, resources, and assets to gain greater scope and effectiveness in such programs. City policy is that development of program budgets take into consideration and promote opportunities for private sector participation when there is mutual benefit.
- 16. Public Investment to Support Private Investment Initiatives: Where appropriate, and when favorable cost-benefits can be established, (including return of tax revenues), the City will participate in construction of physical infrastructure required for new development or redevelopment of residential areas or business districts. The City’s policy is to require rigorous analysis of costs and benefits both direct and indirect, affecting the public and private sectors involved, and obtain equitable participation by those interests specifically benefiting from public expenditures.
- 17. Public-Private Partnerships: Current policy is to elicit and support public-private partnerships when joint action provides favorable cost-benefit ratios, economies of scale, or accomplishment of well-defined mutual public-private objectives in a particular activity or service area. The City may expend public funds to participate with private organizations for accomplishment of mutually beneficial programs.
- 18. Revenue Bonds: Revenue bonds issued to support a policy objective shall be repaid by users of the relevant facility based on their actual usage.

19. Relationship Between Residential and Commercial/Business Development: It is the policy of the City to monitor and assess the aggregate effects of annexation and development on the City's fiscal future. This is to ensure a balanced, orderly mix of development, both residential and commercial, and to minimize private demands for additional government services or other governmental support. Good public practice will assess short and long term impacts of development in the City, particularly in the effects of business area development on surrounding neighborhoods, infrastructure maintenance requirements and indirect demands on other functions and services of government. Appropriate fiscal policy would include analysis of public costs against offsetting development contributions, additions to the assessable tax base and assessments for extraordinary public costs or special services provided



**City of Stuart, Florida  
Budget Preparation Calendar  
FY 2011 - 2012 Budget**

|    |   |   |                 |
|----|---|---|-----------------|
| 1  | City Manager<br>Financial Services Director                         | Consultant estimate of property values.   | Jan 31          |
| 2  | City Manager<br>Financial Services Director                         | Prepare and compile preliminary General fund revenue estimates. Distribute preliminary summary budget estimates and budget balancing alternatives.                                | Feb 1           |
| 3  | Department Directors<br>Financial Services Director                 | Prepare City-wide revenue estimates.<br>Prepare budget requests for operating and capital expenditures and enter data into budget preparation module.                             | Feb 1-9         |
| 4  | Financial Services Director   | Budget preparation system locked down.  | Feb 10          |
| 5  | Department Directors<br>Financial Services Director                 | Analytical review of departmental requests and compilation of preliminary draft of budget document.   | Feb 27 - Mar 24 |
| 6  | City Manager<br>Department Director                                 | Proposed CRA budget to CRB.   | Mar 21          |
| 7  | City Manager<br>Financial Services Director<br>Department Directors | Presentation of departmental requests to City Manager. Meetings held with City Manager, Financial Services Director and Department Directors to adjust and finalize the requests. | Mar 28          |
| 8  | Financial Services Director   | Update preliminary budget for PAO estimates.  | Apr 1           |
| 9  | City Manager<br>Financial Services Director                         | Review of Fiscal Policy.  | Apr 1           |
| 10 | Department Directors<br>Financial Services Director                 | Review of revenues and departmental requests, adjust for City Manager changes   | Apr 4           |
| 11 | City Manager<br>Department Directors<br>Financial Services Director | Strategize budget balancing alternatives.   | Apr 5           |
| 12 | Financial Services Director<br>City Manager                         | Preparation of Proposed Budget draft.<br>Strategize budget balancing alternatives.  | Apr 7           |
| 13 | City Manager<br>Department Directors                                | Mid Year review presentation to City Commission.<br>Budget Workshop #1.   | Apr 20          |
| 14 | Department Directors<br>Financial Services Director                 | Submit completed narratives and staffing charts   | May 4           |
| 15 | City Manager<br>Financial Services Director                         | Distribute proposed budget document to City Commissioners.  | May 18          |
| 16 | City Manager<br>Financial Services Director<br>Department Directors | Budget Workshop #2.   | May 23          |
| 17 | Martin County Property Appraiser                                    | Issue Preliminary Taxable Value estimates including CRA.  | June 1          |

**City of Stuart, Florida  
Budget Preparation Calendar  
FY 2011 - 2012 Budget**

|    |   |  |                   |
|----|---|--|-------------------|
| 18 | City Manager<br>Financial Services Director<br>Department Directors | Presentation of proposed budget document to City<br><b>Commission and CRA Board</b> - Budget Workshop #3<br>(if needed).                                   | TBD               |
| 19 | Financial Services Director   | Revise proposed budget document for changes<br>resulting from Budget Workshop #3, State Revenues, Final PAO.   | June 15 - June 22 |
| 20 | Martin County Property Appraiser                                    | Certifies tax roll Form DR-420.  | July 1            |
| 21 | Florida Dept of Revenue   | State revenues published.  | July 15           |
| 22 | City Manager<br>Financial Services Director<br>Department Directors | Presentation of revised proposed budget document to<br>City Commission at Budget Workshop #3 / CRA Budget<br>(if needed).                                  | TBD               |
| 23 | Financial Services Director   | Revise proposed budget document for changes<br>resulting from Budget Workshop #3.  | TBD               |
| 24 | City Commission   | SCC Commits to Tentative Millage Rate.   | July 25           |
| 25 | Financial Services Director   | Submit tentative millage rate to Property Appraiser, Tax<br>Collector, with established date, time and place of<br>Tentative Budget Hearing - Form DR-420. | Aug 4             |
| 26 | Financial Services Director   | Print final Proposed Budget and distribute to City<br>Commission.  | Aug 22            |
| 27 | Property Appraiser  | Mail Notice of Proposed Property Taxes Form DR 474, TRIM.  | Aug 24            |
| 28 | City Commission<br>City Manager<br>Financial Services Director      | Tentatively adopt millage and budget at the tentative<br>millage and budget hearing .  | Sept 12           |
| 29 | Financial Services Director   | Send Ad to Stuart News.  | Sept 21           |
| 30 | Financial Services Director<br>City Clerk                           | Advertise in newspaper final millage and budget .  | Sept 23           |
| 31 | City Commission<br>City Manager<br>Financial Services Director      | Final millage and budget hearing to adopt final millage<br>and final budget.   | Sept 26           |
| 32 | Financial Services Director   | Forward resolution adopting final millage to Property<br>Appraiser and Tax Collector.  | Sept 28           |
| 33 | Financial Services Director   | Certify final millage rate to Property Appraiser - Form DR 422.  | Oct 1             |
| 34 | Financial Services Director   | Distribute and implement 2010 - 2011 Adopted Budget.   | Oct 1             |
| 35 | Financial Services Director   | TRIM Compliance package to Department of Revenue<br>Form DR 487.   | Oct 26            |



# City of Stuart

121 SW Flagler Avenue • Stuart • Florida 34994  
Telephone (772) 288-5310  
Fax (772) 288-5323

September 12, 2011

## HONORABLE MAYOR & COMMISSIONERS:

I am pleased to present the City Manager's FY 2011-2012 Proposed Final Budget (the "Budget") to you for consideration. City Departments have been working diligently to prepare this Budget for your review. The preliminary budget was presented to you earlier in the year, balanced, and continues to convey the fact the City of Stuart remains financially sound. This was achieved primarily through implementation of cost containment strategies allowing Stuart to maintain a quality level of service while at the same time meeting tax reform goals and funding reserves to the extent possible. Appropriations and programs were analyzed before being included in the budget and efforts were taken to ensure recurring revenues are balanced against recurring expenditures. As in the previous few fiscal years, this budget continues to be affected by the enactment of Amendment #1 to the Florida Constitution which changes the calculations of property tax millage and "roll-back". The continuation of decreasing property values and deteriorating economic and market conditions remain a challenge.

The City Commission set early direction, defining the combination of tax reforms and economic recession as the "New Normal". The Commission directed staff to devise a budgetary strategy to manage the economic decline through the implementation of cultural change over a multi-year period.

The purpose of the tax reforms mandated by Florida legislation was to curtail and constrain the expenditures of local government. The City has and continues to meet these goals, and this budget demonstrates that commitment by the following:

- Maintaining a level millage rate – There is no millage increase request for general operations in this budget, though Florida Statue allows adjusting for growth in per capita Florida personal income.
- Avoiding "Roll Forward" – Because of decreases in property values, calculation of the classic "roll-back" rate becomes an increased "roll-forward" rate which is allowable under tax reform.
- Property Tax levies continue to decrease – Ad Valorem revenues have decreased 38% over the last six years (FY07=\$10.4M...FY08=\$9.6M...FY09=\$8.7M...FY10= \$7.7M ...FY11=\$6.9M...FY12=\$6.4M)

The budget process began in January 2011 with departments submitting estimates for FY2012 budgets, providing preliminary estimates to be used in predicting the size of the budget and

service levels, so that mid-year cost savings measures could be implemented early enough to benefit FY 2011 as well. The FY 2012 Proposed Budget is balanced and it minimizes negative effect on service as much as possible.

### General Fund

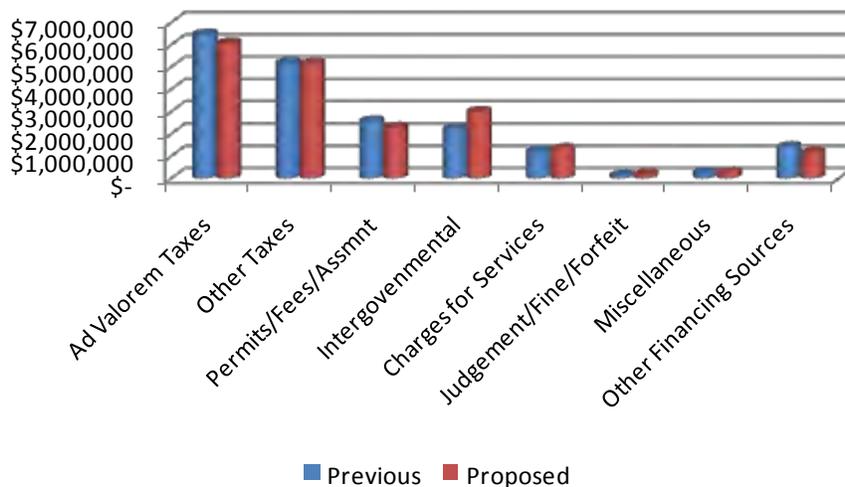
**Property Taxes:**

The Property Appraiser final taxable certification was provided on July 1<sup>st</sup>. The total taxable value for the City decreased approximately 7.4% from last year, and 9% for CRA properties. The tax reform legislation does allow taxing agencies to recoup some of their losses by accommodating property value decreases into the “roll-back” millage rate calculation, as well as adjustments for growth in per capita personal income.

**Other Revenues:**

The FY 2012 General Fund Proposed Budget shows a **revenue decrease of \$16,752** from the amended FY 2011. The most significant revenue changes are as follows:

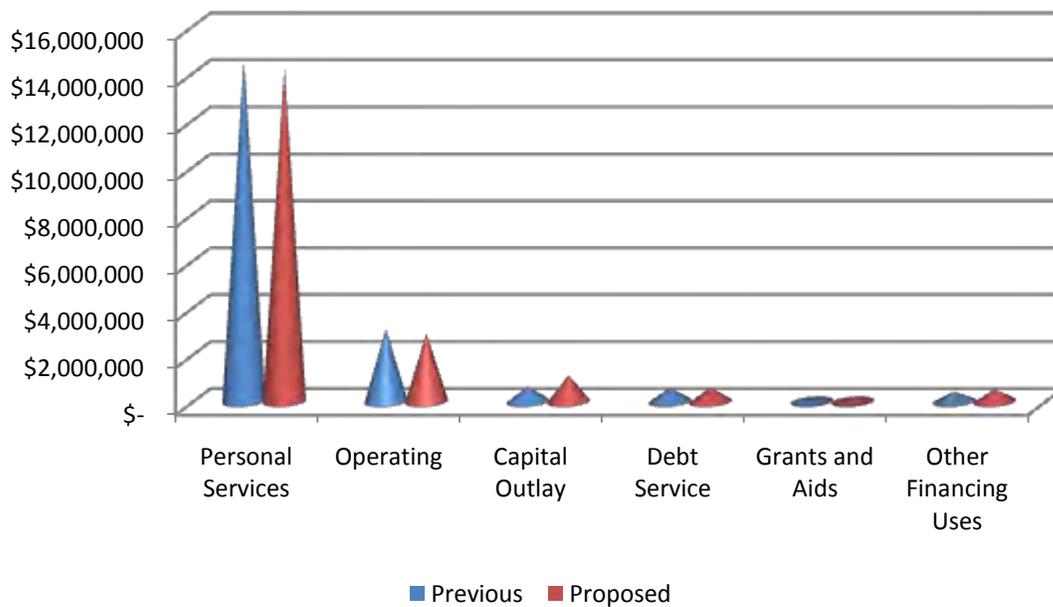
|                         | FY 2010              | FY 2011              | Increase<br>(Decrease) |
|-------------------------|----------------------|----------------------|------------------------|
| Ad Valorem Taxes        | \$ 6,456,986         | \$ 6,062,545         | \$ (394,441)           |
| Other Taxes             | 5,172,300            | 5,146,306            | (25,994)               |
| Permits/Fees/Assmnt     | 2,556,046            | 2,273,652            | (282,394)              |
| Intergovernmental       | 2,219,851            | 2,981,248            | 761,397                |
| Charges for Services    | 1,191,950            | 1,316,761            | 124,811                |
| Judgement/Fine/Forfeit  | 131,050              | 175,250              | 44,200                 |
| Miscellaneous           | 252,324              | 262,950              | 10,626                 |
| Other Financing Sources | 1,403,042            | 1,148,085            | (254,957)              |
|                         | <u>\$ 19,383,549</u> | <u>\$ 19,366,797</u> | <u>\$ (16,752)</u>     |



**Expenditures:**

Total appropriations in the FY 2012 Proposed Budget are lower than the amended FY 2011 in the amount of \$14,356.

|                      | <b>FY 2011</b>       | <b>FY 2012</b>       | <b>Increase<br/>(Decrease)</b> |
|----------------------|----------------------|----------------------|--------------------------------|
| Personal Services    | \$ 14,538,916        | \$ 14,172,158        | \$ (366,758)                   |
| Operating            | 3,085,558            | 2,904,391            | (181,167)                      |
| Capital Outlay       | 650,916              | 1,127,264            | 476,348                        |
| Debt Service         | 608,528              | 605,041              | (3,487)                        |
| Grants and Aids      | 80,500               | 23,000               | (57,500)                       |
| Other Financing Uses | 416,735              | 534,943              | 118,208                        |
|                      | <u>\$ 19,381,153</u> | <u>\$ 19,366,797</u> | <u>\$ (14,356)</u>             |



The Budget continues and improves the reflection of centralized costs of departments providing services to other departments. Direct costs are more identifiable and specifically charged to the user departments. Indirect costs are allocated using statistical measurements that establish an equitable basis for allocation to those departments receiving the benefits of the services.

Other items reflecting the cultural change of the “New Normal” in the appropriations of the FY 2012 Proposed Budget are as follows:

- In an effort to contain costs of the employee health insurance program the current program will be converted to a self-insured plan. Employees will be offered the option of participating in the Martin County Employee Health Center at no cost, which should contribute to the reduction of overall health insurance rates.
- The City maintains a Furlough Policy of 3 holiday days off without pay coinciding with Federal holidays.
- Department Directors will be tasked with continued strict management of overtime costs.
- The employee Tuition Reimbursement program remains suspended.
- Employee pension costs have been substantially reduced to reflect the recent legislative changes in employer contribution rates to the Florida Retirement System.
- Early Retirements and Voluntary Separation of 18 employees will result in reduction of Personnel costs due to positions that will be eliminated or filled with lower compensation rates.
- A general Wage increase of 3% has been included as well as a one-time Employee Appreciation Bonus.
- The Community Policing Action in the CRA district was established in late 2008 and has been funded annually by the General Fund. In FY 2012 the funding has been reduced in anticipation of eliminating it completely over the next few years.
- The City is currently negotiating with Martin County for the county to assume maintenance of all City ball fields at Sailfish Park and the related park costs have been reduced accordingly.
- Cost Impact funding from the Water Sewer and Sanitation funds to General Fund have been increased in order to more properly reflect the enterprise funds usage of General Fund facilities.

***Staffing Changes:***

The General Fund staffing in the FY 2012 Proposed Budget reflects no *net* change in positions, though there are many staffing changes resulting from implementation cost savings measures and efforts to become more efficient.

***Capital Requests:***

The FY 2012 budget reflects only essential capital outlay appropriations. The Fleet Replacement schedule has been extended, by deferring replacement expenditures to future years. Generally, only mission capital replacements and those expenditures that are grant funded are presented in this budget for your consideration.

***Reserves:***

This budget includes funding for the Accrued Leave Reserve \$100K, Capital Replacement Reserve \$150K, Manager’s Contingency Reserve of \$185, Health Insurance Reserve \$207K and Legal Fees Reserve \$20K.

### **Enterprise Funds**

In accordance with the City's fiscal policy, a Water-Sewer rate study was completed for FY 2009, indicating annual increases required in order to adequately fund responsible future capital improvements and repairs to the existing system. Additionally, water conservation is stressed with the implementation of more punitive rates for those users whose consumption is excessive, while users whose consumption is below average are rewarded with slightly lower rates. The continued South Florida Water Management 2-day per week mandatory year-round water conservation restrictions are expected to reduce the over-all demand by 1%. The Water and Sewer Fund has a bond coverage requirement of 1.1, and the FY 2012 Proposed Budget reflects compliance at 1.3.

The Sanitation Fund reflects no rate increase, however, the Stormwater Fund, does include a 1.18% increase as prescribed by the Public Service Commission.

### **Grants / Grants Dependency**

The FY 2012 Proposed Budget reflects anticipated grants, though others may be available for various programs and capital projects. Sound fiscal policy calls for grants to be presented only after acceptance by the Commission; therefore, these grants will be presented and discussed openly as they arise during the coming fiscal year. The grants included in FY 2012 are the Children's Services Council grant of \$246K that reimburses the City for actual program costs incurred at the 10<sup>th</sup> Street Recreation facility and the Youth Intervention Officer in the Police Department, \$400K in grants for various Fire related expenses, \$112K for the Shepard Park seawall, and a Water and Sewer Fund \$25K grant for water conservation from the South Florida Water Management District.

### Concluding Comments

Budgeting in the “New Normal” age is a continuing challenge for all local governments in Florida. The City of Stuart has been able to maintain a level of service for its citizens and constituents while maintaining a constant millage rate while conforming to the changing legislation. The City will continue to look for efficiencies through innovation, adaptation, and transformation. This budget demonstrates all of those ideals.

Copies of the Budget will be available in the reference section of the Blake Library (Stuart branch of the Martin County Library System). Copies of the document will also be available in the City Manager’s Office for loan to City residents and taxpayers who might wish to review the total budget. The budget will also be available online at [www.cityofstuart.us](http://www.cityofstuart.us).

We thank all City employees and department heads who participated in the preparation of the budget, and especially the staff of the Financial Services Department, for producing this document.

If members of the City Commission or citizens of Stuart have any recommendations for improving the budget presentation and budget review process, as City Manager I would appreciate receiving your suggestions in order to ensure that next year’s budget review and adoption process will continue to meet the needs of the City and its residents.

Sincerely,

Paul Nicoletti  
City Manager

  
Dorothy B. Zaharako, CPA, CGFO  
Financial Services Director

Financial Services Department

Dorothy Zaharako, Financial Services Director  
[dzaharako@ci.stuart.fl.us](mailto:dzaharako@ci.stuart.fl.us)

## MEMORANDUM

To: Honorable Mayor and Commissioners

From: Dorothy B. Zaharako, Financial Services Director

Date: May 23, 2011

Subject: Five Year Projections FY 2013 – 2017

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Attached are the following:

- Line Graph – Revenues and Expenses, actual and projected from FY 2007 - 2015
- Five Year Projections – FY 2013-2017
- Projections Assumptions

The line graph depicts the financial history of the City showing excess revenues in FY 2007, 2008, and 2010, with deficits for FY 2009 and all years after 2013.

The assumptions used in this report for all other revenues and expenditures are presented in the 'Assumptions' column, included in the projections spreadsheet, as well as in the Projections Assumptions Summary.

The Reserves for Capital Fleet Replacement, Accrued Leave, and Legal Fees Reserve have all been funded for future years, as well as the Manager's Contingency Reserve.



City of Stuart  
Five Year Projections

FY 2013 - 2017

|                                |              | Audited<br>2007   | Audited<br>2008  | Audited<br>2009  | Audited<br>2010  | Adopted<br>2011  | Proposed<br>2012 | Projected<br>2013 | Projected<br>2014 | Projected<br>2015 | Projected<br>2016 | Projected<br>2017 |
|--------------------------------|--------------|-------------------|------------------|------------------|------------------|------------------|------------------|-------------------|-------------------|-------------------|-------------------|-------------------|
| <b>REVENUES:</b>               |              |                   |                  |                  |                  |                  |                  |                   |                   |                   |                   |                   |
| millage                        |              | 5.1000            | 4.3329           | 4.3329           | 4.3329           | 4.3329           | 4.3329           | 4.3329            | 4.3329            | 4.3329            | 4.3329            | 4.3329            |
| Ad valorem                     | 1.0/1.0/1.02 | 10,341,111        | 9,714,348        | 8,864,574        | 7,824,372        | 6,941,340        | 6,468,787        | 6,468,787         | 6,468,787         | 6,598,163         | 6,730,126         | 6,864,729         |
| Less CRA                       |              | (824,703)         | (819,160)        | (704,266)        | (588,957)        | (484,354)        | (406,242)        | (406,242)         | (406,242)         | (414,367)         | (422,654)         | (431,107)         |
| Ad valorem delinquent          |              | 10,392            | 20,547           | 45,334           | 35,715           | 10,500           | 10,500           | 10,500            | 10,500            | 10,500            | 10,500            | 10,500            |
| Ad Valorem GO Bond             |              | 497,537           | 504,191          | 505,293          | 499,735          | 527,476          | 525,651          | 499,735           | 499,735           | 499,735           | 499,735           | 499,735           |
| <b>Ad Valorem Taxes</b>        |              | <b>10,024,336</b> | <b>9,419,926</b> | <b>8,710,935</b> | <b>7,770,865</b> | <b>6,994,962</b> | <b>6,598,696</b> | <b>6,572,780</b>  | <b>6,572,780</b>  | <b>6,694,031</b>  | <b>6,817,707</b>  | <b>6,943,856</b>  |
| Local Option gas tax           | 1.0/1.02     | 783,303           | 737,912          | 731,316          | 722,204          | 737,986          | 728,703          | 728,703           | 743,277           | 758,143           | 773,305           | 788,772           |
| Local business Tax             | 1.00         | 624,001           | 637,054          | 632,001          | 603,297          | 637,054          | 597,000          | 597,000           | 597,000           | 597,000           | 597,000           | 597,000           |
| FPL Utility Tax                | 1.0/1.02     | 1,527,888         | 1,558,090        | 1,560,149        | 1,684,561        | 1,621,800        | 1,621,800        | 1,621,800         | 1,654,236         | 1,687,321         | 1,721,067         | 1,755,488         |
| Water Utility Tax              | 1.00         | 226,894           | 293,464          | 379,457          | 398,534          | 329,011          | 399,500          | 399,500           | 399,500           | 399,500           | 399,500           | 399,500           |
| Gas Utility Tax                | 1.00         | 8,398             | 7,682            | 7,579            | 10,252           | 8,456            | 8,456            | 8,456             | 8,456             | 8,456             | 8,456             | 8,456             |
| Propane Utility Tax            | 1.00         | 51,846            | 51,380           | 38,430           | 41,249           | 50,000           | 50,000           | 50,000            | 50,000            | 50,000            | 50,000            | 50,000            |
| Commun Service Tax             | 1.00         | 1,344,225         | 1,408,594        | 1,303,218        | 1,246,929        | 1,250,017        | 1,162,516        | 1,162,516         | 1,162,516         | 1,162,516         | 1,162,516         | 1,162,516         |
| <b>Other Taxes</b>             |              | <b>4,566,555</b>  | <b>4,694,176</b> | <b>4,652,150</b> | <b>4,707,026</b> | <b>4,634,324</b> | <b>4,567,975</b> | <b>4,567,975</b>  | <b>4,614,985</b>  | <b>4,662,935</b>  | <b>4,711,845</b>  | <b>4,761,732</b>  |
| FPL Franchise Fees             | 1.0/1.02     | 1,744,532         | 1,748,832        | 1,873,808        | 1,596,946        | 1,982,200        | 1,597,200        | 1,597,200         | 1,629,144         | 1,661,727         | 1,694,961         | 1,728,861         |
| Gas Franchise Fees             | 1.0/1.02     | 33,248            | 35,452           | 38,934           | 44,757           | 33,248           | 43,800           | 43,800            | 44,676            | 45,570            | 46,481            | 47,411            |
| Solid Waste Franchise Fees     | 1.00         | 31,563            | 22,313           | 12,665           | 11,676           | 22,313           | 11,700           | 22,313            | 22,313            | 22,313            | 22,313            | 22,313            |
| Competency cards               | 1.00         | 40,620            | 70,120           | -                | -                | 40,000           | 25,500           | 25,500            | 25,500            | 25,500            | 25,500            | 25,500            |
| Building permits               | = expenses   | 436,813           | 658,656          | 534,207          | 434,251          | 372,965          | 486,682          | 454,627           | 458,044           | 467,766           | 477,718           | 487,905           |
| Special Assessments            | 1.00         | 39,894            | 37,567           | 42,550           | 15,044           | 18,000           | 18,000           | 18,000            | 18,000            | 18,000            | 18,000            | 18,000            |
| Alarm user permit fees         | 1.0/1.02     | 2,040             | 11,998           | 12,068           | 11,936           | 13,870           | 13,870           | 13,870            | 14,147            | 14,430            | 14,719            | 15,013            |
| Grease trap permits            | 1.00         | 280               | 455              | 385              | 490              | 250              | 500              | 500               | 500               | 500               | 500               | 500               |
| Zoning Fees                    | 1.00         | 66,416            | 80,499           | 42,870           | 32,638           | 43,500           | 43,500           | 43,500            | 43,500            | 43,500            | 43,500            | 43,500            |
| Other Permit Fees              |              | 22,313            | 21,562           | 7,607            | 17,537           | 29,700           | 32,900           | 32,900            | 32,900            | 32,900            | 32,900            | 32,900            |
| <b>Permits, Fees, Assess</b>   |              | <b>2,417,719</b>  | <b>2,687,454</b> | <b>2,565,094</b> | <b>2,165,275</b> | <b>2,556,046</b> | <b>2,273,652</b> | <b>2,252,210</b>  | <b>2,288,725</b>  | <b>2,332,206</b>  | <b>2,376,592</b>  | <b>2,421,903</b>  |
| State Rev Sharing - dor        | 1.0/1.02     | 633,236           | 614,678          | 594,152          | 592,377          | 597,179          | 598,945          | 598,945           | 610,924           | 623,142           | 635,605           | 648,317           |
| Mobile home license            | 1.00         | 12,122            | 10,683           | 12,433           | 12,493           | 12,000           | 12,000           | 12,000            | 12,000            | 12,000            | 12,000            | 12,000            |
| Alcoholic beverage license     | 1.00         | 45,074            | 42,682           | 47,083           | 42,578           | 45,000           | 45,000           | 45,000            | 45,000            | 45,000            | 45,000            | 45,000            |
| Half Cent Sales Tax - dor      | 1.0/1.02     | 1,742,921         | 1,557,064        | 1,353,093        | 1,334,829        | 1,200,158        | 1,380,000        | 1,380,000         | 1,407,600         | 1,435,752         | 1,464,467         | 1,493,756         |
| PILOT                          | 1.00         | 17,369            | 21,718           | 22,710           | 17,517           | 17,600           | 16,532           | 16,532            | 16,532            | 16,532            | 16,532            | 16,532            |
| Fuel tax refunds               | 1.00         | 18,113            | 18,916           | 13,822           | 17,581           | 19,000           | 19,000           | 19,000            | 19,000            | 19,000            | 19,000            | 19,000            |
| Firefighters' supplement comp  | 1.00         | 6,593             | 4,920            | 9,756            | 14,640           | 6,960            | 15,000           | 15,000            | 15,000            | 15,000            | 15,000            | 15,000            |
| Grants CSC                     | 1.00         | 133,807           | 178,862          | 255,249          | 228,123          | 199,130          | 199,130          | 199,130           | 199,130           | 199,130           | 199,130           | 199,130           |
| Grants Other                   |              | 150,928           | 159,332          | 122,196          | 208,335          |                  | 587,641          |                   |                   |                   |                   |                   |
| Occ license - County           | 1.00         | 5,871             | 5,408            | 4,711            | 27,126           | 4,500            | 6,000            | 6,000             | 6,000             | 6,000             | 6,000             | 6,000             |
| 911 Tariff Revenues-County     | 1.00         | 94,406            | 96,174           | 100,439          | 92,976           | 102,000          | 102,000          | 102,000           | 102,000           | 102,000           | 102,000           | 102,000           |
| <b>Intergovernmental</b>       |              | <b>2,860,440</b>  | <b>2,710,437</b> | <b>2,535,644</b> | <b>2,588,575</b> | <b>2,203,527</b> | <b>2,981,248</b> | <b>2,393,607</b>  | <b>2,433,186</b>  | <b>2,473,556</b>  | <b>2,514,734</b>  | <b>2,556,736</b>  |
| Court Fines                    | 1.0/1.02     | 92,050            | 78,833           | 74,527           | 93,848           | 66,850           | 81,550           | 81,550            | 83,181            | 84,845            | 86,542            | 88,272            |
| False alarms - police          | 1.00         | 28,531            | 17,265           | 33,554           | 11,170           | 10,000           | 10,000           | 10,000            | 10,000            | 10,000            | 10,000            | 10,000            |
| False alarms - fire            | 1.00         | 754               | 3,100            | 800              | 400              | 3,100            | 5,000            | 3,100             | 3,100             | 3,100             | 3,100             | 3,100             |
| Local parking violations       | 1.0/1.02     | 30,427            | 20,751           | 44,486           | 42,459           | 30,000           | 51,200           | 51,200            | 52,224            | 53,268            | 54,334            | 55,421            |
| Code enforcement fines         | 1.0/1.02     | 59,565            | 46,552           | 18,600           | 14,539           | 21,100           | 27,500           | 27,500            | 28,050            | 28,611            | 29,183            | 29,767            |
| <b>Fines &amp; Forfeitures</b> |              | <b>211,327</b>    | <b>166,501</b>   | <b>171,967</b>   | <b>162,416</b>   | <b>131,050</b>   | <b>175,250</b>   | <b>173,350</b>    | <b>176,555</b>    | <b>179,824</b>    | <b>183,159</b>    | <b>186,560</b>    |

**City of Stuart  
Five Year Projections**

**FY 2013 - 2017**

|                                   |             | <b>Audited<br/>2007</b> | <b>Audited<br/>2008</b> | <b>Audited<br/>2009</b> | <b>Audited<br/>2010</b> | <b>Adopted<br/>2011</b> | <b>Proposed<br/>2012</b> | <b>Projected<br/>2013</b> | <b>Projected<br/>2014</b> | <b>Projected<br/>2015</b> | <b>Projected<br/>2016</b> | <b>Projected<br/>2017</b> |
|-----------------------------------|-------------|-------------------------|-------------------------|-------------------------|-------------------------|-------------------------|--------------------------|---------------------------|---------------------------|---------------------------|---------------------------|---------------------------|
| Protective Insp fees              | 1.0/1.02    | 33,893                  | 35,138                  | 74,876                  | 106,680                 | 100,000                 | 100,000                  | 100,000                   | 102,000                   | 104,040                   | 106,121                   | 108,243                   |
| Recreation fees                   | 1.00        | 235,302                 | 157,016                 | 146,745                 | 126,904                 | 107,200                 | 50,000                   | 50,000                    | 50,000                    | 50,000                    | 50,000                    | 50,000                    |
| Other                             | 1.00        | 14,000                  | 29,036                  | 15,896                  | (1,792)                 | -                       | -                        | -                         | -                         | -                         | -                         | -                         |
| Election filing fees              | 1.00        | 271                     | 543                     | 427                     | 1,155                   | 1,000                   | 1,000                    | 1,000                     | 1,000                     | 1,000                     | 1,000                     | 1,000                     |
| Recording fees                    | 1.00        | 109                     | 281                     | -                       | -                       | 2,500                   | 2,500                    | 2,500                     | 2,500                     | 2,500                     | 2,500                     | 2,500                     |
| CRA Admin Fee                     | 1.00        | 25,000                  | 25,000                  | 25,000                  | 25,000                  | 25,000                  | 25,000                   | 25,000                    | 25,000                    | 25,000                    | 25,000                    | 25,000                    |
| Public hearing fees               | 1.00        | 3,150                   | -                       | -                       | -                       | 6,250                   | 6,250                    | 6,250                     | 6,250                     | 6,250                     | 6,250                     | 6,250                     |
| Ambulance Fees                    | 1.01        | 599,573                 | 594,251                 | 536,716                 | 728,922                 | 950,000                 | 1,132,011                | 1,143,331                 | 1,154,764                 | 1,166,312                 | 1,177,975                 | 1,189,755                 |
| <b>Charge for Services</b>        |             | <b>911,298</b>          | <b>841,265</b>          | <b>799,660</b>          | <b>986,869</b>          | <b>1,191,950</b>        | <b>1,316,761</b>         | <b>1,328,081</b>          | <b>1,341,514</b>          | <b>1,355,102</b>          | <b>1,368,846</b>          | <b>1,382,748</b>          |
| Interest income                   | 1.0/1.02    | 664,549                 | 451,973                 | 139,915                 | 146,786                 | 135,000                 | 135,000                  | 135,000                   | 137,700                   | 140,454                   | 143,263                   | 146,128                   |
| Other misc rev                    | 1.00        | 106,212                 | 27,112                  | 195,718                 | 95,561                  | 47,250                  | 81,450                   | 81,450                    | 81,450                    | 81,450                    | 81,450                    | 81,450                    |
| Sale of surplus equip             | 1.00        | 123,012                 | 33,247                  | 14,586                  | 28,514                  | 5,500                   | 5,500                    | 5,500                     | 5,500                     | 5,500                     | 5,500                     | 5,500                     |
| Anchorage Dock Rentals            | -           | 194,730                 | 124,231                 | -                       | -                       | -                       | -                        | -                         | -                         | -                         | -                         | -                         |
| Police/Fire training reimburse    | 1.00        | 3,551                   | 376                     | 2,103                   | 4,491                   | 1,000                   | 1,000                    | 1,000                     | 1,000                     | 1,000                     | 1,000                     | 1,000                     |
| Insurance Refunds                 | 1.00        | 50,355                  | 46,141                  | 31,851                  | 23,834                  | 40,000                  | 40,000                   | 40,000                    | 40,000                    | 40,000                    | 40,000                    | 40,000                    |
| <b>Miscellaneous</b>              |             | <b>1,142,409</b>        | <b>683,080</b>          | <b>384,173</b>          | <b>299,186</b>          | <b>228,750</b>          | <b>262,950</b>           | <b>262,950</b>            | <b>265,650</b>            | <b>268,404</b>            | <b>271,213</b>            | <b>274,078</b>            |
| Debt Proceeds                     |             | 211,815                 | -                       | -                       | -                       | -                       | -                        | -                         | -                         | -                         | -                         | -                         |
| Impact Fees                       |             | 554,404                 | 305,849                 | 125,773                 | 84,727                  | -                       | 66,400                   | -                         | -                         | -                         | -                         | -                         |
| Transf Property Mgt Fund          | 1.00        | 28,910                  | -                       | 281,731                 | 485,995                 | 434,361                 | 437,916                  | 437,916                   | 437,916                   | 437,916                   | 437,916                   | 437,916                   |
| Transf from CRA - Comm Policing   |             | -                       | 58,050                  | 278,634                 | 290,337                 | 290,337                 | 190,337                  | 90,337                    | 50,000                    | 50,000                    | 50,000                    | 50,000                    |
| Transf from CRA - Code Enf        | 1.00        | -                       | -                       | -                       | -                       | 50,000                  | 60,000                   | 60,000                    | 60,000                    | 60,000                    | 60,000                    | 60,000                    |
| Transfers from other funds        |             | 1,893,978               | 785,738                 | 209,120                 | 2,184,942               | 29,175                  | 237,658                  | 29,175                    | 29,175                    | 29,175                    | 29,175                    | 29,175                    |
| Transf from Fleet reserves        | fleet sched | -                       | -                       | -                       | -                       | 89,212                  | 155,774                  | 329,718                   | 243,561                   | 215,704                   | 570,999                   | 1,089,906                 |
| Transfer in from Reserves         |             | -                       | -                       | -                       | -                       | -                       | -                        | -                         | -                         | -                         | -                         | -                         |
| <b>Other</b>                      |             | <b>2,689,107</b>        | <b>1,149,637</b>        | <b>895,258</b>          | <b>3,046,001</b>        | <b>893,085</b>          | <b>1,148,085</b>         | <b>947,146</b>            | <b>820,652</b>            | <b>792,795</b>            | <b>1,148,090</b>          | <b>1,666,997</b>          |
| <b>Revenues Actual &amp; Proj</b> |             | <b>24,823,191</b>       | <b>22,352,476</b>       | <b>20,714,881</b>       | <b>21,726,213</b>       | <b>18,833,694</b>       | <b>19,324,617</b>        | <b>18,498,099</b>         | <b>18,514,047</b>         | <b>18,758,854</b>         | <b>19,392,186</b>         | <b>20,194,610</b>         |

**EXPENSES:**

**City Commission**

|                   |              |                |                |                |                |                |                |                |                |                |                |                |
|-------------------|--------------|----------------|----------------|----------------|----------------|----------------|----------------|----------------|----------------|----------------|----------------|----------------|
| Personal Services | 1.0/1.0/1.02 | 105,275        | 104,184        | 116,647        | 104,388        | 104,920        | 94,968         | 94,968         | 94,968         | 96,867         | 98,805         | 100,781        |
| Operations        | 1.00/1.03    | 7,955          | 9,836          | 5,812          | 5,478          | 6,743          | 6,766          | 6,766          | 6,969          | 7,178          | 7,393          | 7,615          |
| Grants and Aids   |              | 45,500         | 45,500         | 62,500         | 20,453         | 23,000         | 23,000         | 23,000         | 23,000         | 23,000         | 23,000         | 23,000         |
|                   |              | <b>158,730</b> | <b>159,520</b> | <b>184,959</b> | <b>130,319</b> | <b>134,663</b> | <b>124,734</b> | <b>124,734</b> | <b>124,937</b> | <b>127,045</b> | <b>129,198</b> | <b>131,396</b> |

**City Manager**

|                   |              |                |                |                |                |                |                |                |                |                |                |                |
|-------------------|--------------|----------------|----------------|----------------|----------------|----------------|----------------|----------------|----------------|----------------|----------------|----------------|
| Personal Services | 1.0/1.0/1.02 | 419,486        | 438,871        | 419,033        | 370,495        | 359,546        | 356,883        | 356,883        | 356,883        | 364,021        | 371,301        | 378,727        |
| Operations        | 1.00/1.03    | 142,077        | 111,402        | 115,687        | 92,385         | 74,854         | 85,119         | 85,119         | 87,673         | 90,303         | 93,012         | 95,802         |
|                   |              | <b>561,563</b> | <b>550,273</b> | <b>534,720</b> | <b>462,880</b> | <b>434,400</b> | <b>442,002</b> | <b>442,002</b> | <b>444,556</b> | <b>454,323</b> | <b>464,313</b> | <b>474,529</b> |

**Human Resources**

|                   |              |                |                |                |                |                |                |                |                |                |                |                |
|-------------------|--------------|----------------|----------------|----------------|----------------|----------------|----------------|----------------|----------------|----------------|----------------|----------------|
| Personal Services | 1.0/1.0/1.02 | 210,824        | 219,026        | 223,793        | 274,033        | 301,862        | 196,097        | 196,097        | 196,097        | 200,019        | 204,019        | 208,100        |
| Operations        | 1.00/1.03    | 79,957         | 85,820         | 77,636         | 40,077         | 27,455         | 25,131         | 25,131         | 25,885         | 26,661         | 27,461         | 28,285         |
|                   |              | <b>290,781</b> | <b>304,846</b> | <b>301,429</b> | <b>314,110</b> | <b>329,317</b> | <b>221,228</b> | <b>221,228</b> | <b>221,982</b> | <b>226,680</b> | <b>231,481</b> | <b>236,385</b> |

7/15/2011

**City of Stuart  
Five Year Projections**

**FY 2013 - 2017**

|                             |              | <b>Audited<br/>2007</b> | <b>Audited<br/>2008</b> | <b>Audited<br/>2009</b> | <b>Audited<br/>2010</b> | <b>Adopted<br/>2011</b> | <b>Proposed<br/>2012</b> | <b>Projected<br/>2013</b> | <b>Projected<br/>2014</b> | <b>Projected<br/>2015</b> | <b>Projected<br/>2016</b> | <b>Projected<br/>2017</b> |
|-----------------------------|--------------|-------------------------|-------------------------|-------------------------|-------------------------|-------------------------|--------------------------|---------------------------|---------------------------|---------------------------|---------------------------|---------------------------|
| <b>City Clerk</b>           |              |                         |                         |                         |                         |                         |                          |                           |                           |                           |                           |                           |
| Personal Services           | 1.0/1.0/1.02 | 87,027                  | 97,405                  | 102,672                 | 108,032                 | 85,467                  | 84,125                   | 84,125                    | 84,125                    | 85,808                    | 87,524                    | 89,274                    |
| Operations                  | 1.00/1.03    | 64,963                  | 63,649                  | 43,069                  | 49,905                  | 47,839                  | 43,355                   | 43,355                    | 44,656                    | 45,995                    | 47,375                    | 48,796                    |
| Capital Outlay              |              | -                       | 600                     | -                       | 250                     |                         | 600                      |                           |                           |                           |                           |                           |
|                             |              | <b>151,990</b>          | <b>161,654</b>          | <b>145,741</b>          | <b>158,187</b>          | <b>133,306</b>          | <b>128,080</b>           | <b>127,480</b>            | <b>128,781</b>            | <b>131,803</b>            | <b>134,899</b>            | <b>138,071</b>            |
| <b>Finance</b>              |              |                         |                         |                         |                         |                         |                          |                           |                           |                           |                           |                           |
| Personal Services           | 1.0/1.0/1.02 | 504,624                 | 547,269                 | 556,665                 | 547,590                 | 552,864                 | 556,581                  | 556,581                   | 556,581                   | 567,713                   | 579,067                   | 590,648                   |
| Operations                  | 1.00/1.03    | 175,908                 | 168,231                 | 172,478                 | 134,452                 | 178,300                 | 187,514                  | 187,514                   | 193,139                   | 198,934                   | 204,902                   | 211,049                   |
| Capital Outlay              |              | 336                     | 1,458                   | 10,125                  |                         |                         |                          |                           |                           |                           |                           |                           |
|                             |              | <b>680,868</b>          | <b>716,958</b>          | <b>739,268</b>          | <b>682,042</b>          | <b>731,164</b>          | <b>744,095</b>           | <b>744,095</b>            | <b>749,720</b>            | <b>766,646</b>            | <b>783,968</b>            | <b>801,697</b>            |
| <b>Purchasing</b>           |              |                         |                         |                         |                         |                         |                          |                           |                           |                           |                           |                           |
| Personal Services           | 1.0/1.0/1.02 | 252,413                 | 271,709                 | 188,180                 | 195,251                 | 181,998                 | 182,095                  | 182,095                   | 182,095                   | 185,737                   | 189,452                   | 193,241                   |
| Operations                  | 1.00/1.03    | 16,497                  | 18,374                  | 15,443                  | 16,140                  | 16,989                  | 19,103                   | 19,103                    | 19,676                    | 20,266                    | 20,874                    | 21,501                    |
|                             |              | <b>268,910</b>          | <b>290,083</b>          | <b>203,623</b>          | <b>211,391</b>          | <b>198,987</b>          | <b>201,198</b>           | <b>201,198</b>            | <b>201,771</b>            | <b>206,003</b>            | <b>210,326</b>            | <b>214,741</b>            |
| <b>Information Services</b> |              |                         |                         |                         |                         |                         |                          |                           |                           |                           |                           |                           |
| Personal Services           | 1.0/1.0/1.02 | 348,925                 | 369,899                 | 382,498                 | 376,078                 | 365,741                 | 363,130                  | 363,130                   | 363,130                   | 370,393                   | 377,800                   | 385,356                   |
| Operations                  | 1.00/1.03    | 201,433                 | 182,846                 | 213,446                 | 178,248                 | 181,864                 | 187,430                  | 187,430                   | 193,053                   | 198,844                   | 204,810                   | 210,954                   |
| Capital Outlay              |              | 65,347                  | 23,355                  | 42,612                  | 10,860                  | 74,000                  | 81,000                   | 83,430                    | 85,933                    | 88,511                    | 114,166                   | 117,591                   |
|                             |              | <b>615,705</b>          | <b>576,100</b>          | <b>638,556</b>          | <b>565,186</b>          | <b>621,605</b>          | <b>631,560</b>           | <b>633,990</b>            | <b>642,116</b>            | <b>657,748</b>            | <b>696,776</b>            | <b>713,902</b>            |
| <b>City Attorney</b>        |              |                         |                         |                         |                         |                         |                          |                           |                           |                           |                           |                           |
| Personal Services           | 1.0/1.0/1.02 | 267,922                 | 322,503                 | 351,011                 | 396,695                 | 268,315                 | 156,635                  | 156,635                   | 156,635                   | 159,768                   | 162,963                   | 166,222                   |
| Operations                  | 1.00/1.03    | 269,424                 | 170,332                 | 60,339                  | 57,661                  | 69,122                  | 76,990                   | 76,990                    | 79,300                    | 81,679                    | 84,129                    | 86,653                    |
|                             |              | <b>537,346</b>          | <b>492,835</b>          | <b>411,350</b>          | <b>454,356</b>          | <b>337,437</b>          | <b>233,625</b>           | <b>233,625</b>            | <b>235,935</b>            | <b>241,446</b>            | <b>247,092</b>            | <b>252,875</b>            |
| <b>Public Works</b>         |              |                         |                         |                         |                         |                         |                          |                           |                           |                           |                           |                           |
| Personal Services           | 1.0/1.0/1.02 | 321,362                 | 244,852                 | 261,850                 | 149,658                 |                         | -                        | -                         | -                         | -                         | -                         | -                         |
| Operations                  | 1.00/1.03    | 37,865                  | 23,694                  | 13,123                  | 18,990                  | 14,627                  | -                        | -                         | -                         | -                         | -                         | -                         |
| Capital Outlay              |              |                         | 1,109                   | 30,112                  |                         |                         |                          |                           |                           |                           |                           |                           |
|                             |              | <b>359,227</b>          | <b>269,655</b>          | <b>305,085</b>          | <b>168,648</b>          | <b>14,627</b>           | <b>-</b>                 | <b>-</b>                  | <b>-</b>                  | <b>-</b>                  | <b>-</b>                  | <b>-</b>                  |
| <b>Vehicle Maintenance</b>  |              |                         |                         |                         |                         |                         |                          |                           |                           |                           |                           |                           |
| Personal Services           | 1.0/1.0/1.02 | 340,313                 | 276,290                 | 333,504                 | 308,234                 | 187,493                 | 198,677                  | 198,677                   | 198,677                   | 202,651                   | 206,704                   | 210,838                   |
| Operations                  | 1.00/1.03    | 56,346                  | 52,468                  | 44,117                  | 344,235                 | 40,527                  | 37,601                   | 37,601                    | 38,729                    | 39,891                    | 41,088                    | 42,320                    |
| Capital Outlay              |              | 34,958                  | 16,969                  | 7,922                   |                         |                         |                          |                           |                           |                           |                           | 67,273                    |
|                             |              | <b>431,617</b>          | <b>345,727</b>          | <b>385,543</b>          | <b>652,469</b>          | <b>228,020</b>          | <b>236,278</b>           | <b>236,278</b>            | <b>237,406</b>            | <b>242,541</b>            | <b>247,791</b>            | <b>320,431</b>            |
| <b>Building Maintenance</b> |              |                         |                         |                         |                         |                         |                          |                           |                           |                           |                           |                           |
| Personal Services           | 1.0/1.0/1.02 | 197,241                 | 230,652                 | 266,021                 | 254,345                 | 240,425                 | 272,478                  | 272,478                   | 272,478                   | 277,928                   | 283,486                   | 289,156                   |
| Operations                  | 1.00/1.03    | 144,617                 | 180,809                 | 178,147                 | 151,495                 | 165,232                 | 166,473                  | 166,473                   | 171,467                   | 176,611                   | 181,910                   | 187,367                   |
| Capital Outlay              | fleet sched  | 57,245                  | 7,472                   | 93,364                  | 1,243                   |                         |                          | 36,500                    |                           |                           |                           | 52,871                    |
|                             |              | <b>399,103</b>          | <b>418,933</b>          | <b>537,532</b>          | <b>407,083</b>          | <b>405,657</b>          | <b>438,951</b>           | <b>475,451</b>            | <b>443,945</b>            | <b>454,539</b>            | <b>465,396</b>            | <b>529,394</b>            |
| <b>Turf and Grounds</b>     |              |                         |                         |                         |                         |                         |                          |                           |                           |                           |                           |                           |
| Personal Services           | 1.0/1.0/1.02 | 698,900                 | 639,184                 | 652,118                 | 637,066                 | 597,603                 | 638,588                  | 638,588                   | 638,588                   | 651,360                   | 664,387                   | 677,675                   |
| Operations                  | 1.00/1.03    | 318,765                 | 320,037                 | 293,287                 | 344,740                 | 317,764                 | 385,430                  | 385,430                   | 396,993                   | 408,903                   | 421,170                   | 433,805                   |
| Capital Outlay              | fleet sched  | 31,533                  | 46,601                  | 10,303                  | 73,707                  |                         | 18,000                   | 35,640                    | 74,431                    | 84,194                    | 85,264                    | 44,097                    |
|                             |              | <b>1,049,198</b>        | <b>1,005,822</b>        | <b>955,708</b>          | <b>1,055,513</b>        | <b>915,367</b>          | <b>1,042,018</b>         | <b>1,059,658</b>          | <b>1,110,012</b>          | <b>1,144,456</b>          | <b>1,170,821</b>          | <b>1,155,577</b>          |

7/15/2011

**City of Stuart  
Five Year Projections**

**FY 2013 - 2017**

|                                 |              | <b>Audited<br/>2007</b> | <b>Audited<br/>2008</b> | <b>Audited<br/>2009</b> | <b>Audited<br/>2010</b> | <b>Adopted<br/>2011</b> | <b>Proposed<br/>2012</b> | <b>Projected<br/>2013</b> | <b>Projected<br/>2014</b> | <b>Projected<br/>2015</b> | <b>Projected<br/>2016</b> | <b>Projected<br/>2017</b> |
|---------------------------------|--------------|-------------------------|-------------------------|-------------------------|-------------------------|-------------------------|--------------------------|---------------------------|---------------------------|---------------------------|---------------------------|---------------------------|
| <b>Streets Department</b>       |              |                         |                         |                         |                         |                         |                          |                           |                           |                           |                           |                           |
| Personal Services               | 1.0/1.0/1.02 | 285,319                 | 290,911                 | 316,654                 | 327,268                 | 300,778                 | 306,527                  | 306,527                   | 306,527                   | 312,658                   | 318,911                   | 325,289                   |
| Operations                      | 1.00/1.03    | 800,876                 | 746,196                 | 776,441                 | 692,574                 | 808,234                 | 898,131                  | 898,131                   | 925,075                   | 952,827                   | 981,412                   | 1,010,854                 |
| Capital Outlay                  | fleet sched  | 63,414                  | 52,197                  | 492,856                 | 374,680                 |                         | 75,000                   | 153,217                   | 43,130                    |                           | 22,950                    |                           |
|                                 |              | <b>1,149,609</b>        | <b>1,089,304</b>        | <b>1,585,951</b>        | <b>1,394,522</b>        | <b>1,109,012</b>        | <b>1,279,658</b>         | <b>1,357,875</b>          | <b>1,274,732</b>          | <b>1,265,485</b>          | <b>1,323,273</b>          | <b>1,336,143</b>          |
| <b>Police Department</b>        |              |                         |                         |                         |                         |                         |                          |                           |                           |                           |                           |                           |
| Personal Services               | 1.0/1.0/1.02 | 5,565,056               | 5,706,242               | 6,049,984               | 6,073,830               | 5,566,355               | 5,156,310                | 5,156,310                 | 5,156,310                 | 5,259,436                 | 5,364,625                 | 5,471,917                 |
| Operations                      | 1.00/1.03    | 741,570                 | 855,824                 | 755,292                 | 663,089                 | 713,536                 | 771,580                  | 771,580                   | 794,727                   | 818,569                   | 843,126                   | 868,420                   |
| Capital Outlay                  | fleet sched  | 358,195                 | 232,381                 | 320,121                 | 237,843                 | 82,212                  | 103,649                  | 65,596                    |                           | 33,090                    | 239,785                   | 672,523                   |
|                                 |              | <b>6,664,821</b>        | <b>6,794,447</b>        | <b>7,125,397</b>        | <b>6,974,762</b>        | <b>6,362,103</b>        | <b>6,031,539</b>         | <b>5,993,486</b>          | <b>5,951,037</b>          | <b>6,111,095</b>          | <b>6,447,536</b>          | <b>7,012,861</b>          |
| <b>Fire/Rescue Department</b>   |              |                         |                         |                         |                         |                         |                          |                           |                           |                           |                           |                           |
| Personal Services               | 1.0/1.0/1.02 | 3,936,202               | 4,207,308               | 4,764,676               | 4,875,058               | 4,355,177               | 4,257,994                | 4,257,994                 | 4,257,994                 | 4,343,154                 | 4,430,017                 | 4,518,617                 |
| Operations                      | 1.00/1.03    | 527,959                 | 504,386                 | 538,638                 | 492,994                 | 546,399                 | 601,394                  | 601,394                   | 619,436                   | 638,019                   | 657,159                   | 676,874                   |
| Capital Outlay                  | fleet sched  | 1,000,867               | 116,535                 | 215,090                 | 22,042                  |                         | 515,015                  | 26,000                    | 126,000                   | 86,000                    | 200,000                   | 230,000                   |
|                                 |              | <b>5,465,028</b>        | <b>4,828,229</b>        | <b>5,518,404</b>        | <b>5,390,094</b>        | <b>4,901,576</b>        | <b>5,374,403</b>         | <b>4,885,388</b>          | <b>5,003,430</b>          | <b>5,067,173</b>          | <b>5,287,176</b>          | <b>5,425,492</b>          |
| <b>Development</b>              |              |                         |                         |                         |                         |                         |                          |                           |                           |                           |                           |                           |
| Personal Services               | 1.0/1.0/1.02 | 700,472                 | 866,923                 | 584,182                 | 437,106                 | 229,178                 | 230,425                  | 230,425                   | 230,425                   | 235,034                   | 239,734                   | 244,529                   |
| Operations                      | 1.00/1.03    | 354,323                 | 265,620                 | 138,226                 | 59,700                  | 52,460                  | 60,833                   | 60,833                    | 62,658                    | 64,538                    | 66,474                    | 68,468                    |
| Capital Outlay                  |              |                         | 7,250                   | 9,853                   |                         |                         |                          |                           |                           | 12,420                    |                           |                           |
|                                 |              | <b>1,054,795</b>        | <b>1,139,793</b>        | <b>732,261</b>          | <b>496,806</b>          | <b>281,638</b>          | <b>291,258</b>           | <b>291,258</b>            | <b>293,083</b>            | <b>311,991</b>            | <b>306,208</b>            | <b>312,997</b>            |
| <b>Building Permit Division</b> |              |                         |                         |                         |                         |                         |                          |                           |                           |                           |                           |                           |
| Personal Services               | 1.0/1.0/1.02 |                         |                         | 360,782                 | 285,214                 | 300,316                 | 310,121                  | 310,121                   | 310,121                   | 316,323                   | 322,650                   | 329,103                   |
| Operations                      | 1.00/1.03    |                         |                         | 63,736                  | 30,282                  | 48,291                  | 113,906                  | 113,906                   | 117,323                   | 120,843                   | 124,468                   | 128,202                   |
|                                 |              |                         |                         | <b>424,518</b>          | <b>315,496</b>          | <b>348,607</b>          | <b>424,027</b>           | <b>424,027</b>            | <b>427,444</b>            | <b>437,166</b>            | <b>447,118</b>            | <b>457,305</b>            |
| <b>Code Enforcement</b>         |              |                         |                         |                         |                         |                         |                          |                           |                           |                           |                           |                           |
| Personal Services               | 1.0/1.0/1.02 | 130,288                 | 143,027                 | 178,322                 | 154,957                 | 222,746                 | 218,333                  | 218,333                   | 218,333                   | 222,700                   | 227,154                   | 231,697                   |
| Operations                      | 1.00/1.03    | 18,643                  | 23,828                  | 34,254                  | 21,598                  | 34,054                  | 31,234                   | 31,234                    | 32,171                    | 33,136                    | 34,130                    | 35,154                    |
|                                 |              | <b>148,931</b>          | <b>166,855</b>          | <b>212,576</b>          | <b>176,555</b>          | <b>256,800</b>          | <b>249,567</b>           | <b>249,567</b>            | <b>250,504</b>            | <b>255,836</b>            | <b>261,284</b>            | <b>266,851</b>            |
| <b>Parks and Recreation</b>     |              |                         |                         |                         |                         |                         |                          |                           |                           |                           |                           |                           |
| Personal Services               | 1.0/1.0/1.02 | 1,056,181               | 913,185                 | 890,909                 | 954,295                 | 602,506                 | 509,244                  | 509,244                   | 509,244                   | 519,429                   | 529,817                   | 540,414                   |
| Operations                      | 1.00/1.03    | 544,040                 | 497,413                 | 464,503                 | 388,454                 | 354,770                 | 367,802                  | 367,802                   | 378,836                   | 390,201                   | 401,907                   | 413,964                   |
| Capital Outlay                  |              | 85,876                  | 71,514                  | 286,004                 | 62,289                  | 7,000                   | 322,000                  | 12,765                    |                           |                           |                           | 23,142                    |
|                                 |              | <b>1,686,097</b>        | <b>1,482,112</b>        | <b>1,641,416</b>        | <b>1,405,038</b>        | <b>964,276</b>          | <b>1,199,046</b>         | <b>889,811</b>            | <b>888,080</b>            | <b>909,630</b>            | <b>931,725</b>            | <b>977,520</b>            |
| <b>Anchorage Division</b>       |              |                         |                         |                         |                         |                         |                          |                           |                           |                           |                           |                           |
| Personal Services               |              | 85,343                  | 72,205                  |                         |                         |                         |                          |                           |                           |                           |                           |                           |
| Operations                      |              | 79,625                  | 46,617                  |                         |                         |                         |                          |                           |                           |                           |                           |                           |
| Capital Outlay                  |              | 2,115                   |                         |                         |                         |                         |                          |                           |                           |                           |                           |                           |
|                                 |              | <b>167,083</b>          | <b>118,822</b>          |                         |                         |                         |                          |                           |                           |                           |                           |                           |
| <b>Total Operating Expenses</b> |              | <b>21,841,402</b>       | <b>20,911,968</b>       | <b>22,584,037</b>       | <b>21,792,796</b>       | <b>18,708,562</b>       | <b>19,293,267</b>        | <b>18,591,151</b>         | <b>18,629,471</b>         | <b>19,011,609</b>         | <b>19,786,381</b>         | <b>20,758,165</b>         |
| <b>Other Expenses</b>           |              |                         |                         |                         |                         |                         |                          |                           |                           |                           |                           |                           |
| Debt Service                    |              | 1,163,188               | 1,630,431               | 100,292                 | 65,707                  | 81,052                  | 78,890                   | 78,890                    | 78,890                    | 78,890                    | 78,890                    | 78,890                    |
| Voted Debt Service Millage      |              | 497,537                 | 504,191                 | 505,293                 | 523,952                 | 527,476                 | 526,151                  | 526,151                   | 526,151                   | 526,151                   | 526,151                   | 526,151                   |
| Admin fees W & S                | 1.00/1.02    | (505,058)               | (448,729)               | (482,316)               | (481,640)               | (467,162)               | (518,558)                | (528,929)                 | (539,508)                 | (550,298)                 | (561,304)                 | (572,530)                 |
| Admin fees - Sanitation         | 1.00/1.02    | (707,971)               | (610,378)               | (639,298)               | (574,036)               | (291,435)               | (588,972)                | (600,751)                 | (612,766)                 | (625,022)                 | (637,522)                 | (650,273)                 |

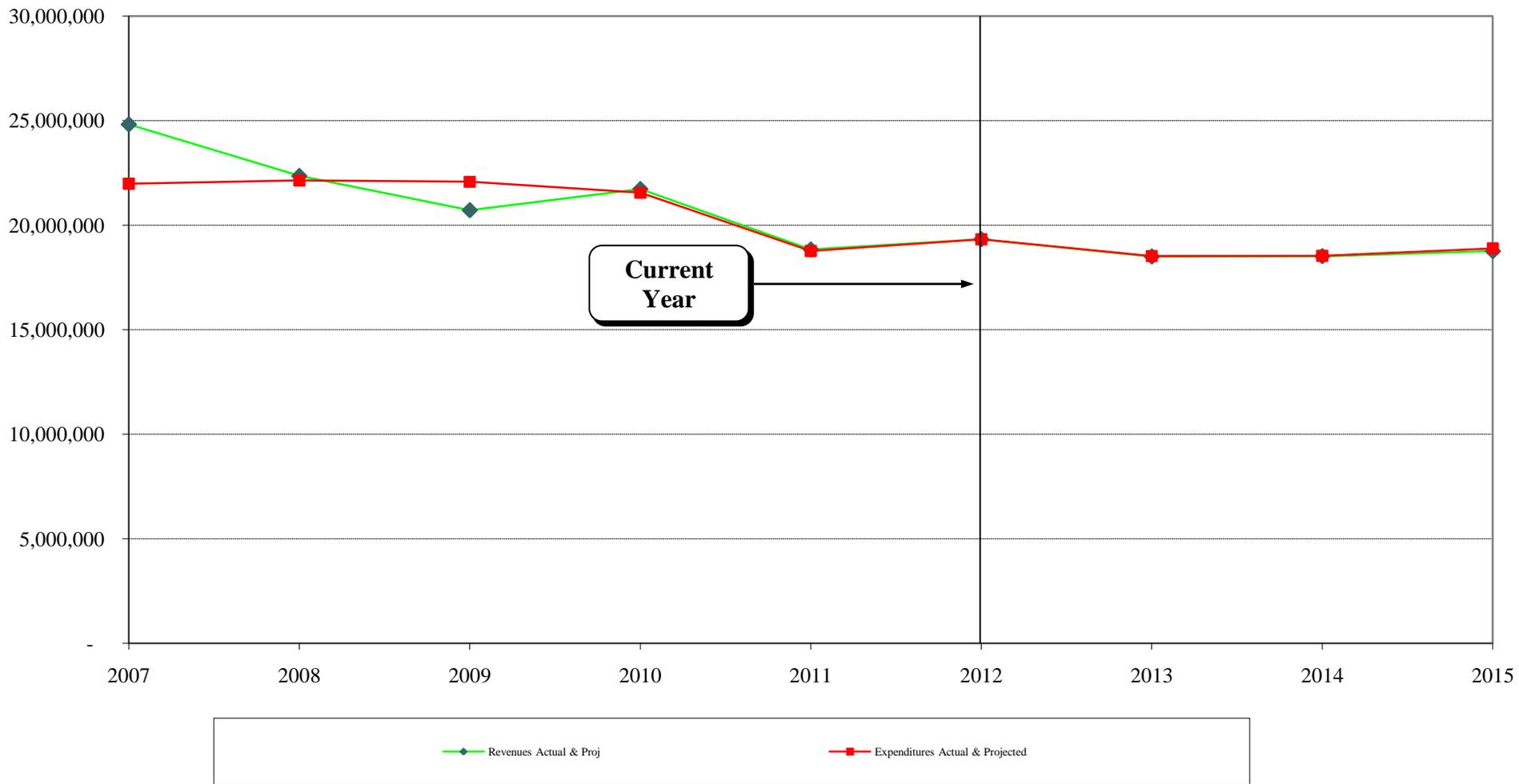
7/15/2011

**City of Stuart  
Five Year Projections**

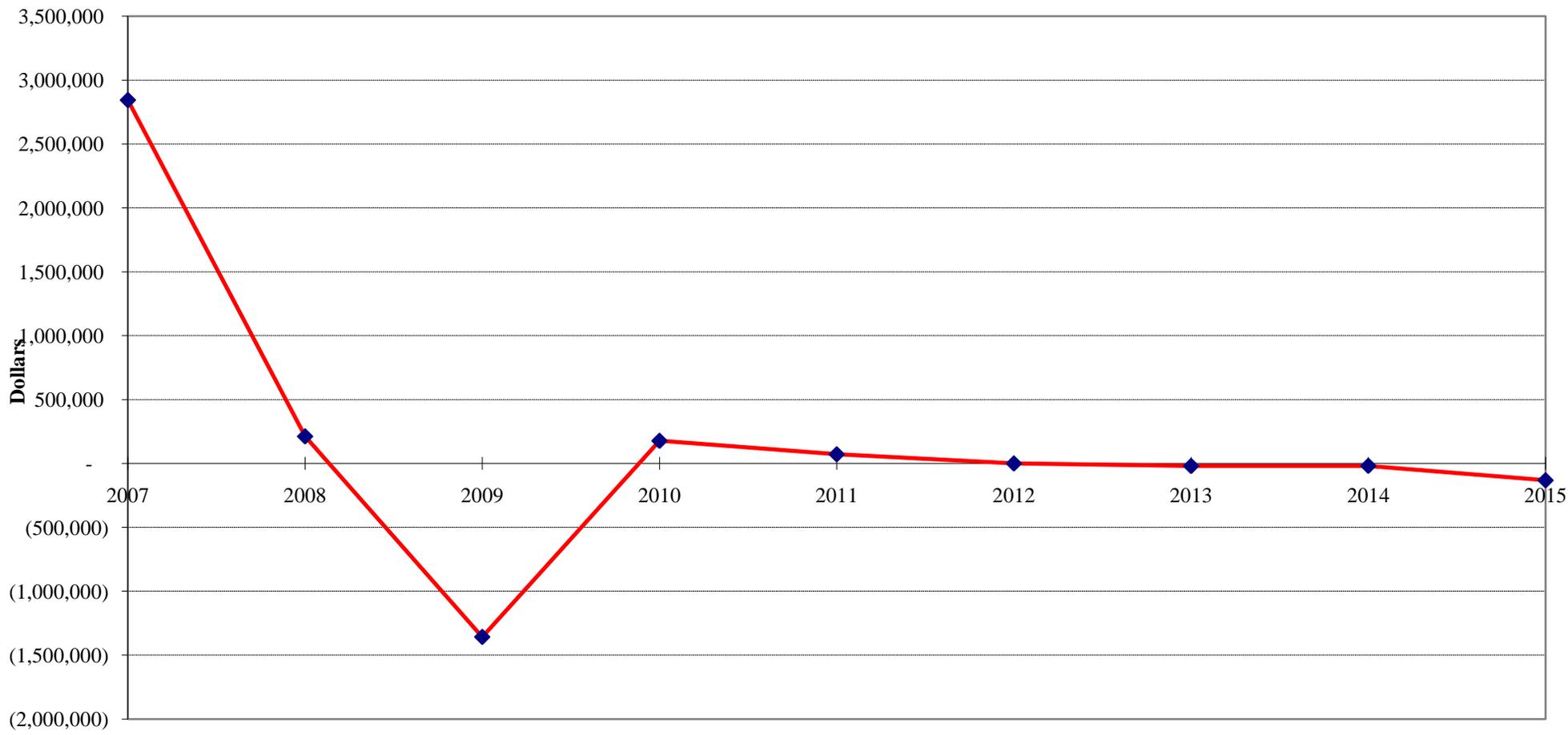
**FY 2013 - 2017**

|                                       |           | <b>Audited<br/>2007</b> | <b>Audited<br/>2008</b> | <b>Audited<br/>2009</b> | <b>Audited<br/>2010</b> | <b>Adopted<br/>2011</b> | <b>Proposed<br/>2012</b> | <b>Projected<br/>2013</b> | <b>Projected<br/>2014</b> | <b>Projected<br/>2015</b> | <b>Projected<br/>2016</b> | <b>Projected<br/>2017</b> |
|---------------------------------------|-----------|-------------------------|-------------------------|-------------------------|-------------------------|-------------------------|--------------------------|---------------------------|---------------------------|---------------------------|---------------------------|---------------------------|
| Admin fees - SW                       | 1.00/1.02 | (48,404)                | (43,071)                | (45,996)                | (37,789)                | (32,956)                | (28,798)                 | (29,374)                  | (29,961)                  | (30,561)                  | (31,172)                  | (31,795)                  |
| Admin fees - CRA & Other              | 1.00/1.02 | (36,051)                | (32,244)                | (36,563)                | (42,130)                | (35,607)                | (28,042)                 | (28,603)                  | (29,175)                  | (29,758)                  | (30,354)                  | (30,961)                  |
| Transfers to Other Funds              | 1.00      |                         |                         |                         | 65,707                  |                         |                          |                           |                           |                           |                           |                           |
| other                                 |           | (226,017)               | 228,378                 | 87,283                  | 91,386                  |                         | 46,135                   | 46,135                    | 46,135                    | 46,135                    | 46,135                    | 46,135                    |
| Unemployment                          |           |                         |                         |                         |                         | 10,500                  | 10,500                   | 10,500                    | 10,500                    | 10,500                    | 10,500                    | 10,500                    |
| Replenish Reserve/Dockside            |           |                         |                         |                         | 184,341                 | 184,341                 | 187,916                  | 187,916                   | 187,916                   | 187,916                   | 187,916                   | 187,916                   |
| Martin Co Ballfields Contri           |           |                         |                         |                         |                         |                         | (115,000)                | (140,000)                 | (140,000)                 | (140,000)                 | (140,000)                 | (140,000)                 |
| Health Insurance Savings              |           |                         |                         |                         |                         | (256,000)               | 222,447                  | (100,000)                 | (100,000)                 | (100,000)                 | (100,000)                 | (100,000)                 |
| Hurricane Reserves Draw               |           |                         |                         |                         | (39,441)                | (250,000)               | (200,000)                |                           |                           |                           |                           |                           |
| Furlough Reductions                   |           |                         |                         |                         |                         | (140,800)               | (150,000)                |                           |                           |                           |                           |                           |
| FRS Unfunded Liability                |           |                         |                         |                         |                         | 143,800                 |                          |                           |                           |                           |                           |                           |
| Legal Fees Reserve                    |           |                         |                         |                         |                         | 20,000                  | 20,000                   | 20,000                    | 20,000                    | 20,000                    | 20,000                    | 20,000                    |
| Accrued leave reserve                 |           |                         |                         |                         |                         | 100,000                 | 100,000                  | 100,000                   | 100,000                   | 100,000                   | 100,000                   | 100,000                   |
| Health Insurance Reserve              |           |                         |                         |                         |                         |                         | 133,634                  |                           |                           |                           |                           |                           |
| Fleet Repl Reserve                    |           |                         |                         |                         |                         | 275,000                 | 150,000                  | 200,000                   | 200,000                   | 200,000                   | 200,000                   | 200,000                   |
| Contingency Reserve                   |           |                         |                         |                         |                         | 185,052                 | 185,047                  | 185,000                   | 185,000                   | 185,000                   | 185,000                   | 185,000                   |
| <b>Other</b>                          |           | <b>137,224</b>          | <b>1,228,578</b>        | <b>(511,305)</b>        | <b>(243,943)</b>        | <b>53,261</b>           | <b>31,350</b>            | <b>(73,065)</b>           | <b>(96,819)</b>           | <b>(121,047)</b>          | <b>(145,760)</b>          | <b>(170,967)</b>          |
| <b>Expenditures Actual &amp; Proj</b> |           | <b>21,978,626</b>       | <b>22,140,546</b>       | <b>22,072,732</b>       | <b>21,548,853</b>       | <b>18,761,823</b>       | <b>19,324,617</b>        | <b>18,518,086</b>         | <b>18,532,652</b>         | <b>18,890,562</b>         | <b>19,640,621</b>         | <b>20,587,199</b>         |
| <b>Net Income/(Loss)</b>              |           | <b>2,844,565</b>        | <b>211,930</b>          | <b>(1,357,851)</b>      | <b>177,360</b>          | <b>71,871</b>           | <b>-</b>                 | <b>(19,986)</b>           | <b>(18,605)</b>           | <b>(131,708)</b>          | <b>(248,436)</b>          | <b>(392,589)</b>          |

**City of Stuart, Florida  
General Fund Revenues & Expenditures  
Actual & Projected**



**General Fund  
Gap Between Operating Revenues and Expenses**



Net Income/(Loss)



**City of Stuart  
Projections Assumptions  
FY 2013 - 2017**

| <u>Revenues</u>        |                        | <u>Expenses</u>                                 |                             |
|------------------------|------------------------|---|-----------------------------|
| Ad Valorem Taxes       | 2% increase after 2013 | Personal Service Costs:<br>No Increase in Staff |                             |
| FPL Franchise          | 1.00/1.02              | Wages and Fringe                                | 1.00/1.00/1.02              |
| Local Option Gas Tax   | 1.00/1.02              | Operating Costs                                 | 1.00/1.03                   |
| FPL Utility Tax        | 1.00/1.02              | Capital:  |                             |
| CST                    | 1.00                   | Fleet Replacement                               | schedule                    |
| Business Tax License   | 1.00                   | CIP   | schedule                    |
| Building Permits       | = expenses             | Reserves:                                       |                             |
| Alarm User Permit Fees | 1.00/1.02              | Fleet Replacement                               | \$200K/yr per fiscal policy |
| State Rev Sharing      | 1.00/1.02              | Contingency                                     | 1% PSC and Operating        |
| Half Cent Sales Tax    | 1.00/1.02              | Outside Legal Counsel                           | \$20K/yr                    |
| All Others             | 1.00                   | Accrued Leave                                   | \$100K/yr                   |
| Fines and Forfeitures  | 1.00/1.02              |   |                             |
| Protective Insp fees   | 1.00/1.02              |   |                             |
| Recreation Fees        | 1.00                   |   |                             |
| Ambulance Fees         | 1.01                   |   |                             |
| Miscellaneous Rev      | 0                      |   |                             |
| Interest Income        | 1.00                   |   |                             |



**Ad Valorem Tax Information**  
**Real & Personal Property**  
**2012 Fiscal Year Preliminary Estimates**

| <b>Year</b> | <b>Taxable Valuation</b> | <b>Value Change</b> | <b>Adopted Millage</b> | <b>Gross Taxes</b> | <b>Taxes Collected</b> | <b>Percent Collected</b> |
|-------------|--------------------------|---------------------|------------------------|--------------------|------------------------|--------------------------|
| 1998        | \$723,483,596            | 2%                  | 4.0639                 | \$3,003,358        | \$3,311,121            | 110.25%                  |
| 1999        | \$790,638,207            | 9%                  | 4.0134                 | \$3,173,147        | \$3,029,056            | 95.46%                   |
| 2000        | \$847,336,677            | 7%                  | 4.0134                 | \$3,400,701        | \$3,036,042            | 89.28%                   |
| 2001        | \$941,146,982            | 11%                 | 4.0134                 | \$3,787,974        | \$3,639,032            | 96.07%                   |
| 2002        | \$993,729,245            | 6%                  | 4.1539                 | \$4,127,852        | \$3,962,786            | 96.00%                   |
| 2003        | \$1,063,105,090          | 7%                  | 4.1539                 | \$4,416,032        | \$4,243,611            | 96.10%                   |
| 2004        | \$1,180,061,631          | 11%                 | 4.1539                 | \$4,901,858        | \$4,252,642            | 86.76%                   |
| 2005        | \$1,441,792,869          | 22%                 | 4.1539                 | \$5,989,063        | \$5,494,603            | 91.74%                   |
| 2006        | \$1,717,122,016          | 19%                 | 5.1539                 | \$8,849,875        | \$8,957,845            | 101.22%                  |
| 2007        | \$2,159,294,014          | 26%                 | 5.1000                 | \$11,012,399       | \$10,390,823           | 94.36%                   |
| 2008        | \$2,345,384,966          | 9%                  | 4.3329                 | \$10,162,319       | \$9,739,851            | 95.84%                   |
| 2009        | \$2,135,895,248          | -9%                 | 4.3329                 | \$9,254,621        | \$8,882,011            | 95.97%                   |
| 2010        | \$1,890,761,779          | -11%                | 4.3329                 | \$8,192,482        | \$7,875,313            | 96.13%                   |
| 2011 *      | \$1,698,721,302          | -10%                | 4.3329                 | \$7,360,390        | \$7,072,877            | 96.09%                   |
| 2012 #      | \$1,571,522,402          | -7%                 | 4.3329                 | \$6,809,249        |                        | 0.00%                    |

| <b>Roll-Back Comparison</b> | <b>Gross Tax</b> | <b>Net Tax @ 95%</b> | <b>1%</b> |
|-----------------------------|------------------|----------------------|-----------|
|-----------------------------|------------------|----------------------|-----------|

The adopted millage is a 0.0% increase to the current millage.

The adopted millage of 4.3329 produces **\$6,809,249** **\$6,468,787** **\$68,092**

**Budgetary Information**

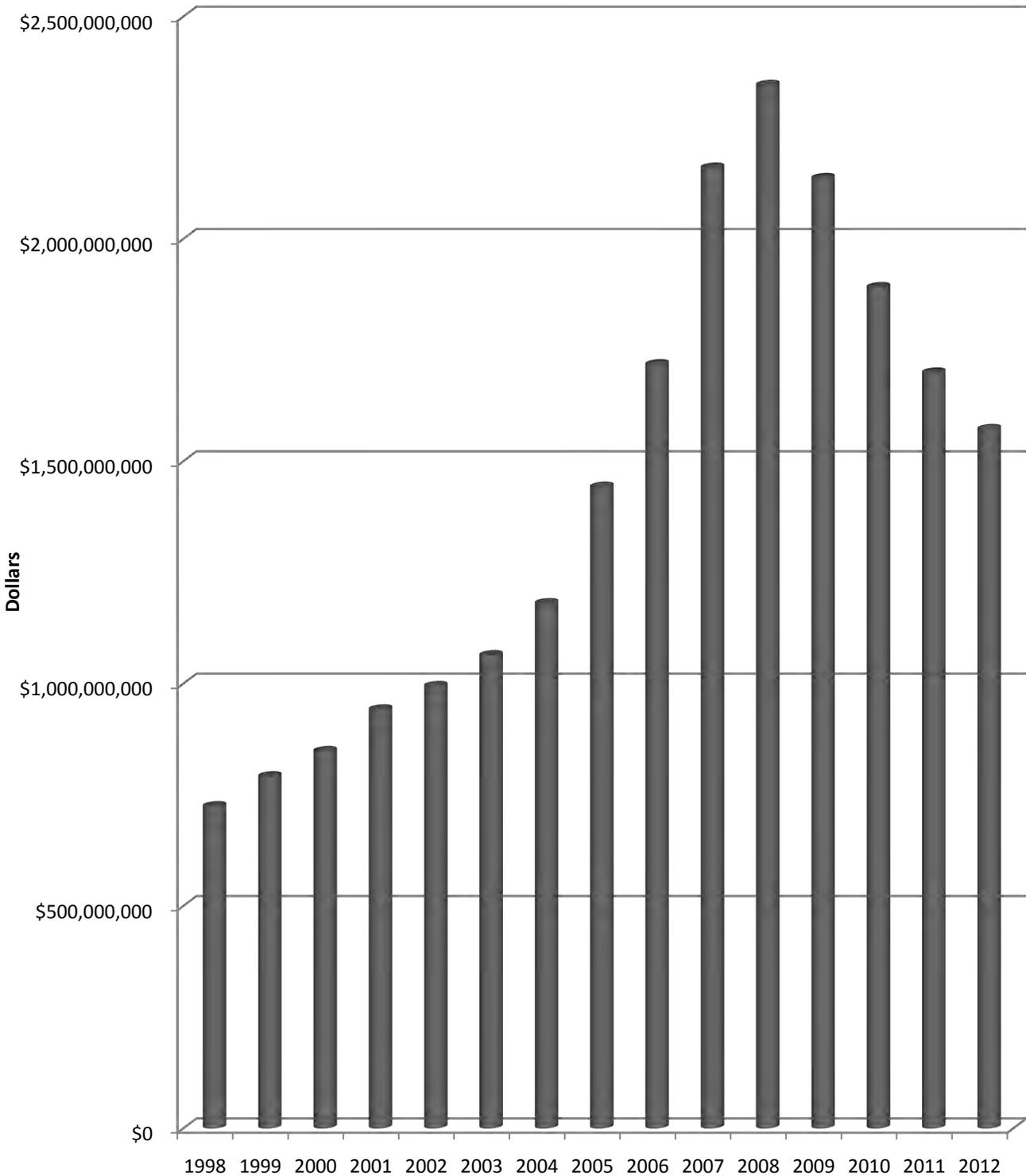
One (1) Mill of Ad Valorem Tax should produce approximately \$1,571,522

One (1) Net Mill (95%) of Ad Valorem Tax should produce about \$1,492,946

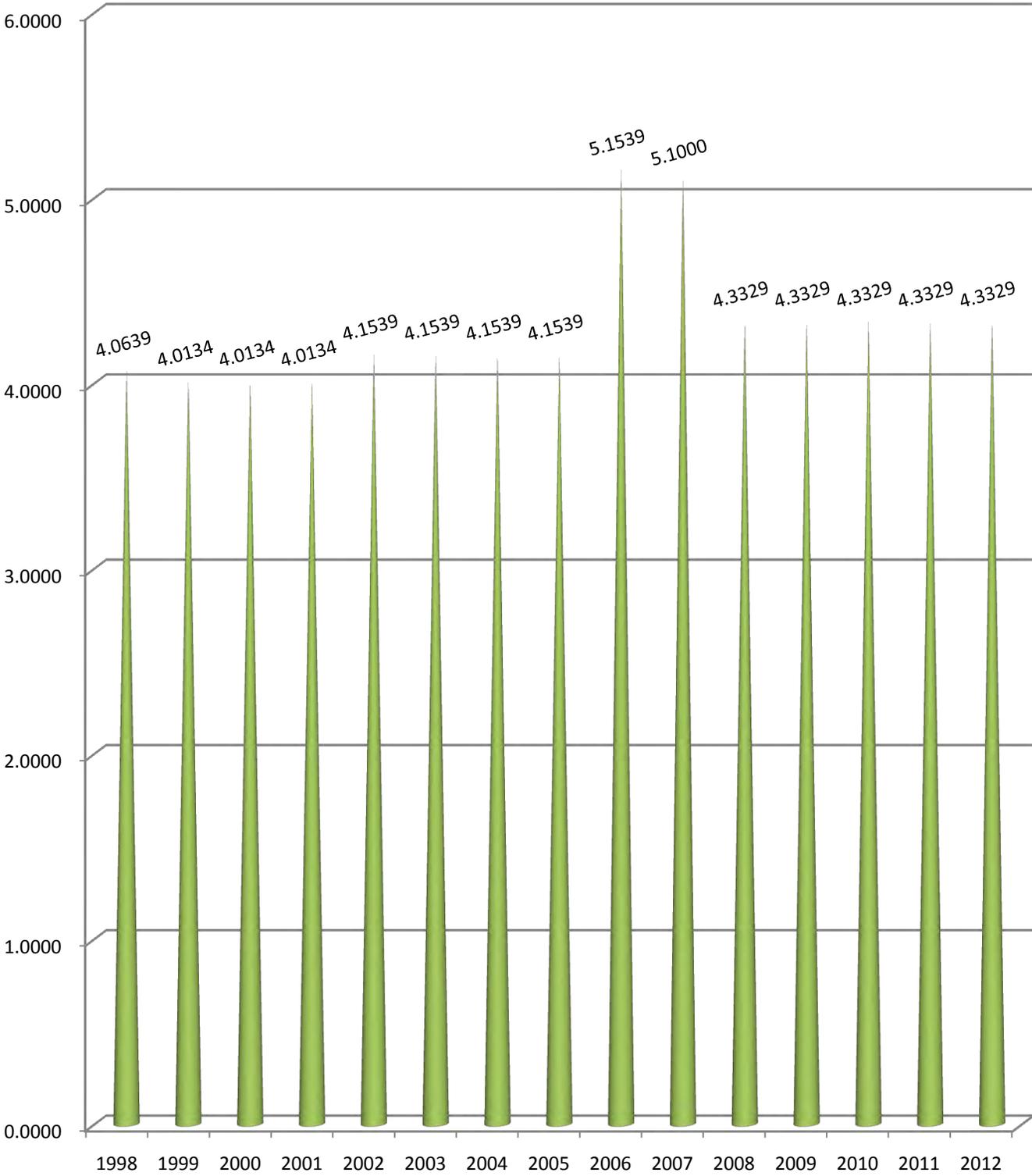
\*FINAL certified taxable value

# Adopted Millage and Estimated Gross Taxes, % change from prior year adjusted final taxable value

# City of Stuart, Florida Assessed Property Valuations 1998 to Present



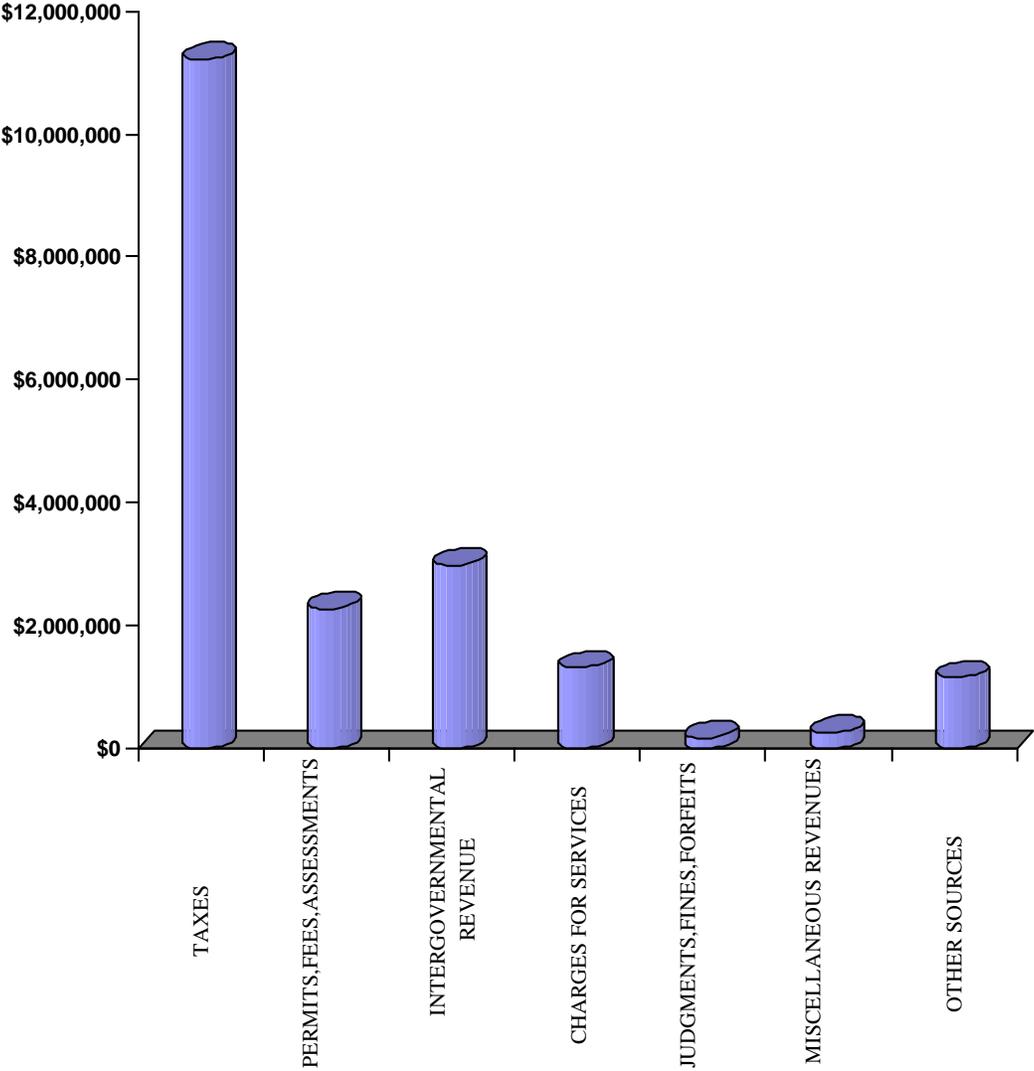
# City of Stuart, Florida Millage Rate Levy 1998 to Present





City of Stuart  
2012 Fiscal Budget  
Revenues by Category

General Fund Revenues





City of Stuart  
2012 Fiscal Budget  
Estimated Revenues

| Account                   | 2010<br>Audited<br>Actual | 2011<br>Current<br>Budget | Workshop<br>#2 | Workshop #3 | Commission<br>Adopt | %<br>Change |
|---------------------------|---------------------------|---------------------------|----------------|-------------|---------------------|-------------|
| <b>001</b>                | <b>GENERAL</b>            |                           |                |             |                     |             |
| TAXES                     | 12,477,891                | 11,629,286                | 10,927,461     | 11,208,851  | 11,208,851          | -3.62%      |
| PERMITS, FEES, ASSESSMENT | 2,165,275                 | 2,556,046                 | 2,230,617      | 2,273,652   | 2,273,652           | -11.05%     |
| INTERGOVERNMENTAL REVE    | 2,554,085                 | 2,219,851                 | 2,992,504      | 2,981,248   | 2,981,248           | 34.30%      |
| CHARGES FOR SERVICES      | 986,869                   | 1,191,950                 | 1,229,761      | 1,316,761   | 1,316,761           | 10.47%      |
| JUDGMENTS, FINES, FORFEIT | 162,416                   | 131,050                   | 154,250        | 175,250     | 175,250             | 33.73%      |
| MISCELLANEOUS REVENUES    | 299,187                   | 252,324                   | 243,750        | 262,950     | 262,950             | 4.21%       |
| OTHER SOURCES             | 2,755,639                 | 1,403,042                 | 1,238,085      | 1,148,085   | 1,148,085           | -18.17%     |
| Fund GENERAL              | 21,401,362                | 19,383,549                | 19,016,428     | 19,366,797  | 19,366,797          | -0.09%      |



City of Stuart  
2012 Fiscal Budget  
Estimated Revenues

| Account  | 2010<br>Audited<br>Actual | 2011<br>Current<br>Budget | Workshop<br>#2    | Workshop #3       | Commission<br>Adopt | %<br>Change    |
|--|---------------------------|---------------------------|-------------------|-------------------|---------------------|----------------|
| <b>001</b>                                       | <b>GENERAL</b>            |                           |                   |                   |                     |                |
| 311100 AD VALOREM TAXES-CURRENT                  | 7,235,413                 | 6,456,986                 | 5,756,986         | 6,062,545         | 6,062,545           | -6.11%         |
| AD VALOREM BASE                                  |                           |                           | 6,941,340         | 6,941,340         | 6,941,340           |                |
| AD VALOREM REDUCTION                             |                           |                           | -700,000          | -472,553          | -472,553            |                |
| LESS CRA   |                           |                           | -484,354          | -406,242          | -406,242            |                |
| 311110 AD VALOREM TAX-DELINQUENT                 | 35,715                    | 10,000                    | 10,000            | 10,000            | 10,000              | 0.00%          |
| 311300 VOTED DEBT MILLAGE                        | 497,722                   | 527,476                   | 525,651           | 525,651           | 525,651             | -0.35%         |
| 311310 DELQ VOTED DEBT MILLAGE                   | 2,013                     | 500                       | 500               | 500               | 500                 | 0.00%          |
| 312400 LOCAL OPTION FUEL                         | 722,204                   | 737,986                   | 737,986           | 728,703           | 728,703             | -1.26%         |
| 314100 UTILITY-ELECTRICITY                       | 1,684,561                 | 1,621,800                 | 1,621,800         | 1,621,800         | 1,621,800           | 0.00%          |
| 314300 UTILITY-WATER                             | 398,534                   | 329,011                   | 329,011           | 399,500           | 399,500             | 21.42%         |
| 314400 UTILITY-GAS                               | 10,252                    | 8,456                     | 8,456             | 8,456             | 8,456               | 0.00%          |
| 314800 UTILITY-PROPANE                           | 41,249                    | 50,000                    | 50,000            | 50,000            | 50,000              | 0.00%          |
| 315000 COMMUNICATION SERVICE TAX                 | 1,246,929                 | 1,250,017                 | 1,250,017         | 1,204,696         | 1,204,696           | -3.63%         |
| 316000 LOCAL BUSINESS TAX                        | 603,297                   | 637,054                   | 637,054           | 597,000           | 597,000             | -6.29%         |
| <b>Total TAXES</b>                               | <b>12,477,891</b>         | <b>11,629,286</b>         | <b>10,927,461</b> | <b>11,208,851</b> | <b>11,208,851</b>   | <b>-3.62%</b>  |
| 322000 BUILDING PERMITS                          | 434,251                   | 372,965                   | 461,397           | 486,682           | 486,682             | 30.49%         |
| 322100 MISC DEVELOPMENT FEES                     | 2,537                     | 0                         | 0                 | 2,500             | 2,500               | 0.00%          |
| 322200 ZONING FEES                               | 32,638                    | 43,500                    | 43,500            | 43,500            | 43,500              | 0.00%          |
| 323100 FRANCHISE-ELECTRICITY                     | 1,596,946                 | 1,982,200                 | 1,582,200         | 1,597,200         | 1,597,200           | -19.42%        |
| 323400 FRANCHISE-GAS                             | 44,757                    | 33,248                    | 43,800            | 43,800            | 43,800              | 31.74%         |
| 323700 FRANCHISE-SOLID WASTE                     | 11,676                    | 22,313                    | 11,700            | 11,700            | 11,700              | -47.56%        |
| 325100 ASSESS-CAPITAL IMPROVEMNT                 | 15,044                    | 18,000                    | 18,000            | 18,000            | 18,000              | 0.00%          |
| 329000 OTHER PERMITS AND FEES                    | 15,000                    | 29,700                    | 30,400            | 30,400            | 30,400              | 2.36%          |
| 329100 COMPETENCY CARDS                          | 0                         | 40,000                    | 25,500            | 25,500            | 25,500              | -36.25%        |
| 329200 GREASE TRAP FEES                          | 490                       | 250                       | 250               | 500               | 500                 | 100.00%        |
| 329400 ALARM USER PERMIT FEE                     | 11,936                    | 13,870                    | 13,870            | 13,870            | 13,870              | 0.00%          |
| <b>Total PERMITS,FEES,ASSESSMENT</b>             | <b>2,165,275</b>          | <b>2,556,046</b>          | <b>2,230,617</b>  | <b>2,273,652</b>  | <b>2,273,652</b>    | <b>-11.05%</b> |
| 331200 FED GRANT-PUBLIC SAFETY                   | 80,291                    | 7,899                     | 403,147           | 403,147           | 403,147             | 5003.77%       |
| ? =GRANT - CAD INTERFACE - GRANT 75%             |                           |                           | 7,500             | 7,500             | 7,500               |                |
| GRANT - EXTINGUISHER TRAINING PROP - FEDERAL 95% |                           |                           | 14,630            | 14,630            | 14,630              |                |
| GRANT - FIRE INVESTIGATIVE TRAILER - GRANT 95% + |                           |                           | 45,462            | 45,462            | 45,462              |                |
| GRANT - GAS METERS X12 & CALIBRATOR - GRANT 95%  |                           |                           | 11,305            | 11,305            | 11,305              |                |
| GRANT - OPTICOM - STATION 2 - FEDERAL 80% +      |                           |                           | 268,000           | 268,000           | 268,000             |                |
| GRANT SPECIAL EVENTS VEHICLE- GRANT 75% +        |                           |                           | 56,250            | 56,250            | 56,250              |                |

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| Account   | 2010<br>Audited<br>Actual | 2011<br>Current<br>Budget | Workshop<br>#2   | Workshop #3      | Commission<br>Adopt | %<br>Change   |
|---|---------------------------|---------------------------|------------------|------------------|---------------------|---------------|
| <b>001</b>  | <b>GENERAL</b>            |                           |                  |                  |                     |               |
| 334100 STATE GRANT-GENERAL GOV                        | 20,000                    | 0                         | 0                | 0                | 0                   | 0.00%         |
| 334700 STATE GRANT-RECREATION                         | 67,729                    | 0                         | 0                | 0                | 0                   | 0.00%         |
| 335120 SHARED PROCEEDS                                | 592,377                   | 597,179                   | 597,179          | 598,945          | 598,945             | 0.30%         |
| 335140 SHARED MOBILE HOME LICNSE                      | 12,493                    | 12,000                    | 12,000           | 12,000           | 12,000              | 0.00%         |
| 335150 SHARED ALCOHOL BEV LICNSE                      | 42,578                    | 45,000                    | 45,000           | 45,000           | 45,000              | 0.00%         |
| 335180 SHARED 1/2 CENT SALES TAX                      | 1,334,829                 | 1,200,158                 | 1,402,562        | 1,380,000        | 1,380,000           | 14.98%        |
| 335210 SHARED FIREFIGHTER SUPP                        | 14,640                    | 6,960                     | 6,960            | 15,000           | 15,000              | 115.52%       |
| 335490 REBATE FUEL TAX                                | 17,581                    | 19,000                    | 19,000           | 19,000           | 19,000              | 0.00%         |
| 337110 LOCAL GRANT-PUBLIC SAFETY                      | 0                         | 1,000                     | 46,994           | 46,994           | 46,994              | 4599.40%      |
| YIO / CSC GRANT                                       |                           |                           | 46,994           | 46,994           | 46,994              |               |
| 337700 LOCAL GRANT-RECREATION                         | 228,123                   | 199,130                   | 336,630          | 336,630          | 336,630             | 69.05%        |
| CSC GRANT   |                           |                           | 199,130          | 199,130          | 199,130             |               |
| FIND GRANT - FIRE PROTECTION FLOATING DOCK            |                           |                           | 25,000           | 25,000           | 25,000              |               |
| FIND GRANT - SHEPARD PARK SEAWALL                     |                           |                           | 112,500          | 112,500          | 112,500             |               |
| 337900 LOCAL GRANT-OTHER                              | 825                       | 7,425                     | 0                | 0                | 0                   | -100.00%      |
| 338190 911 TARIFF REVENUES                            | 97,976                    | 102,000                   | 102,000          | 102,000          | 102,000             | 0.00%         |
| 338200 COUNTY OCCUPATION LICENSE                      | 27,126                    | 4,500                     | 4,500            | 6,000            | 6,000               | 33.33%        |
| 339000 LOCAL PILOT                                    | 17,517                    | 17,600                    | 16,532           | 16,532           | 16,532              | -6.07%        |
| <b>Total INTERGOVERNMENTAL REVE</b>                   | <b>2,554,085</b>          | <b>2,219,851</b>          | <b>2,992,504</b> | <b>2,981,248</b> | <b>2,981,248</b>    | <b>34.30%</b> |
| 341100 RECORDING FEES                                 | 0                         | 2,500                     | 2,500            | 2,500            | 2,500               | 0.00%         |
| 341107 STUART CRA ADMIN FEE                           | 25,000                    | 25,000                    | 25,000           | 25,000           | 25,000              | 0.00%         |
| 341110 PUBLIC HEARING FEES                            | 0                         | 6,250                     | 6,250            | 6,250            | 6,250               | 0.00%         |
| 341130 ELECTION QUALIFYING FEES                       | 1,155                     | 1,000                     | 1,000            | 1,000            | 1,000               | 0.00%         |
| 341210 ANNEXATION APPLICATIONS                        | -1,792                    | 0                         | 0                | 0                | 0                   | 0.00%         |
| 342210 SEWALL'S POINT PROTECTION                      | 0                         | 325,000                   | 332,011          | 332,011          | 332,011             | 2.16%         |
| SEWALL'S POINT INTERLOCAL AGREEMENT (2/11 CPI @ 2.2%) |                           |                           | 332,011          | 332,011          | 332,011             |               |
| 342500 PROTECTIVE INSPECT CHARGE                      | 106,680                   | 100,000                   | 100,000          | 100,000          | 100,000             | 0.00%         |
| ANNUAL FIRE SAFETY INSPECTIONS                        |                           |                           | 100,000          | 100,000          | 100,000             |               |
| 342600 AMBULANCE FEES                                 | 728,922                   | 625,000                   | 725,000          | 800,000          | 800,000             | 28.00%        |
| AMBULANCE FEES  |                           |                           | 725,000          | 800,000          | 800,000             |               |
| 347210 NONTAXABLE RECREATION FEE                      | 82,688                    | 50,000                    | 8,000            | 20,000           | 20,000              | -60.00%       |
| 347220 TAXABLE RECREATION FEE                         | 24,998                    | 35,000                    | 5,000            | 5,000            | 5,000               | -85.71%       |
| 347400 SPECIAL EVENTS CHARGE                          | 19,218                    | 22,200                    | 25,000           | 25,000           | 25,000              | 12.61%        |
| <b>Total CHARGES FOR SERVICES</b>                     | <b>986,869</b>            | <b>1,191,950</b>          | <b>1,229,761</b> | <b>1,316,761</b> | <b>1,316,761</b>    | <b>10.47%</b> |

City of Stuart  
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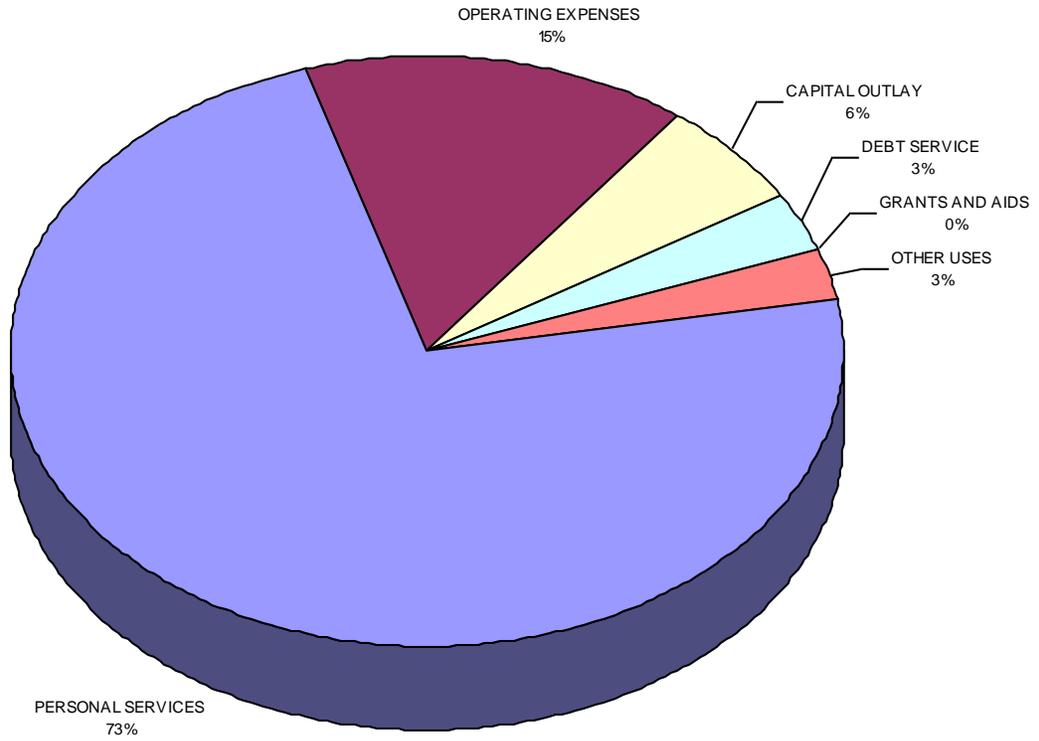
| Account   | 2010<br>Audited<br>Actual | 2011<br>Current<br>Budget | Workshop<br>#2 | Workshop #3    | Commission<br>Adopt | %<br>Change   |
|---|---------------------------|---------------------------|----------------|----------------|---------------------|---------------|
| <b>001</b>  | <b>GENERAL</b>            |                           |                |                |                     |               |
| 351100 COUNTY COURT CRIME FINE                      | 90,557                    | 66,850                    | 66,850         | 75,850         | 75,850              | 13.46%        |
| 351110 COURT RECOVERED COSTS                        | 3,291                     | 0                         | 5,700          | 5,700          | 5,700               | 0.00%         |
| 354000 LOCAL ORDINANCES FINE                        | 42,459                    | 30,000                    | 39,200         | 51,200         | 51,200              | 70.67%        |
| 354190 FALSE ALARMS-POLICE                          | 11,170                    | 10,000                    | 10,000         | 10,000         | 10,000              | 0.00%         |
| 354201 FALSE ALARMS-FIRE                            | 400                       | 3,100                     | 5,000          | 5,000          | 5,000               | 61.29%        |
| 354210 CODE ENFORCEMENT FINES                       | 7,954                     | 15,000                    | 20,000         | 20,000         | 20,000              | 33.33%        |
| 354215 CODE ENFORCEMENT FEES                        | 6,585                     | 6,100                     | 7,500          | 7,500          | 7,500               | 22.95%        |
| <b>Total JUDGMENTS,FINES,FORFEIT</b>                | <b>162,416</b>            | <b>131,050</b>            | <b>154,250</b> | <b>175,250</b> | <b>175,250</b>      | <b>33.73%</b> |
| 361100 INTEREST                                     | 139,267                   | 135,000                   | 135,000        | 135,000        | 135,000             | 0.00%         |
| INTEREST FROM INVESTMENTS                           |                           |                           | 110,012        | 110,012        | 110,012             |               |
| INTEREST FROM PROPERTY MANAGEMENT FOR DOCKSIDE LOAN |                           |                           | 24,988         | 24,988         | 24,988              |               |
| 362900 OTHER RENTS/ROYALTIES                        | 1,836                     | 2,800                     | 2,800          | 2,000          | 2,000               | -28.57%       |
| VENDING MACHINE                                     |                           |                           | 2,800          | 2,000          | 2,000               |               |
| 364000 DISPOSITION FIXED ASSETS                     | 26,985                    | 0                         | 0              | 0              | 0                   | 0.00%         |
| 365000 SALE OF SURPLUS AND SCRAP                    | 1,529                     | 5,500                     | 5,500          | 5,500          | 5,500               | 0.00%         |
| 366000 CONTRIBUTIONS/DONATIONS                      | 10,000                    | 12,575                    | 5,000          | 5,000          | 5,000               | -60.24%       |
| SEACOAST NATIONAL BANK CITY CONTRIBUTION            |                           |                           | 5,000          | 5,000          | 5,000               |               |
| 366190 DONATION TO POLICE                           | 500                       | 0                         | 0              | 0              | 0                   | 0.00%         |
| 366240 DONATION TO RECREATION                       | 9,669                     | 16,000                    | 15,000         | 15,000         | 15,000              | -6.25%        |
| 369100 MISCELLANEOUS REVENUE                        | 27,430                    | 25,000                    | 25,000         | 45,000         | 45,000              | 80.00%        |
| 369110 MISC REVENUE - ALLOWANCE                     | 41,462                    | 10,000                    | 10,000         | 10,000         | 10,000              | 0.00%         |
| 369300 SETTLEMENTS                                  | 794                       | 750                       | 750            | 750            | 750                 | 0.00%         |
| 369600 INSURANCE REFUNDS                            | 23,835                    | 40,000                    | 40,000         | 40,000         | 40,000              | 0.00%         |
| 369800 FIRE TRAINING REIMBURSE                      | 4,491                     | 1,000                     | 1,000          | 1,000          | 1,000               | 0.00%         |
| 369900 MISC OTHER REVENUES                          | 5,857                     | 100                       | 100            | 100            | 100                 | 0.00%         |
| 369905 CREDIT CARD CONVENIENCE                      | 3,808                     | 2,600                     | 2,600          | 2,600          | 2,600               | 0.00%         |
| 369910 RECOVERED BAD DEBT                           | 1,724                     | 1,000                     | 1,000          | 1,000          | 1,000               | 0.00%         |
| <b>Total MISCELLANEOUS REVENUES</b>                 | <b>299,187</b>            | <b>252,324</b>            | <b>243,750</b> | <b>262,950</b> | <b>262,950</b>      | <b>4.21%</b>  |
| 381100 TRANS FR OTHER FUNDS                         | 209,752                   | 0                         | 0              | 0              | 0                   | 0.00%         |
| 381101 TRANS FR IMPACT FEES                         | 0                         | 50,000                    | 66,400         | 66,400         | 66,400              | 32.80%        |
| 381102 TRANS FR DEV SPECIAL FEES                    | 447,215                   | 7,500                     | 0              | 0              | 0                   | -100.00%      |
| 381106 TRANS FR INFRASTRUCTURE                      | 1,473,607                 | 391,992                   | 206,258        | 206,258        | 206,258             | -47.38%       |
| FIND GRANT MATCH                                    |                           |                           | 137,500        | 137,500        | 137,500             |               |
| FIRE GRANT MATCH                                    |                           |                           | 43,758         | 43,758         | 43,758              |               |

City of Stuart  
2012 Fiscal Budget  
Estimated Revenues

| Account                        | 2010<br>Audited<br>Actual | 2011<br>Current<br>Budget | Workshop<br>#2 | Workshop #3 | Commission<br>Adopt | %<br>Change |
|--------------------------------|---------------------------|---------------------------|----------------|-------------|---------------------|-------------|
| <b>001</b>                     | <b>GENERAL</b>            |                           |                |             |                     |             |
| 381106 TRANS FR INFRASTRUCTURE | 1,473,607                 | 391,992                   | 206,258        | 206,258     | 206,258             | -47.38%     |
| PARK MASTER PLAN               |                           |                           | 25,000         | 25,000      | 25,000              |             |
| 381107 TRANS FR STUART- CRA    | 290,337                   | 352,837                   | 340,337        | 250,337     | 250,337             | -29.05%     |
| CODE ENFORCEMENT ACTION        |                           |                           | 50,000         | 50,000      | 50,000              |             |
| COMMUNITY POLICING ACTION      |                           |                           | 290,337        | 190,337     | 190,337             |             |
| REIMBURSE AUDIT FEE            |                           |                           | 0              | 10,000      | 10,000              |             |
| 381110 TRANS FR PROPERTY MGMNT | 250,000                   | 434,361                   | 437,916        | 437,916     | 437,916             | 0.82%       |
| ANNUAL TRANSFER                |                           |                           | 250,000        | 250,000     | 250,000             |             |
| DOCKSIDE LOAN                  |                           |                           | 187,916        | 187,916     | 187,916             |             |
| 381190 TRANS FR POLICE IMPACT  | 32,093                    | 37,365                    | 0              | 0           | 0                   | -100.00%    |
| 381194 TRANS FR LETF RESERVE   | 44,768                    | 23,400                    | 22,900         | 22,900      | 22,900              | -2.14%      |
| 381196 TRANS FR LEEF RESERVE   | 7,867                     | 7,975                     | 8,000          | 8,000       | 8,000               | 0.31%       |
| 381198 TRANS FR YIO RESERVE    | 0                         | 500                       | 500            | 500         | 500                 | 0.00%       |
| 381247 TRANS FR OTHER RESERVES | 0                         | 89,212                    | 155,774        | 155,774     | 155,774             | 74.61%      |
| FLEET REPLACEMENT              |                           |                           | 155,774        | 155,774     | 155,774             |             |
| 389971 FUNDS FR FUND BALANCE   | 0                         | 7,900                     | 0              | 0           | 0                   | -100.00%    |
| Total OTHER SOURCES            | 2,755,639                 | 1,403,042                 | 1,238,085      | 1,148,085   | 1,148,085           | -18.17%     |
| Fund GENERAL                   | 21,401,362                | 19,383,549                | 19,016,428     | 19,366,797  | 19,366,797          | -0.09%      |

City of Stuart  
2012 Fiscal Budget  
Appropriations by Category

General Fund Appropriations





City of Stuart  
2012 Fiscal Budget  
Estimated Appropriations

**001**

**GENERAL**

| <b>Account</b>     | <b>2010<br/>Audited<br/>Actual</b> | <b>2011<br/>Current<br/>Budget</b> | <b>Workshop<br/>#2</b> | <b>Workshop #3</b> | <b>Commission<br/>Adopt</b> | <b>%<br/>Change</b> |
|--------------------|------------------------------------|------------------------------------|------------------------|--------------------|-----------------------------|---------------------|
| PERSONAL SERVICES  | 17,086,116                         | 14,538,916                         | 14,421,712             | 14,172,158         | 14,172,158                  | -2.52%              |
| OPERATING EXPENSES | 2,592,277                          | 3,085,558                          | 3,242,848              | 2,904,391          | 2,904,391                   | -5.87%              |
| CAPITAL OUTLAY     | 2,878,727                          | 650,916                            | 1,127,264              | 1,127,264          | 1,127,264                   | 73.18%              |
| DEBT SERVICE       | 603,253                            | 608,528                            | 605,041                | 605,041            | 605,041                     | -0.57%              |
| GRANTS AND AIDS    | 20,453                             | 80,500                             | 23,000                 | 23,000             | 23,000                      | -71.43%             |
| OTHER USES         | 42,875                             | 416,735                            | -397,037               | 534,943            | 534,943                     | 28.37%              |
| Fund GENERAL       | 23,223,700                         | 19,381,153                         | 19,022,827             | 19,366,797         | 19,366,797                  | -0.07%              |



City of Stuart  
2012 Fiscal Budget  
Estimated Appropriations

| <b>001</b>         |                 | <b>GENERAL</b>                     |                                    |                        |                    |                             |                     |
|--------------------|-----------------|------------------------------------|------------------------------------|------------------------|--------------------|-----------------------------|---------------------|
| <b>Account</b>     |                 | <b>2010<br/>Audited<br/>Actual</b> | <b>2011<br/>Current<br/>Budget</b> | <b>Workshop<br/>#2</b> | <b>Workshop #3</b> | <b>Commission<br/>Adopt</b> | <b>%<br/>Change</b> |
| <b>1110</b>        |                 | <b>CITY COMMISSION</b>             |                                    |                        |                    |                             |                     |
| PERSONAL SERVICES  |                 | 104,389                            | 104,920                            | 95,267                 | 94,968             | 94,968                      | -9.49%              |
| OPERATING EXPENSES |                 | 5,478                              | 9,603                              | 6,744                  | 6,766              | 6,766                       | -29.55%             |
| GRANTS AND AIDS    |                 | 20,453                             | 80,500                             | 23,000                 | 23,000             | 23,000                      | -71.43%             |
| Division           | CITY COMMISSION | 130,320                            | 195,023                            | 125,011                | 124,733            | 124,733                     | -36.04%             |
| Dept               | CITY COMMISSION | 130,320                            | 195,023                            | 125,011                | 124,733            | 124,733                     | -36.04%             |
| <b>1120</b>        |                 | <b>CITY MANAGER</b>                |                                    |                        |                    |                             |                     |
| PERSONAL SERVICES  |                 | 370,495                            | 359,546                            | 364,572                | 356,883            | 356,883                     | -0.74%              |
| OPERATING EXPENSES |                 | 96,385                             | 96,854                             | 84,776                 | 85,119             | 85,119                      | -12.12%             |
| Division           | CITY MANAGER    | 466,880                            | 456,399                            | 449,347                | 442,003            | 442,003                     | -3.15%              |
| Dept               | CITY MANAGER    | 466,880                            | 456,399                            | 449,347                | 442,003            | 442,003                     | -3.15%              |
| <b>1125</b>        |                 | <b>HUMAN RESOURCES</b>             |                                    |                        |                    |                             |                     |
| PERSONAL SERVICES  |                 | 274,033                            | 309,433                            | 198,721                | 196,097            | 196,097                     | -36.63%             |
| OPERATING EXPENSES |                 | 40,077                             | 27,885                             | 25,087                 | 25,131             | 25,131                      | -9.88%              |
| Division           | HUMAN RESOURCES | 314,110                            | 337,318                            | 223,808                | 221,227            | 221,227                     | -34.42%             |
| Dept               | HUMAN RESOURCES | 314,110                            | 337,318                            | 223,808                | 221,227            | 221,227                     | -34.42%             |
| <b>1130</b>        |                 | <b>CITY CLERK</b>                  |                                    |                        |                    |                             |                     |
| PERSONAL SERVICES  |                 | 108,032                            | 85,561                             | 85,278                 | 84,125             | 84,125                      | -1.68%              |
| OPERATING EXPENSES |                 | 52,165                             | 61,836                             | 40,309                 | 53,355             | 53,355                      | -13.72%             |
| CAPITAL OUTLAY     |                 | 0                                  | 0                                  | 600                    | 600                | 600                         | 0.00%               |
| Division           | CITY CLERK      | 160,197                            | 147,396                            | 126,187                | 138,080            | 138,080                     | -6.32%              |
| Dept               | CITY CLERK      | 160,197                            | 147,396                            | 126,187                | 138,080            | 138,080                     | -6.32%              |

City of Stuart  
2012 Fiscal Budget  
Estimated Appropriations

| <b>001</b>     |                      | <b>GENERAL</b>                     |                                    |                        |                    |                             |                     |
|----------------|----------------------|------------------------------------|------------------------------------|------------------------|--------------------|-----------------------------|---------------------|
| <b>Account</b> |                      | <b>2010<br/>Audited<br/>Actual</b> | <b>2011<br/>Current<br/>Budget</b> | <b>Workshop<br/>#2</b> | <b>Workshop #3</b> | <b>Commission<br/>Adopt</b> | <b>%<br/>Change</b> |
| <b>1140</b>    |                      | <b>FINANCIAL SERVICES</b>          |                                    |                        |                    |                             |                     |
|                | PERSONAL SERVICES    | 547,590                            | 552,864                            | 560,268                | 556,581            | 556,581                     | 0.67%               |
|                | OPERATING EXPENSES   | 169,252                            | 183,413                            | 185,765                | 187,514            | 187,514                     | 2.24%               |
| Division       | FINANCIAL SERVICES   | 716,841                            | 736,277                            | 746,033                | 744,096            | 744,096                     | 1.06%               |
| <b>1142</b>    |                      | <b>PURCHASING DIVISION</b>         |                                    |                        |                    |                             |                     |
|                | PERSONAL SERVICES    | 195,251                            | 181,998                            | 185,272                | 182,095            | 182,095                     | 0.05%               |
|                | OPERATING EXPENSES   | 15,790                             | 16,989                             | 19,103                 | 19,103             | 19,103                      | 12.44%              |
| Division       | PURCHASING DIVISION  | 211,041                            | 198,987                            | 204,375                | 201,198            | 201,198                     | 1.11%               |
| Dept           | FINANCIAL SERVICES   | 927,882                            | 935,264                            | 950,408                | 945,294            | 945,294                     | 1.07%               |
| <b>1145</b>    |                      | <b>INFORMATION SERVICES</b>        |                                    |                        |                    |                             |                     |
|                | PERSONAL SERVICES    | 376,078                            | 365,741                            | 366,189                | 363,130            | 363,130                     | -0.71%              |
|                | OPERATING EXPENSES   | 182,088                            | 181,864                            | 187,386                | 187,430            | 187,430                     | 3.06%               |
|                | CAPITAL OUTLAY       | 15,832                             | 74,000                             | 81,000                 | 81,000             | 81,000                      | 9.46%               |
| Division       | INFORMATION SERVICES | 573,998                            | 621,605                            | 634,576                | 631,560            | 631,560                     | 1.60%               |
| Dept           | INFORMATION SERVICES | 573,998                            | 621,605                            | 634,576                | 631,560            | 631,560                     | 1.60%               |
| <b>1150</b>    |                      | <b>CITY ATTORNEY</b>               |                                    |                        |                    |                             |                     |
|                | PERSONAL SERVICES    | 396,695                            | 250,468                            | 177,292                | 156,635            | 156,635                     | -37.46%             |
|                | OPERATING EXPENSES   | 68,646                             | 112,131                            | 76,931                 | 76,990             | 76,990                      | -31.34%             |
| Division       | CITY ATTORNEY        | 465,341                            | 362,599                            | 254,223                | 233,625            | 233,625                     | -35.57%             |
| Dept           | CITY ATTORNEY        | 465,341                            | 362,599                            | 254,223                | 233,625            | 233,625                     | -35.57%             |
| <b>1160</b>    |                      | <b>GENERAL GOVERNMENT</b>          |                                    |                        |                    |                             |                     |
|                | PERSONAL SERVICES    | 91,385                             | -285,782                           | -430,009               | 82,947             | 82,947                      | -129.02%            |
|                | OPERATING EXPENSES   | -1,096,154                         | -827,162                           | -831,984               | -1,167,470         | -1,167,470                  | 41.14%              |
|                | OTHER USES           | 0                                  | 232,394                            | -584,953               | 347,028            | 347,028                     | 49.33%              |
| Division       | GENERAL GOVERNMENT   | -1,004,769                         | -880,550                           | -1,846,946             | -737,496           | -737,496                    | -16.25%             |

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| <b>001</b>     |                      | <b>GENERAL</b>                     |                                    |                        |                    |                             |                     |
|----------------|----------------------|------------------------------------|------------------------------------|------------------------|--------------------|-----------------------------|---------------------|
| <b>Account</b> |                      | <b>2010<br/>Audited<br/>Actual</b> | <b>2011<br/>Current<br/>Budget</b> | <b>Workshop<br/>#2</b> | <b>Workshop #3</b> | <b>Commission<br/>Adopt</b> | <b>%<br/>Change</b> |
| Dept           | GENERAL GOVERNMENT   | -1,004,769                         | -880,550                           | -1,846,946             | -737,496           | -737,496                    | -16.25%             |
| <b>1170</b>    |                      | <b>VEHICLE MAINTENANCE</b>         |                                    |                        |                    |                             |                     |
|                | PERSONAL SERVICES    | 308,234                            | 187,493                            | 263,022                | 198,677            | 198,677                     | 5.96%               |
|                | OPERATING EXPENSES   | 36,001                             | 40,527                             | 37,326                 | 37,601             | 37,601                      | -7.22%              |
| Division       | VEHICLE MAINTENANCE  | 344,235                            | 228,020                            | 300,348                | 236,278            | 236,278                     | 3.62%               |
| <b>1180</b>    |                      | <b>PUBLIC WORKS ADMIN</b>          |                                    |                        |                    |                             |                     |
|                | PERSONAL SERVICES    | 149,658                            | 0                                  | 0                      | 0                  | 0                           | 0.00%               |
|                | OPERATING EXPENSES   | 25,295                             | 14,627                             | 0                      | 0                  | 0                           | -100.00%            |
| Division       | PUBLIC WORKS ADMIN   | 174,953                            | 14,627                             | 0                      | 0                  | 0                           | -100.00%            |
| <b>1215</b>    |                      | <b>BUILDING MAINTENANCE</b>        |                                    |                        |                    |                             |                     |
|                | PERSONAL SERVICES    | 254,345                            | 281,496                            | 290,272                | 272,478            | 272,478                     | -3.20%              |
|                | OPERATING EXPENSES   | 160,861                            | 165,232                            | 166,177                | 166,473            | 166,473                     | 0.75%               |
|                | CAPITAL OUTLAY       | 1,243                              | 0                                  | 0                      | 0                  | 0                           | 0.00%               |
| Division       | BUILDING MAINTENANCE | 416,448                            | 446,728                            | 456,448                | 438,951            | 438,951                     | -1.74%              |
| <b>1220</b>    |                      | <b>TURF AND GROUNDS</b>            |                                    |                        |                    |                             |                     |
|                | PERSONAL SERVICES    | 637,066                            | 597,603                            | 707,679                | 638,588            | 638,588                     | 6.86%               |
|                | OPERATING EXPENSES   | 351,196                            | 317,764                            | 415,031                | 385,430            | 385,430                     | 21.29%              |
|                | CAPITAL OUTLAY       | 77,702                             | 3,190                              | 18,000                 | 18,000             | 18,000                      | 464.26%             |
| Division       | TURF AND GROUNDS     | 1,065,964                          | 918,557                            | 1,140,710              | 1,042,018          | 1,042,018                   | 13.44%              |
| <b>1230</b>    |                      | <b>STREETS TEAM</b>                |                                    |                        |                    |                             |                     |
|                | PERSONAL SERVICES    | 327,268                            | 300,778                            | 308,630                | 306,527            | 306,527                     | 1.91%               |
|                | OPERATING EXPENSES   | 724,608                            | 905,056                            | 897,227                | 898,131            | 898,131                     | -0.77%              |
|                | CAPITAL OUTLAY       | 374,680                            | 392,469                            | 75,000                 | 75,000             | 75,000                      | -80.89%             |
| Division       | STREETS TEAM         | 1,426,555                          | 1,598,302                          | 1,280,857              | 1,279,658          | 1,279,658                   | -19.94%             |
| Dept           | PUBLIC WORKS ADMIN   | 3,428,155                          | 3,206,235                          | 3,178,364              | 2,996,906          | 2,996,906                   | -6.53%              |

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| <b>001</b>                      |                                    | <b>GENERAL</b>                     |                        |                    |                             |                     |  |
|---------------------------------|------------------------------------|------------------------------------|------------------------|--------------------|-----------------------------|---------------------|--|
| <b>Account</b>                  | <b>2010<br/>Audited<br/>Actual</b> | <b>2011<br/>Current<br/>Budget</b> | <b>Workshop<br/>#2</b> | <b>Workshop #3</b> | <b>Commission<br/>Adopt</b> | <b>%<br/>Change</b> |  |
| <b>1190</b>                     |                                    | <b>POLICE</b>                      |                        |                    |                             |                     |  |
| PERSONAL SERVICES               | 6,073,830                          | 5,570,456                          | 5,593,866              | 5,156,310          | 5,156,310                   | -7.43%              |  |
| OPERATING EXPENSES              | 630,344                            | 687,940                            | 739,627                | 740,180            | 740,180                     | 7.59%               |  |
| CAPITAL OUTLAY                  | 217,793                            | 128,697                            | 103,649                | 103,649            | 103,649                     | -19.46%             |  |
| Division POLICE                 | 6,921,967                          | 6,387,093                          | 6,437,142              | 6,000,138          | 6,000,138                   | -6.06%              |  |
| <b>1192</b>                     |                                    | <b>LETF DISB</b>                   |                        |                    |                             |                     |  |
| OPERATING EXPENSES              | 14,399                             | 11,500                             | 16,500                 | 16,500             | 16,500                      | 43.48%              |  |
| Division LETF DISB              | 14,399                             | 11,500                             | 16,500                 | 16,500             | 16,500                      | 43.48%              |  |
| <b>1194</b>                     |                                    | <b>LAW ENFORCEMENT TRUST</b>       |                        |                    |                             |                     |  |
| OPERATING EXPENSES              | 11,332                             | 24,400                             | 12,950                 | 12,950             | 12,950                      | -46.93%             |  |
| CAPITAL OUTLAY                  | 20,050                             | 0                                  | 0                      | 0                  | 0                           | 0.00%               |  |
| Division LAW ENFORCEMENT TRUST  | 31,382                             | 24,400                             | 12,950                 | 12,950             | 12,950                      | -46.93%             |  |
| <b>1196</b>                     |                                    | <b>LAW ENFORCEMENT EDUCATION</b>   |                        |                    |                             |                     |  |
| OPERATING EXPENSES              | 8,729                              | 7,975                              | 1,450                  | 1,450              | 1,450                       | -81.82%             |  |
| Division LAW ENFORCEMENT EDUCA  | 8,729                              | 7,975                              | 1,450                  | 1,450              | 1,450                       | -81.82%             |  |
| <b>1198</b>                     |                                    | <b>YOUTH INTERVENTION PROG</b>     |                        |                    |                             |                     |  |
| OPERATING EXPENSES              | 0                                  | 500                                | 500                    | 500                | 500                         | 0.00%               |  |
| Division YOUTH INTERVENTION PRO | 0                                  | 500                                | 500                    | 500                | 500                         | 0.00%               |  |
| Dept POLICE                     | 6,976,477                          | 6,431,468                          | 6,468,542              | 6,031,538          | 6,031,538                   | -6.22%              |  |
| <b>1201</b>                     |                                    | <b>FIRE/RESCUE</b>                 |                        |                    |                             |                     |  |
| PERSONAL SERVICES               | 4,875,058                          | 4,355,177                          | 4,316,310              | 4,257,994          | 4,257,994                   | -2.23%              |  |
| OPERATING EXPENSES              | 514,238                            | 546,399                            | 600,751                | 601,394            | 601,394                     | 10.06%              |  |
| CAPITAL OUTLAY                  | 123,042                            | 0                                  | 515,015                | 515,015            | 515,015                     | 0.00%               |  |
| Division FIRE/RESCUE            | 5,512,338                          | 4,901,577                          | 5,432,076              | 5,374,404          | 5,374,404                   | 9.65%               |  |

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| <b>001</b>     |                          | <b>GENERAL</b>                     |                                    |                        |                    |                             |                     |
|----------------|--------------------------|------------------------------------|------------------------------------|------------------------|--------------------|-----------------------------|---------------------|
| <b>Account</b> |                          | <b>2010<br/>Audited<br/>Actual</b> | <b>2011<br/>Current<br/>Budget</b> | <b>Workshop<br/>#2</b> | <b>Workshop #3</b> | <b>Commission<br/>Adopt</b> | <b>%<br/>Change</b> |
| <b>1202</b>    |                          | <b>FIRE/RESCUE STATION #3</b>      |                                    |                        |                    |                             |                     |
|                | PERSONAL SERVICES        | 165,139                            | 0                                  | 0                      | 0                  | 0                           | 0.00%               |
|                | OPERATING EXPENSES       | 75,094                             | 0                                  | 0                      | 0                  | 0                           | 0.00%               |
|                | CAPITAL OUTLAY           | 153,692                            | 0                                  | 0                      | 0                  | 0                           | 0.00%               |
| Division       | FIRE/RESCUE STATION #3   | 393,925                            | 0                                  | 0                      | 0                  | 0                           | 0.00%               |
| Dept           | FIRE/RESCUE              | 5,906,263                          | 4,901,577                          | 5,432,076              | 5,374,404          | 5,374,404                   | 9.65%               |
| <b>1210</b>    |                          | <b>DEVELOPMENT</b>                 |                                    |                        |                    |                             |                     |
|                | PERSONAL SERVICES        | 437,106                            | 236,187                            | 283,380                | 230,425            | 230,425                     | -2.44%              |
|                | OPERATING EXPENSES       | 66,928                             | 63,110                             | 60,713                 | 60,833             | 60,833                      | -3.61%              |
| Division       | DEVELOPMENT              | 504,034                            | 299,297                            | 344,092                | 291,257            | 291,257                     | -2.69%              |
| <b>1211</b>    |                          | <b>BUILDING/PERMIT DIVISION</b>    |                                    |                        |                    |                             |                     |
|                | PERSONAL SERVICES        | 285,214                            | 300,316                            | 314,496                | 310,121            | 310,121                     | 3.27%               |
|                | OPERATING EXPENSES       | 30,282                             | 48,291                             | 101,786                | 101,906            | 101,906                     | 111.02%             |
|                | CAPITAL OUTLAY           | 0                                  | 0                                  | 12,000                 | 12,000             | 12,000                      | 0.00%               |
| Division       | BUILDING/PERMIT DIVISION | 315,496                            | 348,607                            | 428,282                | 424,027            | 424,027                     | 21.63%              |
| <b>1212</b>    |                          | <b>CODE ENFORCEMENT DIVISION</b>   |                                    |                        |                    |                             |                     |
|                | PERSONAL SERVICES        | 154,957                            | 223,227                            | 222,187                | 218,333            | 218,333                     | -2.19%              |
|                | OPERATING EXPENSES       | 21,598                             | 34,054                             | 31,114                 | 31,234             | 31,234                      | -8.28%              |
| Division       | CODE ENFORCEMENT DIVISI  | 176,554                            | 257,281                            | 253,301                | 249,567            | 249,567                     | -3.00%              |
| Dept           | DEVELOPMENT              | 996,084                            | 905,185                            | 1,025,675              | 964,851            | 964,851                     | 6.59%               |
| <b>1240</b>    |                          | <b>COMMUNITY SERVICES</b>          |                                    |                        |                    |                             |                     |
|                | PERSONAL SERVICES        | 399                                | 0                                  | 0                      | 0                  | 0                           | 0.00%               |
|                | OPERATING EXPENSES       | 3,904                              | 9,138                              | 0                      | 0                  | 0                           | -100.00%            |
| Division       | COMMUNITY SERVICES       | 4,303                              | 9,138                              | 0                      | 0                  | 0                           | -100.00%            |

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| <b>001</b>         |                                    | <b>GENERAL</b>                     |                        |                    |                             |                     |          |
|--------------------|------------------------------------|------------------------------------|------------------------|--------------------|-----------------------------|---------------------|----------|
| <b>Account</b>     | <b>2010<br/>Audited<br/>Actual</b> | <b>2011<br/>Current<br/>Budget</b> | <b>Workshop<br/>#2</b> | <b>Workshop #3</b> | <b>Commission<br/>Adopt</b> | <b>%<br/>Change</b> |          |
| <b>1241</b>        |                                    | <b>FLAGLER REC CENTER</b>          |                        |                    |                             |                     |          |
| PERSONAL SERVICES  | 339,730                            | 108,088                            | 0                      | 0                  | 0                           | -100.00%            |          |
| OPERATING EXPENSES | 88,003                             | 43,500                             | 0                      | 0                  | 0                           | -100.00%            |          |
| CAPITAL OUTLAY     | 0                                  | 16,000                             | 0                      | 0                  | 0                           | -100.00%            |          |
| Division           | FLAGLER REC CENTER                 | 427,733                            | 167,587                | 0                  | 0                           | 0                   | -100.00% |
| <b>1242</b>        |                                    | <b>10TH STREET REC CENTER</b>      |                        |                    |                             |                     |          |
| PERSONAL SERVICES  | 461,009                            | 308,770                            | 425,806                | 425,260            | 425,260                     | 37.73%              |          |
| OPERATING EXPENSES | 133,337                            | 128,907                            | 180,874                | 189,167            | 189,167                     | 46.75%              |          |
| CAPITAL OUTLAY     | 0                                  | 0                                  | 40,000                 | 40,000             | 40,000                      | 0.00%               |          |
| Division           | 10TH STREET REC CENTER             | 594,346                            | 437,677                | 646,680            | 654,427                     | 654,427             | 49.52%   |
| <b>1243</b>        |                                    | <b>PARK FACILITIES</b>             |                        |                    |                             |                     |          |
| PERSONAL SERVICES  | 153,157                            | 144,577                            | 93,214                 | 83,984             | 83,984                      | -41.91%             |          |
| OPERATING EXPENSES | 162,402                            | 173,225                            | 186,705                | 186,705            | 186,705                     | 7.78%               |          |
| CAPITAL OUTLAY     | 1,894,694                          | 36,561                             | 282,000                | 282,000            | 282,000                     | 671.32%             |          |
| Division           | PARK FACILITIES                    | 2,210,254                          | 354,363                | 561,919            | 552,689                     | 552,689             | 55.97%   |
| Dept               | COMMUNITY SERVICES                 | 3,236,636                          | 968,765                | 1,208,599          | 1,207,116                   | 1,207,116           | 24.60%   |
| <b>1290</b>        |                                    | <b>GENERAL NON-OPERATING</b>       |                        |                    |                             |                     |          |
| DEBT SERVICE       | 603,253                            | 608,528                            | 605,041                | 605,041            | 605,041                     | -0.57%              |          |
| OTHER USES         | 42,875                             | 184,341                            | 187,916                | 187,916            | 187,916                     | 1.94%               |          |
| Division           | GENERAL NON-OPERATING              | 646,128                            | 792,869                | 792,957            | 792,957                     | 792,957             | 0.01%    |
| Dept               | GENERAL NON-OPERATING              | 646,128                            | 792,869                | 792,957            | 792,957                     | 792,957             | 0.01%    |
| Fund               | GENERAL                            | 23,223,700                         | 19,381,153             | 19,022,827         | 19,366,797                  | 19,366,797          | -0.07%   |

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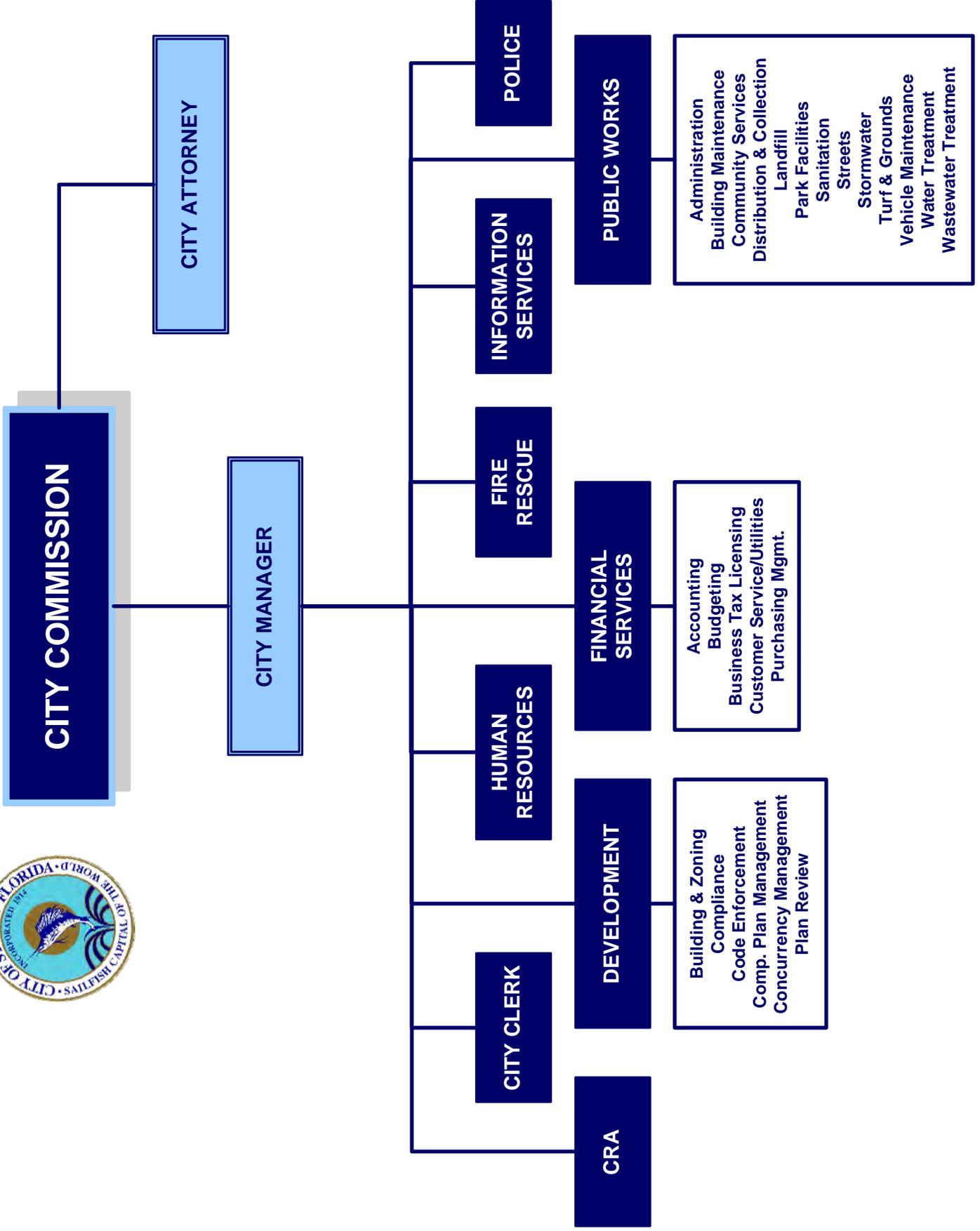
**001**

**GENERAL**

| Account                         | 2010<br>Audited<br>Actual | 2011<br>Current<br>Budget | Workshop<br>#2    | Workshop #3       | Commission<br>Adopt | %<br>Change   |
|---------------------------------|---------------------------|---------------------------|-------------------|-------------------|---------------------|---------------|
| 511 EXECUTIVE SALARIES          | 342,644                   | 341,385                   | 303,138           | 293,138           | 293,138             | -14.13%       |
| 512 REGULAR SALARIES AND WAGE   | 10,539,537                | 9,160,573                 | 9,350,524         | 9,196,217         | 9,196,217           | 0.39%         |
| 513 OTHER SALARIES AND WAGES    | 378,304                   | 277,515                   | 257,811           | 257,811           | 257,811             | -7.10%        |
| 514 OVERTIME                    | 766,813                   | 460,311                   | 493,220           | 493,220           | 493,220             | 7.15%         |
| 515 SPECIAL PAY                 | 273,243                   | 106,743                   | 212,337           | 201,877           | 201,877             | 89.12%        |
| 521 FICA TAXES                  | 884,460                   | 800,119                   | 820,447           | 792,506           | 792,506             | -0.95%        |
| 522 RETIREMENT CONTRIBUTIONS    | 2,011,727                 | 1,922,951                 | 1,366,494         | 1,030,036         | 1,030,036           | -46.43%       |
| 523 LIFE AND HEALTH INSURANCE   | 1,554,368                 | 1,212,872                 | 1,367,914         | 1,650,905         | 1,650,905           | 36.12%        |
| 524 WORKERS' COMPENSATION       | 314,598                   | 245,949                   | 239,327           | 245,949           | 245,949             | 0.00%         |
| 525 UNEMPLOYMENT COMPENSATION   | 20,423                    | 10,500                    | 10,500            | 10,500            | 10,500              | 0.00%         |
| <b>Total PERSONAL SERVICES</b>  | <b>17,086,116</b>         | <b>14,538,916</b>         | <b>14,421,712</b> | <b>14,172,158</b> | <b>14,172,158</b>   | <b>-2.52%</b> |
| 531 PROFESSIONAL SERVICES       | 248,498                   | 268,298                   | 237,663           | 237,663           | 237,663             | -11.42%       |
| 532 ACCOUNTING AND AUDITING     | 104,435                   | 115,400                   | 111,600           | 111,600           | 111,600             | -3.29%        |
| 534 OTHER SERVICES              | 545,217                   | 512,181                   | 556,128           | 559,128           | 559,128             | 9.17%         |
| 535 INVESTIGATIONS              | 7,685                     | 9,740                     | 10,848            | 10,848            | 10,848              | 11.38%        |
| 536 PENSION BENEFITS            | 28,752                    | 24,660                    | 19,800            | 19,800            | 19,800              | -19.71%       |
| 540 TRAVEL AND PER DIEM         | 29,316                    | 39,268                    | 54,533            | 54,533            | 54,533              | 38.87%        |
| 541 COMMUNICATIONS SERVICES     | 115,488                   | 141,026                   | 121,301           | 121,301           | 121,301             | -13.99%       |
| 542 FREIGHT/POSTAGE SERVICES    | 19,799                    | 21,943                    | 22,025            | 22,025            | 22,025              | 0.37%         |
| 543 UTILITY SERVICES            | 682,854                   | 658,365                   | 684,310           | 654,310           | 654,310             | -0.62%        |
| 544 RENTALS AND LEASES          | 93,053                    | 85,612                    | 77,340            | 78,840            | 78,840              | -7.91%        |
| 545 INSURANCE                   | 376,814                   | 399,056                   | 382,715           | 387,175           | 387,175             | -2.98%        |
| 546 REPAIR AND MAINTENANCE      | 432,579                   | 626,736                   | 664,725           | 664,725           | 664,725             | 6.06%         |
| 547 PRINTING AND BINDING        | 11,422                    | 13,743                    | 15,455            | 15,455            | 15,455              | 12.46%        |
| 548 PROMOTIONAL ACTIVITIES      | 81,463                    | 58,626                    | 98,805            | 98,805            | 98,805              | 68.54%        |
| 549 OTHER CURRENT CHARGES       | 189,038                   | 155,173                   | 146,245           | 164,315           | 164,315             | 5.89%         |
| 551 OFFICE SUPPLIES             | 34,587                    | 37,360                    | 41,025            | 41,025            | 41,025              | 9.81%         |
| 552 OPERATING SUPPLIES          | 587,304                   | 641,962                   | 708,667           | 708,667           | 708,667             | 10.39%        |
| 553 ROAD MATERIAL AND SUPPLY    | 24,139                    | 25,500                    | 25,000            | 25,000            | 25,000              | -1.96%        |
| 554 BOOKS AND MEMBERSHIPS       | 47,155                    | 50,930                    | 46,709            | 46,709            | 46,709              | -8.29%        |
| 555 TRAINING                    | 68,273                    | 27,141                    | 49,938            | 49,938            | 49,938              | 84.00%        |
| 557 INDIRECT COSTS (NET)        | -1,135,595                | -827,162                  | -831,984          | -1,167,470        | -1,167,470          | 41.14%        |
| <b>Total OPERATING EXPENSES</b> | <b>2,592,277</b>          | <b>3,085,558</b>          | <b>3,242,848</b>  | <b>2,904,391</b>  | <b>2,904,391</b>    | <b>-5.87%</b> |

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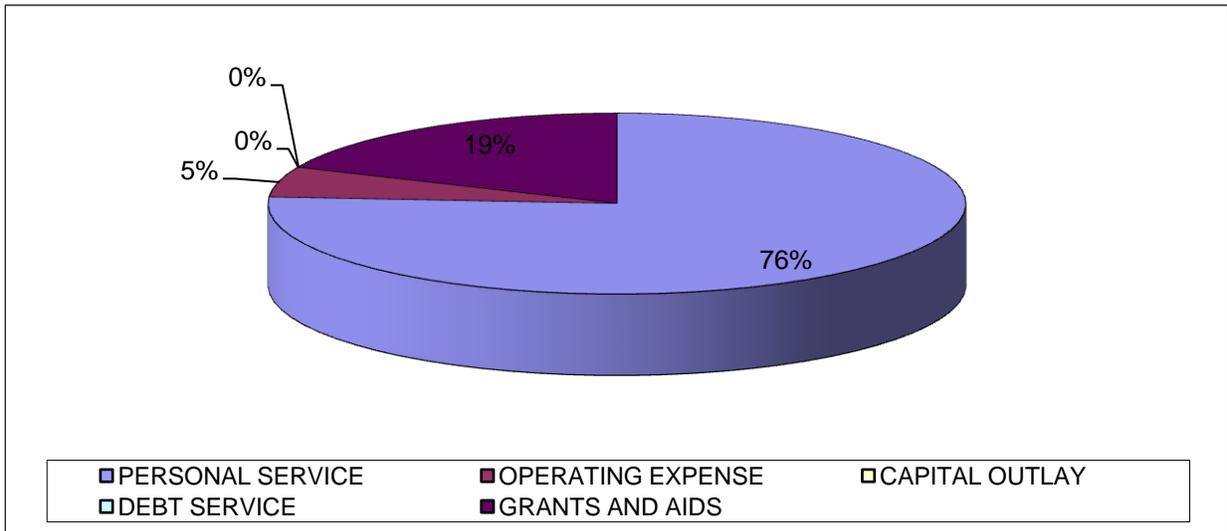
| <b>001</b>                    |                                    | <b>GENERAL</b>                     |                        |                    |                             |                     |  |
|-------------------------------|------------------------------------|------------------------------------|------------------------|--------------------|-----------------------------|---------------------|--|
| <b>Account</b>                | <b>2010<br/>Audited<br/>Actual</b> | <b>2011<br/>Current<br/>Budget</b> | <b>Workshop<br/>#2</b> | <b>Workshop #3</b> | <b>Commission<br/>Adopt</b> | <b>%<br/>Change</b> |  |
| 562 BUILDINGS                 | 2,500                              | 5,000                              | 40,000                 | 40,000             | 40,000                      | 700.00%             |  |
| 563 INFRASTRUCTURE            | 2,190,414                          | 414,794                            | 306,110                | 306,110            | 306,110                     | -26.20%             |  |
| 564 MACHINERY AND EQUIPMENT   | 685,813                            | 231,122                            | 781,154                | 781,154            | 781,154                     | 237.98%             |  |
| Total CAPITAL OUTLAY          | 2,878,727                          | 650,916                            | 1,127,264              | 1,127,264          | 1,127,264                   | 73.18%              |  |
| 571 PRINCIPAL                 | 209,452                            | 222,169                            | 227,169                | 227,169            | 227,169                     | 2.25%               |  |
| 572 INTEREST                  | 392,087                            | 384,634                            | 376,122                | 376,122            | 376,122                     | -2.21%              |  |
| 573 OTHER DEBT SERVICE COSTS  | 1,714                              | 1,725                              | 1,750                  | 1,750              | 1,750                       | 1.45%               |  |
| Total DEBT SERVICE            | 603,253                            | 608,528                            | 605,041                | 605,041            | 605,041                     | -0.57%              |  |
| 581 AIDS TO GOVERNMENT AGENCY | 15,000                             | 15,000                             | 15,000                 | 15,000             | 15,000                      | 0.00%               |  |
| 582 AIDS TO PRIVATE ORGS      | 5,453                              | 65,500                             | 8,000                  | 8,000              | 8,000                       | -87.79%             |  |
| Total GRANTS AND AIDS         | 20,453                             | 80,500                             | 23,000                 | 23,000             | 23,000                      | -71.43%             |  |
| 591 INTRAGOVERNMENTAL TRANSFS | 42,875                             | 184,341                            | 187,916                | 187,916            | 187,916                     | 1.94%               |  |
| 595 OTHER NONOPERATING USES   | 0                                  | 232,394                            | -584,953               | 347,028            | 347,028                     | 49.33%              |  |
| Total OTHER USES              | 42,875                             | 416,735                            | -397,037               | 534,943            | 534,943                     | 28.37%              |  |
| Fund GENERAL                  | 23,223,700                         | 19,381,153                         | 19,022,827             | 19,366,797         | 19,366,797                  | -0.07%              |  |





# City Commission

| <b>Department Expenditure Summary</b> |                |                       |                        |
|---------------------------------------|----------------|-----------------------|------------------------|
|                                       | <b>Budget</b>  | <b>Amended Budget</b> | <b>Proposed Budget</b> |
|                                       | <b>FY 2010</b> | <b>FY 2011</b>        | <b>FY 2012</b>         |
| PERSONAL SERVICE                      | 104,508        | 104,920               | 94,968                 |
| OPERATING EXPENSE                     | 6,844          | 9,603                 | 6,766                  |
| CAPITAL OUTLAY                        | -              | -                     | -                      |
| DEBT SERVICE                          | -              | -                     | -                      |
| GRANTS AND AIDS                       | 53,000         | 80,500                | 23,000                 |
| <b>Total</b>                          | <b>164,352</b> | <b>195,023</b>        | <b>124,733</b>         |
| Direct/Indirect Charges (Net)         |                |                       | <b>(124,733)</b>       |
| <b>Department Total Expense</b>       | <b>164,352</b> | <b>195,023</b>        | <b>-</b>               |





City of Stuart  
2012 Fiscal Budget  
Estimated Appropriations

**001**

**GENERAL**

**1110**

**CITY COMMISSION**

| <b>Account</b>                              | <b>2010<br/>Audited<br/>Actual</b> | <b>2011<br/>Current<br/>Budget</b> | <b>Workshop<br/>#2</b> | <b>Workshop #3</b> | <b>Commission<br/>Adopt</b> | <b>%<br/>Change</b> |
|---|------------------------------------|------------------------------------|------------------------|--------------------|-----------------------------|---------------------|
| 511 EXECUTIVE SALARIES                      | 58,525                             | 58,138                             | 58,138                 | 58,138             | 58,138                      | 0.00%               |
| 521 FICA TAXES                              | 3,901                              | 4,448                              | 4,448                  | 4,448              | 4,448                       | 0.00%               |
| 522 RETIREMENT CONTRIBUTIONS                | 10,062                             | 10,849                             | 8,730                  | 6,477              | 6,477                       | -40.30%             |
| 523 LIFE AND HEALTH INSURANCE               | 31,736                             | 31,353                             | 23,819                 | 25,773             | 25,773                      | -17.80%             |
| 524 WORKERS' COMPENSATION                   | 165                                | 133                                | 133                    | 133                | 133                         | 0.00%               |
| <b>Total PERSONAL SERVICES</b>              | <b>104,389</b>                     | <b>104,920</b>                     | <b>95,267</b>          | <b>94,968</b>      | <b>94,968</b>               | <b>-9.49%</b>       |
| 534 OTHER SERVICES                          | 225                                | 0                                  | 0                      | 0                  | 0                           | 0.00%               |
| 540 TRAVEL AND PER DIEM                     | 148                                | 2,860                              | 1,000                  | 1,000              | 1,000                       | -65.03%             |
| CITY MAYOR FUNCTIONS                        |                                    |                                    | 1,000                  | 1,000              | 1,000                       |                     |
| 545 INSURANCE                               | 2,355                              | 2,493                              | 2,494                  | 2,516              | 2,516                       | 0.91%               |
| FLOOD INSURANCE PORTION                     |                                    |                                    | 23                     | 23                 | 23                          |                     |
| TRICO GENERAL LIABILITY INSURANCE           |                                    |                                    | 2,471                  | 2,493              | 2,493                       |                     |
| 547 PRINTING AND BINDING                    | 126                                | 500                                | 500                    | 500                | 500                         | 0.00%               |
| COMMISSION STATIONARY & PRINTING            |                                    |                                    | 500                    | 500                | 500                         |                     |
| 548 PROMOTIONAL ACTIVITIES                  | 811                                | 1,500                              | 500                    | 500                | 500                         | -66.67%             |
| COMMISSION AWARDS PROGRAMS                  |                                    |                                    | 500                    | 500                | 500                         |                     |
| 551 OFFICE SUPPLIES                         | 0                                  | 150                                | 150                    | 150                | 150                         | 0.00%               |
| OFFICE SUPPLIES                             |                                    |                                    | 150                    | 150                | 150                         |                     |
| 554 BOOKS AND MEMBERSHIPS                   | 1,813                              | 2,100                              | 2,100                  | 2,100              | 2,100                       | 0.00%               |
| FL. LEAGUE OF CITIES - DUES                 |                                    |                                    | 1,800                  | 1,800              | 1,800                       |                     |
| TREASURE COAST COUNCIL OF LOCAL GOVERNMENT  |                                    |                                    | 200                    | 200                | 200                         |                     |
| TREE CITY USA                               |                                    |                                    | 100                    | 100                | 100                         |                     |
| <b>Total OPERATING EXPENSES</b>             | <b>5,478</b>                       | <b>9,603</b>                       | <b>6,744</b>           | <b>6,766</b>       | <b>6,766</b>                | <b>-29.55%</b>      |
| 581 AIDS TO GOVERNMENT AGENCY               | 15,000                             | 15,000                             | 15,000                 | 15,000             | 15,000                      | 0.00%               |
| BUSINESS DEVELOPMENT BOARD                  |                                    |                                    | 15,000                 | 15,000             | 15,000                      |                     |
| 582 AIDS TO PRIVATE ORGS                    | 5,453                              | 65,500                             | 8,000                  | 8,000              | 8,000                       | -87.79%             |
| DOWNTOWN BUSINESS ASSOCIATION               |                                    |                                    | 7,500                  | 7,500              | 7,500                       |                     |
| F. I. N. D.                                 |                                    |                                    | 500                    | 500                | 500                         |                     |
| <b>Total GRANTS AND AIDS</b>                | <b>20,453</b>                      | <b>80,500</b>                      | <b>23,000</b>          | <b>23,000</b>      | <b>23,000</b>               | <b>-71.43%</b>      |
| Division CITY COMMISSION                    | 130,320                            | 195,023                            | 125,011                | 124,733            | 124,733                     | -36.04%             |
| Division + Consolidated + Indirect Charges: |                                    |                                    | 125,011                | 124,733            | 124,733                     |                     |
| Dept CITY COMMISSION                        | 130,320                            | 195,023                            | 125,011                | 124,733            | 124,733                     | -36.04%             |

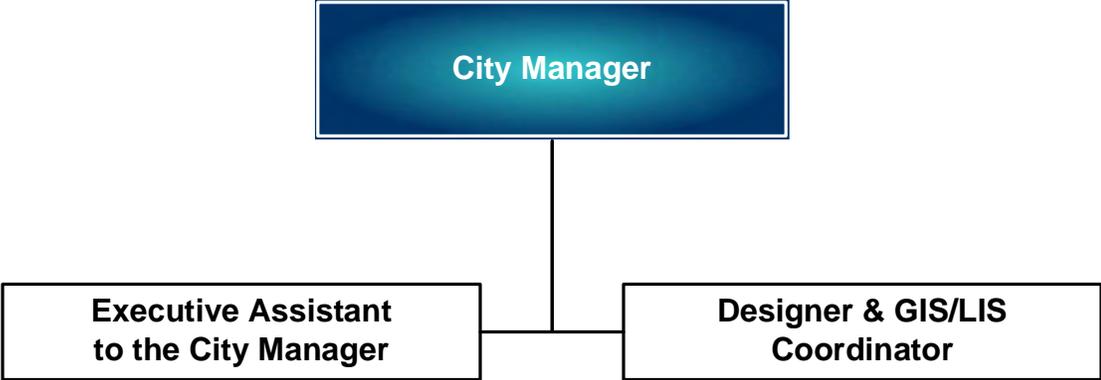
City of Stuart  
2012 Fiscal Budget  
Personnel Sheet

**1110 CITY COMMISSION**

| Class | Title             | Range/<br>Step | Current<br>Salary | Prcnt | Range/<br>Step | Wrkshp<br>#2 | Spec<br>Pay | Prcnt | Range/<br>Step | Wrkshp<br>#3 | Spec<br>Pay | Prcnt | Range/<br>Step | Comm<br>Adopt | Spec<br>Pay |
|-------|-------------------|----------------|-------------------|-------|----------------|--------------|-------------|-------|----------------|--------------|-------------|-------|----------------|---------------|-------------|
| 1000  | MAYOR             |                | 11,627.54         | 1.00  |                | 11,628       | 0           | 1.00  |                | 11,628       | 0           | 1.00  |                | 11,628        | 0           |
| 1005  | VICE MAYOR        |                | 11,627.54         | 1.00  |                | 11,628       | 0           | 1.00  |                | 11,628       | 0           | 1.00  |                | 11,628        | 0           |
| 1010  | CITY COMMISSIONER |                | 11,627.52         | 1.00  |                | 11,628       | 0           | 1.00  |                | 11,628       | 0           | 1.00  |                | 11,628        | 0           |
| 1010  | CITY COMMISSIONER |                | 11,627.52         | 1.00  |                | 11,628       | 0           | 1.00  |                | 11,628       | 0           | 1.00  |                | 11,628        | 0           |
| 1010  | CITY COMMISSIONER |                | 11,627.54         | 1.00  |                | 11,628       | 0           | 1.00  |                | 11,628       | 0           | 1.00  |                | 11,628        | 0           |
|       |                   | Count          |                   |       |                | 5            |             |       |                | 5            |             |       |                | 5             |             |
| Total |                   |                |                   |       |                | 58,138       | 0           |       |                | 58,138       | 0           |       |                | 58,138        | 0           |



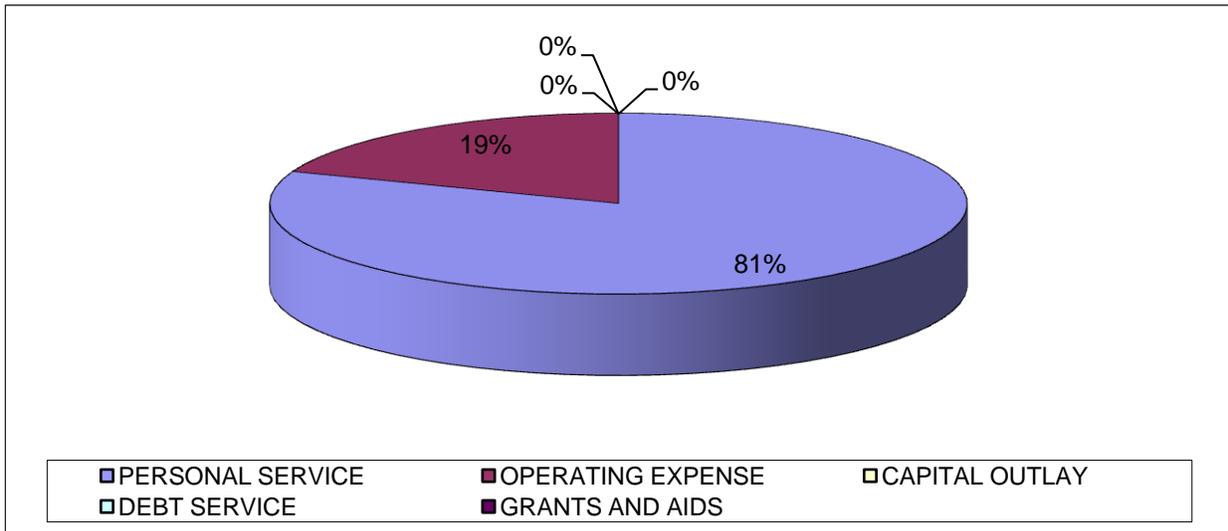
*CITY MANAGER  
ORGANIZATIONAL CHART*





# City Manager

| <b>Department Expenditure Summary</b> |                |                       |                        |
|---------------------------------------|----------------|-----------------------|------------------------|
|                                       | <b>Budget</b>  | <b>Amended Budget</b> | <b>Proposed Budget</b> |
|                                       | <b>FY 2010</b> | <b>FY 2011</b>        | <b>FY 2012</b>         |
| PERSONAL SERVICE                      | 364,209        | 359,546               | 356,883                |
| OPERATING EXPENSE                     | 102,229        | 96,854                | 85,119                 |
| CAPITAL OUTLAY                        | -              | -                     | -                      |
| DEBT SERVICE                          | -              | -                     | -                      |
| GRANTS AND AIDS                       | -              | -                     | -                      |
| <b>Total</b>                          | <b>466,438</b> | <b>456,399</b>        | <b>442,003</b>         |
| Direct/Indirect Charges (Net)         |                |                       | <b>(442,003)</b>       |
| <b>Department Total Expense</b>       | <b>466,438</b> | <b>456,399</b>        | <b>-</b>               |





**Budget Narrative  
Fiscal Year 2011-2012**

**Fund:** General Fund  
**Department:** City Manager (1120)

**Departmental Activities and Service Level Description:**

The City Manager's office directs and coordinates the operation of all City departments. The City Manager is appointed and accountable directly to the City Commission. The City Manager implements policy guidelines established by the Commission. The City Manager is responsible for making appropriate studies, recommendations, and reports to the City Commission on all matters of interest or concern to the City. The City Manager has the Charter assigned authority to see that all laws and ordinances are enforced, to appoint City Department Directors, and to recommend an annual budget. The Executive Assistant to the City Manager also serves as the Agenda Coordinator. The City Manager additionally supervises the City's full time GIS Coordinator and the Community Redevelopment Area program.

**Staffing Levels:**

For FY11, the City Manager's Office will consist of the Manager, GIS/LIS Coordinator, and Executive Assistant to the City Manager.

| <b>Position Title:</b>                               | <b>2007-08</b> | <b>2008-09</b> | <b>2009-10</b> | <b>2010-11</b> | <b>Requested<br/>2011-12</b> |
|--|----------------|----------------|----------------|----------------|------------------------------|
| City Manager   | 1              | 1              | 1              | 1              | 1                            |
| Executive Assistant to City Manager                  | 1              | 1              | 1              | 1              | 1                            |
| <i>Office Assistant (part-time)</i>                  | -              | -              | -              | -              | -                            |
| <i>Neighborhood Services Coordinator (part-time)</i> | -              | -              | -              | -              | -                            |
| <i>Public Affairs Coordinator (part-time)</i>        | -              | -              | -              | -              | -                            |
| Designer and GIS/LIS Coordinator                     | 1              | 1              | 1              | 1              | 1                            |
| Human-Resources Coordinator/Director                 | -              | -              | -              | -              | -                            |
| Risk & Emergency Management Coordinator              | 1              | 1              | -              | -              | -                            |
| Special Projects Coordinator                         | -              | 1              | -              | -              | -                            |
| <b>Totals</b>  | <b>4</b>       | <b>5</b>       | <b>3</b>       | <b>3</b>       | <b>3</b>                     |



City of Stuart  
2012 Fiscal Budget  
Estimated Appropriations

**001**

**GENERAL**

**1120**

**CITY MANAGER**

| <b>Account</b>                                 | <b>2010<br/>Audited<br/>Actual</b> | <b>2011<br/>Current<br/>Budget</b> | <b>Workshop<br/>#2</b> | <b>Workshop #3</b> | <b>Commission<br/>Adopt</b> | <b>%<br/>Change</b> |
|--|------------------------------------|------------------------------------|------------------------|--------------------|-----------------------------|---------------------|
| 511 EXECUTIVE SALARIES                         | 144,845                            | 144,400                            | 155,000                | 155,000            | 155,000                     | 7.34%               |
| 512 REGULAR SALARIES AND WAGE                  | 142,955                            | 133,740                            | 142,402                | 142,402            | 142,402                     | 6.48%               |
| 514 OVERTIME                                   | 1,385                              | 0                                  | 0                      | 0                  | 0                           | 0.00%               |
| 515 SPECIAL PAY                                | 7,131                              | 4,620                              | 6,160                  | 6,120              | 6,120                       | 32.47%              |
| 521 FICA TAXES                                 | 19,938                             | 21,631                             | 19,945                 | 19,945             | 19,945                      | -7.80%              |
| 522 RETIREMENT CONTRIBUTIONS                   | 34,316                             | 35,499                             | 25,543                 | 16,710             | 16,710                      | -52.93%             |
| 523 LIFE AND HEALTH INSURANCE                  | 18,999                             | 18,911                             | 14,776                 | 15,961             | 15,961                      | -15.60%             |
| 524 WORKERS' COMPENSATION                      | 926                                | 745                                | 745                    | 745                | 745                         | 0.00%               |
| Total PERSONAL SERVICES                        | 370,495                            | 359,546                            | 364,572                | 356,883            | 356,883                     | -0.74%              |
| 531 PROFESSIONAL SERVICES                      | 25,047                             | 20,000                             | 9,000                  | 9,000              | 9,000                       | -55.00%             |
| PROFESSIONAL SERVICES                          |                                    |                                    | 9,000                  | 9,000              | 9,000                       |                     |
| 534 OTHER SERVICES                             | 110                                | 120                                | 120                    | 120                | 120                         | 0.00%               |
| 536 PENSION BENEFITS                           | 12,678                             | 12,552                             | 13,400                 | 13,400             | 13,400                      | 6.76%               |
| 8% DEFERRED COMPENSATION PER CONTRACT          |                                    |                                    | 12,400                 | 12,400             | 12,400                      |                     |
| MEDICAL REIMBURSEMENT                          |                                    |                                    | 1,000                  | 1,000              | 1,000                       |                     |
| 540 TRAVEL AND PER DIEM                        | 593                                | 0                                  | 1,000                  | 1,000              | 1,000                       | 0.00%               |
| ANNUAL 34TH FL BAR LOCAL GOVT LAW SEMINAR 5/12 |                                    |                                    | 250                    | 250                | 250                         |                     |
| FLORIDA MUNICIPAL ATTORNEY ASSOC 7/12          |                                    |                                    | 250                    | 250                | 250                         |                     |
| MISC TRIPS AND SEMINARS- ONLINE CLE COURSES    |                                    |                                    | 500                    | 500                | 500                         |                     |
| 541 COMMUNICATIONS SERVICES                    | 4,836                              | 4,603                              | 4,300                  | 4,300              | 4,300                       | -6.58%              |
| MITEL LEASING (PHONE SETS)                     |                                    |                                    | 1,300                  | 1,300              | 1,300                       |                     |
| WINDSTREAM COMMUNICATION                       |                                    |                                    | 3,000                  | 3,000              | 3,000                       |                     |
| 542 FREIGHT/POSTAGE SERVICES                   | 246                                | 553                                | 200                    | 200                | 200                         | -63.83%             |
| 543 UTILITY SERVICES                           | 27,929                             | 31,300                             | 31,770                 | 31,770             | 31,770                      | 1.50%               |
| ELECTRIC                                       |                                    |                                    | 22,026                 | 22,026             | 22,026                      |                     |
| WATER/SEWER                                    |                                    |                                    | 9,744                  | 9,744              | 9,744                       |                     |
| 544 RENTALS AND LEASES                         | 5,565                              | 6,340                              | 5,200                  | 5,200              | 5,200                       | -17.98%             |
| COPIER LEASE                                   |                                    |                                    | 4,800                  | 4,800              | 4,800                       |                     |
| XEROX COPIER LEASE & USAGE (HALL)              |                                    |                                    | 400                    | 400                | 400                         |                     |
| 545 INSURANCE                                  | 12,119                             | 13,059                             | 13,059                 | 13,402             | 13,402                      | 2.63%               |
| FLOOD INSURANCE PORTION                        |                                    |                                    | 344                    | 344                | 344                         |                     |
| TRICO GENERAL LIABILITY INSURANCE              |                                    |                                    | 12,715                 | 13,059             | 13,059                      |                     |
| 546 REPAIR AND MAINTENANCE                     | 1,141                              | 1,500                              | 1,500                  | 1,500              | 1,500                       | 0.00%               |
| BM - MISC. REPAIRS TO CITY HALL & ANNEX        |                                    |                                    | 1,500                  | 1,500              | 1,500                       |                     |

City of Stuart  
2012 Fiscal Budget  
Estimated Appropriations

**001**

**GENERAL**

**1120**

**CITY MANAGER**

| <b>Account</b>                              | <b>2010<br/>Audited<br/>Actual</b> | <b>2011<br/>Current<br/>Budget</b> | <b>Workshop<br/>#2</b> | <b>Workshop #3</b> | <b>Commission<br/>Adopt</b> | <b>%<br/>Change</b> |
|---|------------------------------------|------------------------------------|------------------------|--------------------|-----------------------------|---------------------|
| 547 PRINTING AND BINDING                    | 488                                | 380                                | 400                    | 400                | 400                         | 5.26%               |
| AMPERSAND GRAPHICS ROSTER CHANGES           |                                    |                                    | 100                    | 100                | 100                         |                     |
| PRIDE PRINTING, BUSINESS CARDS              |                                    |                                    | 100                    | 100                | 100                         |                     |
| PRINTHEADQUARTERS, LETTERHEAD, ENVELOPES    |                                    |                                    | 200                    | 200                | 200                         |                     |
| 548 PROMOTIONAL ACTIVITIES                  | 298                                | 20                                 | 100                    | 100                | 100                         | 400.00%             |
| 551 OFFICE SUPPLIES                         | 985                                | 1,000                              | 1,000                  | 1,000              | 1,000                       | 0.00%               |
| OFFICE SUPPLIES                             |                                    |                                    | 1,000                  | 1,000              | 1,000                       |                     |
| 552 OPERATING SUPPLIES                      | 686                                | 2,550                              | 600                    | 600                | 600                         | -76.47%             |
| MISC. INK CARTRIDGES                        |                                    |                                    | 300                    | 300                | 300                         |                     |
| PLOTting PAPER, INK CARTRIDGES FOR PLOTTER  |                                    |                                    | 300                    | 300                | 300                         |                     |
| 554 BOOKS AND MEMBERSHIPS                   | 3,191                              | 2,853                              | 2,877                  | 2,877              | 2,877                       | 0.84%               |
| ICMA  |                                    |                                    | 1,244                  | 1,244              | 1,244                       |                     |
| IFCCMA                                      |                                    |                                    | 433                    | 433                | 433                         |                     |
| THE GOVERNMENT REPORTER                     |                                    |                                    | 1,200                  | 1,200              | 1,200                       |                     |
| 555 TRAINING                                | 474                                | 24                                 | 250                    | 250                | 250                         | 941.67%             |
| <b>Total OPERATING EXPENSES</b>             | <b>96,385</b>                      | <b>96,854</b>                      | <b>84,776</b>          | <b>85,119</b>      | <b>85,119</b>               | <b>-12.12%</b>      |
| Division CITY MANAGER                       | 466,880                            | 456,399                            | 449,347                | 442,003            | 442,003                     | -3.15%              |
| Division + Consolidated + Indirect Charges: |                                    |                                    | 449,347                | 442,003            | 442,003                     |                     |
| Dept CITY MANAGER                           | 466,880                            | 456,399                            | 449,347                | 442,003            | 442,003                     | -3.15%              |

City of Stuart  
2012 Fiscal Budget  
Personnel Sheet

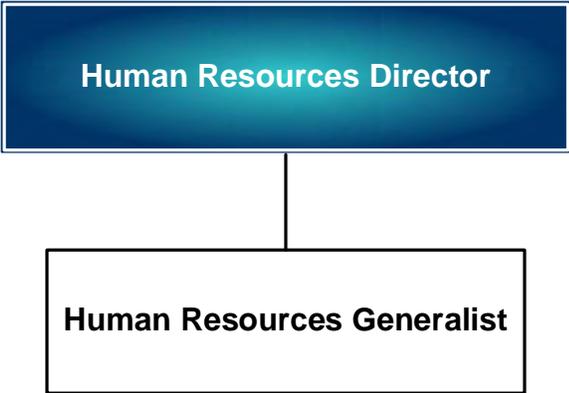
**1120 CITY MANAGER**

| Class | Title                    | Range/<br>Step | Current<br>Salary | Prcnt | Range/<br>Step | Wrkshp<br>#2 | Spec<br>Pay | Prcnt | Range/<br>Step | Wrkshp<br>#3 | Spec<br>Pay | Prcnt | Range/<br>Step | Comm<br>Adopt | Spec<br>Pay |  |
|-------|--------------------------|----------------|-------------------|-------|----------------|--------------|-------------|-------|----------------|--------------|-------------|-------|----------------|---------------|-------------|--|
| 1020  | CITY MANAGER             |                | 155,000.00        | 1.00  |                | 155,000      | 4,660       | 1.00  |                | 155,000      | 4,620       | 1.00  |                | 155,000       | 4,620       |  |
| 3095  | DESIGNER & GIS/LIS COORD | 21 14          | 70,908.25         | 1.00  | 21 14          | 70,908       | 0           | 1.00  | 21 14          | 70,908       | 0           | 1.00  | 21 14          | 70,908        | 0           |  |
| 6000  | EXEC ASS'T TO CITY MGR   | 17 17          | 62,831.77         | 1.00  | 17 17          | 62,832       | 0           | 1.00  | 17 17          | 62,832       | 0           | 1.00  | 17 17          | 62,832        | 0           |  |
|       | BUDGET MERIT             |                |                   | 1.00  | 00 0           | 1,500        | 0           | 1.00  | 00 0           | 1,500        | 0           | 1.00  | 00 0           | 1,500         | 0           |  |
|       | BUDGET GEN WAGE INCREASE |                |                   | 1.00  | 00 0           | 8,662        | 0           | 1.00  | 00 0           | 8,662        | 0           | 1.00  | 00 0           | 8,662         | 0           |  |
|       |                          | Count          |                   |       |                | 3            |             |       |                |              | 3           |       |                | 3             |             |  |
| Total |                          |                |                   |       |                | 298,902      | 4,660       |       |                | 298,902      | 4,620       |       |                | 298,902       | 4,620       |  |





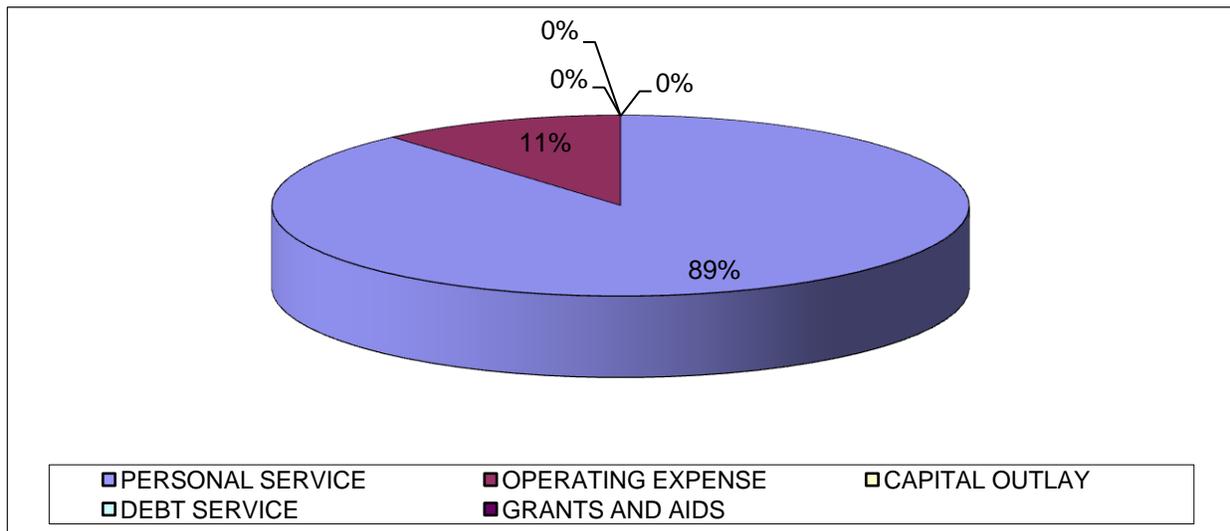
*HUMAN RESOURCES*  
*ORGANIZATIONAL CHART*





# Human Resources

| <b>Department Expenditure Summary</b> |                |                       |                        |
|---------------------------------------|----------------|-----------------------|------------------------|
|                                       | <b>Budget</b>  | <b>Amended Budget</b> | <b>Proposed Budget</b> |
|                                       | <b>FY 2010</b> | <b>FY 2011</b>        | <b>FY 2012</b>         |
| PERSONAL SERVICE                      | 349,854        | 309,433               | 196,097                |
| OPERATING EXPENSE                     | 58,021         | 27,885                | 25,131                 |
| CAPITAL OUTLAY                        | -              | -                     | -                      |
| DEBT SERVICE                          | -              | -                     | -                      |
| GRANTS AND AIDS                       | -              | -                     | -                      |
| <b>Total</b>                          | <b>407,875</b> | <b>337,318</b>        | <b>221,227</b>         |
| Direct/Indirect Charges (Net)         |                |                       | <b>(221,227)</b>       |
| <b>Department Total Expense</b>       | <b>407,875</b> | <b>337,318</b>        | <b>-</b>               |





**Budget Narrative  
Fiscal Year 2011-2012**

**Fund:** General Fund  
**Department:** Human Resources (1125)

**Departmental Activities and Service Level Description:**

The Human Resources Department is diligent in providing a level of quality service that is highly competent and responsive to the needs of our employees and customers. Through business and strategic partnership with City departments, Human Resources pursues and maintains a competency level that addresses recruitment & selection, employee and labor relations, staff development; compensation, benefits, and personnel policy to address our customer needs and achieve organizational goals. Providing professional and advisory assistance on a daily basis to City departments, Human Resources guides and supports management's effort in achieving established goals regarding human resource matters, and expertly guides them through the compliance issues regarding employee matters. Human Resources conducts business in a professional manner, providing attention to individual employee needs, yet considering the City's total picture. Success and accomplishments generated by HR during the last fiscal year include: policy changes regarding recent employment legislation, compensation policy improvements, FMLA tracking policy, successful collective bargaining with PBA, IUOE and IAFF, reorganization of Community Services, implementation of new employee health insurance programs for overall general fund reduction; also instituted research and implementation of an employee medical clinic, enhanced intranet online personnel services, provided in-house employee training for Documenting Discipline and Sexual Harassment Policy, facilitated volunteer service programs, reinstated furlough policy to address ongoing revenue shortfalls pursuant to economic and political changes, implemented online open enrollment process, updated and revised City safety manual, instituted FLSA and EEO audit; and re-introduced voluntary early separation and retirement options.

The Human Resources Department is funded by property taxes, franchise taxes, licenses, permits and fees, intergovernmental revenue, non-operating revenues and other miscellaneous revenues.

**Staffing Levels:**

The Human Resources Department is staffed with the Human Resources Director and Human Resources Generalist. The Director manages all areas of human resources including: employee and labor relations, classification and compensation, benefits, workers' compensation and safety, EEO and workforce diversity planning, recruitment and selection, organization training and development, and policy and procedure management; assures City compliance with governmental regulations and provides direct guidance to department directors and supervisors regarding City policies and procedures; serves as chief negotiator with the City's three employee unions as designated by the City Manager. The Human Resources Generalist is responsible for all phases of recruitment, all employee benefit transactions, coordinating confidential mandated programs, facilitating DOT and DFWP initiatives for applicable classifications, maintaining all HR computer databases, processing human resources/payroll transactions and working very closely with the Financial Services Department, managing the LaserFiche records retention program, managing department inventory, processing invoices, and coordinating various employee programs; serves as initial point of contact for employees and visitors, and performs all clerical and reporting functions including matters of sensitivity.

| <b>Position Title:</b>                | <b>2007-08</b> | <b>2008-09</b> | <b>2009-10</b> | <b>2010-11</b> | <b>Requested<br/>2011-12</b> |
|---------------------------------------|----------------|----------------|----------------|----------------|------------------------------|
| Human Resources Director              | 1              | 1              | 1              | 1              | 1                            |
| Human Resources Specialist/Generalist | 1              | 1              | 1              | 1              | 1                            |
| Part-Time Office Assistant            | 1              | 1              | 1              | 0              | 0                            |
| Human Resources Assistant             | 0              | 0              | 0              | 0              | 0                            |
| <b>Totals</b>                         | <b>3</b>       | <b>3</b>       | <b>3</b>       | <b>2</b>       | <b>2</b>                     |

| <b>Indicators:</b>                        | <b>2007-08</b> | <b>2008-09</b> | <b>2009-10</b> | <b>2010-11</b> | <b>Estimated<br/>2011-12</b> |
|---|----------------|----------------|----------------|----------------|------------------------------|
| Budgeted Positions                        | 247            | 244            | 253            | 235            | 233                          |
| New Hires (including part time positions) | 27             | 26             | 38             | 28             | 13                           |
| Employee Separations                      | 39             | 23             | 21             | 30             | 13                           |
| Turnover Rate                             | 11%            | 10%            | 9%             | 13%            | 5%                           |
| Year End Vacancies                        | 9              | 9              | 5              | 0              | 0                            |
| Training Sessions                         |                |                | 6              | 6              | 12                           |

**Major Budget or Service Level Changes:**

No major budget or service level changes expected.

**Department Objectives:**

- Provide and evaluate cost effective employee health benefits
- Conduct employee training on compliance policies, performance management
- Maintain City compliance with all levels of government regulations
- Revise and maintain Personnel Policies
- Review and revise employee compensation policy and structure
- Collectively bargain contract provisions for IAFF, IUOE, and PBA

City of Stuart  
2012 Fiscal Budget  
Estimated Appropriations

**001**

**GENERAL**

**1125**

**HUMAN RESOURCES**

| <b>Account</b>                                   | <b>2010<br/>Audited<br/>Actual</b> | <b>2011<br/>Current<br/>Budget</b> | <b>Workshop<br/>#2</b> | <b>Workshop #3</b> | <b>Commission<br/>Adopt</b> | <b>%<br/>Change</b> |
|--|------------------------------------|------------------------------------|------------------------|--------------------|-----------------------------|---------------------|
| 512 REGULAR SALARIES AND WAGE                    | 160,403                            | 146,358                            | 147,601                | 147,601            | 147,601                     | 0.85%               |
| 513 OTHER SALARIES AND WAGES                     | 19,195                             | 0                                  | 0                      | 0                  | 0                           | 0.00%               |
| 514 OVERTIME                                     | 2,478                              | 0                                  | 0                      | 0                  | 0                           | 0.00%               |
| 515 SPECIAL PAY                                  | 4,230                              | 8,051                              | 11,980                 | 12,520             | 12,520                      | 55.52%              |
| EMPLOYEE SERVICE AWARDS                          |                                    |                                    | 10,500                 | 10,500             | 10,500                      |                     |
| MERIT  |                                    |                                    | 1,000                  | 1,000              | 1,000                       |                     |
| STIPEND  |                                    |                                    | 480                    | 1,020              | 1,020                       |                     |
| 521 FICA TAXES                                   | 13,874                             | 11,233                             | 12,208                 | 12,249             | 12,249                      | 9.05%               |
| 522 RETIREMENT CONTRIBUTIONS                     | 22,621                             | 89,951                             | 12,791                 | 8,427              | 8,427                       | -90.63%             |
| 523 LIFE AND HEALTH INSURANCE                    | 50,794                             | 53,488                             | 13,788                 | 14,947             | 14,947                      | -72.06%             |
| 524 WORKERS' COMPENSATION                        | 438                                | 353                                | 353                    | 353                | 353                         | 0.00%               |
| Total PERSONAL SERVICES                          | 274,033                            | 309,433                            | 198,721                | 196,097            | 196,097                     | -36.63%             |
| 534 OTHER SERVICES                               | 9,863                              | 8,900                              | 7,900                  | 7,900              | 7,900                       | -11.24%             |
| ARCHIVE MANAGEMENT                               |                                    |                                    | 400                    | 400                | 400                         |                     |
| DRUG FREE POST, RANDOM, PRE                      |                                    |                                    | 5,000                  | 5,000              | 5,000                       |                     |
| HR PROFILE                                       |                                    |                                    | 500                    | 500                | 500                         |                     |
| MARTIN DOT HEP B PHYS                            |                                    |                                    | 2,000                  | 2,000              | 2,000                       |                     |
| 540 TRAVEL AND PER DIEM                          | 1,400                              | 0                                  | 1,767                  | 1,767              | 1,767                       | 0.00%               |
| FPELRA CONFERENCE (2)                            |                                    |                                    | 860                    | 860                | 860                         |                     |
| FPPA CONFERENCE (2)                              |                                    |                                    | 907                    | 907                | 907                         |                     |
| 541 COMMUNICATIONS SERVICES                      | 957                                | 1,071                              | 1,071                  | 1,071              | 1,071                       | 0.00%               |
| MITEL LEASING (PHONE SETS)                       |                                    |                                    | 801                    | 801                | 801                         |                     |
| WINDSTREAM COMMUNICATION                         |                                    |                                    | 270                    | 270                | 270                         |                     |
| 542 FREIGHT/POSTAGE SERVICES                     | 140                                | 125                                | 125                    | 125                | 125                         | 0.00%               |
| 544 RENTALS AND LEASES                           | 4,350                              | 3,100                              | 1,700                  | 1,700              | 1,700                       | -45.16%             |
| XEROX COPIER LEASE & USAGE (HALL)                |                                    |                                    | 1,700                  | 1,700              | 1,700                       |                     |
| 545 INSURANCE                                    | 6,925                              | 7,309                              | 7,309                  | 7,353              | 7,353                       | 0.59%               |
| FLOOD INSURANCE PORTION                          |                                    |                                    | 43                     | 43                 | 43                          |                     |
| TRICO GENERAL LIABILITY INSURANCE                |                                    |                                    | 7,266                  | 7,309              | 7,309                       |                     |
| 546 REPAIR AND MAINTENANCE                       | 178                                | 150                                | 150                    | 150                | 150                         | 0.00%               |
| 548 PROMOTIONAL ACTIVITIES                       | 11,760                             | 2,830                              | 250                    | 250                | 250                         | -91.16%             |
| RECRUITMENT/ ADVERTISING                         |                                    |                                    | 250                    | 250                | 250                         |                     |
| 551 OFFICE SUPPLIES                              | 1,307                              | 900                                | 1,400                  | 1,400              | 1,400                       | 55.56%              |
| GEN'L OFFICE SUPPLIES, BATTERIES, FOLDERS, FILES |                                    |                                    | 600                    | 600                | 600                         |                     |

City of Stuart  
2012 Fiscal Budget  
Estimated Appropriations

**001**

**GENERAL**

**1125**

**HUMAN RESOURCES**

| <b>Account</b> |   | <b>2010<br/>Audited<br/>Actual</b> | <b>2011<br/>Current<br/>Budget</b> | <b>Workshop<br/>#2</b> | <b>Workshop #3</b> | <b>Commission<br/>Adopt</b> | <b>%<br/>Change</b> |
|----------------|---|------------------------------------|------------------------------------|------------------------|--------------------|-----------------------------|---------------------|
| 551            | OFFICE SUPPLIES                             | 1,307                              | 900                                | 1,400                  | 1,400              | 1,400                       | 55.56%              |
|                | XEROX PAPER, STAPLES                        |                                    |                                    | 800                    | 800                | 800                         |                     |
| 552            | OPERATING SUPPLIES                          | 1,511                              | 1,769                              | 1,500                  | 1,500              | 1,500                       | -15.18%             |
|                | PRINTER USAGE & TONER - DEX IMAGING         |                                    |                                    | 1,000                  | 1,000              | 1,000                       |                     |
|                | SMALL OFFICE FURNITURE                      |                                    |                                    | 500                    | 500                | 500                         |                     |
| 554            | BOOKS AND MEMBERSHIPS                       | 1,095                              | 1,158                              | 765                    | 765                | 765                         | -33.91%             |
|                | FPELRA                                      |                                    |                                    | 235                    | 235                | 235                         |                     |
|                | FPPA  |                                    |                                    | 125                    | 125                | 125                         |                     |
|                | IPMA  |                                    |                                    | 145                    | 145                | 145                         |                     |
|                | NOTARY                                      |                                    |                                    | 100                    | 100                | 100                         |                     |
|                | SHRM  |                                    |                                    | 160                    | 160                | 160                         |                     |
| 555            | TRAINING                                    | 594                                | 574                                | 1,150                  | 1,150              | 1,150                       | 100.35%             |
|                | FPELRA CONFERENCE REGISTRATION (2)          |                                    |                                    | 600                    | 600                | 600                         |                     |
|                | FPPA CONFERENCE REGISTRATION (2)            |                                    |                                    | 550                    | 550                | 550                         |                     |
| Total          | OPERATING EXPENSES                          | 40,077                             | 27,885                             | 25,087                 | 25,131             | 25,131                      | -9.88%              |
| Division       | HUMAN RESOURCES                             | 314,110                            | 337,318                            | 223,808                | 221,227            | 221,227                     | -34.42%             |
| 1125           | HUMAN RESOURC 534                           |                                    |                                    | 500                    | 500                | 500                         |                     |
|                | HR PROFILE                                  |                                    |                                    |                        |                    |                             |                     |
| 1190           | POLICE 531                                  |                                    |                                    | 590                    | 590                | 590                         |                     |
|                | HR - PRE-EMPLOYMENT PHYSICALS               |                                    |                                    |                        |                    |                             |                     |
| 1190           | POLICE 531                                  |                                    |                                    | 500                    | 500                | 500                         |                     |
|                | HR - PRE-EMPLOYMENT PSYCHOLOGICAL           |                                    |                                    |                        |                    |                             |                     |
| 1190           | POLICE 531                                  |                                    |                                    | 490                    | 490                | 490                         |                     |
|                | HR - PRE-EMPLOYMENT PSYCH TESTING           |                                    |                                    |                        |                    |                             |                     |
|                | Total Consolidated Costs                    |                                    |                                    | 2,080                  | 2,080              | 2,080                       |                     |
|                | Division + Consolidated + Indirect Charges: |                                    |                                    | 225,888                | 223,307            | 223,307                     |                     |
| Dept           | HUMAN RESOURCES                             | 314,110                            | 337,318                            | 223,808                | 221,227            | 221,227                     | -34.42%             |

City of Stuart  
2012 Fiscal Budget  
Personnel Sheet

**1125 HUMAN RESOURCES**

| Class | Title                     | Range/<br>Step | Current<br>Salary | Prcnt | Range/<br>Step | Wrkshp<br>#2 | Spec<br>Pay | Prcnt | Range/<br>Step | Wrkshp<br>#3 | Spec<br>Pay | Prcnt | Range/<br>Step | Comm<br>Adopt | Spec<br>Pay |
|-------|---------------------------|----------------|-------------------|-------|----------------|--------------|-------------|-------|----------------|--------------|-------------|-------|----------------|---------------|-------------|
| 1025  | HUMAN RESOURCES DIRECTOR  | 25 12          | 82,031.09         | 1.00  | 25 12          | 82,031       | 480         | 1.00  | 25 12          | 82,031       | 1,020       | 1.00  | 25 12          | 82,031        | 1,020       |
| 2145  | HUMAN RESOURCES GENERALIS | 18 14          | 61,271.27         | 1.00  | 18 14          | 61,271       | 0           | 1.00  | 18 14          | 61,271       | 0           | 1.00  | 18 14          | 61,271        | 0           |
|       | BUDGET SPECIAL PAY        |                |                   | 1.00  |                | 10,500       | 0           | 1.00  |                | 10,500       | 0           | 1.00  |                | 10,500        | 0           |
|       | BUDGET MERIT              |                |                   | 1.00  | 00 0           | 1,000        | 0           | 1.00  | 00 0           | 1,000        | 0           | 1.00  | 00 0           | 1,000         | 0           |
|       | BUDGET GEN WAGE INCREASE  |                |                   | 1.00  | 00 0           | 4,299        | 0           | 1.00  | 00 0           | 4,299        | 0           | 1.00  | 00 0           | 4,299         | 0           |
|       | LEAVE DONATION BANK       |                | 0.00              |       |                |              |             |       |                |              |             |       |                |               |             |
|       |                           | Count          |                   |       |                | 2            |             |       |                | 2            |             |       |                | 2             |             |
| Total |                           |                |                   |       |                | 159,101      | 480         |       |                | 159,101      | 1,020       |       |                | 159,101       | 1,020       |





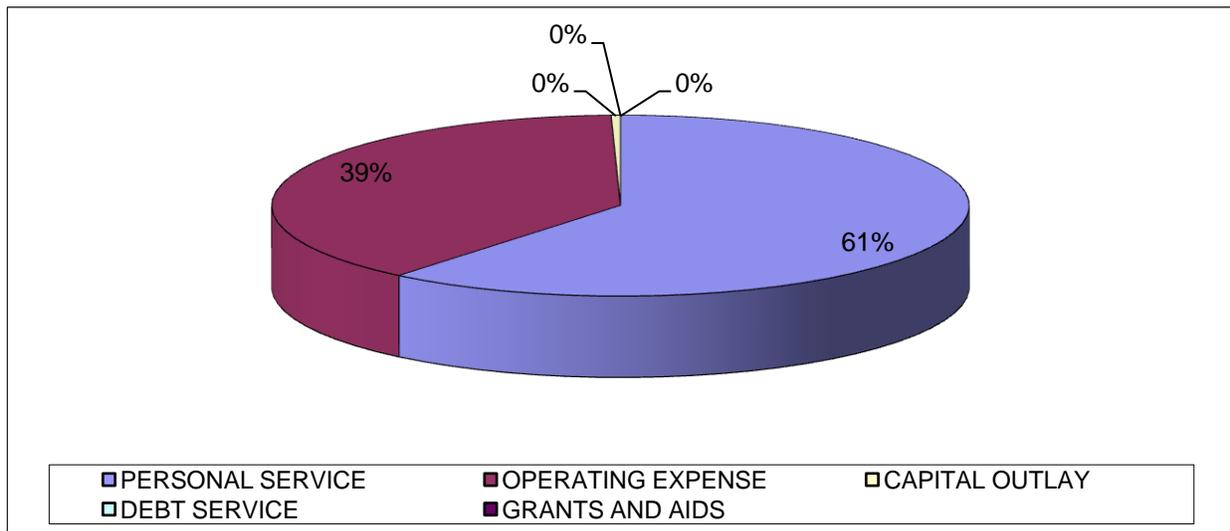
*CITY CLERK*  
*ORGANIZATIONAL CHART*

City Clerk



# City Clerk

| <b>Department Expenditure Summary</b> |                |                       |                        |
|---------------------------------------|----------------|-----------------------|------------------------|
|                                       | <b>Budget</b>  | <b>Amended Budget</b> | <b>Proposed Budget</b> |
|                                       | <b>FY 2010</b> | <b>FY 2011</b>        | <b>FY 2012</b>         |
| PERSONAL SERVICE                      | 102,829        | 85,561                | 84,125                 |
| OPERATING EXPENSE                     | 59,172         | 61,836                | 53,355                 |
| CAPITAL OUTLAY                        | 250            | -                     | 600                    |
| DEBT SERVICE                          | -              | -                     | -                      |
| GRANTS AND AIDS                       | -              | -                     | -                      |
| <b>Total</b>                          | <b>162,251</b> | <b>147,396</b>        | <b>138,080</b>         |
| Direct/Indirect Charges (Net)         |                |                       | <b>(138,080)</b>       |
| <b>Department Total Expense</b>       | <b>162,251</b> | <b>147,396</b>        | <b>-</b>               |





**Budget Narrative  
Fiscal Year 2011-2012**

**Fund:** General  
**Department:** City Clerk (1130)

**Departmental Activities and Service Level Descriptions:**

As a manager of public information, the City Clerk oversees the legislative history created by the City Commission, maintains and preserves all official records and documents of the City, researches and disseminates information for staff and the public, and administers a City-wide Records Management program. The City Clerk ensures the legislative process is “open and public” by publishing and posting notices and ordinances as required by law and coordinates the audio taping of all public meetings, workshops etc. The City Clerk transcribes the City Commission minutes and follows up on all decisions made by the City Commission including arranging for signatures on all official documents, certifying the adoption of ordinances and resolutions, and attesting to Commission action. As the City's Elections Official, the City Clerk oversees the conduct of all general and special municipal elections.

**Staffing Levels:**

The Department of the City Clerk consists of the City Clerk

| <b>Position Title:</b>        | <b>2007-08</b> | <b>2008-09</b> | <b>2009-10</b> | <b>2010-11</b> | <b>Requested<br/>2011-12</b> |
|-------------------------------|----------------|----------------|----------------|----------------|------------------------------|
| City Clerk                    | 1              | 1              | 1              | 1              | 1                            |
| Part Time Records Coordinator | 1              | 1              | 1              | -              | -                            |
| <b>Total:</b>                 | <b>2</b>       | <b>2</b>       | <b>2</b>       | <b>1</b>       | <b>1</b>                     |

**Indicators:**

- Provide support for City Commission during attendance at public meetings.
- Provide public noticing, and other legislative follow-up services.
- License and coordinate insurance of all City Vehicles and equipment.
- Maintain custody of the official City seal.
- Notice all Board and Committee vacancies.
- Recording Secretary to the Treasure Coast Council of Local Governments.
- Agenda Preparation to the Treasure Coast Council of Local Governments.
- Minutes preparation for all Public Meetings.
- Minutes preparation for the Treasure Coast Council of Local Governments Meetings.
- Attend/Conduct TCCLG Meetings 1x a month out of town.
- Administer the local election process; oversee all Florida State Statue law requirements including Campaign Statement filings and Conflict of Interest filings.
- Administer City-wide Records Management Program in accordance with an approved procedure for destruction and/or microfilming of inactive records.
- Oversee Municipal Code/Land Development Code and the City Comprehensive Plan updates utilizing services provided by Municipal Code Corporation Publishing Company.
- Process documents for recordation into the Public Record of Martin County, including plats and maps.
- Administer the City's electronic document imaging process.
- Maintain 50,000+ major files consisting of 900,000+ pages of information, in house and electronically.
- Certification of official City records.

- Provide Notary Public services.

**Major Budget or Service Level Changes:**

There is no major budget or service level changes anticipated for FY11-12

**Department Accomplishments 2010-2011:**

- Attended 35+ Commission meetings, workshops and special meetings.
- Advertised 50+ Public Meetings, Workshops, etc.
- Conducted 2010 Municipal Election and Run-Off Election.
- Formed and conducted the Charter Advisory Board.
- Continually provided excellent customer service to citizens and staff.
- Responded or routed 600+ emails.
- Converted 85 rolls of permanent Microfilm Records into digital format for retention purposes.
- Completed Minutes for "All" Public Meetings.
- Invoiced 40+ entities for reimbursement of recording/advertising cost.
- Scanned 4000+ pages into Laser Fiche Digital Imaging Software.
- Filed paper records into file folders.
- Logged, archived and submitted 30+ boxes to Records storage facility.
- Responded to 50+ Public Records Request.

**Department Objectives:**

- Conduct the City of Stuart General Election.
- Amend the Charter to conform to the Recommendations of the Charter Advisory Board and City Commission and conduct any Referendum Election necessary to conform to the Charter approved by the City Commission.
- Assist in the re-codification of the City's Land Development
- Report, file, and retrieve documents in an efficient and timely manner.
- Continue professional educational certification training and networking opportunities through the International Institute of Municipal Clerks and the Florida Municipal Clerks Association.
- Continue working towards implementing a paperless filing system, and to ensure efficient access, preservation and protection of all public records.
- Effectively work as a team with all City staff. .
- Deliver excellent customer service.

City of Stuart  
2012 Fiscal Budget  
Estimated Appropriations

**001**

**GENERAL**

**1130**

**CITY CLERK**

| Account  | 2010<br>Audited<br>Actual | 2011<br>Current<br>Budget | Workshop<br>#2 | Workshop #3   | Commission<br>Adopt | %<br>Change   |
|--|---------------------------|---------------------------|----------------|---------------|---------------------|---------------|
| 512 REGULAR SALARIES AND WAGE                    | 65,393                    | 62,648                    | 64,527         | 64,527        | 64,527              | 3.00%         |
| 513 OTHER SALARIES AND WAGES                     | 16,424                    | 94                        | 0              | 0             | 0                   | -100.00%      |
| 515 SPECIAL PAY                                  | 2,250                     | 0                         | 500            | 500           | 500                 | 0.00%         |
| 521 FICA TAXES                                   | 6,224                     | 4,793                     | 4,975          | 4,975         | 4,975               | 3.80%         |
| 522 RETIREMENT CONTRIBUTIONS                     | 8,760                     | 9,140                     | 5,937          | 4,020         | 4,020               | -56.02%       |
| 523 LIFE AND HEALTH INSURANCE                    | 8,815                     | 8,752                     | 9,206          | 9,969         | 9,969               | 13.90%        |
| 524 WORKERS' COMPENSATION                        | 166                       | 134                       | 134            | 134           | 134                 | 0.00%         |
| <b>Total PERSONAL SERVICES</b>                   | <b>108,032</b>            | <b>85,561</b>             | <b>85,278</b>  | <b>84,125</b> | <b>84,125</b>       | <b>-1.68%</b> |
| 534 OTHER SERVICES                               | 16,434                    | 19,410                    | 5,600          | 8,600         | 8,600               | -55.69%       |
| ARCHIVES MGMT PUBLIC RECORDS STORAGE & RETRIEVAL |                           |                           | 3,000          | 3,000         | 3,000               |               |
| BIS DIGITAL RECORDING SYSTEM SUPPORT             |                           |                           | 1,800          | 1,800         | 1,800               |               |
| CODE AND COMP PLAN MUNICODE UPDATE               |                           |                           | 0              | 3,000         | 3,000               |               |
| MUNICIPAL CODE/COMP PLAN INTERNET HOST FEE       |                           |                           | 800            | 800           | 800                 |               |
| 540 TRAVEL AND PER DIEM                          | 900                       | 1,000                     | 1,000          | 1,000         | 1,000               | 0.00%         |
| ANNUAL CERTIFICATION ACADEMY OCT 2011            |                           |                           | 700            | 700           | 700                 |               |
| MISC CERTIFICATION COURSES                       |                           |                           | 300            | 300           | 300                 |               |
| 541 COMMUNICATIONS SERVICES                      | 727                       | 841                       | 760            | 760           | 760                 | -9.61%        |
| MITEL LEASING (PHONE SETS)                       |                           |                           | 525            | 525           | 525                 |               |
| WINDSTREAM COMMUNICATION                         |                           |                           | 235            | 235           | 235                 |               |
| 542 FREIGHT/POSTAGE SERVICES                     | 361                       | 644                       | 500            | 500           | 500                 | -22.40%       |
| EL POSTAGE BALLOTS MAILING                       |                           |                           | 500            | 500           | 500                 |               |
| 545 INSURANCE                                    | 4,040                     | 4,284                     | 4,284          | 4,330         | 4,330               | 1.05%         |
| FLOOD INSURANCE PORTION                          |                           |                           | 45             | 45            | 45                  |               |
| TRICO GENERAL LIABILITY INSURANCE                |                           |                           | 4,239          | 4,284         | 4,284               |               |
| 546 REPAIR AND MAINTENANCE                       | 0                         | 2,350                     | 200            | 200           | 200                 | -91.49%       |
| REPAIR MAINTENANCE OF VARIOUS OFFICE EQUIPT      |                           |                           | 200            | 200           | 200                 |               |
| 547 PRINTING AND BINDING                         | 1,190                     | 3,518                     | 3,200          | 3,200         | 3,200               | -9.04%        |
| EL ELECTION PRINTING BALLOTS/ENVELOPES/MATERIALS |                           |                           | 3,000          | 3,000         | 3,000               |               |
| MISC PRINTING STATIONARY ENVELOPES               |                           |                           | 200            | 200           | 200                 |               |
| 548 PROMOTIONAL ACTIVITIES                       | 21,210                    | 19,350                    | 18,000         | 18,000        | 18,000              | -6.98%        |
| ADVERTISING/PUBLIC NOTICES/LEGAL ADS             |                           |                           | 17,000         | 17,000        | 17,000              |               |
| EL ADVERTISING FOR ELECTION                      |                           |                           | 1,000          | 1,000         | 1,000               |               |
| 549 OTHER CURRENT CHARGES                        | 6,141                     | 8,543                     | 5,000          | 15,000        | 15,000              | 75.58%        |
| CODE AND COMP PLAN UPDATES                       |                           |                           | 0              | 10,000        | 10,000              |               |
| RECORDING OF LEGISLATIVE DOCUMENTS               |                           |                           | 5,000          | 5,000         | 5,000               |               |

City of Stuart  
2012 Fiscal Budget  
Estimated Appropriations

**001**

**GENERAL**

**1130**

**CITY CLERK**

| <b>Account</b>                                   | <b>2010<br/>Audited<br/>Actual</b> | <b>2011<br/>Current<br/>Budget</b> | <b>Workshop<br/>#2</b> | <b>Workshop #3</b> | <b>Commission<br/>Adopt</b> | <b>%<br/>Change</b> |
|--|------------------------------------|------------------------------------|------------------------|--------------------|-----------------------------|---------------------|
| 549 OTHER CURRENT CHARGES                        | 6,141                              | 8,543                              | 5,000                  | 15,000             | 15,000                      | 75.58%              |
| 551 OFFICE SUPPLIES                              | 542                                | 960                                | 900                    | 900                | 900                         | -6.25%              |
| MISC OFFICE SUPPLIES /STATIONARY /CARDS/X STAMPS |                                    |                                    | 900                    | 900                | 900                         |                     |
| 552 OPERATING SUPPLIES                           | 40                                 | 250                                | 150                    | 150                | 150                         | -40.00%             |
| MISC SUPPLIES COMMISSION MEETINGS/CUPS/COFFEE    |                                    |                                    | 150                    | 150                | 150                         |                     |
| 554 BOOKS AND MEMBERSHIPS                        | 350                                | 295                                | 325                    | 325                | 325                         | 10.17%              |
| FACC MEMBERSHIP DUES/CITY CLERK                  |                                    |                                    | 175                    | 175                | 175                         |                     |
| IIMC MEMBERSHIP DUES/CITY CLERK                  |                                    |                                    | 150                    | 150                | 150                         |                     |
| 555 TRAINING                                     | 230                                | 390                                | 390                    | 390                | 390                         | 0.00%               |
| CONTINUING CERTIFICATION TRAINING OCT 2011       |                                    |                                    | 190                    | 190                | 190                         |                     |
| MISC CITY CLERK EDUCATION COURSES                |                                    |                                    | 200                    | 200                | 200                         |                     |
| <b>Total OPERATING EXPENSES</b>                  | <b>52,165</b>                      | <b>61,836</b>                      | <b>40,309</b>          | <b>53,355</b>      | <b>53,355</b>               | <b>-13.72%</b>      |
| 564 MACHINERY AND EQUIPMENT                      | 0                                  | 0                                  | 600                    | 600                | 600                         | 0.00%               |
| IS NEW PRINTER CITY CLERKS OFFICE                |                                    |                                    | 600                    | 600                | 600                         |                     |
| <b>Total CAPITAL OUTLAY</b>                      | <b>0</b>                           | <b>0</b>                           | <b>600</b>             | <b>600</b>         | <b>600</b>                  | <b>0.00%</b>        |
| Division CITY CLERK                              | 160,197                            | 147,396                            | 126,187                | 138,080            | 138,080                     | -6.32%              |
| Division + Consolidated + Indirect Charges:      |                                    |                                    | 126,187                | 138,080            | 138,080                     |                     |
| Dept CITY CLERK                                  | 160,197                            | 147,396                            | 126,187                | 138,080            | 138,080                     | -6.32%              |

City of Stuart  
2012 Fiscal Budget  
Personnel Sheet

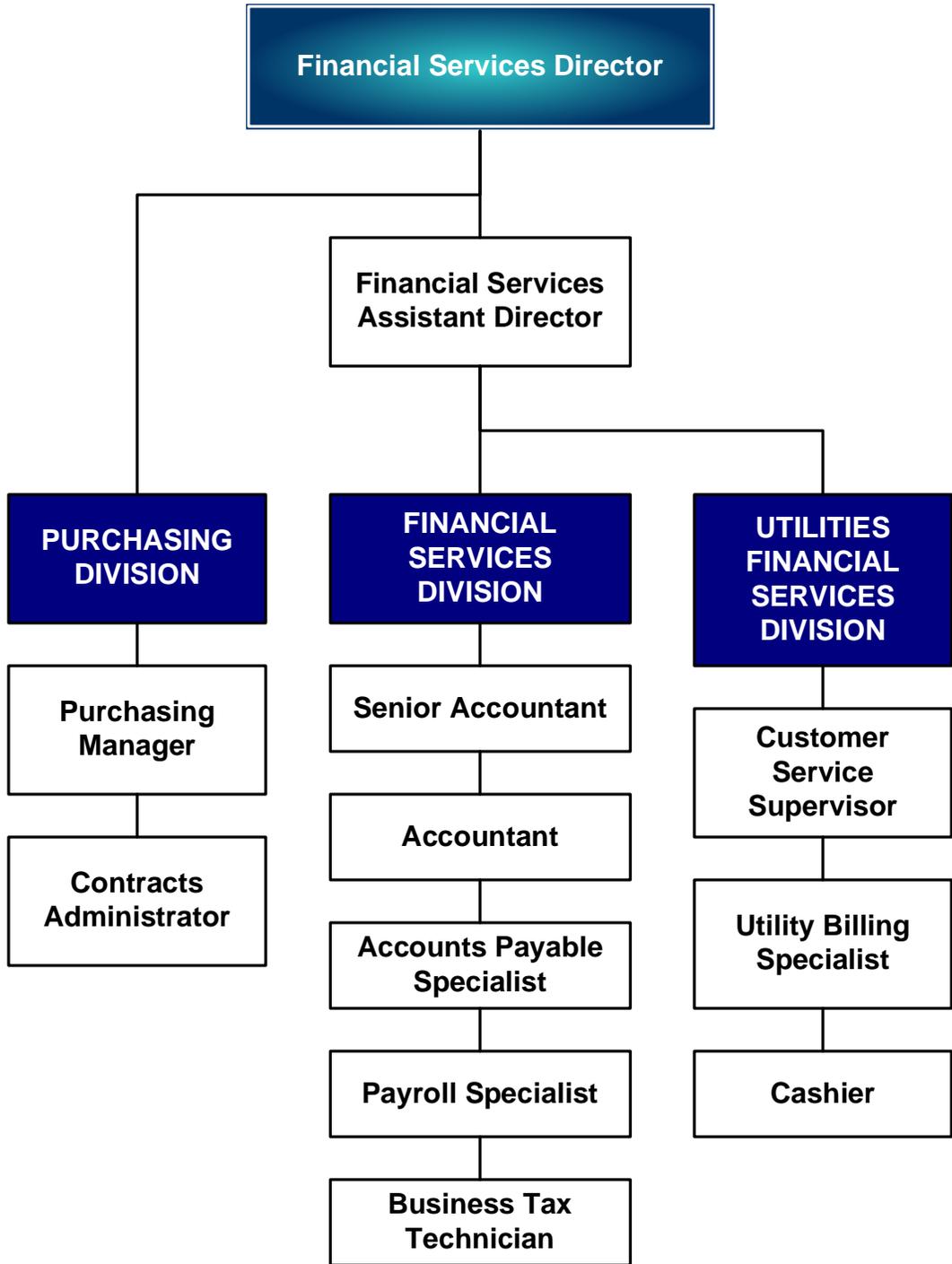
**1130 CITY CLERK**

| Class | Title                    | Range/<br>Step | Current<br>Salary | Prcnt | Range/<br>Step | Wrkshp<br>#2 | Spec<br>Pay | Prcnt | Range/<br>Step | Wrkshp<br>#3 | Spec<br>Pay | Prcnt | Range/<br>Step | Comm<br>Adopt | Spec<br>Pay |
|-------|--------------------------|----------------|-------------------|-------|----------------|--------------|-------------|-------|----------------|--------------|-------------|-------|----------------|---------------|-------------|
| 2020  | CITY CLERK               | 21 9           | 62,647.88         | 1.00  | 21 9           | 62,648       | 0           | 1.00  | 21 9           | 62,648       | 0           | 1.00  | 21 9           | 62,648        | 0           |
|       | BUDGET MERIT             |                |                   | 1.00  | 00 0           | 500          | 0           | 1.00  | 00 0           | 500          | 0           | 1.00  | 00 0           | 500           | 0           |
|       | BUDGET GEN WAGE INCREASE |                |                   | 1.00  | 00 0           | 1,879        | 0           | 1.00  | 00 0           | 1,879        | 0           | 1.00  | 00 0           | 1,879         | 0           |
|       |                          | Count          |                   |       |                | 1            |             |       |                | 1            |             |       |                | 1             |             |
| Total |                          |                |                   |       |                | 65,027       | 0           |       |                | 65,027       | 0           |       |                | 65,027        | 0           |





# FINANCIAL SERVICES ORGANIZATIONAL CHART

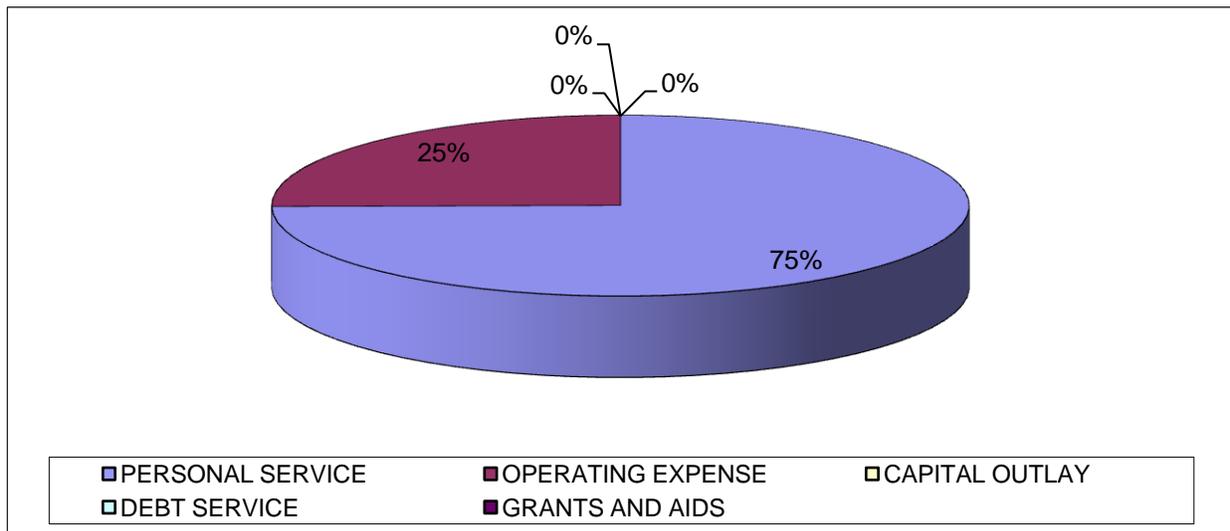


<sup>105</sup>  
*\*Chart does not reflect all organizational changes proposed during the budget process.*



# Financial Services

| <b>Department Expenditure Summary</b> |                |                       |                        |
|---------------------------------------|----------------|-----------------------|------------------------|
|                                       | <b>Budget</b>  | <b>Amended Budget</b> | <b>Proposed Budget</b> |
|                                       | <b>FY 2010</b> | <b>FY 2011</b>        | <b>FY 2012</b>         |
| PERSONAL SERVICE                      | 561,935        | 552,864               | 556,581                |
| OPERATING EXPENSE                     | 180,534        | 183,413               | 187,514                |
| CAPITAL OUTLAY                        | -              | -                     | -                      |
| DEBT SERVICE                          | -              | -                     | -                      |
| GRANTS AND AIDS                       | -              | -                     | -                      |
| <b>Total</b>                          | <b>742,469</b> | <b>736,277</b>        | <b>744,096</b>         |
| Direct/Indirect Charges (Net)         |                |                       | <b>(744,096)</b>       |
| <b>Department Total Expense</b>       | <b>742,469</b> | <b>736,277</b>        | <b>-</b>               |





**Budget Narrative  
Fiscal Year 2011-2012**

**Fund:** General Fund  
**Department:** Financial Services (1140)

**Departmental Activities and Service Level Description:**

The current objectives of the Financial Services Department are to provide for the information needs of the citizens, City Commission, Management and Departments of the City. Responsible for coordination of all financial activities of the City; policy implementation related to financial planning, cash management, budgetary practices and control, debt issuance, risk management, audit coordination, grants management, and purchasing. Some department responsibilities include payroll administration, accounts payable disbursement, business tax license issuance and renewal, and accurate reporting of all accounting data in the City.

**Staffing Levels:**

The Financial Services Department consists of nine full-time positions: Director, Assistant Director, Senior Accountant, Accountant, Accounts Payable Specialist, Payroll Specialist, Purchasing Manager and Contracts Administrator. In 2010 the Business Tax Technician position was transferred from Development Department. Staff time is consumed in the day-to-day financial accounting operations, purchasing, accounts payable and payroll.

| <b>Position Title:</b>                | <b>2007-08</b> | <b>2008-09</b> | <b>2009-10</b> | <b>2010-11</b> | <b>Requested<br/>2011-12</b> |
|---------------------------------------|----------------|----------------|----------------|----------------|------------------------------|
| Director                              | 1              | 1              | 1              | 1              | 1                            |
| *Assistant Director                   | 1              | 1              | 1              | 1              | 1                            |
| Senior Accountant                     | 1              | 1              | 1              | 1              | 1                            |
| Accountant                            | 1              | 1              | 1              | 1              | 1                            |
| Fiscal Assistant II                   | 1              | 1              | 1              | -              | -                            |
| Accounts Payable Specialist           | 1              | 1              | 1              | 1              | 1                            |
| Payroll Specialist                    | 1              | 1              | 1              | 1              | 1                            |
| Business Tax Technician               |                |                |                | 1              | 1                            |
| Purchasing Manager                    | 1              | 1              | 1              | 1              | 1                            |
| Inventory Control Analyst             | 1              | -              | -              | -              | -                            |
| Contracts Administrator               | 1              | 1              | 1              | 1              | 1                            |
| Contract/Property<br>Management Agent | 1              | -              | -              | -              | -                            |
| <b>Totals</b>                         | <b>11</b>      | <b>9</b>       | <b>9</b>       | <b>9</b>       | <b>9</b>                     |

\* personal service cost for this position is partially allocated to Utilities Financial Services

| <b>Indicators:</b>                      | <b>2007-08</b> | <b>2008-09</b> | <b>2009-10</b> | <b>2010-11</b> | <b>Estimated<br/>2011-12</b> |
|---|----------------|----------------|----------------|----------------|------------------------------|
| Original Budget Postings                | 1,605          | 2,195          | 1,698          | 1,617          | 1,625                        |
| Budget Related Transactions             | 496            | 739            | 547            | 532            | 540                          |
| Project Accounting Related Transactions | 1,260          | 389            | 401            | 453            | 513                          |
| Purchase Order/Encumbrance Postings     | 1,385          | 1,841          | 1,896          | 1,567          | 1,688                        |
| Journal Entry Transactions              | 18,602         | 18,488         | 19,836         | 19,698         | 18,480                       |
| Payables Processed                      | 16,669         | 20,577         | 20,538         | 21,194         | 20,850                       |
| Payroll Transactions Processed          | 12,090         | 11,757         | 12,110         | 11,800         | 11,440                       |
| Non-Utility Receipts Posted             | 8,826          | 6,339          | 6,529          | 6,369          | 6,115                        |
| Business Tax Licenses Issued            |                |                |                | 3,892          | 3,950                        |

**Major Budget or Service Level Changes:**

No major budget or service level changes are anticipated.

**Department Objectives:**

- Continue training of other departments regarding the financial accounting system software.
- Continue to monitor and accurately report the financial condition of the City
- Provide funding for essential seminar specific educational training through various organizations to employees.
- Expand the services and options available to customers of the City through our web presence.

City of Stuart  
2012 Fiscal Budget  
Estimated Appropriations

**001**

**GENERAL**

**1140**

**FINANCIAL SERVICES**

| Account   | 2010<br>Audited<br>Actual | 2011<br>Current<br>Budget | Workshop<br>#2 | Workshop #3 | Commission<br>Adopt | %<br>Change |
|---|---------------------------|---------------------------|----------------|-------------|---------------------|-------------|
| 512 REGULAR SALARIES AND WAGE                           | 400,415                   | 409,340                   | 421,620        | 426,410     | 426,410             | 4.17%       |
| 514 OVERTIME  | 16,570                    | 10,000                    | 16,500         | 16,500      | 16,500              | 65.00%      |
| 515 SPECIAL PAY   | 9,373                     | 1,703                     | 5,038          | 5,038       | 5,038               | 195.78%     |
| 521 FICA TAXES  | 29,808                    | 32,210                    | 32,747         | 33,114      | 33,114              | 2.81%       |
| 522 RETIREMENT CONTRIBUTIONS                            | 46,930                    | 49,974                    | 36,216         | 23,439      | 23,439              | -53.10%     |
| 523 LIFE AND HEALTH INSURANCE                           | 43,416                    | 48,770                    | 47,279         | 51,213      | 51,213              | 5.01%       |
| 524 WORKERS' COMPENSATION                               | 1,078                     | 868                       | 868            | 868         | 868                 | 0.00%       |
| Total PERSONAL SERVICES                                 | 547,590                   | 552,864                   | 560,268        | 556,581     | 556,581             | 0.67%       |
| 531 PROFESSIONAL SERVICES                               | 3,000                     | 3,000                     | 3,000          | 3,000       | 3,000               | 0.00%       |
| ARBITRAGE CALCULATIONS                                  |                           |                           | 3,000          | 3,000       | 3,000               |             |
| 532 ACCOUNTING AND AUDITING                             | 104,435                   | 115,400                   | 111,600        | 111,600     | 111,600             | -3.29%      |
| DEIGHAN CONSULTING PROPERTY RESEARCH                    |                           |                           | 6,000          | 6,000       | 6,000               |             |
| EXTERNAL AUDIT FOR FISCAL YEAR ENDING 09/30/2011        |                           |                           | 86,500         | 86,500      | 86,500              |             |
| EXTERNAL SINGLE AUDIT FOR FISCAL YEAR ENDING 09/30/2011 |                           |                           | 13,600         | 13,600      | 13,600              |             |
| GFOA CAFR SUBMISSION FEE                                |                           |                           | 500            | 500         | 500                 |             |
| OPEB CALCULATION FOR GASB 45 COMPLIANCE                 |                           |                           | 5,000          | 5,000       | 5,000               |             |
| 534 OTHER SERVICES                                      | 6,077                     | 5,100                     | 6,000          | 6,000       | 6,000               | 17.65%      |
| ARCHIVE MANAGEMENT SERVICES                             |                           |                           | 6,000          | 6,000       | 6,000               |             |
| 540 TRAVEL AND PER DIEM                                 | 3,796                     | 7,213                     | 8,825          | 8,825       | 8,825               | 22.35%      |
| APA INTERMEDIATE PAYROLL SEMINAR                        |                           |                           | 550            | 550         | 550                 |             |
| APA YEAR END/ TAX UPDATE SEMINAR                        |                           |                           | 375            | 375         | 375                 |             |
| FABTO BUSINESS TAX LICENSE ANNUAL CONFERENCE            |                           |                           | 750            | 750         | 750                 |             |
| FGFOA SCHOOL OF GOVERNMENT FINANCE CONFERENCE (4)       |                           |                           | 4,400          | 4,400       | 4,400               |             |
| IOMA ACCOUNTS PAYABLE CONFERENCE                        |                           |                           | 1,455          | 1,455       | 1,455               |             |
| PAYROLL LAW 2012 SEMINAR                                |                           |                           | 95             | 95          | 95                  |             |
| SUNGARD PENTAMATION USER CONFERENCE (2)                 |                           |                           | 1,000          | 1,000       | 1,000               |             |
| TRIM WORKSHOP (3)                                       |                           |                           | 200            | 200         | 200                 |             |
| 541 COMMUNICATIONS SERVICES                             | 3,144                     | 3,395                     | 3,395          | 3,395       | 3,395               | 0.00%       |
| MITEL LEASING (PHONE SETS)                              |                           |                           | 2,290          | 2,290       | 2,290               |             |
| WINDSTREAM COMMUNICATION                                |                           |                           | 1,105          | 1,105       | 1,105               |             |
| 542 FREIGHT/POSTAGE SERVICES                            | 5,676                     | 6,400                     | 6,400          | 6,400       | 6,400               | 0.00%       |
| A/P & OTHER   |                           |                           | 2,500          | 2,500       | 2,500               |             |
| BUSINESS TAX LICENSES                                   |                           |                           | 3,900          | 3,900       | 3,900               |             |
| 544 RENTALS AND LEASES                                  | 3,939                     | 4,650                     | 3,600          | 5,100       | 5,100               | 9.68%       |
| MINOLTA COPIER LEASE                                    |                           |                           | 3,100          | 3,100       | 3,100               |             |

City of Stuart  
2012 Fiscal Budget  
Estimated Appropriations

**001**

**GENERAL**

**1140**

**FINANCIAL SERVICES**

| Account                                       | 2010<br>Audited<br>Actual | 2011<br>Current<br>Budget | Workshop<br>#2 | Workshop #3 | Commission<br>Adopt | %<br>Change |
|---|---------------------------|---------------------------|----------------|-------------|---------------------|-------------|
| 544 RENTALS AND LEASES                        | 3,939                     | 4,650                     | 3,600          | 5,100       | 5,100               | 9.68%       |
| <b>New</b>                                    |                           |                           |                |             |                     |             |
| PITNEY BOWES POSTAGE MACHINE LEASE!           |                           |                           | 0              | 1,500       | 1,500               |             |
| XEROX COPIER LEASE & USAGE (HALL)             |                           |                           | 500            | 500         | 500                 |             |
| 545 INSURANCE                                 | 13,607                    | 14,525                    | 14,525         | 14,774      | 14,774              | 1.71%       |
| FLOOD INSURANCE PORTION                       |                           |                           | 249            | 249         | 249                 |             |
| TRICO GENERAL LIABILITY INSURANCE             |                           |                           | 14,276         | 14,525      | 14,525              |             |
| 547 PRINTING AND BINDING                      | 3,647                     | 2,800                     | 2,800          | 2,800       | 2,800               | 0.00%       |
| ANNUAL BUDGET PRINTING (PROPOSED AND ADOPTED) |                           |                           | 1,000          | 1,000       | 1,000               |             |
| ANNUAL CAFR                                   |                           |                           | 1,800          | 1,800       | 1,800               |             |
| 548 PROMOTIONAL ACTIVITIES                    | 1,406                     | 1,300                     | 1,400          | 1,400       | 1,400               | 7.69%       |
| ANNUAL TRIG NOTICE ADVERTISEMENT              |                           |                           | 600            | 600         | 600                 |             |
| ANNUAL TRIM AND BUDGET ADVERTISEMENT          |                           |                           | 800            | 800         | 800                 |             |
| 549 OTHER CURRENT CHARGES                     | 6,975                     | 7,865                     | 7,915          | 7,915       | 7,915               | 0.64%       |
| BANK CHARGES FOR MONTHLY ANALYSIS             |                           |                           | 7,200          | 7,200       | 7,200               |             |
| GFOA CERTIFICATE OF ACHIEVEMENT FEE           |                           |                           | 415            | 415         | 415                 |             |
| MC TAX COLL ASSESSMENT COLLECTION FEE         |                           |                           | 300            | 300         | 300                 |             |
| 551 OFFICE SUPPLIES                           | 2,935                     | 5,150                     | 5,150          | 5,150       | 5,150               | 0.00%       |
| A/P & PR CHECK STOCK                          |                           |                           | 1,500          | 1,500       | 1,500               |             |
| BUSINESS TAX LICENSE                          |                           |                           | 1,200          | 1,200       | 1,200               |             |
| COMPUTER PAPER                                |                           |                           | 1,500          | 1,500       | 1,500               |             |
| MISCELLANEOUS SUPPLIES - BASIC OFFICE USE     |                           |                           | 950            | 950         | 950                 |             |
| 552 OPERATING SUPPLIES                        | 4,182                     | 1,000                     | 2,900          | 2,900       | 2,900               | 190.00%     |
| MICR TONER AND OTHER PRINTING SUPPLIES        |                           |                           | 1,000          | 1,000       | 1,000               |             |
| PRINTER MAINT - 2 PRINTERS                    |                           |                           | 1,200          | 1,200       | 1,200               |             |
| STAFF SHIRTS                                  |                           |                           | 700            | 700         | 700                 |             |
| 554 BOOKS AND MEMBERSHIPS                     | 3,188                     | 1,260                     | 3,396          | 3,396       | 3,396               | 169.47%     |
| AICPA DUES                                    |                           |                           | 200            | 200         | 200                 |             |
| APA PAYROLL DUES                              |                           |                           | 165            | 165         | 165                 |             |
| CGFO DUES (2)                                 |                           |                           | 100            | 100         | 100                 |             |
| FABTO BUSINESS LICENSE DUES                   |                           |                           | 40             | 40          | 40                  |             |
| FGFOA DUES (4)                                |                           |                           | 100            | 100         | 100                 |             |
| GASB CODIFICATION AND UPDATES                 |                           |                           | 250            | 250         | 250                 |             |
| GASB GARS SUBSCRIPTION                        |                           |                           | 405            | 405         | 405                 |             |
| GFOA DUES (4)                                 |                           |                           | 640            | 640         | 640                 |             |
| IOMA ACCOUNTS PAYABLE DUES                    |                           |                           | 500            | 500         | 500                 |             |
| MISC SUBSCRIPTIONS                            |                           |                           | 400            | 400         | 400                 |             |
| TC FABTO BUSINESS LICENSE DUES                |                           |                           | 120            | 120         | 120                 |             |

City of Stuart  
2012 Fiscal Budget  
Estimated Appropriations

**001**

**GENERAL**

**1140**

**FINANCIAL SERVICES**

| Account  | 2010<br>Audited<br>Actual | 2011<br>Current<br>Budget | Workshop<br>#2 | Workshop #3 | Commission<br>Adopt | %<br>Change |
|--|---------------------------|---------------------------|----------------|-------------|---------------------|-------------|
| 554 BOOKS AND MEMBERSHIPS                              | 3,188                     | 1,260                     | 3,396          | 3,396       | 3,396               | 169.47%     |
| TC FGFOA DUES (4)                                      |                           |                           | 476            | 476         | 476                 |             |
| 555 TRAINING   | 3,246                     | 4,355                     | 4,859          | 4,859       | 4,859               | 11.58%      |
| APA INTERMEDIATE PAYROLL SEMINAR REGISTRATION          |                           |                           | 825            | 825         | 825                 |             |
| APA PAYROLL YEAR END / TAX UPDATE SEMINAR REGISTRATION |                           |                           | 395            | 395         | 395                 |             |
| FABTO ANNUAL CONFERENCE REGISTRATION                   |                           |                           | 245            | 245         | 245                 |             |
| FGFOA ANNUAL CONFERENCE REGISTRATION (4)               |                           |                           | 0              | 0           | 0                   |             |
| FGFOA SCHOOL OF GOVERNMENT CONFERENCE REGISTRATION (4) |                           |                           | 800            | 800         | 800                 |             |
| IOMA ACCOUNTS PAYABLE CONFERENCE REGISTRATION          |                           |                           | 895            | 895         | 895                 |             |
| PAYROLL LAW 2012 SEMINAR REGISTRATION                  |                           |                           | 199            | 199         | 199                 |             |
| SUNGARD PENTAMATION USER CONFERENCE REGISTRATION (2)   |                           |                           | 1,500          | 1,500       | 1,500               |             |
| Total OPERATING EXPENSES                               | 169,252                   | 183,413                   | 185,765        | 187,514     | 187,514             | 2.24%       |
| Division FINANCIAL SERVICES                            | 716,841                   | 736,277                   | 746,033        | 744,096     | 744,096             | 1.06%       |
| Division + Consolidated + Indirect Charges:            |                           |                           | 746,033        | 744,096     | 744,096             |             |

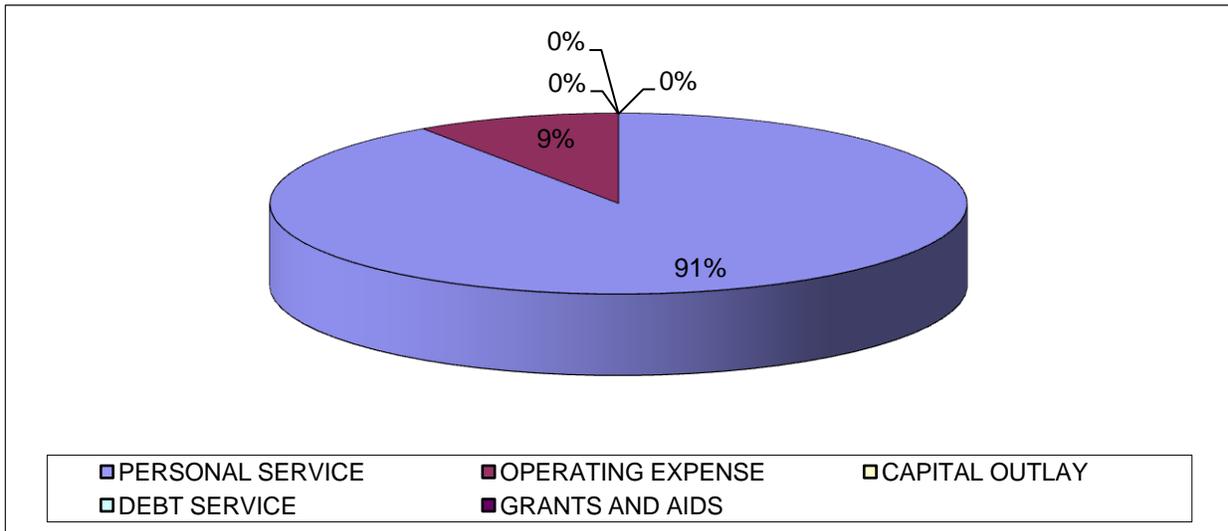
City of Stuart  
2012 Fiscal Budget  
Personnel Sheet

**1140 FINANCIAL SERVICES**

| Class | Title                    | Range/<br>Step | Current<br>Salary | Prcnt | Range/<br>Step | Wrkshp<br>#2  | Spec<br>Pay | Prcnt | Range/<br>Step | Wrkshp<br>#3 | Spec<br>Pay | Prcnt | Range/<br>Step | Comm<br>Adopt | Spec<br>Pay |
|-------|--------------------------|----------------|-------------------|-------|----------------|---------------|-------------|-------|----------------|--------------|-------------|-------|----------------|---------------|-------------|
| 1035  | FINANCIAL SVCS DIRECTOR  | 31 17          | 124,396.11        | 1.00  | 31 17          | 124,396       | 1,020       | 1.00  | 31 17          | 124,396      | 1,020       | 1.00  | 31 17          | 124,396       | 1,020       |
| 2025  | FINANCIAL SVCS ASST DIR  | 24 17          | 88,410.39         | 0.67  | 24 17          | 59,235        | 683         | 0.67  | 24 17          | 59,235       | 683         | 0.67  | 24 17          | 59,235        | 683         |
| 2085  | SENIOR ACCOUNTANT        | 19 11          | 59,689.09         | 1.00  | 19 11          | 59,689        | 0           | 1.00  | 19 11          | 59,689       | 0           | 1.00  | 19 11          | 59,689        | 0           |
| 2085  | SENIOR ACCOUNTANT        | 19 5           | 51,518.15         | 1.00  | 17 5           | 46,728        | 0           | 1.00  | 19 5           | 51,518       | 0           | 1.00  | 19 5           | 51,518        | 0           |
|       |                          |                |                   |       |                | At ACCOUNTANT |             |       |                |              |             |       |                |               |             |
| 6050  | ACCTS PAYABLE SPECIALIST | 13 13          | 46,858.32         | 1.00  | 13 13          | 46,858        | 0           | 1.00  | 13 13          | 46,858       | 0           | 1.00  | 13 13          | 46,858        | 0           |
| 6060  | PAYROLL SPECIALIST       | 09 9           | 34,916.17         | 1.00  | 09 9           | 34,916        | 0           | 1.00  | 09 9           | 34,916       | 0           | 1.00  | 09 9           | 34,916        | 0           |
| 6136  | BUSINESS TAX TECHNICIAN  | 12 6           | 37,517.00         | 1.00  | 12 6           | 37,517        | 0           | 1.00  | 12 6           | 37,517       | 0           | 1.00  | 12 6           | 37,517        | 0           |
|       | BUDGET OVERTIME          |                |                   | 1.00  |                | 16,500        | 0           | 1.00  |                | 16,500       | 0           | 1.00  |                | 16,500        | 0           |
|       | BUDGET MERIT             |                |                   | 1.00  | 00 0           | 3,335         | 0           | 1.00  | 00 0           | 3,335        | 0           | 1.00  | 00 0           | 3,335         | 0           |
|       | BUDGET GEN WAGE INCREASE |                |                   | 1.00  | 00 0           | 12,280        | 0           | 1.00  | 00 0           | 12,280       | 0           | 1.00  | 00 0           | 12,280        | 0           |
|       |                          | Count          |                   |       |                | 7             |             |       |                | 7            |             |       |                | 7             |             |
| Total |                          |                |                   |       |                | 441,455       | 1,703       |       |                | 446,245      | 1,703       |       |                | 446,245       | 1,703       |

# Purchasing

| <b>Department Expenditure Summary</b> |                |                       |                        |
|---------------------------------------|----------------|-----------------------|------------------------|
|                                       | <b>Budget</b>  | <b>Amended Budget</b> | <b>Proposed Budget</b> |
|                                       | <b>FY 2010</b> | <b>FY 2011</b>        | <b>FY 2012</b>         |
| PERSONAL SERVICE                      | 197,846        | 181,998               | 182,095                |
| OPERATING EXPENSE                     | 19,565         | 16,989                | 19,103                 |
| CAPITAL OUTLAY                        | -              | -                     | -                      |
| DEBT SERVICE                          | -              | -                     | -                      |
| GRANTS AND AIDS                       | -              | -                     | -                      |
| <b>Total</b>                          | <b>217,411</b> | <b>198,987</b>        | <b>201,198</b>         |
| Direct/Indirect Charges (Net)         |                |                       | <b>(201,198)</b>       |
| <b>Department Total Expense</b>       | <b>217,411</b> | <b>198,987</b>        | <b>-</b>               |





City of Stuart  
2012 Fiscal Budget  
Estimated Appropriations

**001**

**GENERAL**

**1142**

**PURCHASING DIVISION**

| <b>Account</b>                                 | <b>2010<br/>Audited<br/>Actual</b> | <b>2011<br/>Current<br/>Budget</b> | <b>Workshop<br/>#2</b> | <b>Workshop #3</b> | <b>Commission<br/>Adopt</b> | <b>%<br/>Change</b> |
|--|------------------------------------|------------------------------------|------------------------|--------------------|-----------------------------|---------------------|
| 512 REGULAR SALARIES AND WAGE                  | 152,272                            | 141,735                            | 145,987                | 145,987            | 145,987                     | 3.00%               |
| 514 OVERTIME                                   | 53                                 | 0                                  | 0                      | 0                  | 0                           | 0.00%               |
| 515 SPECIAL PAY                                | 1,670                              | 0                                  | 2,020                  | 2,020              | 2,020                       | 0.00%               |
| 521 FICA TAXES                                 | 11,608                             | 10,843                             | 11,323                 | 11,323             | 11,323                      | 4.43%               |
| 522 RETIREMENT CONTRIBUTIONS                   | 15,247                             | 15,293                             | 11,504                 | 7,168              | 7,168                       | -53.13%             |
| 523 LIFE AND HEALTH INSURANCE                  | 13,848                             | 13,682                             | 13,994                 | 15,152             | 15,152                      | 10.75%              |
| 524 WORKERS' COMPENSATION                      | 553                                | 445                                | 445                    | 445                | 445                         | 0.00%               |
| <b>Total PERSONAL SERVICES</b>                 | <b>195,251</b>                     | <b>181,998</b>                     | <b>185,272</b>         | <b>182,095</b>     | <b>182,095</b>              | <b>0.05%</b>        |
| 540 TRAVEL AND PER DIEM                        | 360                                | 800                                | 2,950                  | 2,950              | 2,950                       | 268.75%             |
| <b>New</b>                                     |                                    |                                    |                        |                    |                             |                     |
| !NIGP CONFERENCE                               |                                    |                                    | 1,300                  | 1,300              | 1,300                       |                     |
| FAPPO ANNUAL TRAINING SEMINARS FOR CPE CREDITS |                                    |                                    | 800                    | 800                | 800                         |                     |
| FAPPO SPRING CONFERENCE                        |                                    |                                    | 850                    | 850                | 850                         |                     |
| 541 COMMUNICATIONS SERVICES                    | 1,221                              | 1,320                              | 1,260                  | 1,260              | 1,260                       | -4.55%              |
| MITEL LEASING (PHONE SETS)                     |                                    |                                    | 790                    | 790                | 790                         |                     |
| WINDSTREAM COMMUNICATION                       |                                    |                                    | 470                    | 470                | 470                         |                     |
| 542 FREIGHT/POSTAGE SERVICES                   | 1,060                              | 750                                | 750                    | 750                | 750                         | 0.00%               |
| MISCELLANEOUS OVERNIGHT MAIL-OUTS              |                                    |                                    | 150                    | 150                | 150                         |                     |
| PURCHASE ORDER AND SOLICITATION MAIL-OUTS      |                                    |                                    | 600                    | 600                | 600                         |                     |
| 543 UTILITY SERVICES                           | 2,780                              | 2,886                              | 2,935                  | 2,935              | 2,935                       | 1.70%               |
| ELECTRIC                                       |                                    |                                    | 2,575                  | 2,575              | 2,575                       |                     |
| WATER/SEWER                                    |                                    |                                    | 360                    | 360                | 360                         |                     |
| 544 RENTALS AND LEASES                         | 2,474                              | 3,000                              | 2,300                  | 2,300              | 2,300                       | -23.33%             |
| COPIER LEASE PRORATED SHARE & USAGE            |                                    |                                    | 2,300                  | 2,300              | 2,300                       |                     |
| 545 INSURANCE                                  | 5,588                              | 5,863                              | 5,863                  | 5,863              | 5,863                       | 0.00%               |
| TRICO GENERAL LIABILITY INSURANCE              |                                    |                                    | 5,863                  | 5,863              | 5,863                       |                     |
| 547 PRINTING AND BINDING                       | 98                                 | 500                                | 500                    | 500                | 500                         | 0.00%               |
| BUSINESS CARDS                                 |                                    |                                    | 60                     | 60                 | 60                          |                     |
| PLAN REPRODUCTIONS                             |                                    |                                    | 440                    | 440                | 440                         |                     |
| 551 OFFICE SUPPLIES                            | 1,117                              | 750                                | 750                    | 750                | 750                         | 0.00%               |
| COPIER LEASE PAPER                             |                                    |                                    | 500                    | 500                | 500                         |                     |
| GENERAL/MISCELLANEOUS                          |                                    |                                    | 250                    | 250                | 250                         |                     |
| 552 OPERATING SUPPLIES                         | 150                                | 250                                | 250                    | 250                | 250                         | 0.00%               |
| SMALL EQUIPMENT                                |                                    |                                    | 250                    | 250                | 250                         |                     |
| 554 BOOKS AND MEMBERSHIPS                      | 738                                | 645                                | 645                    | 645                | 645                         | 0.00%               |

City of Stuart  
2012 Fiscal Budget  
Estimated Appropriations

**001**

**GENERAL**

**1142**

**PURCHASING DIVISION**

| Account                                     | 2010<br>Audited<br>Actual | 2011<br>Current<br>Budget | Workshop<br>#2 | Workshop #3 | Commission<br>Adopt | %<br>Change |
|---|---------------------------|---------------------------|----------------|-------------|---------------------|-------------|
| 554 BOOKS AND MEMBERSHIPS                   | 738                       | 645                       | 645            | 645         | 645                 | 0.00%       |
| ANNUAL PURCHASING PUBLICATIONS              |                           |                           | 75             | 75          | 75                  |             |
| FAPPO ANNUAL DUES                           |                           |                           | 100            | 100         | 100                 |             |
| NIGP ANNUAL DUES                            |                           |                           | 350            | 350         | 350                 |             |
| PURCHASING MANUALS AND BOOKS                |                           |                           | 45             | 45          | 45                  |             |
| TC NIGP ANNUAL DUES                         |                           |                           | 75             | 75          | 75                  |             |
| 555 TRAINING                                | 205                       | 225                       | 900            | 900         | 900                 | 300.00%     |
| <b>New</b> INIGP CONFERENCE REGISTRATION    |                           |                           | 325            | 325         | 325                 |             |
| FAPPO ANNUAL TRAINING SEMINARS REGISTRATION |                           |                           | 225            | 225         | 225                 |             |
| FAPPO SPRING CONFERENCE REGISTRATION        |                           |                           | 350            | 350         | 350                 |             |
| Total OPERATING EXPENSES                    | 15,790                    | 16,989                    | 19,103         | 19,103      | 19,103              | 12.44%      |
| Division PURCHASING DIVISION                | 211,041                   | 198,987                   | 204,375        | 201,198     | 201,198             | 1.11%       |
| Division + Consolidated + Indirect Charges: |                           |                           | 204,375        | 201,198     | 201,198             |             |
| Dept FINANCIAL SERVICES                     | 927,882                   | 935,264                   | 950,408        | 945,294     | 945,294             | 1.07%       |

City of Stuart  
2012 Fiscal Budget  
Personnel Sheet

**1142 PURCHASING DIVISION**

| Class | Title                    | Range/<br>Step | Current<br>Salary | Prcnt | Range/<br>Step | Wrkshp<br>#2 | Spec<br>Pay | Prcnt | Range/<br>Step | Wrkshp<br>#3 | Spec<br>Pay | Prcnt | Range/<br>Step | Comm<br>Adopt | Spec<br>Pay |  |
|-------|--------------------------|----------------|-------------------|-------|----------------|--------------|-------------|-------|----------------|--------------|-------------|-------|----------------|---------------|-------------|--|
| 2026  | PURCHASING MANAGER       | 24 14          | 82,112.89         | 1.00  | 24 14          | 82,113       | 0           | 1.00  | 24 14          | 82,113       | 0           | 1.00  | 24 14          | 82,113        | 0           |  |
| 2110  | CONTRACTS ADMINISTRATOR  | 22 5           | 59,621.81         | 1.00  | 22 5           | 59,622       | 1,020       | 1.00  | 22 5           | 59,622       | 1,020       | 1.00  | 22 5           | 59,622        | 1,020       |  |
|       | BUDGET MERIT             |                |                   | 1.00  | 00 0           | 1,000        | 0           | 1.00  | 00 0           | 1,000        | 0           | 1.00  | 00 0           | 1,000         | 0           |  |
|       | BUDGET GEN WAGE INCREASE |                |                   | 1.00  | 00 0           | 4,252        | 0           | 1.00  | 00 0           | 4,252        | 0           | 1.00  | 00 0           | 4,252         | 0           |  |
|       |                          | Count          |                   |       |                | 2            |             |       |                |              | 2           |       |                | 2             |             |  |
| Total |                          |                |                   |       |                | 146,987      | 1,020       |       |                | 146,987      | 1,020       |       |                | 146,987       | 1,020       |  |





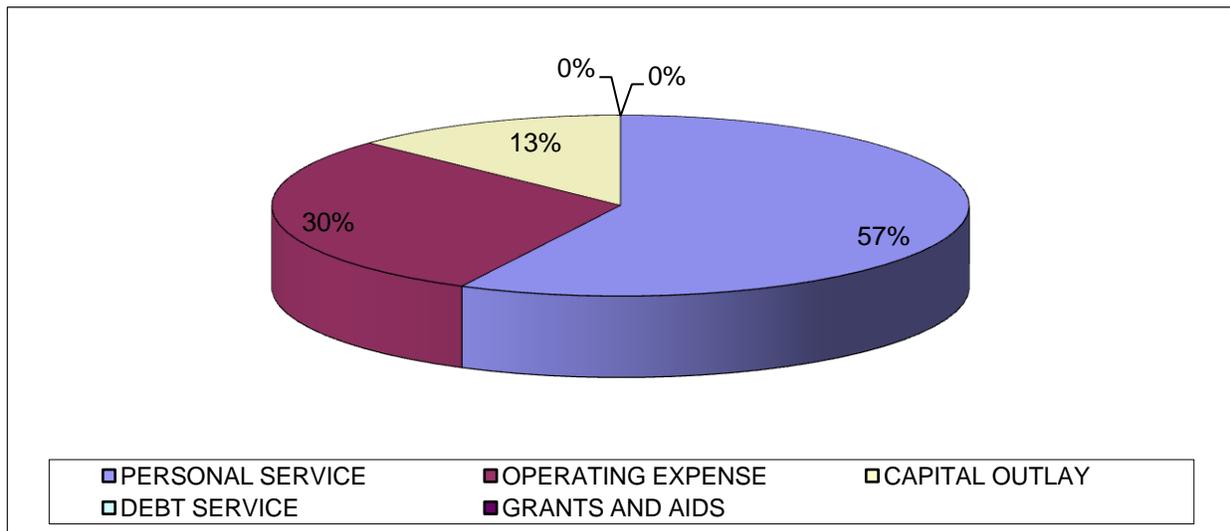
*INFORMATION SERVICES*  
*ORGANIZATIONAL CHART*





# Information Services

| <b>Department Expenditure Summary</b> |                |                       |                        |
|---------------------------------------|----------------|-----------------------|------------------------|
|                                       | <b>Budget</b>  | <b>Amended Budget</b> | <b>Proposed Budget</b> |
|                                       | <b>FY 2010</b> | <b>FY 2011</b>        | <b>FY 2012</b>         |
| PERSONAL SERVICE                      | 373,297        | 365,741               | 363,130                |
| OPERATING EXPENSE                     | 183,681        | 181,864               | 187,430                |
| CAPITAL OUTLAY                        | 53,497         | 74,000                | 81,000                 |
| DEBT SERVICE                          | -              | -                     | -                      |
| GRANTS AND AIDS                       | -              | -                     | -                      |
| <b>Total</b>                          | <b>610,475</b> | <b>621,605</b>        | <b>631,560</b>         |
| Direct/Indirect Charges (Net)         |                |                       | <b>(631,560)</b>       |
| <b>Department Total Expense</b>       | <b>610,475</b> | <b>621,605</b>        | <b>-</b>               |





**Budget Narrative  
Fiscal Year 2011-2012**

**Fund:** General Fund  
**Department:** Information Services (1145)

**Departmental Activities and Service Level Description:**

Objectives of the Department are to provide for the information needs of the citizens, City Commission, Management and Departments of the City. Department responsibilities include hardware, software and networking implementation and maintenance of server and desktop computers and all related peripheral devices involved in the data processing function of the City. Software programs administered include: Fund Accounting, Purchasing, Fixed Assets, Human Resources, Payroll, Time and Attendance, Accounts Payable, Utility Billing, Cash Receipts, Parks and Recreation, Permitting, Business Tax, Code Enforcement, False Alarm Billing, Life Safety Inspections, Budgeting, Public Works Management, Document Imaging, Geographic Information Systems, Electronic Mail, SPAM Filtering, Virus Protection, Fire/Rescue Database, Digital Telephone System, Call Accounting, Internet/(www) and Intranet websites, Online Payment Systems, Security Firewall, and Office Productivity Suite (Word Processing, Spreadsheet, Database Management and Presentations).

**Staffing Levels:**

The Information Services Department consists of four full-time positions: Information Services Director, Computer Support Specialist, Software Applications Specialist and Networking Specialist.

| <b>Position Title:</b>           | <b>2007-08</b> | <b>2008-09</b> | <b>2009-10</b> | <b>2010-11</b> | <b>Requested<br/>2011-12</b> |
|----------------------------------|----------------|----------------|----------------|----------------|------------------------------|
| Information Services Director    | 1              | 1              | 1              | 1              | 1                            |
| Computer Support Specialist      | 1              | 1              | 1              | 1              | 1                            |
| Software Applications Specialist | 1              | 1              | 1              | 1              | 1                            |
| Networking Specialist            | 1              | 1              | 1              | 1              | 1                            |
| <b>Totals</b>                    | <b>4</b>       | <b>4</b>       | <b>4</b>       | <b>4</b>       | <b>4</b>                     |

**Major Budget or Service Level Changes:**

This department reflects the costs associated with managing the information systems hardware, software and networking infrastructure.

**Department Objectives:**

- Maintain functionality, integrity and security of databases
- Update domain/security controllers
- Create server and program redundancy for business continuity plan
- Maintain hardware fleet and asset documentation
- Maintain software versions to current releases
- Provide program user support to City staff
- Update of the public and Intranet websites
- Develop and maintain department strategic plan
- Ongoing research of cost effective new technologies
- Coordination for policy implementation relating to information services
- Provide management reports and public records requests
- Continue research of efficiencies in telecommunications systems



City of Stuart  
2012 Fiscal Budget  
Estimated Appropriations

**001**

**GENERAL**

**1145**

**INFORMATION SERVICES**

| Account   | 2010<br>Audited<br>Actual | 2011<br>Current<br>Budget | Workshop<br>#2 | Workshop #3    | Commission<br>Adopt | %<br>Change   |
|---|---------------------------|---------------------------|----------------|----------------|---------------------|---------------|
| 512 REGULAR SALARIES AND WAGE                           | 283,349                   | 274,178                   | 282,404        | 284,797        | 284,797             | 3.87%         |
| 514 OVERTIME  | 542                       | 2,000                     | 2,000          | 2,000          | 2,000               | 0.00%         |
| 515 SPECIAL PAY   | 3,340                     | 0                         | 3,020          | 3,020          | 3,020               | 0.00%         |
| 521 FICA TAXES  | 20,847                    | 21,128                    | 21,988         | 22,171         | 22,171              | 4.94%         |
| 522 RETIREMENT CONTRIBUTIONS                            | 32,265                    | 33,413                    | 23,704         | 15,375         | 15,375              | -53.99%       |
| 523 LIFE AND HEALTH INSURANCE                           | 35,008                    | 34,437                    | 32,488         | 35,181         | 35,181              | 2.16%         |
| 524 WORKERS' COMPENSATION                               | 727                       | 586                       | 586            | 586            | 586                 | 0.00%         |
| <b>Total PERSONAL SERVICES</b>                          | <b>376,078</b>            | <b>365,741</b>            | <b>366,189</b> | <b>363,130</b> | <b>363,130</b>      | <b>-0.71%</b> |
| 531 PROFESSIONAL SERVICES                               | 700                       | 5,000                     | 5,000          | 5,000          | 5,000               | 0.00%         |
| GIS CONSULTANT FOR CITYWIDE PROJECTS                    |                           |                           | 4,500          | 4,500          | 4,500               |               |
| ON DEMAND PROGRAMMING SERVICES                          |                           |                           | 500            | 500            | 500                 |               |
| 534 OTHER SERVICES                                      | 5,013                     | 2,500                     | 2,500          | 2,500          | 2,500               | 0.00%         |
| CUSTOM SUPPORT & PROGRAMMING FROM SUNGARD, HANSEN, ETC. |                           |                           | 2,500          | 2,500          | 2,500               |               |
| 540 TRAVEL AND PER DIEM                                 | 3,229                     | 2,200                     | 3,700          | 3,700          | 3,700               | 68.18%        |
| FL LOCAL GOVT INFO SYS ASSN CONFERENCES (2)             |                           |                           | 1,100          | 1,100          | 1,100               |               |
| LOCAL SEMINARS  |                           |                           | 500            | 500            | 500                 |               |
| SHAREPOINT TRAINING                                     |                           |                           | 1,000          | 1,000          | 1,000               |               |
| SUNGARD CLIENT CONFERENCE                               |                           |                           | 1,100          | 1,100          | 1,100               |               |
| 541 COMMUNICATIONS SERVICES                             | 14,272                    | 23,420                    | 23,420         | 23,420         | 23,420              | 0.00%         |
| AT&T  |                           |                           | 3,460          | 3,460          | 3,460               |               |
| MARTIN COUNTY - FIBER OPTIC LEASE                       |                           |                           | 18,200         | 18,200         | 18,200              |               |
| MITEL LEASING (PHONE SETS)                              |                           |                           | 1,300          | 1,300          | 1,300               |               |
| WINDSTREAM COMMUNICATION                                |                           |                           | 460            | 460            | 460                 |               |
| 542 FREIGHT/POSTAGE SERVICES                            | 49                        | 50                        | 100            | 100            | 100                 | 100.00%       |
| SHIPPING FEES FOR REPAIR EQUIPMENT ETC                  |                           |                           | 100            | 100            | 100                 |               |
| 543 UTILITY SERVICES                                    | 3,632                     | 3,810                     | 3,870          | 3,870          | 3,870               | 1.57%         |
| ELECTRIC  |                           |                           | 3,410          | 3,410          | 3,410               |               |
| WATER/SEWER   |                           |                           | 460            | 460            | 460                 |               |
| 545 INSURANCE   | 10,323                    | 10,875                    | 10,874         | 10,918         | 10,918              | 0.40%         |
| FLOOD INSURANCE PORTION                                 |                           |                           | 43             | 43             | 43                  |               |
| TRICO GENERAL LIABILITY INSURANCE                       |                           |                           | 10,831         | 10,874         | 10,874              |               |
| 546 REPAIR AND MAINTENANCE                              | 3,474                     | 2,200                     | 3,500          | 3,500          | 3,500               | 59.09%        |
| DESKTOP & SERVER REPAIRS                                |                           |                           | 1,000          | 1,000          | 1,000               |               |
| POWER SUPPLY BATTERIES                                  |                           |                           | 1,000          | 1,000          | 1,000               |               |
| PRINTER, SCANNERS, & PERIPHERALS                        |                           |                           | 1,000          | 1,000          | 1,000               |               |

City of Stuart  
2012 Fiscal Budget  
Estimated Appropriations

**001**

**GENERAL**

**1145**

**INFORMATION SERVICES**

| Account   | 2010<br>Audited<br>Actual | 2011<br>Current<br>Budget | Workshop<br>#2 | Workshop #3 | Commission<br>Adopt | %<br>Change |
|---|---------------------------|---------------------------|----------------|-------------|---------------------|-------------|
| 546 REPAIR AND MAINTENANCE                          | 3,474                     | 2,200                     | 3,500          | 3,500       | 3,500               | 59.09%      |
| VM - REPAIR AND MAINTENANCE OF VEHICLES             |                           |                           | 500            | 500         | 500                 |             |
| 549 OTHER CURRENT CHARGES                           | 116,726                   | 121,900                   | 114,550        | 114,550     | 114,550             | -6.03%      |
| 4JS COMPILER SUPPORT                                |                           |                           | 4,000          | 4,000       | 4,000               |             |
| BARRACUDA SPAM E-MAIL APPLIANCE                     |                           |                           | 500            | 500         | 500                 |             |
| BARRACUDA VPN                                       |                           |                           | 500            | 500         | 500                 |             |
| BARRACUDA WEB FILTER                                |                           |                           | 500            | 500         | 500                 |             |
| E-SILO BACKUP HOSTING                               |                           |                           | 1,000          | 1,000       | 1,000               |             |
| ESRI ARC GIS/IMS/SDE SUPPORT & MAINTENANCE          |                           |                           | 14,500         | 14,500      | 14,500              |             |
| FOLDER/SEALER MACHINE MAINTENANCE                   |                           |                           | 1,400          | 1,400       | 1,400               |             |
| HANSEN SUPPORT & MAINTENANCE                        |                           |                           | 1,700          | 1,700       | 1,700               |             |
| KRONOS SUPPORT & MAINTENANCE (AS NEEDED)            |                           |                           | 1,000          | 1,000       | 1,000               |             |
| LASERFICHE SUPPORT & MAINTENANCE                    |                           |                           | 4,600          | 4,600       | 4,600               |             |
| MCAFFEE VIRUS SCAN LICENSE SUBSCRIPTION             |                           |                           | 2,900          | 2,900       | 2,900               |             |
| MICROCALL SUPPORT & MAINTENANCE                     |                           |                           | 1,200          | 1,200       | 1,200               |             |
| OPTIO SUPPORT & MAINTENANCE                         |                           |                           | 2,000          | 2,000       | 2,000               |             |
| SITEGROUND WEBSITE HOSTING                          |                           |                           | 250            | 250         | 250                 |             |
| SUNGARD PENTAMATION SUPPORT & MAINTENANCE           |                           |                           | 56,000         | 56,000      | 56,000              |             |
| TELEWORKS   |                           |                           | 22,500         | 22,500      | 22,500              |             |
| 551 OFFICE SUPPLIES                                 | 4                         | 500                       | 300            | 300         | 300                 | -40.00%     |
| MISCELLANEOUS OFFICE SUPPLIES                       |                           |                           | 300            | 300         | 300                 |             |
| 552 OPERATING SUPPLIES                              | 17,626                    | 4,959                     | 8,122          | 8,122       | 8,122               | 63.78%      |
| FUEL FOR VEHICLE - 168 GAS @ \$4 P/G                |                           |                           | 672            | 672         | 672                 |             |
| MISCELLANEOUS CABLES, TRANSCEIVERS, SWITCHES        |                           |                           | 800            | 800         | 800                 |             |
| MISCELLANEOUS EQUIPMENT/SUPPLIES                    |                           |                           | 1,500          | 1,500       | 1,500               |             |
| MISCELLANEOUS PROGRAM UPDATES & NEW                 |                           |                           | 2,000          | 2,000       | 2,000               |             |
| MONITORS  |                           |                           | 2,300          | 2,300       | 2,300               |             |
| UNINTERRUPTIBLE POWER SUPPLY                        |                           |                           | 850            | 850         | 850                 |             |
| 554 BOOKS AND MEMBERSHIPS                           | 676                       | 1,375                     | 1,450          | 1,450       | 1,450               | 5.45%       |
| FL LOCAL GOVT INFO SYS ASSOC - DUES & REGISTRATIONS |                           |                           | 550            | 550         | 550                 |             |
| MISCELLANEOUS BOOKS & PUBLICATIONS                  |                           |                           | 200            | 200         | 200                 |             |
| SUNGARD CLIENT CONFERENCE                           |                           |                           | 500            | 500         | 500                 |             |
| SUNGARD USER GROUP MEMBERSHIP                       |                           |                           | 200            | 200         | 200                 |             |
| 555 TRAINING  | 6,365                     | 3,075                     | 10,000         | 10,000      | 10,000              | 225.20%     |
| FINANCIAL SYSTEM TRAINING - SPI                     |                           |                           | 3,000          | 3,000       | 3,000               |             |
| REVENUE SYSTEM TRAINING - SPI                       |                           |                           | 3,000          | 3,000       | 3,000               |             |
| SHAREPOINT TRAINING                                 |                           |                           | 2,000          | 2,000       | 2,000               |             |

City of Stuart  
2012 Fiscal Budget  
Estimated Appropriations

**001**

**GENERAL**

**1145**

**INFORMATION SERVICES**

| <b>Account</b> |   | <b>2010<br/>Audited<br/>Actual</b> | <b>2011<br/>Current<br/>Budget</b> | <b>Workshop<br/>#2</b>         | <b>Workshop #3</b> | <b>Commission<br/>Adopt</b> | <b>%<br/>Change</b> |  |
|----------------|---|------------------------------------|------------------------------------|--------------------------------|--------------------|-----------------------------|---------------------|--|
| 555            | TRAINING                                      | 6,365                              | 3,075                              | 10,000                         | 10,000             | 10,000                      | 225.20%             |  |
|                | WINDOWS/CITRIX/VIRTUALIZATION TRAINING        |                                    |                                    | 2,000                          | 2,000              | 2,000                       |                     |  |
| Total          | OPERATING EXPENSES                            | 182,088                            | 181,864                            | 187,386                        | 187,430            | 187,430                     | 3.06%               |  |
| 564            | MACHINERY AND EQUIPMENT                       | 15,832                             | 74,000                             | 81,000                         | 81,000             | 81,000                      | 9.46%               |  |
|                | DESKTOP COMPUTER & SOFTWARE REPLACEMENTS (50) |                                    |                                    | 44,000                         | 44,000             | 44,000                      |                     |  |
|                | LAPTOPCOMPUTER REPLACEMENTS (15)              |                                    |                                    | 20,000                         | 20,000             | 20,000                      |                     |  |
|                | NETWORK INFRASTRUCTURE SWITCHES               |                                    |                                    | 8,000                          | 8,000              | 8,000                       |                     |  |
|                | SERVER REPLACEMENTS (2)                       |                                    |                                    | 9,000                          | 9,000              | 9,000                       |                     |  |
| Total          | CAPITAL OUTLAY                                | 15,832                             | 74,000                             | 81,000                         | 81,000             | 81,000                      | 9.46%               |  |
| Division       | INFORMATION SERVICES                          | 573,998                            | 621,605                            | 634,576                        | 631,560            | 631,560                     | 1.60%               |  |
| 1130           | CITY CLERK                                    | 564                                | IS                                 | NEW PRINTER CITY CLERKS        | 600                | 600                         | 600                 |  |
| 1150           | CITY ATTORNEY                                 | 552                                | IS -                               | PRINTER FAX MACHINE            | 600                | 600                         | 600                 |  |
| 1190           | POLICE  | 552                                | IS -                               | PRINTER                        | 500                | 500                         | 500                 |  |
| 1190           | POLICE  | 534                                | IS -                               | E-SILO OFFSITE DATA            | 1,470              | 1,470                       | 1,470               |  |
| 1190           | POLICE  | 534                                | IS -                               | COMPUTER SUPPORT USA           | 6,500              | 6,500                       | 6,500               |  |
| 1190           | POLICE  | 534                                | IS -                               | SQL SUPPORT VIA USA            | 1,225              | 1,225                       | 1,225               |  |
| 1190           | POLICE  | 534                                | IS -                               | LASERFICHE SUPPORT             | 1,750              | 1,750                       | 1,750               |  |
| 1201           | FIRE/RESCUE                                   | 546                                | IS -                               | PRINTER PLOTTER                | 1,000              | 1,000                       | 1,000               |  |
| 1201           | FIRE/RESCUE                                   | 534                                | IS -                               | FIREHOUSE ANNUAL               | 1,600              | 1,600                       | 1,600               |  |
| 1201           | FIRE/RESCUE                                   | 534                                | IS -                               | EMS PRO - ANNUAL               | 20,000             | 20,000                      | 20,000              |  |
| 1230           | STREETS TEAM                                  | 531                                | IS -                               | GIS/GPS OF STREET SIGNS/STREET | 2,500              | 2,500                       | 2,500               |  |
| 1810           | STORMWATER MA                                 | 531                                | IS -                               | GIS/GPS                        | 5,000              | 5,000                       | 5,000               |  |
|                | Total Consolidated Costs                      |                                    |                                    | 42,745                         | 42,745             | 42,745                      |                     |  |
|                | Division + Consolidated + Indirect Charges:   |                                    |                                    | 677,321                        | 674,305            | 674,305                     |                     |  |
| Dept           | INFORMATION SERVICES                          | 573,998                            | 621,605                            | 634,576                        | 631,560            | 631,560                     | 1.60%               |  |





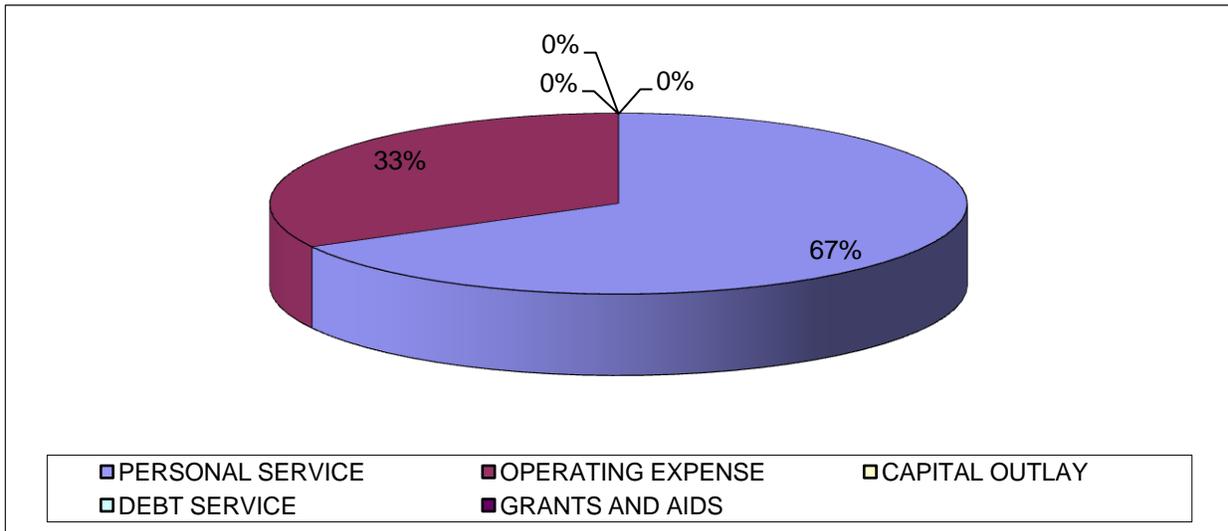
*CITY ATTORNEY  
ORGANIZATIONAL CHART*





# City Attorney

| <b>Department Expenditure Summary</b> |                |                       |                        |
|---------------------------------------|----------------|-----------------------|------------------------|
|                                       | <b>Budget</b>  | <b>Amended Budget</b> | <b>Proposed Budget</b> |
|                                       | <b>FY 2010</b> | <b>FY 2011</b>        | <b>FY 2012</b>         |
| PERSONAL SERVICE                      | 347,368        | 250,468               | 156,635                |
| OPERATING EXPENSE                     | 73,484         | 112,131               | 76,990                 |
| CAPITAL OUTLAY                        | -              | -                     | -                      |
| DEBT SERVICE                          | -              | -                     | -                      |
| GRANTS AND AIDS                       | -              | -                     | -                      |
| <b>Total</b>                          | <b>420,852</b> | <b>362,599</b>        | <b>233,625</b>         |
| Direct/Indirect Charges (Net)         |                |                       | <b>(233,625)</b>       |
| <b>Department Total Expense</b>       | <b>420,852</b> | <b>362,599</b>        | <b>-</b>               |





**Budget Narrative  
Fiscal Year 2011-2012**

**Fund:** General Fund  
**Department:** City Attorney (1150)

**Departmental Activities and Service Level Description:**

Pursuant to the City Charter, the City Attorney is the “legal advisor to and attorney for the City.” The City Attorney “shall prosecute and defend all suits, complaints, and controversies for and on behalf of the City, unless otherwise directed by the Commission.” It is the responsibility of the City Attorney to “review all contracts, bonds and other instruments in writing in which the City is to be a party and shall endorse on each as to form and legality.” While these City Charter duties are typical of provisions in municipal charters, the most frequent daily work is giving legal advice to City boards, city officers and city employees, and prosecuting code violations. The City Attorney is often a participant in matters generated by other City departments. The primary work of the department is a) researching and preparing ordinances, resolutions, contracts, leases, and other legal documents; b) researching and answering legal questions from the city commission and staff; c) defending litigation; and d) prosecuting code cases. The operational tempo of the City Attorney’s Office has changed dramatically (but not slowed down) during budget year 2011. The city has resolved most of its major lawsuits, allowing the department to shift its focus away from litigation.

The worldwide economic downturn has reduced land development initiatives, and enabled the city to make a full review of its land development codes and operating procedures. In the 2012 Budget year we will complete the re-codification of the land development code.

The City Attorney and Paralegal typically each work 40+ hours per week. The goal for the coming year is to continue providing excellent quality work, and complete the on-going projects discussed above.

**Staffing Levels:**

The city has had one fulltime attorney since 1988, while the city staff has grown from 184 full time employees to about 300 in 2008. In October, 2006, the city commission added the part-time Assistant City Attorney to create savings by allowing the office to bring more work in-house. This proved successful, but the worldwide economic situation required the layoff of the position’s occupant, and today, the overall fulltime staffing of the City is at its lowest level in more than 10 years. During 2012 budget year additional savings will be generated by hiring a new city attorney.

| <b>Position Title</b>                     | <b>2007-08</b> | <b>2008-09</b> | <b>2009-10</b> | <b>2010-11</b> | <b>Requested<br/>2011-12</b> |
|---|----------------|----------------|----------------|----------------|------------------------------|
| City Attorney                             | 1              | 1              | 1              | 1              | 1                            |
| <i>Asst City Attorney<br/>(Part-time)</i> | <i>1</i>       | <i>1</i>       | <i>1</i>       | <i>0</i>       | <i>0</i>                     |
| Paralegal                                 | 1              | 1              | 1              | 1              | 1                            |
| <b>Total Fulltime</b>                     | <b>2</b>       | <b>2</b>       | <b>2</b>       | <b>2</b>       | <b>2</b>                     |

**Major Budget or Service Level Changes:**

The city attorney recommends a reduced city attorney budget based upon anticipated lower litigation costs, and the hiring of a new city attorney. The city attorney's office actively and aggressively seeks to avoid costly litigation by using mediation and negotiated settlements that favor the city.

In an effort to keep the library upkeep costs to a minimum, several volumes and editions have been cancelled. However, it is critical to the Office's operation that access to updated materials be maintained.

**Department Objectives:**

- Continue with educating new City Development Planners and staff regarding standardized ordinances and resolutions for PUDs, Urban Code Exceptions, site plans, and other planning and zoning matters.
- Prosecute code enforcement cases. This has improved the overall quality of the building stock and neighborhoods in the city, and we have eliminated many of the lien appeals.
- Eliminate lawsuits. This will produce the longest term savings for the City.

City of Stuart  
2012 Fiscal Budget  
Estimated Appropriations

**001**

**GENERAL**

**1150**

**CITY ATTORNEY**

| <b>Account</b>  | <b>2010<br/>Audited<br/>Actual</b> | <b>2011<br/>Current<br/>Budget</b> | <b>Workshop<br/>#2</b> | <b>Workshop #3</b> | <b>Commission<br/>Adopt</b> | <b>%<br/>Change</b> |
|---|------------------------------------|------------------------------------|------------------------|--------------------|-----------------------------|---------------------|
| 511 EXECUTIVE SALARIES                                  | 139,274                            | 138,847                            | 90,000                 | 80,000             | 80,000                      | -42.38%             |
| 512 REGULAR SALARIES AND WAGE                           | 120,777                            | 49,269                             | 48,019                 | 48,019             | 48,019                      | -2.54%              |
| 513 OTHER SALARIES AND WAGES                            | 49,172                             | 2,000                              | 0                      | 0                  | 0                           | -100.00%            |
| 514 OVERTIME  | 450                                | 0                                  | 0                      | 0                  | 0                           | 0.00%               |
| 515 SPECIAL PAY   | 4,455                              | 1,020                              | 1,520                  | 500                | 500                         | -50.98%             |
| 521 FICA TAXES  | 20,995                             | 16,152                             | 10,675                 | 9,832              | 9,832                       | -39.13%             |
| 522 RETIREMENT CONTRIBUTIONS                            | 34,050                             | 28,778                             | 12,100                 | 7,374              | 7,374                       | -74.38%             |
| 523 LIFE AND HEALTH INSURANCE                           | 27,000                             | 13,981                             | 14,557                 | 10,489             | 10,489                      | -24.97%             |
| 524 WORKERS' COMPENSATION                               | 524                                | 422                                | 422                    | 422                | 422                         | 0.00%               |
| <b>Total PERSONAL SERVICES</b>                          | <b>396,695</b>                     | <b>250,468</b>                     | <b>177,292</b>         | <b>156,635</b>     | <b>156,635</b>              | <b>-37.46%</b>      |
| 531 PROFESSIONAL SERVICES                               | 24,005                             | 65,000                             | 40,000                 | 40,000             | 40,000                      | -38.46%             |
| OUTSIDE COUNSEL   |                                    |                                    | 40,000                 | 40,000             | 40,000                      |                     |
| 534 OTHER SERVICES                                      | 277                                | 300                                | 300                    | 300                | 300                         | 0.00%               |
| ARCHIVES MANAGEMENT                                     |                                    |                                    | 300                    | 300                | 300                         |                     |
| 536 PENSION BENEFITS                                    | 12,108                             | 12,108                             | 6,400                  | 6,400              | 6,400                       | -47.14%             |
| PLAN CONTRIBUTION                                       |                                    |                                    | 0                      | 6,400              | 6,400                       |                     |
| 540 TRAVEL AND PER DIEM                                 | 1,550                              | 4,010                              | 0                      | 0                  | 0                           | -100.00%            |
| 541 COMMUNICATIONS SERVICES                             | 1,064                              | 1,120                              | 1,120                  | 1,120              | 1,120                       | 0.00%               |
| MITEL LEASING (PHONE SETS)                              |                                    |                                    | 800                    | 800                | 800                         |                     |
| WINDSTREAM COMMUNICATION                                |                                    |                                    | 320                    | 320                | 320                         |                     |
| 542 FREIGHT/POSTAGE SERVICES                            | 261                                | 250                                | 250                    | 250                | 250                         | 0.00%               |
| 545 INSURANCE   | 8,468                              | 8,944                              | 8,944                  | 9,003              | 9,003                       | 0.66%               |
| FLOOD INSURANCE PORTION                                 |                                    |                                    | 59                     | 59                 | 59                          |                     |
| TRICO GENERAL LIABILITY INSURANCE                       |                                    |                                    | 8,885                  | 8,944              | 8,944                       |                     |
| 546 REPAIR AND MAINTENANCE                              | 0                                  | 500                                | 500                    | 500                | 500                         | 0.00%               |
| 547 PRINTING AND BINDING                                | 0                                  | 300                                | 300                    | 300                | 300                         | 0.00%               |
| LETTERHEAD, ENVELOPES, CITY LOGO BOND PAPER             |                                    |                                    | 300                    | 300                | 300                         |                     |
| 548 PROMOTIONAL ACTIVITIES                              | 0                                  | 200                                | 200                    | 200                | 200                         | 0.00%               |
| PROMOTIONAL ACTIVITIES, CLE CREDITS                     |                                    |                                    | 200                    | 200                | 200                         |                     |
| 549 OTHER CURRENT CHARGES                               | 410                                | 0                                  | 0                      | 0                  | 0                           | 0.00%               |
| 551 OFFICE SUPPLIES                                     | 573                                | 500                                | 500                    | 500                | 500                         | 0.00%               |
| PENS, COPY PAPER, FOLDERS, LEGAL BINDERS & STORAGEBOXES |                                    |                                    | 500                    | 500                | 500                         |                     |
| 552 OPERATING SUPPLIES                                  | 539                                | 1,100                              | 600                    | 600                | 600                         | -45.45%             |

City of Stuart  
2012 Fiscal Budget  
Estimated Appropriations

**001**

**GENERAL**

**1150**

**CITY ATTORNEY**

| Account                                     | 2010<br>Audited<br>Actual | 2011<br>Current<br>Budget | Workshop<br>#2 | Workshop #3 | Commission<br>Adopt | %<br>Change |
|---|---------------------------|---------------------------|----------------|-------------|---------------------|-------------|
| 552 OPERATING SUPPLIES                      | 539                       | 1,100                     | 600            | 600         | 600                 | -45.45%     |
| IS- PRINTER FAX MACHINE (COLOR)             |                           |                           | 600            | 600         | 600                 |             |
| 554 BOOKS AND MEMBERSHIPS                   | 18,187                    | 17,014                    | 17,567         | 17,567      | 17,567              | 3.25%       |
| FL BAR ASSOCIATION MEMBERSHIP               |                           |                           | 235            | 235         | 235                 |             |
| FL MUNICIPAL ATTORNEY MEMBERSHIP            |                           |                           | 225            | 225         | 225                 |             |
| MISC LAW BOOKS                              |                           |                           | 807            | 807         | 807                 |             |
| PAF/RPF MEMBERSHIPS                         |                           |                           | 300            | 300         | 300                 |             |
| WESTLAW CHARGES                             |                           |                           | 16,000         | 16,000      | 16,000              |             |
| 555 TRAINING                                | 1,205                     | 786                       | 250            | 250         | 250                 | -68.19%     |
| SEMINARS                                    |                           |                           | 250            | 250         | 250                 |             |
| Total OPERATING EXPENSES                    | 68,646                    | 112,131                   | 76,931         | 76,990      | 76,990              | -31.34%     |
| Division CITY ATTORNEY                      | 465,341                   | 362,599                   | 254,223        | 233,625     | 233,625             | -35.57%     |
| Division + Consolidated + Indirect Charges: |                           |                           | 254,223        | 233,625     | 233,625             |             |
| Dept CITY ATTORNEY                          | 465,341                   | 362,599                   | 254,223        | 233,625     | 233,625             | -35.57%     |

City of Stuart  
2012 Fiscal Budget  
Personnel Sheet

**1150 CITY ATTORNEY**

| Class | Title                    | Range/<br>Step | Current<br>Salary | Prcnt | Range/<br>Step | Wrkshp<br>#2 | Spec<br>Pay | Prcnt | Range/<br>Step | Wrkshp<br>#3 | Spec<br>Pay | Prcnt | Range/<br>Step | Comm<br>Adopt | Spec<br>Pay |  |
|-------|--------------------------|----------------|-------------------|-------|----------------|--------------|-------------|-------|----------------|--------------|-------------|-------|----------------|---------------|-------------|--|
| 2010  | CITY ATTORNEY            |                | 80,000.00         |       |                |              |             | 1.00  |                | 80,000       | 0           | 1.00  |                | 80,000        | 0           |  |
| 2010  | CITY ATTORNEY            |                |                   | 1.00  | 00             | 0            | 90,000      | 1,020 |                |              |             |       |                |               |             |  |
|       | VACANT POSITION          |                |                   |       |                |              |             |       |                |              |             |       |                |               | 1           |  |
| 5028  | PARALEGAL                | 19 1           | 46,619.91         | 1.00  | 19 1           | 46,620       | 0           | 1.00  | 19 1           | 46,620       | 0           | 1.00  | 19 1           | 46,620        | 0           |  |
|       | BUDGET MERIT             |                |                   | 1.00  | 00             | 0            | 500         | 0     | 1.00           | 00           | 0           | 500   | 0              | 500           | 0           |  |
|       | BUDGET GEN WAGE INCREASE |                |                   | 1.00  | 00             | 0            | 1,399       | 0     | 1.00           | 00           | 0           | 1,399 | 0              | 1,399         | 0           |  |
|       |                          | Count          |                   |       |                | 2            |             |       |                |              | 2           |       |                | 2             |             |  |
| Total |                          |                |                   |       |                | 138,519      | 1,020       |       |                | 128,519      | 0           |       |                | 128,519       | 0           |  |



City of Stuart  
2012 Fiscal Budget  
Estimated Appropriations

**001**

**GENERAL**

**1160**

**GENERAL GOVERNMENT**

| Account                                     | 2010<br>Audited<br>Actual | 2011<br>Current<br>Budget | Workshop<br>#2 | Workshop #3 | Commission<br>Adopt | %<br>Change |
|---|---------------------------|---------------------------|----------------|-------------|---------------------|-------------|
| 512 REGULAR SALARIES AND WAGE               | 0                         | -140,800                  | -340,509       | -150,000    | -150,000            | 6.53%       |
| EARLY RETIREMENT SAVINGS                    |                           |                           | -190,509       | 0           | 0                   |             |
| FURLOUGH REDUCTIONS                         |                           |                           | -150,000       | -150,000    | -150,000            |             |
| 522 RETIREMENT CONTRIBUTIONS                | 91,385                    | 50,691                    | 0              | 0           | 0                   | -100.00%    |
| 523 LIFE AND HEALTH INSURANCE               | 0                         | -206,173                  | -100,000       | 222,447     | 222,447             | -207.89%    |
| CLINIC                                      |                           |                           | 0              | 193,447     | 193,447             |             |
| HEALTH COVERAGE SAVINGS DUE TO CLINIC       |                           |                           | -100,000       | 0           | 0                   |             |
| RETIREEES HEALTH INSURANCE PREMIUMS         |                           |                           | 0              | 29,000      | 29,000              |             |
| 525 UNEMPLOYMENT COMPENSATION               | 0                         | 10,500                    | 10,500         | 10,500      | 10,500              | 0.00%       |
| Total PERSONAL SERVICES                     | 91,385                    | -285,782                  | -430,009       | 82,947      | 82,947              | -129.02%    |
| 549 OTHER CURRENT CHARGES                   | 39,441                    | 0                         | 0              | 0           | 0                   | 0.00%       |
| 557 INDIRECT COSTS (NET)                    | -1,135,595                | -827,162                  | -831,984       | -1,167,470  | -1,167,470          | 41.14%      |
| INDIRECT COST FROM CRA                      |                           |                           | 0              | -26,632     | -26,632             |             |
| INDIRECT COST FROM LANDFILL                 |                           |                           | 0              | -1,543      | -1,543              |             |
| INDIRECT COST FROM SANITATION               |                           |                           | 0              | -590,193    | -590,193            |             |
| INDIRECT COST FROM STORMWATER               |                           |                           | 0              | -28,798     | -28,798             |             |
| INDIRECT COST FROM WATER AND SEWER          |                           |                           | 0              | -576,163    | -576,163            |             |
| INDIRECT COST TO WATER AND SEWER            |                           |                           | 0              | 55,858      | 55,858              |             |
| Total OPERATING EXPENSES                    | -1,096,154                | -827,162                  | -831,984       | -1,167,470  | -1,167,470          | 41.14%      |
| 595 OTHER NONOPERATING USES                 | 0                         | 232,394                   | -584,953       | 347,028     | 347,028             | 49.33%      |
| ACCRUED LEAVE RESERVE                       |                           |                           | 100,000        | 100,000     | 100,000             |             |
| CAPITAL REPLACEMENT RESERVE                 |                           |                           | 150,000        | 150,000     | 150,000             |             |
| CONTINGENCY RESERVE                         |                           |                           | 185,047        | 185,047     | 185,047             |             |
| FUNDING FROM HURRICANE RESERVE REDUCTION    |                           |                           | -200,000       | -200,000    | -200,000            |             |
| HEALTH INSURANCE RESERVE                    |                           |                           | 0              | 206,981     | 206,981             |             |
| LEGAL FEES RESERVE                          |                           |                           | 20,000         | 20,000      | 20,000              |             |
| MARTIN COUNTY BALLFIELD SAVINGS             |                           |                           | -140,000       | -140,000    | -140,000            |             |
| MARTIN COUNTY NORTH LITTLE LEAGUE           |                           |                           | 0              | 25,000      | 25,000              |             |
| REVENUE NEUTRAL                             |                           |                           | -700,000       | 0           | 0                   |             |
| Total OTHER USES                            | 0                         | 232,394                   | -584,953       | 347,028     | 347,028             | 49.33%      |
| Division GENERAL GOVERNMENT                 | -1,004,769                | -880,550                  | -1,846,946     | -737,496    | -737,496            | -16.25%     |
| Division + Consolidated + Indirect Charges: |                           |                           | -1,846,946     | -737,496    | -737,496            |             |
| Dept GENERAL GOVERNMENT                     | -1,004,769                | -880,550                  | -1,846,946     | -737,496    | -737,496            | -16.25%     |





# PUBLIC WORKS ORGANIZATIONAL CHART



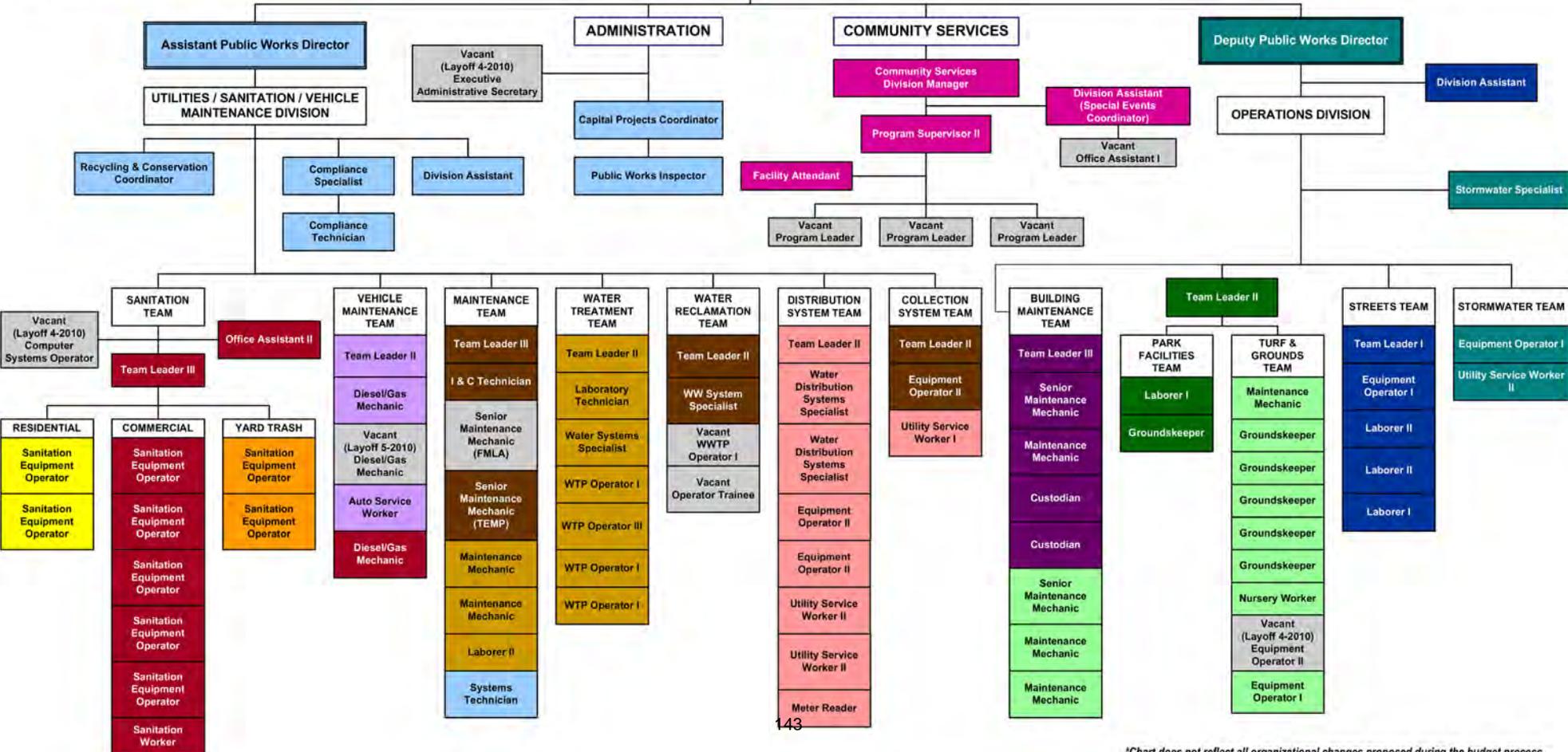
**LEGEND: Enterprise Fund**

|                                  |
|----------------------------------|
| 1610 - WATER TREATMENT           |
| 1620 - WASTEWATER TREATMENT      |
| 1630 - DISTRIBUTION & COLLECTION |
| 1670 - WATER & SEWER GEN GOV     |
| 1710 - SANITATION RESIDENTIAL    |
| 1720 - SANITATION COMMERCIAL     |
| 1730 - TRASH                     |
| 1810 - STORMWATER                |

**LEGEND: General Fund**

|                             |
|-----------------------------|
| 1170 - VEHICLE MAINTENANCE  |
| 1180 - PW ADMINISTRATION    |
| 1215 - BUILDING MAINTENANCE |
| 1220 - TURF & GROUNDS       |
| 1230 - STREETS              |
| 1240 - COMMUNITY SERVICES   |
| 1243 - PARK FACILITIES      |

**Public Works Director**  
 33%  17%  17%  33%



\*Chart does not reflect all organizational changes proposed during the budget process.



**Budget Narrative  
Fiscal Year 2011-2012**

**Fund:** General Fund  
**Department** Public Works  
**Division:** Administration (1180)

**Departmental Activities and Service Level Description:**

The function of this Division is to provide guidance and direction to the entire Public Works Department consisting of fourteen (14) divisions (Teams); Public Works Administration, Water/Sewer General, Water Treatment Team, Wastewater Treatment Team, Distribution Team, Collection Team, Stormwater Team, Streets Team, Turf & Grounds Team, Residential Sanitation Collection Team, Commercial Sanitation Collection Team, Trash Collection Team, Vehicle Maintenance Team, Building Maintenance Team, and the Old City Landfill. This includes managing the day-to-day operations of the department, overseeing and inspecting the efforts of the City's consulting engineers and contractors on all Water and Sewer Capital Improvement Programs, Stormwater Utility Capital Improvement Programs and City projects, both major and minor. Responsible for coordinating the activities of Public Works Departments with other local, state, and federal agencies to accomplish major improvements. Additionally, the Department is responsible for maintenance of City owned real estate and public facilities including building maintenance, renovations, new construction, site improvements and watershed management.

**Staffing Levels:**

The Public Works Administration Division (Team) consists of: the Public Works Director. The Executive Administrative Secretary was a layoff during FY 2009-2010. The Public Works Inspector position was a layoff for FY 2007-2008.

| <b>Position Title:</b>            | <b>2007-08</b> | <b>2008-09</b> | <b>2009-10</b> | <b>2010-11</b> | <b>Requested<br/>2011-2012</b> |
|-----------------------------------|----------------|----------------|----------------|----------------|--------------------------------|
| Public Works Director             | 1              | 1              | 1              | 1              | 1                              |
| Public Works Inspector            | -              | -              | -              | -              | -                              |
| Executive Admin Secretary         | 1              | 1              | 1              | -              | -                              |
| City Designer/Project Coordinator | -              | -              | -              | -              | -                              |
| Grants and Projects Coordinator   | -              | -              | -              | -              | -                              |
| <b>Totals</b>                     | <b>2</b>       | <b>2</b>       | <b>2</b>       | <b>1</b>       | <b>1</b>                       |

| <b>Indicators: *</b>                     | <b>2010-11</b> | <b>Estimated<br/>2011-2012</b> |
|--|----------------|--------------------------------|
| Consultant/vendor contracts administered | 115            | 15                             |
| Active projects                          | 11             | 10                             |
| Grant contracts administered             | 12             | 5                              |
| Interlocal agreements administered       | 6              | 6                              |

\*Table revised as a result of layoffs, restructuring and refocusing of indicators to be tracked.

**Major Budget or Service Level Changes:**

Continued administration and supervision of several major capital improvements including, but not limited to, Dixie Highway Beautification, Wastewater Treatment Plant odor control and enhancements, on-site reclaimed Wastewater Treatment & off-site transmission and distribution, Downtown Crosswalk Enhancements, El Dorado Heights CDBG Drainage and Watermain Improvements, Memorial Park Master Plan Improvements, Colorado Avenue Business District Improvements and “Heart of Haney” land acquisition.

***The most significant Budget change is all expenses for Public Works Administration have been re-allocated to the enterprise funds.***

***The most significant Service Level change is the newly assigned responsibility of the Community Services Department which is undergoing a major restructuring.***

**Department Objectives:**

- Continue to improve the inspection, supervision and coordination of City, County and State capital construction contracts, grants and Interlocal agreements underway within the City.
- Continue to improve the oversight of consulting engineers working on design, permitting and services during construction of City projects.
- Reduce the level of effort of projects inspected by consulting engineers and increase the number of projects inspected by City inspectors.
- Continue to improve the effectiveness and efficiency of the Public Works Department’s internal operations through a system of work orders and tracking systems and department wide computer networking.
- Continue efforts to improve coordination with other departments, particularly regarding site development & permit application reviews and utility customer service.
- Continue the successful effort of finding and receiving grant funds from state and federal agencies (FDEP, SFWMD, CDBG, FIND, FDOT).

City of Stuart  
2012 Fiscal Budget  
Estimated Appropriations

**001**

**GENERAL**

**1180**

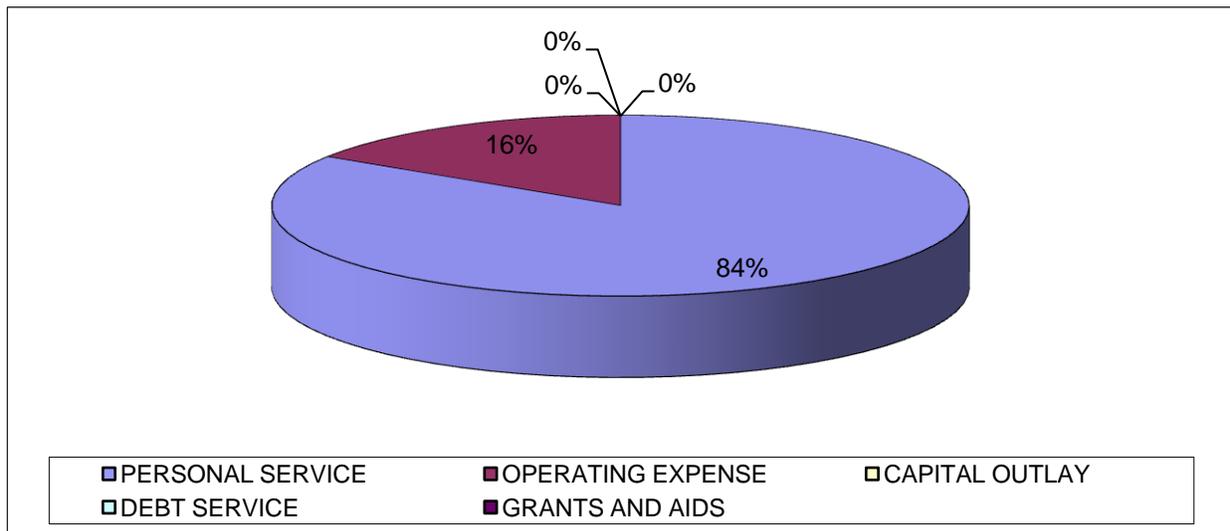
**PUBLIC WORKS ADMIN**

| <b>Account</b>                              | <b>2010<br/>Audited<br/>Actual</b> | <b>2011<br/>Current<br/>Budget</b> | <b>Workshop<br/>#2</b> | <b>Workshop #3</b> | <b>Commission<br/>Adopt</b> | <b>%<br/>Change</b> |
|---|------------------------------------|------------------------------------|------------------------|--------------------|-----------------------------|---------------------|
| 512 REGULAR SALARIES AND WAGE               | 87,188                             | 0                                  | 0                      | 0                  | 0                           | 0.00%               |
| 514 OVERTIME                                | 434                                | 0                                  | 0                      | 0                  | 0                           | 0.00%               |
| 515 SPECIAL PAY                             | 4,124                              | 0                                  | 0                      | 0                  | 0                           | 0.00%               |
| 521 FICA TAXES                              | 7,181                              | 0                                  | 0                      | 0                  | 0                           | 0.00%               |
| 522 RETIREMENT CONTRIBUTIONS                | 9,233                              | 0                                  | 0                      | 0                  | 0                           | 0.00%               |
| 523 LIFE AND HEALTH INSURANCE               | 30,784                             | 0                                  | 0                      | 0                  | 0                           | 0.00%               |
| 524 WORKERS' COMPENSATION                   | 9,064                              | 0                                  | 0                      | 0                  | 0                           | 0.00%               |
| 525 UNEMPLOYMENT COMPENSATION               | 1,650                              | 0                                  | 0                      | 0                  | 0                           | 0.00%               |
| Total PERSONAL SERVICES                     | 149,658                            | 0                                  | 0                      | 0                  | 0                           | 0.00%               |
| 531 PROFESSIONAL SERVICES                   | 12,040                             | 2,000                              | 0                      | 0                  | 0                           | -100.00%            |
| PROFESSIONAL SERVICES                       |                                    |                                    | 0                      | 0                  | 0                           |                     |
| 534 OTHER SERVICES                          | 76                                 | 100                                | 0                      | 0                  | 0                           | -100.00%            |
| ARCHIVES MANAGEMENT                         |                                    |                                    | 0                      | 0                  | 0                           |                     |
| 540 TRAVEL AND PER DIEM                     | 39                                 | 0                                  | 0                      | 0                  | 0                           | 0.00%               |
| 541 COMMUNICATIONS SERVICES                 | 1,129                              | 2,335                              | 0                      | 0                  | 0                           | -100.00%            |
| 542 FREIGHT/POSTAGE SERVICES                | 228                                | 25                                 | 0                      | 0                  | 0                           | -100.00%            |
| 543 UTILITY SERVICES                        | 4,369                              | 5,020                              | 0                      | 0                  | 0                           | -100.00%            |
| ELECTRIC                                    |                                    |                                    | 0                      | 0                  | 0                           |                     |
| WATER/SEWER                                 |                                    |                                    | 0                      | 0                  | 0                           |                     |
| 544 RENTALS AND LEASES                      | 3,138                              | 2,000                              | 0                      | 0                  | 0                           | -100.00%            |
| 545 INSURANCE                               | 2,368                              | 2,522                              | 0                      | 0                  | 0                           | -100.00%            |
| FLOOD INSURANCE PORTION                     |                                    |                                    | 0                      | 0                  | 0                           |                     |
| TRICO GENERAL LIABILITY INSURANCE           |                                    |                                    | 0                      | 0                  | 0                           |                     |
| 546 REPAIR AND MAINTENANCE                  | 150                                | 100                                | 0                      | 0                  | 0                           | -100.00%            |
| 547 PRINTING AND BINDING                    | 0                                  | 75                                 | 0                      | 0                  | 0                           | -100.00%            |
| 551 OFFICE SUPPLIES                         | 386                                | 100                                | 0                      | 0                  | 0                           | -100.00%            |
| 552 OPERATING SUPPLIES                      | 1,067                              | 100                                | 0                      | 0                  | 0                           | -100.00%            |
| 554 BOOKS AND MEMBERSHIPS                   | 306                                | 250                                | 0                      | 0                  | 0                           | -100.00%            |
| Total OPERATING EXPENSES                    | 25,295                             | 14,627                             | 0                      | 0                  | 0                           | -100.00%            |
| Division PUBLIC WORKS ADMIN                 | 174,953                            | 14,627                             | 0                      | 0                  | 0                           | -100.00%            |
| Division + Consolidated + Indirect Charges: |                                    |                                    | 0                      | 0                  | 0                           |                     |



# Vehicle Maintenance

| <b>Department Expenditure Summary</b> |                |                       |                        |
|---------------------------------------|----------------|-----------------------|------------------------|
|                                       | <b>Budget</b>  | <b>Amended Budget</b> | <b>Proposed Budget</b> |
|                                       | <b>FY 2010</b> | <b>FY 2011</b>        | <b>FY 2012</b>         |
| PERSONAL SERVICE                      | 310,404        | 187,493               | 198,677                |
| OPERATING EXPENSE                     | 53,748         | 40,527                | 37,601                 |
| CAPITAL OUTLAY                        | -              | -                     | -                      |
| DEBT SERVICE                          | -              | -                     | -                      |
| GRANTS AND AIDS                       | -              | -                     | -                      |
| <b>Total</b>                          | <b>364,152</b> | <b>228,020</b>        | <b>236,278</b>         |
| Direct/Indirect Charges (Net)         |                |                       | <b>(236,278)</b>       |
| <b>Department Total Expense</b>       | <b>364,152</b> | <b>228,020</b>        | <b>-</b>               |





**Budget Narrative  
Fiscal Year 2011- 2012**

**Fund:** General Fund  
**Department:** Public Works  
**Team:** Vehicle Maintenance Team (1170)

**Departmental Activities and Service Level Description:**

Vehicle Maintenance is responsible for the maintenance, upkeep and repair of approximately 168 City vehicles and approximately 180 pieces of equipment including trailers, pumps, blowers, chain saws, compactors, stripers, string trimmers, riding mowers, push mowers, brush trimmers, etc.

**Staffing Levels:**

The Vehicle Maintenance Team continues in a proactive approach to vehicle preventative maintenance with a goal of reducing the number of unscheduled repairs and less out-of-service time for our customers. The staffing levels have been reduced to one (1) Team Leader II, one (1) Diesel/Gas Mechanic, and one (1) Auto Service Worker.

| <b>Position Title:</b>    | <b>2007-08</b> | <b>2008-09</b> | <b>2009-10</b> | <b>2010-11</b> | <b>Requested 2011-12</b> |
|---------------------------|----------------|----------------|----------------|----------------|--------------------------|
| Diesel/Gas Mechanic       | 4              | 3              | 3              | 1              | 1                        |
| Welder                    | -              | -              | -              | -              | -                        |
| Auto Service Worker       | -              | -              | -              | 1              | 1                        |
| Vehicle Maintenance Spec. |                | -              | -              | -              | -                        |
| Team Leader II            | 1              | 1              | 1              | 1              | 1                        |
| Office Assistant I        |                | -              | -              | -              | -                        |
| <b>Total</b>              | <b>5</b>       | <b>4</b>       | <b>4</b>       | <b>3</b>       | <b>3</b>                 |

| <b>Indicators:</b>       | <b>2007-08</b> | <b>2008-09</b> | <b>2009-10</b> | <b>2010-11</b> | <b>Estimated 2011-12</b> |
|--------------------------|----------------|----------------|----------------|----------------|--------------------------|
| Unscheduled Repairs      | 500            | 450            | 400            | 375            | 322                      |
| Preventative Maintenance | 400            | 400            | 400            | 425            | 504                      |

**Major Budget or Service Level Changes:**

Vehicle fuel efficiencies will continue to be monitored more closely. More cost effective preventive maintenance will be emphasized in accordance with the fleet replacement policy.

**Department Objectives:**

To provide safe and complete vehicle and equipment preventive maintenance that is cost effective and provides employees with reliable vehicles and equipment to meet their daily work schedules by:

- Finalizing shop operating policies and procedures to ensure more uniformity of the repairs and preventative maintenance program.
- Reducing the length of time required for repairs.
- Maintaining inventory of parts on hand and strict inventory controls of those parts stocked.

- Continuing to seek all available cost effective training to bring the mechanics' skill level up to the level of the technicians at most dealerships and assist mechanics in obtaining at least one ASE certification.
- Ensuring that the overall appearance of the fleet is representative of the image that the City would like to portray.

City of Stuart  
2012 Fiscal Budget  
Estimated Appropriations

**001**

**GENERAL**

**1170**

**VEHICLE MAINTENANCE**

| Account  | 2010<br>Audited<br>Actual | 2011<br>Current<br>Budget | Workshop<br>#2 | Workshop #3    | Commission<br>Adopt | %<br>Change  |
|--|---------------------------|---------------------------|----------------|----------------|---------------------|--------------|
| 512 REGULAR SALARIES AND WAGE                    | 223,710                   | 135,592                   | 193,437        | 148,465        | 148,465             | 9.49%        |
| 514 OVERTIME                                     | 238                       | 0                         | 0              | 0              | 0                   | 0.00%        |
| 515 SPECIAL PAY                                  | 4,120                     | 0                         | 2,480          | 2,480          | 2,480               | 0.00%        |
| 521 FICA TAXES                                   | 16,903                    | 10,373                    | 14,988         | 11,547         | 11,547              | 11.32%       |
| 522 RETIREMENT CONTRIBUTIONS                     | 22,043                    | 14,630                    | 15,243         | 7,290          | 7,290               | -50.17%      |
| 523 LIFE AND HEALTH INSURANCE                    | 31,297                    | 18,911                    | 28,886         | 20,908         | 20,908              | 10.56%       |
| 524 WORKERS' COMPENSATION                        | 9,923                     | 7,988                     | 7,988          | 7,988          | 7,988               | 0.00%        |
| <b>Total PERSONAL SERVICES</b>                   | <b>308,234</b>            | <b>187,493</b>            | <b>263,022</b> | <b>198,677</b> | <b>198,677</b>      | <b>5.96%</b> |
| 531 PROFESSIONAL SERVICES                        | 0                         | 750                       | 0              | 0              | 0                   | -100.00%     |
| 534 OTHER SERVICES                               | 4,130                     | 5,350                     | 4,300          | 4,300          | 4,300               | -19.63%      |
| ALL-DATA SUPPORT SERVICES                        |                           |                           | 1,500          | 1,500          | 1,500               |              |
| BM - PEST CONTROL                                |                           |                           | 300            | 300            | 300                 |              |
| UNIFORM RENTAL AND SHOP TOWELS FEE               |                           |                           | 2,500          | 2,500          | 2,500               |              |
| 541 COMMUNICATIONS SERVICES                      | 1,571                     | 1,945                     | 900            | 900            | 900                 | -53.73%      |
| MITEL LEASING (PHONE SETS)                       |                           |                           | 250            | 250            | 250                 |              |
| WINDSTREAM COMMUNICATION                         |                           |                           | 650            | 650            | 650                 |              |
| 542 FREIGHT/POSTAGE SERVICES                     | 0                         | 25                        | 50             | 50             | 50                  | 100.00%      |
| EQUIPMENT SHIPPING                               |                           |                           | 50             | 50             | 50                  |              |
| 543 UTILITY SERVICES                             | 1,983                     | 3,100                     | 3,150          | 3,150          | 3,150               | 1.61%        |
| ELECTRIC   |                           |                           | 1,625          | 1,625          | 1,625               |              |
| WATER/SEWER                                      |                           |                           | 1,525          | 1,525          | 1,525               |              |
| 544 RENTALS AND LEASES                           | 2,919                     | 2,400                     | 1,600          | 1,600          | 1,600               | -33.33%      |
| 1 PARTS WASHING MACHINE                          |                           |                           | 600            | 600            | 600                 |              |
| OXYGEN AND ACETYLENE TANK RENTAL                 |                           |                           | 1,000          | 1,000          | 1,000               |              |
| 545 INSURANCE                                    | 9,853                     | 10,566                    | 10,615         | 10,890         | 10,890              | 3.07%        |
| FLOOD INSURANCE PORTION                          |                           |                           | 275            | 275            | 275                 |              |
| FUEL STORAGE TANK INSURANCE (2 LG & 1 SM))       |                           |                           | 1,997          | 1,997          | 1,997               |              |
| TRICO GENERAL LIABILITY INSURANCE                |                           |                           | 8,343          | 8,618          | 8,618               |              |
| 546 REPAIR AND MAINTENANCE                       | 3,860                     | 4,000                     | 3,700          | 3,700          | 3,700               | -7.50%       |
| MISCELLANEOUS REPAIRS TO SHOP VEHICLES           |                           |                           | 700            | 700            | 700                 |              |
| OIL AND LUBRICANTS                               |                           |                           | 500            | 500            | 500                 |              |
| REPAIRS TO SHOP EQUIPMENT (HOIST AND COMPRESSOR) |                           |                           | 2,500          | 2,500          | 2,500               |              |
| 551 OFFICE SUPPLIES                              | 158                       | 650                       | 500            | 500            | 500                 | -23.08%      |
| MISCELLANEOUS OFFICE SUPPLIES                    |                           |                           | 250            | 250            | 250                 |              |
| MISCELLANEOUS SMALL OFFICE EQUIPMENT             |                           |                           | 250            | 250            | 250                 |              |

City of Stuart  
2012 Fiscal Budget  
Estimated Appropriations

**001**

**GENERAL**

**1170**

**VEHICLE MAINTENANCE**

| Account                                     |   | 2010<br>Audited<br>Actual | 2011<br>Current<br>Budget | Workshop<br>#2 | Workshop #3 | Commission<br>Adopt | %<br>Change |
|---|---|---------------------------|---------------------------|----------------|-------------|---------------------|-------------|
| 551   | OFFICE SUPPLIES                                       | 158                       | 650                       | 500            | 500         | 500                 | -23.08%     |
| 552   | OPERATING SUPPLIES                                    | 11,528                    | 11,741                    | 12,511         | 12,511      | 12,511              | 6.56%       |
|   | FUEL FOR VEHICLES - 1,452 GAS/294 DSL @ \$4/\$4.5 P/G |                           |                           | 7,131          | 7,131       | 7,131               |             |
|   | SAFETY SHOES FOR TEAM MEMBERS                         |                           |                           | 380            | 380         | 380                 |             |
|   | SAFETY SUPPLIES                                       |                           |                           | 400            | 400         | 400                 |             |
|   | TOOLS FOR SHOP  |                           |                           | 4,000          | 4,000       | 4,000               |             |
|   | UNIFORM SHIRTS, JACKETS, AND HATS                     |                           |                           | 600            | 600         | 600                 |             |
| Total OPERATING EXPENSES                    |   | 36,001                    | 40,527                    | 37,326         | 37,601      | 37,601              | -7.22%      |
| Division                                    | VEHICLE MAINTENANCE                                   | 344,235                   | 228,020                   | 300,348        | 236,278     | 236,278             | 3.62%       |
| 1117  | CRA 546   |                           |                           | 1,000          | 1,000       | 1,000               |             |
| 1145  | INFORMATION SE 546                                    |                           |                           | 500            | 500         | 500                 |             |
| 1190  | POLICE 546  |                           |                           | 56,000         | 56,000      | 56,000              |             |
| 1201  | FIRE/RESCUE 546                                       |                           |                           | 56,000         | 56,000      | 56,000              |             |
| 1210  | DEVELOPMENT 546                                       |                           |                           | 500            | 500         | 500                 |             |
| 1212  | CODE ENFORCEM 546                                     |                           |                           | 500            | 500         | 500                 |             |
| 1215  | BUILDING MAINT 546                                    |                           |                           | 1,600          | 1,600       | 1,600               |             |
| 1220  | TURF AND GROU 546                                     |                           |                           | 17,000         | 17,000      | 17,000              |             |
| 1230  | STREETS TEAM 546                                      |                           |                           | 5,000          | 5,000       | 5,000               |             |
| 1242  | 10TH STREET REC 546                                   |                           |                           | 1,000          | 1,000       | 1,000               |             |
| 1243  | PARK FACILITIES 546                                   |                           |                           | 1,200          | 1,200       | 1,200               |             |
| 1610  | WATER TREATME 546                                     |                           |                           | 1,000          | 1,000       | 1,000               |             |
| 1620  | WASTEWATER TR 546                                     |                           |                           | 4,000          | 4,000       | 4,000               |             |
| 1630  | DISTRIBUTION/C 546                                    |                           |                           | 20,000         | 20,000      | 20,000              |             |
| 1670  | W & S GENERAL G 546                                   |                           |                           | 4,000          | 4,000       | 4,000               |             |
| 1710  | RESIDENTIAL COL 546                                   |                           |                           | 32,000         | 32,000      | 32,000              |             |
| 1720  | COMMERCIAL CO 546                                     |                           |                           | 55,000         | 55,000      | 55,000              |             |
| 1720  | COMMERCIAL CO 546                                     |                           |                           | 9,000          | 9,000       | 9,000               |             |
| 1730  | YARD TRASH COL 546                                    |                           |                           | 13,000         | 13,000      | 13,000              |             |
| 1730  | YARD TRASH COL 546                                    |                           |                           | 3,500          | 3,500       | 3,500               |             |
| 1810  | STORMWATER MA 546                                     |                           |                           | 15,000         | 15,000      | 15,000              |             |
| Total Consolidated Costs                    |   |                           |                           | 296,800        | 296,800     | 296,800             |             |
| Division + Consolidated + Indirect Charges: |   |                           |                           | 597,148        | 533,078     | 533,078             |             |

City of Stuart  
2012 Fiscal Budget  
Personnel Sheet

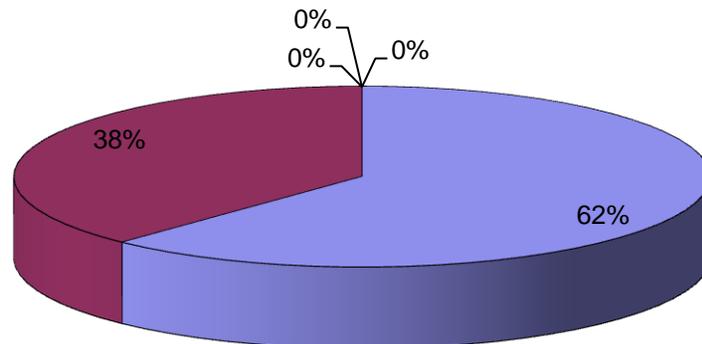
**1170 VEHICLE MAINTENANCE**

| Class | Title                    | Range/<br>Step | Current<br>Salary | Prcnt | Range/<br>Step | Wrkshp<br>#2 | Spec<br>Pay | Prcnt | Range/<br>Step | Wrkshp<br>#3 | Spec<br>Pay | Prcnt | Range/<br>Step | Comm<br>Adopt | Spec<br>Pay |
|-------|--------------------------|----------------|-------------------|-------|----------------|--------------|-------------|-------|----------------|--------------|-------------|-------|----------------|---------------|-------------|
| 3020  | TEAM LEADER II           | 18 9           | 54,142.15         | 1.00  | 18 9           | 54,142       | 480         | 1.00  | 18 9           | 54,142       | 480         | 1.00  | 18 9           | 54,142        | 480         |
| 8020  | DIESEL/GAS MECHANIC      | 15 17          | 57,565.08         | 1.00  | 15 17          | 57,565       | 0           | 1.00  | 15 17          | 57,565       | 0           | 1.00  | 15 17          | 57,565        | 0           |
| 8020  | DIESEL/GAS MECHANIC      | 15 7           | 44,972.72         | 1.00  | 15 7           | 44,973       | 0           |       |                |              |             |       |                |               |             |
| 8100  | AUTO SERVICE WORKER      | 08 5           | 31,123.29         | 1.00  | 08 5           | 31,123       | 0           | 1.00  | 08 5           | 31,123       | 0           | 1.00  | 08 5           | 31,123        | 0           |
|       | BUDGET MERIT             |                |                   | 1.00  | 00 0           | 2,000        | 0           | 1.00  | 00 0           | 2,000        | 0           | 1.00  | 00 0           | 2,000         | 0           |
|       | BUDGET GEN WAGE INCREASE |                |                   | 1.00  | 00 0           | 5,634        | 0           | 1.00  | 00 0           | 5,634        | 0           | 1.00  | 00 0           | 5,634         | 0           |
|       |                          | Count          |                   |       |                | 4            |             |       |                | 3            |             |       |                | 3             |             |
| Total |                          |                |                   |       |                | 195,437      | 480         |       |                | 150,465      | 480         |       |                | 150,465       | 480         |



# Building Maintenance

| <b>Department Expenditure Summary</b> |                |                       |                        |
|---------------------------------------|----------------|-----------------------|------------------------|
|                                       | <b>Budget</b>  | <b>Amended Budget</b> | <b>Proposed Budget</b> |
|                                       | <b>FY 2010</b> | <b>FY 2011</b>        | <b>FY 2012</b>         |
| PERSONAL SERVICE                      | 251,643        | 281,496               | 272,478                |
| OPERATING EXPENSE                     | 175,747        | 165,232               | 166,473                |
| CAPITAL OUTLAY                        | 1,295          | -                     | -                      |
| DEBT SERVICE                          | -              | -                     | -                      |
| GRANTS AND AIDS                       | -              | -                     | -                      |
| <b>Total</b>                          | <b>428,685</b> | <b>446,728</b>        | <b>438,951</b>         |
| Direct/Indirect Charges (Net)         |                |                       | <b>(438,951)</b>       |
| <b>Department Total Expense</b>       | <b>428,685</b> | <b>446,728</b>        | <b>-</b>               |



|                    |                     |                  |
|--------------------|---------------------|------------------|
| ■ PERSONAL SERVICE | ■ OPERATING EXPENSE | □ CAPITAL OUTLAY |
| □ DEBT SERVICE     | ■ GRANTS AND AIDS   |                  |



**Budget Narrative  
Fiscal Year 2011-2012**

**Fund:** General Fund  
**Department:** Public Works  
**Division:** Building Maintenance Team (1215)

**Departmental Activities and Service Level Description:**

The Building Maintenance Team is responsible for the maintenance and repair of all City owned facilities and equipment associated with them. We also are responsible for all security systems, fire extinguishers, welding, pest control, ordering and being the central store for janitorial supplies.

**Staffing Levels:**

The Building Maintenance Team consists of: one Team Leader III, one Senior Maintenance Mechanic, one Maintenance Mechanic, and two Custodians. We have completed numerous major remodeling jobs and have more large projects scheduled. The City facilities require interior/exterior painting, plumbing upgrades, remodeling, and numerous other electrical and air conditioning and heating repairs and upgrades.

| <b>Position Title:</b>        | <b>2007-08</b> | <b>2008-09</b> | <b>2009-10</b> | <b>2010-11</b> | <b>Requested<br/>2011-12</b> |
|-------------------------------|----------------|----------------|----------------|----------------|------------------------------|
| Team Leader III (reclass '08) | -              | -              | 1              | 1              | 1                            |
| Team Leader II                | 1              | 1              | -              | -              | -                            |
| Sr. Maintenance Mechanic      | 1              | 1              | 1              | 1              | 1                            |
| Maintenance Mechanic          | 1              | 1              | 1              | 1              | 1                            |
| Custodian                     | 1              | 1              | 1              | *2             | 2                            |
| <b>Totals</b>                 | <b>4</b>       | <b>4</b>       | <b>4</b>       | <b>5</b>       | <b>5</b>                     |

\* Transfer from Community Service Division

| <b>Indicators:</b>               | <b>2007-08</b> | <b>2008-09</b> | <b>2009-10</b> | <b>2010-11</b> | <b>Estimated<br/>2011-12</b> |
|----------------------------------|----------------|----------------|----------------|----------------|------------------------------|
| Work Order Requests              | 900            | 850            | 700            | 675            | 800                          |
| Remodeling needs                 | 15             | 7              | 5              | 12             | 9                            |
| Re-roofs                         | 0              | 2              | 0              | 0              | 2                            |
| New construction                 | 15             | 4              | 7              | 2              | 6                            |
| Painting                         | 25             | 30             | 45             | 50             | 60                           |
| A C repairs/service calls        | 60             | 150            | 175            | 170            | 200                          |
| Electrical repairs/service calls | 125            | 200            | 195            | 210            | 240                          |
| Electrical Install               | 0              | 30             | 62             | 50             | 65                           |

**Major Budget or Service Level Changes:**

Implementing reclaimed water for all athletic field irrigation, and to continue working on energy conservation for city facilities.

**Department Objectives:**

- Continue to evaluate conditions of all City buildings to determine type of repairs needed.
- Continue to improve a plan of action to insure repairs are accomplished in a reasonable time frame.
- Prioritize repair requests from other Departments/Teams and accomplish repairs in a timely manner.
- Assist Departments/Teams with annual budget preparations regarding maintenance needs.
- Ensure all outside agencies performing work for the City are licensed and complying with Safety Standards.
- Maintain a complete stock of janitorial supplies to support City requirements.
- Ensure the custodians are keeping to our high service level expectations.
- Increase construction and electrical repairs in-house, reducing costs to the City by using fewer contractors.
- Assure that the Building Maintenance Team has become the most productive and qualified as can be expected.
- Plan more education on codes, electrical, building, etc.
- Continue to implement Energy conservation initiatives.

City of Stuart  
2012 Fiscal Budget  
Estimated Appropriations

**001**

**GENERAL**

**1215**

**BUILDING MAINTENANCE**

| Account   | 2010<br>Audited<br>Actual | 2011<br>Current<br>Budget | Workshop<br>#2 | Workshop #3 | Commission<br>Adopt | %<br>Change |
|---|---------------------------|---------------------------|----------------|-------------|---------------------|-------------|
| 512 REGULAR SALARIES AND WAGE                         | 162,081                   | 199,101                   | 194,225        | 184,016     | 184,016             | -7.58%      |
| 514 OVERTIME  | 6,335                     | 4,000                     | 6,000          | 6,000       | 6,000               | 50.00%      |
| 515 SPECIAL PAY                                       | 5,500                     | 0                         | 2,500          | 2,500       | 2,500               | 0.00%       |
| 521 FICA TAXES  | 12,300                    | 12,089                    | 15,508         | 14,728      | 14,728              | 21.82%      |
| 522 RETIREMENT CONTRIBUTIONS                          | 17,739                    | 17,700                    | 15,580         | 9,330       | 9,330               | -47.29%     |
| 523 LIFE AND HEALTH INSURANCE                         | 42,947                    | 42,614                    | 50,466         | 49,912      | 49,912              | 17.13%      |
| 524 WORKERS' COMPENSATION                             | 7,443                     | 5,992                     | 5,992          | 5,992       | 5,992               | 0.00%       |
| Total PERSONAL SERVICES                               | 254,345                   | 281,496                   | 290,272        | 272,478     | 272,478             | -3.20%      |
| 534 OTHER SERVICES                                    | 31,060                    | 36,700                    | 36,700         | 36,700      | 36,700              | 0.00%       |
| ANNUAL ICE MACHINE SVC CITY FACILITIES                |                           |                           | 2,000          | 2,000       | 2,000               |             |
| ANNUAL PUBLIC SAFETY BUILDING A/C EXT. WARRANTY       |                           |                           | 9,000          | 9,000       | 9,000               |             |
| CARPET CLEANING CITY FACILITIES                       |                           |                           | 1,500          | 1,500       | 1,500               |             |
| ELECTRICAL SVC  |                           |                           | 2,000          | 2,000       | 2,000               |             |
| FIRE EXTINGUISHER REFILLS,SVC,INSPECT CITY FACILITIES |                           |                           | 6,000          | 6,000       | 6,000               |             |
| PEST CONTROL SVC CITY FACILITIES                      |                           |                           | 6,500          | 6,500       | 6,500               |             |
| PLUMBING SVC CITY FACILITIES                          |                           |                           | 1,500          | 1,500       | 1,500               |             |
| SAFETY TRAINING                                       |                           |                           | 500            | 500         | 500                 |             |
| SECURITY SVC CITY FACILITIES                          |                           |                           | 6,500          | 6,500       | 6,500               |             |
| TERMITE REMOVAL(TENTING/INSPECTION)CITY FACILITIES    |                           |                           | 0              | 0           | 0                   |             |
| UNIFORM RENTALS                                       |                           |                           | 1,200          | 1,200       | 1,200               |             |
| 540 TRAVEL AND PER DIEM                               | 0                         | 550                       | 200            | 200         | 200                 | -63.64%     |
| COMPUTERIZED A/C TRAINING FOR PUBLIC SAFETY BLDG      |                           |                           | 200            | 200         | 200                 |             |
| 541 COMMUNICATIONS SERVICES                           | 1,697                     | 2,525                     | 1,700          | 1,700       | 1,700               | -32.67%     |
| SPRINT  |                           |                           | 1,200          | 1,200       | 1,200               |             |
| WINDSTREAM COMMUNICATION                              |                           |                           | 500            | 500         | 500                 |             |
| 543 UTILITY SERVICES                                  | 4,520                     | 3,890                     | 4,845          | 4,845       | 4,845               | 24.55%      |
| ELECTRIC  |                           |                           | 3,445          | 3,445       | 3,445               |             |
| WATER/SEWER   |                           |                           | 1,400          | 1,400       | 1,400               |             |
| 544 RENTALS AND LEASES                                | 0                         | 1,000                     | 1,000          | 1,000       | 1,000               | 0.00%       |
| RENTAL EQUIPMENT                                      |                           |                           | 1,000          | 1,000       | 1,000               |             |
| 545 INSURANCE   | 8,452                     | 9,164                     | 9,164          | 9,460       | 9,460               | 3.23%       |
| FLOOD INSURANCE PORTION                               |                           |                           | 296            | 296         | 296                 |             |
| TRICO GENERAL LIABILITY INSURANCE                     |                           |                           | 8,868          | 9,164       | 9,164               |             |
| 546 REPAIR AND MAINTENANCE                            | 52,517                    | 51,800                    | 51,800         | 51,800      | 51,800              | 0.00%       |
| A/C FILTERS CITY FACILITIES                           |                           |                           | 3,700          | 3,700       | 3,700               |             |

City of Stuart  
2012 Fiscal Budget  
Estimated Appropriations

**001**

**GENERAL**

**1215**

**BUILDING MAINTENANCE**

| Account   | 2010<br>Audited<br>Actual | 2011<br>Current<br>Budget | Workshop<br>#2 | Workshop #3 | Commission<br>Adopt | %<br>Change |
|---|---------------------------|---------------------------|----------------|-------------|---------------------|-------------|
| 546 REPAIR AND MAINTENANCE                              | 52,517                    | 51,800                    | 51,800         | 51,800      | 51,800              | 0.00%       |
| ANNUAL A/C SVC & REPAIRS CITY FACILITIES                |                           |                           | 14,000         | 14,000      | 14,000              |             |
| CARPENTRY SUPPLIES (LUMBER, NAILS, SCREWS, MISC)        |                           |                           | 4,500          | 4,500       | 4,500               |             |
| ELECTRICAL SUPPLIES                                     |                           |                           | 8,000          | 8,000       | 8,000               |             |
| MISCELLANEOUS REPAIRS (OVER \$1,000) CITY FACILITIES    |                           |                           | 4,000          | 4,000       | 4,000               |             |
| MISCELLANEOUS REPAIRS (UNDER \$1,000) CITY FACILITIES   |                           |                           | 2,000          | 2,000       | 2,000               |             |
| PAINTING SUPPLIES                                       |                           |                           | 3,000          | 3,000       | 3,000               |             |
| PLUMBING SUPPLIES                                       |                           |                           | 2,000          | 2,000       | 2,000               |             |
| R&M DOORS & WINDOWS CITY FACILITIES                     |                           |                           | 4,000          | 4,000       | 4,000               |             |
| R&M OF CITY HALL AUTOMATIC DOORS                        |                           |                           | 2,000          | 2,000       | 2,000               |             |
| R&M URINALS,SINKS,TOILETS CITY FACILITIES               |                           |                           | 3,000          | 3,000       | 3,000               |             |
| VM - REPAIR AND MAINTENANCE OF VEHICLES                 |                           |                           | 1,600          | 1,600       | 1,600               |             |
| 548 PROMOTIONAL ACTIVITIES                              | 43                        | 0                         | 0              | 0           | 0                   | 0.00%       |
| 549 OTHER CURRENT CHARGES                               | 0                         | 300                       | 300            | 300         | 300                 | 0.00%       |
| PERMITS & LICENSE FEES                                  |                           |                           | 300            | 300         | 300                 |             |
| 551 OFFICE SUPPLIES                                     | 73                        | 500                       | 500            | 500         | 500                 | 0.00%       |
| 552 OPERATING SUPPLIES                                  | 62,499                    | 54,303                    | 56,268         | 56,268      | 56,268              | 3.62%       |
| FLAG REPLACEMENTS CITY WIDE                             |                           |                           | 1,500          | 1,500       | 1,500               |             |
| FUEL FOR VEHICLES - 2,222 GAS @ \$4 P/G                 |                           |                           | 8,888          | 8,888       | 8,888               |             |
| JANITORIAL SUPPLIES CITY WIDE                           |                           |                           | 40,000         | 40,000      | 40,000              |             |
| MISCELLANEOUS TOOLS(HAMMERS,DRILLS,WRENCHES,ETC.)       |                           |                           | 3,000          | 3,000       | 3,000               |             |
| SAFETY SHOES  |                           |                           | 380            | 380         | 380                 |             |
| SAFETY SUPPLIES   |                           |                           | 1,000          | 1,000       | 1,000               |             |
| T-SHIRTS,HATS   |                           |                           | 500            | 500         | 500                 |             |
| WELDING SUPPLIES  |                           |                           | 1,000          | 1,000       | 1,000               |             |
| 554 BOOKS AND MEMBERSHIPS                               | 0                         | 3,810                     | 400            | 400         | 400                 | -89.50%     |
| A/C, ELECTRICAL, PLUMBING TRAINING                      |                           |                           | 400            | 400         | 400                 |             |
| 555 TRAINING  | 0                         | 690                       | 3,300          | 3,300       | 3,300               | 378.26%     |
| ONE DAY SEMINARS  |                           |                           | 300            | 300         | 300                 |             |
| TRAINING COURSE(A/C, ELECTRICAL, PLUMBING)              |                           |                           | 3,000          | 3,000       | 3,000               |             |
| Total OPERATING EXPENSES                                | 160,861                   | 165,232                   | 166,177        | 166,473     | 166,473             | 0.75%       |
| 564 MACHINERY AND EQUIPMENT                             | 1,243                     | 0                         | 0              | 0           | 0                   | 0.00%       |
| Total CAPITAL OUTLAY                                    | 1,243                     | 0                         | 0              | 0           | 0                   | 0.00%       |
| Division BUILDING MAINTENANCE                           | 416,448                   | 446,728                   | 456,448        | 438,951     | 438,951             | -1.74%      |
| 1120 CITY MANAGER 546 BM - MISC. REPAIRS TO CITY HALL & |                           |                           | 1,500          | 1,500       | 1,500               |             |

City of Stuart  
2012 Fiscal Budget  
Estimated Appropriations

**001**

**GENERAL**

**1215**

**BUILDING MAINTENANCE**

| <b>Account</b>   | <b>2010<br/>Audited<br/>Actual</b> | <b>2011<br/>Current<br/>Budget</b> | <b>Workshop<br/>#2</b> | <b>Workshop #3</b> | <b>Commission<br/>Adopt</b> | <b>%<br/>Change</b> |
|--|------------------------------------|------------------------------------|------------------------|--------------------|-----------------------------|---------------------|
| 1170 VEHICLE MAINTENANCE 534 BM - PEST                         |                                    |                                    | 300                    | 300                | 300                         |                     |
| 1190 POLICE 546 BM - MISC BUILDING REPAIRS AND                 |                                    |                                    | 1,300                  | 1,300              | 1,300                       |                     |
| 1201 FIRE/RESCUE 546 BM - GATES - MAINTENANCE &                |                                    |                                    | 1,000                  | 1,000              | 1,000                       |                     |
| 1220 TURF AND GROUNDS 546 BM-REPAIR & MAINTENANCE OF WOOD      |                                    |                                    | 2,000                  | 2,000              | 2,000                       |                     |
| 1220 TURF AND GROUNDS 546 BM-REPAIRS & MAINT TO TURF AND       |                                    |                                    | 1,500                  | 1,500              | 1,500                       |                     |
| 1242 10TH STREET REC 534 BM-QUARTERLY FIRE SPRINKLER           |                                    |                                    | 350                    | 350                | 350                         |                     |
| 1242 10TH STREET REC 534 BM-ALARM MONITORING -                 |                                    |                                    | 300                    | 300                | 300                         |                     |
| 1242 10TH STREET REC 534 BM-ALARM MONITORING -                 |                                    |                                    | 350                    | 350                | 350                         |                     |
| 1242 10TH STREET REC 546 BM - MISC. BUILDING REPAIRS TO        |                                    |                                    | 1,500                  | 1,500              | 1,500                       |                     |
| 1243 PARK FACILITIES 546 BM - MISC. REPAIRS TO PARKS FACILITY  |                                    |                                    | 1,200                  | 1,200              | 1,200                       |                     |
| 1243 PARK FACILITIES 546 BM - MISC. IRRIGATION REPAIRS AT REC. |                                    |                                    | 2,200                  | 2,200              | 2,200                       |                     |
| 1610 WATER TREATMENT 534 BM - PEST CONTROL                     |                                    |                                    | 500                    | 500                | 500                         |                     |
| 1610 WATER TREATMENT 534 BM - FIRE EXTINGUISHER                |                                    |                                    | 750                    | 750                | 750                         |                     |
| 1620 WASTEWATER TR 534 BM- COUNTER TOP AND SINK                |                                    |                                    | 4,000                  | 4,000              | 4,000                       |                     |
| 1620 WASTEWATER TR 534 BM - CARPET                             |                                    |                                    | 500                    | 500                | 500                         |                     |
| 1620 WASTEWATER TR 534 BM - PEST CONTROL                       |                                    |                                    | 500                    | 500                | 500                         |                     |
| 1620 WASTEWATER TR 534 BM - FIRE EXTINGUISHER                  |                                    |                                    | 800                    | 800                | 800                         |                     |
| 1620 WASTEWATER TR 546 BM - AC                                 |                                    |                                    | 2,060                  | 2,060              | 2,060                       |                     |
| 1630 DISTRIBUTION/C 534 BM - PEST CONTROL                      |                                    |                                    | 200                    | 200                | 200                         |                     |
| 1630 DISTRIBUTION/C 534 BM - FIRE                              |                                    |                                    | 500                    | 500                | 500                         |                     |
| 1710 RESIDENTIAL COL 534 BM - PEST CONTROL                     |                                    |                                    | 300                    | 300                | 300                         |                     |
| 1720 COMMERCIAL CO 534 BM - PEST CONTROL                       |                                    |                                    | 300                    | 300                | 300                         |                     |
| 1720 COMMERCIAL CO 534 BM- FIRE                                |                                    |                                    | 500                    | 500                | 500                         |                     |
| 1730 YARD TRASH COL 534 BM - PEST CONTROL                      |                                    |                                    | 300                    | 300                | 300                         |                     |
| <b>Total Consolidated Costs</b>                                |                                    |                                    | <b>24,710</b>          | <b>24,710</b>      | <b>24,710</b>               |                     |
| <br>Division + Consolidated + Indirect Charges:                |                                    |                                    | <b>481,158</b>         | <b>463,661</b>     | <b>463,661</b>              |                     |

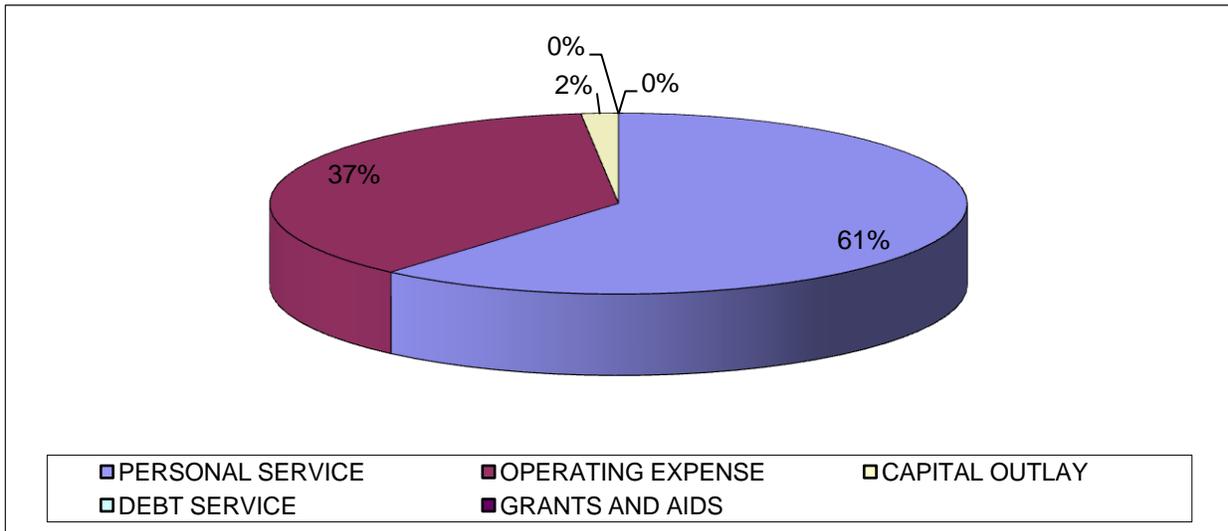
City of Stuart  
2012 Fiscal Budget  
Personnel Sheet

**1215 BUILDING MAINTENANCE**

| Class | Title                    | Range/<br>Step | Current<br>Salary | Prcnt | Range/<br>Step | Wrkshp<br>#2 | Spec<br>Pay | Prcnt | Range/<br>Step | Wrkshp<br>#3 | Spec<br>Pay | Prcnt | Range/<br>Step | Comm<br>Adopt | Spec<br>Pay |
|-------|--------------------------|----------------|-------------------|-------|----------------|--------------|-------------|-------|----------------|--------------|-------------|-------|----------------|---------------|-------------|
| 3019  | TEAM LEADER III          | 20 7           | 56,813.82         | 1.00  | 20 7           | 56,814       | 0           | 1.00  | 20 7           | 56,814       | 0           | 1.00  | 20 7           | 56,814        | 0           |
| 8010  | MAINTENANCE MECHANIC     | 08 9           | 34,396.00         | 1.00  | 08 9           | 34,396       | 0           | 1.00  | 08 9           | 34,396       | 0           | 1.00  | 08 9           | 34,396        | 0           |
| 8060  | SENIOR MAINT MECHANIC    |                |                   | 1.00  | 09 17          | 42,935       | 0           |       |                |              |             |       |                |               |             |
| 8060  | SENIOR MAINT MECHANIC    | 09 8           | 34,352.66         |       |                |              |             | 1.00  | 08 7           | 32,727       | 0           | 1.00  | 08 7           | 32,727        | 0           |
| 8070  | CUSTODIAN                | 02 17          | 30,538.10         | 1.00  | 02 17          | 30,538       | 0           | 1.00  | 02 17          | 30,538       | 0           | 1.00  | 02 17          | 30,538        | 0           |
| 8070  | CUSTODIAN                | 02 7           | 23,884.31         | 1.00  | 02 7           | 23,884       | 0           | 1.00  | 02 7           | 23,884       | 0           | 1.00  | 02 7           | 23,884        | 0           |
|       | BUDGET OVERTIME          |                |                   | 1.00  |                | 6,000        | 0           | 1.00  |                | 6,000        | 0           | 1.00  |                | 6,000         | 0           |
|       | BUDGET MERIT             |                |                   | 1.00  | 00 0           | 2,500        | 0           | 1.00  | 00 0           | 2,500        | 0           | 1.00  | 00 0           | 2,500         | 0           |
|       | BUDGET GEN WAGE INCREASE |                |                   | 1.00  | 00 0           | 5,657        | 0           | 1.00  | 00 0           | 5,657        | 0           | 1.00  | 00 0           | 5,657         | 0           |
|       |                          | Count          |                   |       |                | 5            |             |       |                | 5            |             |       |                | 5             |             |
| Total |                          |                |                   |       |                | 202,725      | 0           |       |                | 192,516      | 0           |       |                | 192,516       | 0           |

# Turf and Grounds Maintenance

| <b>Department Expenditure Summary</b> |                  |                       |                        |
|---------------------------------------|------------------|-----------------------|------------------------|
|                                       | <b>Budget</b>    | <b>Amended Budget</b> | <b>Proposed Budget</b> |
|                                       | <b>FY 2010</b>   | <b>FY 2011</b>        | <b>FY 2012</b>         |
| PERSONAL SERVICE                      | 666,273          | 597,603               | 638,588                |
| OPERATING EXPENSE                     | 286,987          | 317,764               | 385,430                |
| CAPITAL OUTLAY                        | 73,719           | 3,190                 | 18,000                 |
| DEBT SERVICE                          | -                | -                     | -                      |
| GRANTS AND AIDS                       | -                | -                     | -                      |
| <b>Total</b>                          | <b>1,026,979</b> | <b>918,557</b>        | <b>1,042,018</b>       |
|                                       |                  |                       |                        |
| Direct/Indirect Charges (Net)         |                  |                       | <b>130,983</b>         |
|                                       |                  |                       |                        |
| <b>Department Total Expense</b>       | <b>1,026,979</b> | <b>918,557</b>        | <b>1,173,002</b>       |





**Budget Narrative  
Fiscal Year 2011-2012**

**Fund:** General Fund  
**Department:** Public Works  
**Division:** Turf & Grounds Team (1220)

**Departmental Activities and Service Level Description:**

The objective of the Turf & Grounds Team is: to initiate, establish and support a system of parks, community landmarks and athletic facilities for the benefit of the public; to coordinate together with the Community Services Division to schedule the activities and daily maintenance required in active athletic facilities. The Turf & Grounds Team is expected to maintain parks, community landmarks, and athletic facilities in a manner that reflects the overall quality of life in the community. This Team is responsible for providing the public with a professional level of responsibility in its care of parks and facilities based on accepted health and safety standards.

**Staffing Level:**

Turf & Grounds consists of: one Team Leader II in charge of ground maintenance/athletic fields, one Senior Maintenance Mechanic, three Maintenance Mechanics, five Groundskeepers, one Nursery Worker, one Equipment Operator I, and a Groundskeeper and a Laborer I to maintain the athletic fields.

| <b>Position Title:</b>         | <b>2007-08</b> | <b>2008-09</b> | <b>2009-10</b> | <b>2010-11</b> | <b>Requested<br/>2011-12</b> |
|--------------------------------|----------------|----------------|----------------|----------------|------------------------------|
| Team Leader II                 | -              | -              | -              | *1             | 1                            |
| Team Leader I                  | 2              | 2              | 2              | *0             | 0                            |
| Senior Maintenance<br>Mechanic | 1              | 1              | 1              | 1              | 1                            |
| Maintenance Mechanic           | 2              | 2              | 2              | *3             | 3                            |
| Nursery Worker                 | 1              | 1              | 1              | 1              | 1                            |
| Equipment Operator II          | 1              | 1              | 1              | 0              | 0                            |
| Equipment Operator I           | 1              | 1              | 1              | 1              | 1                            |
| Groundskeeper                  | 6              | 6              | 6              | 6              | 6                            |
| Laborer I                      | 3              | 1              | 1              | 1              | 1                            |
| Park Ranger                    | 1              | 1              | 1              | 0              | 0                            |
| <b>Totals</b>                  | <b>18</b>      | <b>15</b>      | <b>15</b>      | <b>14</b>      | <b>14</b>                    |

\* Team Leader I reclass to Team Leader II

\* Team Leader I reclass to Maintenance Mechanic

| <b>Indicators:</b>               | <b>2007-08</b> | <b>2008-09</b> | <b>2009-10</b> | <b>2010-11</b> | <b>Estimated<br/>2010-12</b> |
|----------------------------------|----------------|----------------|----------------|----------------|------------------------------|
| Number of Parks                  | 30             | 30             | 30             | 30             | 30                           |
| Major Hwy. Grass Cutting         | 7              | 7              | 12             | 12             | 12                           |
| Pond Maintenance                 | 11             | 11             | 11             | 11             | 11                           |
| Irrigation Systems<br>Maintained | 60             | 60             | 68             | 68             | 68                           |
| Dock Maintenance                 | 8              | 8              | 8              | 8              | 8                            |

**Major Budget or Service Level Changes:**

No major changes in budget and service levels are anticipated at this time, the disposition of Sailfish Park may require positive budget adjustments..

**Department Objectives:**

- Continue to upgrade and maintain irrigation systems.
- Install new irrigation systems as required throughout the City.
- Beautify and maintain planters and medians.
- Provide for a higher level of service.
- Continue cross-training of employees.
- Maintain the tree replacement program.
- Continue to maintain and upgrade all drinking fountains throughout the City.
- Continue Basic Management Practices training with IFAS in collaboration with Martin County Parks and Recreation.

City of Stuart  
2012 Fiscal Budget  
Estimated Appropriations

**001**

**GENERAL**

**1220**

**TURF AND GROUNDS**

| <b>Account</b>                                   | <b>2010<br/>Audited<br/>Actual</b> | <b>2011<br/>Current<br/>Budget</b> | <b>Workshop<br/>#2</b> | <b>Workshop #3</b> | <b>Commission<br/>Adopt</b> | <b>%<br/>Change</b> |
|--|------------------------------------|------------------------------------|------------------------|--------------------|-----------------------------|---------------------|
| 512 REGULAR SALARIES AND WAGE                    | 435,850                            | 412,814                            | 493,034                | 452,027            | 452,027                     | 9.50%               |
| 514 OVERTIME                                     | 6,947                              | 10,000                             | 10,000                 | 10,000             | 10,000                      | 0.00%               |
| 515 SPECIAL PAY                                  | 7,505                              | 0                                  | 6,815                  | 6,815              | 6,815                       | 0.00%               |
| 521 FICA TAXES                                   | 33,287                             | 31,580                             | 39,003                 | 35,866             | 35,866                      | 13.57%              |
| 522 RETIREMENT CONTRIBUTIONS                     | 44,732                             | 44,543                             | 39,639                 | 22,686             | 22,686                      | -49.07%             |
| 523 LIFE AND HEALTH INSURANCE                    | 75,034                             | 76,565                             | 97,087                 | 89,094             | 89,094                      | 16.36%              |
| 524 WORKERS' COMPENSATION                        | 27,455                             | 22,101                             | 22,101                 | 22,101             | 22,101                      | 0.00%               |
| 525 UNEMPLOYMENT COMPENSATION                    | 6,257                              | 0                                  | 0                      | 0                  | 0                           | 0.00%               |
| <b>Total PERSONAL SERVICES</b>                   | <b>637,066</b>                     | <b>597,603</b>                     | <b>707,679</b>         | <b>638,588</b>     | <b>638,588</b>              | <b>6.86%</b>        |
| 531 PROFESSIONAL SERVICES                        | 3,000                              | 1,500                              | 1,700                  | 1,700              | 1,700                       | 13.33%              |
| ENGINEERING & PROFESSIONAL SERVICES              |                                    |                                    | 1,500                  | 1,500              | 1,500                       |                     |
| SAFETY TRAINING                                  |                                    |                                    | 200                    | 200                | 200                         |                     |
| 534 OTHER SERVICES                               | 47,902                             | 39,700                             | 39,700                 | 39,700             | 39,700                      | 0.00%               |
| ANNUAL POND FOUNTAIN CLEANING & MAINTENANCE (7)  |                                    |                                    | 3,200                  | 3,200              | 3,200                       |                     |
| ANNUAL TREE TRIMMING AND STUMP GRINDING          |                                    |                                    | 8,000                  | 8,000              | 8,000                       |                     |
| BEE REMOVAL                                      |                                    |                                    | 1,000                  | 1,000              | 1,000                       |                     |
| OUTSIDE LABOR FORCE                              |                                    |                                    | 20,000                 | 20,000             | 20,000                      |                     |
| PORT-O-LET (R & M)                               |                                    |                                    | 3,000                  | 3,000              | 3,000                       |                     |
| UNIFORM RENTALS                                  |                                    |                                    | 4,500                  | 4,500              | 4,500                       |                     |
| 540 TRAVEL AND PER DIEM                          | 0                                  | 1,300                              | 1,300                  | 1,300              | 1,300                       | 0.00%               |
| PARK MANAGEMENT SAFETY, INSPECTOR CERT. TRAINING |                                    |                                    | 600                    | 600                | 600                         |                     |
| PESTICIDE & HERBICIDE CERTIFICATION              |                                    |                                    | 400                    | 400                | 400                         |                     |
| TURF MANAGEMENT TRAINING                         |                                    |                                    | 300                    | 300                | 300                         |                     |
| 541 COMMUNICATIONS SERVICES                      | 1,584                              | 1,725                              | 1,415                  | 1,415              | 1,415                       | -17.97%             |
| MITEL LEASING (PHONE SETS)                       |                                    |                                    | 525                    | 525                | 525                         |                     |
| VERIZON  |                                    |                                    | 780                    | 780                | 780                         |                     |
| WINDSTREAM COMMUNICATION                         |                                    |                                    | 110                    | 110                | 110                         |                     |
| 542 FREIGHT/POSTAGE SERVICES                     | 78                                 | 0                                  | 100                    | 100                | 100                         | 0.00%               |
| 543 UTILITY SERVICES                             | 166,580                            | 130,060                            | 172,140                | 142,140            | 142,140                     | 9.29%               |
| ELECTRIC   |                                    |                                    | 30,105                 | 30,105             | 30,105                      |                     |
| MARTIN COUNTY SOLID WASTE                        |                                    |                                    | 1,525                  | 1,525              | 1,525                       |                     |
| MARTIN COUNTY UTILITIES                          |                                    |                                    | 510                    | 510                | 510                         |                     |
| WATER/SEWER                                      |                                    |                                    | 140,000                | 110,000            | 110,000                     |                     |
| 544 RENTALS AND LEASES                           | 1,620                              | 3,000                              | 2,600                  | 2,600              | 2,600                       | -13.33%             |

City of Stuart  
2012 Fiscal Budget  
Estimated Appropriations

**001**

**GENERAL**

**1220**

**TURF AND GROUNDS**

| Account   | 2010<br>Audited<br>Actual | 2011<br>Current<br>Budget | Workshop<br>#2 | Workshop #3 | Commission<br>Adopt | %<br>Change |
|---|---------------------------|---------------------------|----------------|-------------|---------------------|-------------|
| 544 RENTALS AND LEASES  | 1,620                     | 3,000                     | 2,600          | 2,600       | 2,600               | -13.33%     |
| COPIER LEASE & USAGE  |                           |                           | 1,600          | 1,600       | 1,600               |             |
| RENTAL EQUIPMENT  |                           |                           | 1,000          | 1,000       | 1,000               |             |
| 545 INSURANCE   | 20,663                    | 22,079                    | 22,078         | 22,477      | 22,477              | 1.80%       |
| FLOOD INSURANCE PORTION   |                           |                           | 398            | 398         | 398                 |             |
| TRICO GENERAL LIABILITY INSURANCE                                 |                           |                           | 21,680         | 22,079      | 22,079              |             |
| 546 REPAIR AND MAINTENANCE  | 56,148                    | 54,500                    | 101,500        | 101,500     | 101,500             | 86.24%      |
| <b>New</b> ! FERTILIZER AND CHEMICALS (MEMORIAL PARK MAINTENANCE) |                           |                           | 6,000          | 6,000       | 6,000               |             |
| <b>New</b> ! MISC. PLANT REPLACEMENT (MEMORIAL PARK MAINTENANCE)  |                           |                           | 3,000          | 3,000       | 3,000               |             |
| <b>New</b> ! MISC. SOD, DIRT, MULCH (MEMORIAL PARK MAINTENANCE)   |                           |                           | 3,000          | 3,000       | 3,000               |             |
| <b>New</b> ! REPAIR 27 STEEL PILES & ROLLERS AT FLOATING DOCKS    |                           |                           | 20,000         | 20,000      | 20,000              |             |
| <b>New</b> ! REPAIR DAMAGE SECURITY FENCE SURROUNDING COMPLEX     |                           |                           | 8,500          | 8,500       | 8,500               |             |
| BM-REPAIR & MAINTENANCE OF WOOD STRUCTURES                        |                           |                           | 2,000          | 2,000       | 2,000               |             |
| BM-REPAIRS & MAINT TO TURF AND GROUNDS COMPLEX                    |                           |                           | 1,500          | 1,500       | 1,500               |             |
| DOG PARK MAINTENANCE  |                           |                           | 5,000          | 5,000       | 5,000               |             |
| IRRIGATION REPAIRS & MAINTENANCE CITY WIDE                        |                           |                           | 11,000         | 11,000      | 11,000              |             |
| MISC. REPAIRS TO TURF & GROUNDS EQUIPMENT                         |                           |                           | 2,500          | 2,500       | 2,500               |             |
| MISCELLANEOUS REPAIRS (OVER \$1,000)                              |                           |                           | 6,000          | 6,000       | 6,000               |             |
| MISCELLANEOUS REPAIRS (UNDER \$1,000)                             |                           |                           | 4,000          | 4,000       | 4,000               |             |
| MULCH FOR LANDSCAPING (CITYWIDE)                                  |                           |                           | 4,000          | 4,000       | 4,000               |             |
| REPAIR & MAINTENANCE OF BAY DOORS                                 |                           |                           | 2,000          | 2,000       | 2,000               |             |
| REPLACEMENT CHRISTMAS DECORATIONS                                 |                           |                           | 4,000          | 4,000       | 4,000               |             |
| RP-MISC REPAIRS TO PARKS & REC MECHANICAL EQUIPMENT               |                           |                           | 1,000          | 1,000       | 1,000               |             |
| SEALANT FOR BOARDWALK (PRESSURE CLEAN/SEAL)                       |                           |                           | 1,000          | 1,000       | 1,000               |             |
| VM - REPAIR AND MAINTENANCE OF VEHICLES & EQUIPMENT               |                           |                           | 17,000         | 17,000      | 17,000              |             |
| 547 PRINTING AND BINDING  | 0                         | 0                         | 100            | 100         | 100                 | 0.00%       |
| 548 PROMOTIONAL ACTIVITIES  | 103                       | 150                       | 150            | 150         | 150                 | 0.00%       |
| 549 OTHER CURRENT CHARGES   | 275                       | 50                        | 50             | 50          | 50                  | 0.00%       |
| PERMITS & LICENSES FEES   |                           |                           | 50             | 50          | 50                  |             |
| 551 OFFICE SUPPLIES   | 530                       | 800                       | 800            | 800         | 800                 | 0.00%       |
| 552 OPERATING SUPPLIES  | 52,702                    | 62,600                    | 71,098         | 71,098      | 71,098              | 13.58%      |
| ELECTRICAL SUPPLIES   |                           |                           | 3,000          | 3,000       | 3,000               |             |
| FUEL FOR VEHICLES - 8,553 GAS/749 DSL @ \$4/\$4.5 P/G             |                           |                           | 37,583         | 37,583      | 37,583              |             |
| PESTICIDES,HERBICIDES,WEED KILLER CITY FACILITIES                 |                           |                           | 10,000         | 10,000      | 10,000              |             |
| PET WASTE RECEPTACLES   |                           |                           | 2,000          | 2,000       | 2,000               |             |
| REPLACEMENT ASH URNS DOWNTOWN                                     |                           |                           | 500            | 500         | 500                 |             |
| REPLACEMENT BENCHES & TABLES AT CITY FACILITIES                   |                           |                           | 4,000          | 4,000       | 4,000               |             |

City of Stuart  
2012 Fiscal Budget  
Estimated Appropriations

**001**

**GENERAL**

**1220**

**TURF AND GROUNDS**

| Account  | 2010<br>Audited<br>Actual | 2011<br>Current<br>Budget | Workshop<br>#2 | Workshop #3 | Commission<br>Adopt | %<br>Change |
|--|---------------------------|---------------------------|----------------|-------------|---------------------|-------------|
| 552 OPERATING SUPPLIES   | 52,702                    | 62,600                    | 71,098         | 71,098      | 71,098              | 13.58%      |
| REPLACEMENT DECORATIVE GARBAGE CANS AT CITY FACILITIES         |                           |                           | 2,000          | 2,000       | 2,000               |             |
| REPLACEMENT DRINKING FOUNTAINS AT CITY FACILITIES              |                           |                           | 1,000          | 1,000       | 1,000               |             |
| REPLACEMENT SOD,DIRT,POTTING SOIL                              |                           |                           | 3,000          | 3,000       | 3,000               |             |
| REPLACEMENT WEED EATERS,BLOWERS,EDGERS,CHAIN SAWS              |                           |                           | 2,000          | 2,000       | 2,000               |             |
| SAFETY SHOES   |                           |                           | 1,615          | 1,615       | 1,615               |             |
| SAFETY SUPPLIES  |                           |                           | 2,500          | 2,500       | 2,500               |             |
| TAGS & REGISTRATION FEES                                       |                           |                           | 500            | 500         | 500                 |             |
| T-SHIRTS,HATS  |                           |                           | 1,400          | 1,400       | 1,400               |             |
| 554 BOOKS AND MEMBERSHIPS                                      | 10                        | 300                       | 0              | 0           | 0                   | -100.00%    |
| 555 TRAINING   | 0                         | 0                         | 300            | 300         | 300                 | 0.00%       |
| PESTICIDE/TURF & SAFETY DATA                                   |                           |                           | 300            | 300         | 300                 |             |
| Total OPERATING EXPENSES                                       | 351,196                   | 317,764                   | 415,031        | 385,430     | 385,430             | 21.29%      |
| 564 MACHINERY AND EQUIPMENT                                    | 77,702                    | 3,190                     | 18,000         | 18,000      | 18,000              | 464.26%     |
| REPLACEMENT 2001 DODGE 1500                                    |                           |                           | 18,000         | 18,000      | 18,000              |             |
| Total CAPITAL OUTLAY   | 77,702                    | 3,190                     | 18,000         | 18,000      | 18,000              | 464.26%     |
| Division TURF AND GROUNDS                                      | 1,065,964                 | 918,557                   | 1,140,710      | 1,042,018   | 1,042,018           | 13.44%      |
| 1243 PARK FACILITIES 552 TG - REPLACEMENT WINDSCREEN AT        |                           |                           | 1,500          | 1,500       | 1,500               |             |
| 1243 PARK FACILITIES 552 TG - REPLACEMENT BENCHES & TABLES     |                           |                           | 1,500          | 1,500       | 1,500               |             |
| 1243 PARK FACILITIES 552 TG - MISC. EQUIPMENT REPLACEMENT      |                           |                           | 1,500          | 1,500       | 1,500               |             |
| 1243 PARK FACILITIES 552 TG - MISC. EQUIPMENT REPLACEMENT      |                           |                           | 3,000          | 3,000       | 3,000               |             |
| 1243 PARK FACILITIES 546 TG - BLADE SHARPENING FOR REEL        |                           |                           | 1,200          | 1,200       | 1,200               |             |
| 1243 PARK FACILITIES 546 TG - MISC. FLD.MAINT. MATERIALS       |                           |                           | 3,000          | 3,000       | 3,000               |             |
| 1243 PARK FACILITIES 546 TG - SIGN REPAIRS AT BALL FIELD AND   |                           |                           | 200            | 200         | 200                 |             |
| 1243 PARK FACILITIES 546 TG - FENCE REPAIRS AT BALL FIELDS AND |                           |                           | 2,000          | 2,000       | 2,000               |             |
| 1243 PARK FACILITIES 546 TG - SOD REPAIRS AT BALL FIELDS AND   |                           |                           | 500            | 500         | 500                 |             |
| 1243 PARK FACILITIES 546 TG - OVERSEED (RYE GRASS) FOR BALL    |                           |                           | 3,500          | 3,500       | 3,500               |             |
| 1243 PARK FACILITIES 546 TG - CLAY, TOP SOIL, AND SAND FOR     |                           |                           | 5,800          | 5,800       | 5,800               |             |
| 1243 PARK FACILITIES 546 TG - CHEMICALS FOR BALL FIELDS, PARKS |                           |                           | 9,500          | 9,500       | 9,500               |             |
| 1243 PARK FACILITIES 534 TG - LIGHTING REPAIRS AT              |                           |                           | 1,500          | 1,500       | 1,500               |             |
| Total Consolidated Costs                                       |                           |                           | 34,700         | 34,700      | 34,700              |             |
| COMMISSION   |                           |                           | 7,101          | 7,085       | 7,085               |             |
| MANAGER  |                           |                           | 27,864         | 27,409      | 27,409              |             |
| HUMAN RESOURCES  |                           |                           | 13,697         | 13,539      | 13,539              |             |
| CITY CLERK   |                           |                           | 6,489          | 7,100       | 7,100               |             |
| FINANCIAL SERVICES   |                           |                           | 52,722         | 52,585      | 52,585              |             |

City of Stuart  
2012 Fiscal Budget  
Estimated Appropriations

**001**

**GENERAL**

**1220**

**TURF AND GROUNDS**

| <b>Account</b>                              | <b>2010<br/>Audited<br/>Actual</b> | <b>2011<br/>Current<br/>Budget</b> | <b>Workshop<br/>#2</b> | <b>Workshop #3</b> | <b>Commission<br/>Adopt</b> | <b>%<br/>Change</b> |
|---|------------------------------------|------------------------------------|------------------------|--------------------|-----------------------------|---------------------|
| INFORMATION SERVICES                        |                                    |                                    | 3,871                  | 3,853              | 3,853                       |                     |
| CITY ATTORNEY                               |                                    |                                    | 0                      | 0                  | 0                           |                     |
| VEHICLE MAINTENANCE                         |                                    |                                    | 3,874                  | 3,048              | 3,048                       |                     |
| BUILDING MAINTENANCE                        |                                    |                                    | 11,096                 | 10,671             | 10,671                      |                     |
| CUSTOMER SERVICE                            |                                    |                                    | 4,709                  | 5,694              | 5,694                       |                     |
| WS GENERAL GOV                              |                                    |                                    | 0                      | 0                  | 0                           |                     |
| Total Indirect Costs                        |                                    |                                    | 131,423                | 130,983            | 130,983                     |                     |
| Division + Consolidated + Indirect Charges: |                                    |                                    | 1,306,834              | 1,207,702          | 1,207,702                   |                     |

City of Stuart  
2012 Fiscal Budget  
Personnel Sheet

**1220 TURF AND GROUNDS**

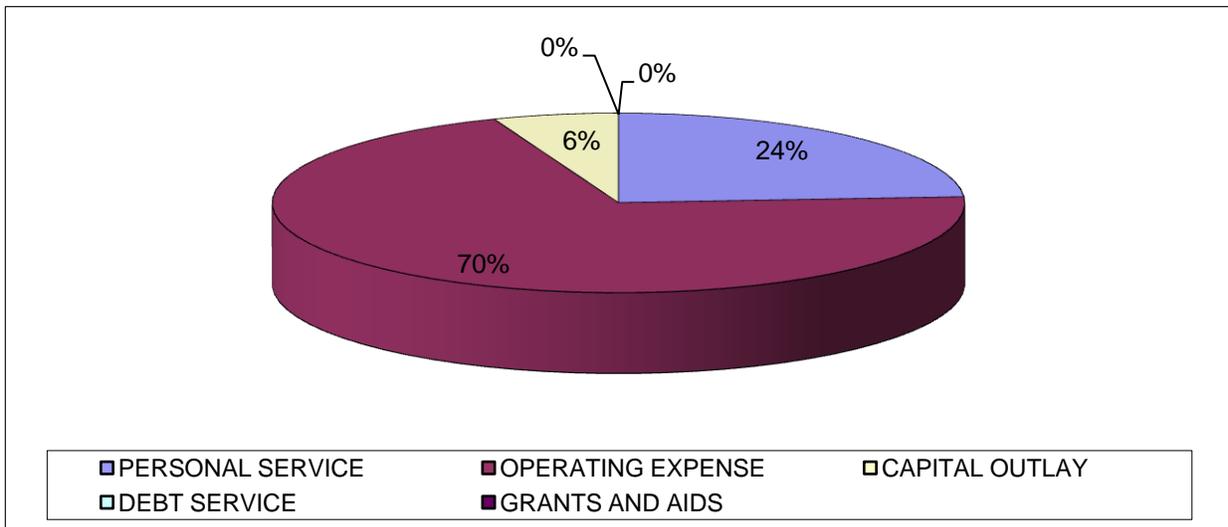
| Class | Title                            | Range/<br>Step | Current<br>Salary | Prcnt | Range/<br>Step | Wrkshp<br>#2 | Spec<br>Pay | Prcnt | Range/<br>Step | Wrkshp<br>#3 | Spec<br>Pay | Prcnt | Range/<br>Step | Comm<br>Adopt | Spec<br>Pay |
|-------|----------------------------------|----------------|-------------------|-------|----------------|--------------|-------------|-------|----------------|--------------|-------------|-------|----------------|---------------|-------------|
| 2029  | DEPUTY PW DIRECTOR               | 23 12          | 74,397.76         | 0.67  | 23 12          | 49,846       | 0           | 0.67  | 23 12          | 49,846       | 0           | 0.67  | 23 12          | 49,846        | 0           |
| 3020  | TEAM LEADER II                   | 18 1           | 44,436.91         | 1.00  | 18 1           | 44,437       | 480         | 1.00  | 18 1           | 44,437       | 480         | 1.00  | 18 1           | 44,437        | 480         |
| 3030  | TEAM LEADER I<br>VACANT POSITION |                |                   | 1.00  | 12 1           | 33,182       | 0           |       |                |              |             |       |                |               |             |
| 7030  | NURSERY WORKER                   | 05 7           | 27,612.17         | 1.00  | 05 7           | 27,612       | 0           | 1.00  | 05 7           | 27,612       | 0           | 1.00  | 05 7           | 27,612        | 0           |
| 7060  | EQUIPMENT OPERATOR I             | 05 8           | 28,262.37         | 1.00  | 05 8           | 28,262       | 0           | 1.00  | 05 8           | 28,262       | 0           | 1.00  | 05 8           | 28,262        | 0           |
| 8010  | MAINTENANCE MECHANIC             | 08 10          | 35,241.27         | 1.00  | 08 10          | 35,241       | 0           | 1.00  | 08 10          | 35,241       | 0           | 1.00  | 08 10          | 35,241        | 0           |
| 8010  | MAINTENANCE MECHANIC             | 08 7           | 32,727.14         | 1.00  | 08 7           | 32,727       | 0           | 1.00  | 08 7           | 32,727       | 0           | 1.00  | 08 7           | 32,727        | 0           |
| 8010  | MAINTENANCE MECHANIC             | 08 7           | 32,727.14         |       |                |              |             | 1.00  | 08 7           | 32,727       | 0           | 1.00  | 08 7           | 32,727        | 0           |
| 8060  | SENIOR MAINT MECHANIC            | 09 13          | 38,947.46         | 1.00  | 09 13          | 38,947       | 0           | 1.00  | 09 13          | 38,947       | 0           | 1.00  | 09 13          | 38,947        | 0           |
| 8060  | SENIOR MAINT MECHANIC            | 09 8           | 34,352.66         | 1.00  | 08 7           | 32,727       | 0           |       |                |              |             |       |                |               |             |
|       |                                  |                |                   |       |                |              |             |       |                |              |             |       |                |               |             |
| 8110  | GROUNDSKEEPER                    |                |                   | 1.00  | 03 17          | 32,836       | 0           |       |                |              |             |       |                |               |             |
| 8110  | GROUNDSKEEPER                    | 03 17          | 32,835.50         | 1.00  | 03 17          | 32,836       | 0           | 1.00  | 03 17          | 32,836       | 0           | 1.00  | 03 17          | 32,836        | 0           |
| 8110  | GROUNDSKEEPER                    | 03 15          | 31,231.66         | 1.00  | 03 15          | 31,232       | 0           | 1.00  | 03 15          | 31,232       | 0           | 1.00  | 03 15          | 31,232        | 0           |
| 8110  | GROUNDSKEEPER                    |                |                   |       |                |              |             | 1.00  | 03 6           | 25,011       | 0           | 1.00  | 03 6           | 25,011        | 0           |
| 8110  | GROUNDSKEEPER                    | 03 9           | 26,918.61         | 1.00  | 03 9           | 26,919       | 0           | 1.00  | 03 9           | 26,919       | 0           | 1.00  | 03 9           | 26,919        | 0           |
| 8110  | GROUNDSKEEPER                    | 03 17          | 32,835.50         | 1.00  | 03 17          | 32,836       | 0           | 1.00  | 03 17          | 32,836       | 0           | 1.00  | 03 17          | 32,836        | 0           |
|       | BUDGET OVERTIME                  |                |                   | 1.00  |                | 10,000       | 0           | 1.00  |                | 10,000       | 0           | 1.00  |                | 10,000        | 0           |
|       | BUDGET MERIT                     |                |                   | 1.00  | 00 0           | 6,335        | 0           | 1.00  | 00 0           | 6,335        | 0           | 1.00  | 00 0           | 6,335         | 0           |
|       | BUDGET GEN WAGE INCREASE         |                |                   | 1.00  | 00 0           | 13,394       | 0           | 1.00  | 00 0           | 13,394       | 0           | 1.00  | 00 0           | 13,394        | 0           |
| Total |                                  | Count          |                   |       |                | 14           |             |       |                | 13           |             |       |                | 13            |             |
|       |                                  |                |                   |       |                | 509,369      | 480         |       |                | 468,362      | 480         |       |                | 468,362       | 480         |



# Streets Maintenance

| <b>Department Expenditure Summary</b> |                  |                  |                  |
|---------------------------------------|------------------|------------------|------------------|
|                                       | Budget           | Amended Budget   | Proposed Budget  |
|                                       | FY 2010          | FY 2011          | FY 2012          |
| PERSONAL SERVICE                      | 323,117          | 300,778          | 306,527          |
| OPERATING EXPENSE                     | 961,021          | 905,056          | 898,131          |
| CAPITAL OUTLAY                        | 351,610          | 392,469          | 75,000           |
| DEBT SERVICE                          | -                | -                | -                |
| GRANTS AND AIDS                       | -                | -                | -                |
| <b>Total</b>                          | <b>1,635,748</b> | <b>1,598,302</b> | <b>1,279,658</b> |
| Direct/Indirect Charges (Net)         |                  |                  | <b>(396,693)</b> |
| <b>Department Total Expense</b>       | <b>1,635,748</b> | <b>1,598,302</b> | <b>882,966</b>   |

| <b>Department Revenue Summary</b> |          |                |                 |
|-----------------------------------|----------|----------------|-----------------|
|                                   | Budget   | Amended Budget | Proposed Budget |
|                                   | FY 2010  | FY 2011        | FY 2012         |
| STATE GRANT-TRANSPORT             |          | 216,849        |                 |
|                                   |          |                |                 |
|                                   |          |                |                 |
|                                   |          |                |                 |
|                                   |          |                |                 |
|                                   |          |                |                 |
|                                   |          |                |                 |
|                                   |          |                |                 |
| <b>Department Total Revenues</b>  | <b>-</b> | <b>216,849</b> | <b>-</b>        |





**Budget Narrative  
Fiscal Year 2011-2012**

**Fund:** General Fund  
**Department:** Public Works  
**Division:** Streets Team (1230)

**Departmental Activities and Service Level Description:**

The Streets Team is responsible for the repair and maintenance of all City owned streets, alleyways, rights-of-way, street light maintenance and inspections, repair and installation of regulatory street signs, sidewalks and public parking lots, the removal of dead animals from rights-of-way, resurfacing of streets, and the paint striping and pavement marking program.

**Staffing Levels:**

The Streets Team consists of: one Division Assistant, one Team Leader I, one Equipment Operator I, two Laborer II, and one Laborer I.

| <b>Position Title:</b> | <b>2007-08</b> | <b>2008-09</b> | <b>2009-10</b> | <b>2010-11</b> | <b>Requested<br/>2011-12</b> |
|------------------------|----------------|----------------|----------------|----------------|------------------------------|
| Division Assistant     | 1              | 1              | 1              | 1              | 1                            |
| Team Leader I          | 1              | 1              | 1              | 1              | 1                            |
| Equipment Operator I   | 1              | 1              | 1              | 1              | 1                            |
| Laborer II             | 2              | 2              | 2              | 2              | 2                            |
| Laborer I              | 1              | 1              | 1              | 1              | 1                            |
| <b>Totals</b>          | <b>6</b>       | <b>6</b>       | <b>6</b>       | <b>6</b>       | <b>6</b>                     |

| <b>Indicators:</b>            | <b>2007-08</b> | <b>2008-09</b> | <b>2009-10</b> | <b>2010-11</b> | <b>Estimated<br/>2011-12</b> |
|-------------------------------|----------------|----------------|----------------|----------------|------------------------------|
| Sidewalk replaced (feet)      | 2,000          | 575            | 842            | 1,106          | 1,000                        |
| Traffic striped (lineal feet) | 17,134         | 4,058          | 9,994          | 3,851          | 5,000                        |
| Signs installed               | 346            | 248            | 166            | 191            | 200                          |
| Traffic counts                | 22             | 15             | 16             | 31             | 40                           |
| Road maintenance (miles)      | 43.6           | 43.6           | 43.6           | 43.6           | 43.6                         |
| Roads resurfaced (miles)      | 1.9            | 2.34           | 0              | 0              | 6.2                          |

**Major Budget or Service Level Changes:**

No major changes in budget and Service Levels, other than \$300k Road Maintenance Plan.

**Department Objectives:**

- Continue to up-grade signage in accordance with the guidelines of the MUTCD.
- Continue Pavement Management Condition Indexing Program for streets resurfacing.
- Maintain the paint striping and pavement marking program.
- Ensure cross-training for employees.
- Maintain the lap counter/traffic monitoring program.
- Replacement of street light globes downtown.
- Inspect and recommend sidewalk infrastructure for replacement/repair.
- Maintain Street light inspection program and monitor FPL Street Light invoices.
- Maintain street sweeping program and record nutrient reduction goals.
- Continue GIS training and mapping certifications.
- Continue Basic Management Practices training with IFAS in collaboration with Martin County Parks and Recreation.

City of Stuart  
2012 Fiscal Budget  
Estimated Appropriations

**001**

**GENERAL**

**1230**

**STREETS TEAM**

| <b>Account</b>                                       | <b>2010<br/>Audited<br/>Actual</b> | <b>2011<br/>Current<br/>Budget</b> | <b>Workshop<br/>#2</b> | <b>Workshop #3</b> | <b>Commission<br/>Adopt</b> | <b>%<br/>Change</b> |
|--|------------------------------------|------------------------------------|------------------------|--------------------|-----------------------------|---------------------|
| 512 REGULAR SALARIES AND WAGE                        | 216,878                            | 198,010                            | 203,950                | 203,950            | 203,950                     | 3.00%               |
| 514 OVERTIME   | 7,753                              | 10,000                             | 10,000                 | 10,000             | 10,000                      | 0.00%               |
| 515 SPECIAL PAY                                      | 3,000                              | 0                                  | 3,000                  | 3,000              | 3,000                       | 0.00%               |
| 521 FICA TAXES                                       | 16,396                             | 15,148                             | 16,597                 | 16,597             | 16,597                      | 9.57%               |
| 522 RETIREMENT CONTRIBUTIONS                         | 22,340                             | 21,365                             | 16,859                 | 10,505             | 10,505                      | -50.83%             |
| 523 LIFE AND HEALTH INSURANCE                        | 47,891                             | 48,511                             | 50,480                 | 54,731             | 54,731                      | 12.82%              |
| 524 WORKERS' COMPENSATION                            | 9,620                              | 7,744                              | 7,744                  | 7,744              | 7,744                       | 0.00%               |
| 525 UNEMPLOYMENT COMPENSATION                        | 3,390                              | 0                                  | 0                      | 0                  | 0                           | 0.00%               |
| <b>Total PERSONAL SERVICES</b>                       | <b>327,268</b>                     | <b>300,778</b>                     | <b>308,630</b>         | <b>306,527</b>     | <b>306,527</b>              | <b>1.91%</b>        |
| 531 PROFESSIONAL SERVICES                            | 35,732                             | 6,000                              | 8,000                  | 8,000              | 8,000                       | 33.33%              |
| ENGINEERING AND PROFESSIONAL SERVICES                |                                    |                                    | 5,500                  | 5,500              | 5,500                       |                     |
| IS - GIS/GPS OF STREET SIGNS/STREET LIGHTS/AS-BUILTS |                                    |                                    | 2,500                  | 2,500              | 2,500                       |                     |
| 534 OTHER SERVICES                                   | 290,673                            | 263,162                            | 279,200                | 279,200            | 279,200                     | 6.09%               |
| ANNUAL LANDSCAPE MAINTENANCE                         |                                    |                                    | 260,000                | 260,000            | 260,000                     |                     |
| ELECTRICAL SERVICES                                  |                                    |                                    | 10,000                 | 10,000             | 10,000                      |                     |
| OUTSIDE LABOR FORCE                                  |                                    |                                    | 8,000                  | 8,000              | 8,000                       |                     |
| UNIFORM RENTALS                                      |                                    |                                    | 1,200                  | 1,200              | 1,200                       |                     |
| 540 TRAVEL AND PER DIEM                              | 0                                  | 100                                | 400                    | 400                | 400                         | 300.00%             |
| TRAFFIC CONTROL TRAINING LOCAL TRAVEL                |                                    |                                    | 400                    | 400                | 400                         |                     |
| 541 COMMUNICATIONS SERVICES                          | 2,118                              | 2,090                              | 2,305                  | 2,305              | 2,305                       | 10.29%              |
| MITEL LEASING (PHONE SETS)                           |                                    |                                    | 790                    | 790                | 790                         |                     |
| VERIZON  |                                    |                                    | 915                    | 915                | 915                         |                     |
| WINDSTREAM COMMUNICATION                             |                                    |                                    | 600                    | 600                | 600                         |                     |
| 542 FREIGHT/POSTAGE SERVICES                         | 11                                 | 25                                 | 100                    | 100                | 100                         | 300.00%             |
| POSTAGE/SHIPPING                                     |                                    |                                    | 100                    | 100                | 100                         |                     |
| 543 UTILITY SERVICES                                 | 170,746                            | 178,625                            | 179,780                | 179,780            | 179,780                     | 0.65%               |
| ELECTRIC   |                                    |                                    | 172,550                | 172,550            | 172,550                     |                     |
| MARTIN COUNTY SOLID WASTE/TIPPING                    |                                    |                                    | 3,045                  | 3,045              | 3,045                       |                     |
| PROPANE GAS TO HEAT COLD ASPHALT                     |                                    |                                    | 125                    | 125                | 125                         |                     |
| STREET SWEEPING/TIPPING                              |                                    |                                    | 4,060                  | 4,060              | 4,060                       |                     |
| 544 RENTALS AND LEASES                               | 24,000                             | 24,000                             | 25,000                 | 25,000             | 25,000                      | 4.17%               |
| CRA FEC RAILROAD CROSSING MAINTENANCE AND LAND USE   |                                    |                                    | 24,000                 | 24,000             | 24,000                      |                     |
| EQUIPMENT RENTAL                                     |                                    |                                    | 1,000                  | 1,000              | 1,000                       |                     |
| 545 INSURANCE  | 22,129                             | 24,123                             | 24,123                 | 25,027             | 25,027                      | 3.75%               |

City of Stuart  
2012 Fiscal Budget  
Estimated Appropriations

**001**

**GENERAL**

**1230**

**STREETS TEAM**

| Account   | 2010<br>Audited<br>Actual | 2011<br>Current<br>Budget | Workshop<br>#2 | Workshop #3 | Commission<br>Adopt | %<br>Change |
|---|---------------------------|---------------------------|----------------|-------------|---------------------|-------------|
| 545 INSURANCE   | 22,129                    | 24,123                    | 24,123         | 25,027      | 25,027              | 3.75%       |
| FLOOD INSURANCE PORTION                                 |                           |                           | 904            | 904         | 904                 |             |
| TRICO GENERAL LIABILITY INSURANCE                       |                           |                           | 23,219         | 24,123      | 24,123              |             |
| 546 REPAIR AND MAINTENANCE                              | 124,573                   | 354,360                   | 318,500        | 318,500     | 318,500             | -10.12%     |
| CRA LANDSCAPING ALONG US1/PLANT REPLACEMENT             |                           |                           | 8,000          | 8,000       | 8,000               |             |
| CRA R&M LADY ABUNDANCE AND SAILFISH FOUNTAIN            |                           |                           | 5,000          | 5,000       | 5,000               |             |
| CRA REPLACE BRICK PAVERS FOR CROSSWALKS                 |                           |                           | 1,000          | 1,000       | 1,000               |             |
| ELECTRICAL SUPPLIES                                     |                           |                           | 3,000          | 3,000       | 3,000               |             |
| FEC RR CROSSING REPAIRS CURRENT                         |                           |                           | 50,000         | 50,000      | 50,000              |             |
| FEC RR CROSSING REPAIRS RESERVE                         |                           |                           | 35,000         | 35,000      | 35,000              |             |
| LANDSCAPING PELICAN/RIVERSIDE DR. PLANT REPLACEMENTS    |                           |                           | 5,000          | 5,000       | 5,000               |             |
| LANDSCAPING US1 MEDIANS PLANT REPLACEMENTS              |                           |                           | 5,000          | 5,000       | 5,000               |             |
| MISC. FENCE REPAIRS & MAINTENANCE                       |                           |                           | 4,000          | 4,000       | 4,000               |             |
| MISCELLANEOUS REPAIRS (OVER \$1,000)                    |                           |                           | 6,000          | 6,000       | 6,000               |             |
| MISCELLANEOUS REPAIRS (UNDER \$1,000)                   |                           |                           | 2,500          | 2,500       | 2,500               |             |
| PLANT REPLACEMENT CITY WIDE                             |                           |                           | 10,000         | 10,000      | 10,000              |             |
| R & M OF SHEPARD PARK BOARDWALK/CATWALK                 |                           |                           | 2,000          | 2,000       | 2,000               |             |
| RESURFACING OF CITY MAINTAINED ROADWAYS                 |                           |                           | 150,000        | 150,000     | 150,000             |             |
| T19 - REPAIRS & MAINTENANCE OF SIDEWALKS CITY WIDE      |                           |                           | 20,000         | 20,000      | 20,000              |             |
| THERMOPLASTIC OF ROADWAYS,SCHOOL ZONES, RESURFACED      |                           |                           | 7,000          | 7,000       | 7,000               |             |
| VM - REPAIR AND MAINTENANCE OF VEHICLES & EQUIPMENT     |                           |                           | 5,000          | 5,000       | 5,000               |             |
| 547 PRINTING AND BINDING                                | 0                         | 0                         | 100            | 100         | 100                 | 0.00%       |
| <b>New</b> ! PRINTING OF MAPS, BLUEPRINTS, MISC.        |                           |                           | 100            | 100         | 100                 |             |
| 549 OTHER CURRENT CHARGES                               | 52                        | 300                       | 300            | 300         | 300                 | 0.00%       |
| PERMITS & LICENSE FEES                                  |                           |                           | 300            | 300         | 300                 |             |
| 551 OFFICE SUPPLIES                                     | 637                       | 900                       | 900            | 900         | 900                 | 0.00%       |
| 552 OPERATING SUPPLIES                                  | 29,725                    | 25,471                    | 33,119         | 33,119      | 33,119              | 30.03%      |
| CRA MISC. FLOWERS, TREES, CHRISTMAS LIGHTS              |                           |                           | 500            | 500         | 500                 |             |
| FUEL FOR VEHICLES - 3,991 GAS/1,240 DSL @ \$4/\$4.5 P/G |                           |                           | 21,544         | 21,544      | 21,544              |             |
| MISC. BAG CONCRETE/ASPHALT MATERIAL                     |                           |                           | 2,500          | 2,500       | 2,500               |             |
| MISC. HANDTOOLS (RAKES, SHOVELS, DRILLS, WRENCHES)      |                           |                           | 2,000          | 2,000       | 2,000               |             |
| MISCELLANEOUS CONCRETE TOOLS                            |                           |                           | 1,000          | 1,000       | 1,000               |             |
| MISCELLANEOUS SOD REPAIRS                               |                           |                           | 3,000          | 3,000       | 3,000               |             |
| SAFETY SHOES  |                           |                           | 475            | 475         | 475                 |             |
| SAFETY SUPPLIES   |                           |                           | 1,000          | 1,000       | 1,000               |             |
| T-SHIRTS,HATS   |                           |                           | 600            | 600         | 600                 |             |
| WHEEL STOPS (REPAIR & MAINTENANCE)                      |                           |                           | 500            | 500         | 500                 |             |

City of Stuart  
2012 Fiscal Budget  
Estimated Appropriations

**001**

**GENERAL**

**1230**

**STREETS TEAM**

| <b>Account</b>  | <b>2010<br/>Audited<br/>Actual</b> | <b>2011<br/>Current<br/>Budget</b> | <b>Workshop<br/>#2</b> | <b>Workshop #3</b> | <b>Commission<br/>Adopt</b> | <b>%<br/>Change</b> |
|---|------------------------------------|------------------------------------|------------------------|--------------------|-----------------------------|---------------------|
| 553 ROAD MATERIAL AND SUPPLY                                    | 24,139                             | 25,500                             | 25,000                 | 25,000             | 25,000                      | -1.96%              |
| BARRICADES, CONES, WORK ZONE WARNING SIGNS                      |                                    |                                    | 2,000                  | 2,000              | 2,000                       |                     |
| COQUINA ROCK, SHELL ROCK, HOT ASPHALT, FILL DIRT                |                                    |                                    | 4,000                  | 4,000              | 4,000                       |                     |
| STREET SIGNS, REGULATORY SIGNS, POLES, BRACKETS, MISC           |                                    |                                    | 18,000                 | 18,000             | 18,000                      |                     |
| TRAFFIC PAINT   |                                    |                                    | 1,000                  | 1,000              | 1,000                       |                     |
| 554 BOOKS AND MEMBERSHIPS                                       | 73                                 | 145                                | 0                      | 0                  | 0                           | -100.00%            |
| 555 TRAINING  | 0                                  | 255                                | 400                    | 400                | 400                         | 56.62%              |
| TRAFFIC CONTROL, SAFETY TRAINING                                |                                    |                                    | 400                    | 400                | 400                         |                     |
| <b>Total OPERATING EXPENSES</b>                                 | <b>724,608</b>                     | <b>905,056</b>                     | <b>897,227</b>         | <b>898,131</b>     | <b>898,131</b>              | <b>-0.77%</b>       |
| 563 INFRASTRUCTURE  | 296,078                            | 390,234                            | 23,000                 | 23,000             | 23,000                      | -94.11%             |
| <b>New</b> ! DYER DRIVE SIDEWALK FROM MANOR DR TO PALM CITY RD. |                                    |                                    | 23,000                 | 23,000             | 23,000                      |                     |
| 564 MACHINERY AND EQUIPMENT                                     | 78,602                             | 2,235                              | 52,000                 | 52,000             | 52,000                      | 2226.62%            |
| REPLACEMENT 1992 DODGE 3500 FLATBED                             |                                    |                                    | 42,000                 | 42,000             | 42,000                      |                     |
| REPLACEMENT/ REFURBISH J.D. TRACTOR SAVING \$14,875.00          |                                    |                                    | 5,000                  | 5,000              | 5,000                       |                     |
| REPLACEMENT/ REFURBISH WATER TRAILER SAVING \$21,670.00         |                                    |                                    | 5,000                  | 5,000              | 5,000                       |                     |
| <b>Total CAPITAL OUTLAY</b>                                     | <b>374,680</b>                     | <b>392,469</b>                     | <b>75,000</b>          | <b>75,000</b>      | <b>75,000</b>               | <b>-80.89%</b>      |
| Division STREETS TEAM   | 1,426,555                          | 1,598,302                          | 1,280,857              | 1,279,658          | 1,279,658                   | -19.94%             |
| COMMISSION  |                                    |                                    | 3,692                  | 3,683              | 3,683                       |                     |
| MANAGER   |                                    |                                    | 9,971                  | 9,808              | 9,808                       |                     |
| HUMAN RESOURCES   |                                    |                                    | 4,901                  | 4,845              | 4,845                       |                     |
| CITY CLERK  |                                    |                                    | 4,694                  | 5,137              | 5,137                       |                     |
| FINANCIAL SERVICES  |                                    |                                    | 37,779                 | 37,681             | 37,681                      |                     |
| INFORMATION SERVICES  |                                    |                                    | 3,871                  | 3,853              | 3,853                       |                     |
| CITY ATTORNEY   |                                    |                                    | 1,500                  | 1,378              | 1,378                       |                     |
| VEHICLE MAINTENANCE   |                                    |                                    | 14,957                 | 11,767             | 11,767                      |                     |
| BUILDING MAINTENANCE  |                                    |                                    | 11,096                 | 10,671             | 10,671                      |                     |
| CUSTOMER SERVICE  |                                    |                                    | 3,640                  | 4,402              | 4,402                       |                     |
| WS GENERAL GOV  |                                    |                                    | 0                      | 0                  | 0                           |                     |
| <b>Total Indirect Costs</b>                                     |                                    |                                    | <b>96,102</b>          | <b>93,224</b>      | <b>93,224</b>               |                     |
| Division + Consolidated + Indirect Charges:                     |                                    |                                    | 1,376,959              | 1,372,882          | 1,372,882                   |                     |
| Dept PUBLIC WORKS ADMIN   | 3,428,155                          | 3,206,235                          | 3,178,364              | 2,996,906          | 2,996,906                   | -6.53%              |

City of Stuart  
2012 Fiscal Budget  
Personnel Sheet

**1230 STREETS TEAM**

| Class | Title                    | Range/<br>Step | Current<br>Salary | Prcnt | Range/<br>Step | Wrkshp<br>#2 | Spec<br>Pay | Prcnt | Range/<br>Step | Wrkshp<br>#3 | Spec<br>Pay | Prcnt | Range/<br>Step | Comm<br>Adopt | Spec<br>Pay |
|-------|--------------------------|----------------|-------------------|-------|----------------|--------------|-------------|-------|----------------|--------------|-------------|-------|----------------|---------------|-------------|
| 3030  | TEAM LEADER I            | 12 16          | 48,028.70         | 1.00  | 12 16          | 48,029       | 0           | 1.00  | 12 16          | 48,029       | 0           | 1.00  | 12 16          | 48,029        | 0           |
| 6045  | DIVISION ASSISTANT       | 12 11          | 42,480.26         | 1.00  | 12 11          | 42,480       | 0           | 1.00  | 12 11          | 42,480       | 0           | 1.00  | 12 11          | 42,480        | 0           |
| 7060  | EQUIPMENT OPERATOR I     | 05 14          | 32,835.50         | 1.00  | 05 14          | 32,836       | 0           | 1.00  | 05 14          | 32,836       | 0           | 1.00  | 05 14          | 32,836        | 0           |
| 8080  | LABORER II               | 03 7           | 25,639.87         | 1.00  | 03 7           | 25,640       | 0           | 1.00  | 03 7           | 25,640       | 0           | 1.00  | 03 7           | 25,640        | 0           |
| 8080  | LABORER II               | 03 8           | 26,333.42         | 1.00  | 03 8           | 26,333       | 0           | 1.00  | 03 8           | 26,333       | 0           | 1.00  | 03 8           | 26,333        | 0           |
| 8090  | LABORER I                | 02 5           | 22,692.26         | 1.00  | 02 5           | 22,692       | 0           | 1.00  | 02 5           | 22,692       | 0           | 1.00  | 02 5           | 22,692        | 0           |
|       | BUDGET OVERTIME          |                |                   | 1.00  |                | 10,000       | 0           | 1.00  |                | 10,000       | 0           | 1.00  |                | 10,000        | 0           |
|       | BUDGET MERIT             |                |                   | 1.00  | 00 0           | 3,000        | 0           | 1.00  | 00 0           | 3,000        | 0           | 1.00  | 00 0           | 3,000         | 0           |
|       | BUDGET GEN WAGE INCREASE |                |                   | 1.00  | 00 0           | 5,940        | 0           | 1.00  | 00 0           | 5,940        | 0           | 1.00  | 00 0           | 5,940         | 0           |
|       |                          | Count          |                   |       |                | 6            |             |       |                | 6            |             |       |                | 6             |             |
| Total |                          |                |                   |       |                | 216,950      | 0           |       |                | 216,950      | 0           |       |                | 216,950       | 0           |



# POLICE ORGANIZATIONAL CHART



**Police Chief**

**PROFESSIONAL STANDARDS**  
Master Officer

Executive Secretary To  
Public Safety

Assistant Police Chief

Police Lieutenant  
(SUPPORT)

Police Lieutenant  
(PATROL)

Division Assistant

**RECORDS**

Information Systems Coordinator

LAN Systems Specialist

Fiscal Assistant I

Fiscal Assistant I

**INVESTIGATIONS**

Police Sergeant

Police Officer II (ATL)

Master Officer

Master Officer

Police Officer II

Police Officer II

Police Officer II

Evidence Crime Scene Technician

**COMMUNITY SERVICES/TAAC**

Police Sergeant

Police Officer II (ATL)

Master Officer

Police Officer II (TAAC)

Police Officer II (TAAC)

Police Officer II (TAAC)

Parking Enforcement Specialist

Custodian

**YIO**

Youth Intervention Counselor

**DISPATCH**

Dispatcher Supervisor

Dispatcher II

Dispatcher II

Dispatcher II

Dispatcher II

Dispatcher I

Dispatcher I

Dispatcher I

Dispatcher I

Dispatcher I

**SHIFT 1**

Police Sergeant

Master Officer (ATL)

Master Officer (K-9)

Police Officer II

Police Officer I

Police Officer I

Police Officer I

Police Officer I

**SHIFT 2**

Police Sergeant

Master Officer (ATL)

Police Officer II

Police Officer II (Motor Officer)

Police Officer II

Police Officer II

**SHIFT 3**

Police Sergeant

Police Officer II (ATL)

Police Officer II

Police Officer I

Police Officer Probation

Police Officer Probation

**SHIFT 4**

Police Sergeant

Master Officer (ATL)

Master Officer

Police Officer II

Police Officer II

Police Officer II (K-9)

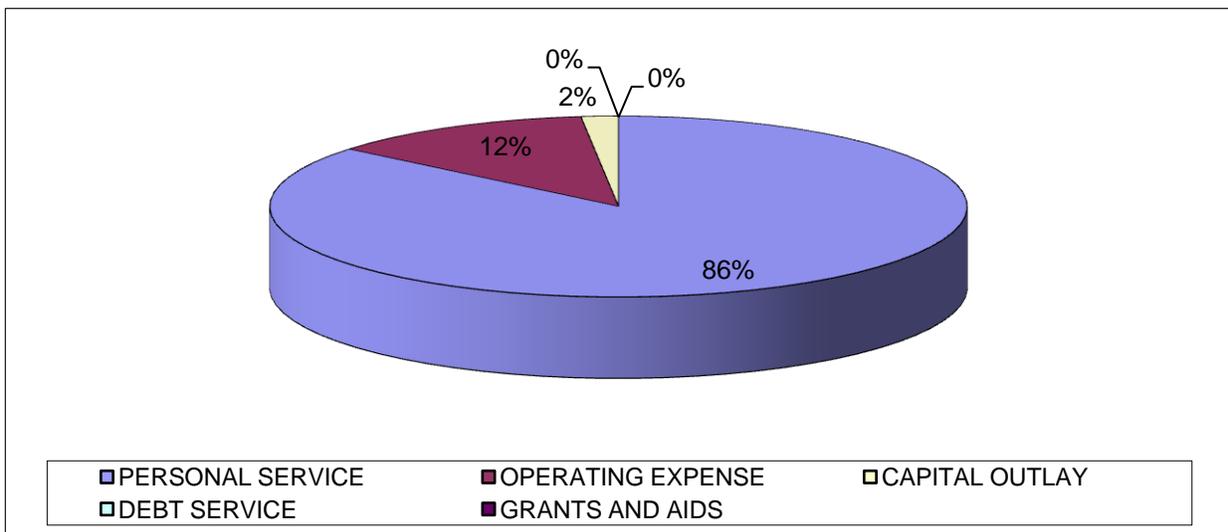
\*Chart does not reflect all organizational changes proposed during the budget process.



# Police

| <b>Department Expenditure Summary</b> |                  |                       |                        |
|---------------------------------------|------------------|-----------------------|------------------------|
|                                       | <b>Budget</b>    | <b>Amended Budget</b> | <b>Proposed Budget</b> |
|                                       | <b>FY 2010</b>   | <b>FY 2011</b>        | <b>FY 2012</b>         |
| PERSONAL SERVICE                      | 5,836,504        | 5,570,456             | 5,156,310              |
| OPERATING EXPENSE                     | 651,604          | 687,940               | 740,180                |
| CAPITAL OUTLAY                        | 300,163          | 128,697               | 103,649                |
| DEBT SERVICE                          | -                | -                     | -                      |
| GRANTS AND AIDS                       | -                | -                     | -                      |
| <b>Total</b>                          | <b>6,788,271</b> | <b>6,387,093</b>      | <b>6,000,138</b>       |
| Direct/Indirect Charges (Net)         |                  |                       | <b>900,145</b>         |
| <b>Department Total Expense</b>       | <b>6,788,271</b> | <b>6,387,093</b>      | <b>6,900,283</b>       |

| <b>Department Revenue Summary</b> |                |                       |                        |
|-----------------------------------|----------------|-----------------------|------------------------|
|                                   | <b>Budget</b>  | <b>Amended Budget</b> | <b>Proposed Budget</b> |
|                                   | <b>FY 2010</b> | <b>FY 2011</b>        | <b>FY 2012</b>         |
| COUNTY COURT CRIME FINE           | 66,850         | 66,850                | 75,850                 |
| LOCAL ORDINANCES FINE             | 30,000         | 30,000                | 51,200                 |
| FALSE ALARMS-POLICE               | 10,000         | 10,000                | 10,000                 |
| POLICE FUEL PAY DEDUCT            | -              | -                     | -                      |
| TRANS FR STUART- CRA              | 290,337        | 352,837               | 250,337                |
| TRANS FR POLICE IMPACT            | 34,470         | 37,365                | -                      |
| <b>Department Total Revenues</b>  | <b>431,657</b> | <b>497,052</b>        | <b>387,387</b>         |





**Budget Narrative  
Fiscal Year 2011–2012**

**Fund:** General  
**Department:** Police (1190)

**Departmental Activities and Service Level Description:**

The main function of the Police Department is to provide a safe and secure environment within the City of Stuart. We are responsible for emergency preparedness and response, order maintenance, enforcement of the laws, crime prevention, and crime suppression. Our objective is to form "community partnership," which promotes safe, secure neighborhoods.

**Staffing Levels:**

| <b>Position Title:</b>     | <b>2007-08</b> | <b>2008-09</b> | <b>2009-10</b> | <b>2010-11</b> | <b>Proposed<br/>2011-12</b> |
|----------------------------|----------------|----------------|----------------|----------------|-----------------------------|
| <b>Public Safety:</b>      |                |                |                |                |                             |
| Police Chief               | 1              | 1              | 1              | 1              | 1                           |
| Asst Police Chief          | 1              | 1              | 1              | 1              | 1                           |
| Lieutenant                 | 2              | 2              | 2              | 2              | 2                           |
| Sergeant                   | 6              | 6              | 6              | 6              | 6                           |
| Coordinator/Investigator   | 1              | 2              | 2              | 1*             | 1                           |
| Detective                  | 5              | 5              | 5              | 5              | 5                           |
| Police Officer             | 27*            | 28             | 28             | 26*            | 26                          |
| <b>Total Public Safety</b> | <b>44</b>      | <b>45</b>      | <b>45</b>      | <b>42</b>      | <b>42</b>                   |
| <b>Civilian:</b>           |                |                |                |                |                             |
| Coordinator                | 1              | 1              | 1              | 1              | 1                           |
| Executive Secretary        | 1              | 1              | 1              | 1              | 1                           |
| Division Assistant         | 1              | 1              | 1              | 1              | 1                           |
| Fiscal Assistant I         | 2              | 2              | 2              | 2              | 2                           |
| Dispatcher                 | 9              | 9              | 9              | 9              | 9                           |
| YIO Counselor              | 1              | 1              | 1              | 1              | 1                           |
| Parking Enforcement        | 1              | 1              | 1              | 1              | 1                           |
| LAN Systems Specialist     | 1              | 1              | 1              | 1              | 1                           |
| Evidence/Crime Scene       | 1              | 1              | 1              | 1              | 1                           |
| Custodian^                 | 1^             | 1^             | 1^             | 1^             | 1^                          |
| <b>Total Civilian</b>      | <b>19</b>      | <b>19</b>      | <b>19</b>      | <b>19</b>      | <b>19</b>                   |
| <b>Totals:</b>             | <b>63</b>      | <b>64</b>      | <b>64</b>      | <b>61</b>      | <b>61</b>                   |

\* Budgetary cut (Frozen)

^Shared position with Fire/Rescue

**Major Budget or Service Level Changes:**

With six officers retiring and four of those being supervisors we will realize a reduction in our personnel costs, but will also feel the impact of the loss of their expertise. Training the replacement supervisors and the new recruits will be a large task for the agency as a whole. Totaled there will be 162 years of experience leaving the agency and is the largest loss of expertise at one time that the agency has ever had.

**Vision Statement:**

Our vision is a safe and secure community where citizens have a feeling of pride, confidence and trust in their Police Department.

**Mission Statement:**

The Stuart Police Department is committed to being responsive to the policing needs of our City. We will take a proactive approach to resolving issues that have a negative effect on our community.

**Department Objectives:**

- Showcase the Department
- Sufficient Resources to Meet the Department's Needs
- Improve and Enhance Traffic Safety Initiatives
- Target Illegal Drug Activity
- Improve Problem-Solving

City of Stuart  
2012 Fiscal Budget  
Estimated Appropriations

**001**

**GENERAL**

**1190**

**POLICE**

| Account  | 2010<br>Audited<br>Actual | 2011<br>Current<br>Budget | Workshop<br>#2 | Workshop #3 | Commission<br>Adopt | %<br>Change |
|--|---------------------------|---------------------------|----------------|-------------|---------------------|-------------|
| 512 REGULAR SALARIES AND WAGE                          | 4,022,035                 | 3,617,313                 | 3,716,073      | 3,504,267   | 3,504,267           | -3.13%      |
| 513 OTHER SALARIES AND WAGES                           | 54,148                    | 69,250                    | 69,250         | 69,250      | 69,250              | 0.00%       |
| 514 OVERTIME   | 173,295                   | 191,420                   | 191,420        | 191,420     | 191,420             | 0.00%       |
| NON PS OVERTIME  |                           |                           | 57,000         | 57,000      | 57,000              |             |
| PS OVERTIME  |                           |                           | 134,420        | 134,420     | 134,420             |             |
| 515 SPECIAL PAY  | 118,318                   | 59,760                    | 97,425         | 87,965      | 87,965              | 47.20%      |
| 521 FICA TAXES   | 319,470                   | 300,924                   | 309,348        | 292,421     | 292,421             | -2.83%      |
| 522 RETIREMENT CONTRIBUTIONS                           | 756,382                   | 748,787                   | 563,023        | 435,667     | 435,667             | -41.82%     |
| 523 LIFE AND HEALTH INSURANCE                          | 541,358                   | 511,501                   | 575,825        | 503,819     | 503,819             | -1.50%      |
| 524 WORKERS' COMPENSATION                              | 88,824                    | 71,502                    | 71,502         | 71,502      | 71,502              | 0.00%       |
| Total PERSONAL SERVICES                                | 6,073,830                 | 5,570,456                 | 5,593,866      | 5,156,310   | 5,156,310           | -7.43%      |
| 531 PROFESSIONAL SERVICES                              | 60,937                    | 61,620                    | 57,027         | 57,027      | 57,027              | -7.45%      |
| ANNUAL OFFICER MEDICAL PHYSICAL                        |                           |                           | 8,000          | 8,000       | 8,000               |             |
| APPLICANT BACKGROUND CHECKS                            |                           |                           | 210            | 210         | 210                 |             |
| CARDIAC STRESS TEST                                    |                           |                           | 330            | 330         | 330                 |             |
| CHEST X-RAY  |                           |                           | 276            | 276         | 276                 |             |
| HR - PRE-EMPLOYMENT PHYSICALS OFFICER                  |                           |                           | 590            | 590         | 590                 |             |
| HR - PRE-EMPLOYMENT PSYCH TESTING FOR DISPATCHERS      |                           |                           | 490            | 490         | 490                 |             |
| HR - PRE-EMPLOYMENT PSYCHOLOGICAL FOR OFFICER          |                           |                           | 500            | 500         | 500                 |             |
| K-9 VETERINARY CARE FOR POLICE K-9                     |                           |                           | 2,000          | 2,000       | 2,000               |             |
| REGIONAL CRIME LAB                                     |                           |                           | 44,631         | 44,631      | 44,631              |             |
| 534 OTHER SERVICES                                     | 43,318                    | 51,889                    | 50,913         | 50,913      | 50,913              | -1.88%      |
| ANNUAL DIGITAL DICTATION SUPPORT                       |                           |                           | 1,500          | 1,500       | 1,500               |             |
| ANNUAL SOFTWARE CONTRACT CAD/RMS                       |                           |                           | 7,800          | 7,800       | 7,800               |             |
| CINTAS DOCUMENT SHREDDING SERVICE                      |                           |                           | 600            | 600         | 600                 |             |
| CONTRACT TO CONDUCT PRE-EMPLOYMENT POLYGRAPH EXAM      |                           |                           | 1,050          | 1,050       | 1,050               |             |
| CRITICAL TECH SUPPORT CONTRACT                         |                           |                           | 400            | 400         | 400                 |             |
| CROSS MATCH SOFTWARE CONTRACT FINGERPRINT SYSTEM       |                           |                           | 1,620          | 1,620       | 1,620               |             |
| FIRE EXTINGUISHER CONTRACT                             |                           |                           | 2,200          | 2,200       | 2,200               |             |
| IN-CAR COMPUTER (MDT) EFORMS MAINTENANCE               |                           |                           | 1,330          | 1,330       | 1,330               |             |
| IN-CAR COMPUTER (MOBILE DATA TERMINAL) CLIENT SOFTWARE |                           |                           | 4,000          | 4,000       | 4,000               |             |
| IN-CAR COMPUTER (MOBILE DATA TERMINAL) STATE INTERFACE |                           |                           | 4,320          | 4,320       | 4,320               |             |
| IN-CAR COMPUTER (MOBILE DATA TERMINAL) VIRTUAL PARTNER |                           |                           | 3,900          | 3,900       | 3,900               |             |
| IS - E-SILO OFFSITE DATA BACKUP                        |                           |                           | 1,470          | 1,470       | 1,470               |             |
| IS - LASERFICHE SUPPORT CONTRACT                       |                           |                           | 1,750          | 1,750       | 1,750               |             |
| IS - SQL SUPPORT VIA USA SOFTWARE                      |                           |                           | 1,225          | 1,225       | 1,225               |             |

City of Stuart  
2012 Fiscal Budget  
Estimated Appropriations

**001**

**GENERAL**

**1190**

**POLICE**

| Account   | 2010<br>Audited<br>Actual | 2011<br>Current<br>Budget | Workshop<br>#2 | Workshop #3 | Commission<br>Adopt | %<br>Change |
|---|---------------------------|---------------------------|----------------|-------------|---------------------|-------------|
| 534 OTHER SERVICES                                      | 43,318                    | 51,889                    | 50,913         | 50,913      | 50,913              | -1.88%      |
| IS-COMPUTER SUPPORT USA SOFTWARE                        |                           |                           | 6,500          | 6,500       | 6,500               |             |
| K-9 BOARDING FOR TWO POLICE K-9                         |                           |                           | 1,100          | 1,100       | 1,100               |             |
| K-9 CARPET CLEANING FOR K-9 OFFICERS                    |                           |                           | 1,000          | 1,000       | 1,000               |             |
| K-9 PEST CONTROL FOR K-9 OFFICERS                       |                           |                           | 950            | 950         | 950                 |             |
| MAINTENANCE CONTRACT FOR FIELD TRAINING SOFTWARE        |                           |                           | 300            | 300         | 300                 |             |
| PARKING TICKETER SUPPORT CONTRACT                       |                           |                           | 1,750          | 1,750       | 1,750               |             |
| POSTAGE METER   |                           |                           | 1,648          | 1,648       | 1,648               |             |
| RADIO SERVICE REPAIR FOR 800MHZ RADIOS                  |                           |                           | 4,500          | 4,500       | 4,500               |             |
| 535 INVESTIGATIONS                                      | 4,685                     | 4,740                     | 5,848          | 5,848       | 5,848               | 23.38%      |
| CRIME SCENE SUPPLIES                                    |                           |                           | 3,000          | 3,000       | 3,000               |             |
| LEADS ONLINE SELECT SEARCH PACKAGE                      |                           |                           | 1,908          | 1,908       | 1,908               |             |
| SUBPOENA FEES   |                           |                           | 740            | 740         | 740                 |             |
| VEHICLE TOWING FOR TRAFFIC HOMICIDE INVESTIGATIONS      |                           |                           | 200            | 200         | 200                 |             |
| 536 PENSION BENEFITS                                    | 3,966                     | 0                         | 0              | 0           | 0                   | 0.00%       |
| 540 TRAVEL AND PER DIEM                                 | 4,848                     | 3,830                     | 10,030         | 10,030      | 10,030              | 161.88%     |
| CFA CONFERENCE FOR RE-ACCREDITATION X 2                 |                           |                           | 1,200          | 1,200       | 1,200               |             |
| CJIS CONFERENCE - TRAVEL, PER DIEM                      |                           |                           | 600            | 600         | 600                 |             |
| FLORIDA EMERGENCY PREPAREDNESS ASSOCIATION CONFERENCE-  |                           |                           | 1,000          | 1,000       | 1,000               |             |
| FLORIDA POLICE CHIEFS CONFERENCE WINTER TRAINING        |                           |                           | 700            | 700         | 700                 |             |
| GOVERNORS HURRICANE CONFERENCE- TRAVEL, PER DIEM        |                           |                           | 900            | 900         | 900                 |             |
| HOSTAGE NEGOTIATION CLASS - TRAVEL/PER DIEM             |                           |                           | 750            | 750         | 750                 |             |
| NATIONAL LE EXPLORER CONFERENCE AND COMPETITION-2 ADVIS |                           |                           | 800            | 800         | 800                 |             |
| OFFICER SURVIVAL SCHOOL 2-DAY X 2                       |                           |                           | 430            | 430         | 430                 |             |
| SRT BASIC SWAT TRAVEL X 2                               |                           |                           | 1,400          | 1,400       | 1,400               |             |
| SRT SNIPER TRAVEL X 2                                   |                           |                           | 1,400          | 1,400       | 1,400               |             |
| TASER CERTIFICATION                                     |                           |                           | 850            | 850         | 850                 |             |
| 541 COMMUNICATIONS SERVICES                             | 52,067                    | 56,290                    | 48,070         | 48,070      | 48,070              | -14.60%     |
| AT&T  |                           |                           | 900            | 900         | 900                 |             |
| MITELEASING (PHONE SETS)                                |                           |                           | 15,400         | 15,400      | 15,400              |             |
| SPRINT- LAPTOPS   |                           |                           | 19,770         | 19,770      | 19,770              |             |
| WINDSTREAM COMMUNICATION                                |                           |                           | 12,000         | 12,000      | 12,000              |             |
| 542 FREIGHT/POSTAGE SERVICES                            | 2,782                     | 5,000                     | 5,000          | 5,000       | 5,000               | 0.00%       |
| POSTAGE   |                           |                           | 1,000          | 1,000       | 1,000               |             |
| SHIPPING  |                           |                           | 4,000          | 4,000       | 4,000               |             |
| 543 UTILITY SERVICES                                    | 53,038                    | 60,440                    | 55,200         | 55,200      | 55,200              | -8.67%      |
| ELECTRIC  |                           |                           | 45,000         | 45,000      | 45,000              |             |

City of Stuart  
2012 Fiscal Budget  
Estimated Appropriations

**001**

**GENERAL**

**1190**

**POLICE**

| Account  | 2010<br>Audited<br>Actual | 2011<br>Current<br>Budget | Workshop<br>#2 | Workshop #3 | Commission<br>Adopt | %<br>Change |
|--|---------------------------|---------------------------|----------------|-------------|---------------------|-------------|
| 543 UTILITY SERVICES                                   | 53,038                    | 60,440                    | 55,200         | 55,200      | 55,200              | -8.67%      |
| WATER/SEWER  |                           |                           | 10,200         | 10,200      | 10,200              |             |
| 544 RENTALS AND LEASES                                 | 11,381                    | 6,800                     | 7,500          | 7,500       | 7,500               | 10.29%      |
| ACCREDITATION SOFTWARE                                 |                           |                           | 300            | 300         | 300                 |             |
| COPIER LEASE & USAGE                                   |                           |                           | 7,200          | 7,200       | 7,200               |             |
| 545 INSURANCE  | 118,976                   | 125,384                   | 125,385        | 125,938     | 125,938             | 0.44%       |
| FLOOD INSURANCE PORTION                                |                           |                           | 553            | 553         | 553                 |             |
| FUEL STORAGE TANK INSURANCE (1 LG @ 55% PS)            |                           |                           | 64             | 64          | 64                  |             |
| TRICO GENERAL LIABILITY INSURANCE                      |                           |                           | 124,768        | 125,321     | 125,321             |             |
| 546 REPAIR AND MAINTENANCE                             | 67,844                    | 56,975                    | 67,075         | 67,075      | 67,075              | 17.73%      |
| BM - MISC BUILDING REPAIRS AND MAINTENANCE             |                           |                           | 1,300          | 1,300       | 1,300               |             |
| CALIBRATION OF ALL PATROL CAR SPEEDOMETERS -- REQUIRED |                           |                           | 2,305          | 2,305       | 2,305               |             |
| CERTIFICATION OF ALL TINT METERS -- REQUIRED BY LAW    |                           |                           | 600            | 600         | 600                 |             |
| CERTIFY RADARS AND LASERS-- REQUIRED BY LAW            |                           |                           | 2,500          | 2,500       | 2,500               |             |
| ENGINE SERVICE FOR MOTOR UNIT                          |                           |                           | 1,210          | 1,210       | 1,210               |             |
| MOTORCYCLE REPAIRS                                     |                           |                           | 960            | 960         | 960                 |             |
| OFFICE MACHINE REPAIRS NOT COVERED BY CONTRACT         |                           |                           | 1,000          | 1,000       | 1,000               |             |
| RADAR REPAIRS  |                           |                           | 1,000          | 1,000       | 1,000               |             |
| REPAIR WEAPONS (HANDGUNS/RIFLES/TASER)                 |                           |                           | 200            | 200         | 200                 |             |
| VM - REPAIR AND MAINTENANCE OF VEHICLES & EQUIPMENT    |                           |                           | 56,000         | 56,000      | 56,000              |             |
| 547 PRINTING AND BINDING                               | 537                       | 525                       | 525            | 525         | 525                 | 0.00%       |
| LEGAL AD PRINTING                                      |                           |                           | 525            | 525         | 525                 |             |
| 548 PROMOTIONAL ACTIVITIES                             | 948                       | 630                       | 630            | 630         | 630                 | 0.00%       |
| AWARDS CEREMONY  |                           |                           | 105            | 105         | 105                 |             |
| CRIME WATCH/VOLUNTEERS ACTIVITIES/RECOGNITION          |                           |                           | 300            | 300         | 300                 |             |
| EMPLOYEE YEARS OF SERVICE RECOGNITION LUNCH            |                           |                           | 225            | 225         | 225                 |             |
| 549 OTHER CURRENT CHARGES                              | 1,618                     | 900                       | 1,000          | 1,000       | 1,000               | 11.11%      |
| CARS - NEW VEHICLE REGISTRATIONS                       |                           |                           | 250            | 250         | 250                 |             |
| K-9 NATIONAL POLICE CANINE ASSOCIATION NARCOTIC CE     |                           |                           | 150            | 150         | 150                 |             |
| K-9 STATE OF FLORIDA PATROL CERTIFICATIONS FOR K-9'    |                           |                           | 150            | 150         | 150                 |             |
| K-9 NATIONAL POLICE CANINE ASSOCIATION PATROL DOG CE   |                           |                           | 150            | 150         | 150                 |             |
| RENEWAL OF VEHICLE TAGS                                |                           |                           | 300            | 300         | 300                 |             |
| 551 OFFICE SUPPLIES                                    | 12,292                    | 11,325                    | 11,325         | 11,325      | 11,325              | 0.00%       |
| COMPUTER AND PRINTER SUPPLIES                          |                           |                           | 1,500          | 1,500       | 1,500               |             |
| COPIER SUPPLIES  |                           |                           | 1,500          | 1,500       | 1,500               |             |
| GENERAL OFFICE SUPPLIES                                |                           |                           | 6,825          | 6,825       | 6,825               |             |
| PRINTING OF FORMS                                      |                           |                           | 1,500          | 1,500       | 1,500               |             |

City of Stuart  
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**001**

**GENERAL**

**1190**

**POLICE**

| Account   | 2010<br>Audited<br>Actual | 2011<br>Current<br>Budget | Workshop<br>#2 | Workshop #3 | Commission<br>Adopt | %<br>Change |
|---|---------------------------|---------------------------|----------------|-------------|---------------------|-------------|
| 552 OPERATING SUPPLIES                                  | 182,375                   | 237,587                   | 284,249        | 284,249     | 284,249             | 19.64%      |
| AMMUNITION  |                           |                           | 5,500          | 5,500       | 5,500               |             |
| BATTERIES/AAA,AA,C,D, 9VOLT,3VOLT                       |                           |                           | 2,000          | 2,000       | 2,000               |             |
| BATTERY INSERTS FOR BATTERY PACK ON STALKER RADAR UNITS |                           |                           | 750            | 750         | 750                 |             |
| CHEMICAL AGENT REPLACEMENT SRT (EXPIRED)                |                           |                           | 3,800          | 3,800       | 3,800               |             |
| DARE SUPPLIES   |                           |                           | 1,000          | 1,000       | 1,000               |             |
| DETECTIVE CLOTHING ALLOWANCE                            |                           |                           | 3,000          | 3,000       | 3,000               |             |
| FIREARMS CLEANING SUPPLIES                              |                           |                           | 200            | 200         | 200                 |             |
| FLARES/ WITH STANDS                                     |                           |                           | 1,200          | 1,200       | 1,200               |             |
| FUEL FOR VEHICLES - 49,088 GAS/37 DSL @ \$4 /\$4.5 P/G  |                           |                           | 196,519        | 196,519     | 196,519             |             |
| IS - PRINTER REPLACEMENTS                               |                           |                           | 500            | 500         | 500                 |             |
| K-9 CARE SUPPLIES (UNDER \$500) - INCLUDES FOOD, SHOT   |                           |                           | 2,500          | 2,500       | 2,500               |             |
| K-9 EMERGENCY MEDICAL SUPPLIES                          |                           |                           | 750            | 750         | 750                 |             |
| K-9 EQUIPMENT (USAGE SUPPLIES) REPLACEMENT OF EQUIPMENT |                           |                           | 300            | 300         | 300                 |             |
| MDT EQUIPMENT REPLACEMENT                               |                           |                           | 1,000          | 1,000       | 1,000               |             |
| METAL TICKET BOOKS, METAL FORMS HOLDERS, TRAFFIC TEMPLA |                           |                           | 225            | 225         | 225                 |             |
| MICROKEY CPR CASES W/GLOVES (1PER OFFICER)              |                           |                           | 300            | 300         | 300                 |             |
| NATIONAL NIGHT OUT MATERIALS                            |                           |                           | 2,000          | 2,000       | 2,000               |             |
| PRINTER TONER   |                           |                           | 2,000          | 2,000       | 2,000               |             |
| REPLACEMENT ASP EXPANDABLE BATONS (5)                   |                           |                           | 450            | 450         | 450                 |             |
| REPLACEMENT BATTERIES FOR WALKY-TALKY'S                 |                           |                           | 2,050          | 2,050       | 2,050               |             |
| REPLACEMENT FLASHLIGHTS                                 |                           |                           | 1,500          | 1,500       | 1,500               |             |
| SNIPER SPOTTING SCOPE                                   |                           |                           | 125            | 125         | 125                 |             |
| STOP STICKS USED TO STOP VEHICLES THAT FLEE FROM POLICE |                           |                           | 1,300          | 1,300       | 1,300               |             |
| TASER TRAINING CARTRIDGES (ANNUAL REQUALIFICATION)      |                           |                           | 2,000          | 2,000       | 2,000               |             |
| UNIFORM CLEANING  |                           |                           | 18,000         | 18,000      | 18,000              |             |
| UNIFORMS - REPLACEMENT SHORT SLEEVE UNIFORM SHIRTS      |                           |                           | 2,000          | 2,000       | 2,000               |             |
| UNIFORMS - WHITE CLASS A SHIRTS                         |                           |                           | 700            | 700         | 700                 |             |
| UNIFORMS - BADGES & BADGE WALLETS                       |                           |                           | 750            | 750         | 750                 |             |
| UNIFORMS - BALLISTIC VESTS FOR OFFICERS VEST (11) OUT O |                           |                           | 6,600          | 6,600       | 6,600               |             |
| UNIFORMS - BLOUSES FOR CLERKS 3 PER EMPLOYEE            |                           |                           | 500            | 500         | 500                 |             |
| UNIFORMS - CADET CLASS B PULLOVERS                      |                           |                           | 200            | 200         | 200                 |             |
| UNIFORMS - CASES HANDCUFF/MAGAZINE/PEPPER SPRAY/FLASHLI |                           |                           | 750            | 750         | 750                 |             |
| UNIFORMS - DISPATCH UNIFORMS PANTS/SHIRTS               |                           |                           | 2,000          | 2,000       | 2,000               |             |
| UNIFORMS - EXPLORER UNIFORMS                            |                           |                           | 250            | 250         | 250                 |             |
| UNIFORMS - FIRST AID SUPPLIES, KITS FOR PATROL CARS     |                           |                           | 600            | 600         | 600                 |             |
| UNIFORMS - GUNBELTS,HOLSTERS, KEEPERS,, RADIO CASES, GL |                           |                           | 1,000          | 1,000       | 1,000               |             |
| UNIFORMS - HANDCUFFS/PEPPER SPRAY                       |                           |                           | 375            | 375         | 375                 |             |

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**POLICE**

| Account   | 2010<br>Audited<br>Actual | 2011<br>Current<br>Budget | Workshop<br>#2 | Workshop #3 | Commission<br>Adopt | %<br>Change |
|---|---------------------------|---------------------------|----------------|-------------|---------------------|-------------|
| 552 OPERATING SUPPLIES                                  | 182,375                   | 237,587                   | 284,249        | 284,249     | 284,249             | 19.64%      |
| UNIFORMS - K-9 UNIFORM REPLACEMENTS                     |                           |                           | 300            | 300         | 300                 |             |
| UNIFORMS - LONG SLEEVE UNIFORM SHIRT                    |                           |                           | 1,000          | 1,000       | 1,000               |             |
| UNIFORMS - NEW HIRE VESTS, UNIFORMS, AND ALL EQUIPMENT  |                           |                           | 2,500          | 2,500       | 2,500               |             |
| UNIFORMS - OFFICER EQUIPMENT ALLOWANCE PER CONTRACT     |                           |                           | 4,085          | 4,085       | 4,085               |             |
| UNIFORMS - OFFICER UNIFORM TROUSERS/SHORTS REPLACEMENT  |                           |                           | 4,000          | 4,000       | 4,000               |             |
| UNIFORMS - PATCHES/EMBROIDERY FOR SHIRTS                |                           |                           | 750            | 750         | 750                 |             |
| UNIFORMS - RAINCOATS MEETING DOT REQUIREMENTS.          |                           |                           | 520            | 520         | 520                 |             |
| UNIFORMS - SHORT SLEEVE T-SHIRTS FOR K-9 UNIT           |                           |                           | 100            | 100         | 100                 |             |
| UNIFORMS - SHOULDER MIKES/CHARGERS/PROGRAMMING          |                           |                           | 1,000          | 1,000       | 1,000               |             |
| UNIFORMS - SLACKS FOR CIVILIAN EMPLOYEES                |                           |                           | 1,000          | 1,000       | 1,000               |             |
| UNIFORMS - SRT UNIFORMS                                 |                           |                           | 500            | 500         | 500                 |             |
| UNIFORMS - SSIII SECURITY HOLSTERS FOR NEW GLOCK FIREAR |                           |                           | 400            | 400         | 400                 |             |
| UNIFORMS - TIES/POLICE BALL CAPS/STRIPES/MOURNING BANDS |                           |                           | 1,500          | 1,500       | 1,500               |             |
| UNIFORMS - VOLUNTEER UNIFORMS                           |                           |                           | 1,000          | 1,000       | 1,000               |             |
| UNIFORMS - WINDBREAKER/WINTER JACKETS                   |                           |                           | 600            | 600         | 600                 |             |
| UNIFORMS -FLASHLIGHT BATTERIES                          |                           |                           | 300            | 300         | 300                 |             |
| 554 BOOKS AND MEMBERSHIPS                               | 3,872                     | 3,205                     | 3,595          | 3,595       | 3,595               | 12.17%      |
| APCO MEMBERSHIP   |                           |                           | 130            | 130         | 130                 |             |
| CONCERNED CITIZENS OF EAST STUART                       |                           |                           | 150            | 150         | 150                 |             |
| DADE STATUTE BOOKS                                      |                           |                           | 450            | 450         | 450                 |             |
| ENTRY LEVEL TESTING BOOKS FOR NEW HIRES, INCLUDES OFFIC |                           |                           | 400            | 400         | 400                 |             |
| EXPLORER POST 878 FEES                                  |                           |                           | 225            | 225         | 225                 |             |
| FBI NATIONAL ACADEMY ASSOCIATES MEMBERSHIP              |                           |                           | 80             | 80          | 80                  |             |
| FLORIDA ACCREDITATION COMMISSION DUES                   |                           |                           | 100            | 100         | 100                 |             |
| FLORIDA EMERGENCY PREPAREDNESS ASSOCIATION MEMBERSHIP   |                           |                           | 70             | 70          | 70                  |             |
| FLORIDA POLICE CHIEFS ASSOCIATION MEMBERSHIP            |                           |                           | 300            | 300         | 300                 |             |
| GOVERNMENT IN THE SUNSHINE STATE BOOKS                  |                           |                           | 50             | 50          | 50                  |             |
| INTERNATIONAL ASSOCIATION CHIEFS OF POLICE MEMBERSHIP   |                           |                           | 120            | 120         | 120                 |             |
| LAW ENFORCEMENT EMPLOYMENT BULLETIN                     |                           |                           | 180            | 180         | 180                 |             |
| LEADERSHIP MARTIN COUNTY ALUMNI DUES                    |                           |                           | 320            | 320         | 320                 |             |
| MEMBERSHIP TO NTOA - SRT                                |                           |                           | 150            | 150         | 150                 |             |
| NATIONAL ASSOCIATION OF TOWN WATCH                      |                           |                           | 50             | 50          | 50                  |             |
| POLICE EXECUTIVE RESEARCH FORUM MEMBERSHIP DUES         |                           |                           | 170            | 170         | 170                 |             |
| TREASURE COAST CHIEFS OF POLICE ASSOCIATION MEMBERSHIP  |                           |                           | 500            | 500         | 500                 |             |
| TREASURE COAST CRIME PREVENTION OFFICERS ASSOCIATION    |                           |                           | 50             | 50          | 50                  |             |
| TREASURE COAST CRIME STOPPERS                           |                           |                           | 100            | 100         | 100                 |             |
| 555 TRAINING  | 4,860                     | 800                       | 6,255          | 6,255       | 6,255               | 681.88%     |

City of Stuart  
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**GENERAL**

**1190**

**POLICE**

| Account   | 2010<br>Audited<br>Actual | 2011<br>Current<br>Budget | Workshop<br>#2 | Workshop #3 | Commission<br>Adopt | %<br>Change |
|---|---------------------------|---------------------------|----------------|-------------|---------------------|-------------|
| 555 TRAINING  | 4,860                     | 800                       | 6,255          | 6,255       | 6,255               | 681.88%     |
| CFA CONFERENCE REGISTRATION X 2                             |                           |                           | 130            | 130         | 130                 |             |
| CJIS CONFERENCE - REGISTRATION                              |                           |                           | 200            | 200         | 200                 |             |
| FLORIDA EMERGENCY PREPAREDNESS ASSOCIATION CONFERENCE-R     |                           |                           | 225            | 225         | 225                 |             |
| GOVERNORS HURRICANE CONFERENCE-REGISTRATION                 |                           |                           | 175            | 175         | 175                 |             |
| HOSTAGE NEGOTIATION CLASS -REGISTRATION                     |                           |                           | 725            | 725         | 725                 |             |
| NATIONAL LE EXPLORER CONFERENCE AND COMPETITION-2 ADVIS     |                           |                           | 700            | 700         | 700                 |             |
| OFFICER SURVIVAL TRAVEL X 2                                 |                           |                           | 700            | 700         | 700                 |             |
| REGISTRATION - FLORIDA POLICE CHIEFS ASSOCIATION WINTER     |                           |                           | 300            | 300         | 300                 |             |
| REGISTRATION - TASER INSTRUCTOR CERTIFICATION               |                           |                           | 500            | 500         | 500                 |             |
| SRT BASIC SWAT SCHOOL X 2                                   |                           |                           | 1,400          | 1,400       | 1,400               |             |
| SRT SNIPER SCHOOL X 2                                       |                           |                           | 1,200          | 1,200       | 1,200               |             |
| Total OPERATING EXPENSES                                    | 630,344                   | 687,940                   | 739,627        | 740,180     | 740,180             | 7.59%       |
| 564 MACHINERY AND EQUIPMENT                                 | 217,793                   | 128,697                   | 103,649        | 103,649     | 103,649             | -19.46%     |
| Impact ^ IN-CAR CAMERAS (6 UNITS)                           |                           |                           | 29,400         | 29,400      | 29,400              |             |
| Impact ^ TASER REPLACEMENTS CURRENT ARE NO LONGER SUPPORTED |                           |                           | 37,000         | 37,000      | 37,000              |             |
| CARS - 1 PATROL CAR AND EQUIPMENT(CAGE,SIREN,ETC)           |                           |                           | 28,774         | 28,774      | 28,774              |             |
| HIGH-SPEED SCANNER FOR LASERFICHE                           |                           |                           | 4,200          | 4,200       | 4,200               |             |
| HOWA 1500 .308 RIFLE W/SCOPE- BACKUP SECONDARY              |                           |                           | 1,025          | 1,025       | 1,025               |             |
| NEW SWITCH FOR NETWORK                                      |                           |                           | 1,750          | 1,750       | 1,750               |             |
| REPLACEMENT SNIPER SCOPE                                    |                           |                           | 1,500          | 1,500       | 1,500               |             |
| Total CAPITAL OUTLAY  | 217,793                   | 128,697                   | 103,649        | 103,649     | 103,649             | -19.46%     |
| Division POLICE   | 6,921,967                 | 6,387,093                 | 6,437,142      | 6,000,138   | 6,000,138           | -6.06%      |
| COMMISSION  |                           |                           | 36,387         | 36,306      | 36,306              |             |
| MANAGER   |                           |                           | 143,149        | 140,809     | 140,809             |             |
| HUMAN RESOURCES   |                           |                           | 70,365         | 69,554      | 69,554              |             |
| CITY CLERK  |                           |                           | 33,117         | 36,238      | 36,238              |             |
| FINANCIAL SERVICES  |                           |                           | 131,242        | 130,901     | 130,901             |             |
| INFORMATION SERVICES  |                           |                           | 276,421        | 275,108     | 275,108             |             |
| CITY ATTORNEY   |                           |                           | 29,414         | 27,030      | 27,030              |             |
| VEHICLE MAINTENANCE   |                           |                           | 67,458         | 53,068      | 53,068              |             |
| BUILDING MAINTENANCE  |                           |                           | 124,008        | 119,254     | 119,254             |             |
| CUSTOMER SERVICE  |                           |                           | 9,823          | 11,877      | 11,877              |             |
| WS GENERAL GOV  |                           |                           | 0              | 0           | 0                   |             |
| Total Indirect Costs  |                           |                           | 921,383        | 900,145     | 900,145             |             |
| Division + Consolidated + Indirect Charges:                 |                           |                           | 7,358,525      | 6,900,283   | 6,900,283           |             |

City of Stuart  
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|             |           |           |           |           |           |        |
|-------------|-----------|-----------|-----------|-----------|-----------|--------|
| Dept POLICE | 6,921,967 | 6,387,093 | 6,437,142 | 6,000,138 | 6,000,138 | -6.06% |
|-------------|-----------|-----------|-----------|-----------|-----------|--------|

City of Stuart  
2012 Fiscal Budget  
Personnel Sheet

**1190 POLICE**

| Class | Title                     | Range/<br>Step | Current<br>Salary | Prcnt | Range/<br>Step | Wrkshp<br>#2 | Spec<br>Pay | Prcnt | Range/<br>Step | Wrkshp<br>#3 | Spec<br>Pay | Prcnt | Range/<br>Step | Comm<br>Adopt | Spec<br>Pay |
|-------|---------------------------|----------------|-------------------|-------|----------------|--------------|-------------|-------|----------------|--------------|-------------|-------|----------------|---------------|-------------|
| 1060  | POLICE CHIEF              | 28 19          | 112,935.48        | 1.00  | 28 19          | 112,935      | 2,580       | 1.00  | 28 19          | 112,935      | 2,580       | 1.00  | 28 19          | 112,935       | 2,580       |
| 2060  | ASSISTANT POLICE CHIEF    | 25 19          | 97,588.52         | 1.00  | 25 19          | 97,589       | 2,580       | 1.00  | 25 19          | 97,589       | 2,580       | 1.00  | 25 19          | 97,589        | 2,580       |
| 2180  | POLICE LIEUTENANT         |                |                   | 1.00  | 24 19          | 92,936       | 2,580       |       |                |              |             |       |                |               |             |
| 2180  | POLICE LIEUTENANT         | 24 19          | 92,936.40         | 1.00  | 24 19          | 92,936       | 2,580       | 1.00  | 24 19          | 92,936       | 2,580       | 1.00  | 24 19          | 92,936        | 2,580       |
| 2180  | POLICE LIEUTENANT         | 24 19          | 92,936.40         | 1.00  | 06 12          | 85,946       | 2,040       | 1.00  | 24 19          | 92,936       | 2,580       | 1.00  | 24 19          | 92,936        | 2,580       |
|       |                           |                |                   |       |                |              |             |       |                |              |             |       |                |               |             |
| 3010  | INFORMATION SYSTEMS COORD | 19 6           | 52,779.08         | 1.00  | 19 6           | 52,779       | 0           | 1.00  | 19 6           | 52,779       | 0           | 1.00  | 19 6           | 52,779        | 0           |
| 3055  | LAN SYSTEMS SPECIALIST    | 15 15          | 54,249.02         | 1.00  | 15 15          | 54,249       | 0           | 1.00  | 15 15          | 54,249       | 0           | 1.00  | 15 15          | 54,249        | 0           |
| 3084  | EVIDENCE CRIME SCENE TECH | 11 5           | 34,872.82         | 1.00  | 11 5           | 34,873       | 0           | 1.00  | 11 5           | 34,873       | 0           | 1.00  | 11 5           | 34,873        | 0           |
| 3110  | POLICE SERGEANT           |                |                   | 1.00  | 06 12          | 82,493       | 1,440       |       |                |              |             |       |                |               |             |
| 3110  | POLICE SERGEANT           |                |                   | 1.00  | 06 12          | 82,493       | 1,920       |       |                |              |             |       |                |               |             |
| 3110  | POLICE SERGEANT           | 06 12          | 85,800.00         | 1.00  | 05 12          | 78,478       | 1,560       | 1.00  | 06 12          | 85,800       | 2,040       | 1.00  | 06 12          | 85,800        | 2,040       |
|       |                           |                |                   |       |                |              |             |       |                |              |             |       |                |               |             |
| 3110  | POLICE SERGEANT           | 06 12          | 82,492.80         | 1.00  | 05 12          | 80,122       | 2,860       | 1.00  | 06 12          | 82,493       | 2,040       | 1.00  | 06 12          | 82,493        | 2,040       |
|       |                           |                |                   |       |                |              |             |       |                |              |             |       |                |               |             |
| 3110  | POLICE SERGEANT           | 06 11          | 80,641.60         | 1.00  | 06 11          | 80,642       | 2,040       | 1.00  | 06 11          | 80,642       | 2,040       | 1.00  | 06 11          | 80,642        | 2,040       |
| 3110  | POLICE SERGEANT           | 06 12          | 82,492.80         | 1.00  | 06 12          | 82,493       | 3,340       | 1.00  | 06 12          | 82,493       | 3,340       | 1.00  | 06 12          | 82,493        | 3,340       |
| 3110  | POLICE SERGEANT           | 06 1           | 62,316.80         | 1.00  | 04 11          | 59,987       | 2,040       | 1.00  | 06 1           | 62,317       | 2,040       | 1.00  | 06 1           | 62,317        | 2,040       |
|       |                           |                |                   |       |                |              |             |       |                |              |             |       |                |               |             |
| 3110  | POLICE SERGEANT           | 06 6           | 71,489.60         | 1.00  | 06 6           | 71,490       | 2,040       | 1.00  | 06 6           | 71,490       | 2,040       | 1.00  | 06 6           | 71,490        | 2,040       |
| 4010  | POLICE OFFICER II         |                |                   | 1.00  | 04 19          | 73,320       | 1,200       |       |                |              |             |       |                |               |             |
| 4010  | POLICE OFFICER II         | 04 5           | 49,982.40         | 1.00  | 04 5           | 49,982       | 2,740       | 1.00  | 04 5           | 49,982       | 2,740       | 1.00  | 04 5           | 49,982        | 2,740       |
| 4010  | POLICE OFFICER II         | 04 9           | 56,659.20         | 1.00  | 04 9           | 56,659       | 480         | 1.00  | 04 9           | 56,659       | 480         | 1.00  | 04 9           | 56,659        | 480         |
| 4010  | POLICE OFFICER II         | 04 5           | 49,982.40         | 1.00  | 04 5           | 49,982       | 600         | 1.00  | 04 5           | 49,982       | 600         | 1.00  | 04 5           | 49,982        | 600         |
| 4010  | POLICE OFFICER II         | 04 6           | 51,646.40         | 1.00  | 04 6           | 51,646       | 240         | 1.00  | 04 6           | 51,646       | 240         | 1.00  | 04 6           | 51,646        | 240         |
| 4010  | POLICE OFFICER II         | 04 10          | 58,323.20         | 1.00  | 04 10          | 58,323       | 5,020       | 1.00  | 04 10          | 58,323       | 5,020       | 1.00  | 04 10          | 58,323        | 5,020       |
| 4010  | POLICE OFFICER II         | 04 11          | 59,987.20         | 1.00  | 04 11          | 59,987       | 960         | 1.00  | 04 11          | 59,987       | 960         | 1.00  | 04 11          | 59,987        | 960         |

# City of Stuart 2012 Fiscal Budget Personnel Sheet

## 1190 POLICE

| Class | Title                     | Range/<br>Step | Current<br>Salary | Prcnt | Range/<br>Step      | Wrkshp<br>#2 | Spec<br>Pay | Prcnt | Range/<br>Step | Wrkshp<br>#3 | Spec<br>Pay | Prcnt | Range/<br>Step | Comm<br>Adopt | Spec<br>Pay |
|-------|---------------------------|----------------|-------------------|-------|---------------------|--------------|-------------|-------|----------------|--------------|-------------|-------|----------------|---------------|-------------|
| 4010  | POLICE OFFICER II         | 04 20          | 76,460.80         | 1.00  | 04 20               | 76,461       | 1,680       | 1.00  | 04 20          | 76,461       | 1,680       | 1.00  | 04 20          | 76,461        | 1,680       |
| 4010  | POLICE OFFICER II         | 04 8           | 54,995.20         | 1.00  | 04 8                | 54,995       | 720         | 1.00  | 04 8           | 54,995       | 720         | 1.00  | 04 8           | 54,995        | 720         |
| 4010  | POLICE OFFICER II         | 04 20          | 74,963.20         | 1.00  | 04 20               | 74,963       | 1,200       | 1.00  | 04 20          | 74,963       | 1,200       | 1.00  | 04 20          | 74,963        | 1,200       |
| 4010  | POLICE OFFICER II         | 04 5           | 49,982.40         | 1.00  | 04 5                | 49,982       | 240         | 1.00  | 04 5           | 49,982       | 240         | 1.00  | 04 5           | 49,982        | 240         |
| 4010  | POLICE OFFICER II         | 04 7           | 53,310.40         | 1.00  | 04 7                | 53,310       | 240         | 1.00  | 04 7           | 53,310       | 240         | 1.00  | 04 7           | 53,310        | 240         |
| 4010  | POLICE OFFICER II         | 04 5           | 49,982.40         | 1.00  | 04 5                | 49,982       | 960         | 1.00  | 04 5           | 49,982       | 1,200       | 1.00  | 04 5           | 49,982        | 1,200       |
| 4010  | POLICE OFFICER II         | 04 7           | 53,310.40         | 1.00  | 04 7                | 53,310       | 600         | 1.00  | 04 7           | 53,310       | 600         | 1.00  | 04 7           | 53,310        | 600         |
| 4010  | POLICE OFFICER II         | 04 12          | 61,630.40         | 1.00  | 04 12               | 61,630       | 1,440       | 1.00  | 04 12          | 61,630       | 1,440       | 1.00  | 04 12          | 61,630        | 1,440       |
| 4010  | POLICE OFFICER II         | 04 8           | 54,995.20         | 1.00  | 04 8                | 54,995       | 240         | 1.00  | 04 8           | 54,995       | 240         | 1.00  | 04 8           | 54,995        | 240         |
| 4010  | POLICE OFFICER II         | 04 10          | 59,987.20         | 1.00  | 04 10               | 58,323       | 720         | 1.00  | 04 10          | 59,987       | 720         | 1.00  | 04 10          | 59,987        | 720         |
| 4010  | POLICE OFFICER II         | 04 5           | 49,982.40         | 1.00  | 03 2                | 44,990       | 1,300       | 1.00  | 04 5           | 49,982       | 1,300       | 1.00  | 04 5           | 49,982        | 1,300       |
|       |                           |                |                   |       | At POLICE OFFICER I |              |             |       |                |              |             |       |                |               |             |
| 4020  | POLICE OFFICER I          | 03 3           | 46,654.40         | 1.00  | 03 3                | 46,654       | 240         | 1.00  | 03 3           | 46,654       | 240         | 1.00  | 03 3           | 46,654        | 240         |
| 4020  | POLICE OFFICER I          | 03 2           | 44,990.40         | 1.00  | 03 2                | 44,990       | 1,540       | 1.00  | 03 2           | 44,990       | 1,540       | 1.00  | 03 2           | 44,990        | 1,540       |
| 4020  | POLICE OFFICER I          | 03 2           | 44,990.40         |       |                     |              |             | 1.00  | 03 2           | 44,990       | 0           | 1.00  | 03 2           | 44,990        | 0           |
| 4020  | POLICE OFFICER I          | 03 2           | 44,990.40         | 1.00  | 03 2                | 44,990       | 1,660       | 1.00  | 03 2           | 44,990       | 1,660       | 1.00  | 03 2           | 44,990        | 1,660       |
| 4030  | POLICE OFFICER PROBATION  | 02 1           | 39,977.60         |       |                     |              |             | 1.00  | 02 1           | 39,978       | 0           | 1.00  | 02 1           | 39,978        | 0           |
| 4030  | POLICE OFFICER PROBATION  | 02 2           | 43,326.40         | 1.00  | 02 1                | 39,978       | 0           | 1.00  | 02 1           | 39,978       | 360         | 1.00  | 02 1           | 39,978        | 360         |
| 4030  | POLICE OFFICER PROBATION  | 02 1           | 39,977.60         |       |                     |              |             | 1.00  | 02 1           | 39,978       | 0           | 1.00  | 02 1           | 39,978        | 0           |
| 4030  | POLICE OFFICER PROBATION  | 02 1           | 39,977.60         |       |                     |              |             | 1.00  | 02 1           | 39,978       | 0           | 1.00  | 02 1           | 39,978        | 0           |
| 4030  | POLICE OFFICER PROBATION  | 02 1           | 39,977.60         |       |                     |              |             | 1.00  | 02 1           | 39,978       | 0           | 1.00  | 02 1           | 39,978        | 0           |
| 4030  | POLICE OFFICER PROBATION  | 02 2           | 43,326.40         | 1.00  | 02 1                | 39,978       | 480         | 1.00  | 02 2           | 43,326       | 480         | 1.00  | 02 2           | 43,326        | 480         |
| 4050  | PARKING ENFORCEMENT SPECL | 07 9           | 31,643.46         | 1.00  | 07 9                | 31,643       | 0           | 1.00  | 07 9           | 31,643       | 0           | 1.00  | 07 9           | 31,643        | 0           |
| 4060  | POLICE MASTER OFFICER     |                |                   | 1.00  | 05 8                | 71,136       | 1,560       |       |                |              |             |       |                |               |             |

# City of Stuart 2012 Fiscal Budget Personnel Sheet

## 1190 POLICE

| Class | Title                                   | Range/<br>Step | Current<br>Salary | Prcnt | Range/<br>Step | Wrkshp<br>#2 | Spec<br>Pay | Prcnt | Range/<br>Step | Wrkshp<br>#3 | Spec<br>Pay | Prcnt | Range/<br>Step | Comm<br>Adopt | Spec<br>Pay |
|-------|---|----------------|-------------------|-------|----------------|--------------|-------------|-------|----------------|--------------|-------------|-------|----------------|---------------|-------------|
| 4060  | POLICE MASTER OFFICER                   |                |                   | 1.00  | 05 12          | 78,478       | 1,560       |       |                |              |             |       |                |               |             |
| 4060  | POLICE MASTER OFFICER                   | 05 8           | 72,966.40         | 1.00  | 05 8           | 71,136       | 1,560       | 1.00  | 05 8           | 72,966       | 1,560       | 1.00  | 05 8           | 72,966        | 1,560       |
| 4060  | POLICE MASTER OFFICER                   | 05 7           | 69,305.60         | 1.00  | 05 7           | 69,306       | 2,040       | 1.00  | 05 7           | 69,306       | 2,040       | 1.00  | 05 7           | 69,306        | 2,040       |
| 4060  | POLICE MASTER OFFICER                   | 05 6           | 67,496.00         | 1.00  | 05 6           | 67,496       | 2,040       | 1.00  | 05 6           | 67,496       | 2,040       | 1.00  | 05 6           | 67,496        | 2,040       |
| 4060  | POLICE MASTER OFFICER                   | 05 4           | 65,644.80         | 1.00  | 05 4           | 63,814       | 7,040       | 1.00  | 05 4           | 65,645       | 7,040       | 1.00  | 05 4           | 65,645        | 7,040       |
| 4060  | POLICE MASTER OFFICER                   | 05 8           | 71,136.00         | 1.00  | 05 8           | 71,136       | 2,040       | 1.00  | 05 8           | 71,136       | 2,040       | 1.00  | 05 8           | 71,136        | 2,040       |
| 5055  | POLICE DISPT SUPERVISOR                 | 10 9           | 45,687.95         | 1.00  | 10 9           | 45,688       | 0           | 1.00  | 10 9           | 45,688       | 0           | 1.00  | 10 9           | 45,688        | 0           |
| 5060  | YOUTH INTERVEN COUNSELOR                | 13 14          | 48,008.24         | 1.00  | 13 14          | 48,008       | 0           | 1.00  | 13 14          | 48,008       | 0           | 1.00  | 13 14          | 48,008        | 0           |
| 6025  | EXEC SECR TO PUBL SAFETY                | 16 16          | 58,388.68         | 1.00  | 16 16          | 58,389       | 0           | 1.00  | 16 16          | 58,389       | 0           | 1.00  | 16 16          | 58,389        | 0           |
| 6045  | DIVISION ASSISTANT                      | 12 12          | 43,520.59         | 1.00  | 12 12          | 43,521       | 0           | 1.00  | 12 12          | 43,521       | 0           | 1.00  | 12 12          | 43,521        | 0           |
| 6080  | FISCAL ASSISTANT I                      | 09 5           | 31,621.78         | 1.00  | 09 5           | 31,622       | 0           | 1.00  | 09 5           | 31,622       | 0           | 1.00  | 09 5           | 31,622        | 0           |
| 6080  | FISCAL ASSISTANT I                      | 09 14          | 39,467.63         | 1.00  | 09 14          | 39,468       | 0           | 1.00  | 09 14          | 39,468       | 0           | 1.00  | 09 14          | 39,468        | 0           |
| 6160  | POLICE DISPATCHER I                     |                |                   | 1.00  | 07 1           | 32,380       | 0           |       |                |              |             |       |                |               |             |
| 6160  | POLICE DISPATCHER I                     | 07 1           | 32,380.36         |       |                |              |             | 1.00  | 07 1           | 32,380       | 0           | 1.00  | 07 1           | 32,380        | 0           |
| 6160  | POLICE DISPATCHER I                     | 07 1           | 32,380.36         | 1.00  | 07 1           | 32,380       | 0           | 1.00  | 07 1           | 32,380       | 0           | 1.00  | 07 1           | 32,380        | 0           |
| 6160  | POLICE DISPATCHER I                     | 07 2           | 33,160.61         | 1.00  | 07 2           | 33,161       | 0           | 1.00  | 07 2           | 33,161       | 0           | 1.00  | 07 2           | 33,161        | 0           |
| 6160  | POLICE DISPATCHER I                     |                |                   | 1.00  | 07 1           | 32,380       | 0           | 1.00  | 07 1           | 32,380       | 0           | 1.00  | 07 1           | 32,380        | 0           |
| 6160  | POLICE DISPATCHER I                     | 07 1           | 32,380.36         |       |                |              |             | 1.00  | 07 1           | 32,380       | 0           | 1.00  | 07 1           | 32,380        | 0           |
| 6190  | POLICE DISPATCHER II                    |                |                   | 1.00  | 09 2           | 36,585       | 0           |       |                |              |             |       |                |               |             |
| 6190  | POLICE DISPATCHER II                    | 09 8           | 42,393.56         | 1.00  | 09 8           | 42,394       | 0           | 1.00  | 09 8           | 42,394       | 0           | 1.00  | 09 8           | 42,394        | 0           |
| 6190  | POLICE DISPATCHER II                    | 09 12          | 46,793.30         | 1.00  | 09 12          | 46,793       | 0           | 1.00  | 09 12          | 46,793       | 0           | 1.00  | 09 12          | 46,793        | 0           |
| 6190  | POLICE DISPATCHER II<br>VACANT POSITION |                |                   |       |                |              |             | 1.00  | 09 1           | 35,675       | 0           | 1.00  | 09 1           | 35,675        | 0           |
| 6190  | POLICE DISPATCHER II                    | 09 10          | 44,560.92         | 1.00  | 09 10          | 44,561       | 0           | 1.00  | 09 10          | 44,561       | 0           | 1.00  | 09 10          | 44,561        | 0           |

City of Stuart  
2012 Fiscal Budget  
Personnel Sheet

**1190 POLICE**

| Class | Title                    | Range/<br>Step | Current<br>Salary | Prcnt | Range/<br>Step | Wrkshp<br>#2 | Spec<br>Pay | Prcnt | Range/<br>Step | Wrkshp<br>#3 | Spec<br>Pay | Prcnt | Range/<br>Step | Comm<br>Adopt | Spec<br>Pay |  |
|-------|--------------------------|----------------|-------------------|-------|----------------|--------------|-------------|-------|----------------|--------------|-------------|-------|----------------|---------------|-------------|--|
| 8070  | CUSTODIAN                | 02 8           | 24,469.49         | 0.65  | 02 8           | 15,905       | 0           | 0.65  | 02 8           | 15,905       | 0           | 0.65  | 02 8           | 15,905        | 0           |  |
|       | BUDGET PART-TIME         |                |                   | 1.00  |                | 69,250       | 0           | 1.00  |                | 69,250       | 0           | 1.00  |                | 69,250        | 0           |  |
|       | BUDGET OVERTIME          |                |                   | 1.00  |                | 57,000       | 0           | 1.00  |                | 57,000       | 0           | 1.00  |                | 57,000        | 0           |  |
|       | BUDGET PS OVERTIME       |                |                   | 1.00  |                | 134,420      | 0           | 1.00  |                | 134,420      | 0           | 1.00  |                | 134,420       | 0           |  |
|       | BUDGET MERIT             |                |                   | 1.00  | 00 0           | 34,325       | 0           | 1.00  | 00 0           | 34,325       | 0           | 1.00  | 00 0           | 34,325        | 0           |  |
|       | BUDGET GEN WAGE INCREASE |                |                   | 1.00  | 00 0           | 107,978      | 0           | 1.00  | 00 0           | 107,978      | 0           | 1.00  | 00 0           | 107,978       | 0           |  |
|       |                          | Count          |                   |       |                | 62           |             |       |                |              | 62          |       |                | 62            |             |  |
| Total |                          |                |                   |       |                | 4,002,228    | 71,940      |       |                | 3,790,422    | 62,480      |       |                | 3,790,422     | 62,480      |  |



City of Stuart  
2012 Fiscal Budget  
Estimated Appropriations

**001**

**GENERAL**

**1192**

**LETF DISB**

| <b>Account</b>                              | <b>2010<br/>Audited<br/>Actual</b> | <b>2011<br/>Current<br/>Budget</b> | <b>Workshop<br/>#2</b> | <b>Workshop #3</b> | <b>Commission<br/>Adopt</b> | <b>%<br/>Change</b> |
|---|------------------------------------|------------------------------------|------------------------|--------------------|-----------------------------|---------------------|
| 531 PROFESSIONAL SERVICES                   | 14,260                             | 10,000                             | 15,000                 | 15,000             | 15,000                      | 50.00%              |
| FORFEITURE ATT. FEES                        |                                    |                                    | 15,000                 | 15,000             | 15,000                      |                     |
| 546 REPAIR AND MAINTENANCE                  | 80                                 | 1,251                              | 1,500                  | 1,500              | 1,500                       | 19.90%              |
| MAINTENANCE OF SEIZED PROPERTY              |                                    |                                    | 1,500                  | 1,500              | 1,500                       |                     |
| 548 PROMOTIONAL ACTIVITIES                  | 59                                 | 0                                  | 0                      | 0                  | 0                           | 0.00%               |
| 552 OPERATING SUPPLIES                      | 0                                  | 249                                | 0                      | 0                  | 0                           | -100.00%            |
| <b>Total OPERATING EXPENSES</b>             | <b>14,399</b>                      | <b>11,500</b>                      | <b>16,500</b>          | <b>16,500</b>      | <b>16,500</b>               | <b>43.48%</b>       |
| Division LETF DISB                          | 14,399                             | 11,500                             | 16,500                 | 16,500             | 16,500                      | 43.48%              |
| Division + Consolidated + Indirect Charges: |                                    |                                    | 16,500                 | 16,500             | 16,500                      |                     |
| Dept POLICE                                 | 14,399                             | 11,500                             | 16,500                 | 16,500             | 16,500                      | 43.48%              |

City of Stuart  
2012 Fiscal Budget  
Estimated Appropriations

**001**

**GENERAL**

**1194**

**LAW ENFORCEMENT TRUST**

| <b>Account</b>  | <b>2010<br/>Audited<br/>Actual</b> | <b>2011<br/>Current<br/>Budget</b> | <b>Workshop<br/>#2</b> | <b>Workshop #3</b> | <b>Commission<br/>Adopt</b> | <b>%<br/>Change</b> |
|---|------------------------------------|------------------------------------|------------------------|--------------------|-----------------------------|---------------------|
| 531 PROFESSIONAL SERVICES                               | 0                                  | 12,500                             | 0                      | 0                  | 0                           | -100.00%            |
| 535 INVESTIGATIONS                                      | 3,000                              | 5,000                              | 5,000                  | 5,000              | 5,000                       | 0.00%               |
| INVESTIGATIVE FUNDS                                     |                                    |                                    | 5,000                  | 5,000              | 5,000                       |                     |
| 540 TRAVEL AND PER DIEM                                 | 5,846                              | 1,950                              | 4,600                  | 4,600              | 4,600                       | 135.90%             |
| DARE CLASS  |                                    |                                    | 1,200                  | 1,200              | 1,200                       |                     |
| DOMESTIC DRUG INTERDICTION TRAVEL X 4                   |                                    |                                    | 2,200                  | 2,200              | 2,200                       |                     |
| FLORIDA NARCOTICS CONF                                  |                                    |                                    | 1,200                  | 1,200              | 1,200                       |                     |
| 552 OPERATING SUPPLIES                                  | 356                                | 3,250                              | 1,500                  | 1,500              | 1,500                       | -53.85%             |
| UNDERCOVER ITEMS  |                                    |                                    | 1,500                  | 1,500              | 1,500                       |                     |
| 554 BOOKS AND MEMBERSHIPS                               | 0                                  | 200                                | 200                    | 200                | 200                         | 0.00%               |
| FLORIDA INTELLIGENCE UNIT                               |                                    |                                    | 200                    | 200                | 200                         |                     |
| 555 TRAINING  | 2,130                              | 1,500                              | 1,650                  | 1,650              | 1,650                       | 10.00%              |
| DARE CLASS  |                                    |                                    | 450                    | 450                | 450                         |                     |
| FLORIDA NARCOTICS CONF                                  |                                    |                                    | 800                    | 800                | 800                         |                     |
| PHARMACEUTICAL DRUG INVESTIGATIONS AND IDENTIFICATION X |                                    |                                    | 400                    | 400                | 400                         |                     |
| Total OPERATING EXPENSES                                | 11,332                             | 24,400                             | 12,950                 | 12,950             | 12,950                      | -46.93%             |
| 564 MACHINERY AND EQUIPMENT                             | 20,050                             | 0                                  | 0                      | 0                  | 0                           | 0.00%               |
| Total CAPITAL OUTLAY                                    | 20,050                             | 0                                  | 0                      | 0                  | 0                           | 0.00%               |
| Division LAW ENFORCEMENT TRUST                          | 31,382                             | 24,400                             | 12,950                 | 12,950             | 12,950                      | -46.93%             |
| Division + Consolidated + Indirect Charges:             |                                    |                                    | 12,950                 | 12,950             | 12,950                      |                     |
| Dept POLICE   | 31,382                             | 24,400                             | 12,950                 | 12,950             | 12,950                      | -46.93%             |

City of Stuart  
2012 Fiscal Budget  
Estimated Appropriations

**001**

**GENERAL**

**1196**

**LAW ENFORCEMENT EDUCATION**

| Account  | 2010<br>Audited<br>Actual | 2011<br>Current<br>Budget | Workshop<br>#2 | Workshop #3  | Commission<br>Adopt | %<br>Change    |
|--|---------------------------|---------------------------|----------------|--------------|---------------------|----------------|
| 540 TRAVEL AND PER DIEM                              | 2,831                     | 4,525                     | 755            | 755          | 755                 | -83.31%        |
| BACKGROUND INVESTIGATIONS SCHOOL-TRAVEL AND PER DIEM |                           |                           | 755            | 755          | 755                 |                |
| 554 BOOKS AND MEMBERSHIPS                            | 2,188                     | 2,000                     | 0              | 0            | 0                   | -100.00%       |
| 555 TRAINING   | 3,710                     | 1,450                     | 695            | 695          | 695                 | -52.07%        |
| BACKGROUND INVESTIGATIONS SCHOOL-REGISTRATION        |                           |                           | 695            | 695          | 695                 |                |
| <b>Total OPERATING EXPENSES</b>                      | <b>8,729</b>              | <b>7,975</b>              | <b>1,450</b>   | <b>1,450</b> | <b>1,450</b>        | <b>-81.82%</b> |
| Division LAW ENFORCEMENT EDUCA                       | 8,729                     | 7,975                     | 1,450          | 1,450        | 1,450               | -81.82%        |
| Division + Consolidated + Indirect Charges:          |                           |                           | 1,450          | 1,450        | 1,450               |                |
| Dept POLICE  | 8,729                     | 7,975                     | 1,450          | 1,450        | 1,450               | -81.82%        |

City of Stuart  
 2012 Fiscal Budget  
 Estimated Appropriations

**001**

**GENERAL**

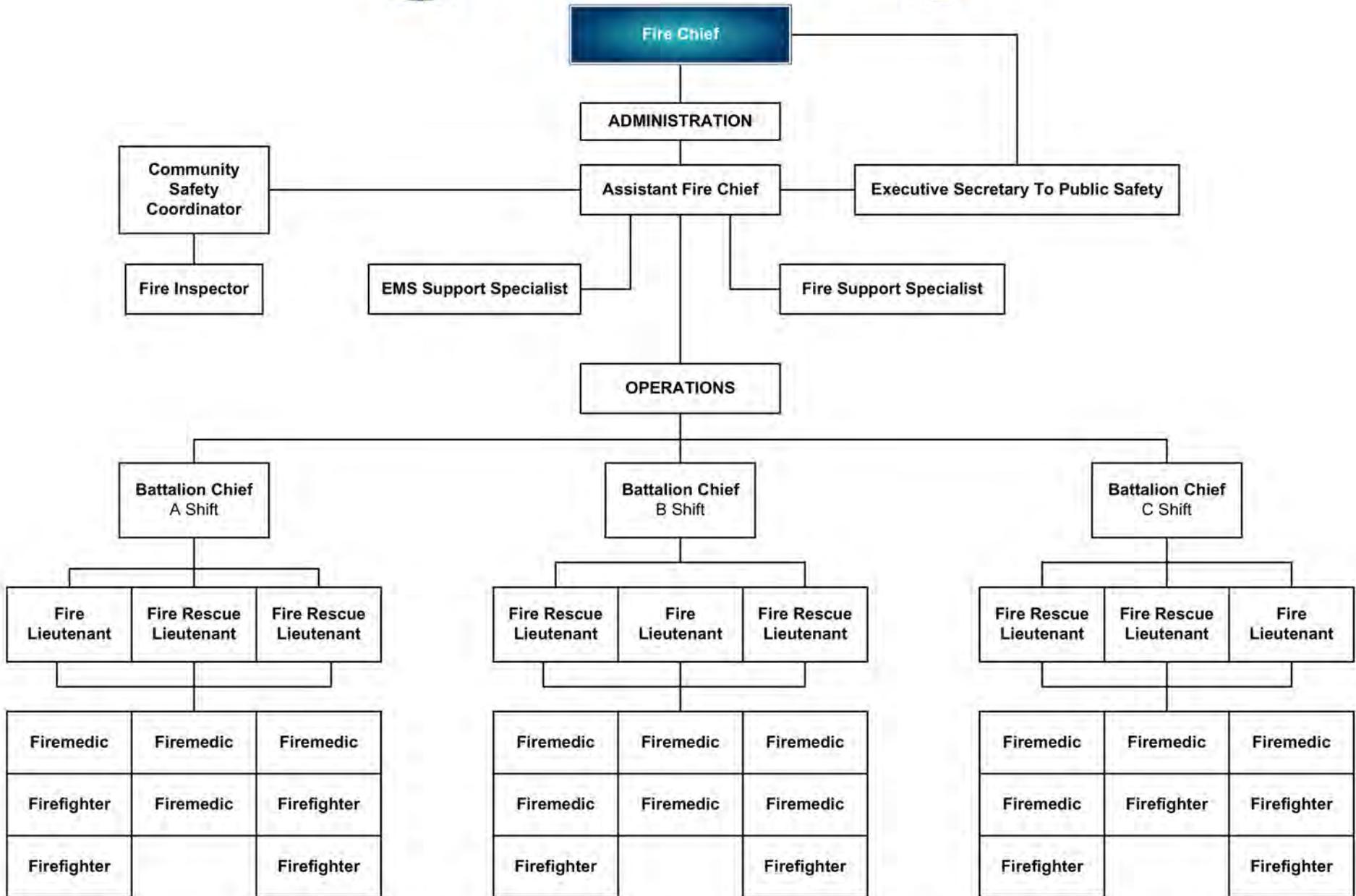
**1198**

**YOUTH INTERVENTION PROG**

| Account                                     | 2010<br>Audited<br>Actual | 2011<br>Current<br>Budget | Workshop<br>#2 | Workshop #3 | Commission<br>Adopt | %<br>Change |
|---|---------------------------|---------------------------|----------------|-------------|---------------------|-------------|
| 552 OPERATING SUPPLIES                      | 0                         | 500                       | 500            | 500         | 500                 | 0.00%       |
| PARADE MATERIALS                            |                           |                           | 500            | 500         | 500                 |             |
| Total OPERATING EXPENSES                    | 0                         | 500                       | 500            | 500         | 500                 | 0.00%       |
| Division YOUTH INTERVENTION PRO             | 0                         | 500                       | 500            | 500         | 500                 | 0.00%       |
| Division + Consolidated + Indirect Charges: |                           |                           | 500            | 500         | 500                 |             |
| Dept POLICE                                 | 0                         | 500                       | 500            | 500         | 500                 | 0.00%       |



# FIRE RESCUE ORGANIZATIONAL CHART

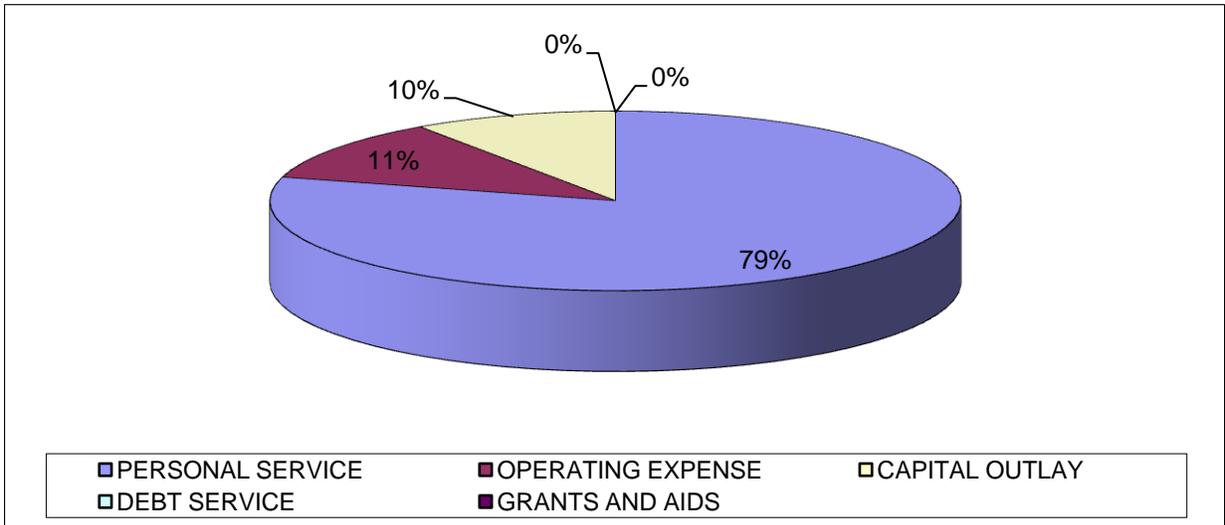




# Fire/Rescue

| <b>Department Expenditure Summary</b> |                  |                       |                        |
|---------------------------------------|------------------|-----------------------|------------------------|
|                                       | <b>Budget</b>    | <b>Amended Budget</b> | <b>Proposed Budget</b> |
|                                       | <b>FY 2010</b>   | <b>FY 2011</b>        | <b>FY 2012</b>         |
| PERSONAL SERVICE                      | 4,233,360        | 4,355,177             | 4,257,994              |
| OPERATING EXPENSE                     | 557,572          | 546,399               | 601,394                |
| CAPITAL OUTLAY                        | 120,172          | -                     | 515,015                |
| DEBT SERVICE                          | -                | -                     | -                      |
| GRANTS AND AIDS                       | -                | -                     | -                      |
| <b>Total</b>                          | <b>4,911,104</b> | <b>4,901,577</b>      | <b>5,374,404</b>       |
| Direct/Indirect Charges (Net)         |                  |                       | <b>572,798</b>         |
| <b>Department Total Expense</b>       | <b>4,911,104</b> | <b>4,901,577</b>      | <b>5,947,202</b>       |

| <b>Department Revenue Summary</b> |                |                       |                        |
|-----------------------------------|----------------|-----------------------|------------------------|
|                                   | <b>Budget</b>  | <b>Amended Budget</b> | <b>Proposed Budget</b> |
|                                   | <b>FY 2010</b> | <b>FY 2011</b>        | <b>FY 2012</b>         |
| SHARED FIREFIGHTER SUPP           | 6,960          | 6,960                 | 15,000                 |
| FIRE PROTECTION CHARGE            | -              | -                     | -                      |
| SPECIAL ASSISTANCE COUNTY         | -              | -                     | -                      |
| PROTECTIVE INSPECT CHARGE         | 132,000        | 100,000               | 100,000                |
| AMBULANCE FEES                    | 625,000        | 625,000               | 800,000                |
| FALSE ALARMS-FIRE                 | 3,100          | 3,100                 | 5,000                  |
| FIRE TRAINING REIMBURSE           | 1,000          | 1,000                 | 1,000                  |
| <b>Department Total Revenues</b>  | <b>768,060</b> | <b>736,060</b>        | <b>921,000</b>         |





**Budget Narrative  
Fiscal Year 2011-2012**

**Fund:** General Fund  
**Department:** Fire/Rescue (1201)

**Department Activities and Service Level Description:**

The Fire Rescue (F/R) Department provides fire protection and emergency medical (EMS) care to all citizens and visitors of the City of Stuart and Sewall's Point. F/R also provides mutual aid to the neighboring communities through local and statewide mutual aid agreements. F/R is responsible for:

- fire prevention inspection and fire-cause investigation
- fire extinguishment,
- emergency preparedness for disasters and homeland security, and
- EMS care and transport.

Along with essential fire rescue functions, F/R trains city employees on CPR, AED, first aid, bio-readiness, infection control, and incident management. F/R trains many residents in the effective and proper use of fire extinguishers, CPR/AED, first aid, and child safety – including the proper installation of child and infant safety seats.

F/R operates out of two stations; #1 Station at the Public Safety Complex at 800 Dr. Martin Luther King, Jr. Blvd and #2 Station at 1100 SE Monterey Road Extension. Each station staffs one fire apparatus (engine or quint) and one rescue (ambulance) 24/7 with a minimum of two personnel. The Battalion Chief is the chief officer on duty at all times and commands shift and emergency operations.

Fire Prevention and Community Safety operations continually strive to improve the safety of our community and fire rescue personnel. Additionally, both inspectors are certified fire investigators who determine fire cause at significant fire scenes.

**Approved Staffing Levels:**

| <b>Position Title:</b>       | <b>2007-08</b> | <b>2008-09</b> | <b>2009-10</b> | <b>2010-11</b> | <b>Requested<br/>2011-12</b> |
|------------------------------|----------------|----------------|----------------|----------------|------------------------------|
| <b>Administration:</b>       |                |                |                |                |                              |
| Fire Chief                   | 1              | 1              | 1              | 1              | 1                            |
| Assistant Fire Chief         | 1              | 1              | 1              | 1              | 1                            |
| EMS Support Specialist       | 1              | 1              | 1              | 1              | 1                            |
| Fire Support Specialist      | 1              | 1              | 1              | 1              | 1                            |
| Inspector/Investigator       | 1              | 0              | 0              | 0              | 0                            |
| <b>Sub-Total:</b>            | <b>5</b>       | <b>4</b>       | <b>4</b>       | <b>4</b>       | <b>4</b>                     |
| <b>Civilian</b>              |                |                |                |                |                              |
| Executive Secretary          | 1              | 1              | 1              | 1              | 1                            |
| Community Safety Coordinator | 0              | 1              | 1              | 1              | 1                            |
| Inspector/Investigator       | 0              | 1              | 1              | 1              | 1                            |
| <b>Sub-Total:</b>            | <b>1</b>       | <b>3</b>       | <b>3</b>       | <b>3</b>       | <b>3</b>                     |
| <b>Total Admin. Section</b>  | <b>6</b>       | <b>7</b>       | <b>7</b>       | <b>7</b>       | <b>7</b>                     |
|                              |                |                |                |                |                              |

| <b>Operations Section:</b> |           |           |           |           |           |
|----------------------------|-----------|-----------|-----------|-----------|-----------|
| Battalion Chief            | 3         | 3         | 3         | 3         | 3         |
| Lieutenant                 | 9         | 9         | 9         | 9         | 9         |
| Fire Medic                 | 12        | 16        | 15        | 19        | 22        |
| Firefighter/EMT            | 10        | 6         | 9         | 5         | 2         |
| <b>Total Ops Positions</b> | <b>34</b> | <b>34</b> | <b>36</b> | <b>36</b> | <b>36</b> |
| <b>Department Totals</b>   | <b>40</b> | <b>41</b> | <b>44</b> | <b>44</b> | <b>44</b> |

| <b>Calls by Type:</b>                  | <b>2007-08</b> | <b>2008-09</b> | <b>2009-10</b> | <b>2010-11</b> | <b>Estimated<br/>2011-12</b> |
|--|----------------|----------------|----------------|----------------|------------------------------|
| Fires                                  | 81             | 76             | 43             | 34             | 30                           |
| Rescue & Emergency<br>Medical Services | 2931           | 2574           | 2888           | 3130           | 3100                         |
| Hazardous Conditions<br>(no fire)      | 58             | 48             | 45             | 52             | 50                           |
| Service Calls                          | 95             | 68             | 55             | 62             | 60                           |
| Good Intent Calls                      | 388            | 212            | 179            | 210            | 200                          |
| False Alarms & False<br>Calls          | 309            | 300            | 265            | 246            | 250                          |
| Special Incident Types                 | 12             | 8              | 16             | 8              | 10                           |
| <b>Total Calls</b>                     | <b>3874</b>    | <b>3286</b>    | <b>3491</b>    | <b>3742</b>    | <b>3700</b>                  |
| <b>Fire Inspections:</b>               |                |                |                |                |                              |
| Annual Life Safety                     | 477            | 600            | 545            | 1000           | 1120                         |
| Building Permit                        | 202            | 260            | 124            | 250            | 200                          |
| Local Business Tax                     | 235            | 230            | 170            | 230            | 180                          |
| <b>Total Inspections</b>               | <b>914</b>     | <b>1090</b>    | <b>839</b>     | <b>1480</b>    | <b>1500</b>                  |
| <b>Building Plans Review:</b>          |                |                |                |                |                              |
| Fire Code Compliance                   | 159            | 180            | 180            | 180            | 160                          |
| Site Plans                             | 12             | 10             | 10             | 8              | 6                            |
| <b>Total Plan Review</b>               | <b>171</b>     | <b>190</b>     | <b>190</b>     | <b>188</b>     | <b>166</b>                   |

**Major Budget or Service Level Changes:**

Recognizing the “New Normal” of reduced City revenues, the department continually strives to reduce costs as much as possible while operating efficiently and remaining operationally effective. Cost savings are being achieved through delays in capital outlays and cuts in benefits and reductions in salaries agreed to in collective bargaining with the firefighters’ union. Such reductions saved positions and the firefighters were highly cooperative in negotiating these savings to the City. Increased revenue streams are also under consideration, but are adversely impacted by new state laws outlawing additional fees for fire suppression activities, thus limiting ability to increase user fees.

**Department Objectives:**

- Concentrate Fire Prevention activities on target hazards having large occupancies and/or high risks.
- Increase fire prevention and education opportunities, including increased frequency of safety inspections and community safety events to improve overall community safety.
- Enhance fire investigative ability through improvement in equipment and supplies.
- Maintain City's emergency management readiness through review and update of the Comprehensive Emergency Management Plan (CEMP).
- Identify and improve performance objectives through labor management collaboration.
- Improve effectiveness and efficiencies in response assignments, including reduction of lights/siren and multiple apparatus responses to save wear and tear on apparatus while improving the safety of the responders as well as the traveling public.
- Update tactical and standard operational guidelines to include procedures for new community threats (larger buildings, expansion of manufacturing sites, etc).
- Utilize refurbishment of apparatus to extend their useful operational life and save tens of thousands of dollars over purchase of new apparatus.
- Extend vehicle use to greater mileage and longer replacement cycles, saving thousands of dollars in vehicle replacement costs.
- Identify improvements in firefighter safety to enhance their health and improve their overall performance readiness – including reduction in injuries and illnesses.
- Identify and improve areas of operational readiness, including more pre-fire planning opportunities, hydrant inspections, improvements in patient care protocols, enhancements in equipment/apparatus and safety.
- Explore opportunities to increase use of automation (computers, mobile devices) to alleviate redundancy of work and improve work performance.
- Expand agreements with Martin County Fire Rescue to improve fairness of workload and facilitate closest unit responses to emergency calls – regardless of geo-political boundaries.
- Identify and apply to grant opportunities to improve service and equipment as we have in recent years with life saving and safety equipment.
- Monitoring all facets of the requirements of the Insurance Service Organization to maintain SFR's Class 3 rating to retain savings on building insurance in the City.

In conclusion, F/R is actively pursuing all means of improving performance and maintaining our level of service to the community. Maintaining the ISO Class 3 rating is of great importance to those owning buildings in Stuart. Exploring ways to improve existing levels of service is a continual quality improvement model employed by F/R. Recognizing the financial climate facing the City and the nation today, Stuart Fire Rescue continues to identify cost savings in every detail of daily operations. Our greatest asset is the high quality of our employees who continue to operate with great effectiveness and efficiency. SFR is making a difference in our community, saving lives and property, committed to delivering the highest level of Fire and Emergency Medical Services.



City of Stuart  
2012 Fiscal Budget  
Estimated Appropriations

**001**

**GENERAL**

**1201**

**FIRE/RESCUE**

| Account   | 2010<br>Audited<br>Actual | 2011<br>Current<br>Budget | Workshop<br>#2 | Workshop #3 | Commission<br>Adopt | %<br>Change |
|---|---------------------------|---------------------------|----------------|-------------|---------------------|-------------|
| 512 REGULAR SALARIES AND WAGE                         | 2,881,200                 | 2,729,066                 | 2,791,894      | 2,793,947   | 2,793,947           | 2.38%       |
| 513 OTHER SALARIES AND WAGES                          | 20,516                    | 27,800                    | 29,190         | 29,190      | 29,190              | 5.00%       |
| DR. AVNER - MEDICAL DIRECTOR                          |                           |                           | 29,190         | 29,190      | 29,190              |             |
| 514 OVERTIME  | 465,527                   | 210,000                   | 237,600        | 237,600     | 237,600             | 13.14%      |
| ADDITIONAL REQUEST                                    |                           |                           | 25,000         | 25,000      | 25,000              |             |
| CPR, FIRST AID, BLOOD BORNE CLASSES                   |                           |                           | 4,000          | 4,000       | 4,000               |             |
| LATE CALLS  |                           |                           | 11,840         | 11,840      | 11,840              |             |
| SICK, VACATION, FMLA, COVERAGE                        |                           |                           | 186,080        | 186,080     | 186,080             |             |
| SPECIAL DETAILS, PUBLIC EDUCATION                     |                           |                           | 4,880          | 4,880       | 4,880               |             |
| TRAINING MEETINGS                                     |                           |                           | 5,800          | 5,800       | 5,800               |             |
| 515 SPECIAL PAY                                       | 72,090                    | 26,760                    | 50,355         | 50,355      | 50,355              | 88.17%      |
| 521 FICA TAXES  | 237,226                   | 229,012                   | 229,536        | 229,693     | 229,693             | 0.30%       |
| 522 RETIREMENT CONTRIBUTIONS                          | 702,273                   | 657,852                   | 497,624        | 406,271     | 406,271             | -38.24%     |
| 523 LIFE AND HEALTH INSURANCE                         | 366,288                   | 370,089                   | 375,513        | 406,340     | 406,340             | 9.80%       |
| 524 WORKERS' COMPENSATION                             | 129,939                   | 104,598                   | 104,598        | 104,598     | 104,598             | 0.00%       |
| Total PERSONAL SERVICES                               | 4,875,058                 | 4,355,177                 | 4,316,310      | 4,257,994   | 4,257,994           | -2.23%      |
| 531 PROFESSIONAL SERVICES                             | 23,467                    | 23,424                    | 26,936         | 26,936      | 26,936              | 14.99%      |
| ANNUAL PHYSICALS                                      |                           |                           | 17,476         | 17,476      | 17,476              |             |
| FLU VACCINE FOR ALL CITY EMPLOYEES                    |                           |                           | 1,200          | 1,200       | 1,200               |             |
| LEADERSHIP CONSULTANT                                 |                           |                           | 3,500          | 3,500       | 3,500               |             |
| NEW EMPLOYEE PHYSICALS                                |                           |                           | 2,160          | 2,160       | 2,160               |             |
| PSYCHOLOGICAL BACKGROUNDS                             |                           |                           | 1,000          | 1,000       | 1,000               |             |
| SCBA FIT TESTING                                      |                           |                           | 1,600          | 1,600       | 1,600               |             |
| 534 OTHER SERVICES                                    | 23,670                    | 33,400                    | 49,500         | 49,500      | 49,500              | 48.20%      |
| AERIAL LADDER - ANNUAL GROUND LADDER                  |                           |                           | 1,500          | 1,500       | 1,500               |             |
| ANNUAL AERIAL MAINTENANCE CONTRACT                    |                           |                           | 1,350          | 1,350       | 1,350               |             |
| BIOHAZARD WASTE HAULING                               |                           |                           | 2,800          | 2,800       | 2,800               |             |
| EXERCISE EQUIPMENT - ANNUAL MAINTENANCE CONTRACT      |                           |                           | 650            | 650         | 650                 |             |
| FIRE SPRINKLER MONITORING - STATION 2 ANNUAL CONTRACT |                           |                           | 1,300          | 1,300       | 1,300               |             |
| FIRE SPRINKLER TESTING - PUBLIC SAFETY COMPLEX        |                           |                           | 600            | 600         | 600                 |             |
| GARAGE DOOR - ANNUAL MAINTENANCE                      |                           |                           | 1,280          | 1,280       | 1,280               |             |
| GENERATOR - STATION 2 - ANNUAL MAINTENANCE            |                           |                           | 400            | 400         | 400                 |             |
| GIS SOFTWARE UPGRADE                                  |                           |                           | 200            | 200         | 200                 |             |
| HURST TOOL ANNUAL MAINTENANCE                         |                           |                           | 2,600          | 2,600       | 2,600               |             |
| HYDROSTATIC SCBA CYLINDERS                            |                           |                           | 2,000          | 2,000       | 2,000               |             |
| IS - EMS PRO - ANNUAL SUPPORT                         |                           |                           | 20,000         | 20,000      | 20,000              |             |

City of Stuart  
2012 Fiscal Budget  
Estimated Appropriations

**001**

**GENERAL**

**1201**

**FIRE/RESCUE**

| Account  | 2010<br>Audited<br>Actual | 2011<br>Current<br>Budget | Workshop<br>#2 | Workshop #3 | Commission<br>Adopt | %<br>Change |
|--|---------------------------|---------------------------|----------------|-------------|---------------------|-------------|
| 534 OTHER SERVICES                               | 23,670                    | 33,400                    | 49,500         | 49,500      | 49,500              | 48.20%      |
| IS - FIREHOUSE ANNUAL SUPPORT                    |                           |                           | 1,600          | 1,600       | 1,600               |             |
| MAKO COMPRESSOR - ANNUAL MAINTENANCE CONTRACT    |                           |                           | 1,800          | 1,800       | 1,800               |             |
| PUBLIC SAFETY GENERATOR - ANNUAL MAINTENANCE     |                           |                           | 1,100          | 1,100       | 1,100               |             |
| RADIO EQUIPMENT - ANNUAL MAINTENANCE CONTRACT    |                           |                           | 2,800          | 2,800       | 2,800               |             |
| SCBA POSI CHECK TESTER - ANNUAL MAINTENANCE      |                           |                           | 700            | 700         | 700                 |             |
| STRETCHER - ANNUAL MAINTENANCE SERVICE           |                           |                           | 1,320          | 1,320       | 1,320               |             |
| ZOLL MONITORS - ANNUAL MAINTENANCE CONTRACT      |                           |                           | 5,500          | 5,500       | 5,500               |             |
| 540 TRAVEL AND PER DIEM                          | 2,838                     | 4,700                     | 11,950         | 11,950      | 11,950              | 154.26%     |
| ANNUAL FIRE PREVENTION CONFERENCE                |                           |                           | 600            | 600         | 600                 |             |
| CURRENT ISSUES IN EMERGENCY MANAGEMENT - CONF    |                           |                           | 600            | 600         | 600                 |             |
| EMS ADVISORY MEETINGS X 3 (CHIEF DYAL - SEC)     |                           |                           | 1,800          | 1,800       | 1,800               |             |
| FEPA CONFERENCE - LASAGA, CHIEF                  |                           |                           | 1,000          | 1,000       | 1,000               |             |
| FIRE CHIEF CONFERENCE - CHIEF                    |                           |                           | 600            | 600         | 600                 |             |
| FIRE OFFICER DEVELOPMENT - NFA X 4 (MEALS)       |                           |                           | 1,000          | 1,000       | 1,000               |             |
| FIRE RESCUE EAST X 2                             |                           |                           | 1,000          | 1,000       | 1,000               |             |
| FLORIDA FIRE MARSHALS CONFERENCE                 |                           |                           | 500            | 500         | 500                 |             |
| FPELRA CONFERENCE - HR, CHIEF                    |                           |                           | 500            | 500         | 500                 |             |
| HANDS ON FIRE TRAINING CONFERENCE - 4 SHIFT PER. |                           |                           | 1,000          | 1,000       | 1,000               |             |
| HURRICANE CONFERENCES - LASAGA, CHIEF            |                           |                           | 1,600          | 1,600       | 1,600               |             |
| MISCELLANEOUS - FUEL & TOLLS                     |                           |                           | 250            | 250         | 250                 |             |
| NATIONAL SOCIETY OF EXE. FIRE OFFICERS - CHIEF   |                           |                           | 500            | 500         | 500                 |             |
| STATE FIRE COLLEGE X 4 SHIFT PERSONNEL           |                           |                           | 1,000          | 1,000       | 1,000               |             |
| 541 COMMUNICATIONS SERVICES                      | 14,423                    | 22,437                    | 19,760         | 19,760      | 19,760              | -11.93%     |
| AT&T MOBILE DATA TERMINAL - WIRELESS             |                           |                           | 2,000          | 2,000       | 2,000               |             |
| MITEL LEASING (PHONE SETS)                       |                           |                           | 5,300          | 5,300       | 5,300               |             |
| MOBILE SATELLITE                                 |                           |                           | 950            | 950         | 950                 |             |
| NEXTEL - MOBILE & COMPUTER                       |                           |                           | 7,200          | 7,200       | 7,200               |             |
| VERIZON WIRELESS - BC MDT                        |                           |                           | 1,740          | 1,740       | 1,740               |             |
| WINDSTREAM COMMUNICATION                         |                           |                           | 2,570          | 2,570       | 2,570               |             |
| 542 FREIGHT/POSTAGE SERVICES                     | 1,405                     | 1,640                     | 1,500          | 1,500       | 1,500               | -8.54%      |
| FREIGHT/POSTAGE                                  |                           |                           | 1,500          | 1,500       | 1,500               |             |
| 543 UTILITY SERVICES                             | 61,447                    | 66,500                    | 60,225         | 60,225      | 60,225              | -9.44%      |
| ELECTRIC   |                           |                           | 45,000         | 45,000      | 45,000              |             |
| WATER/SEWER                                      |                           |                           | 15,225         | 15,225      | 15,225              |             |
| 544 RENTALS AND LEASES                           | 9,807                     | 7,200                     | 10,240         | 10,240      | 10,240              | 42.22%      |
| COPIER LEASE                                     |                           |                           | 4,240          | 4,240       | 4,240               |             |

City of Stuart  
2012 Fiscal Budget  
Estimated Appropriations

**001**

**GENERAL**

**1201**

**FIRE/RESCUE**

| Account   | 2010<br>Audited<br>Actual | 2011<br>Current<br>Budget | Workshop<br>#2 | Workshop #3 | Commission<br>Adopt | %<br>Change |
|---|---------------------------|---------------------------|----------------|-------------|---------------------|-------------|
| 544 RENTALS AND LEASES                                  | 9,807                     | 7,200                     | 10,240         | 10,240      | 10,240              | 42.22%      |
| OXYGEN TANKS - RENTALS                                  |                           |                           | 6,000          | 6,000       | 6,000               |             |
| 545 INSURANCE   | 79,558                    | 83,131                    | 83,131         | 83,774      | 83,774              | 0.77%       |
| FLOOD INSURANCE PORTION                                 |                           |                           | 643            | 643         | 643                 |             |
| FUEL STORAGE TANK INSURANCE (1 LG @ 45% PS)             |                           |                           | 52             | 52          | 52                  |             |
| TRICO GENERAL LIABILITY INSURANCE                       |                           |                           | 82,436         | 83,079      | 83,079              |             |
| 546 REPAIR AND MAINTENANCE                              | 75,981                    | 58,200                    | 80,000         | 80,000      | 80,000              | 37.46%      |
| AMBULANCE EQUIPMENT - MAINTENANCE & REPAIR              |                           |                           | 7,000          | 7,000       | 7,000               |             |
| BM - GATES - MAINTENANCE & REPAIR                       |                           |                           | 1,000          | 1,000       | 1,000               |             |
| CYBERLOCK SYSTEM - MAINTENANCE & REPAIR                 |                           |                           | 1,000          | 1,000       | 1,000               |             |
| DROP PLUGS - MAINTENANCE & REPAIR                       |                           |                           | 500            | 500         | 500                 |             |
| GARAGE DOORS - MAINTENANCE & REPAIR                     |                           |                           | 5,000          | 5,000       | 5,000               |             |
| GENERATORS - MAINTENANCE AND FILTERS                    |                           |                           | 2,000          | 2,000       | 2,000               |             |
| GYM EQUIPMENT - MAINTENANCE & REPAIR                    |                           |                           | 500            | 500         | 500                 |             |
| IS - PRINTER PLOTTER MAINTENANCE                        |                           |                           | 1,000          | 1,000       | 1,000               |             |
| MISC HARDWARE & RELATED MAINTENANCE                     |                           |                           | 1,500          | 1,500       | 1,500               |             |
| RADIOS AND PAGERS - MAINTENANCE & REPAIR                |                           |                           | 2,500          | 2,500       | 2,500               |             |
| STRETCHER - MAINTENANCE & REPAIR                        |                           |                           | 500            | 500         | 500                 |             |
| THERMAL IMAGING CAMERAS - MAINTENANCE & REPAIR          |                           |                           | 1,500          | 1,500       | 1,500               |             |
| VM - VEHICLES & EQUIPMENT - MAINTENANCE & REPAIR        |                           |                           | 56,000         | 56,000      | 56,000              |             |
| 547 PRINTING AND BINDING                                | 2,834                     | 2,595                     | 3,480          | 3,480       | 3,480               | 34.10%      |
| EXPOSURE FORMS  |                           |                           | 320            | 320         | 320                 |             |
| FIRE INSPECTION REPORTS                                 |                           |                           | 420            | 420         | 420                 |             |
| LABELS- ALARM, EQUIPMENT, ETC.                          |                           |                           | 300            | 300         | 300                 |             |
| MISC FORMS - AUTHORIZATION, RUN SHEETS, BILLING FORMS   |                           |                           | 1,280          | 1,280       | 1,280               |             |
| PRIVACY ACT BROCHURES                                   |                           |                           | 160            | 160         | 160                 |             |
| PROTOCOL BOOKS  |                           |                           | 1,000          | 1,000       | 1,000               |             |
| 548 PROMOTIONAL ACTIVITIES                              | 1,728                     | 500                       | 1,000          | 1,000       | 1,000               | 100.00%     |
| PUBLIC EDUCATION SUPPLIES - HATS, BADGES, INFO          |                           |                           | 1,000          | 1,000       | 1,000               |             |
| 549 OTHER CURRENT CHARGES                               | 5,082                     | 7,000                     | 10,000         | 10,000      | 10,000              | 42.86%      |
| MUTUAL AID FEES   |                           |                           | 10,000         | 10,000      | 10,000              |             |
| 551 OFFICE SUPPLIES                                     | 4,552                     | 5,700                     | 6,000          | 6,000       | 6,000               | 5.26%       |
| COPIER PAPER  |                           |                           | 1,500          | 1,500       | 1,500               |             |
| INK FOR PRINTERS  |                           |                           | 2,000          | 2,000       | 2,000               |             |
| OFFICE SUPPLIES - FOLDERS, PENS, NOTEBOOKS, ETC.        |                           |                           | 2,500          | 2,500       | 2,500               |             |
| 552 OPERATING SUPPLIES                                  | 158,694                   | 212,292                   | 215,971        | 215,971     | 215,971             | 1.73%       |
| BUNKER GEAR - COATS, HELMETS, BOOTS, PANTS, GLOVES, ETC |                           |                           | 15,353         | 15,353      | 15,353              |             |

City of Stuart  
2012 Fiscal Budget  
Estimated Appropriations

**001**

**GENERAL**

**1201**

**FIRE/RESCUE**

| Account   | 2010<br>Audited<br>Actual | 2011<br>Current<br>Budget | Workshop<br>#2 | Workshop #3 | Commission<br>Adopt | %<br>Change |
|---|---------------------------|---------------------------|----------------|-------------|---------------------|-------------|
| 552 OPERATING SUPPLIES                                  | 158,694                   | 212,292                   | 215,971        | 215,971     | 215,971             | 1.73%       |
| CHEMICALS - DETERGENTS                                  |                           |                           | 940            | 940         | 940                 |             |
| CHEMICALS - FIREFIGHTER FOAMS                           |                           |                           | 2,000          | 2,000       | 2,000               |             |
| CHEMICALS - HAZARDOUS MATERIALS INCIDENTS               |                           |                           | 250            | 250         | 250                 |             |
| CO MONITOR CARTRIDGE                                    |                           |                           | 950            | 950         | 950                 |             |
| DRESS UNIFORMS  |                           |                           | 950            | 950         | 950                 |             |
| EXPENDABLE MEDICAL SUPPLIES                             |                           |                           | 71,193         | 71,193      | 71,193              |             |
| FUEL FOR VEHICLES -2,840 GAS/10,805 DSL @ \$4/\$4.5 P/G |                           |                           | 59,983         | 59,983      | 59,983              |             |
| LP GAS (INC. RUN TIME TO MEET ISO REQ.)                 |                           |                           | 6,468          | 6,468       | 6,468               |             |
| REPLACEMENT EMS EQUIPMENT                               |                           |                           | 10,000         | 10,000      | 10,000              |             |
| REPLACEMENT FIRE EQUIPMENT                              |                           |                           | 10,000         | 10,000      | 10,000              |             |
| REPLACEMENT HOSES                                       |                           |                           | 5,100          | 5,100       | 5,100               |             |
| REPLACEMENT SCBA - HEADS UP DISPLAY EQUIPMENT           |                           |                           | 2,400          | 2,400       | 2,400               |             |
| SCBA CYLINDER REPLACEMENT (9)                           |                           |                           | 8,910          | 8,910       | 8,910               |             |
| UNIFORMS - CBA CONTRACT REPLACEMENT ITEMS               |                           |                           | 21,474         | 21,474      | 21,474              |             |
| 554 BOOKS AND MEMBERSHIPS                               | 4,331                     | 6,630                     | 4,589          | 4,589       | 4,589               | -30.78%     |
| CERTIFICATION CARDS (CPR,ACLS, FIRST AID)               |                           |                           | 481            | 481         | 481                 |             |
| COURSE RELATED TEXTBOOKS                                |                           |                           | 200            | 200         | 200                 |             |
| FEPA MEMBERSHIP X 2                                     |                           |                           | 150            | 150         | 150                 |             |
| FLORIDA AMBULANCE ASSOCIATION - DYAL SECRETARY          |                           |                           | 800            | 800         | 800                 |             |
| FLORIDA FIRE CHIEF'S ASSOCIATION X 2                    |                           |                           | 200            | 200         | 200                 |             |
| FLORIDA FIRE MARSHALS & INSPECTORS ASSOC. (FFMIA) X 2   |                           |                           | 200            | 200         | 200                 |             |
| FPELRA MEMBERSHIP - CHIEF                               |                           |                           | 95             | 95          | 95                  |             |
| IAEM DUES - CSC   |                           |                           | 170            | 170         | 170                 |             |
| INSTITUTE OF FIRE ENGINEERS (IFE) - CHIEF               |                           |                           | 140            | 140         | 140                 |             |
| INTERNATIONAL ASSOCIATION OF ARSON INVESTIGATORS        |                           |                           | 160            | 160         | 160                 |             |
| INTERNATIONAL ASSOCIATION OF FIRE CHIEFS (IAFC) X 2     |                           |                           | 528            | 528         | 528                 |             |
| NATIONAL FIRE PROTECTION ASSOC (NFPA) - CODES ONLINE    |                           |                           | 845            | 845         | 845                 |             |
| NATIONAL FIRE PROTECTION MEMBERSHIP X 2                 |                           |                           | 300            | 300         | 300                 |             |
| NATIONAL SOCIETY OF EXE FIRE OFFICERS (NSEFO)           |                           |                           | 55             | 55          | 55                  |             |
| NOTARY  |                           |                           | 90             | 90          | 90                  |             |
| TREASURE COAST FIRE CHIEFS ASSOC (TCFCA) X 5            |                           |                           | 175            | 175         | 175                 |             |
| 555 TRAINING  | 44,420                    | 11,050                    | 16,469         | 16,469      | 16,469              | 49.04%      |
| ASSOCIATE DEGREE CLASSES \$320 X 20                     |                           |                           | 6,400          | 6,400       | 6,400               |             |
| CLASSES AND SEMINARS - CHIEF & ASST CHIEF               |                           |                           | 500            | 500         | 500                 |             |
| FEPA CONFERENCE REGISTRATION X 2                        |                           |                           | 300            | 300         | 300                 |             |
| FIRE PREVENTION CONFERENCE REGISTRATION                 |                           |                           | 275            | 275         | 275                 |             |
| FIRE RESCUE EAST X 2                                    |                           |                           | 400            | 400         | 400                 |             |

City of Stuart  
2012 Fiscal Budget  
Estimated Appropriations

**001**

**GENERAL**

**1201**

**FIRE/RESCUE**

| Account  | 2010<br>Audited<br>Actual | 2011<br>Current<br>Budget | Workshop<br>#2 | Workshop #3 | Commission<br>Adopt | %<br>Change |
|--|---------------------------|---------------------------|----------------|-------------|---------------------|-------------|
| 555 TRAINING   | 44,420                    | 11,050                    | 16,469         | 16,469      | 16,469              | 49.04%      |
| FIRE SAFETY CLASSES                                    |                           |                           | 800            | 800         | 800                 |             |
| FLORIDA FIRE CHIEFS CONFERENCE REGISTRATION            |                           |                           | 325            | 325         | 325                 |             |
| FLORIDA FIRE MARSHALS CONFERENCE REGISTRATION          |                           |                           | 299            | 299         | 299                 |             |
| FPELRA CONFERENCE REGISTRATION                         |                           |                           | 325            | 325         | 325                 |             |
| HANDS ON FIRE CONFERENCE - REGISTRATION X 4            |                           |                           | 900            | 900         | 900                 |             |
| KAPLAIN - MEDIC MONTHLY TRAINING (42)                  |                           |                           | 3,570          | 3,570       | 3,570               |             |
| MSA REPAIR CERTIFICATION CLASS X 2                     |                           |                           | 1,000          | 1,000       | 1,000               |             |
| NATIONAL HURRICANE CONFERENCE X 2                      |                           |                           | 600            | 600         | 600                 |             |
| NSEFO REGISTRATION                                     |                           |                           | 275            | 275         | 275                 |             |
| STATE FIRE COLLEGE X 5                                 |                           |                           | 500            | 500         | 500                 |             |
| Total OPERATING EXPENSES                               | 514,238                   | 546,399                   | 600,751        | 601,394     | 601,394             | 10.06%      |
| 563 INFRASTRUCTURE                                     | 2,142                     | 0                         | 8,110          | 8,110       | 8,110               | 0.00%       |
| FLOORING - STATION 2 - TILE - CLASSROOM & OFFICE       |                           |                           | 5,810          | 5,810       | 5,810               |             |
| FLOORING - STATION 2 - TILE - LIVING ROOM              |                           |                           | 2,300          | 2,300       | 2,300               |             |
| 564 MACHINERY AND EQUIPMENT                            | 120,900                   | 0                         | 506,905        | 506,905     | 506,905             | 0.00%       |
| ? =GRANT - CAD INTERFACE - GRANT 75%                   |                           |                           | 7,500          | 7,500       | 7,500               |             |
| ? =PUMP TEST TANK                                      |                           |                           | 10,000         | 10,000      | 10,000              |             |
| AMBULANCE REFURBISH                                    |                           |                           | 50,000         | 50,000      | 50,000              |             |
| CAD INTERFACE - MATCH 25%                              |                           |                           | 2,500          | 2,500       | 2,500               |             |
| EXTINGUISHER TRAINING PROP - MATCH 5%                  |                           |                           | 770            | 770         | 770                 |             |
| FIRE INVESTIGATIVE TRAILER MATCH 5%                    |                           |                           | 2,393          | 2,393       | 2,393               |             |
| GAS METERS X 12 & CALIBRATOR - MATCH 5%                |                           |                           | 595            | 595         | 595                 |             |
| GRANT - EXTINGUISHER TRAINING PROP - FEDERAL 95%       |                           |                           | 14,630         | 14,630      | 14,630              |             |
| Grant GRANT - FIRE INVESTIGATIVE TRAILER - GRANT 95% + |                           |                           | 45,462         | 45,462      | 45,462              |             |
| GRANT - GAS METERS X12 & CALIBRATOR - GRANT 95%        |                           |                           | 11,305         | 11,305      | 11,305              |             |
| Grant GRANT - OPTICOM - STATION 2 - FEDERAL 80% +      |                           |                           | 268,000        | 268,000     | 268,000             |             |
| Grant GRANT SPECIAL EVENTS VEHICLE- GRANT 75% +        |                           |                           | 56,250         | 56,250      | 56,250              |             |
| OPTICOM - STATION 2 MATCH 20%                          |                           |                           | 18,750         | 18,750      | 18,750              |             |
| SPECIAL EVENTS VEHICLE - MATCH 25%                     |                           |                           | 18,750         | 18,750      | 18,750              |             |
| Total CAPITAL OUTLAY                                   | 123,042                   | 0                         | 515,015        | 515,015     | 515,015             | 0.00%       |
| Division FIRE/RESCUE                                   | 5,512,338                 | 4,901,577                 | 5,432,076      | 5,374,404   | 5,374,404           | 9.65%       |
| COMMISSION   |                           |                           | 24,726         | 24,671      | 24,671              |             |
| MANAGER  |                           |                           | 79,633         | 78,332      | 78,332              |             |
| HUMAN RESOURCES  |                           |                           | 39,144         | 38,693      | 38,693              |             |
| CITY CLERK   |                           |                           | 27,669         | 30,277      | 30,277              |             |

City of Stuart  
2012 Fiscal Budget  
Estimated Appropriations

**001**

**GENERAL**

**1201**

**FIRE/RESCUE**

| Account                                     | 2010<br>Audited<br>Actual | 2011<br>Current<br>Budget | Workshop<br>#2 | Workshop #3 | Commission<br>Adopt | %<br>Change |
|---|---------------------------|---------------------------|----------------|-------------|---------------------|-------------|
| FINANCIAL SERVICES                          |                           |                           | 113,106        | 112,812     | 112,812             |             |
| INFORMATION SERVICES                        |                           |                           | 163,530        | 162,753     | 162,753             |             |
| CITY ATTORNEY                               |                           |                           | 24,202         | 22,241      | 22,241              |             |
| VEHICLE MAINTENANCE                         |                           |                           | 29,554         | 23,250      | 23,250              |             |
| BUILDING MAINTENANCE                        |                           |                           | 72,269         | 69,499      | 69,499              |             |
| CUSTOMER SERVICE                            |                           |                           | 8,494          | 10,270      | 10,270              |             |
| WS GENERAL GOV                              |                           |                           | 0              | 0           | 0                   |             |
| Total Indirect Costs                        |                           |                           | 582,328        | 572,798     | 572,798             |             |
| Division + Consolidated + Indirect Charges: |                           |                           | 6,014,405      | 5,947,202   | 5,947,202           |             |
| Dept FIRE/RESCUE                            | 5,512,338                 | 4,901,577                 | 5,432,076      | 5,374,404   | 5,374,404           | 9.65%       |

City of Stuart  
2012 Fiscal Budget  
Personnel Sheet

**1201 FIRE/RESCUE**

| Class | Title                    | Range/<br>Step | Current<br>Salary | Prcnt | Range/<br>Step | Wrkshp<br>#2 | Spec<br>Pay | Prcnt | Range/<br>Step | Wrkshp<br>#3 | Spec<br>Pay | Prcnt | Range/<br>Step | Comm<br>Adopt | Spec<br>Pay |
|-------|--------------------------|----------------|-------------------|-------|----------------|--------------|-------------|-------|----------------|--------------|-------------|-------|----------------|---------------|-------------|
| 1080  | FIRE CHIEF               | 25 23          | 107,619.03        | 1.00  | 25 23          | 107,619      | 2,340       | 1.00  | 25 23          | 107,619      | 2,340       | 1.00  | 25 23          | 107,619       | 2,340       |
| 2065  | ASSISTANT FIRE CHIEF     | 24 15          | 84,157.55         | 1.00  | 24 15          | 84,158       | 1,800       | 1.00  | 24 15          | 84,158       | 1,800       | 1.00  | 24 15          | 84,158        | 1,800       |
| 2122  | COMMUNITY SAFETY COORD   | 19 12          | 61,230.26         | 1.00  | 19 12          | 61,230       | 1,320       | 1.00  | 19 12          | 61,230       | 1,320       | 1.00  | 19 12          | 61,230        | 1,320       |
| 2190  | FIRE RES BATTALION CHIEF | 22 21          | 90,722.87         | 1.00  | 22 21          | 90,723       | 0           | 1.00  | 22 21          | 90,723       | 0           | 1.00  | 22 21          | 90,723        | 0           |
| 2190  | FIRE RES BATTALION CHIEF | 22 20          | 88,510.14         | 1.00  | 22 20          | 88,510       | 600         | 1.00  | 22 20          | 88,510       | 600         | 1.00  | 22 20          | 88,510        | 600         |
| 2190  | FIRE RES BATTALION CHIEF | 22 19          | 86,351.35         | 1.00  | 22 19          | 86,351       | 600         | 1.00  | 22 19          | 86,351       | 600         | 1.00  | 22 19          | 86,351        | 600         |
| 2209  | FIRE RESCUE LIEUTENANT   | 05 25          | 82,835.48         | 1.00  | 05 25          | 82,835       | 480         | 1.00  | 05 25          | 82,835       | 480         | 1.00  | 05 25          | 82,835        | 480         |
| 2209  | FIRE RESCUE LIEUTENANT   | 05 25          | 82,835.48         | 1.00  | 05 25          | 82,835       | 960         | 1.00  | 05 25          | 82,835       | 960         | 1.00  | 05 25          | 82,835        | 960         |
| 2209  | FIRE RESCUE LIEUTENANT   | 05 23          | 78,838.21         | 1.00  | 05 23          | 78,838       | 1,080       | 1.00  | 05 23          | 78,838       | 1,080       | 1.00  | 05 23          | 78,838        | 1,080       |
| 2209  | FIRE RESCUE LIEUTENANT   | 05 19          | 71,410.83         | 1.00  | 05 19          | 71,411       | 0           | 1.00  | 05 19          | 71,411       | 0           | 1.00  | 05 19          | 71,411        | 0           |
| 2209  | FIRE RESCUE LIEUTENANT   | 05 21          | 75,029.98         | 1.00  | 05 21          | 75,030       | 480         | 1.00  | 05 21          | 75,030       | 480         | 1.00  | 05 21          | 75,030        | 480         |
| 2209  | FIRE RESCUE LIEUTENANT   | 05 25          | 82,835.48         | 1.00  | 05 25          | 82,835       | 1,560       | 1.00  | 05 25          | 82,835       | 1,560       | 1.00  | 05 25          | 82,835        | 1,560       |
| 2210  | FIRE LIEUTENANT          | 05 25          | 82,835.48         | 1.00  | 05 25          | 82,835       | 480         | 1.00  | 05 25          | 82,835       | 480         | 1.00  | 05 25          | 82,835        | 480         |
| 2210  | FIRE LIEUTENANT          | 05 23          | 78,838.21         | 1.00  | 05 23          | 78,838       | 960         | 1.00  | 05 23          | 78,838       | 960         | 1.00  | 05 23          | 78,838        | 960         |
| 2210  | FIRE LIEUTENANT          | 05 23          | 78,838.21         | 1.00  | 05 23          | 78,838       | 480         | 1.00  | 05 23          | 78,838       | 480         | 1.00  | 05 23          | 78,838        | 480         |
| 2215  | EMS SUPPORT SPECIALIST   | 01 25          | 82,836.50         | 1.00  | 01 25          | 82,837       | 1,440       | 1.00  | 01 25          | 82,837       | 1,440       | 1.00  | 01 25          | 82,837        | 1,440       |
| 2216  | FIRE SUPPORT SPECIALIST  | 01 25          | 82,836.50         | 1.00  | 01 25          | 82,837       | 480         | 1.00  | 01 25          | 82,837       | 480         | 1.00  | 01 25          | 82,837        | 480         |
| 4090  | FIREMEDIC                | 04 11          | 53,125.99         | 1.00  | 04 11          | 53,126       | 0           | 1.00  | 04 11          | 53,126       | 0           | 1.00  | 04 11          | 53,126        | 0           |
| 4090  | FIREMEDIC                | 04 17          | 61,579.69         | 1.00  | 04 17          | 61,580       | 0           | 1.00  | 04 17          | 61,580       | 0           | 1.00  | 04 17          | 61,580        | 0           |
| 4090  | FIREMEDIC                | 04 16          | 60,094.20         | 1.00  | 04 16          | 60,094       | 0           | 1.00  | 04 16          | 60,094       | 0           | 1.00  | 04 16          | 60,094        | 0           |
| 4090  | FIREMEDIC                | 04 11          | 53,125.99         | 1.00  | 04 11          | 53,126       | 0           | 1.00  | 04 11          | 53,126       | 0           | 1.00  | 04 11          | 53,126        | 0           |
| 4090  | FIREMEDIC                | 04 3           | 43,645.95         | 1.00  | 04 3           | 43,646       | 1,320       | 1.00  | 04 3           | 43,646       | 1,320       | 1.00  | 04 3           | 43,646        | 1,320       |
| 4090  | FIREMEDIC                | 04 9           | 50,533.17         | 1.00  | 04 9           | 50,533       | 600         | 1.00  | 04 9           | 50,533       | 600         | 1.00  | 04 9           | 50,533        | 600         |

City of Stuart  
2012 Fiscal Budget  
Personnel Sheet

**1201 FIRE/RESCUE**

| Class | Title                          | Range/<br>Step | Current<br>Salary | Prcnt | Range/<br>Step | Wrkshp<br>#2 | Spec<br>Pay | Prcnt | Range/<br>Step | Wrkshp<br>#3 | Spec<br>Pay | Prcnt | Range/<br>Step | Comm<br>Adopt | Spec<br>Pay |
|-------|--------------------------------|----------------|-------------------|-------|----------------|--------------|-------------|-------|----------------|--------------|-------------|-------|----------------|---------------|-------------|
| 4090  | FIREMEDIC                      | 04 23          | 71,437.84         | 1.00  | 04 23          | 71,438       | 480         | 1.00  | 04 23          | 71,438       | 480         | 1.00  | 04 23          | 71,438        | 480         |
| 4090  | FIREMEDIC                      | 04 14          | 57,177.27         | 1.00  | 04 14          | 57,177       | 1,320       | 1.00  | 04 14          | 57,177       | 1,320       | 1.00  | 04 14          | 57,177        | 1,320       |
| 4090  | FIREMEDIC                      | 04 7           | 48,129.39         | 1.00  | 04 7           | 48,129       | 600         | 1.00  | 04 7           | 48,129       | 600         | 1.00  | 04 7           | 48,129        | 600         |
| 4090  | FIREMEDIC                      | 04 3           | 43,645.95         | 1.00  | 04 3           | 43,646       | 1,320       | 1.00  | 04 3           | 43,646       | 1,320       | 1.00  | 04 3           | 43,646        | 1,320       |
| 4090  | FIREMEDIC                      | 04 18          | 63,146.18         | 1.00  | 04 18          | 63,146       | 960         | 1.00  | 04 18          | 63,146       | 960         | 1.00  | 04 18          | 63,146        | 960         |
| 4090  | FIREMEDIC                      | 04 25          | 75,056.99         | 1.00  | 04 25          | 75,057       | 480         | 1.00  | 04 25          | 75,057       | 480         | 1.00  | 04 25          | 75,057        | 480         |
| 4090  | FIREMEDIC                      | 04 7           | 48,129.39         | 1.00  | 04 7           | 48,129       | 600         | 1.00  | 04 7           | 48,129       | 600         | 1.00  | 04 7           | 48,129        | 600         |
| 4090  | FIREMEDIC                      | 04 3           | 43,645.95         | 1.00  | 04 3           | 43,646       | 600         | 1.00  | 04 3           | 43,646       | 600         | 1.00  | 04 3           | 43,646        | 600         |
| 4120  | FIREFIGHTER                    | 02 21          | 58,797.80         | 1.00  | 02 21          | 58,798       | 480         | 1.00  | 02 21          | 58,798       | 480         | 1.00  | 02 21          | 58,798        | 480         |
| 4120  | FIREFIGHTER                    | 02 5           | 39,594.65         | 1.00  | 02 5           | 39,595       | 0           | 1.00  | 02 5           | 39,595       | 0           | 1.00  | 02 5           | 39,595        | 0           |
| 4120  | FIREFIGHTER                    | 02 5           | 39,594.65         | 1.00  | 02 5           | 39,595       | 0           | 1.00  | 02 5           | 39,595       | 0           | 1.00  | 02 5           | 39,595        | 0           |
| 4120  | FIREFIGHTER                    | 02 1           | 35,816.85         | 1.00  | 02 1           | 35,817       | 1,320       | 1.00  | 02 1           | 35,817       | 1,320       | 1.00  | 02 1           | 35,817        | 1,320       |
| 4120  | FIREFIGHTER                    | 02 5           | 39,594.65         | 1.00  | 02 5           | 39,595       | 600         | 1.00  | 02 5           | 39,595       | 600         | 1.00  | 02 5           | 39,595        | 600         |
| 4120  | FIREFIGHTER                    | 02 5           | 39,594.65         | 1.00  | 02 5           | 39,595       | 0           | 1.00  | 02 5           | 39,595       | 0           | 1.00  | 02 5           | 39,595        | 0           |
| 4120  | FIREFIGHTER                    | 02 1           | 35,816.85         |       | 02 1           | 35,817       |             | 1.00  | 02 1           | 35,817       | 0           | 1.00  | 02 1           | 35,817        | 0           |
| 4120  | FIREFIGHTER                    | 02 5           | 39,594.65         | 1.00  | 02 5           | 39,595       | 1,320       | 1.00  | 02 5           | 39,595       | 1,320       | 1.00  | 02 5           | 39,595        | 1,320       |
| 4120  | FIREFIGHTER                    | 02 17          | 53,261.02         | 1.00  | 02 17          | 53,261       | 0           | 1.00  | 02 17          | 53,261       | 0           | 1.00  | 02 17          | 53,261        | 0           |
| 4120  | FIREFIGHTER<br>VACANT POSITION |                |                   | 1.00  | 02 1           | 35,817       | 0           |       |                |              |             |       |                |               |             |
| 4120  | FIREFIGHTER                    | 02 7           | 41,647.31         | 1.00  | 02 5           | 39,595       | 600         | 1.00  | 02 7           | 41,647       | 600         | 1.00  | 02 7           | 41,647        | 600         |
| 4135  | FIRE INSPECTOR                 | 16 1           | 40,334.57         | 1.00  | 16 1           | 40,335       | 1,020       | 1.00  | 16 1           | 40,335       | 1,020       | 1.00  | 16 1           | 40,335        | 1,020       |
| 6025  | EXEC SECR TO PUBL SAFETY       | 16 15          | 56,958.22         | 1.00  | 16 15          | 56,958       | 0           | 1.00  | 16 15          | 56,958       | 0           | 1.00  | 16 15          | 56,958        | 0           |
| 8070  | CUSTODIAN                      | 02 8           | 24,469.49         | 0.35  | 02 8           | 8,564        | 0           | 0.35  | 02 8           | 8,564        | 0           | 0.35  | 02 8           | 8,564         | 0           |
|       | BUDGET PART-TIME               |                |                   | 1.00  |                | 29,190       | 0           | 1.00  |                | 29,190       | 0           | 1.00  |                | 29,190        | 0           |

City of Stuart  
2012 Fiscal Budget  
Personnel Sheet

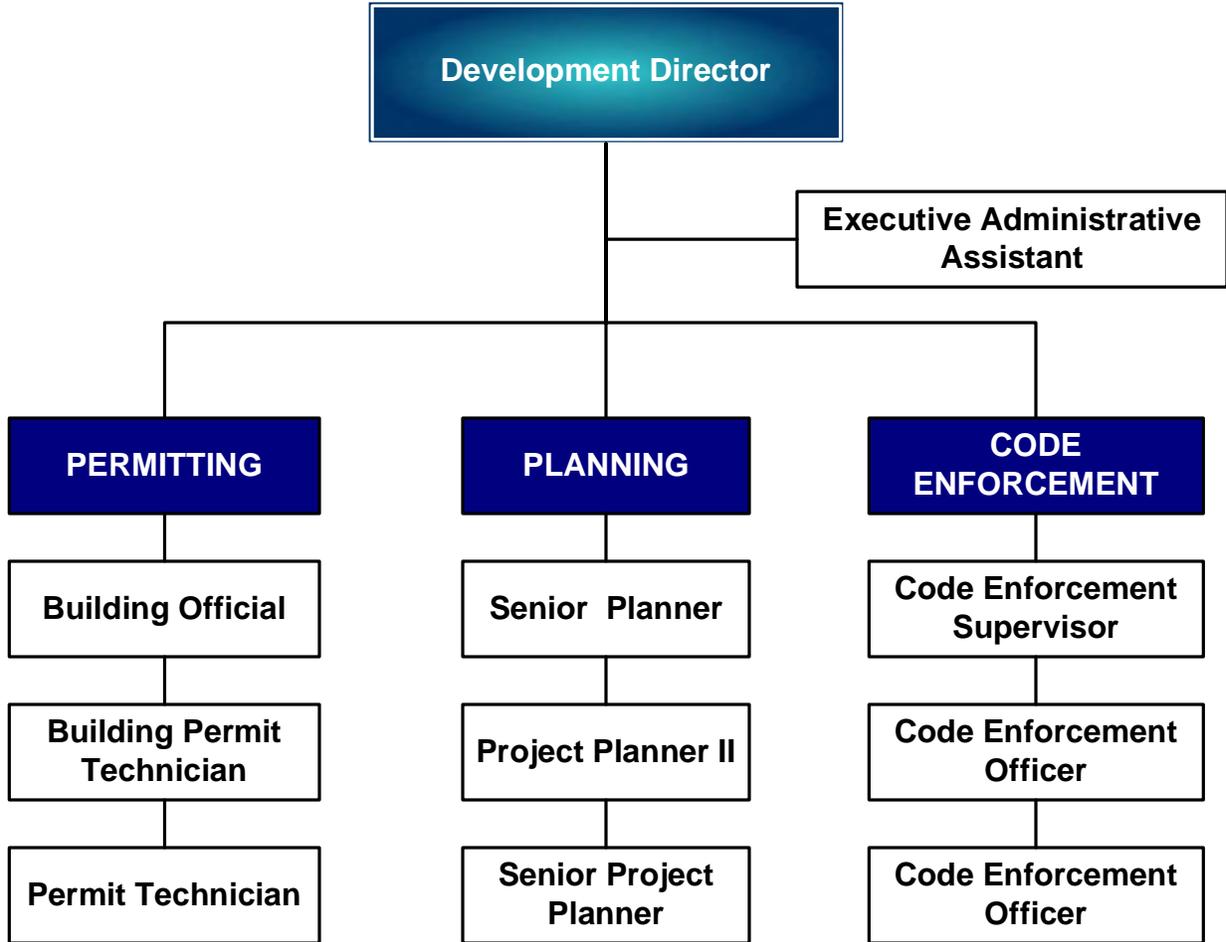
**1201 FIRE/RESCUE**

| Class | Title                    | Range/<br>Step | Current<br>Salary | Prcnt     | Range/<br>Step | Wrkshp<br>#2 | Spec<br>Pay | Prcnt     | Range/<br>Step | Wrkshp<br>#3 | Spec<br>Pay | Prcnt     | Range/<br>Step | Comm<br>Adopt | Spec<br>Pay |
|-------|--------------------------|----------------|-------------------|-----------|----------------|--------------|-------------|-----------|----------------|--------------|-------------|-----------|----------------|---------------|-------------|
|       | BUDGET PS OVERTIME       |                |                   | 1.00      |                | 237,600      | 0           | 1.00      |                | 237,600      | 0           | 1.00      |                | 237,600       | 0           |
|       | BUDGET STAFF ADJUSTMENTS |                |                   | 1.00      |                | 13,871       | 0           | 1.00      |                | 13,871       | 0           | 1.00      |                | 13,871        | 0           |
|       | BUDGET MERIT             |                |                   | 1.00 00 0 |                | 21,675       | 0           | 1.00 00 0 |                | 21,675       | 0           | 1.00 00 0 |                | 21,675        | 0           |
|       | BUDGET GEN WAGE INCREASE |                |                   | 1.00 00 0 |                | 79,870       | 0           | 1.00 00 0 |                | 79,870       | 0           | 1.00 00 0 |                | 79,870        | 0           |
|       |                          | Count          |                   |           |                | 44           |             |           |                | 44           |             |           |                | 44            |             |
| Total |                          |                |                   |           |                | 3,080,359    | 28,680      |           |                | 3,082,412    | 28,680      |           |                | 3,082,412     | 28,680      |





# DEVELOPMENT ORGANIZATIONAL CHART



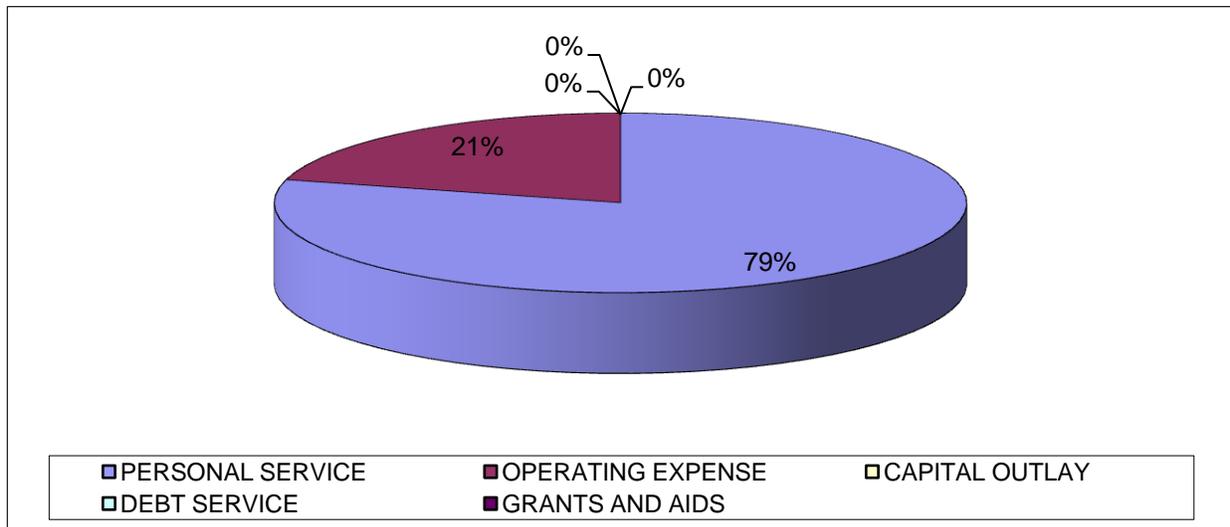
*\*Chart does not reflect all organizational changes proposed during the budget process.*



# Development

| <b>Department Expenditure Summary</b> |                |                |                 |
|---------------------------------------|----------------|----------------|-----------------|
|                                       | Budget         | Amended Budget | Proposed Budget |
|                                       | FY 2010        | FY 2011        | FY 2012         |
| PERSONAL SERVICE                      | 459,502        | 236,187        | 230,425         |
| OPERATING EXPENSE                     | 100,306        | 63,110         | 60,833          |
| CAPITAL OUTLAY                        | 5,497          | -              | -               |
| DEBT SERVICE                          | -              | -              | -               |
| GRANTS AND AIDS                       | -              | -              | -               |
| <b>Total</b>                          | <b>565,305</b> | <b>299,297</b> | <b>291,257</b>  |
| Direct/Indirect Charges (Net)         |                |                | <b>176,172</b>  |
| <b>Department Total Expense</b>       | <b>565,305</b> | <b>299,297</b> | <b>467,430</b>  |

| <b>Department Revenue Summary</b> |               |                |                 |
|-----------------------------------|---------------|----------------|-----------------|
|                                   | Budget        | Amended Budget | Proposed Budget |
|                                   | FY 2010       | FY 2011        | FY 2012         |
| MISC DEVELOPMENT FEES             | -             | -              | 2,500           |
| ZONING FEES                       | 80,499        | 43,500         | 43,500          |
| GREASE TRAP FEES                  | 250           | 250            | 500             |
| ALARM USER PERMIT FEE             | 13,870        | 13,870         | 13,870          |
| MISC FEES/INSPECTIONS             | -             | -              | -               |
| SPECIAL PERMITS/BANNERS           | -             | -              | -               |
| <b>Department Total Revenues</b>  | <b>94,619</b> | <b>57,620</b>  | <b>60,370</b>   |





**Budget Narrative  
Fiscal Year 2011-2012**

**Fund:** General  
**Department:** Development (1210)

**Departmental Activities and Service Level Description:**

The department is responsible for the preparation, presentation, and implementation of the City's Comprehensive Plan, Land Development Code, Building and Code of Ordinances. Administration of the aforementioned include: building permits and inspections, zoning review and approvals, zoning review of business tax applications and renewals, fire alarm registration and yearly alarm decal renewals, land use changes, variances, right-of-way abandonments, use of right-of-way revocable permits, amendments to the Comprehensive Plan, Land Development Code, Code of Ordinances, and other planning documents, neighborhood planning, post disaster damage assessment. Further, staff provides support to the City Commission, Local Planning Agency/Planning Advisory Board, Board of Adjustment, Code Enforcement Special Hearing Master, Community Redevelopment Agency and Community Redevelopment Board. Also, the office interacts with the TCRPC, FDOT, DCA, SFWMD, DEP and Martin County MPO and various consultants as required. The department performs mapping functions and updates for our city maps in conjunction with the City's Geographic Information System. Finally, the department provides planning support, training, and technical assistance to other City departments, agencies and the general public, including Emergency Management support, as well as various special projects as may be assigned by the City Manager and City Commission.

**Staffing Levels:**

Through layoffs of an Assistant Director, Planning Liaison Officer (Customer Service Supervisor) and Senior Project Planner, as well as the transfer of a Business Tax Technician to the Financial Services Department, the City Development Department underwent material downsizing in the first half of FY 2009-10. In tandem with this re-organization, a new Supervisor/Code Officer position was created in the Code Enforcement Division through reclassification of an existing vacant position. This staffing level was carried into FY 2010-11. At present, with nine (9) full time employees and two half-time employees, the department's current staffing profile remains the same in terms of FTE's. The Department will continue to operate under a lean, no-frills spending plan. Whenever possible, work product will be produced "in-house." Outside consulting services will be used only when absolutely necessary.

**DEVELOPMENT:**

| <b>Position Title:</b> | <b>2007-08</b> | <b>2008-09</b> | <b>2009-10</b> | <b>2010-11</b> | <b>Requested<br/>2011-12</b> |
|------------------------|----------------|----------------|----------------|----------------|------------------------------|
| Director               | 1              | 1              | 1              | 1              | 1                            |
| Assistant Director     | 1              | 1              | 1              | -              | -                            |
| City Planner           | -              | -              | -              | -              | -                            |
| Building Official      | 1              | 1              | 1              | 1              | 1                            |

|  |           |           |           |          |          |
|--|-----------|-----------|-----------|----------|----------|
| Building Permit Technician/Reviewer                    | 1         | -         | 1         | 1        | 1        |
| Executive Administrative Secretary                     | 1         | 1         | 1         | 1        | 1        |
| Planning Liaison Officer (Customer Service Supervisor) | 1         | 1         | 1         | -        | -        |
| Senior Project Planner                                 | 2         | 2         | 2         | 1        | .5       |
| Project Planner II                                     | 2         | 2         | 1         | 1        | 1        |
| Senior Planner   |           |           |           |          | .5       |
| Planner I  | -         | -         | -         | -        | -        |
| Planning/Business Tax Technician                       | 1         | 1         | 1         | -        | -        |
| Permit Technician                                      | 1         | 1         | 1         | 1        | 1        |
| City Designer/Project Coordinator                      |           | -         | -         | -        | -        |
| <b>Totals</b>  | <b>12</b> | <b>12</b> | <b>11</b> | <b>7</b> | <b>7</b> |

**CODE ENFORCEMENT:**

| <b>Position Title:</b>       | <b>2007-08</b> | <b>2008-09</b> | <b>2009-10</b> | <b>2010-11</b> | <b>Requested 2011-12</b> |
|------------------------------|----------------|----------------|----------------|----------------|--------------------------|
| Code Enforcement Supervisor  |                |                | 1              | 1              | 1                        |
| Code Enforcement Officer     | 1              | 1              | 0              | 0              | 0                        |
| Code Enforcement Officer CRA | 1              | 1              | 1              | 1              | 1                        |
| Code Enforcement Officer     | 1              | 1              | 1              | 1              | 1                        |
| Division Assistant           | -              | -              | -              | -              | -                        |
| <b>Totals</b>                | <b>3</b>       | <b>3</b>       | <b>3</b>       | <b>3</b>       | <b>3</b>                 |

**Major Budget or Service Level Changes:**

For the first half of 2010-11, new residential and commercial development activities continued to decline from a peak in 2007 and are expected to remain relatively flat for the foreseeable future. Redevelopment activities continue to encompass the lion's share of construction activities. Notwithstanding reductions in staff, the department remains committed to providing a high level of service with particular emphasis on troubleshooting customer problems and maintaining a timely review process. The Code Enforcement Division will continue to be proactive by seeking voluntary compliance whenever possible and promoting the benefits of the City's property maintenance code.

| <b>Indicators:</b>                     | <b>2007-08</b> | <b>2008-09</b> | <b>2009-10</b> | <b>2010-11</b> | <b>Estimated<br/>2011-12</b> |
|--|----------------|----------------|----------------|----------------|------------------------------|
| Commission Agenda Items                | 170            | 160            | 70             | 80             | 45                           |
| Board Public<br>Hearing/Workshop Items | 400            | 350            | 102            | 110            | 30                           |
| Permits                                | 1,400          | 1,100          | 1,050          | 1,200          | 1,300                        |
| Building Inspections                   | 4,100          | 3,700          | 2,200          | 2,560          | 2,800                        |

**Department Objectives:**

- Complete substantive re-write of the LDC.
- Enhance the department's in-house economic development capabilities, including data gathering and interpretation, land use studies, expedited review procedures, etc.
- Fully examine the City's current policies regarding conversion and re-occupancy of existing, non-conforming structures relative to grandfathering provisions, upgrade of handicapped facilities, etc.
- Provide continuing support to the CRA.
- Continue to improve/streamline the permitting processes both manually and electronically (On Line Permitting).
- Continue scanning campaign to achieved reduced retrieval, return and storage costs.
- In tandem with efforts to bring about voluntary code compliance through education and community outreach, more aggressively address habitually neglected properties through effective use of the City's clean-up fund and lien recovery procedures.



City of Stuart  
2012 Fiscal Budget  
Estimated Appropriations

**001**

**GENERAL**

**1210**

**DEVELOPMENT**

| Account   | 2010<br>Audited<br>Actual | 2011<br>Current<br>Budget | Workshop<br>#2 | Workshop #3 | Commission<br>Adopt | %<br>Change |
|---|---------------------------|---------------------------|----------------|-------------|---------------------|-------------|
| 512 REGULAR SALARIES AND WAGE                     | 336,942                   | 177,691                   | 226,152        | 184,341     | 184,341             | 3.74%       |
| 514 OVERTIME                                      | 1,277                     | 7,010                     | 1,000          | 1,000       | 1,000               | -85.73%     |
| 515 SPECIAL PAY                                   | 3,950                     | 459                       | 2,764          | 2,284       | 2,284               | 397.60%     |
| 521 FICA TAXES                                    | 25,782                    | 13,628                    | 17,589         | 14,353      | 14,353              | 5.32%       |
| 522 RETIREMENT CONTRIBUTIONS                      | 35,947                    | 20,809                    | 18,485         | 9,686       | 9,686               | -53.45%     |
| 523 LIFE AND HEALTH INSURANCE                     | 30,403                    | 15,882                    | 16,681         | 18,052      | 18,052              | 13.66%      |
| 524 WORKERS' COMPENSATION                         | 880                       | 709                       | 709            | 709         | 709                 | 0.00%       |
| 525 UNEMPLOYMENT COMPENSATION                     | 1,925                     | 0                         | 0              | 0           | 0                   | 0.00%       |
| Total PERSONAL SERVICES                           | 437,106                   | 236,187                   | 283,380        | 230,425     | 230,425             | -2.44%      |
| 531 PROFESSIONAL SERVICES                         | 38,995                    | 30,304                    | 25,000         | 25,000      | 25,000              | -17.50%     |
| MUNICODE UPDATES TO LDC & COMP PLAN (MAINTENANCE) |                           |                           | 5,000          | 5,000       | 5,000               |             |
| NORTHSTAR GEOMATICS                               |                           |                           | 3,000          | 3,000       | 3,000               |             |
| PLANNING SUPPORT/CONSULTING SERVICES/ECONOMIC DEV |                           |                           | 15,000         | 15,000      | 15,000              |             |
| TRAFFIC CONCURRENCY SERVICES                      |                           |                           | 2,000          | 2,000       | 2,000               |             |
| 534 OTHER SERVICES                                | 2,516                     | 3,400                     | 5,250          | 5,250       | 5,250               | 54.41%      |
| ARCHIVE MANAGEMENT SERVICES                       |                           |                           | 3,000          | 3,000       | 3,000               |             |
| MAINTENANCE CONTRACT - OFFICE EQUIPMENT           |                           |                           | 750            | 750         | 750                 |             |
| MUNICODE WEBSITE POSTING COMP PLAN & LDR          |                           |                           | 1,500          | 1,500       | 1,500               |             |
| 541 COMMUNICATIONS SERVICES                       | 4,403                     | 3,960                     | 4,970          | 4,970       | 4,970               | 25.51%      |
| MITEL LEASING (PHONE SETS)                        |                           |                           | 2,400          | 2,400       | 2,400               |             |
| SPRINT  |                           |                           | 1,600          | 1,600       | 1,600               |             |
| WINDSTREAM COMMUNICATION                          |                           |                           | 970            | 970         | 970                 |             |
| 542 FREIGHT/POSTAGE SERVICES                      | 2,188                     | 3,750                     | 3,750          | 3,750       | 3,750               | 0.00%       |
| 544 RENTALS AND LEASES                            | 2,464                     | 3,750                     | 3,700          | 3,700       | 3,700               | -1.33%      |
| COPIER LEASE & USAGE                              |                           |                           | 3,700          | 3,700       | 3,700               |             |
| 545 INSURANCE                                     | 5,929                     | 6,341                     | 6,341          | 6,461       | 6,461               | 1.89%       |
| FLOOD INSURANCE PORTION                           |                           |                           | 120            | 120         | 120                 |             |
| TRICO GENERAL LIABILITY INSURANCE                 |                           |                           | 6,221          | 6,341       | 6,341               |             |
| 546 REPAIR AND MAINTENANCE                        | 659                       | 1,800                     | 500            | 500         | 500                 | -72.22%     |
| VM - REPAIR AND MAINTENANCE OF VEHICLES           |                           |                           | 500            | 500         | 500                 |             |
| 547 PRINTING AND BINDING                          | 1,848                     | 2,550                     | 2,550          | 2,550       | 2,550               | 0.00%       |
| FALSE ALARM DECALS                                |                           |                           | 250            | 250         | 250                 |             |
| MAP REPRODUCTION                                  |                           |                           | 550            | 550         | 550                 |             |
| PRINTING LICENSES                                 |                           |                           | 1,000          | 1,000       | 1,000               |             |
| SMALL PRINTING PROJECTS                           |                           |                           | 750            | 750         | 750                 |             |

City of Stuart  
2012 Fiscal Budget  
Estimated Appropriations

**001**

**GENERAL**

**1210**

**DEVELOPMENT**

| Account   | 2010<br>Audited<br>Actual | 2011<br>Current<br>Budget | Workshop<br>#2 | Workshop #3    | Commission<br>Adopt | %<br>Change   |
|---|---------------------------|---------------------------|----------------|----------------|---------------------|---------------|
| 547 PRINTING AND BINDING                                | 1,848                     | 2,550                     | 2,550          | 2,550          | 2,550               | 0.00%         |
| 548 PROMOTIONAL ACTIVITIES                              | 0                         | 181                       | 200            | 200            | 200                 | 10.49%        |
| PROMOTIONAL ACTIVITIES                                  |                           |                           | 200            | 200            | 200                 |               |
| 549 OTHER CURRENT CHARGES                               | 2,073                     | 2,000                     | 2,000          | 2,000          | 2,000               | 0.00%         |
| ELAVON CREDIT CARD FEES                                 |                           |                           | 2,000          | 2,000          | 2,000               |               |
| 551 OFFICE SUPPLIES                                     | 2,797                     | 2,750                     | 2,750          | 2,750          | 2,750               | 0.00%         |
| FILE FOLDERS & CARDS                                    |                           |                           | 500            | 500            | 500                 |               |
| MISCELLANEOUS OFFICE SUPPLIES                           |                           |                           | 1,000          | 1,000          | 1,000               |               |
| PENS, PENCILS, SCOTCH TAPE & OTHER EXPENDABLE MATERIALS |                           |                           | 750            | 750            | 750                 |               |
| STATIONARY, ENVELOPES, LETTERHEAD & BUSINESS CARDS      |                           |                           | 500            | 500            | 500                 |               |
| 552 OPERATING SUPPLIES                                  | 1,800                     | 1,328                     | 1,402          | 1,402          | 1,402               | 5.57%         |
| FUEL FOR VEHICLE - 63 GAS @ \$4 P/G                     |                           |                           | 252            | 252            | 252                 |               |
| INKJET & LASER PRINTER CARTRIDGES                       |                           |                           | 750            | 750            | 750                 |               |
| PLOTTER INK CARTRIDGES & SUPPLIES                       |                           |                           | 200            | 200            | 200                 |               |
| SMALL TOOLS & EQUIPMENT                                 |                           |                           | 200            | 200            | 200                 |               |
| 554 BOOKS AND MEMBERSHIPS                               | 1,243                     | 603                       | 300            | 300            | 300                 | -50.25%       |
| APA & AICP DUES   |                           |                           | 100            | 100            | 100                 |               |
| NOTARY CERTIFICATION                                    |                           |                           | 200            | 200            | 200                 |               |
| 555 TRAINING  | 12                        | 393                       | 2,000          | 2,000          | 2,000               | 408.91%       |
| TRAINING/CONFERENCES                                    |                           |                           | 2,000          | 2,000          | 2,000               |               |
| <b>Total OPERATING EXPENSES</b>                         | <b>66,928</b>             | <b>63,110</b>             | <b>60,713</b>  | <b>60,833</b>  | <b>60,833</b>       | <b>-3.61%</b> |
| <b>Division DEVELOPMENT</b>                             | <b>504,034</b>            | <b>299,297</b>            | <b>344,092</b> | <b>291,257</b> | <b>291,257</b>      | <b>-2.69%</b> |
| COMMISSION  |                           |                           | 3,930          | 3,922          | 3,922               |               |
| MANAGER   |                           |                           | 16,536         | 16,266         | 16,266              |               |
| HUMAN RESOURCES   |                           |                           | 8,126          | 8,033          | 8,033               |               |
| CITY CLERK  |                           |                           | 3,266          | 3,574          | 3,574               |               |
| FINANCIAL SERVICES                                      |                           |                           | 13,667         | 13,632         | 13,632              |               |
| INFORMATION SERVICES                                    |                           |                           | 27,674         | 27,542         | 27,542              |               |
| CITY ATTORNEY   |                           |                           | 89,232         | 82,002         | 82,002              |               |
| VEHICLE MAINTENANCE                                     |                           |                           | 1,340          | 1,054          | 1,054               |               |
| BUILDING MAINTENANCE                                    |                           |                           | 14,994         | 14,420         | 14,420              |               |
| CUSTOMER SERVICE  |                           |                           | 4,738          | 5,729          | 5,729               |               |
| WS GENERAL GOV  |                           |                           | 0              | 0              | 0                   |               |
| <b>Total Indirect Costs</b>                             |                           |                           | <b>183,504</b> | <b>176,172</b> | <b>176,172</b>      |               |
| <b>Division + Consolidated + Indirect Charges:</b>      |                           |                           | <b>527,596</b> | <b>467,430</b> | <b>467,430</b>      |               |

City of Stuart  
2012 Fiscal Budget  
Personnel Sheet

**1210 DEVELOPMENT**

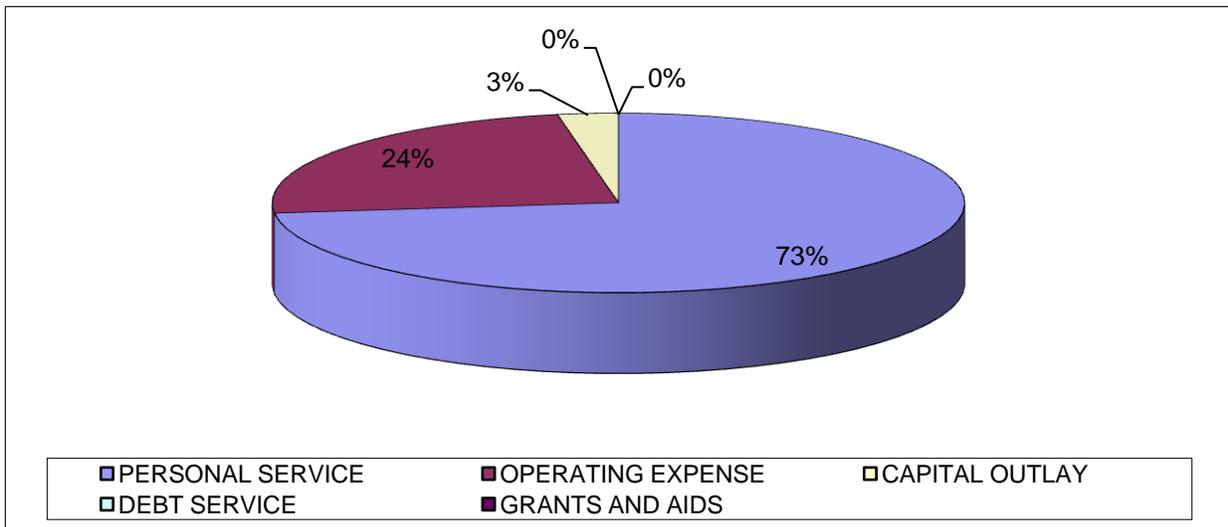
| Class | Title                                 | Range/<br>Step | Current<br>Salary | Prcnt | Range/<br>Step | Wrkshp<br>#2 | Spec<br>Pay | Prcnt | Range/<br>Step | Wrkshp<br>#3 | Spec<br>Pay | Prcnt | Range/<br>Step | Comm<br>Adopt | Spec<br>Pay |
|-------|---------------------------------------|----------------|-------------------|-------|----------------|--------------|-------------|-------|----------------|--------------|-------------|-------|----------------|---------------|-------------|
| 1040  | DEVELOPMENT DIRECTOR                  | 27 14          | 95,700.00         | 0.45  | 27 14          | 43,065       | 459         | 0.45  | 27 14          | 43,065       | 459         | 0.45  | 27 14          | 43,065        | 459         |
| 2105  | SENIOR PROJECT PLANNER                | 22 8           | 56,176.58         | 1.00  | 22 8           | 64,202       | 0           | 1.00  | 22 8           | 32,101       | 0           | 1.00  | 22 8           | 32,101        | 0           |
| 3041  | SENIOR PLANNER                        | 20 8           | 58,285.98         | 0.50  | 20 8           | 29,143       | 0           | 0.50  | 20 8           | 29,143       | 0           | 0.50  | 20 8           | 29,143        | 0           |
| 3044  | PROJECT PLANNER II                    |                |                   | 1.00  | 18 9           | 54,162       | 480         |       |                |              |             |       |                |               |             |
| 3044  | PROJECT PLANNER II<br>VACANT POSITION |                |                   |       |                |              |             | 1.00  | 18 1           | 44,453       | 0           | 1.00  | 18 1           | 44,453        | 0           |
| 6020  | EXEC ADMIN ASSISTANT                  | 13 8           | 41,418.25         | 0.70  | 13 8           | 28,993       | 0           | 0.70  | 13 8           | 28,993       | 0           | 0.70  | 13 8           | 28,993        | 0           |
|       | BUDGET OVERTIME                       |                |                   | 1.00  |                | 1,000        | 0           | 1.00  |                | 1,000        | 0           | 1.00  |                | 1,000         | 0           |
|       | BUDGET MERIT                          |                |                   | 1.00  | 00 0           | 1,825        | 0           | 1.00  | 00 0           | 1,825        | 0           | 1.00  | 00 0           | 1,825         | 0           |
|       | BUDGET GEN WAGE INCREASE              |                |                   | 1.00  | 00 0           | 6,587        | 0           | 1.00  | 00 0           | 6,587        | 0           | 1.00  | 00 0           | 6,587         | 0           |
|       |                                       | Count          |                   |       |                | 5            |             |       |                | 5            |             |       |                | 5             |             |
| Total |                                       |                |                   |       |                | 228,977      | 939         |       |                | 187,166      | 459         |       |                | 187,166       | 459         |



# Building/Permit Division

| <b>Department Expenditure Summary</b> |                |                |                 |
|---------------------------------------|----------------|----------------|-----------------|
|                                       | Budget         | Amended Budget | Proposed Budget |
|                                       | FY 2010        | FY 2011        | FY 2012         |
| PERSONAL SERVICE                      | 354,561        | 300,316        | 310,121         |
| OPERATING EXPENSE                     | 60,422         | 48,291         | 101,906         |
| CAPITAL OUTLAY                        | -              | -              | 12,000          |
| DEBT SERVICE                          | -              | -              | -               |
| GRANTS AND AIDS                       | -              | -              | -               |
| <b>Total</b>                          | <b>414,983</b> | <b>348,607</b> | <b>424,027</b>  |
| Direct/Indirect Charges (Net)         | 110,052        | 103,777        | <b>88,222</b>   |
| <b>Department Total Expense</b>       | <b>525,035</b> | <b>452,384</b> | <b>512,249</b>  |

| <b>Department Revenue Summary</b> |                |                |                 |
|-----------------------------------|----------------|----------------|-----------------|
|                                   | Budget         | Amended Budget | Proposed Budget |
|                                   | FY 2010        | FY 2011        | FY 2012         |
| BUILDING PERMITS                  | 518,996        | 372,965        | 486,682         |
| COMPETENCY CARDS                  | 40,000         | 40,000         | 25,500          |
|                                   |                |                |                 |
|                                   |                |                |                 |
|                                   |                |                |                 |
|                                   |                |                |                 |
|                                   |                |                |                 |
| <b>Department Total Revenues</b>  | <b>558,996</b> | <b>412,965</b> | <b>512,182</b>  |





City of Stuart  
2012 Fiscal Budget  
Estimated Appropriations

**001**

**GENERAL**

**1211**

**BUILDING/PERMIT DIVISION**

| Account                                 | 2010<br>Audited<br>Actual | 2011<br>Current<br>Budget | Workshop<br>#2 | Workshop #3    | Commission<br>Adopt | %<br>Change  |
|---|---------------------------|---------------------------|----------------|----------------|---------------------|--------------|
| 512 REGULAR SALARIES AND WAGE           | 193,903                   | 208,140                   | 214,384        | 214,384        | 214,384             | 3.00%        |
| 513 OTHER SALARIES AND WAGES            | 13,472                    | 13,004                    | 13,004         | 13,004         | 13,004              | 0.00%        |
| PART-TIME EMPLOYEES                     |                           |                           | 13,004         | 13,004         | 13,004              |              |
| 514 OVERTIME                            | 6,267                     | 5,000                     | 10,000         | 10,000         | 10,000              | 100.00%      |
| OVERTIME                                |                           |                           | 10,000         | 10,000         | 10,000              |              |
| 515 SPECIAL PAY                         | 6,475                     | 3,686                     | 6,956          | 6,956          | 6,956               | 88.71%       |
| 521 FICA TAXES                          | 15,856                    | 17,582                    | 18,404         | 18,404         | 18,404              | 4.67%        |
| 522 RETIREMENT CONTRIBUTIONS            | 20,579                    | 24,089                    | 19,097         | 12,046         | 12,046              | -49.99%      |
| 523 LIFE AND HEALTH INSURANCE           | 27,783                    | 28,106                    | 31,943         | 34,619         | 34,619              | 23.17%       |
| 524 WORKERS' COMPENSATION               | 880                       | 709                       | 709            | 709            | 709                 | 0.00%        |
| <b>Total PERSONAL SERVICES</b>          | <b>285,214</b>            | <b>300,316</b>            | <b>314,496</b> | <b>310,121</b> | <b>310,121</b>      | <b>3.27%</b> |
| 531 PROFESSIONAL SERVICES               | 1,380                     | 14,700                    | 15,000         | 15,000         | 15,000              | 2.04%        |
| INSPECTION SERVICES                     |                           |                           | 15,000         | 15,000         | 15,000              |              |
| 534 OTHER SERVICES                      | 4,181                     | 3,650                     | 5,250          | 5,250          | 5,250               | 43.84%       |
| ARCHIVE MANAGEMENT SERVICES             |                           |                           | 4,500          | 4,500          | 4,500               |              |
| MAINTENANCE CONTRACT - OFFICE EQUIPMENT |                           |                           | 750            | 750            | 750                 |              |
| 540 TRAVEL AND PER DIEM                 | 445                       | 2,338                     | 2,500          | 2,500          | 2,500               | 6.92%        |
| LOCAL CONFERENCES                       |                           |                           | 500            | 500            | 500                 |              |
| TRAINING SEMINARS                       |                           |                           | 2,000          | 2,000          | 2,000               |              |
| 541 COMMUNICATIONS SERVICES             | 2,436                     | 3,450                     | 2,370          | 2,370          | 2,370               | -31.30%      |
| MITEL LEASING (PHONE SETS)              |                           |                           | 1,300          | 1,300          | 1,300               |              |
| SPRINT                                  |                           |                           | 700            | 700            | 700                 |              |
| WINDSTREAM COMMUNICATION                |                           |                           | 370            | 370            | 370                 |              |
| 542 FREIGHT/POSTAGE SERVICES            | 1,513                     | 500                       | 1,000          | 1,000          | 1,000               | 100.00%      |
| POSTAGE                                 |                           |                           | 1,000          | 1,000          | 1,000               |              |
| 544 RENTALS AND LEASES                  | 6,018                     | 6,700                     | 6,500          | 6,500          | 6,500               | -2.99%       |
| ADDITIONAL COPIES CHARGES               |                           |                           | 290            | 290            | 290                 |              |
| COPIER LEASE                            |                           |                           | 6,210          | 6,210          | 6,210               |              |
| 545 INSURANCE                           | 5,929                     | 6,341                     | 6,341          | 6,461          | 6,461               | 1.89%        |
| FLOOD INSURANCE PORTION                 |                           |                           | 120            | 120            | 120                 |              |
| TRICO GENERAL LIABILITY INSURANCE       |                           |                           | 6,221          | 6,341          | 6,341               |              |
| 546 REPAIR AND MAINTENANCE              | 276                       | 1,850                     | 250            | 250            | 250                 | -86.49%      |
| REPAIR AND MAINTENANCE                  |                           |                           | 250            | 250            | 250                 |              |
| 547 PRINTING AND BINDING                | 480                       | 0                         | 1,000          | 1,000          | 1,000               | 0.00%        |

City of Stuart  
2012 Fiscal Budget  
Estimated Appropriations

**001**

**GENERAL**

**1211**

**BUILDING/PERMIT DIVISION**

| Account   | 2010<br>Audited<br>Actual | 2011<br>Current<br>Budget | Workshop<br>#2 | Workshop #3 | Commission<br>Adopt | %<br>Change |
|---|---------------------------|---------------------------|----------------|-------------|---------------------|-------------|
| 547 PRINTING AND BINDING                                | 480                       | 0                         | 1,000          | 1,000       | 1,000               | 0.00%       |
| PRINTING  |                           |                           | 1,000          | 1,000       | 1,000               |             |
| 548 PROMOTIONAL ACTIVITIES                              | 0                         | 0                         | 52,000         | 52,000      | 52,000              | 0.00%       |
| ADVERTISING   |                           |                           | 3,000          | 3,000       | 3,000               |             |
| CONTRACTOR SEMINARS                                     |                           |                           | 10,000         | 10,000      | 10,000              |             |
| INFORMATION PACKS                                       |                           |                           | 4,000          | 4,000       | 4,000               |             |
| PERMIT FEE REBATES TO OWNERS                            |                           |                           | 20,000         | 20,000      | 20,000              |             |
| PUBLIC GREEN SEMINARS                                   |                           |                           | 10,000         | 10,000      | 10,000              |             |
| REFRESHMENTS FOR SEMINARS                               |                           |                           | 5,000          | 5,000       | 5,000               |             |
| 551 OFFICE SUPPLIES                                     | 618                       | 725                       | 2,000          | 2,000       | 2,000               | 175.86%     |
| FILE FOLDERS & CARDS                                    |                           |                           | 200            | 200         | 200                 |             |
| MISCELLANEOUS OFFICE SUPPLIES                           |                           |                           | 350            | 350         | 350                 |             |
| PENS, PENCILS, SCOTCH TAPE & OTHER EXPENDABLE MATERIALS |                           |                           | 500            | 500         | 500                 |             |
| PREPRINTED OFFICE FORMS                                 |                           |                           | 500            | 500         | 500                 |             |
| STATIONARY, ENVELOPES, LETTERHEAD & BUSINESS CARDS      |                           |                           | 450            | 450         | 450                 |             |
| 552 OPERATING SUPPLIES                                  | 2,198                     | 2,575                     | 1,275          | 1,275       | 1,275               | -50.49%     |
| INKJET & LASER PRINTER CARTRIDGES                       |                           |                           | 1,275          | 1,275       | 1,275               |             |
| 554 BOOKS AND MEMBERSHIPS                               | 4,224                     | 4,967                     | 6,300          | 6,300       | 6,300               | 26.84%      |
| CEU TRAINING  |                           |                           | 2,000          | 2,000       | 2,000               |             |
| MEMBERSHIP DUES   |                           |                           | 1,500          | 1,500       | 1,500               |             |
| NOTARY CERTIFICATION                                    |                           |                           | 100            | 100         | 100                 |             |
| PROFESSIONAL PERIODICALS                                |                           |                           | 700            | 700         | 700                 |             |
| REGISTRATION LOCAL SHORT COURSES                        |                           |                           | 500            | 500         | 500                 |             |
| STATE BUILDING AND INTERNATIONAL CODE UPDATES           |                           |                           | 1,500          | 1,500       | 1,500               |             |
| 555 TRAINING  | 582                       | 495                       | 0              | 0           | 0                   | -100.00%    |
| Total OPERATING EXPENSES                                | 30,282                    | 48,291                    | 101,786        | 101,906     | 101,906             | 111.02%     |
| 564 MACHINERY AND EQUIPMENT                             | 0                         | 0                         | 12,000         | 12,000      | 12,000              | 0.00%       |
| FLIR CAMERA FOR ENERGY EFFICIENCY SURVEYS               |                           |                           | 12,000         | 12,000      | 12,000              |             |
| Total CAPITAL OUTLAY                                    | 0                         | 0                         | 12,000         | 12,000      | 12,000              | 0.00%       |
| Division BUILDING/PERMIT DIVISION                       | 315,496                   | 348,607                   | 428,282        | 424,027     | 424,027             | 21.63%      |
| COMMISSION  |                           |                           | 3,193          | 3,186       | 3,186               |             |
| MANAGER   |                           |                           | 13,435         | 13,216      | 13,216              |             |
| HUMAN RESOURCES   |                           |                           | 6,605          | 6,528       | 6,528               |             |
| CITY CLERK  |                           |                           | 2,655          | 2,905       | 2,905               |             |
| FINANCIAL SERVICES                                      |                           |                           | 11,101         | 11,072      | 11,072              |             |

City of Stuart  
2012 Fiscal Budget  
Estimated Appropriations

**001**

**GENERAL**

**1211**

**BUILDING/PERMIT DIVISION**

| <b>Account</b>                              | <b>2010<br/>Audited<br/>Actual</b> | <b>2011<br/>Current<br/>Budget</b> | <b>Workshop<br/>#2</b> | <b>Workshop #3</b> | <b>Commission<br/>Adopt</b> | <b>%<br/>Change</b> |
|---|------------------------------------|------------------------------------|------------------------|--------------------|-----------------------------|---------------------|
| INFORMATION SERVICES                        |                                    |                                    | 22,489                 | 22,382             | 22,382                      |                     |
| CITY ATTORNEY                               |                                    |                                    | 12,737                 | 11,705             | 11,705                      |                     |
| VEHICLE MAINTENANCE                         |                                    |                                    | 1,087                  | 855                | 855                         |                     |
| BUILDING MAINTENANCE                        |                                    |                                    | 12,183                 | 11,716             | 11,716                      |                     |
| CUSTOMER SERVICE                            |                                    |                                    | 3,851                  | 4,657              | 4,657                       |                     |
| WS GENERAL GOV                              |                                    |                                    | 0                      | 0                  | 0                           |                     |
| Total Indirect Costs                        |                                    |                                    | 89,336                 | 88,222             | 88,222                      |                     |
| Division + Consolidated + Indirect Charges: |                                    |                                    | 517,618                | 512,249            | 512,249                     |                     |

City of Stuart  
2012 Fiscal Budget  
Personnel Sheet

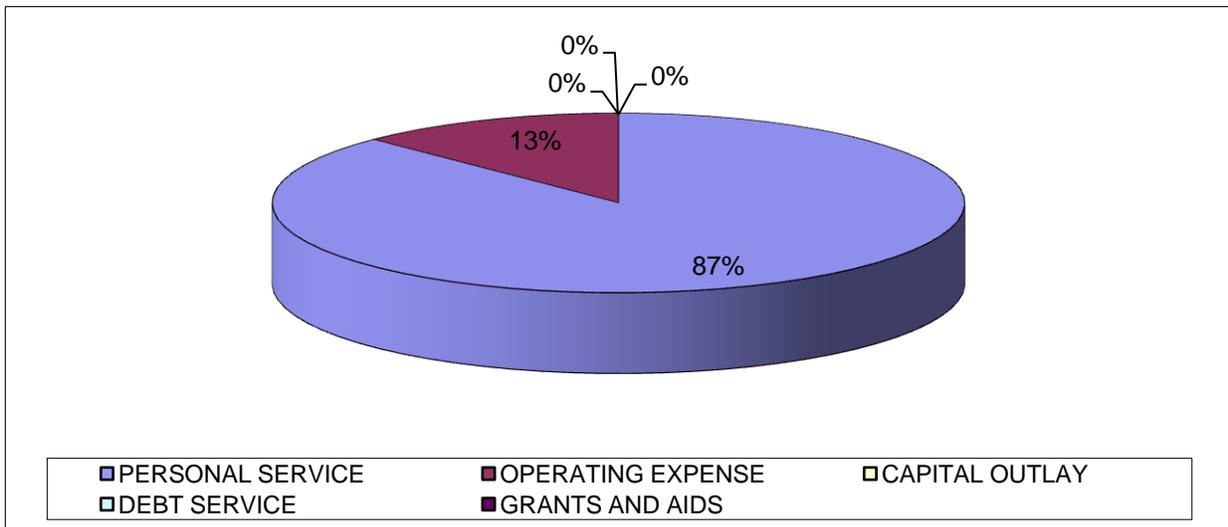
**1211 BUILDING/PERMIT DIVISION**

| Class | Title                    | Range/<br>Step | Current<br>Salary | Prcnt | Range/<br>Step | Wrkshp<br>#2 | Spec<br>Pay | Prcnt | Range/<br>Step | Wrkshp<br>#3 | Spec<br>Pay | Prcnt | Range/<br>Step | Comm<br>Adopt | Spec<br>Pay |  |
|-------|--------------------------|----------------|-------------------|-------|----------------|--------------|-------------|-------|----------------|--------------|-------------|-------|----------------|---------------|-------------|--|
| 1040  | DEVELOPMENT DIRECTOR     | 27 14          | 95,700.00         | 0.30  | 27 14          | 28,710       | 306         | 0.30  | 27 14          | 28,710       | 306         | 0.30  | 27 14          | 28,710        | 306         |  |
| 2027  | BUILDING OFFICIAL        | 34 5           | 107,057.55        | 1.00  | 34 5           | 107,058      | 4,400       | 1.00  | 34 5           | 107,058      | 4,400       | 1.00  | 34 5           | 107,058       | 4,400       |  |
| 6020  | EXEC ADMIN ASSISTANT     | 13 8           | 41,418.25         | 0.20  | 13 8           | 8,284        | 0           | 0.20  | 13 8           | 8,284        | 0           | 0.20  | 13 8           | 8,284         | 0           |  |
| 6140  | PERMIT TECHNICIAN        | 09 4           | 30,841.53         | 1.00  | 09 4           | 30,842       | 0           | 1.00  | 09 4           | 30,842       | 0           | 1.00  | 09 4           | 30,842        | 0           |  |
| 6143  | BUILDING PERMIT TECH     | 09 7           | 33,247.30         | 1.00  | 09 7           | 33,247       | 0           | 1.00  | 09 7           | 33,247       | 0           | 1.00  | 09 7           | 33,247        | 0           |  |
|       | BUDGET PART-TIME         |                |                   | 1.00  |                | 13,004       | 0           | 1.00  |                | 13,004       | 0           | 1.00  |                | 13,004        | 0           |  |
|       | BUDGET OVERTIME          |                |                   | 1.00  |                | 10,000       | 0           | 1.00  |                | 10,000       | 0           | 1.00  |                | 10,000        | 0           |  |
|       | BUDGET MERIT             |                |                   | 1.00  | 00 0           | 2,250        | 0           | 1.00  | 00 0           | 2,250        | 0           | 1.00  | 00 0           | 2,250         | 0           |  |
|       | BUDGET GEN WAGE INCREASE |                |                   | 1.00  | 00 0           | 6,244        | 0           | 1.00  | 00 0           | 6,244        | 0           | 1.00  | 00 0           | 6,244         | 0           |  |
|       |                          | Count          |                   |       |                | 5            |             |       |                |              | 5           |       |                | 5             |             |  |
| Total |                          |                |                   |       |                | 239,638      | 4,706       |       |                | 239,638      | 4,706       |       |                | 239,638       | 4,706       |  |

# Code Enforcement

| <b>Department Expenditure Summary</b> |                |                |                 |
|---------------------------------------|----------------|----------------|-----------------|
|                                       | Budget         | Amended Budget | Proposed Budget |
|                                       | FY 2010        | FY 2011        | FY 2012         |
| PERSONAL SERVICE                      | 133,392        | 223,227        | 218,333         |
| OPERATING EXPENSE                     | 32,104         | 34,054         | 31,234          |
| CAPITAL OUTLAY                        | -              | -              | -               |
| DEBT SERVICE                          | -              | -              | -               |
| GRANTS AND AIDS                       | -              | -              | -               |
| <b>Total</b>                          | <b>165,496</b> | <b>257,281</b> | <b>249,567</b>  |
| Direct/Indirect Charges (Net)         |                |                | <b>39,661</b>   |
| <b>Department Total Expense</b>       | <b>165,496</b> | <b>257,281</b> | <b>289,228</b>  |

| <b>Department Revenue Summary</b> |               |                |                 |
|-----------------------------------|---------------|----------------|-----------------|
|                                   | Budget        | Amended Budget | Proposed Budget |
|                                   | FY 2010       | FY 2011        | FY 2012         |
| CODE ENFORCEMENT FINES            | 15,000        | 15,000         | 20,000          |
| CODE ENFORCEMENT FEES             | 6,100         | 6,100          | 7,500           |
|                                   |               |                |                 |
|                                   |               |                |                 |
|                                   |               |                |                 |
|                                   |               |                |                 |
|                                   |               |                |                 |
|                                   |               |                |                 |
| <b>Department Total Revenues</b>  | <b>21,100</b> | <b>21,100</b>  | <b>27,500</b>   |





City of Stuart  
2012 Fiscal Budget  
Estimated Appropriations

**001**

**GENERAL**

**1212**

**CODE ENFORCEMENT DIVISION**

| <b>Account</b>                          | <b>2010<br/>Audited<br/>Actual</b> | <b>2011<br/>Current<br/>Budget</b> | <b>Workshop<br/>#2</b> | <b>Workshop #3</b> | <b>Commission<br/>Adopt</b> | <b>%<br/>Change</b> |
|---|------------------------------------|------------------------------------|------------------------|--------------------|-----------------------------|---------------------|
| 512 REGULAR SALARIES AND WAGE           | 107,346                            | 167,302                            | 172,321                | 172,321            | 172,321                     | 3.00%               |
| 514 OVERTIME                            | 1,276                              | 481                                | 0                      | 0                  | 0                           | -100.00%            |
| 515 SPECIAL PAY                         | 2,662                              | 684                                | 2,284                  | 2,284              | 2,284                       | 233.92%             |
| 521 FICA TAXES                          | 8,744                              | 12,851                             | 13,357                 | 13,357             | 13,357                      | 3.94%               |
| 522 RETIREMENT CONTRIBUTIONS            | 10,766                             | 18,779                             | 13,839                 | 8,721              | 8,721                       | -53.56%             |
| 523 LIFE AND HEALTH INSURANCE           | 18,611                             | 18,661                             | 15,916                 | 17,181             | 17,181                      | -7.93%              |
| 524 WORKERS' COMPENSATION               | 5,552                              | 4,469                              | 4,469                  | 4,469              | 4,469                       | 0.00%               |
| <b>Total PERSONAL SERVICES</b>          | <b>154,957</b>                     | <b>223,227</b>                     | <b>222,187</b>         | <b>218,333</b>     | <b>218,333</b>              | <b>-2.19%</b>       |
| 531 PROFESSIONAL SERVICES               | 5,000                              | 12,500                             | 7,000                  | 7,000              | 7,000                       | -44.00%             |
| SPECIAL HEARING MASTER - MAGISTRATE     |                                    |                                    | 7,000                  | 7,000              | 7,000                       |                     |
| 540 TRAVEL AND PER DIEM                 | 0                                  | 1,392                              | 1,756                  | 1,756              | 1,756                       | 26.15%              |
| FACE CE LEVEL I & III RECERTIFICATION   |                                    |                                    | 288                    | 288                | 288                         |                     |
| FACE CE LEVEL IV                        |                                    |                                    | 1,229                  | 1,229              | 1,229                       |                     |
| FACE CEP SEMINAR                        |                                    |                                    | 239                    | 239                | 239                         |                     |
| 541 COMMUNICATIONS SERVICES             | 1,247                              | 1,560                              | 1,425                  | 1,425              | 1,425                       | -8.65%              |
| MITEL LEASING (PHONE SETS)              |                                    |                                    | 525                    | 525                | 525                         |                     |
| VERIZON                                 |                                    |                                    | 700                    | 700                | 700                         |                     |
| WINDSTREAM COMMUNICATION                |                                    |                                    | 200                    | 200                | 200                         |                     |
| 542 FREIGHT/POSTAGE SERVICES            | 3,334                              | 2,200                              | 2,200                  | 2,200              | 2,200                       | 0.00%               |
| FREIGHT/POSTAGE SERVICES                |                                    |                                    | 2,200                  | 2,200              | 2,200                       |                     |
| 544 RENTALS AND LEASES                  | 3,376                              | 4,472                              | 6,300                  | 6,300              | 6,300                       | 40.88%              |
| COPIER LEASE & USAGE                    |                                    |                                    | 3,700                  | 3,700              | 3,700                       |                     |
| PITNEY BOWES                            |                                    |                                    | 1,200                  | 1,200              | 1,200                       |                     |
| XEROX COPIER LEASE & USAGE (HALL)       |                                    |                                    | 1,400                  | 1,400              | 1,400                       |                     |
| 545 INSURANCE                           | 5,929                              | 6,341                              | 6,341                  | 6,461              | 6,461                       | 1.89%               |
| FLOOD INSURANCE PORTION                 |                                    |                                    | 120                    | 120                | 120                         |                     |
| TRICO GENERAL LIABILITY INSURANCE       |                                    |                                    | 6,221                  | 6,341              | 6,341                       |                     |
| 546 REPAIR AND MAINTENANCE              | 0                                  | 750                                | 500                    | 500                | 500                         | -33.33%             |
| VM - REPAIR AND MAINTENANCE OF VEHICLES |                                    |                                    | 500                    | 500                | 500                         |                     |
| 551 OFFICE SUPPLIES                     | 558                                | 500                                | 600                    | 600                | 600                         | 20.00%              |
| OFFICE SUPPLIES                         |                                    |                                    | 600                    | 600                | 600                         |                     |
| 552 OPERATING SUPPLIES                  | 1,604                              | 2,589                              | 3,172                  | 3,172              | 3,172                       | 22.52%              |
| CAMERA SUPPLIES                         |                                    |                                    | 600                    | 600                | 600                         |                     |
| EQUIPMENT AND SUPPLIES                  |                                    |                                    | 1,200                  | 1,200              | 1,200                       |                     |
| FUEL FOR VEHICLE - 343 GAS @ \$4 P/G    |                                    |                                    | 1,372                  | 1,372              | 1,372                       |                     |

City of Stuart  
2012 Fiscal Budget  
Estimated Appropriations

**001**

**GENERAL**

**1212**

**CODE ENFORCEMENT DIVISION**

| Account  | 2010<br>Audited<br>Actual | 2011<br>Current<br>Budget | Workshop<br>#2 | Workshop #3 | Commission<br>Adopt | %<br>Change |
|--|---------------------------|---------------------------|----------------|-------------|---------------------|-------------|
| 552 OPERATING SUPPLIES                             | 1,604                     | 2,589                     | 3,172          | 3,172       | 3,172               | 22.52%      |
| 554 BOOKS AND MEMBERSHIPS                          | 550                       | 726                       | 750            | 750         | 750                 | 3.31%       |
| FACE   |                           |                           | 60             | 60          | 60                  |             |
| IAFC   |                           |                           | 214            | 214         | 214                 |             |
| ICC  |                           |                           | 100            | 100         | 100                 |             |
| NAFI   |                           |                           | 55             | 55          | 55                  |             |
| NFPA   |                           |                           | 270            | 270         | 270                 |             |
| SUBSCRIPTIONS                                      |                           |                           | 51             | 51          | 51                  |             |
| 555 TRAINING                                       | 0                         | 1,024                     | 1,070          | 1,070       | 1,070               | 4.49%       |
| FACE CE LEVEL I & III RECERTIFICATION REGISTRATION |                           |                           | 300            | 300         | 300                 |             |
| FACE CE LEVEL IV REGISTRATION                      |                           |                           | 370            | 370         | 370                 |             |
| FACE CEP REGISTRATION                              |                           |                           | 100            | 100         | 100                 |             |
| TESTING  |                           |                           | 300            | 300         | 300                 |             |
| Total OPERATING EXPENSES                           | 21,598                    | 34,054                    | 31,114         | 31,234      | 31,234              | -8.28%      |
| Division CODE ENFORCEMENT DIVISI                   | 176,554                   | 257,281                   | 253,301        | 249,567     | 249,567             | -3.00%      |
| COMMISSION   |                           |                           | 1,166          | 1,164       | 1,164               |             |
| MANAGER  |                           |                           | 4,907          | 4,827       | 4,827               |             |
| HUMAN RESOURCES                                    |                           |                           | 2,413          | 2,385       | 2,385               |             |
| CITY CLERK   |                           |                           | 970            | 1,062       | 1,062               |             |
| FINANCIAL SERVICES                                 |                           |                           | 4,058          | 4,048       | 4,048               |             |
| INFORMATION SERVICES                               |                           |                           | 8,218          | 8,179       | 8,179               |             |
| CITY ATTORNEY                                      |                           |                           | 12,737         | 11,705      | 11,705              |             |
| VEHICLE MAINTENANCE                                |                           |                           | 396            | 312         | 312                 |             |
| BUILDING MAINTENANCE                               |                           |                           | 4,450          | 4,280       | 4,280               |             |
| CUSTOMER SERVICE                                   |                           |                           | 1,407          | 1,701       | 1,701               |             |
| WS GENERAL GOV                                     |                           |                           | 0              | 0           | 0                   |             |
| Total Indirect Costs                               |                           |                           | 40,723         | 39,661      | 39,661              |             |
| Division + Consolidated + Indirect Charges:        |                           |                           | 294,024        | 289,228     | 289,228             |             |
| Dept DEVELOPMENT                                   | 996,084                   | 905,185                   | 1,025,675      | 964,851     | 964,851             | 6.59%       |

City of Stuart  
2012 Fiscal Budget  
Personnel Sheet

**1212 CODE ENFORCEMENT DIVISION**

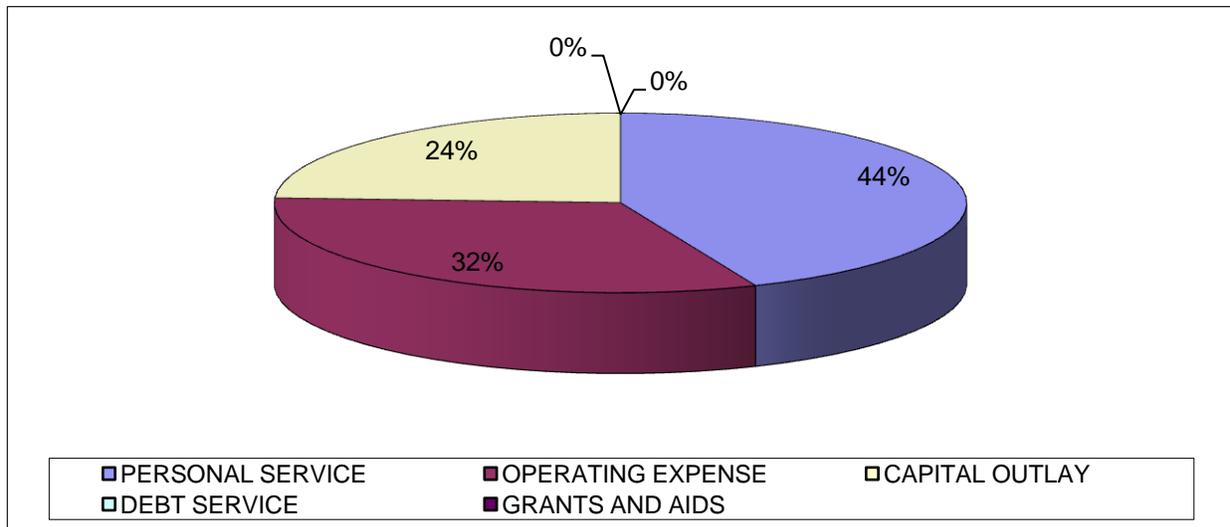
| Class | Title                    | Range/<br>Step | Current<br>Salary | Prcnt | Range/<br>Step | Wrkshp<br>#2 | Spec<br>Pay | Prcnt | Range/<br>Step | Wrkshp<br>#3 | Spec<br>Pay | Prcnt | Range/<br>Step | Comm<br>Adopt | Spec<br>Pay |  |
|-------|--------------------------|----------------|-------------------|-------|----------------|--------------|-------------|-------|----------------|--------------|-------------|-------|----------------|---------------|-------------|--|
| 1040  | DEVELOPMENT DIRECTOR     | 27 14          | 95,700.00         | 0.20  | 27 14          | 19,140       | 204         | 0.20  | 27 14          | 19,140       | 204         | 0.20  | 27 14          | 19,140        | 204         |  |
| 5035  | CODE ENFC SUPERVISOR     | 17 17          | 62,811.45         | 1.00  | 17 17          | 62,811       | 480         | 1.00  | 17 17          | 62,811       | 480         | 1.00  | 17 17          | 62,811        | 480         |  |
| 5040  | CODE ENFORCEMENT OFFICER | 12 15          | 46,880.00         | 1.00  | 12 15          | 46,880       | 0           | 1.00  | 12 15          | 46,880       | 0           | 1.00  | 12 15          | 46,880        | 0           |  |
| 5040  | CODE ENFORCEMENT OFFICER | 12 7           | 38,470.64         | 1.00  | 12 7           | 38,471       | 0           | 1.00  | 12 7           | 38,471       | 0           | 1.00  | 12 7           | 38,471        | 0           |  |
|       | BUDGET MERIT             |                |                   | 1.00  | 00 0           | 1,600        | 0           | 1.00  | 00 0           | 1,600        | 0           | 1.00  | 00 0           | 1,600         | 0           |  |
|       | BUDGET GEN WAGE INCREASE |                |                   | 1.00  | 00 0           | 5,019        | 0           | 1.00  | 00 0           | 5,019        | 0           | 1.00  | 00 0           | 5,019         | 0           |  |
|       |                          | Count          |                   |       |                | 4            |             |       | 4              |              |             |       | 4              |               |             |  |
| Total |                          |                |                   |       |                | 173,921      | 684         |       |                | 173,921      | 684         |       |                | 173,921       | 684         |  |



# Community Services

| <b>Department Expenditure Summary</b> |                  |                |                  |
|---------------------------------------|------------------|----------------|------------------|
|                                       | Budget           | Amended Budget | Proposed Budget  |
|                                       | FY 2010          | FY 2011        | FY 2012          |
| PERSONAL SERVICE                      | 954,063          | 561,435        | 509,244          |
| OPERATING EXPENSE                     | 425,034          | 354,769        | 375,873          |
| CAPITAL OUTLAY                        | 1,988,215        | 52,560         | 282,000          |
| DEBT SERVICE                          | -                | -              | -                |
| GRANTS AND AIDS                       | -                | -              | -                |
| <b>Total</b>                          | <b>3,367,312</b> | <b>968,765</b> | <b>1,167,116</b> |
| Direct/Indirect Charges (Net)         |                  |                | #N/A             |
| <b>Department Total Expense</b>       | <b>3,367,312</b> | <b>968,765</b> | <b>#N/A</b>      |

| <b>Department Revenue Summary</b> |                |                |                 |
|-----------------------------------|----------------|----------------|-----------------|
|                                   | Budget         | Amended Budget | Proposed Budget |
|                                   | FY 2010        | FY 2011        | FY 2012         |
| STATE GRANT-RECREATION            | 80,000         | -              | -               |
| LOCAL GRANT-RECREATION            | 203,625        | 199,130        | 336,630         |
| NONTAXABLE RECREATION FEE         | 70,000         | 50,000         | 20,000          |
| TAXABLE RECREATION FEE            | 39,000         | 35,000         | 5,000           |
| SPECIAL EVENTS CHARGE             | 16,200         | 22,200         | 25,000          |
| CONTRIBUTIONS/DONATIONS           | 10,000         | 12,575         | 5,000           |
| TRANS FR OTHER FUNDS              | 21,535         | -              | -               |
| TRANS FR RECREATION IMPCT         | -              | -              | -               |
| <b>Department Total Revenues</b>  | <b>440,360</b> | <b>318,905</b> | <b>391,630</b>  |





**Budget Narrative  
Fiscal Year 2011-2012**

**Fund:** General Fund  
**Department:** Public Works  
**Division:** Community Services (1240)

**Departmental Activities and Service Level Description:**

Formerly known as the Parks & Recreation Department, Community Services is a new division within the Public Works Department (established in 2010-11). The function of the Community Services Division is to provide support services to the public, therefore improving the quality of life for our residents and visitors. Our mission is to continue building our community by coordinating cost effective programs in the following focus areas: cultural arts, wellness, sports, tourism, festival management, and providing guidance to the numerous 501(c) 3 community groups that meet and plan events in the City of Stuart.

As outlined in the 2008 City Commission Strategic Planning Retreat Goals and Objectives, the Community Services Division is continuing to offer innovative programming by engaging the community through the development of public-private partnerships to better serve the City. This approach will increase interest in both the public and private sector, as well as complement our established relationships with Stuart Main Street, East Stuart Main Street, the Downtown Business Association, the Convention and Visitor's Bureau, and the East Stuart Youth Initiative. The division also coordinates and schedules traditional recreation programs, processes special events permits (parks and facility rentals, banner permits), conducts promotional activities, special events, and sports activities. The Community Services Division intends to continue in this direction and grow service levels in 2011-12.

**Highlights:**

The Community Services Division successfully recruited a partner (Lyric Theatre) to manage the Flagler Center which allowed for additional high quality cultural programs for the residents of Stuart. This partnership allowed the City to not only make the best use of the Flagler Center but realize a cost savings beginning in fiscal 2010-2011.

The division successfully assumed full responsibility of the Special Events permitting process in 2009 (public, private, and banners) and streamlined the process into a 'one stop shop' system for community event planners.

Due to success of the Community Service Division's award winning RiverWalk Jazz Series in 2008, the City now features music every week during the season with the RiverWalk Music Series and Stuart MusicFest. The City of Stuart is now known as a cultural magnet for live entertainment.

The division has organized the Community Services Advisory Board (CSAB) to fulfill the vision of a community campus in East Stuart. In addition to being one of the City's prominent advisory boards, the CSAB will also assist the City in funding some of the improvements to the facilities and programming needs thereby strengthening the City's Public/Private Partnerships. Since the Flagler Center is now managed by the Lyric Theatre, the East Stuart Community Center is now the division's primary focus.

The Community Services Division also provides internal support to City Departments by opening and staffing the employee Family Shelter Service Center and EOC during emergency situations. The division also realigned its goals and objectives to support the Public Works and Development Departments as well as the Community Redevelopment Association. Staff also provides assistance for city meetings, training, employee health fairs, etc.

### Staffing Levels:

Currently, the Community Services Division operates with a full time staff consisting of: One Division Manager (Assistant Director), one Division Assistant, one Recreation Supervisor II, and one Office Assistant I. During fiscal 2010-11 budget restraints required us to offer early separation to the Parks & Recreation Department Director and there were three additional layoffs including one Supervisor II, an Office Assistant and one Custodian during the same year. The Division also had frozen two Supervisor I positions for the past several years and eliminated the positions in 2010-2011, as well as the layoff of a Recreation Assistant four years ago.

The City Manager asked for an analysis of the full and part-time positions that staff the 10<sup>th</sup> Street Center. The study was conducted by the Public Works Director, the Human Resources Director with the assistance of the Division Manager and the Recreation Supervisor II. It was determined that in order for the department to serve the community more effectively, provide more community programs and provide the level of service and documentation of measurable objectives required by the Children's Services Council grant contract, additional staff was needed, including restructuring. Staff recommends the following:

- Add "Special Event Coordinator" to Division Assistant position title to fully reflect actual duties
- Create 3 Full Time Program Leaders
- Fill Vacant Office Assistant I Position

The Community Services Division's full and part-time staff are dedicated to serving the community by offering quality of life services to the residents of the City of Stuart with a watchful eye on cost effective programming.

| <b>Position Title</b>               | <b>2007-08</b> | <b>2008-09</b> | <b>2009-10</b> | <b>2010-11</b> | <b>Requested 2011-12</b> |
|-------------------------------------|----------------|----------------|----------------|----------------|--------------------------|
| Director                            | 1              | 1              | 1              | *0             | 0                        |
| Asst. Director/ Division Manager    | 1              | 1              | 1              | 1              | 1                        |
| Supervisor II                       | 3              | 2              | 2              | 1              | 1                        |
| Supervisor I                        | **2            | **2            | **2            | -              | 0                        |
| Division Asst./Special Event Coord. | -              | -              | ***1           | 1              | ****1                    |
| Recreation Assistant                | -              | -              | -              | -              | 0                        |
| Office Assistant 1                  | 2              | 2              | 1              | 1              | 1                        |
| Custodian                           | 2              | 2              | 2              | 0              | 0                        |
| Program Leader                      | -              | -              | -              | -              | ****3                    |
| Facility Attendant                  | -              | -              | -              | -              | ****1                    |
| <b>Totals</b>                       | <b>9</b>       | <b>8</b>       | <b>8</b>       | <b>5</b>       | <b>9</b>                 |

\* *Position Eliminated & Director - Early Separation*

\*\* *2 Frozen Supervisor 1 Positions (now eliminated)*

\*\*\* *1 Division Assistant Added*

\*\*\*\* Division Assistant added responsibilities (Special Event Coordinator)

\*\*\*\*\* New Full Time Positions (3 Leaders, 1 Attendant)

| <b>Indicators:</b>                    | <b>2007-08</b> | <b>2008-09</b> | <b>2009-10</b> | <b>2010-11</b> | <b>Estimated<br/>2011-12</b> |
|---------------------------------------|----------------|----------------|----------------|----------------|------------------------------|
| Program Registrations                 | 4,500          | 4,500          | 4,500          | 4,000          | 4,000                        |
| Programs/Special<br>Events/Activities | 165            | 150            | 150            | 175            | 200                          |
| Facility / Park Rentals               | 350            | 300            | 300            | 350            | 360                          |
| Special Events Permits Issued         | 110            | 100            | 100            | 125            | 175                          |
| Grant Revenue Received (CSC)          | \$117,000      | \$197,694      | \$197,694      | \$203,625      | \$ 199,129                   |
| Corporate Sponsorships<br>Revenue     | \$10,000       | \$20,000       | \$20,000       | \$20,000       | \$25,000                     |
| Corporate In-Kind Contributions       | \$150,000      | \$150,000      | \$200,000      | \$200,000      | \$200,000                    |
| ****FRDAP Grant                       | -              | -              | -              | -              | -                            |
| ****Cultural Facilities Grant         | -              | -              | -              | -              | -                            |
| ****FIND Grant RiverWalk              | -              | -              | -              | \$108,000      | \$107,963                    |
| ****FIND Shepard Park                 | -              | -              | -              | \$80,000       | \$112,500                    |

### **Major Budget or Service Level Changes**

In FY 2010-11 budget reductions impacted the Community Services Division in many ways. The division saw reductions in recreation programs, shift programs and services throughout the Division and changed the operating hours of the centers to balance budget cuts. Traditional recreational programs at Flagler transferred to 10<sup>th</sup> Street or the Shuffleboard Court building at Memorial Park.

The department eliminated a Recreation Supervisor II position and added a Division Assistant position to better align ourselves with our "Community Services" objective. The division now issues all special events permits. The Division Assistant is responsible for many of the daily fiscal responsibilities and allows our Supervisors to concentrate on programs which will bring in additional revenue to the City.

Staff responded to this the budget by successfully recruiting a tenant (Lyric Theatre) that developed a flex space banquet hall/performance hall. This public/not-for-profit partnership was a creative response to the budget cuts and also created additional opportunities for the City which resulted in additional quality programs. It was a win/win relationship for both partners and the community.

Due to the continued economic downturn there has been an exponential increase of not-for-profit organizations and commercial businesses applying to do special events in the city to compensate for their lost revenues. Staff has done an excellent job in creating a customer friendly system to accommodate this market demand and has shifted from a regulatory model to a customer service model by assisting with planning advice as well as permit coordination. Due to this demand, the division is responding to the market and recommends adding "Special Event Coordinator" to the Division Assistant position title. To help with the growing administrative functions of the division, staff is recommending filling the Office Assistant I position. Finally, to program recreation functions in addition to the grant funded afterschool program, three full-time program leaders are recommended.

For the 10<sup>th</sup> consecutive year, the Division has been awarded a Children's Services Council Grant for the East Stuart Youth Initiative Program that will reimburse the Division \$199,129 for staff, programs and services. The Financial Services Department will serve as the lead grant administrator and fiscal agent for the entire grant program made up of collaborating agencies including the Boys & Girls Club, Stuart Police Department YIO and the Tykes and Teens Alternative to Out of School Suspension Program.

The division will continue efforts to secure a sponsor for the City's annual Employee Picnic, as well as additional financial and in-kind commitments from the private sector to reduce operational costs.

**Department Objectives:**

- Guide and moderate the Community Services Advisory Board (CSAB).
- Create new and innovative programming opportunities for the 10<sup>th</sup> Street Center and the entire city.
- Continue to administer all Special Events Permits for the city both public & private.
- Continue to develop public/private sponsorship arrangements to improve the quality of existing activities and events in the community as well as developing new opportunities.
- Increase community involvement and revenue production of the Division through sponsorships and in-kind donations.
- Continue to explore current market values and trends as they relate to recreation programs, community services, fees and operating expenses.
- Continue building effective collaborative working partnerships with community organizations and businesses in order to further the objectives of the Division and the City of Stuart.
- Identify and make applications for grant funding opportunities available through the Children's Services Council-Martin County (CSCMC), Florida Recreation Development and Assistance Program (FRDAP), Land and Water Conservation Fund (LWCF), Florida Inland Navigational District (FIND) and the Florida Boating Improvement Program (FBIP) to improve City funded initiatives.

City of Stuart  
2012 Fiscal Budget  
Estimated Appropriations

**001**

**GENERAL**

**1240**

**COMMUNITY SERVICES**

| Account                                     | 2010<br>Audited<br>Actual | 2011<br>Current<br>Budget | Workshop<br>#2 | Workshop #3 | Commission<br>Adopt | %<br>Change |
|---|---------------------------|---------------------------|----------------|-------------|---------------------|-------------|
| 514 OVERTIME                                | 282                       | 0                         | 0              | 0           | 0                   | 0.00%       |
| 521 FICA TAXES                              | 21                        | 0                         | 0              | 0           | 0                   | 0.00%       |
| 522 RETIREMENT CONTRIBUTIONS                | 66                        | 0                         | 0              | 0           | 0                   | 0.00%       |
| 523 LIFE AND HEALTH INSURANCE               | 31                        | 0                         | 0              | 0           | 0                   | 0.00%       |
| Total PERSONAL SERVICES                     | 399                       | 0                         | 0              | 0           | 0                   | 0.00%       |
| 540 TRAVEL AND PER DIEM                     | 385                       | 500                       | 0              | 0           | 0                   | -100.00%    |
| 541 COMMUNICATIONS SERVICES                 | 862                       | 1,074                     | 0              | 0           | 0                   | -100.00%    |
| 542 FREIGHT/POSTAGE SERVICES                | 164                       | 6                         | 0              | 0           | 0                   | -100.00%    |
| 548 PROMOTIONAL ACTIVITIES                  | 239                       | 4,873                     | 0              | 0           | 0                   | -100.00%    |
| 549 OTHER CURRENT CHARGES                   | 892                       | 1,235                     | 0              | 0           | 0                   | -100.00%    |
| 554 BOOKS AND MEMBERSHIPS                   | 1,122                     | 1,395                     | 0              | 0           | 0                   | -100.00%    |
| 555 TRAINING                                | 240                       | 55                        | 0              | 0           | 0                   | -100.00%    |
| Total OPERATING EXPENSES                    | 3,904                     | 9,138                     | 0              | 0           | 0                   | -100.00%    |
| Division COMMUNITY SERVICES                 | 4,303                     | 9,138                     | 0              | 0           | 0                   | -100.00%    |
| Division + Consolidated + Indirect Charges: |                           |                           | 0              | 0           | 0                   |             |

City of Stuart  
2012 Fiscal Budget  
Estimated Appropriations

**001**

**GENERAL**

**1241**

**FLAGLER REC CENTER**

| <b>Account</b>                              | <b>2010<br/>Audited<br/>Actual</b> | <b>2011<br/>Current<br/>Budget</b> | <b>Workshop<br/>#2</b> | <b>Workshop #3</b> | <b>Commission<br/>Adopt</b> | <b>%<br/>Change</b> |
|---|------------------------------------|------------------------------------|------------------------|--------------------|-----------------------------|---------------------|
| 512 REGULAR SALARIES AND WAGE               | 203,142                            | 37,382                             | 0                      | 0                  | 0                           | -100.00%            |
| 513 OTHER SALARIES AND WAGES                | 58,266                             | 34,000                             | 0                      | 0                  | 0                           | -100.00%            |
| 514 OVERTIME                                | 584                                | 2,700                              | 0                      | 0                  | 0                           | -100.00%            |
| 515 SPECIAL PAY                             | 3,590                              | 0                                  | 0                      | 0                  | 0                           | 0.00%               |
| 521 FICA TAXES                              | 19,932                             | 8,809                              | 0                      | 0                  | 0                           | -100.00%            |
| 522 RETIREMENT CONTRIBUTIONS                | 17,509                             | 8,756                              | 0                      | 0                  | 0                           | -100.00%            |
| 523 LIFE AND HEALTH INSURANCE               | 24,873                             | 9,818                              | 0                      | 0                  | 0                           | -100.00%            |
| 524 WORKERS' COMPENSATION                   | 8,226                              | 6,622                              | 0                      | 0                  | 0                           | -100.00%            |
| 525 UNEMPLOYMENT COMPENSATION               | 3,607                              | 0                                  | 0                      | 0                  | 0                           | 0.00%               |
| <b>Total PERSONAL SERVICES</b>              | <b>339,730</b>                     | <b>108,088</b>                     | <b>0</b>               | <b>0</b>           | <b>0</b>                    | <b>-100.00%</b>     |
| 534 OTHER SERVICES                          | 14,210                             | 1,000                              | 0                      | 0                  | 0                           | -100.00%            |
| 541 COMMUNICATIONS SERVICES                 | 2,133                              | 2,210                              | 0                      | 0                  | 0                           | -100.00%            |
| 543 UTILITY SERVICES                        | 24,051                             | 8,224                              | 0                      | 0                  | 0                           | -100.00%            |
| 544 RENTALS AND LEASES                      | 0                                  | 3,600                              | 0                      | 0                  | 0                           | -100.00%            |
| 545 INSURANCE                               | 12,998                             | 13,871                             | 0                      | 0                  | 0                           | -100.00%            |
| 546 REPAIR AND MAINTENANCE                  | 3,880                              | 3,500                              | 0                      | 0                  | 0                           | -100.00%            |
| 547 PRINTING AND BINDING                    | 82                                 | 0                                  | 0                      | 0                  | 0                           | 0.00%               |
| 548 PROMOTIONAL ACTIVITIES                  | 19,090                             | 125                                | 0                      | 0                  | 0                           | -100.00%            |
| 549 OTHER CURRENT CHARGES                   | 3,458                              | 3,330                              | 0                      | 0                  | 0                           | -100.00%            |
| 551 OFFICE SUPPLIES                         | 1,720                              | 1,000                              | 0                      | 0                  | 0                           | -100.00%            |
| 552 OPERATING SUPPLIES                      | 6,382                              | 6,640                              | 0                      | 0                  | 0                           | -100.00%            |
| <b>Total OPERATING EXPENSES</b>             | <b>88,003</b>                      | <b>43,500</b>                      | <b>0</b>               | <b>0</b>           | <b>0</b>                    | <b>-100.00%</b>     |
| 564 MACHINERY AND EQUIPMENT                 | 0                                  | 16,000                             | 0                      | 0                  | 0                           | -100.00%            |
| <b>Total CAPITAL OUTLAY</b>                 | <b>0</b>                           | <b>16,000</b>                      | <b>0</b>               | <b>0</b>           | <b>0</b>                    | <b>-100.00%</b>     |
| <b>Division FLAGLER REC CENTER</b>          | <b>427,733</b>                     | <b>167,587</b>                     | <b>0</b>               | <b>0</b>           | <b>0</b>                    | <b>-100.00%</b>     |
| Division + Consolidated + Indirect Charges: |                                    |                                    | 0                      | 0                  | 0                           |                     |

City of Stuart  
2012 Fiscal Budget  
Estimated Appropriations

**001**

**GENERAL**

**1242**

**10TH STREET REC CENTER**

| <b>Account</b>  | <b>2010<br/>Audited<br/>Actual</b> | <b>2011<br/>Current<br/>Budget</b> | <b>Workshop<br/>#2</b> | <b>Workshop #3</b> | <b>Commission<br/>Adopt</b> | <b>%<br/>Change</b> |
|---|------------------------------------|------------------------------------|------------------------|--------------------|-----------------------------|---------------------|
| 512 REGULAR SALARIES AND WAGE                                 | 194,519                            | 113,071                            | 181,948                | 181,948            | 181,948                     | 60.91%              |
| 513 OTHER SALARIES AND WAGES                                  | 147,112                            | 131,367                            | 146,367                | 146,367            | 146,367                     | 11.42%              |
| Grant GRANT - REIMBURSABLE P/T SALARIES (REIMB BY CSC GRANT)+ |                                    |                                    | 126,367                | 126,367            | 126,367                     |                     |
| P/T SALARIES FOR PROGRAMS/EVENTS/RENTALS/CAMPS                |                                    |                                    | 20,000                 | 20,000             | 20,000                      |                     |
| 514 OVERTIME  | 2,297                              | 2,700                              | 3,700                  | 3,700              | 3,700                       | 37.04%              |
| O/T FOR FLOOR WAXING / MAINTENANCE                            |                                    |                                    | 1,700                  | 1,700              | 1,700                       |                     |
| O/T TO SUPPORT DEPT. OPERATIONS/PROGRAMS                      |                                    |                                    | 2,000                  | 2,000              | 2,000                       |                     |
| 515 SPECIAL PAY   | 6,340                              | 0                                  | 6,520                  | 6,520              | 6,520                       | 0.00%               |
| 521 FICA TAXES  | 27,752                             | 18,906                             | 23,445                 | 23,445             | 23,445                      | 24.01%              |
| 522 RETIREMENT CONTRIBUTIONS                                  | 20,525                             | 12,492                             | 26,163                 | 16,302             | 16,302                      | 30.50%              |
| 523 LIFE AND HEALTH INSURANCE                                 | 52,385                             | 25,013                             | 32,442                 | 35,136             | 35,136                      | 40.47%              |
| 524 WORKERS' COMPENSATION                                     | 6,486                              | 5,221                              | 5,221                  | 11,843             | 11,843                      | 126.84%             |
| 525 UNEMPLOYMENT COMPENSATION                                 | 3,594                              | 0                                  | 0                      | 0                  | 0                           | 0.00%               |
| <b>Total PERSONAL SERVICES</b>                                | <b>461,009</b>                     | <b>308,770</b>                     | <b>425,806</b>         | <b>425,260</b>     | <b>425,260</b>              | <b>37.73%</b>       |
| 531 PROFESSIONAL SERVICES                                     | 0                                  | 0                                  | 25,000                 | 25,000             | 25,000                      | 0.00%               |
| LAND PLANNING/ARCHITECTURAL/ENGINEERING (MASTER PLAN)         |                                    |                                    | 25,000                 | 25,000             | 25,000                      |                     |
| 534 OTHER SERVICES  | 44,105                             | 36,000                             | 61,395                 | 61,395             | 61,395                      | 70.54%              |
| BM-ALARM MONITORING - FIRE                                    |                                    |                                    | 300                    | 300                | 300                         |                     |
| BM-ALARM MONITORING - SECURITY                                |                                    |                                    | 350                    | 350                | 350                         |                     |
| BM-QUARTERLY FIRE SPRINKLER TESTING/INSPECTIONS               |                                    |                                    | 350                    | 350                | 350                         |                     |
| FIELD TRIP REIMBURSEMENT                                      |                                    |                                    | 3,200                  | 3,200              | 3,200                       |                     |
| Grant GRANT CONTRACT INSTRUCTORS (REIMBURSED BY CSC GRANT)+   |                                    |                                    | 30,049                 | 30,049             | 30,049                      |                     |
| INSTRUCTORS FOR PROGRAM/ACTIVITIES                            |                                    |                                    | 15,146                 | 15,146             | 15,146                      |                     |
| NEW - PROGRAMMING FOR ADULT/SENIOR/CULTURAL                   |                                    |                                    | 12,000                 | 12,000             | 12,000                      |                     |
| 540 TRAVEL AND PER DIEM                                       | 106                                | 0                                  | 800                    | 800                | 800                         | 0.00%               |
| FLORIDA FESTIVAL & EVENTS CONFERENCE                          |                                    |                                    | 300                    | 300                | 300                         |                     |
| FLORIDA RECREATION & PARKS CONFERENCE (TRAINING/CEU'S)        |                                    |                                    | 500                    | 500                | 500                         |                     |
| 541 COMMUNICATIONS SERVICES                                   | 2,755                              | 3,215                              | 2,660                  | 2,660              | 2,660                       | -17.26%             |
| MITEL LEASING (PHONE SETS)                                    |                                    |                                    | 1,220                  | 1,220              | 1,220                       |                     |
| WINDSTREAM COMMUNICATION                                      |                                    |                                    | 1,440                  | 1,440              | 1,440                       |                     |
| 542 FREIGHT/POSTAGE SERVICES                                  | 173                                | 0                                  | 0                      | 0                  | 0                           | 0.00%               |
| 543 UTILITY SERVICES  | 28,891                             | 30,910                             | 31,375                 | 31,375             | 31,375                      | 1.50%               |
| ELECTRIC  |                                    |                                    | 21,475                 | 21,475             | 21,475                      |                     |
| WATER/SEWER   |                                    |                                    | 9,900                  | 9,900              | 9,900                       |                     |
| 544 RENTALS AND LEASES  | 0                                  | 3,600                              | 100                    | 100                | 100                         | -97.22%             |

City of Stuart  
2012 Fiscal Budget  
Estimated Appropriations

**001**

**GENERAL**

**1242**

**10TH STREET REC CENTER**

| Account                    | 2010<br>Audited<br>Actual | 2011<br>Current<br>Budget | Workshop<br>#2 | Workshop #3 | Commission<br>Adopt | %<br>Change |
|----------------------------|---------------------------|---------------------------|----------------|-------------|---------------------|-------------|
|                            |                           |                           | 100            | 100         | 100                 |             |
| 545 INSURANCE              | 12,994                    | 13,855                    | 13,859         | 14,082      | 14,082              | 1.64%       |
|                            |                           |                           | 224            | 224         | 224                 |             |
|                            |                           |                           | 140            | 140         | 140                 |             |
|                            |                           |                           | 13,495         | 13,719      | 13,719              |             |
| 546 REPAIR AND MAINTENANCE | 5,739                     | 2,750                     | 3,250          | 3,250       | 3,250               | 18.18%      |
|                            |                           |                           | 1,500          | 1,500       | 1,500               |             |
|                            |                           |                           | 750            | 750         | 750                 |             |
|                            |                           |                           | 1,000          | 1,000       | 1,000               |             |
| 547 PRINTING AND BINDING   | 93                        | 0                         | 0              | 0           | 0                   | 0.00%       |
| 548 PROMOTIONAL ACTIVITIES | 23,768                    | 26,967                    | 24,375         | 24,375      | 24,375              | -9.61%      |
|                            |                           |                           | 12,500         | 12,500      | 12,500              |             |
|                            |                           |                           | 1,375          | 1,375       | 1,375               |             |
| Grant                      |                           |                           | 2,500          | 2,500       | 2,500               |             |
|                            |                           |                           | 4,000          | 4,000       | 4,000               |             |
|                            |                           |                           | 1,625          | 1,625       | 1,625               |             |
|                            |                           |                           | 1,500          | 1,500       | 1,500               |             |
|                            |                           |                           | 875            | 875         | 875                 |             |
| 549 OTHER CURRENT CHARGES  | 581                       | 1,750                     | 5,130          | 13,200      | 13,200              | 654.29%     |
|                            |                           |                           | 3,300          | 3,300       | 3,300               |             |
|                            |                           |                           | 480            | 480         | 480                 |             |
|                            |                           |                           | 1,350          | 1,350       | 1,350               |             |
|                            |                           |                           | 0              | 8,070       | 8,070               |             |
| 551 OFFICE SUPPLIES        | 2,806                     | 2,500                     | 5,500          | 5,500       | 5,500               | 120.00%     |
| Grant                      |                           |                           | 1,000          | 1,000       | 1,000               |             |
|                            |                           |                           | 1,500          | 1,500       | 1,500               |             |
|                            |                           |                           | 2,500          | 2,500       | 2,500               |             |
|                            |                           |                           | 500            | 500         | 500                 |             |
| 552 OPERATING SUPPLIES     | 11,325                    | 7,360                     | 5,980          | 5,980       | 5,980               | -18.75%     |
|                            |                           |                           | 1,000          | 1,000       | 1,000               |             |
|                            |                           |                           | 3,480          | 3,480       | 3,480               |             |
|                            |                           |                           | 1,000          | 1,000       | 1,000               |             |
|                            |                           |                           | 500            | 500         | 500                 |             |
| 554 BOOKS AND MEMBERSHIPS  | 0                         | 0                         | 1,450          | 1,450       | 1,450               | 0.00%       |
|                            |                           |                           | 300            | 300         | 300                 |             |
|                            |                           |                           | 500            | 500         | 500                 |             |
|                            |                           |                           | 350            | 350         | 350                 |             |

City of Stuart  
2012 Fiscal Budget  
Estimated Appropriations

**001**

**GENERAL**

**1242**

**10TH STREET REC CENTER**

| Account   | 2010<br>Audited<br>Actual | 2011<br>Current<br>Budget | Workshop<br>#2 | Workshop #3 | Commission<br>Adopt | %<br>Change |
|---|---------------------------|---------------------------|----------------|-------------|---------------------|-------------|
| 554 BOOKS AND MEMBERSHIPS                             | 0                         | 0                         | 1,450          | 1,450       | 1,450               | 0.00%       |
| NATIONAL RECREATION & PARKS MEMBERSHIP                |                           |                           | 300            | 300         | 300                 |             |
| Total OPERATING EXPENSES                              | 133,337                   | 128,907                   | 180,874        | 189,167     | 189,167             | 46.75%      |
| 562 BUILDINGS   | 0                         | 0                         | 40,000         | 40,000      | 40,000              | 0.00%       |
| ADDITIONAL STORAGE TO EXISTING BUILDING               |                           |                           | 40,000         | 40,000      | 40,000              |             |
| Total CAPITAL OUTLAY                                  | 0                         | 0                         | 40,000         | 40,000      | 40,000              | 0.00%       |
| Division 10TH STREET REC CENTER                       | 594,346                   | 437,677                   | 646,680        | 654,427     | 654,427             | 49.52%      |
| 1220 TURF AND GROU 546 RP-MISC REPAIRS TO PARKS & REC |                           |                           | 1,000          | 1,000       | 1,000               |             |
| Total Consolidated Costs                              |                           |                           | 1,000          | 1,000       | 1,000               |             |
| COMMISSION  |                           |                           | 11,559         | 11,533      | 11,533              |             |
| MANAGER   |                           |                           | 58,514         | 57,558      | 57,558              |             |
| HUMAN RESOURCES                                       |                           |                           | 28,759         | 28,428      | 28,428              |             |
| CITY CLERK  |                           |                           | 6,709          | 7,342       | 7,342               |             |
| FINANCIAL SERVICES                                    |                           |                           | 66,218         | 66,046      | 66,046              |             |
| INFORMATION SERVICES                                  |                           |                           | 62,315         | 62,019      | 62,019              |             |
| CITY ATTORNEY   |                           |                           | 16,448         | 15,116      | 15,116              |             |
| VEHICLE MAINTENANCE                                   |                           |                           | 8,169          | 6,427       | 6,427               |             |
| BUILDING MAINTENANCE                                  |                           |                           | 104,906        | 100,884     | 100,884             |             |
| CUSTOMER SERVICE                                      |                           |                           | 7,512          | 9,083       | 9,083               |             |
| WS GENERAL GOV  |                           |                           | 0              | 0           | 0                   |             |
| Total Indirect Costs                                  |                           |                           | 371,110        | 364,434     | 364,434             |             |
| Division + Consolidated + Indirect Charges:           |                           |                           | 1,018,789      | 1,019,861   | 1,019,861           |             |

City of Stuart  
2012 Fiscal Budget  
Personnel Sheet

**1242 10TH STREET REC CENTER**

| Class | Title                    | Range/<br>Step | Current<br>Salary | Prcnt | Range/<br>Step | Wrkshp<br>#2 | Spec<br>Pay | Prcnt | Range/<br>Step | Wrkshp<br>#3 | Spec<br>Pay | Prcnt | Range/<br>Step | Comm<br>Adopt | Spec<br>Pay |
|-------|--------------------------|----------------|-------------------|-------|----------------|--------------|-------------|-------|----------------|--------------|-------------|-------|----------------|---------------|-------------|
| 2094  | ASS'T COMM SVCS DIRECTOR | 21 9           | 62,647.88         | 1.00  | 21 9           | 62,648       | 1,020       | 1.00  | 21 9           | 62,648       | 1,020       | 1.00  | 21 9           | 62,648        | 1,020       |
| 5020  | RECREATION SUPERVISOR II | 14 13          | 49,153.22         | 1.00  | 14 13          | 49,153       | 0           | 1.00  | 14 13          | 49,153       | 0           | 1.00  | 14 13          | 49,153        | 0           |
| 6045  | DIVISION ASSISTANT       | 12 1           | 33,182.28         | 1.00  | 12 1           | 33,182       | 0           | 1.00  | 12 1           | 33,182       | 0           | 1.00  | 12 1           | 33,182        | 0           |
| 6120  | OFFICE ASSISTANT I       | 05 13          | 31,665.13         | 1.00  | 05 13          | 31,665       | 0           | 1.00  | 05 13          | 31,665       | 0           | 1.00  | 05 13          | 31,665        | 0           |
|       | BUDGET PART-TIME         |                |                   | 1.00  |                | 146,367      | 0           | 1.00  |                | 146,367      | 0           | 1.00  |                | 146,367       | 0           |
|       | BUDGET OVERTIME          |                |                   | 1.00  |                | 3,700        | 0           | 1.00  |                | 3,700        | 0           | 1.00  |                | 3,700         | 0           |
|       | BUDGET MERIT             |                |                   | 1.00  | 00 0           | 5,500        | 0           | 1.00  | 00 0           | 5,500        | 0           | 1.00  | 00 0           | 5,500         | 0           |
|       | BUDGET GEN WAGE INCREASE |                |                   | 1.00  | 00 0           | 5,299        | 0           | 1.00  | 00 0           | 5,299        | 0           | 1.00  | 00 0           | 5,299         | 0           |
|       |                          | Count          |                   |       |                | 4            |             |       |                | 4            |             |       |                | 4             |             |
| Total |                          |                |                   |       |                | 337,515      | 1,020       |       |                | 337,515      | 1,020       |       |                | 337,515       | 1,020       |

City of Stuart  
2012 Fiscal Budget  
Estimated Appropriations

**001**

**GENERAL**

**1243**

**PARK FACILITIES**

| Account   | 2010<br>Audited<br>Actual | 2011<br>Current<br>Budget | Workshop<br>#2 | Workshop #3 | Commission<br>Adopt | %<br>Change |
|---|---------------------------|---------------------------|----------------|-------------|---------------------|-------------|
| 512 REGULAR SALARIES AND WAGE                           | 90,816                    | 88,623                    | 51,055         | 46,807      | 46,807              | -47.18%     |
| 514 OVERTIME  | 6,451                     | 5,000                     | 5,000          | 5,000       | 5,000               | 0.00%       |
| O/T TO SUPPORT SPORTS/TOURNAMENTS/CAMPS/ETC.            |                           |                           | 5,000          | 5,000       | 5,000               |             |
| 515 SPECIAL PAY   | 3,120                     | 0                         | 1,000          | 1,000       | 1,000               | 0.00%       |
| 521 FICA TAXES  | 7,002                     | 6,780                     | 4,365          | 4,040       | 4,040               | -40.41%     |
| 522 RETIREMENT CONTRIBUTIONS                            | 9,863                     | 9,562                     | 4,417          | 2,544       | 2,544               | -73.40%     |
| 523 LIFE AND HEALTH INSURANCE                           | 30,177                    | 30,001                    | 22,767         | 19,983      | 19,983              | -33.39%     |
| 524 WORKERS' COMPENSATION                               | 5,728                     | 4,611                     | 4,611          | 4,611       | 4,611               | 0.00%       |
| Total PERSONAL SERVICES                                 | 153,157                   | 144,577                   | 93,214         | 83,984      | 83,984              | -41.91%     |
| 534 OTHER SERVICES                                      | 1,378                     | 1,500                     | 1,500          | 1,500       | 1,500               | 0.00%       |
| TG - LIGHTING REPAIRS AT PARKS                          |                           |                           | 1,500          | 1,500       | 1,500               |             |
| 541 COMMUNICATIONS SERVICES                             | 382                       | 440                       | 400            | 400         | 400                 | -9.09%      |
| WINDSTREAM COMMUNICATION                                |                           |                           | 400            | 400         | 400                 |             |
| 543 UTILITY SERVICES                                    | 132,107                   | 133,600                   | 139,020        | 139,020     | 139,020             | 4.06%       |
| ELECTRIC  |                           |                           | 89,020         | 89,020      | 89,020              |             |
| WATER/SEWER   |                           |                           | 50,000         | 50,000      | 50,000              |             |
| 545 INSURANCE   | 7,610                     | 7,985                     | 7,985          | 7,985       | 7,985               | 0.00%       |
| TRICO GENERAL LIABILITY INSURANCE                       |                           |                           | 7,985          | 7,985       | 7,985               |             |
| 546 REPAIR AND MAINTENANCE                              | 20,034                    | 28,200                    | 30,300         | 30,300      | 30,300              | 7.45%       |
| BM - MISC. IRRIGATION REPAIRS AT REC. CENTERS & PARKS   |                           |                           | 2,200          | 2,200       | 2,200               |             |
| BM - MISC. REPAIRS TO PARKS FACILITY BUILDING           |                           |                           | 1,200          | 1,200       | 1,200               |             |
| TG - BLADE SHARPENING FOR REEL MOWERS                   |                           |                           | 1,200          | 1,200       | 1,200               |             |
| TG - CHEMICALS FOR BALL FIELDS, PARKS AND CITY HALL     |                           |                           | 9,500          | 9,500       | 9,500               |             |
| TG - CLAY, TOP SOIL, AND SAND FOR BALL FIELDS           |                           |                           | 5,800          | 5,800       | 5,800               |             |
| TG - FENCE REPAIRS AT BALL FIELDS AND PARK FACILITIES   |                           |                           | 2,000          | 2,000       | 2,000               |             |
| TG - MISC. FLD.MAINT. MATERIALS (CHALK, SURFACE, PAINT) |                           |                           | 3,000          | 3,000       | 3,000               |             |
| TG - OVERSEED (RYE GRASS) FOR BALL FIELDS               |                           |                           | 3,500          | 3,500       | 3,500               |             |
| TG - SIGN REPAIRS AT BALL FIELD AND PARK FACILITIES     |                           |                           | 200            | 200         | 200                 |             |
| TG - SOD REPAIRS AT BALL FIELDS AND PARK FACILITIES     |                           |                           | 500            | 500         | 500                 |             |
| VM - MISC. REPAIRS TO PARK FACILITY EQUIPMENT           |                           |                           | 1,200          | 1,200       | 1,200               |             |
| 552 OPERATING SUPPLIES                                  | 891                       | 1,500                     | 7,500          | 7,500       | 7,500               | 400.00%     |
| TG - MISC. EQUIPMENT REPLACEMENT (OVER \$1000)          |                           |                           | 3,000          | 3,000       | 3,000               |             |
| TG - MISC. EQUIPMENT REPLACEMENT (UNDER \$1000)         |                           |                           | 1,500          | 1,500       | 1,500               |             |
| TG - REPLACEMENT WINDSCREEN AT PARK FACILITIES          |                           |                           | 1,500          | 1,500       | 1,500               |             |
| TG - REPLACEMENT BENCHES & TABLES AT PARK FACILITIES    |                           |                           | 1,500          | 1,500       | 1,500               |             |

City of Stuart  
2012 Fiscal Budget  
Estimated Appropriations

**001**

**GENERAL**

**1243**

**PARK FACILITIES**

| <b>Account</b>                                   | <b>2010<br/>Audited<br/>Actual</b> | <b>2011<br/>Current<br/>Budget</b> | <b>Workshop<br/>#2</b> | <b>Workshop #3</b> | <b>Commission<br/>Adopt</b> | <b>%<br/>Change</b> |
|--|------------------------------------|------------------------------------|------------------------|--------------------|-----------------------------|---------------------|
| Total OPERATING EXPENSES                         | 162,402                            | 173,225                            | 186,705                | 186,705            | 186,705                     | 7.78%               |
| 562 BUILDINGS                                    | 2,500                              | 5,000                              | 0                      | 0                  | 0                           | -100.00%            |
| 563 INFRASTRUCTURE                               | 1,892,194                          | 24,561                             | 275,000                | 275,000            | 275,000                     | 1019.68%            |
| FIND GRANT - FIRE PROTECTION FLOATING DOCK       |                                    |                                    | 25,000                 | 25,000             | 25,000                      |                     |
| FIND GRANT - SHEPARD PARK SEAWALL                |                                    |                                    | 112,500                | 112,500            | 112,500                     |                     |
| FIND GRANT MATCH - FIRE PROTECTION FLOATING DOCK |                                    |                                    | 25,000                 | 25,000             | 25,000                      |                     |
| FIND GRANT MATCH - SHEPARD PARK SEAWALL          |                                    |                                    | 112,500                | 112,500            | 112,500                     |                     |
| 564 MACHINERY AND EQUIPMENT                      | 0                                  | 7,000                              | 7,000                  | 7,000              | 7,000                       | 0.00%               |
| REHAB JOHN DEERE 5300 TRACTOR                    |                                    |                                    | 7,000                  | 7,000              | 7,000                       |                     |
| Total CAPITAL OUTLAY                             | 1,894,694                          | 36,561                             | 282,000                | 282,000            | 282,000                     | 671.32%             |
| Division PARK FACILITIES                         | 2,210,254                          | 354,363                            | 561,919                | 552,689            | 552,689                     | 55.97%              |
| Division + Consolidated + Indirect Charges:      |                                    |                                    | 561,919                | 552,689            | 552,689                     |                     |
| Dept COMMUNITY SERVICES                          | 3,236,636                          | 968,765                            | 1,208,599              | 1,207,116          | 1,207,116                   | 24.60%              |

City of Stuart  
2012 Fiscal Budget  
Personnel Sheet

**1243 PARK FACILITIES**

| Class | Title                    | Range/<br>Step | Current<br>Salary | Prcnt | Range/<br>Step | Wrkshp<br>#2 | Spec<br>Pay | Prcnt | Range/<br>Step | Wrkshp<br>#3 | Spec<br>Pay | Prcnt | Range/<br>Step | Comm<br>Adopt | Spec<br>Pay |
|-------|--------------------------|----------------|-------------------|-------|----------------|--------------|-------------|-------|----------------|--------------|-------------|-------|----------------|---------------|-------------|
| 8090  | LABORER I                | 02 6           | 23,234.10         | 1.00  | 02 6           | 23,234       | 0           | 1.00  | 02 6           | 23,234       | 0           | 1.00  | 02 6           | 23,234        | 0           |
| 8110  | GROUNDSKEEPER            |                |                   | 1.00  | 03 8           | 26,333       | 0           |       |                |              |             |       |                |               |             |
| 8110  | GROUNDSKEEPER            |                |                   |       |                |              |             | 1.00  | 03 1           | 22,085       | 0           | 1.00  | 03 1           | 22,085        | 0           |
|       | VACANT POSITION          |                |                   |       |                |              | 1           |       |                |              |             | 1     |                |               |             |
|       | BUDGET OVERTIME          |                |                   | 1.00  |                | 5,000        | 0           | 1.00  |                | 5,000        | 0           | 1.00  |                | 5,000         | 0           |
|       | BUDGET MERIT             |                |                   | 1.00  | 00 0           | 1,000        | 0           | 1.00  | 00 0           | 1,000        | 0           | 1.00  | 00 0           | 1,000         | 0           |
|       | BUDGET GEN WAGE INCREASE |                |                   | 1.00  | 00 0           | 1,487        | 0           | 1.00  | 00 0           | 1,487        | 0           | 1.00  | 00 0           | 1,487         | 0           |
|       |                          | Count          |                   |       |                | 2            |             |       |                | 2            |             |       |                | 2             |             |
| Total |                          |                |                   |       |                | 57,055       | 0           |       |                | 52,807       | 0           |       |                | 52,807        | 0           |



City of Stuart  
2012 Fiscal Budget  
Estimated Appropriations

**001**

**GENERAL**

**1290**

**GENERAL NON-OPERATING**

| Account                                     | 2010<br>Audited<br>Actual | 2011<br>Current<br>Budget | Workshop<br>#2 | Workshop #3 | Commission<br>Adopt | %<br>Change |
|---|---------------------------|---------------------------|----------------|-------------|---------------------|-------------|
| 571 PRINCIPAL                               | 209,452                   | 222,169                   | 227,169        | 227,169     | 227,169             | 2.25%       |
| 2002 FMLC BONDS (5/1/2032)                  |                           |                           | 27,169         | 27,169      | 27,169              |             |
| 2004 GO BONDS (7/1/2034)                    |                           |                           | 200,000        | 200,000     | 200,000             |             |
| 572 INTEREST                                | 392,087                   | 384,634                   | 376,122        | 376,122     | 376,122             | -2.21%      |
| 2002 FMLC BONDS (5/1/2032)                  |                           |                           | 50,471         | 50,471      | 50,471              |             |
| 2004 GO BONDS (7/1/2034)                    |                           |                           | 325,651        | 325,651     | 325,651             |             |
| 573 OTHER DEBT SERVICE COSTS                | 1,714                     | 1,725                     | 1,750          | 1,750       | 1,750               | 1.45%       |
| DEBT ADMIN FEE (FMLC)                       |                           |                           | 1,250          | 1,250       | 1,250               |             |
| DEBT ADMIN FEE (GO BOND)                    |                           |                           | 500            | 500         | 500                 |             |
| Total DEBT SERVICE                          | 603,253                   | 608,528                   | 605,041        | 605,041     | 605,041             | -0.57%      |
| 591 INTRAGOVERNMENTAL TRANSFS               | 42,875                    | 184,341                   | 187,916        | 187,916     | 187,916             | 1.94%       |
| REPAY FUND BALANCE FOR DOCKSIDE LOAN        |                           |                           | 187,916        | 187,916     | 187,916             |             |
| Total OTHER USES                            | 42,875                    | 184,341                   | 187,916        | 187,916     | 187,916             | 1.94%       |
| Division GENERAL NON-OPERATING              | 646,128                   | 792,869                   | 792,957        | 792,957     | 792,957             | 0.01%       |
| Division + Consolidated + Indirect Charges: |                           |                           | 792,957        | 792,957     | 792,957             |             |
| Dept GENERAL NON-OPERATING                  | 646,128                   | 792,869                   | 792,957        | 792,957     | 792,957             | 0.01%       |

City of Stuart  
2012 Fiscal Budget  
Estimated Appropriations

**001**

**GENERAL**

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|              |            |            |            |            |            |        |
|--------------|------------|------------|------------|------------|------------|--------|
| Fund GENERAL | 23,223,700 | 19,381,153 | 19,022,827 | 19,366,797 | 19,366,797 | -0.07% |
|--------------|------------|------------|------------|------------|------------|--------|



## FLEET MANAGEMENT POLICY

**TO:** Department Heads  
**FROM:** Dan Hudson, City Manager  
**DATE:** June 10, 2010  
**SUBJECT:** Fleet Management

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To establish a more coordinated, cost-effective program of fleet management for assets necessary to meet the operating requirements of city departments, the following Fleet Management Policy will be followed related to acquisition, fueling, maintenance, replacement, disposition, and administration of all vehicles, motorized equipment, rolling stock, and related equipment.

### POLICY

It is the policy of the City of Stuart to acquire only those assets required to fulfill the responsibilities of the City, and to use those assets in a cost-effective, controlled fashion as described herein. In the context of this document, the term "fixed assets" is described as all vehicles, motorized equipment, rolling stock, and related equipment, controlled, and maintained by the Vehicle Maintenance Team.

#### **Acquisition**

New fleet assets will not be acquired unless fully justified by functional requirements of the using department and approved by the City Manager through the annual budget process. Replacement fleet assets will not be acquired unless a continuing need exists and the existing fleet asset is no longer economical to continue to use, has completed its scheduled life cycle or is damaged beyond reasonable repair. Additional fleet assets must have information available justifying the purchase. This information must be forwarded to the Vehicle Maintenance Team before a requisition can be submitted to the Purchasing Division. The using department must provide an analysis of hybrid-electric options for all small truck and sedan vehicles and alternative fuel options for larger trucks and specialty equipment. All new fleet replacement assets must be delivered to the vehicle maintenance facility where the asset will be thoroughly examined, licensed, and prepared for use by the using department. A replacement asset will not be assigned to a department until the replacement has been taken out of service and delivered to the vehicle maintenance facility. Unless specifically instructed by the City Manager, all assets will be subject to city logos on front door panels.

The following table and shall be utilized as a planning tool for vehicle and equipment replacement.

**City of Stuart  
Vehicle Replacement Criteria**

| <b>Vehicle Description:</b>  | <b>Age/Miles:</b>   |
|--|---------------------|
| Car  | 10 years or 100,000 |
| Police Pursuit Car   | 8 years or 100,000  |
| Pickup, Sport Utility Vehicle  | 10 years or 100,000 |
| Van (passenger & cargo)  | 10 years or 100,000 |
| Medium & Heavy Dump Trucks, Utility Truck,<br>Bucket Truck, Flatbed & Stakebed Truck   | 10 years or 120,000 |
| Front Loading Sanitation Truck   | 8 years or 100,000  |
| Rear Loading Sanitation Truck  | 10 years or 100,000 |
| Side Loading Sanitation Truck  | 8 years or 100,000  |
| Lightning Loader Sanitation Truck  | 10 years or 100,000 |
| Construction Equipment:  |                     |
| Rubber Tire Loader, Backhoe/Loader Combination   | 10 years            |
| Forklift   | 15 years            |
| Grounds & Small Engine Equipment: Tractor, Mower,<br>Sprayer, Leaf Loader, Tar Kettles | 10 years            |
| Trailer Mounted Compressor   | 10 years            |
| Skid-Steer Loader  | 10 years            |
| Trailers and Non-Motorized Equipment:  | 15 years            |
| Fire Apparatus   |                     |
| Engine Truck   | 10-15 years         |
| Ladder Truck   | 15-20 years         |
| Ambulance  | 12-15 years         |

During the annual budgeting process all fleet assets that meet the above criteria shall be further evaluated using the following criteria to determine which units are **eligible for replacement consideration**.

1. Year of Vehicle: One (1) point is assigned for each year of chronological age, based on "in-service date" of the vehicle.
2. Mileage: One (1) point is assigned for each 10,000 miles of operation. Equipment with hour meters will be assigned points based on standard usage for specific equipment types.
3. General Overall Condition: This category takes into consideration the condition of the body, rust, interior condition, vehicular accident status, anticipated repairs, etc. A scale from one (1) to five (5) is used, with five (5) being extremely poor condition. Any ranking above three (3) will require a repair estimate.

4. Maintenance Cost: Points are assigned on a scale of one (1) to five (5) based on the total cost factor. The maintenance cost figure includes all repair and maintenance costs minus any costs associated with accident repairs. A five (5) would be equal to 100% or more of the original purchase price, while a one (1) would be equal to 20% of the original purchase price.
5. Operating Cost: Points are assigned using a scale of zero (0) **OR** three (3) based on the operating cost per mile of the vehicle. Operating costs include gas, preventive maintenance, annual inspections, and accessories.

**POINT RANGES FOR REPLACEMENT CONSIDERATION**

| <b>Score:</b>                      | <b>Condition:</b>              |
|------------------------------------|--------------------------------|
| Under 18 points                    | I. Excellent                   |
| 18 - 22 points                     | II. Good                       |
| 23 - 27 points                     | III. Qualifies for replacement |
| 28 points and above<br>replacement | IV. Needs immediate            |

**Assignment**

All fleet assets will be assigned based on justifiable need by the using department. When that need is no longer justifiable, the fleet asset will be withdrawn and reassigned or disposed as appropriate.

**Utilization and Operation**

All assets, whether fleet or departmental, will be utilized only for purposes for which the asset was designed and only in activities attendant to city requirements. All assets will be operated in a manner which is safe for the operator and for others and which is non-abusive to the asset. Damage resulting from gross negligence or from intent will be dealt with through established disciplinary policies.

**Maintenance**

Fleet and department assets will be maintained in the most cost effective manner available. All city assets must be maintained and fueled through the Vehicle Maintenance Facility. Records and data will be maintained such that management and budgetary analysis of the fleet, operation, of portions of the fleet, or individual assets may be readily performed.

There are three basic levels of maintenance required of maintenance a safe and reliable fleet. Parameters and responsibility for each vary according to complexity, equipment type, and use.

The operator has primary responsibility for the appearance of the asset he/she operates. Vehicle appearance paramount in projecting a positive image to the citizens and is an indicator of the overall asset reliability.

Preventive maintenance services are those actions taken at regular intervals to maintain operable equipment, make prescribed adjustments, change fluids, replace filters, and detect faults. Preventive maintenance is a joint effort involving both operator and the vehicle maintenance team. Preventive maintenance schedules must be closely adhered to. Should scheduled preventive maintenance requests from the vehicle maintenance

City of Stuart  
 Summary Fleet Replacement - FY12

| Dept                      | Dept Name            | 2011-2012      | 2012-2013      | 2013-2014      | 2014-2015      | 2015-2016      | 2016-2017      | FIVE-YEAR TOTAL  |
|---------------------------|----------------------|----------------|----------------|----------------|----------------|----------------|----------------|------------------|
| 1145                      | Information Services |                |                |                |                | -              |                | -                |
| 1170                      | Vehicle Maintenance  | -              | -              | -              | -              | -              | 30,583         | 30,583           |
| 1215                      | Building Maintenance | -              | 36,500         | -              | -              | -              | 52,871         | 89,371           |
| 1190                      | Police               | 28,774         | 65,596         | -              | 33,090         | 239,785        | 469,010        | 807,481          |
| 1201                      | Fire                 | 50,000         | 26,000         | 116,000        | 76,000         | 100,000        | 30,000         | 348,000          |
| 1210                      | Development          | -              | -              | -              | 12,420         | -              | -              | 12,420           |
| 1240                      | Recreation           | 7,000          | 12,765 *       |                | -              | -              | 23,142         | 35,907           |
| 1220                      | Turf & Ground        | 18,000         | 35,640         | 74,431         | 84,194         | 85,264         | 44,097         | 323,626          |
| 1230                      | Streets              | 52,000         | 51,302         | 43,130         | -              | 22,950         | -              | 117,382          |
| <b>Total General Fund</b> |                      | <b>155,774</b> | <b>227,803</b> | <b>233,561</b> | <b>205,704</b> | <b>447,999</b> | <b>649,703</b> | <b>1,764,770</b> |

|                  |     |               |          |          |          |          |          |          |
|------------------|-----|---------------|----------|----------|----------|----------|----------|----------|
| 1117             | CRA | 25,000        | -        | -        | -        | -        | -        | -        |
| <b>Total CRA</b> |     | <b>25,000</b> | <b>-</b> | <b>-</b> | <b>-</b> | <b>-</b> | <b>-</b> | <b>-</b> |

|                               |                                |               |               |               |               |                |                |                |
|-------------------------------|--------------------------------|---------------|---------------|---------------|---------------|----------------|----------------|----------------|
| 1610                          | Water Treatment Team           | -             | -             | -             | -             | 23,000         | -              | 23,000         |
| 1620                          | Wastewater Treatment Team      | -             | -             | 40,000        | 25,000        | -              | -              | 65,000         |
| 1630                          | Distribution & Collection Team | 85,000        | 80,000        | 20,750        | 31,500        | 364,540        | 45,000         | 541,790        |
| 1670                          | W/S General Government         | -             | 19,250        | -             | -             | 19,250         | 69,000         | 107,500        |
| <b>Total Water/Sewer Fund</b> |                                | <b>85,000</b> | <b>99,250</b> | <b>60,750</b> | <b>56,500</b> | <b>406,790</b> | <b>114,000</b> | <b>737,290</b> |

|                              |                             |                |                |          |                |                |                |                  |
|------------------------------|-----------------------------|----------------|----------------|----------|----------------|----------------|----------------|------------------|
| 1710                         | Residential Collection Team | -              | -              | -        | -              | 602,500        | -              | 602,500          |
| 1720                         | Commerical Collection Team  | -              | 517,000        | -        | 258,500        | -              | 19,250         | 794,750          |
| 1730                         | Yard Trash Collection Team  | 140,000        | -              | -        | 120,750        | -              | 241,500        | 362,250          |
| <b>Total Sanitation Fund</b> |                             | <b>140,000</b> | <b>517,000</b> | <b>-</b> | <b>379,250</b> | <b>602,500</b> | <b>260,750</b> | <b>1,759,500</b> |

|                              |                 |               |                |               |          |               |          |                |
|------------------------------|-----------------|---------------|----------------|---------------|----------|---------------|----------|----------------|
| 1810                         | Stormwater Team | 18,000        | 287,000        | 19,832        | -        | 28,597        | -        | 335,429        |
| <b>Total Stormwater Fund</b> |                 | <b>18,000</b> | <b>287,000</b> | <b>19,832</b> | <b>-</b> | <b>28,597</b> | <b>-</b> | <b>335,429</b> |

|                        |  |                |                  |                |                |                  |                  |                  |
|------------------------|--|----------------|------------------|----------------|----------------|------------------|------------------|------------------|
| <b>Total All Funds</b> |  | <b>423,774</b> | <b>1,131,053</b> | <b>314,143</b> | <b>641,454</b> | <b>1,485,886</b> | <b>1,024,453</b> | <b>4,596,989</b> |
|------------------------|--|----------------|------------------|----------------|----------------|------------------|------------------|------------------|

# City of Stuart

Five Year Capital Replacement Plan  
FISCAL YEAR 20011/2012 - 2016/2017 CAPITAL / FLEET REQUEST

| Department                        | Mileage | Year | Make            | Description                    | Comments                                     |           |           |           |           |           |           | FIVE-YEAR TOTAL |        |
|-----------------------------------|---------|------|-----------------|--------------------------------|--|-----------|-----------|-----------|-----------|-----------|-----------|-----------------|--------|
|                                   |         |      |                 |                                |  | 2011-2012 | 2012-2013 | 2013-2014 | 2014-2015 | 2015-2016 | 2016-2017 |                 |        |
| Information Svcs                  | 53,999  | 2005 | Chevrolet       | Trailblazer                    | Transferred from Community Svcs              |           |           |           |           |           |           |                 | Future |
| <b>Total Information Services</b> |         |      |                 |                                |  | -         | -         | -         | -         | -         | -         | -               | -      |
| Vehicle Maint                     |         | 1995 | Yale            | Forklift                       |  |           |           |           |           |           |           |                 | Future |
| Vehicle Maint                     | 13,952  | 2006 | Ford            | F250 Pick-up Service Truck     | Service Truck                                |           |           |           |           |           |           | 30,583          | 30,583 |
| Vehicle Maint                     | 26,565  | 2007 | Ford            | F-150 Pick-up                  |  |           |           |           |           |           |           |                 | Future |
| Vehicle Maint                     |         | 2001 | John Deere      | M665 Mower                     | From Turf & Grounds - Do not replace         |           |           |           |           |           |           |                 | -      |
| <b>Total Vehicle Maint.</b>       |         |      |                 |                                |  | -         | -         | -         | -         | -         | -         | 30,583          | 30,583 |
| Building Maint                    | 33,448  | 2001 | Dodge           | 3500 Pick-up                   | Heavily used - driven everywhere and hauling |           | 36,500    |           |           |           |           |                 | 36,500 |
| Building Maint                    |         | 2003 | Express         | Trailer - Cargo                |  |           |           |           |           |           |           |                 | Future |
| Building Maint                    | 20,834  | 2005 | Ford            | F-350 Super Duty               |  |           |           |           |           |           |           | 29,670          | 29,670 |
| Building Maint                    | 46,583  | 2006 | Ford            | F-250 Pick-up                  |  |           |           |           |           |           |           | 23,201          | 23,201 |
| <b>Total Building Maint.</b>      |         |      |                 |                                |  | -         | 36,500    | -         | -         | -         | -         | 52,871          | 89,371 |
| Police                            |         | 2005 | Rapco           | Police Boat Trailer            |  |           |           |           |           |           |           |                 | Future |
| Police                            |         | 2007 |                 | Segway Hauler                  |  |           |           |           |           |           |           |                 | Future |
| Police                            |         | 2000 |                 | Radar Trailer                  |  |           |           |           |           |           |           |                 | Future |
| Police                            | 41,437  | 2001 | Ford            | Taurus                         |  |           |           |           |           |           |           |                 | Future |
| Police                            | 27,675  | 2002 | Chevrolet       | Blazer                         |  |           |           |           |           |           |           |                 | -      |
| Police                            | 143,409 | 1999 | Ford            | Crown Victoria                 | Replaced FY11 with Fusion - Citizen Patrol   |           |           |           |           |           |           |                 | -      |
| Police                            | 127,206 | 1999 | Ford            | Crown Victoria                 | Replaced FY11 with Fusion - Citizen Patrol   |           |           |           |           |           |           |                 | -      |
| Police                            | 79,210  | 1996 | Freightliner    | Command Van                    |  |           |           |           |           |           |           |                 | Future |
| Police                            | 105,284 | 1999 | Ford            | Explorer - K-9 Back Up in FY06 |  | 28,774    |           |           |           |           |           |                 | -      |
| Police                            | 125,105 | 2000 | Ford            | Crown Victoria                 | Surplus FY11                                 |           |           |           |           |           |           |                 | -      |
| Police                            |         | 2005 | Boston Whaler   | 2 Boat Motors                  |  |           |           |           |           |           |           |                 | Future |
| Police                            |         | 2000 | Boston Whaler   | Police Boat                    |  |           |           |           |           |           |           |                 | Future |
| Police                            | 138,573 | 2003 | Ford            | Crown Victoria                 | Surplus FY11                                 |           |           |           |           |           |           |                 | -      |
| Police                            | 109,602 | 2003 | Ford            | Crown Victoria                 |  |           |           |           |           |           |           |                 | -      |
| Police                            | 91,578  | 2003 | Ford            | Crown Victoria                 |  |           |           |           |           |           |           |                 | -      |
| Police                            | 128,790 | 2004 | Ford            | Crown Victoria                 | Surplus FY11                                 |           |           |           |           |           |           |                 | Future |
| Police                            | 81,558  | 1999 | Ford            | F-250 Pick Up Truck            |  |           |           |           |           |           |           |                 | Future |
| Police                            |         | 2005 | Harley Davidson | Harley Road King               |  |           | 20,253    |           |           |           |           |                 | 20,253 |
| Police                            |         | 2005 | Harley Davidson | Motorcycle Electra             |  |           | 20,483    |           |           |           |           |                 | 20,483 |
| Police                            | 44,451  | 2005 | Ford            | Explorer                       |  |           |           | 33,090    |           |           |           |                 | 33,090 |
| Police                            | 90,241  | 2006 | Ford            | Crown Victoria                 |  |           |           |           | 34,255    |           |           |                 | 34,255 |
| Police                            | 75,954  | 2006 | Ford            | Crown Victoria                 |  |           |           |           |           | 34,255    |           |                 | 34,255 |
| Police                            | 71,383  | 2003 | Chevrolet       | Impala - Maroon                |  |           | 24,860    |           |           |           |           |                 | 24,860 |
| Police                            | 69,881  | 2006 | Ford            | Crown Vic                      |  |           |           |           | 34,255    |           |           |                 | 34,255 |
| Police                            | 70,201  | 2006 | Ford            | Crown Vic                      |  |           |           |           |           | 34,255    |           |                 | 34,255 |
| Police                            | 53,919  | 2006 | Ford            | Crown Vic                      |  |           |           |           | 34,255    |           |           |                 | 34,255 |
| Police                            | 53,585  | 2006 | Ford            | Crown Vic                      |  |           |           |           |           | 34,255    |           |                 | 34,255 |
| Police                            | 65,983  | 2006 | Ford            | Crown Vic                      |  |           |           |           | 34,255    |           |           |                 | 34,255 |
| Police                            | 81,830  | 2006 | Ford            | Crown Vic                      |  |           |           |           |           | 34,255    |           |                 | 34,255 |
| Police                            | 67,392  | 2006 | Ford            | Crown Vic                      |  |           |           |           | 34,255    |           |           |                 | 34,255 |
| Police                            | 42,885  | 2006 | Ford            | Crown Vic                      |  |           |           |           |           | 34,255    |           |                 | 34,255 |
| Police                            | 75,627  | 2006 | Ford            | Crown Vic                      |  |           |           |           | 34,255    |           |           |                 | 34,255 |
| Police                            | 58,538  | 2006 | Ford            | Explorer                       |  |           |           |           |           |           | 34,255    |                 | 34,255 |
| Police                            | 48,133  | 2006 | Chrysler        | PT Cruiser                     |  |           |           |           |           |           | 24,860    |                 | 24,860 |
| Police                            | 73,508  | 2006 | Ford            | Crown Vic                      |  |           |           |           | 34,255    |           |           |                 | 34,255 |
| Police                            | 12,556  | 2007 | Ford            | Crown Vic                      |  |           |           |           |           |           | 34,255    |                 | 34,255 |
| Police                            | 42,823  | 2007 | Ford            | Crown Vic                      |  |           |           |           |           |           | 34,255    |                 | 34,255 |
| Police                            | 51,888  | 2007 | Ford            | Crown Vic                      |  |           |           |           |           |           | 34,255    |                 | 34,255 |
| Police                            | 42,812  | 2007 | Ford            | Crown Vic                      |  |           |           |           |           |           | 34,255    |                 | 34,255 |
| Police                            | 43,761  | 2007 | Ford            | Crown Vic                      |  |           |           |           |           |           | 34,255    |                 | 34,255 |
| Police                            | 40,545  | 2007 | Ford            | Explorer                       |  |           |           |           |           |           | 33,090    |                 | 33,090 |
| Police                            | 26,314  | 2008 | Ford            | Crown Vic                      |  |           |           |           |           |           |           |                 | Future |

# City of Stuart

Five Year Capital Replacement Plan  
FISCAL YEAR 20011/2012 - 2016/2017 CAPITAL / FLEET REQUEST

| Department          | Mileage | Year | Make    | Description       | Comments                   | 2011-2012 | 2012-2013 | 2013-2014 | 2014-2015 | 2015-2016 | 2016-2017 | FIVE-YEAR TOTAL |
|---------------------|---------|------|---------|-------------------|----------------------------|-----------|-----------|-----------|-----------|-----------|-----------|-----------------|
|                     |         |      |         |                   |                            |           |           |           |           |           |           |                 |
| Police              | 65,895  | 2008 | Ford    | Crown Vic         |                            |           |           |           |           |           |           | Future          |
| Police              | 46,152  | 2009 | Ford    | Crown Vic         |                            |           |           |           |           |           | 34,255    | 34,255          |
| Police              | 18,268  | 2009 | Ford    | Crown Vic         |                            |           |           |           |           |           |           | Future          |
| Police              | 34,714  | 2009 | Ford    | Crown Vic         |                            |           |           |           |           |           |           | Future          |
| Police              | 20,030  | 2009 | Ford    | Crown Vic         |                            |           |           |           |           |           |           | Future          |
| Police              | 26,510  | 2009 | Ford    | Crown Vic         |                            |           |           |           |           |           |           | Future          |
| Police              | 29,538  | 2009 | Ford    | Crown Vic         |                            |           |           |           |           |           |           | Future          |
| Police              | 8,394   | 2009 | Ford    | Explorer - white  |                            |           |           |           |           |           |           | Future          |
| Police              | 10,486  | 2009 | Ford    | Explorer - silver |                            |           |           |           |           |           |           | Future          |
| Police              |         | 2010 | Decatur | Speed Trailer     | Purchased with grant funds |           |           |           |           |           |           | Future          |
| Police              | 8,994   | 2010 | Ford    | Fusion - Gray     |                            |           |           |           |           |           |           | Future          |
| Police              | 12,580  | 2010 | Ford    | Fusion - Red      |                            |           |           |           |           |           |           | Future          |
| Police              | 6,971   | 2010 | Ford    | Fusion - Gray     |                            |           |           |           |           |           |           | Future          |
| Police              | 8,832   | 2010 | Ford    | Fusion - Tan      |                            |           |           |           |           |           |           | Future          |
| Police              | 11,062  | 2010 | Ford    | Fusion - Blue     |                            |           |           |           |           |           |           | Future          |
| Police              | 13,896  | 2010 | Ford    | Crown Vic         |                            |           |           |           |           |           |           | Future          |
| Police              | 10,711  | 2010 | Ford    | Crown Vic         |                            |           |           |           |           |           |           | Future          |
| Police              | 9,276   | 2010 | Ford    | Crown Vic         |                            |           |           |           |           |           |           | Future          |
| <b>Total Police</b> |         |      |         |                   |                            | 28,774    | 65,596    | -         | 33,090    | 239,785   | 469,010   | 807,481         |

|                   |        |      |              |                             |  |        |        |         |        |         |        |         |
|-------------------|--------|------|--------------|-----------------------------|--|--------|--------|---------|--------|---------|--------|---------|
| Fire              |        | 1995 | Kawasaki     | Utility Vehicle/Mule        |  |        |        |         |        |         |        | Future  |
| Fire              | 93,720 | 2002 | Ford         | Explorer - EMS Support      | Replace with Pick-up and toppler             |        | 26,000 |         |        |         |        | 26,000  |
| Fire              | 30,343 | 2003 | Dodge        | Dakota X/Cab                |  |        |        |         |        |         |        | -       |
| Fire              | 60,313 | 2004 | Ford         | Explorer - Inspector        | Replace with Pick-up and toppler             |        |        | 26,000  |        |         |        | 26,000  |
| Fire              | 37,640 | 2005 | Ford         | Excursion - Battalion Chief | Replace with similar SUV                     |        |        | 40,000  |        |         |        | 40,000  |
| Fire              | 37,925 | 2004 | Freightliner | Ambulance R-3               | Refurbish                                    | 50,000 |        |         |        |         |        | -       |
| Fire              | 61,264 | 2005 | Ford         | Explorer - Assistant Chief  | Replace with SUV                             |        |        |         | 26,000 |         |        | 26,000  |
| Fire              | 11,469 | 2006 | Ford         | Truck F250 - Fire Support   | Replace with similar truck                   |        |        |         |        |         | 30,000 | 30,000  |
| Fire              | 37,716 | 2006 | American     | Ambulance R-1               | Refurbish                                    |        |        | 50,000  |        |         |        | 50,000  |
| Fire              | 39,630 | 2006 | Pierce       | Quantum Q-1                 | Refurbish                                    |        |        |         |        |         |        | Future  |
| Fire              | 34,109 | 2007 | American     | Ambulance R-2               | Refurbish                                    |        |        |         | 50,000 |         |        | 50,000  |
| Fire              | 19,263 | 2008 | Ford         | Explorer - Chief            | Replace with SUV                             |        |        |         |        |         |        | Future  |
| Fire              |        | 1970 | AMGE         | Army Brush Truck            | new, no replacement                          |        |        |         |        |         |        | Future  |
| Fire              | 70,750 | 2009 | Pierce       | Pumper Pierce Quantum       | newer, no refurb in scope of this projection |        |        |         |        |         |        | Future  |
| Fire              | 52,312 | 2001 | Freightliner | Ambulance R-4 - Backup      | Replace                                      |        |        |         |        |         |        | Future  |
| Fire              | 18,989 | 1997 | Pierce       | Pumper - E-1                | Refurbished FY10                             |        |        |         |        |         |        | Future  |
| Fire              | 70,928 | 2001 | Pierce       | Pumper E-2                  | Refurbish                                    |        |        |         |        | 100,000 |        | 100,000 |
| <b>Total Fire</b> |        |      |              |                             |  | 50,000 | 26,000 | 116,000 | 76,000 | 100,000 | 30,000 | 348,000 |

|                          |        |      |           |              |  |   |   |   |        |   |   |        |
|--------------------------|--------|------|-----------|--------------|--|---|---|---|--------|---|---|--------|
| Development/CE           | 78,178 | 1994 | Chevrolet | 1500 Pick-up |  |   |   |   |        |   |   | Future |
| Development/CE           | 38,497 | 2004 | Ford      | Ranger       |  |   |   |   | 12,420 |   |   | 12,420 |
| <b>Total Development</b> |        |      |           |              |  | - | - | - | 12,420 | - | - | 12,420 |

|                |        |      |            |                     |                               |        |  |        |        |        |  |        |
|----------------|--------|------|------------|---------------------|-------------------------------|--------|--|--------|--------|--------|--|--------|
| Turf & Grounds | 55,556 | 2001 | Dodge      | 1500 Pick-up        | Heavily used - Pulls trailers | 18,000 |  |        |        |        |  | -      |
| Turf & Grounds | 50,913 | 2003 | Dodge      | 1500 Pick-up        | Heavily used - Pulls trailers |        |  | 17,063 |        |        |  | 17,063 |
| Turf & Grounds | 42,181 | 1999 | Dodge      | 3500 Pick-up        |                               |        |  |        |        |        |  | -      |
| Turf & Grounds | 38,800 | 2004 | GMC        | Sierra 1500 Pick-up |                               |        |  |        | 22,201 |        |  | 22,201 |
| Turf & Grounds | 37,821 | 2004 | GMC        | Sierra 1500 Pick-up |                               |        |  |        | 22,201 |        |  | 22,201 |
| Turf & Grounds | 34,113 | 2004 | GMC        | Sierra 1500 Pick-up |                               |        |  |        | 22,201 |        |  | 22,201 |
| Turf & Grounds |        | 2003 | Rapco      | 6' Trailer w/wire   |                               |        |  |        |        |        |  | Future |
| Turf & Grounds |        | 2003 | Rapco      | 6' Trailer w/wire   |                               |        |  |        |        |        |  | Future |
| Turf & Grounds | 8,845  | 2003 | Ford       | F-750               |                               |        |  |        |        |        |  | Future |
| Turf & Grounds | 44,681 | 2005 | GMC        | Sierra 1500 Pick-up |                               |        |  |        |        | 20,655 |  | 20,655 |
| Turf & Grounds | 32,615 | 2005 | GMC        | 1500 Pick-up        |                               |        |  |        |        | 20,655 |  | 20,655 |
| Turf & Grounds | 14,813 | 2005 | Ford       | F-350 Dump          |                               |        |  |        |        |        |  | Future |
| Turf & Grounds |        | 2007 | Rapco      | 12' Utility Trailer |                               |        |  |        |        |        |  | Future |
| Turf & Grounds |        | 2007 | Rapco      | 16' Utility Trailer |                               |        |  |        |        |        |  | Future |
| Turf & Grounds |        | 2001 |            | Boat - 17' Skiff    |                               |        |  |        |        |        |  | Future |
| Turf & Grounds | 7,138  | 2010 | Ford       | Truck F150          |                               |        |  |        |        |        |  | Future |
| Turf & Grounds | 4,025  | 2010 | Ford       | Truck F250          |                               |        |  |        |        |        |  | Future |
| Turf & Grounds |        | 2003 | Toro       | 5400D REEL Mower    |                               |        |  | 45,788 |        |        |  | 45,788 |
| Turf & Grounds |        | 2003 | John Deere | 757 Mower           |                               |        |  | 9,931  |        |        |  | 9,931  |
| Turf & Grounds |        | 2005 | Toro       | 6500D Reel Mower    |                               |        |  |        |        | 41,654 |  | 41,654 |

# City of Stuart

Five Year Capital Replacement Plan  
FISCAL YEAR 20011/2012 - 2016/2017 CAPITAL / FLEET REQUEST

| Department                      | Mileage | Year | Make        | Description          | Comments | 2011-2012 | 2012-2013 | 2013-2014 | 2014-2015 | 2015-2016 | 2016-2017 | FIVE-YEAR TOTAL |
|---------------------------------|---------|------|-------------|----------------------|----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------------|
|                                 |         |      |             |                      |          |           |           |           |           |           |           |                 |
| Turf & Grounds                  |         | 2005 | 16' Trailer | 16'                  |          |           |           |           |           |           |           | Future          |
| Turf & Grounds                  |         | 2005 | 16' Trailer | 16'                  |          |           |           |           |           |           |           | Future          |
| Turf & Grounds                  |         | 2004 | John Deere  | 757 Mower            |          |           |           |           | 10,833    |           |           | 10,833          |
| Turf & Grounds                  |         | 2004 | Toro        | 1250 Multi Pro       |          |           |           |           | 6,757     |           |           | 6,757           |
| Turf & Grounds                  |         | 1997 | Polecat     | M18                  |          |           | 35,640    |           |           |           |           | 35,640          |
| Turf & Grounds                  |         | 2000 | 12' Trailer | TCTC                 |          |           |           |           |           | 2,300     |           | 2,300           |
| Turf & Grounds                  |         | 1990 | Cushman     | Utility Vehicle      |          |           |           |           |           |           |           | Future          |
| Turf & Grounds                  |         | 2001 | Skeeter     | UV14/14' Jon Boat    |          |           |           |           |           |           |           | Future          |
| Turf & Grounds                  |         | 2006 | John Deere  | Mower Z-Trak         |          |           |           |           |           |           | 8,719     | 8,719           |
| Turf & Grounds                  |         | 2006 | Rapco       | Trailer 12'          |          |           |           |           |           |           |           | Future          |
| Turf & Grounds                  |         | 2006 | Toro        | Groomer Sandpro 5020 |          |           |           |           |           |           | 15,481    | 15,481          |
| Turf & Grounds                  |         | 2006 | Toro        | Versa Vac            |          |           |           |           |           |           | 19,896    | 19,896          |
| Turf & Grounds                  |         | 2007 | John Deere  | Mower Z-Trak         |          |           |           |           |           |           |           | Future          |
| Turf & Grounds                  |         |      | EZ-Loader   | 14' Boat Trailer     |          |           |           | 1,650     |           |           |           | 1,650           |
| Turf & Grounds                  |         | 2010 | John Deere  | 60" Deck ZTR Mower   |          |           |           |           |           |           |           | Future          |
| Turf & Grounds                  |         | 2010 | John Deere  | 60" Deck ZTR Mower   |          |           |           |           |           |           |           | Future          |
| Turf & Grounds                  |         | 2010 | John Deere  | 60" Deck ZTR Mower   |          |           |           |           |           |           |           | Future          |
| Turf & Grounds                  |         | 2010 | John Deere  | 60" Deck ZTR Mower   |          |           |           |           |           |           |           | Future          |
| Turf & Grounds                  |         | 2007 | Mack        | Dump Truck           |          |           |           |           |           |           |           | Future          |
| <b>Total Turf &amp; Grounds</b> |         |      |             |                      |          | 18,000    | 35,640    | 74,431    | 84,194    | 85,264    | 44,097    | 323,626         |

|                      |        |      |            |   |   |        |        |        |   |        |   |         |
|----------------------|--------|------|------------|---|---|--------|--------|--------|---|--------|---|---------|
| Streets              | 27,046 | 1992 | Ford       | F-150 Flat Bed                                  |   | 42,000 |        |        |   |        |   | -       |
| Streets              | 42,088 | 2001 | Dodge      | 3500 Pick-up (Flat-bed)                         |   |        | 42,000 |        |   |        |   | 42,000  |
| Streets              | 49,489 | 2003 | Dodge      | 1500 Pick-up                                    | Heavily used - Hauls concrete, pumps, equip |        |        | 17,875 |   |        |   | 17,875  |
| Streets              |        | 2005 | Pace       | Cargo Trailer                                   | Normal use will not last longer than 13 yrs |        |        |        |   |        |   | Future  |
| Streets              | 31,868 | 2005 | GMC        | Sierra 1500 Pick-up                             |   |        |        |        |   | 22,950 |   | 22,950  |
| Streets              | 25,739 | 2007 | Ford       | F-150 Pick-Up                                   |   |        |        |        |   |        |   | Future  |
| Streets              | 26,542 | 2007 | Ford       | F-150 Pick-Up                                   |   |        |        |        |   |        |   | Future  |
| Streets              |        | 2002 | Amida      | TRAILER (ARROW BOARD)                           | Fair Condition                              |        | 9,302  |        |   |        |   | 9,302   |
| Streets              |        | 2003 | John Deere | 5205 Tractor                                    |   |        |        | 22,000 |   |        |   | 22,000  |
| Streets              | 39,064 | 2007 | Mack       | Dump Truck                                      |   |        |        |        |   |        |   | Future  |
| Streets              |        | 2010 | Case       | Backhoe   |   |        |        |        |   |        |   | Future  |
| Streets              |        | 1990 | John Deere | 2155 Tractor                                    | Refurbish                                   | 5,000  |        |        |   |        |   | -       |
| Streets              |        |      | Stow       | CM6A8 Mixer                                     |   |        |        | 3,255  |   |        |   | 3,255   |
| Streets              |        |      |            | Trailer w/Water tank and Gas Powered Water Pump | Refurbish                                   | 5,000  |        |        |   |        |   | -       |
| Streets              |        | 2001 | Ver-Mac    | PCMS 1219 RS Message Board                      | Due to corrosion do not expect to last      |        |        |        |   |        |   | Future  |
| Streets              |        | 2001 | Ver-Mac    | PCMS 1219 RS Message Board                      | Due to corrosion do not expect to last      |        |        |        |   |        |   | Future  |
| <b>Total Streets</b> |        |      |            |   |   | 52,000 | 51,302 | 43,130 | - | 22,950 | - | 117,382 |

|                         |        |      |            |                         |       |       |        |   |   |   |        |        |
|-------------------------|--------|------|------------|-------------------------|-------|-------|--------|---|---|---|--------|--------|
| Community Services      | 28,282 | 2001 | GMC        | S-15 Sonoma             |       |       | 12,765 |   |   |   |        | 12,765 |
| Community Services      | 13,341 | 2007 | Ford       | Club Wagon              |       |       |        |   |   |   |        | Future |
| Community Services      | 15,127 | 2006 | Ford       | E350 Club Wagon         |       |       |        |   |   |   | 23,142 | 23,142 |
| Community Services      |        | 1995 | John Deere | 5300 Tractor            | Rehab | 7,000 |        |   |   |   |        | -      |
| Community Services      |        | 2007 | Toro       | Utility Vehicle         |       |       |        |   |   |   |        | Future |
| Community Services      |        | 2007 | Toro       | Sand Pro 2020 - Groomer |       |       |        |   |   |   |        | Future |
| <b>Total Recreation</b> |        |      |            |                         |       | 7,000 | 12,765 | - | - | - | 23,142 | 35,907 |

|                       |  |  |  |  |  |         |         |         |         |         |         |           |
|-----------------------|--|--|--|--|--|---------|---------|---------|---------|---------|---------|-----------|
| <b>Total Gen Fund</b> |  |  |  |  |  | 155,774 | 227,803 | 233,561 | 205,704 | 447,999 | 649,703 | 1,764,770 |
|-----------------------|--|--|--|--|--|---------|---------|---------|---------|---------|---------|-----------|

|                  |          |      |          |                  |  |        |   |   |   |   |   |        |
|------------------|----------|------|----------|------------------|--|--------|---|---|---|---|---|--------|
| CRA              | 5888hrs. | 2007 | Club Car | Tram             |  |        |   |   |   |   |   | Future |
| CRA              |          | 2007 | Club Car | Trailer for Tram |  |        |   |   |   |   |   | Future |
|                  |          |      |          | New Tram         |  | 25,000 |   |   |   |   |   | -      |
| <b>Total CRA</b> |          |      |          |                  |  | 25,000 | - | - | - | - | - | -      |

|                                      |  |  |  |  |  |        |   |   |   |   |   |   |
|--------------------------------------|--|--|--|--|--|--------|---|---|---|---|---|---|
| <b>Total Community Redevelopment</b> |  |  |  |  |  | 25,000 | - | - | - | - | - | - |
|--------------------------------------|--|--|--|--|--|--------|---|---|---|---|---|---|

|                 |        |      |       |                                      |                      |  |  |  |  |        |  |        |
|-----------------|--------|------|-------|--------------------------------------|----------------------|--|--|--|--|--------|--|--------|
| Water Treatment | 51,695 | 2005 | Ford  | Escape Truck                         |                      |  |  |  |  | 23,000 |  | 23,000 |
| Water Treatment | 61,705 | 2002 | Dodge | Pick Up Truck                        | Will not be replaced |  |  |  |  |        |  | -      |
| Water Treatment | 71,334 | 1997 | Ford  | F-250 Pick Up Truck with Utility Box |                      |  |  |  |  |        |  | -      |

# City of Stuart

Five Year Capital Replacement Plan  
FISCAL YEAR 20011/2012 - 2016/2017 CAPITAL / FLEET REQUEST

| Department                   | Mileage | Year | Make | Description         | Comments | 2011-2012 | 2012-2013 | 2013-2014 | 2014-2015 | 2015-2016 | 2016-2017 | FIVE-YEAR TOTAL |
|------------------------------|---------|------|------|---------------------|----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------------|
|                              |         |      |      |                     |          |           |           |           |           |           |           |                 |
| Water Treatment              | 7,281   | 2009 | Ford | F-250 Pick Up Truck |          |           |           |           |           |           |           | Future          |
| Water Treatment              | 2,054   | 2010 | Ford | Truck F450 6K Crane |          |           |           |           |           |           |           | Future          |
| <b>Total Water Treatment</b> |         |      |      |                     |          | -         | -         | -         | -         | 23,000    | -         | 23,000          |

|                             |        |      |              |                         |   |   |   |        |        |   |   |        |
|-----------------------------|--------|------|--------------|-------------------------|---|---|---|--------|--------|---|---|--------|
| Waste Water Treatment       | 69,377 | 1995 | Freightliner | Truck with TV Equipment | TV Equip in FY13 \$40K - Surplus Ambulance FY14 \$25K |   |   | 40,000 | 25,000 |   |   | 65,000 |
| Waste Water Treatment       | 74,747 | 2007 | Mack         | Dump Truck              |   |   |   |        |        |   |   | Future |
| Waste Water Treatment       | 18,982 | 2009 | Ford         | F-250 Pick Up Truck     |   |   |   |        |        |   |   | Future |
| Waste Water Treatment       | 6,864  | 2010 | Ford         | F-450 Utility Truck     |   |   |   |        |        |   |   | Future |
| Waste Water Treatment       | 320    | 2010 | Ford         | Truck F450              |   |   |   |        |        |   |   | Future |
| <b>Wastewater Treatment</b> |        |      |              |                         |   | - | - | 40,000 | 25,000 | - | - | 65,000 |

|                                      |        |      |          |  |                              |        |        |        |        |         |        |         |
|--------------------------------------|--------|------|----------|--|------------------------------|--------|--------|--------|--------|---------|--------|---------|
| Distribution & Collection            | 9,625  | 2005 | Sterling | 2005 Sterling Vac-Con Truck                |                              |        |        |        |        | 286,000 |        | 286,000 |
| Distribution & Collection            | 5,348  | 2004 | Ford     | F-750 Super Duty Dump Truck                |                              |        |        |        |        |         |        | Future  |
| Distribution & Collection            | 63,249 | 2006 | Ford     | F-250 Pick Up Truck                        |                              |        |        |        |        |         | 22,000 | 22,000  |
| Distribution & Collection            | 14,632 | 2005 | Ford     | F-350 Flat Bed Truck with Vac Unit         |                              |        |        |        |        | 49,500  |        | 49,500  |
| Distribution & Collection            | 62,807 | 2005 | Ford     | F-350 Utility Boom Truck                   |                              |        |        |        |        | 29,040  |        | 29,040  |
| Distribution & Collection            | 32,858 | 2008 | Ford     | F-350 Pick Up Truck W/ Utility Box & Cover |                              |        |        |        |        |         |        | Future  |
| Distribution & Collection            | 20,480 | 2007 | Ford     | Ranger Pick Up Truck                       |                              |        |        |        |        |         |        | Future  |
| Distribution & Collection            |        | 2005 | Gem Car  | Electric Gem Car                           | Transferred from Veh. Maint. |        |        |        |        |         | 23,000 | 23,000  |
| Distribution & Collection            |        | 2000 | Case     | Front Loader 621 C                         |                              |        | 80,000 |        |        |         |        | 80,000  |
| Distribution & Collection            |        | 1997 | Case     | Back Hoe Tractor Loader                    |                              | 85,000 |        |        |        |         |        | -       |
| Distribution & Collection            |        | 2004 | Bobcat   | S185 with Backhoe                          |                              |        |        |        | 31,500 |         |        | 31,500  |
| Distribution & Collection            |        |      | Bobcat   | Equipment Trailer - Bobcat                 |                              |        |        |        |        |         |        | Future  |
| Distribution & Collection            |        |      | Trailer  | Rear Easement Equipment & Trailer          |                              |        |        | 15,750 |        |         |        | 15,750  |
| Distribution & Collection            |        |      | Trailer  | Cargo Traller 14'                          |                              |        |        | 5,000  |        |         |        | 5,000   |
| Distribution & Collection            | 7,994  | 2010 | Ford     | Truck F250                                 |                              |        |        |        |        |         |        | Future  |
| Distribution & Collection            | 9,701  | 2010 | Ford     | Truck F350                                 |                              |        |        |        |        |         |        | Future  |
| <b>Distribution &amp; Collection</b> |        |      |          |  |                              | 85,000 | 80,000 | 20,750 | 31,500 | 364,540 | 45,000 | 541,790 |

|                        |         |      |       |                          |  |   |        |   |        |        |        |         |
|------------------------|---------|------|-------|--------------------------|--|---|--------|---|--------|--------|--------|---------|
| Water/Sewer Gen Gov't  | 106,153 | 2002 | Dodge | Pick Up Truck            |  |   | 19,250 |   |        |        |        | 19,250  |
| Water/Sewer Gen Gov't  | 47,632  | 2006 | Ford  | F-250 Pick Up Truck      |  |   |        |   |        |        | 23,000 | 23,000  |
| Water/Sewer Gen Gov't  | 54,865  | 2006 | Ford  | Ford F-250 Pick Up Truck |  |   |        |   |        |        | 23,000 | 23,000  |
| Water/Sewer Gen Gov't  | 28,321  | 2006 | Ford  | F-250 Pick Up Truck      |  |   |        |   |        |        | 23,000 | 23,000  |
| Water/Sewer Gen Gov't  | 37,613  | 2005 | Jeep  | Liberty                  |  |   |        |   | 19,250 |        |        | 19,250  |
| Water/Sewer Gen Gov't  | 62,443  | 2007 | Ford  | Explorer                 |  |   |        |   |        |        |        | Future  |
| Water/Sewer Gen Gov't  | 19,002  | 2007 | Ford  | Explorer                 |  |   |        |   |        |        |        | Future  |
| <b>Water Sewer Gen</b> |         |      |       |                          |  | - | 19,250 | - | -      | 19,250 | 69,000 | 107,500 |

|                               |  |  |  |  |  |        |        |        |        |         |         |         |
|-------------------------------|--|--|--|--|--|--------|--------|--------|--------|---------|---------|---------|
| <b>Total Water/Sewer Fund</b> |  |  |  |  |  | 85,000 | 99,250 | 60,750 | 56,500 | 406,790 | 114,000 | 737,290 |
|-------------------------------|--|--|--|--|--|--------|--------|--------|--------|---------|---------|---------|

|                                |        |      |                   |                               |                 |   |   |   |   |         |   |         |
|--------------------------------|--------|------|-------------------|-------------------------------|-----------------|---|---|---|---|---------|---|---------|
| Residential Collection         | 67,048 | 2001 | Volvo             | Model WXR65 Side Loader Truck | Moved to backup |   |   |   |   |         |   | -       |
| Residential Collection         | 42,580 | 2007 | American Lafrance | Model Condor - Side Loader    |                 |   |   |   |   | 301,250 |   | 301,250 |
| Residential Collection         | 22,716 | 2007 | American Lafrance | Model Condor - Side Loader    |                 |   |   |   |   | 301,250 |   | 301,250 |
| Residential Collection         | 6,248  | 2010 | American Lafrance | Model Condor - Side Loader    |                 |   |   |   |   |         |   | Future  |
| <b>Residential Collections</b> |        |      |                   |                               |                 | - | - | - | - | 602,500 | - | 602,500 |

|                              |         |      |      |                                |  |   |         |   |         |   |        |         |
|------------------------------|---------|------|------|--------------------------------|--|---|---------|---|---------|---|--------|---------|
| Commercial Collection        | 100,529 | 2004 | Mack | Mack Truck Front Loader MR688S |  |   | 258,500 |   |         |   |        | 258,500 |
| Commercial Collection        | 75,614  | 2004 | Mack | Mack Truck Front loader MR688S |  |   | 258,500 |   |         |   |        | 258,500 |
| Commercial Collection        | 36,038  | 2006 | Ford | F-250 Pick Up Truck            |  |   |         |   |         |   | 19,250 | 19,250  |
| Commercial Collection        | 82,637  | 2006 | Mack | Mack Truck Front Loader MR688S |  |   |         |   | 258,500 |   |        | 258,500 |
| Commercial Collection        | 24,810  | 2007 | Ford | F-150 Pick Up Truck            |  |   |         |   |         |   |        | Future  |
| Commercial Collection        | 35,668  | 2009 | Mack | Mack Truck Front Loader        |  |   |         |   |         |   |        | Future  |
| Commercial Collection        | 21,189  | 2009 | Mack | Mack Truck Rear Loader         |  |   |         |   |         |   |        | Future  |
| Commercial Collection        | 329     | 2010 | Ford | Truck F450                     |  |   |         |   |         |   |        | Future  |
| <b>Commercial Sanitation</b> |         |      |      |                                |  | - | 517,000 | - | 258,500 | - | 19,250 | 794,750 |

|                               |        |      |          |                                |  |         |   |   |         |   |         |         |
|-------------------------------|--------|------|----------|--------------------------------|--|---------|---|---|---------|---|---------|---------|
| Yard Trash Collection         | 84,255 | 2000 | Sterling | Truck SL 7500                  | Hauling to Old Landfill will extend life | 140,000 |   |   |         |   |         | -       |
| Yard Trash Collection         | 83,683 | 2004 | Sterling | Truck Acterra                  |  |         |   |   | 120,750 |   |         | 120,750 |
| Yard Trash Collection         | 53,967 | 2006 | Mack     | Mack Truck Rear Loader MR 688S |  |         |   |   |         |   | 241,500 | 241,500 |
| <b>Yard Trash Collections</b> |        |      |          |                                |  | 140,000 | - | - | 120,750 | - | 241,500 | 362,250 |

|                              |  |  |  |  |  |         |         |   |         |         |         |           |
|------------------------------|--|--|--|--|--|---------|---------|---|---------|---------|---------|-----------|
| <b>Total Sanitation Fund</b> |  |  |  |  |  | 140,000 | 517,000 | - | 379,250 | 602,500 | 260,750 | 1,759,500 |
|------------------------------|--|--|--|--|--|---------|---------|---|---------|---------|---------|-----------|

|            |        |      |  |               |     |  |         |  |  |  |  |         |
|------------|--------|------|--|---------------|-----|--|---------|--|--|--|--|---------|
| Stormwater | 14,609 | 2000 |  | Vac Con Truck | 272 |  | 287,000 |  |  |  |  | 287,000 |
|------------|--------|------|--|---------------|-----|--|---------|--|--|--|--|---------|

# City of Stuart

Five Year Capital Replacement Plan  
FISCAL YEAR 20011/2012 - 2016/2017 CAPITAL / FLEET REQUEST

| Department                   | Mileage | Year | Make   | Description        | Comments                                    |                |                  |                |                |                  | FIVE-YEAR TOTAL  |                  |
|------------------------------|---------|------|--------|--------------------|---|----------------|------------------|----------------|----------------|------------------|------------------|------------------|
|                              |         |      |        |                    |   | 2011-2012      | 2012-2013        | 2013-2014      | 2014-2015      | 2015-2016        |                  | 2016-2017        |
| Stormwater                   | 52,158  | 2001 | Dodge  | 1500 Pick up Truck |   | 18,000         |                  |                |                |                  |                  | -                |
| Stormwater                   | 54,330  | 2003 | Dodge  | 1500 Pick up Truck | Heavily used hauling equip, concrete, pumps |                |                  | 19,832         |                |                  |                  | 19,832           |
| Stormwater                   | 28,070  | 2005 | GMC    | 1500 Pick up Truck |   |                |                  |                |                | 13,227           |                  | 13,227           |
| Stormwater                   |         | 2005 | Kubota | Utility Vehicle    |   |                |                  |                |                | 15,370           |                  | 15,370           |
| <b>Stormwater</b>            |         |      |        |                    |   | 18,000         | 287,000          | 19,832         | -              | 28,597           | -                | 335,429          |
| <b>Total Stormwater Fund</b> |         |      |        |                    |   | 18,000         | 287,000          | 19,832         | -              | 28,597           | -                | 335,429          |
| <b>Grand Total</b>           |         |      |        |                    |   | <b>423,774</b> | <b>1,131,053</b> | <b>314,143</b> | <b>641,454</b> | <b>1,485,886</b> | <b>1,024,453</b> | <b>4,596,989</b> |



**City of Stuart  
General Fund Reserves  
9/30/2012 (Estimated)**

---

**Total Fund Balance September 30, 2010** **9,194,526**

**Reserves :**

**Non-Spendable**

|             |        |        |
|-------------|--------|--------|
| Inventories | 87,577 | 87,577 |
|-------------|--------|--------|

**Restricted**

|                  |         |           |
|------------------|---------|-----------|
| Impact Fees Fund | 791,274 |           |
| Police Funds     | 133,255 |           |
| Grant Funds      | 46,959  |           |
| Debt Reserves    | 41,771  | 1,013,259 |

**Committed**

|                                       |           |           |
|---------------------------------------|-----------|-----------|
| Reserve for Encumbrances @ 9/30/10    | 2,210,730 |           |
| Capital Replacement Reserves @3/31/11 | 385,970   | 2,596,700 |

**Assigned**

|   |           |           |
|---|-----------|-----------|
| FY 2004 and FY 2005 FEMA Hurricane Reserves 9/30/11 | 180,295   |           |
| Accrued FRS Part-time employees @9/30/10            | 19,522    |           |
| Health Insurance Reserve Committed                  | 389,737   |           |
| Reserve for Accrued Leave 9/30/11                   | 358,007   |           |
| Emergency Reserves (90 Day) 9/30/12                 | 4,549,429 | 5,496,990 |

**Unrestricted Fund Balance**

(0)

**Total Fund Balance September 30, 2012 (estimated)**

**9,194,526**



City of Stuart  
2012 Fiscal Budget  
Estimated Appropriations

**001 GENERAL**

Capital Outlay

**1130 CITY CLERK**

| Account                           | 2010 Audited Actual | 2011 Current Budget | Workshop #2 | Workshop #3 | Commission Adopt | % Change |
|-----------------------------------|---------------------|---------------------|-------------|-------------|------------------|----------|
| 564 MACHINERY AND EQUIPMENT       | 0                   | 0                   | 600         | 600         | 0                | 0.00%    |
| IS NEW PRINTER CITY CLERKS OFFICE |                     |                     | 600         | 600         | 0                |          |
| Total CAPITAL OUTLAY              | 0                   | 0                   | 600         | 600         | 0                | 0.00%    |
| Division CITY CLERK               | 0                   | 0                   | 600         | 600         | 0                | 0.00%    |

**1145 INFORMATION SERVICES**

| Account                                       | 2010 Audited Actual | 2011 Current Budget | Workshop #2 | Workshop #3 | Commission Adopt | % Change |
|---|---------------------|---------------------|-------------|-------------|------------------|----------|
| 564 MACHINERY AND EQUIPMENT                   | 15,832              | 74,000              | 81,000      | 81,000      | 0                | 9.46%    |
| DESKTOP COMPUTER & SOFTWARE REPLACEMENTS (50) |                     |                     | 44,000      | 44,000      | 0                |          |
| LAPTOPCOMPUTER REPLACEMENTS (15)              |                     |                     | 20,000      | 20,000      | 0                |          |
| NETWORK INFRASTRUCTURE SWITCHES               |                     |                     | 8,000       | 8,000       | 0                |          |
| SERVER REPLACEMENTS (2)                       |                     |                     | 9,000       | 9,000       | 0                |          |
| Total CAPITAL OUTLAY                          | 15,832              | 74,000              | 81,000      | 81,000      | 0                | 9.46%    |
| Division INFORMATION SERVICES                 | 15,832              | 74,000              | 81,000      | 81,000      | 0                | 9.46%    |

**1215 BUILDING MAINTENANCE**

| Account                       | 2010 Audited Actual | 2011 Current Budget | Workshop #2 | Workshop #3 | Commission Adopt | % Change |
|-------------------------------|---------------------|---------------------|-------------|-------------|------------------|----------|
| 564 MACHINERY AND EQUIPMENT   | 1,243               | 0                   | 0           | 0           | 0                | 0.00%    |
| Total CAPITAL OUTLAY          | 1,243               | 0                   | 0           | 0           | 0                | 0.00%    |
| Division BUILDING MAINTENANCE | 1,243               | 0                   | 0           | 0           | 0                | 0.00%    |

**1220 TURF AND GROUNDS**

| Account                     | 2010 Audited Actual | 2011 Current Budget | Workshop #2 | Workshop #3 | Commission Adopt | % Change |
|-----------------------------|---------------------|---------------------|-------------|-------------|------------------|----------|
| 564 MACHINERY AND EQUIPMENT | 77,702              | 3,190               | 18,000      | 18,000      | 0                | 464.26%  |
| REPLACEMENT 2001 DODGE 1500 |                     |                     | 18,000      | 18,000      | 0                |          |
| Total CAPITAL OUTLAY        | 77,702              | 3,190               | 18,000      | 18,000      | 0                | 464.26%  |
| Division TURF AND GROUNDS   | 77,702              | 3,190               | 18,000      | 18,000      | 0                | 464.26%  |

City of Stuart  
2012 Fiscal Budget  
Estimated Appropriations

**001**

**GENERAL**

Capital Outlay

**1230**

**STREETS TEAM**

| Account   | 2010 Audited Actual | 2011 Current Budget | Workshop #2 | Workshop #3 | Commission Adopt | % Change |
|---|---------------------|---------------------|-------------|-------------|------------------|----------|
| 563 INFRASTRUCTURE  | 296,078             | 376,431             | 23,000      | 23,000      | 0                | -93.89%  |
| <b>New</b> ! DYER DRIVE SIDEWALK FROM MANOR DR TO PALM CITY RD. |                     |                     | 23,000      | 23,000      | 0                |          |
| 564 MACHINERY AND EQUIPMENT                                     | 78,602              | 2,235               | 52,000      | 52,000      | 0                | 2226.62% |
| REPLACEMENT 1992 DODGE 3500 FLATBED                             |                     |                     | 42,000      | 42,000      | 0                |          |
| REPLACEMENT/ REFURBISH J.D. TRACTOR SAVING \$14,875.00          |                     |                     | 5,000       | 5,000       | 0                |          |
| REPLACEMENT/ REFURBISH WATER TRAILER SAVING \$21,670.00         |                     |                     | 5,000       | 5,000       | 0                |          |
| Total CAPITAL OUTLAY  | 374,680             | 378,666             | 75,000      | 75,000      | 0                | -80.19%  |
| Division STREETS TEAM   | 374,680             | 378,666             | 75,000      | 75,000      | 0                | -80.19%  |

**1190**

**POLICE**

| Account   | 2010 Audited Actual | 2011 Current Budget | Workshop #2 | Workshop #3 | Commission Adopt | % Change |
|---|---------------------|---------------------|-------------|-------------|------------------|----------|
| 564 MACHINERY AND EQUIPMENT                                 | 217,793             | 128,697             | 103,649     | 103,649     | 0                | -19.46%  |
| Impact ^ IN-CAR CAMERAS (6 UNITS)                           |                     |                     | 29,400      | 29,400      | 0                |          |
| Impact ^ TASER REPLACEMENTS CURRENT ARE NO LONGER SUPPORTED |                     |                     | 37,000      | 37,000      | 0                |          |
| CARS - 1 PATROL CAR AND EQUIPMENT(CAGE,SIREN,ETC)           |                     |                     | 28,774      | 28,774      | 0                |          |
| HIGH-SPEED SCANNER FOR LASERFICHE                           |                     |                     | 4,200       | 4,200       | 0                |          |
| HOWA 1500 .308 RIFLE W/SCOPE- BACKUP SECONDARY              |                     |                     | 1,025       | 1,025       | 0                |          |
| NEW SWITCH FOR NETWORK                                      |                     |                     | 1,750       | 1,750       | 0                |          |
| REPLACEMENT SNIPER SCOPE                                    |                     |                     | 1,500       | 1,500       | 0                |          |
| Total CAPITAL OUTLAY  | 217,793             | 128,697             | 103,649     | 103,649     | 0                | -19.46%  |
| Division POLICE   | 217,793             | 128,697             | 103,649     | 103,649     | 0                | -19.46%  |

**1194**

**LAW ENFORCEMENT TRUST**

| Account                        | 2010 Audited Actual | 2011 Current Budget | Workshop #2 | Workshop #3 | Commission Adopt | % Change |
|--------------------------------|---------------------|---------------------|-------------|-------------|------------------|----------|
| 564 MACHINERY AND EQUIPMENT    | 20,050              | 0                   | 0           | 0           | 0                | 0.00%    |
| Total CAPITAL OUTLAY           | 20,050              | 0                   | 0           | 0           | 0                | 0.00%    |
| Division LAW ENFORCEMENT TRUST | 20,050              | 0                   | 0           | 0           | 0                | 0.00%    |

City of Stuart  
2012 Fiscal Budget  
Estimated Appropriations

**001**

**GENERAL**

Capital Outlay

**1201**

**FIRE/RESCUE**

| Account  | 2010 Audited Actual | 2011 Current Budget | Workshop #2 | Workshop #3 | Commission Adopt | % Change |
|--|---------------------|---------------------|-------------|-------------|------------------|----------|
| 563 INFRASTRUCTURE                                     | 2,142               | 0                   | 8,110       | 8,110       | 0                | 0.00%    |
| FLOORING - STATION 2 - TILE - CLASSROOM & OFFICE       |                     |                     | 5,810       | 5,810       | 0                |          |
| FLOORING - STATION 2 - TILE - LIVING ROOM              |                     |                     | 2,300       | 2,300       | 0                |          |
| 564 MACHINERY AND EQUIPMENT                            | 120,900             | 0                   | 506,905     | 506,905     | 0                | 0.00%    |
| ? =GRANT - CAD INTERFACE - GRANT 75%                   |                     |                     | 7,500       | 7,500       | 0                |          |
| ? =PUMP TEST TANK                                      |                     |                     | 10,000      | 10,000      | 0                |          |
| AMBULANCE REFURBISH                                    |                     |                     | 50,000      | 50,000      | 0                |          |
| CAD INTERFACE - MATCH 25%                              |                     |                     | 2,500       | 2,500       | 0                |          |
| EXTINGUISHER TRAINING PROP - MATCH 5%                  |                     |                     | 770         | 770         | 0                |          |
| FIRE INVESTIGATIVE TRAILER MATCH 5%                    |                     |                     | 2,393       | 2,393       | 0                |          |
| GAS METERS X 12 & CALIBRATOR - MATCH 5%                |                     |                     | 595         | 595         | 0                |          |
| GRANT - EXTINGUISHER TRAINING PROP - FEDERAL 95%       |                     |                     | 14,630      | 14,630      | 0                |          |
| Grant GRANT - FIRE INVESTIGATIVE TRAILER - GRANT 95% + |                     |                     | 45,462      | 45,462      | 0                |          |
| GRANT - GAS METERS X12 & CALIBRATOR - GRANT 95%        |                     |                     | 11,305      | 11,305      | 0                |          |
| Grant GRANT - OPTICOM - STATION 2 - FEDERAL 80% +      |                     |                     | 268,000     | 268,000     | 0                |          |
| Grant GRANT SPECIAL EVENTS VEHICLE- GRANT 75% +        |                     |                     | 56,250      | 56,250      | 0                |          |
| OPTICOM - STATION 2 MATCH 20%                          |                     |                     | 18,750      | 18,750      | 0                |          |
| SPECIAL EVENTS VEHICLE - MATCH 25%                     |                     |                     | 18,750      | 18,750      | 0                |          |
| Total CAPITAL OUTLAY                                   | 123,042             | 0                   | 515,015     | 515,015     | 0                | 0.00%    |
| Division FIRE/RESCUE                                   | 123,042             | 0                   | 515,015     | 515,015     | 0                | 0.00%    |

**1202**

**FIRE/RESCUE STATION #3**

| Account                         | 2010 Audited Actual | 2011 Current Budget | Workshop #2 | Workshop #3 | Commission Adopt | % Change |
|---------------------------------|---------------------|---------------------|-------------|-------------|------------------|----------|
| 564 MACHINERY AND EQUIPMENT     | 153,692             | 0                   | 0           | 0           | 0                | 0.00%    |
| Total CAPITAL OUTLAY            | 153,692             | 0                   | 0           | 0           | 0                | 0.00%    |
| Division FIRE/RESCUE STATION #3 | 153,692             | 0                   | 0           | 0           | 0                | 0.00%    |

City of Stuart  
2012 Fiscal Budget  
Estimated Appropriations

**001**

**GENERAL**

Capital Outlay

**1211**

**BUILDING/PERMIT DIVISION**

| Account                                   | 2010<br>Audited<br>Actual | 2011<br>Current<br>Budget | Workshop<br>#2 | Workshop #3 | Commission<br>Adopt | %<br>Change |
|---|---------------------------|---------------------------|----------------|-------------|---------------------|-------------|
| 564 MACHINERY AND EQUIPMENT               | 0                         | 0                         | 12,000         | 12,000      | 0                   | 0.00%       |
| FLIR CAMERA FOR ENERGY EFFICIENCY SURVEYS |                           |                           | 12,000         | 12,000      | 0                   |             |
| Total CAPITAL OUTLAY                      | 0                         | 0                         | 12,000         | 12,000      | 0                   | 0.00%       |
| Division BUILDING/PERMIT DIVISION         | 0                         | 0                         | 12,000         | 12,000      | 0                   | 0.00%       |

**1242**

**10TH STREET REC CENTER**

| Account                                 | 2010<br>Audited<br>Actual | 2011<br>Current<br>Budget | Workshop<br>#2 | Workshop #3 | Commission<br>Adopt | %<br>Change |
|---|---------------------------|---------------------------|----------------|-------------|---------------------|-------------|
| 562 BUILDINGS                           | 0                         | 0                         | 40,000         | 40,000      | 0                   | 0.00%       |
| ADDITIONAL STORAGE TO EXISTING BUILDING |                           |                           | 40,000         | 40,000      | 0                   |             |
| Total CAPITAL OUTLAY                    | 0                         | 0                         | 40,000         | 40,000      | 0                   | 0.00%       |
| Division 10TH STREET REC CENTER         | 0                         | 0                         | 40,000         | 40,000      | 0                   | 0.00%       |

**1243**

**PARK FACILITIES**

| Account  | 2010<br>Audited<br>Actual | 2011<br>Current<br>Budget | Workshop<br>#2 | Workshop #3 | Commission<br>Adopt | %<br>Change |
|--|---------------------------|---------------------------|----------------|-------------|---------------------|-------------|
| 562 BUILDINGS                                    | 2,500                     | 5,000                     | 0              | 0           | 0                   | -100.00%    |
| 563 INFRASTRUCTURE                               | 1,892,194                 | 24,561                    | 275,000        | 275,000     | 0                   | 1019.68%    |
| FIND GRANT - FIRE PROTECTION FLOATING DOCK       |                           |                           | 25,000         | 25,000      | 0                   |             |
| FIND GRANT - SHEPARD PARK SEAWALL                |                           |                           | 112,500        | 112,500     | 0                   |             |
| FIND GRANT MATCH - FIRE PROTECTION FLOATING DOCK |                           |                           | 25,000         | 25,000      | 0                   |             |
| FIND GRANT MATCH - SHEPARD PARK SEAWALL          |                           |                           | 112,500        | 112,500     | 0                   |             |
| 564 MACHINERY AND EQUIPMENT                      | 0                         | 7,000                     | 7,000          | 7,000       | 0                   | 0.00%       |
| REHAB JOHN DEERE 5300 TRACTOR                    |                           |                           | 7,000          | 7,000       | 0                   |             |
| Total CAPITAL OUTLAY                             | 1,894,694                 | 36,561                    | 282,000        | 282,000     | 0                   | 671.32%     |
| Division PARK FACILITIES                         | 1,894,694                 | 36,561                    | 282,000        | 282,000     | 0                   | 671.32%     |
| Fund GENERAL                                     | 2,878,727                 | 621,114                   | 1,127,264      | 1,127,264   | 0                   | 81.49%      |

City of Stuart  
2012 Fiscal Budget  
Estimated Revenues

| Account                      | 2010<br>Audited<br>Actual | 2011<br>Current<br>Budget | Workshop<br>#2 | Workshop #3 | Commission<br>Adopt | %<br>Change |
|------------------------------|---------------------------|---------------------------|----------------|-------------|---------------------|-------------|
| <b>104</b>                   | <b>LANDFILL PROPERTY</b>  |                           |                |             |                     |             |
| 361100 INTEREST              | 275                       | 0                         | 0              | 0           | 0                   | 0.00%       |
| 362200 NONTAXABLE RENTALS    | 31,115                    | 34,724                    | 38,196         | 38,196      | 38,196              | 10.00%      |
| Total MISCELLANEOUS REVENUES | 31,389                    | 34,724                    | 38,196         | 38,196      | 38,196              | 10.00%      |
| 389971 FUNDS FR FUND BALANCE | 0                         | 10,766                    | 4,902          | 5,015       | 5,015               | -53.42%     |
| Total OTHER SOURCES          | 0                         | 10,766                    | 4,902          | 5,015       | 5,015               | -53.42%     |
| Fund LANDFILL PROPERTY       | 31,389                    | 45,490                    | 43,098         | 43,211      | 43,211              | -5.01%      |



City of Stuart  
2012 Fiscal Budget  
Estimated Appropriations

**104**

**LANDFILL PROPERTY**

**1114**

**LANDFILL OPERATIONS**

| Account  | 2010<br>Audited<br>Actual | 2011<br>Current<br>Budget | Workshop<br>#2 | Workshop #3   | Commission<br>Adopt | %<br>Change   |
|--|---------------------------|---------------------------|----------------|---------------|---------------------|---------------|
| 531 PROFESSIONAL SERVICES                          | 14,511                    | 16,000                    | 15,000         | 15,000        | 15,000              | -6.25%        |
| 12TH ANNUAL GROUNDWATER MONITORING REPORT          |                           |                           | 15,000         | 15,000        | 15,000              |               |
| 534 OTHER SERVICES                                 | 13,815                    | 12,500                    | 14,000         | 14,000        | 14,000              | 12.00%        |
| LABORATORY SERVICES FOR REGULATORY COMPLIANCE      |                           |                           | 14,000         | 14,000        | 14,000              |               |
| 543 UTILITY SERVICES                               | 7,830                     | 7,100                     | 7,207          | 7,207         | 7,207               | 1.51%         |
| VOC TOWER ELECTRIC ONLY                            |                           |                           | 7,207          | 7,207         | 7,207               |               |
| 545 INSURANCE                                      | 1,217                     | 1,332                     | 1,332          | 1,386         | 1,386               | 4.10%         |
| FLOOD INSURANCE PORTION                            |                           |                           | 55             | 55            | 55                  |               |
| TRICO GENERAL LIABILITY INSURANCE                  |                           |                           | 1,277          | 1,332         | 1,332               |               |
| 546 REPAIR AND MAINTENANCE                         | 2,698                     | 5,500                     | 2,500          | 2,500         | 2,500               | -54.55%       |
| MISCELLANEOUS REPAIRS TO RECOVERY WELLS            |                           |                           | 1,000          | 1,000         | 1,000               |               |
| MISCELLANEOUS REPAIRS TO VOC TOWER                 |                           |                           | 1,500          | 1,500         | 1,500               |               |
| 552 OPERATING SUPPLIES                             | 826                       | 1,400                     | 1,400          | 1,400         | 1,400               | 0.00%         |
| ACID FOR CLEANING VOC TOWER                        |                           |                           | 360            | 360           | 360                 |               |
| ANTIFOAM SOLUTION                                  |                           |                           | 200            | 200           | 200                 |               |
| FILTER CARTRIDGES                                  |                           |                           | 640            | 640           | 640                 |               |
| MISCELLANEOUS OPERATING SUPPLIES                   |                           |                           | 200            | 200           | 200                 |               |
| 557 INDIRECT COSTS (NET)                           | 1,688                     | 1,659                     | 1,659          | 1,718         | 1,718               | 3.56%         |
| INDIRECT COST TO GENERAL FUND                      |                           |                           | 1,522          | 1,543         | 1,543               |               |
| INDIRECT COST TO WATER AND SEWER                   |                           |                           | 137            | 175           | 175                 |               |
| <b>Total OPERATING EXPENSES</b>                    | <b>42,584</b>             | <b>45,490</b>             | <b>43,098</b>  | <b>43,211</b> | <b>43,211</b>       | <b>-5.01%</b> |
| <b>Division LANDFILL OPERATIONS</b>                | <b>42,584</b>             | <b>45,490</b>             | <b>43,098</b>  | <b>43,211</b> | <b>43,211</b>       | <b>-5.01%</b> |
| COMMISSION   |                           |                           | 103            | 102           | 102                 |               |
| MANAGER  |                           |                           | 0              | 0             | 0                   |               |
| HUMAN RESOURCES                                    |                           |                           | 0              | 0             | 0                   |               |
| CITY CLERK   |                           |                           | 208            | 228           | 228                 |               |
| FINANCIAL SERVICES                                 |                           |                           | 1,216          | 1,213         | 1,213               |               |
| INFORMATION SERVICES                               |                           |                           | 0              | 0             | 0                   |               |
| CITY ATTORNEY                                      |                           |                           | 0              | 0             | 0                   |               |
| VEHICLE MAINTENANCE                                |                           |                           | 0              | 0             | 0                   |               |
| BUILDING MAINTENANCE                               |                           |                           | 0              | 0             | 0                   |               |
| CUSTOMER SERVICE                                   |                           |                           | 144            | 175           | 175                 |               |
| WS GENERAL GOV                                     |                           |                           | 0              | 0             | 0                   |               |
| <b>Total Indirect Costs</b>                        |                           |                           | <b>1,671</b>   | <b>1,718</b>  | <b>1,718</b>        |               |
| <b>Division + Consolidated + Indirect Charges:</b> |                           |                           | <b>44,769</b>  | <b>44,929</b> | <b>44,929</b>       |               |

City of Stuart  
2012 Fiscal Budget  
Estimated Appropriations

**104**

**LANDFILL PROPERTY**

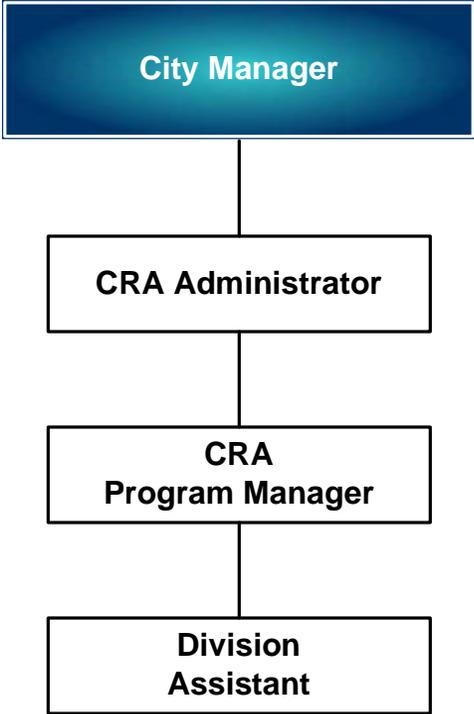
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|      |                     |        |        |        |        |        |        |
|------|---------------------|--------|--------|--------|--------|--------|--------|
| Dept | LANDFILL OPERATIONS | 42,584 | 45,490 | 43,098 | 43,211 | 43,211 | -5.01% |
|------|---------------------|--------|--------|--------|--------|--------|--------|



# *CRA*

## *ORGANIZATIONAL CHART*





City of Stuart  
2012 Fiscal Budget  
Estimated Revenues

| Account                        | 2010<br>Audited<br>Actual      | 2011<br>Current<br>Budget | Workshop<br>#2 | Workshop #3 | Commission<br>Adopt | %<br>Change |
|--------------------------------|--------------------------------|---------------------------|----------------|-------------|---------------------|-------------|
| <b>107</b>                     | <b>COMMUNITY REDEVELOPMENT</b> |                           |                |             |                     |             |
| 311200 CRA TIF REVENUES        | 1,344,480                      | 1,101,967                 | 1,100,000      | 943,801     | 943,801             | -14.35%     |
| FROM CITY                      |                                |                           | 484,354        | 406,242     | 406,242             |             |
| FROM COUNTY                    |                                |                           | 615,646        | 537,559     | 537,559             |             |
| Total TAXES                    | 1,344,480                      | 1,101,967                 | 1,100,000      | 943,801     | 943,801             | -14.35%     |
| 329000 OTHER PERMITS AND FEES  | 0                              | 10,000                    | 0              | 0           | 0                   | -100.00%    |
| Total PERMITS,FEES,ASSESSMENT  | 0                              | 10,000                    | 0              | 0           | 0                   | -100.00%    |
| 347400 SPECIAL EVENTS CHARGE   | 2,371                          | 0                         | 0              | 0           | 0                   | 0.00%       |
| Total CHARGES FOR SERVICES     | 2,371                          | 0                         | 0              | 0           | 0                   | 0.00%       |
| 361100 INTEREST                | 18,398                         | 0                         | 16,000         | 16,000      | 16,000              | 0.00%       |
| 366000 CONTRIBUTIONS/DONATIONS | 2,500                          | 0                         | 0              | 0           | 0                   | 0.00%       |
| 369100 MISCELLANEOUS REVENUE   | 1,232                          | 0                         | 6,000          | 6,000       | 6,000               | 0.00%       |
| Total MISCELLANEOUS REVENUES   | 22,130                         | 0                         | 22,000         | 22,000      | 22,000              | 0.00%       |
| 389971 FUNDS FR FUND BALANCE   | 0                              | 1,134,200                 | 1,180,000      | 122,116     | 122,116             | -89.23%     |
| Total OTHER SOURCES            | 0                              | 1,134,200                 | 1,180,000      | 122,116     | 122,116             | -89.23%     |
| Fund COMMUNITY REDEVELOPMENT   | 1,368,981                      | 2,246,167                 | 2,302,000      | 1,087,917   | 1,087,917           | -51.57%     |



**Budget Narrative  
Fiscal Year 2011-2012**

**Fund:** Community Redevelopment  
**Department:** Community Redevelopment Agency (1117)

**Departmental Activities and Service Level Description:**

The function of the Community Redevelopment Agency is to provide guidance to the City of Stuart in identifying priorities and opportunities available within the Community Redevelopment Area. This includes managing the day-to-day operations of the department, implementing the CRA Plan, overseeing various boards (CRB, CRA, Stuart Main Street, East Stuart Main Street, Downtown Events Committee), promoting and marketing the CRA, coordinating and managing various grant programs, acting as the economic development arm of the City of Stuart, initiating redevelopment programs, managing CRA projects, working on historic preservation initiatives, providing input on development projects within the CRA, pursuing grant opportunities, managing and scheduling the Sailfish Shuttle.

**Staffing Levels:**

The CRA department consists of: CRA Administrator, CRA Projects Manager, CRA Division Assistant, part-time CRA Senior Planner, and seasonal Shuttle Drivers. In FY2011 the CRA Code Enforcement Officer was moved to the Development Department, Code Enforcement Division. Funds for the part-time Special Projects Coordinator were reallocated to fund one-half of the Senior Planner position shared with Development.

| <b>Position Title:</b>       | <b>2007-08</b> | <b>2008-09</b> | <b>2009-10</b> | <b>2010-11</b> | <b>Requested<br/>2011-12</b> |
|------------------------------|----------------|----------------|----------------|----------------|------------------------------|
| CRA Coordinator              | 1              | 1              | 1              |                |                              |
| Administrative Assistant     | 1              | 1              | 1              |                |                              |
| *CRA Administration          |                |                |                | 1              | 1                            |
| *Division Assistant          |                |                |                | 1              | 1                            |
| CRA Project Manager          |                |                |                | 1              | 1                            |
| CRA Code Enforcement         | 1              | 1              | 1              |                |                              |
| Special Projects Coordinator |                |                |                | 0.5            |                              |
| CRA Senior Planner           |                |                |                |                | 0.5                          |
| <b>Totals</b>                | <b>3</b>       | <b>3</b>       | <b>3</b>       | <b>3.5</b>     | <b>3.5</b>                   |

\* These positions were reclassified from CRA Coordinator and Administrative Assistant.

**Major Budget or Service Level Changes:**

The major budget issue is a 19% decrease in the CRA Tax Increment revenues, a significant change from last year's budget. This decrease may negatively impact redevelopment projects in the future and potential reconsideration of intergovernmental transfers may need to be revisited.

**Department Objectives:**

- Implement the 2010 City of Stuart CRA Plan.
- Analyze and identify opportunities available in development terms.
- Create building forms of a character and scale which compliment the City's existing mix of architectural styles, scale and form.
- Create attractive pedestrian and bicycle friendly streets complimented by building forms and enhanced by artistic pieces, acting as a strong link between the different neighborhoods.
- Promote mixed uses throughout the CRA in accordance with urban codes, and where commercial activity is desirable and encouraged.
- Implement a coordinated effort to design complete street section that convenient parking in discrete locations, while prompting and supporting transit alternatives.
- Improve the public's understanding of the CRA mission, accomplishments and community assets through public outreach efforts and marketing.
- Continue to attract and retain a diverse range of businesses including restaurants, boutique hotels, retail and knowledge based and high-tech industry.

City of Stuart  
2012 Fiscal Budget  
Estimated Appropriations

**107**

**COMMUNITY REDEVELOPMENT**

**1117**

**CRA**

| Account   | 2010<br>Audited<br>Actual | 2011<br>Current<br>Budget | Workshop<br>#2 | Workshop #3 | Commission<br>Adopt | %<br>Change |
|---|---------------------------|---------------------------|----------------|-------------|---------------------|-------------|
| 512 REGULAR SALARIES AND WAGE                       | 180,514                   | 189,782                   | 192,881        | 192,881     | 192,881             | 1.63%       |
| 513 OTHER SALARIES AND WAGES                        | 75,319                    | 43,167                    | 32,000         | 32,000      | 32,000              | -25.87%     |
| SAILFISH SHUTTLE P/T DRIVERS                        |                           |                           | 32,000         | 32,000      | 32,000              |             |
| 514 OVERTIME  | 1,692                     | 1,500                     | 0              | 0           | 0                   | -100.00%    |
| 515 SPECIAL PAY                                     | 4,723                     | 51                        | 5,896          | 7,026       | 7,026               | 13677.12%   |
| ADDTNL ONE-TIME PAY                                 |                           |                           | 0              | 1,130       | 1,130               |             |
| PAYROLL ENTRY                                       |                           |                           | 0              | 5,896       | 5,896               |             |
| 521 FICA TAXES                                      | 19,779                    | 15,134                    | 17,654         | 17,654      | 17,654              | 16.65%      |
| 522 RETIREMENT CONTRIBUTIONS                        | 22,105                    | 18,933                    | 17,786         | 11,107      | 11,107              | -41.34%     |
| 523 LIFE AND HEALTH INSURANCE                       | 21,936                    | 15,803                    | 25,037         | 31,254      | 31,254              | 97.78%      |
| CLINIC  |                           |                           | 0              | 4,161       | 4,161               |             |
| PAYROLL ADDNTL WITH 8.75% INCREASE                  |                           |                           | 0              | 2,056       | 2,056               |             |
| PAYROLL ENTRY                                       |                           |                           | 0              | 25,037      | 25,037              |             |
| 524 WORKERS' COMPENSATION                           | 3,122                     | 2,513                     | 2,513          | 2,513       | 2,513               | 0.00%       |
| 525 UNEMPLOYMENT COMPENSATION                       | 1,510                     | 0                         | 0              | 0           | 0                   | 0.00%       |
| Total PERSONAL SERVICES                             | 330,700                   | 286,882                   | 293,766        | 294,435     | 294,435             | 2.63%       |
| 531 PROFESSIONAL SERVICES                           | 11,695                    | 2,333                     | 16,500         | 16,500      | 16,500              | 607.24%     |
| ARBITRAGE CALCULATION FOR REVENUE BONDS             |                           |                           | 1,500          | 1,500       | 1,500               |             |
| CONSULTANT FEES                                     |                           |                           | 15,000         | 15,000      | 15,000              |             |
| 532 ACCOUNTING AND AUDITING                         | 10,000                    | 10,000                    | 10,000         | 0           | 0                   | -100.00%    |
| ANNUAL AUDIT FOR 9/30/2011 (MOVED TO TRANSFER ACCT) |                           |                           | 10,000         | 0           | 0                   |             |
| 534 OTHER SERVICES                                  | 0                         | 0                         | 5,000          | 5,000       | 5,000               | 0.00%       |
| DEMOLITION OF UNSAFE BUILDINGS                      |                           |                           | 5,000          | 5,000       | 5,000               |             |
| 540 TRAVEL AND PER DIEM                             | 2,138                     | 2,990                     | 5,000          | 5,000       | 5,000               | 67.22%      |
| CONFERENCES AND CERTIFICATION MAINTENANCE           |                           |                           | 5,000          | 5,000       | 5,000               |             |
| 541 COMMUNICATIONS SERVICES                         | 2,220                     | 2,360                     | 1,990          | 1,990       | 1,990               | -15.68%     |
| MITEL LEASING (PHONE SETS)                          |                           |                           | 1,250          | 1,250       | 1,250               |             |
| VERIZON   |                           |                           | 510            | 510         | 510                 |             |
| WINDSTREAM COMMUNICATION                            |                           |                           | 230            | 230         | 230                 |             |
| 542 FREIGHT/POSTAGE SERVICES                        | 139                       | 720                       | 520            | 520         | 520                 | -27.78%     |
| 543 UTILITY SERVICES                                | 2,786                     | 2,155                     | 2,288          | 2,288       | 2,288               | 6.17%       |
| ELECTRIC  |                           |                           | 665            | 665         | 665                 |             |
| WATER/SEWER   |                           |                           | 1,623          | 1,623       | 1,623               |             |
| 544 RENTALS AND LEASES                              | 51,852                    | 50,900                    | 52,103         | 52,103      | 52,103              | 2.36%       |

City of Stuart  
2012 Fiscal Budget  
Estimated Appropriations

**107**

**COMMUNITY REDEVELOPMENT**

**1117**

**CRA**

| Account   | 2010<br>Audited<br>Actual | 2011<br>Current<br>Budget | Workshop<br>#2 | Workshop #3 | Commission<br>Adopt | %<br>Change |
|---|---------------------------|---------------------------|----------------|-------------|---------------------|-------------|
| 544 RENTALS AND LEASES                                  | 51,852                    | 50,900                    | 52,103         | 52,103      | 52,103              | 2.36%       |
| FEC RAILWAY 10 PARCEL GROUND LEASE                      |                           |                           | 22,003         | 22,003      | 22,003              |             |
| OFFICE RENTAL AND MAINTENANCE                           |                           |                           | 25,000         | 25,000      | 25,000              |             |
| XEROX COPIER LEASE & USAGE (HALL) CRA/ESMS/SMS          |                           |                           | 5,100          | 5,100       | 5,100               |             |
| 545 INSURANCE   | 18,364                    | 19,944                    | 19,944         | 20,204      | 20,204              | 1.30%       |
| FLOOD INSURANCE PORTION                                 |                           |                           | 259            | 259         | 259                 |             |
| PARKING LOT INSURANCE                                   |                           |                           | 2,044          | 2,044       | 2,044               |             |
| TRICO GENERAL LIABILITY INSURANCE                       |                           |                           | 17,641         | 17,900      | 17,900              |             |
| 546 REPAIR AND MAINTENANCE                              | 18,448                    | 24,333                    | 27,000         | 14,000      | 14,000              | -42.46%     |
| BANNER MAINTENANCE                                      |                           |                           | 3,000          | 0           | 0                   |             |
| FOUNTAINS   |                           |                           | 5,000          | 5,000       | 5,000               |             |
| REPLACE DECORATIVE GARBAGE CANS CITY FACILITIES         |                           |                           | 500            | 500         | 500                 |             |
| REPLACE DECORATIVE STREET LIGHT GLOBES                  |                           |                           | 1,500          | 1,500       | 1,500               |             |
| REPLACE DECORATIVE STREET LIGHTS & POLES                |                           |                           | 10,000         | 0           | 0                   |             |
| SIDEWALK REPAIRS  |                           |                           | 6,000          | 6,000       | 6,000               |             |
| VM - REPAIR AND MAINTENANCE OF TRAM                     |                           |                           | 1,000          | 1,000       | 1,000               |             |
| 547 PRINTING AND BINDING                                | 5,196                     | 2,500                     | 2,500          | 2,500       | 2,500               | 0.00%       |
| MISC. PRINTING & BINDING                                |                           |                           | 2,500          | 2,500       | 2,500               |             |
| 548 PROMOTIONAL ACTIVITIES                              | 34,244                    | 19,800                    | 20,000         | 20,000      | 20,000              | 1.01%       |
| EAST STUART MAIN STREET                                 |                           |                           | 3,000          | 3,000       | 3,000               |             |
| NEWSLETTER/E-MEDIA                                      |                           |                           | 6,000          | 6,000       | 6,000               |             |
| OTHER CRA BRANDING IMAGE & PROMOTIONS                   |                           |                           | 6,000          | 6,000       | 6,000               |             |
| SPECIAL EVENTS - EVENT                                  |                           |                           | 5,000          | 5,000       | 5,000               |             |
| 549 OTHER CURRENT CHARGES                               | 2,630                     | 2,700                     | 2,475          | 2,475       | 2,475               | -8.33%      |
| ANNUAL DCA LICENSE RENEWAL FOR CRA                      |                           |                           | 175            | 175         | 175                 |             |
| FEC RAILWAY 10 PARCEL GROUND LEASE RE TAX               |                           |                           | 2,300          | 2,300       | 2,300               |             |
| 551 OFFICE SUPPLIES                                     | 1,486                     | 1,650                     | 2,018          | 2,018       | 2,018               | 22.30%      |
| 552 OPERATING SUPPLIES                                  | 4,841                     | 2,573                     | 1,228          | 1,228       | 1,228               | -52.27%     |
| FUEL FOR VEHICLE - 232 GAL GAS (TRAM) @ \$4 P/G         |                           |                           | 928            | 928         | 928                 |             |
| UNIFORMS FOR CRA STAFF, CODE ENFORCEMENT & TRAM DRIVERS |                           |                           | 300            | 300         | 300                 |             |
| 554 BOOKS AND MEMBERSHIPS                               | 1,437                     | 2,045                     | 1,113          | 1,113       | 1,113               | -45.57%     |
| ANNUAL DCA LICENSE RENEWAL FOR CRA                      |                           |                           | 175            | 175         | 175                 |             |
| APA/AICP  |                           |                           | 343            | 343         | 343                 |             |
| FLORIDA REDEVELOPMENT ASSOCIATION MEMBERSHIP            |                           |                           | 595            | 595         | 595                 |             |
| 555 TRAINING  | 1,720                     | 878                       | 1,200          | 1,200       | 1,200               | 36.67%      |
| FLORIDA REDEVELOPMENT CONFERENCE - OCT 2011             |                           |                           | 600            | 600         | 600                 |             |

City of Stuart  
2012 Fiscal Budget  
Estimated Appropriations

**107**

**COMMUNITY REDEVELOPMENT**

**1117**

**CRA**

| Account  | 2010<br>Audited<br>Actual | 2011<br>Current<br>Budget | Workshop<br>#2 | Workshop #3 | Commission<br>Adopt | %<br>Change |
|--|---------------------------|---------------------------|----------------|-------------|---------------------|-------------|
| 555 TRAINING   | 1,720                     | 878                       | 1,200          | 1,200       | 1,200               | 36.67%      |
| PROFESSIONAL DEVELOPMENT                             |                           |                           | 600            | 600         | 600                 |             |
| 557 INDIRECT COSTS (NET)                             | 41,456                    | 34,995                    | 34,995         | 27,575      | 27,575              | -21.20%     |
| INDIRECT COST TO GENERAL FUND                        |                           |                           | 34,258         | 26,632      | 26,632              |             |
| INDIRECT COST TO WATER AND SEWER                     |                           |                           | 737            | 943         | 943                 |             |
| Total OPERATING EXPENSES                             | 210,651                   | 182,876                   | 205,875        | 175,714     | 175,714             | -3.92%      |
| 563 INFRASTRUCTURE                                   | 87,546                    | 884,000                   | 918,000        | 10,410      | 10,410              | -98.82%     |
| COLORADO REDESIGN, IMPROVEMENTS                      |                           |                           | 209,000        | 0           | 0                   |             |
| COUNTY OFFICE BUILDING                               |                           |                           | 500,000        | 0           | 0                   |             |
| LAND ACQUISITION                                     |                           |                           | 209,000        | 10,410      | 10,410              |             |
| 564 MACHINERY AND EQUIPMENT                          | 0                         | 0                         | 25,000         | 25,000      | 25,000              | 0.00%       |
| NEW TRAM   |                           |                           | 25,000         | 25,000      | 25,000              |             |
| Total CAPITAL OUTLAY                                 | 87,546                    | 884,000                   | 943,000        | 35,410      | 35,410              | -95.99%     |
| 571 PRINCIPAL  | 208,828                   | 217,871                   | 227,322        | 227,322     | 227,322             | 4.34%       |
| 2002 CRA/TIF BONDS (9/1/2018)                        |                           |                           | 227,322        | 227,322     | 227,322             |             |
| 572 INTEREST   | 97,743                    | 88,700                    | 88,700         | 88,700      | 88,700              | 0.00%       |
| 2002 CRA/TIF BONDS (9/1/2018)                        |                           |                           | 88,700         | 88,700      | 88,700              |             |
| Total DEBT SERVICE                                   | 306,571                   | 306,571                   | 316,022        | 316,022     | 316,022             | 3.08%       |
| 581 AIDS TO GOVERNMENT AGENCY                        | 10,000                    | 10,000                    | 10,000         | 10,000      | 10,000              | 0.00%       |
| BUSINESS DEVELOPMENT BOARD                           |                           |                           | 10,000         | 10,000      | 10,000              |             |
| 582 AIDS TO PRIVATE ORGS                             | 75,587                    | 298,000                   | 168,000        | 6,000       | 6,000               | -97.99%     |
| GREEN BUILDING GRANT                                 |                           |                           | 100,000        | 0           | 0                   |             |
| IMPACT FEE INCENTIVE                                 |                           |                           | 50,000         | 0           | 0                   |             |
| SPECIAL EVENTS GRANT                                 |                           |                           | 8,000          | 0           | 0                   |             |
| STUART MAIN STREET                                   |                           |                           | 10,000         | 6,000       | 6,000               |             |
| Total GRANTS AND AIDS                                | 85,587                    | 308,000                   | 178,000        | 16,000      | 16,000              | -94.81%     |
| 591 INTRAGOVERNMENTAL TRANSFS                        | 640,337                   | 352,837                   | 340,337        | 250,337     | 250,337             | -29.05%     |
| CODE ENFORCEMENT ACTION                              |                           |                           | 50,000         | 50,000      | 50,000              |             |
| COMMUNITY POLICING ACTION - SUBJECT TO ANNUAL APPROP |                           |                           | 290,337        | 190,337     | 190,337             |             |
| REIMBURSE AUDIT FEE                                  |                           |                           | 0              | 10,000      | 10,000              |             |
| 595 OTHER NONOPERATING USES                          | 0                         | 25,000                    | 25,000         | 0           | 0                   | -100.00%    |
| MANAGER'S CONTINGENCY                                |                           |                           | 25,000         | 0           | 0                   |             |
| Total OTHER USES                                     | 640,337                   | 377,837                   | 365,337        | 250,337     | 250,337             | -33.74%     |

City of Stuart  
2012 Fiscal Budget  
Estimated Appropriations

**107**

**COMMUNITY REDEVELOPMENT**

**1117**

**CRA**

| <b>Account</b>                              | <b>2010<br/>Audited<br/>Actual</b> | <b>2011<br/>Current<br/>Budget</b> | <b>Workshop<br/>#2</b> | <b>Workshop #3</b> | <b>Commission<br/>Adopt</b> | <b>%<br/>Change</b> |
|---|------------------------------------|------------------------------------|------------------------|--------------------|-----------------------------|---------------------|
| Division CRA                                | 1,661,392                          | 2,346,167                          | 2,302,000              | 1,087,917          | 1,087,917                   | -53.63%             |
| COMMISSION                                  |                                    |                                    | 715                    | 713                | 713                         |                     |
| MANAGER                                     |                                    |                                    | 0                      | 0                  | 0                           |                     |
| HUMAN RESOURCES                             |                                    |                                    | 0                      | 0                  | 0                           |                     |
| CITY CLERK                                  |                                    |                                    | 1,469                  | 1,607              | 1,607                       |                     |
| FINANCIAL SERVICES                          |                                    |                                    | 6,901                  | 6,883              | 6,883                       |                     |
| INFORMATION SERVICES                        |                                    |                                    | 0                      | 0                  | 0                           |                     |
| CITY ATTORNEY                               |                                    |                                    | 18,965                 | 17,428             | 17,428                      |                     |
| VEHICLE MAINTENANCE                         |                                    |                                    | 0                      | 0                  | 0                           |                     |
| BUILDING MAINTENANCE                        |                                    |                                    | 0                      | 0                  | 0                           |                     |
| CUSTOMER SERVICE                            |                                    |                                    | 780                    | 943                | 943                         |                     |
| WS GENERAL GOV                              |                                    |                                    | 0                      | 0                  | 0                           |                     |
| Total Indirect Costs                        |                                    |                                    | 28,830                 | 27,575             | 27,575                      |                     |
| Division + Consolidated + Indirect Charges: |                                    |                                    | 2,330,830              | 1,115,493          | 1,115,493                   |                     |
| Dept CRA                                    | 1,661,392                          | 2,346,167                          | 2,302,000              | 1,087,917          | 1,087,917                   | -53.63%             |

City of Stuart  
2012 Fiscal Budget  
Personnel Sheet

**1117 CRA**

| Class | Title                    | Range/<br>Step | Current<br>Salary | Prcnt | Range/<br>Step | Wrkshp<br>#2 | Spec<br>Pay | Prcnt | Range/<br>Step | Wrkshp<br>#3 | Spec<br>Pay | Prcnt | Range/<br>Step | Comm<br>Adopt | Spec<br>Pay |  |
|-------|--------------------------|----------------|-------------------|-------|----------------|--------------|-------------|-------|----------------|--------------|-------------|-------|----------------|---------------|-------------|--|
| 1040  | DEVELOPMENT DIRECTOR     | 27 14          | 95,700.00         | 0.05  | 27 14          | 4,785        | 51          | 0.05  | 27 14          | 4,785        | 51          | 0.05  | 27 14          | 4,785         | 51          |  |
| 1055  | CRA ADMINISTRATOR        | 22 9           | 65,810.25         | 1.00  | 22 9           | 65,810       | 1,020       | 1.00  | 22 9           | 65,810       | 1,020       | 1.00  | 22 9           | 65,810        | 1,020       |  |
| 2045  | CRA PROGRAM MANAGER      | 15 9           | 46,754.19         | 1.00  | 15 9           | 46,754       | 1,020       | 1.00  | 15 9           | 46,754       | 1,020       | 1.00  | 15 9           | 46,754        | 1,020       |  |
| 3041  | SENIOR PLANNER           | 20 8           | 58,285.98         | 0.50  | 20 8           | 29,143       | 0           | 0.50  | 20 8           | 29,143       | 0           | 0.50  | 20 8           | 29,143        | 0           |  |
| 6020  | EXEC ADMIN ASSISTANT     | 13 8           | 41,418.25         | 0.10  | 13 8           | 4,142        | 0           | 0.10  | 13 8           | 4,142        | 0           | 0.10  | 13 8           | 4,142         | 0           |  |
| 6045  | DIVISION ASSISTANT       | 12 5           | 36,628.38         | 1.00  | 12 5           | 36,628       | 480         | 1.00  | 12 5           | 36,628       | 480         | 1.00  | 12 5           | 36,628        | 480         |  |
|       | BUDGET PART-TIME         |                |                   | 1.00  |                | 32,000       | 0           | 1.00  |                | 32,000       | 0           | 1.00  |                | 32,000        | 0           |  |
|       | BUDGET MERIT             |                |                   | 1.00  | 00 0           | 3,325        | 0           | 1.00  | 00 0           | 3,325        | 0           | 1.00  | 00 0           | 3,325         | 0           |  |
|       | BUDGET GEN WAGE INCREASE |                |                   | 1.00  | 00 0           | 5,618        | 0           | 1.00  | 00 0           | 5,618        | 0           | 1.00  | 00 0           | 5,618         | 0           |  |
|       |                          | Count          |                   |       |                | 6            |             |       | 6              |              |             |       | 6              |               |             |  |
| Total |                          |                |                   |       |                | 228,206      | 2,571       |       |                | 228,206      | 2,571       |       |                | 228,206       | 2,571       |  |



City of Stuart  
2012 Fiscal Budget  
Estimated Revenues

| Account                         | 2010<br>Audited<br>Actual  | 2011<br>Current<br>Budget | Workshop<br>#2 | Workshop #3 | Commission<br>Adopt | %<br>Change |
|---------------------------------|----------------------------|---------------------------|----------------|-------------|---------------------|-------------|
| <b>110</b>                      | <b>PROPERTY MANAGEMENT</b> |                           |                |             |                     |             |
| 361100 INTEREST                 | 1,646                      | 0                         | 0              | 0           | 0                   | 0.00%       |
| 362100 TAXABLE RENTALS          | 540,253                    | 678,431                   | 654,529        | 659,148     | 659,148             | -2.84%      |
| 362200 NONTAXABLE RENTALS       | 16,269                     | 17,573                    | 19,032         | 17,824      | 17,824              | 1.43%       |
| 362900 OTHER RENTS/ROYALTIES    | 5,564                      | 5,435                     | 6,600          | 6,600       | 6,600               | 21.44%      |
| CVB                             |                            |                           | 6,600          | 6,600       | 6,600               |             |
| 369100 MISCELLANEOUS REVENUE    | 10,949                     | 0                         | 0              | 0           | 0                   | 0.00%       |
| 369110 MISC REVENUE - ALLOWANCE | 300                        | 360                       | 360            | 360         | 360                 | 0.00%       |
| Total MISCELLANEOUS REVENUES    | 574,981                    | 701,799                   | 680,521        | 683,932     | 683,932             | -2.55%      |
| 381100 TRANS FR OTHER FUNDS     | 100,000                    | 0                         | 0              | 0           | 0                   | 0.00%       |
| 381106 TRANS FR INFRASTRUCTURE  | 20,926                     | 2,200,000                 | 0              | 0           | 0                   | -100.00%    |
| 389971 FUNDS FR FUND BALANCE    | 0                          | 15,000                    | 0              | 0           | 0                   | -100.00%    |
| Total OTHER SOURCES             | 120,926                    | 2,215,000                 | 0              | 0           | 0                   | -100.00%    |
| Fund PROPERTY MANAGEMENT        | 695,907                    | 2,916,799                 | 680,521        | 683,932     | 683,932             | -76.55%     |



**City of Stuart  
Annual Rent 2012-2016  
Proposed budget FY 2012**

| Lessee   | Renewal          | Notes  | 2012<br>Budget | 2013<br>Budget | 2014<br>Budget | 2015<br>Budget | 2016<br>Budget |         |
|--|------------------|--|----------------|----------------|----------------|----------------|----------------|---------|
| 7-Eleven Corporation   | 6/30/2017        | 10 yr lease with 2/5 yr renewals. (annual CPI incr 7/1)  | 166,468        | 171,462        | 176,606        | 181,904        | 187,361        |         |
| Culpepper & Terpening  | 9/30/2012        | Original 3 yr lease extention approved on 12/1/05. 4/28/08 CCM agreed to allow lessee to sublease to Culpepper and Terpening.  | 17,400         | 17,400         | 17,400         | 17,400         | 17,400         |         |
| DeSantis   | 12/31/2037       | 30 yr lease with 2/10 yr renewals. Prepaid for 6 yrs totaling \$315,000 4/1/07-3/31/2013. Lease amended 2/12/10 - original prepayment is now for 10yr period = \$31,500 py (CPI incr 4/1/17) | 31,500         | 31,500         | 31,500         | 31,500         | 31,500         |         |
| EcoVentures, LLC<br>- Old Landfill/Golf range                        | 12/1/2050        | 12/1/10 \$40,000 p/y paid quarterly. (annual CPI incr 12/1)  | 41,000         | 42,230         | 43,497         | 44,802         | 46,146         |         |
| Sunset Bay Marina & Restaurant                                       | 4/30/2048        | 40 yr lease with 1/40 yr renewal. Base rent: \$290,000 p/y paid quarterly. (annual CPI incr 11/1)  | 301,849        | 304,853        | 313,999        | 323,419        | 333,121        |         |
| Pelican Café, LLC  | 10/1/2011        | 5 yr lease with 2/5yr renewals - base rent (annual CPI incr 11/1)  | 16,721         | 16,888         | 17,395         | 17,916         | 18,454         |         |
| Pelican Café, LLC  | 10/1/2011        | 5 yr lease with 2/5yr renewals - 3% of gross income  | 17,510         | 18,035         | 18,577         | 19,134         | 19,708         |         |
| SDG Group, LLC - Northpoint parcel<br>-Dry Dock Storage & Restaurant | 9/30/2051        | 45 yr lease. Base rent: \$175,000 p/y paid quarterly with issuance of CO, est @ Oct 2012, minus construction rent paid. Construction rent \$5,000 p/m  | 60,000         | 50,000         | 180,250        | 185,658        | 191,227        |         |
| Stuart Green Market, Inc.  | 9/30/2012        | 2 yr lease with 2 yr renewal   | 1,000          | 1,000          | 1,000          | 1,000          | 1,000          |         |
| Road to Victory Military Museum, Inc.                                | 4/30/2012        | 2 yr lease with 1 yr renewal.  | 1,200          | 1,200          | 1,200          | 1,200          | 1,200          |         |
| Friends of the Lyric , Inc.  | 9/30/2016        | 5 yr lease with 1/5yr renemal. Rent: 10% of net income for Flagler Center operations and \$2 per ticket sold for tickets of at least \$15.   | 0              | 0              | 0              | 0              | 0              |         |
| Thomas J. Rooney   | 1/2/2013         |  | 4,500          | 0              | 0              | 0              | 0              |         |
| Restaurant - 131 SW Flagler Ave                                      | 3/31/2011        | Cancelled lease January 1, 2012  | 0              | 0              | 0              | 0              | 0              |         |
| Old Chambers of Commerce building                                    | 9/30/2009        | Cancelled lease March 1, 2010  | 0              | 0              | 0              | 0              | 0              |         |
| Stuart Heritage, Inc.  | 11/25/2010       | 5 yr lease with 1/6yr renewal. Tax exempt  | 1              | 1              | 1              | 1              | 1              |         |
| Martin County Convention & Visitors Bureau                           | 1/31/2012        | Base rent, plus 10.8% of Annex electric charges, prorated telephone lease & usage, copier lease, usage & paper. Tax exempt   | 10             | 10             | 10             | 10             | 10             |         |
| The Arts Council, Inc.   | 9/30/2013        | 5 yr lease wih 2/5 yr renewals. Tax exempt   | 10             | 10             | 10             | 10             | 10             |         |
| Maria's Café, LLC  | revocable permit | 3.5 % increase annually on 3/1. Tax exempt   | 2,623          | 2,715          | 2,810          | 2,908          | 3,010          |         |
| Crown Communications / PJ. Development, LLC                          | 1/31/2012        | 5 yr lease with 5/5yr renewals with 15% increase @ 5yr lease ext. Plus \$4,200 p/yr for any add'l communication providers on tower. Tax exempt   | 15,180         | 15,180         | 15,180         | 15,180         | 15,180         |         |
| Martin County Convention & Visitors Bureau                           | 1/31/2012        | Reimbursement of 18.1% of Annex electric charges, prorated telephone lease & usage, copier lease, usage & paper. Tax exempt  | 6,600          | 6,600          | 6,600          | 6,600          | 6,600          |         |
| American Tower Systems - Old Landfill                                | 6/1/2018         | 5 yr lease with 2/5 yr renewals, plus 3/5 yr renewals. Rent is 16% of revenue. Tax exempt  | 38,196         | 42,016         | 46,217         | 50,839         | 55,923         |         |
| Sprint Nextel - Water Tower  | 5/28/2011        | 5 yr lease with 2/5yr renewals with 15% increase @ 5yr lease ext. Tax exempt (next 15% incr 8/1/16)  | 44,083         | 44,083         | 44,083         | 44,083         | 50,695         |         |
| Lamar Advertsing   |                  | Settlement agreement PERMIT FEE - Sign 1 - Ph I + Ph II \$2,475 p/m & Sign 2 - Ph I & II \$2,000 p/m (Nov2012?) (2.5% annual incr 11/1)  | 30,443         | 53,204         | 56,534         | 57,948         | 59,396         |         |
|  |                  |  | 796,294        | 818,387        | 972,868        | 1,001,511      | 1,037,943      |         |
|  |                  |  | 110-362100     | 659,148        | 654,569        | 801,423        | 823,932        | 847,117 |
|  |                  |  | 110-362200     | 17,824         | 17,916         | 18,011         | 18,109         | 18,211  |
|  |                  |  | 110-362900     | 6,600          | 6,600          | 6,600          | 6,600          | 6,600   |
|  |                  |  | 104-362200     | 38,196         | 42,016         | 46,217         | 50,839         | 55,923  |
|  |                  |  | 410-362200     | 44,083         | 44,083         | 44,083         | 44,083         | 50,695  |
|  |                  |  | 001-329000     | 30,443         | 53,204         | 56,534         | 57,948         | 59,396  |
|  |                  |  | 796,294        | 818,387        | 972,868        | 1,001,511      | 1,037,943      |         |



City of Stuart  
2012 Fiscal Budget  
Estimated Appropriations

**110**

**PROPERTY MANAGEMENT**

**9110**

**PROPERTY MGMNT**

| Account  | 2010<br>Audited<br>Actual | 2011<br>Current<br>Budget | Workshop<br>#2 | Workshop #3    | Commission<br>Adopt | %<br>Change     |
|--|---------------------------|---------------------------|----------------|----------------|---------------------|-----------------|
| 531 PROFESSIONAL SERVICES                        | 5,969                     | 67,000                    | 30,000         | 30,000         | 30,000              | -55.22%         |
| APPRAISALS, SURVEYS & INVESTIGATIONS             |                           |                           | 30,000         | 30,000         | 30,000              |                 |
| 534 OTHER SERVICES                               | 0                         | 0                         | 675            | 675            | 675                 | 0.00%           |
| PEST CONTROL FLAGLER CENTER                      |                           |                           | 675            | 675            | 675                 |                 |
| 541 COMMUNICATIONS SERVICES                      | 1,481                     | 1,650                     | 2,000          | 2,000          | 2,000               | 21.21%          |
| AT&T - CRARY ALARM LINE                          |                           |                           | 500            | 500            | 500                 |                 |
| MITEL LEASING (PHONE SETS) - CVB                 |                           |                           | 1,100          | 1,100          | 1,100               |                 |
| WINDSTREAM COMMUNICATION - CVB                   |                           |                           | 400            | 400            | 400                 |                 |
| 543 UTILITY SERVICES                             | 1,178                     | 1,085                     | 1,800          | 1,800          | 1,800               | 65.90%          |
| ELECTRIC - CVB                                   |                           |                           | 1,800          | 1,800          | 1,800               |                 |
| 544 RENTALS AND LEASES                           | 31,969                    | 33,476                    | 34,281         | 34,281         | 34,281              | 2.40%           |
| COPIER LEASE PRORATED SHARE & COPY CHARGES - CVB |                           |                           | 3,000          | 3,000          | 3,000               |                 |
| FEC RAILROAD CROSSING MAINTENANCE & LAND USE     |                           |                           | 30,806         | 30,806         | 30,806              |                 |
| SUBMERGED LAND ANNUAL LEASE - PELICAN CAFE       |                           |                           | 475            | 475            | 475                 |                 |
| 545 INSURANCE                                    | 1,240                     | 1,301                     | 1,301          | 1,301          | 1,301               | 0.00%           |
| TRICO GENERAL LIABILITY INSURANCE                |                           |                           | 1,301          | 1,301          | 1,301               |                 |
| 546 REPAIR AND MAINTENANCE                       | 18,139                    | 28,000                    | 50,000         | 50,000         | 50,000              | 78.57%          |
| VARIOUS IMPROVEMENTS                             |                           |                           | 50,000         | 50,000         | 50,000              |                 |
| 549 OTHER CURRENT CHARGES                        | 2,582                     | 1,660                     | 4,050          | 4,050          | 4,050               | 143.98%         |
| PELICAN CAFE COS RE TAX DISCOUNT                 |                           |                           | 1,350          | 1,350          | 1,350               |                 |
| RE TAXES   |                           |                           | 2,700          | 2,700          | 2,700               |                 |
| 551 OFFICE SUPPLIES                              | 251                       | 200                       | 300            | 300            | 300                 | 50.00%          |
| COPIER LEASE PAPER - CVB                         |                           |                           | 300            | 300            | 300                 |                 |
| 552 OPERATING SUPPLIES                           | 339                       | 0                         | 0              | 0              | 0                   | 0.00%           |
| <b>Total OPERATING EXPENSES</b>                  | <b>63,148</b>             | <b>134,372</b>            | <b>124,407</b> | <b>124,407</b> | <b>124,407</b>      | <b>-7.42%</b>   |
| 561 LAND   | 0                         | 2,200,000                 | 0              | 0              | 0                   | -100.00%        |
| 562 BUILDINGS                                    | 119,309                   | 0                         | 0              | 0              | 0                   | 0.00%           |
| 563 INFRASTRUCTURE                               | 14,843                    | 15,000                    | 0              | 0              | 0                   | -100.00%        |
| <b>Total CAPITAL OUTLAY</b>                      | <b>134,152</b>            | <b>2,215,000</b>          | <b>0</b>       | <b>0</b>       | <b>0</b>            | <b>-100.00%</b> |
| 572 INTEREST                                     | 28,563                    | 0                         | 0              | 0              | 0                   | 0.00%           |
| <b>Total DEBT SERVICE</b>                        | <b>28,563</b>             | <b>0</b>                  | <b>0</b>       | <b>0</b>       | <b>0</b>            | <b>0.00%</b>    |
| 591 INTRAGOVERNMENTAL TRANSFS                    | 250,000                   | 582,427                   | 556,114        | 559,525        | 559,525             | -3.93%          |
| TRANSFER TO FUND BALANCE                         |                           |                           | 93,210         | 96,621         | 96,621              |                 |
| TRANSFER TO GENERAL FUND                         |                           |                           | 250,000        | 250,000        | 250,000             |                 |

City of Stuart  
2012 Fiscal Budget  
Estimated Appropriations

**110**

**PROPERTY MANAGEMENT**

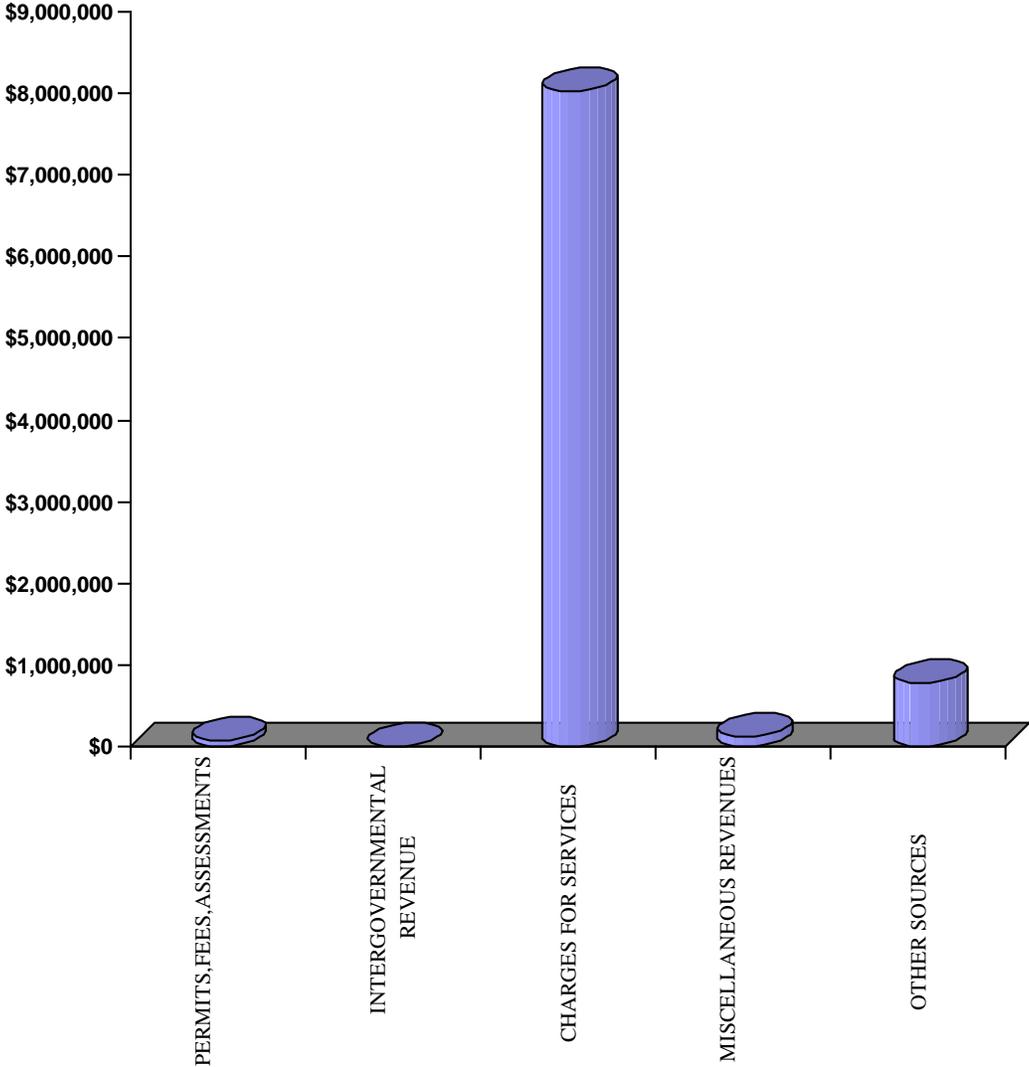
**9110**

**PROPERTY MGMNT**

| <b>Account</b>                                     | <b>2010<br/>Audited<br/>Actual</b> | <b>2011<br/>Current<br/>Budget</b> | <b>Workshop<br/>#2</b> | <b>Workshop #3</b> | <b>Commission<br/>Adopt</b> | <b>%<br/>Change</b> |
|--|------------------------------------|------------------------------------|------------------------|--------------------|-----------------------------|---------------------|
| 591 INTRAGOVERNMENTAL TRANSFS                      | 250,000                            | 582,427                            | 556,114                | 559,525            | 559,525                     | -3.93%              |
| TRANSFER TO GENERAL FUND REPAY DOCKSIDE LOAN (P&I) |                                    |                                    | 212,904                | 212,904            | 212,904                     |                     |
| Total OTHER USES                                   | 250,000                            | 582,427                            | 556,114                | 559,525            | 559,525                     | -3.93%              |
| Division PROPERTY MGMNT                            | 475,863                            | 2,931,799                          | 680,521                | 683,932            | 683,932                     | -76.67%             |
| Division + Consolidated + Indirect Charges:        |                                    |                                    | 680,521                | 683,932            | 683,932                     |                     |
| Dept PROPERTY MGMNT                                | 475,863                            | 2,931,799                          | 680,521                | 683,932            | 683,932                     | -76.67%             |

City of Stuart  
2012 Fiscal Budget  
Revenues by Category

Water and Sewer Revenues





City of Stuart  
2012 Fiscal Budget  
Estimated Revenues

| Account                 | 2010<br>Audited<br>Actual | 2011<br>Current<br>Budget | Workshop<br>#2 | Workshop #3 | Commission<br>Adopt | %<br>Change |
|-------------------------|---------------------------|---------------------------|----------------|-------------|---------------------|-------------|
| <b>410</b>              | <b>WATER &amp; SEWER</b>  |                           |                |             |                     |             |
| PERMITS,FEES,ASSESSMENT | 1,828                     | 62,751                    | 61,771         | 61,771      | 61,771              | -1.56%      |
| INTERGOVERNMENTAL REVE  | 0                         | 50,000                    | 25,000         | 0           | 0                   | -100.00%    |
| CHARGES FOR SERVICES    | 8,055,809                 | 7,712,355                 | 8,174,424      | 8,024,424   | 8,024,424           | 4.05%       |
| MISCELLANEOUS REVENUES  | 86,910                    | 90,833                    | 109,883        | 109,883     | 109,883             | 20.97%      |
| OTHER SOURCES           | 383,608                   | 3,492,632                 | 1,148,000      | 773,000     | 773,000             | -77.87%     |
| Fund WATER & SEWER      | 8,528,155                 | 11,408,571                | 9,519,078      | 8,969,078   | 8,969,078           | -21.38%     |



City of Stuart  
2012 Fiscal Budget  
Estimated Revenues

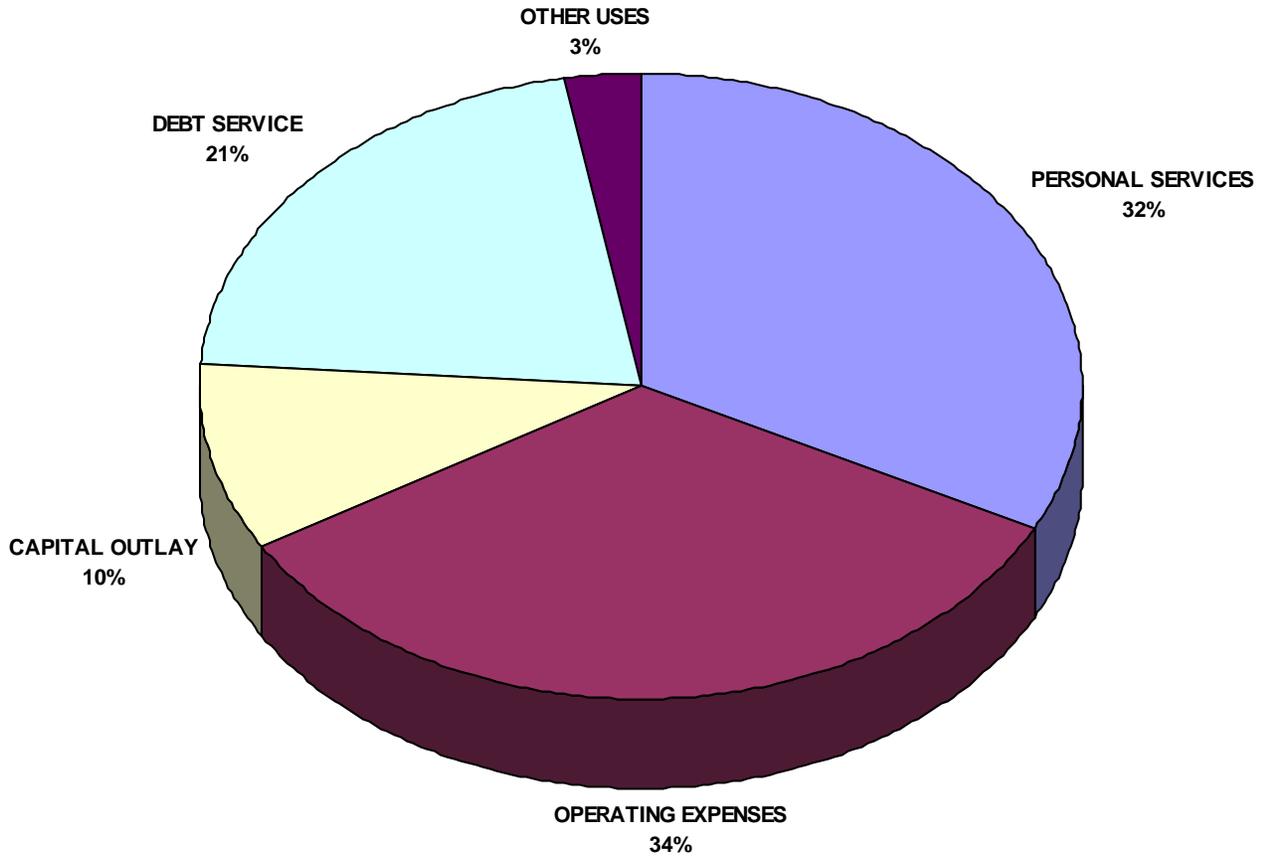
| Account  | 2010<br>Audited<br>Actual | 2011<br>Current<br>Budget | Workshop<br>#2 | Workshop #3 | Commission<br>Adopt | %<br>Change |
|--|---------------------------|---------------------------|----------------|-------------|---------------------|-------------|
| <b>410</b>   | <b>WATER &amp; SEWER</b>  |                           |                |             |                     |             |
| 325100 ASSESS-CAPITAL IMPROVEMNT                   | 0                         | 60,251                    | 60,271         | 60,271      | 60,271              | 0.03%       |
| CABANA POINT                                       |                           |                           | 8,751          | 8,751       | 8,751               |             |
| PALMETTO HARBOR                                    |                           |                           | 51,520         | 51,520      | 51,520              |             |
| 329500 MISC FEES/INSPECTIONS                       | 1,828                     | 2,500                     | 1,500          | 1,500       | 1,500               | -40.00%     |
| PROJECT INSPECTIONS DOWN OVER PRIOR YEAR           |                           |                           | 1,500          | 1,500       | 1,500               |             |
| Total PERMITS,FEES,ASSESSMENT                      | 1,828                     | 62,751                    | 61,771         | 61,771      | 61,771              | -1.56%      |
| 334100 STATE GRANT-GENERAL GOV                     | 0                         | 50,000                    | 25,000         | 0           | 0                   | -100.00%    |
| SFWMD SIP GRANT                                    |                           |                           | 25,000         | 0           | 0                   |             |
| Total INTERGOVERNMENTAL REVE                       | 0                         | 50,000                    | 25,000         | 0           | 0                   | -100.00%    |
| 343300 WATER UTILITY CHARGE                        | 4,237,713                 | 4,179,026                 | 4,302,726      | 4,302,726   | 4,302,726           | 2.96%       |
| 1% REDUCTION WATER CONSERVATION 4% RATE ADJUSTMENT |                           |                           | 4,302,726      | 4,302,726   | 4,302,726           |             |
| 343310 DELINQUENT WATER FEES                       | 4,532                     | 4,500                     | 5,000          | 5,000       | 5,000               | 11.11%      |
| SLIGHT INCREASE                                    |                           |                           | 5,000          | 5,000       | 5,000               |             |
| 343500 SEWER/WASTEWATER CHARGE                     | 3,762,960                 | 3,488,829                 | 3,825,598      | 3,675,598   | 3,675,598           | 5.35%       |
| 2% INCREASE - PRIOR YEAR AND 1.18% CPI ADJUSTMENT  |                           |                           | 3,600,598      | 3,600,598   | 3,600,598           |             |
| PROJECTED RECLAIMED WATER SALES                    |                           |                           | 75,000         | 75,000      | 75,000              |             |
| PROJECTED SEPTIC TREATMENT SALES - 6 MONTHS        |                           |                           | 150,000        | 0           | 0                   |             |
| 343510 DELINQUENT SEWER FEES                       | 3,155                     | 3,000                     | 3,500          | 3,500       | 3,500               | 16.67%      |
| SLIGHT INCREASE                                    |                           |                           | 3,500          | 3,500       | 3,500               |             |
| 343910 UTILITY SERVICE CHARGES                     | 47,036                    | 36,000                    | 37,000         | 37,000      | 37,000              | 2.78%       |
| SLIGHT INCREASE                                    |                           |                           | 37,000         | 37,000      | 37,000              |             |
| 343990 OTHER UTILITY CHARGES                       | 412                       | 1,000                     | 600            | 600         | 600                 | -40.00%     |
| DECREASE - PRIOR YEAR                              |                           |                           | 600            | 600         | 600                 |             |
| Total CHARGES FOR SERVICES                         | 8,055,809                 | 7,712,355                 | 8,174,424      | 8,024,424   | 8,024,424           | 4.05%       |
| 362200 NONTAXABLE RENTALS                          | 38,333                    | 38,333                    | 44,083         | 44,083      | 44,083              | 15.00%      |
| NEXTEL   |                           |                           | 44,083         | 44,083      | 44,083              |             |
| 364000 DISPOSITION FIXED ASSETS                    | 13,775                    | 0                         | 15,000         | 15,000      | 15,000              | 0.00%       |
| BACKHOE  |                           |                           | 15,000         | 15,000      | 15,000              |             |
| 366000 CONTRIBUTIONS/DONATIONS                     | 30,000                    | 50,000                    | 50,000         | 50,000      | 50,000              | 0.00%       |
| GRUMMAN  |                           |                           | 30,000         | 30,000      | 30,000              |             |
| TCT  |                           |                           | 20,000         | 20,000      | 20,000              |             |
| 369100 MISCELLANEOUS REVENUE                       | 3,847                     | 1,000                     | 500            | 500         | 500                 | -50.00%     |
| DECREASE - PRIOR YEAR                              |                           |                           | 500            | 500         | 500                 |             |
| 369910 RECOVERED BAD DEBT                          | 956                       | 1,500                     | 300            | 300         | 300                 | -80.00%     |
| DECREASE - PRIOR YEAR                              |                           |                           | 300            | 300         | 300                 |             |
| Total MISCELLANEOUS REVENUES                       | 86,910                    | 90,833                    | 109,883        | 109,883     | 109,883             | 20.97%      |

City of Stuart  
2012 Fiscal Budget  
Estimated Revenues

| Account                                 | 2010<br>Audited<br>Actual | 2011<br>Current<br>Budget | Workshop<br>#2 | Workshop #3 | Commission<br>Adopt | %<br>Change |
|---|---------------------------|---------------------------|----------------|-------------|---------------------|-------------|
| <b>410</b>                              | <b>WATER &amp; SEWER</b>  |                           |                |             |                     |             |
| 389100 PROPRIETARY-INTEREST             | 25,381                    | 100,000                   | 15,000         | 15,000      | 15,000              | -85.00%     |
| DECREASE - PRIOR YEAR                   |                           |                           | 15,000         | 15,000      | 15,000              |             |
| 389300 PROPRIETARY-STATE GRANTS         | 0                         | 224,700                   | 0              | 25,000      | 25,000              | -88.87%     |
| SFWMD SIP GRANT                         |                           |                           | 0              | 25,000      | 25,000              |             |
| 389411 FUNDS FR WATER AVAILABLE         | 0                         | 961,103                   | 25,000         | 25,000      | 25,000              | -97.40%     |
| OVERSIZING INFRASTRUCTURE               |                           |                           | 25,000         | 25,000      | 25,000              |             |
| 389412 FUNDS FR SEWER AVAILABLE         | 0                         | 961,102                   | 25,000         | 25,000      | 25,000              | -97.40%     |
| OVERSIZING INFRASTRUCTURE               |                           |                           | 25,000         | 25,000      | 25,000              |             |
| 389413 FUNDS FR RENEW/REPLACMENT        | 358,227                   | 518,000                   | 398,000        | 398,000     | 398,000             | -23.17%     |
| 2 RAW WATER WELL CONTROL PANELS         |                           |                           | 8,000          | 8,000       | 8,000               |             |
| 2 RAW WATER WELL REHABILITATIONS        |                           |                           | 55,000         | 55,000      | 55,000              |             |
| MONTEREY ROAD FORCE MAIN REPLACEMENT    |                           |                           | 100,000        | 100,000     | 100,000             |             |
| VOC TOWER GENERATOR HOUSING REPLACEMENT |                           |                           | 15,000         | 15,000      | 15,000              |             |
| WATER PLANT PLC REPLACEMENT             |                           |                           | 20,000         | 20,000      | 20,000              |             |
| WATER REPLACEMENTS - 1,000 METERS       |                           |                           | 200,000        | 200,000     | 200,000             |             |
| 389972 FUNDS FR RETAINED EARNING        | 0                         | 727,727                   | 685,000        | 285,000     | 285,000             | -60.84%     |
| BACKHOE REPLACEMENT                     |                           |                           | 85,000         | 85,000      | 85,000              |             |
| SEPTIC RECEIVING AT OLD CITY LANDFILL   |                           |                           | 400,000        | 0           | 0                   |             |
| SMALL DIAMETER WATER MAIN REPLACEMENT   |                           |                           | 200,000        | 200,000     | 200,000             |             |
| Total OTHER SOURCES                     | 383,608                   | 3,492,632                 | 1,148,000      | 773,000     | 773,000             | -77.87%     |
| Fund WATER & SEWER                      | 8,528,155                 | 11,408,571                | 9,519,078      | 8,969,078   | 8,969,078           | -21.38%     |

City of Stuart  
2012 Fiscal Budget  
Appropriations by Category

Water and Sewer Appropriations





City of Stuart  
2012 Fiscal Budget  
Estimated Appropriations

**410**

**WATER & SEWER**

| <b>Account</b>     | <b>2010<br/>Audited<br/>Actual</b> | <b>2011<br/>Current<br/>Budget</b> | <b>Workshop<br/>#2</b> | <b>Workshop #3</b> | <b>Commission<br/>Adopt</b> | <b>%<br/>Change</b> |
|--------------------|------------------------------------|------------------------------------|------------------------|--------------------|-----------------------------|---------------------|
| PERSONAL SERVICES  | 2,869,527                          | 2,746,501                          | 2,914,679              | 2,907,796          | 2,907,796                   | 5.87%               |
| OPERATING EXPENSES | 2,552,467                          | 2,778,046                          | 2,680,618              | 3,044,233          | 3,044,233                   | 9.58%               |
| CAPITAL OUTLAY     | 1,669,231                          | 3,589,308                          | 1,284,000              | 884,000            | 884,000                     | -75.37%             |
| DEBT SERVICE       | 972,653                            | 1,951,941                          | 1,877,472              | 1,877,647          | 1,877,647                   | -3.81%              |
| OTHER USES         | 27,944                             | 346,485                            | 1,524,621              | 255,402            | 255,402                     | -26.29%             |
| Fund WATER & SEWER | 8,091,823                          | 11,412,281                         | 10,281,390             | 8,969,078          | 8,969,078                   | -21.41%             |



City of Stuart  
2012 Fiscal Budget  
Estimated Appropriations

| <b>410</b>                        |                            | <b>WATER &amp; SEWER</b>         |                    |                    |                         |                 |  |
|-----------------------------------|----------------------------|----------------------------------|--------------------|--------------------|-------------------------|-----------------|--|
| <b>Account</b>                    | <b>2010 Audited Actual</b> | <b>2011 Current Budget</b>       | <b>Workshop #2</b> | <b>Workshop #3</b> | <b>Commission Adopt</b> | <b>% Change</b> |  |
| <b>1640</b>                       |                            | <b>UTILITIES FINANCIAL SVCS</b>  |                    |                    |                         |                 |  |
| PERSONAL SERVICES                 | 210,230                    | 200,762                          | 199,806            | 260,088            | 260,088                 | 29.55%          |  |
| OPERATING EXPENSES                | 61,375                     | 88,466                           | 89,108             | 89,242             | 89,242                  | 0.88%           |  |
| Division UTILITIES FINANCIAL SVCS | 271,604                    | 289,229                          | 288,914            | 349,330            | 349,330                 | 20.78%          |  |
| <b>1660</b>                       |                            | <b>DEBT SERVICE</b>              |                    |                    |                         |                 |  |
| DEBT SERVICE                      | 972,653                    | 1,951,941                        | 1,877,472          | 1,877,647          | 1,877,647               | -3.81%          |  |
| Division DEBT SERVICE             | 972,653                    | 1,951,941                        | 1,877,472          | 1,877,647          | 1,877,647               | -3.81%          |  |
| Dept FINANCIAL SERVICES           | 1,244,258                  | 2,241,170                        | 2,166,386          | 2,226,977          | 2,226,977               | -0.63%          |  |
| <b>1610</b>                       |                            | <b>WATER TREATMENT TEAM</b>      |                    |                    |                         |                 |  |
| PERSONAL SERVICES                 | 747,122                    | 673,491                          | 786,407            | 696,159            | 696,159                 | 3.37%           |  |
| OPERATING EXPENSES                | 987,895                    | 1,065,744                        | 1,149,696          | 1,150,890          | 1,150,890               | 7.99%           |  |
| CAPITAL OUTLAY                    | 50,295                     | 169,800                          | 103,000            | 103,000            | 103,000                 | -39.34%         |  |
| OTHER USES                        | 0                          | 0                                | 762,310            | 0                  | 0                       | 0.00%           |  |
| Division WATER TREATMENT TEAM     | 1,785,311                  | 1,909,035                        | 2,801,414          | 1,950,049          | 1,950,049               | 2.15%           |  |
| <b>1620</b>                       |                            | <b>WASTEWATER TREATMENT TEAM</b> |                    |                    |                         |                 |  |
| PERSONAL SERVICES                 | 714,089                    | 639,159                          | 675,251            | 663,090            | 663,090                 | 3.74%           |  |
| OPERATING EXPENSES                | 714,433                    | 869,367                          | 914,234            | 915,251            | 915,251                 | 5.28%           |  |
| CAPITAL OUTLAY                    | 1,608,901                  | 3,184,508                        | 576,500            | 176,500            | 176,500                 | -94.46%         |  |
| Division WASTEWATER TREATMENT     | 3,037,422                  | 4,693,034                        | 2,165,985          | 1,754,841          | 1,754,841               | -62.61%         |  |
| <b>1630</b>                       |                            | <b>DISTRIBUTION/COLLECTION</b>   |                    |                    |                         |                 |  |
| PERSONAL SERVICES                 | 579,346                    | 548,008                          | 560,580            | 556,360            | 556,360                 | 1.52%           |  |
| OPERATING EXPENSES                | 237,548                    | 335,952                          | 345,961            | 346,336            | 346,336                 | 3.09%           |  |
| CAPITAL OUTLAY                    | 10,035                     | 229,979                          | 604,500            | 604,500            | 604,500                 | 162.85%         |  |
| Division DISTRIBUTION/COLLECTION  | 826,929                    | 1,113,939                        | 1,511,041          | 1,507,196          | 1,507,196               | 35.30%          |  |

City of Stuart  
2012 Fiscal Budget  
Estimated Appropriations

**410**

**WATER & SEWER**

| Account                                  | 2010<br>Audited<br>Actual | 2011<br>Current<br>Budget | Workshop<br>#2 | Workshop #3 | Commission<br>Adopt | %<br>Change |
|--|---------------------------|---------------------------|----------------|-------------|---------------------|-------------|
| <b>1670 W &amp; S GENERAL GOVERNMENT</b> |                           |                           |                |             |                     |             |
| PERSONAL SERVICES                        | 675,978                   | 685,080                   | 692,634        | 677,324     | 677,324             | -1.13%      |
| OPERATING EXPENSES                       | 123,792                   | 133,772                   | 181,620        | 181,845     | 181,845             | 35.94%      |
| CAPITAL OUTLAY                           | 0                         | 5,021                     | 0              | 0           | 0                   | -100.00%    |
| Division W & S GENERAL GOVERNME          | 799,770                   | 823,873                   | 874,254        | 859,169     | 859,169             | 4.28%       |
| Dept PUBLIC WORKS ADMIN                  | 6,449,432                 | 8,539,880                 | 7,352,694      | 6,071,255   | 6,071,255           | -28.91%     |
| <b>1690 W/S NON-OPERATING</b>            |                           |                           |                |             |                     |             |
| PERSONAL SERVICES                        | -57,237                   | 0                         | 0              | 54,774      | 54,774              | 0.00%       |
| OPERATING EXPENSES                       | 427,425                   | 284,746                   | 0              | 360,669     | 360,669             | 26.66%      |
| OTHER USES                               | 27,944                    | 346,485                   | 762,310        | 255,402     | 255,402             | -26.29%     |
| Division W/S NON-OPERATING               | 398,133                   | 631,231                   | 762,310        | 670,845     | 670,845             | 6.28%       |
| Dept W/S NON-OPERATING                   | 398,133                   | 631,231                   | 762,310        | 670,845     | 670,845             | 6.28%       |
| Fund WATER & SEWER                       | 8,091,823                 | 11,412,281                | 10,281,390     | 8,969,078   | 8,969,078           | -21.41%     |

City of Stuart  
2012 Fiscal Budget  
Estimated Appropriations

**410**

**WATER & SEWER**

| Account                         | 2010<br>Audited<br>Actual | 2011<br>Current<br>Budget | Workshop<br>#2   | Workshop #3      | Commission<br>Adopt | %<br>Change    |
|---------------------------------|---------------------------|---------------------------|------------------|------------------|---------------------|----------------|
| 512 REGULAR SALARIES AND WAGE   | 2,002,220                 | 1,910,236                 | 2,062,721        | 2,062,027        | 2,062,027           | 7.95%          |
| 514 OVERTIME                    | 79,616                    | 72,000                    | 72,500           | 72,500           | 72,500              | 0.69%          |
| 515 SPECIAL PAY                 | 50,879                    | 14,620                    | 36,250           | 46,592           | 46,592              | 218.68%        |
| 521 FICA TAXES                  | 157,437                   | 152,760                   | 165,779          | 165,611          | 165,611             | 8.41%          |
| 522 RETIREMENT CONTRIBUTIONS    | 212,424                   | 216,210                   | 169,544          | 105,735          | 105,735             | -51.10%        |
| 523 LIFE AND HEALTH INSURANCE   | 345,270                   | 321,326                   | 348,537          | 395,983          | 395,983             | 23.23%         |
| 524 WORKERS' COMPENSATION       | 73,726                    | 59,348                    | 59,348           | 59,348           | 59,348              | 0.00%          |
| 525 UNEMPLOYMENT COMPENSATION   | 5,192                     | 0                         | 0                | 0                | 0                   | 0.00%          |
| 529 COMPENSATED ABSENCES ACCR   | -57,237                   | 0                         | 0                | 0                | 0                   | 0.00%          |
| <b>Total PERSONAL SERVICES</b>  | <b>2,869,527</b>          | <b>2,746,501</b>          | <b>2,914,679</b> | <b>2,907,796</b> | <b>2,907,796</b>    | <b>5.87%</b>   |
| 531 PROFESSIONAL SERVICES       | 198,959                   | 144,840                   | 253,000          | 253,000          | 253,000             | 74.68%         |
| 534 OTHER SERVICES              | 278,708                   | 345,200                   | 403,400          | 403,400          | 403,400             | 16.86%         |
| 540 TRAVEL AND PER DIEM         | 5,999                     | 15,974                    | 15,000           | 15,000           | 15,000              | -6.10%         |
| 541 COMMUNICATIONS SERVICES     | 21,378                    | 23,480                    | 23,950           | 23,950           | 23,950              | 2.00%          |
| 542 FREIGHT/POSTAGE SERVICES    | 30,975                    | 33,325                    | 32,575           | 32,575           | 32,575              | -2.25%         |
| 543 UTILITY SERVICES            | 658,940                   | 655,034                   | 683,350          | 683,350          | 683,350             | 4.32%          |
| 544 RENTALS AND LEASES          | 77,943                    | 79,006                    | 86,544           | 86,544           | 86,544              | 9.54%          |
| 545 INSURANCE                   | 107,764                   | 115,966                   | 117,281          | 120,226          | 120,226             | 3.67%          |
| 546 REPAIR AND MAINTENANCE      | 271,041                   | 496,093                   | 496,630          | 496,630          | 496,630             | 0.11%          |
| 547 PRINTING AND BINDING        | 3,512                     | 9,232                     | 10,350           | 10,350           | 10,350              | 12.12%         |
| 548 PROMOTIONAL ACTIVITIES      | 6,142                     | 28,285                    | 3,250            | 3,250            | 3,250               | -88.51%        |
| 549 OTHER CURRENT CHARGES       | 59,932                    | 65,350                    | 60,582           | 60,582           | 60,582              | -7.30%         |
| 551 OFFICE SUPPLIES             | 7,146                     | 15,700                    | 14,200           | 14,200           | 14,200              | -9.55%         |
| 552 OPERATING SUPPLIES          | 384,534                   | 439,437                   | 465,081          | 465,081          | 465,081             | 5.84%          |
| 553 ROAD MATERIAL AND SUPPLY    | 643                       | 2,500                     | 2,500            | 2,500            | 2,500               | 0.00%          |
| 554 BOOKS AND MEMBERSHIPS       | 4,148                     | 5,084                     | 3,125            | 3,125            | 3,125               | -38.54%        |
| 555 TRAINING                    | 7,281                     | 18,794                    | 9,800            | 9,800            | 9,800               | -47.86%        |
| 557 INDIRECT COSTS (NET)        | 427,425                   | 284,746                   | 0                | 360,669          | 360,669             | 26.66%         |
| <b>Total OPERATING EXPENSES</b> | <b>2,552,467</b>          | <b>2,778,046</b>          | <b>2,680,618</b> | <b>3,044,233</b> | <b>3,044,233</b>    | <b>9.58%</b>   |
| 563 INFRASTRUCTURE              | 1,593,936                 | 3,026,308                 | 950,000          | 550,000          | 550,000             | -81.83%        |
| 564 MACHINERY AND EQUIPMENT     | 75,295                    | 563,000                   | 334,000          | 334,000          | 334,000             | -40.67%        |
| <b>Total CAPITAL OUTLAY</b>     | <b>1,669,231</b>          | <b>3,589,308</b>          | <b>1,284,000</b> | <b>884,000</b>   | <b>884,000</b>      | <b>-75.37%</b> |

City of Stuart  
2012 Fiscal Budget  
Estimated Appropriations

**410**

**WATER & SEWER**

| <b>Account</b>                  | <b>2010<br/>Audited<br/>Actual</b> | <b>2011<br/>Current<br/>Budget</b> | <b>Workshop<br/>#2</b> | <b>Workshop #3</b> | <b>Commission<br/>Adopt</b> | <b>%<br/>Change</b> |
|---------------------------------|------------------------------------|------------------------------------|------------------------|--------------------|-----------------------------|---------------------|
| 571 PRINCIPAL                   | 0                                  | 840,036                            | 809,838                | 809,838            | 809,838                     | -3.59%              |
| 572 INTEREST                    | 860,578                            | 970,613                            | 958,394                | 958,394            | 958,394                     | -1.26%              |
| 573 OTHER DEBT SERVICE COSTS    | 540                                | 32,700                             | 550                    | 725                | 725                         | -97.78%             |
| 574 AMORTIZATION                | 111,536                            | 108,592                            | 108,690                | 108,690            | 108,690                     | 0.09%               |
| Total DEBT SERVICE              | 972,653                            | 1,951,941                          | 1,877,472              | 1,877,647          | 1,877,647                   | -3.81%              |
| 591 INTRAGOVERNMENTAL TRANSFERS | 18,862                             | 16,325                             | 1,524,621              | 255,402            | 255,402                     | 1464.45%            |
| 595 OTHER NONOPERATING USES     | 9,082                              | 330,160                            | 0                      | 0                  | 0                           | -100.00%            |
| Total OTHER USES                | 27,944                             | 346,485                            | 1,524,621              | 255,402            | 255,402                     | -26.29%             |
| Fund WATER & SEWER              | 8,091,823                          | 11,412,281                         | 10,281,390             | 8,969,078          | 8,969,078                   | -21.41%             |

**Budget Narrative  
Fiscal Year 2011-2012**

**Fund:** Water & Sewer Operation Fund  
**Department:** Public Works  
**Team:** Water Treatment Team (1610)

**Departmental Activities and Service Level Description:**

The Water Treatment Team is responsible for obtaining, treating and delivering safe potable water to the citizens of Stuart that is sufficient in both quality and quantity to meet the existing and future demands of the City. In order to accomplish this, the Water Treatment Team must operate, manage, maintain and repair the Water Treatment Plant and all associated equipment and machinery. In addition to plant maintenance and improvements, the staff is responsible for the maintenance and repair of 24 production wells situated throughout the City. Operation team members at the water plant are directly responsible for monitoring the treatment processes of the plant and maintaining standards within local, state and federal guidelines. The Water Treatment Team is dedicated to providing the highest caliber of service to its customers.

**Staffing Levels:**

No increase in staffing levels is requested for FY 2011/2012.

| <b>Position Title:</b>   | <b>2007-08</b> | <b>2008-09</b> | <b>2009-10</b> | <b>2010-11</b> | <b>Requested 2011-12</b> |
|--------------------------|----------------|----------------|----------------|----------------|--------------------------|
| Team Leader II           | 1              | 1              | 1              | 1              | 1                        |
| Water System Specialist  | 1              | 1              | 1              | 1              | 1                        |
| Maintenance Mechanics    | 3              | 2              | 2              | 2              | 0                        |
| Utility Maint. Mechanics | 0              | 0              | 0              | 0              | 2                        |
| Water Plant Operators    | 4              | 4              | 4              | 4              | 4                        |
| Lab Technician           | 1              | 1              | 1              | 1              | 1                        |
| Laborer II               | -              | 1              | 1              | 1              | 1                        |
| <b>Total</b>             | <b>10</b>      | <b>10</b>      | <b>10</b>      | <b>10</b>      | <b>10</b>                |

| <b>Indicators:</b>               | <b>2007-08</b> | <b>2008-09</b> | <b>2009-10</b> | <b>2010-11</b> | <b>Estimated 2011-12</b> |
|----------------------------------|----------------|----------------|----------------|----------------|--------------------------|
| Water Delivered (avg. month)     | 113 MG         | 109 MG         | 108 MG         | 112 MG         | 110 MG                   |
| Samples Collected                | 165/mo         | 165/mo         | 165/mo         | 169/mo         | 169/mo                   |
| # Days meeting Quality Standards | 365 days                 |
| # Complaints about Water Quality | 2/year         | 2/year         | 2/year         | 1/year         | 0/year                   |
| # Metered Services               | 4,300          | 4,325          | 4,352          | 4,361          | 4,405                    |
| Treatment Plant Capacity         | 6.0 MGD                  |
| Storage Capacity                 | 2.25 MG        | 2.25 MG        | 3.25 MG        | 3.25 MG        | 3.25 MG                  |

**Major Budget or Service Level Changes:**

Continued 2-day per week year-round water conservation measures are expected to reduce the over-all water demands by 1%.

**Department Objectives:**

To provide an outstanding product to our customers that exceed all water quality standards within the quantitative constraints of the City's Consumptive Use Permit in a safe and cost effective manner.

- Promote public education in the areas of water quality and water conservation.
- Produce an outstanding product that exceeds customer expectations.
- Receive recognition for outstanding operations and maintenance via regulatory and professional organizations.

City of Stuart  
2012 Fiscal Budget  
Estimated Appropriations

**410**

**WATER & SEWER**

**1610**

**WATER TREATMENT TEAM**

| Account  | 2010<br>Audited<br>Actual | 2011<br>Current<br>Budget | Workshop<br>#2 | Workshop #3 | Commission<br>Adopt | %<br>Change |
|--|---------------------------|---------------------------|----------------|-------------|---------------------|-------------|
| 512 REGULAR SALARIES AND WAGE                      | 485,063                   | 457,805                   | 554,796        | 498,921     | 498,921             | 8.98%       |
| 514 OVERTIME                                       | 29,568                    | 26,000                    | 26,000         | 26,000      | 26,000              | 0.00%       |
| OVERTIME FOR EMERGENCY RESPONSE AND ON-CALL        |                           |                           | 8,000          | 8,000       | 8,000               |             |
| OVERTIME FOR OPERATOR SHIFT COVERAGE AND HOLIDAYS  |                           |                           | 18,000         | 18,000      | 18,000              |             |
| 515 SPECIAL PAY                                    | 16,730                    | 6,180                     | 11,180         | 9,680       | 9,680               | 56.63%      |
| 521 FICA TAXES                                     | 40,509                    | 37,484                    | 45,286         | 40,897      | 40,897              | 9.11%       |
| 522 RETIREMENT CONTRIBUTIONS                       | 53,009                    | 52,818                    | 46,216         | 25,980      | 25,980              | -50.81%     |
| 523 LIFE AND HEALTH INSURANCE                      | 100,367                   | 79,774                    | 89,499         | 81,250      | 81,250              | 1.85%       |
| 524 WORKERS' COMPENSATION                          | 16,684                    | 13,430                    | 13,430         | 13,430      | 13,430              | 0.00%       |
| 525 UNEMPLOYMENT COMPENSATION                      | 5,192                     | 0                         | 0              | 0           | 0                   | 0.00%       |
| Total PERSONAL SERVICES                            | 747,122                   | 673,491                   | 786,407        | 696,159     | 696,159             | 3.37%       |
| 531 PROFESSIONAL SERVICES                          | 47,560                    | 40,000                    | 71,000         | 71,000      | 71,000              | 77.50%      |
| CONSULTING SERVICES FOR PROCESS CONTROL            |                           |                           | 10,000         | 10,000      | 10,000              |             |
| ENGINEERING SERVICES FOR WATER RESOURCE MANAGEMENT |                           |                           | 10,000         | 10,000      | 10,000              |             |
| INSTRUMENTATION & CONTROLS TROUBLESHOOTING         |                           |                           | 5,000          | 5,000       | 5,000               |             |
| ULTRAVIOLET STUDY                                  |                           |                           | 30,000         | 30,000      | 30,000              |             |
| WETLAND MONITORING (CUP)                           |                           |                           | 6,000          | 6,000       | 6,000               |             |
| WIN/911 SOFTWARE UPGRADE                           |                           |                           | 10,000         | 10,000      | 10,000              |             |
| 534 OTHER SERVICES                                 | 132,798                   | 190,200                   | 178,850        | 178,850     | 178,850             | -5.97%      |
| BM - FIRE EXTINGUISHER INSPECTION                  |                           |                           | 750            | 750         | 750                 |             |
| BM - PEST CONTROL SERVICES                         |                           |                           | 500            | 500         | 500                 |             |
| BOOM TRUCK CRANE CERTIFICATIONS                    |                           |                           | 300            | 300         | 300                 |             |
| CHEMICAL TREATMENT FOR RAW WATER WELLS             |                           |                           | 50,000         | 50,000      | 50,000              |             |
| DATA FLOW UNIT FOR MARTIN COUNTY INTERCONNECT      |                           |                           | 900            | 900         | 900                 |             |
| ELECTRICAL REPAIRS BY OUTSIDE CONTRACTOR           |                           |                           | 5,000          | 5,000       | 5,000               |             |
| EMERGENCY GENERATOR REPAIRS BY CONTRACTOR          |                           |                           | 1,000          | 1,000       | 1,000               |             |
| FIT TESTING  |                           |                           | 300            | 300         | 300                 |             |
| GENERATOR DIESEL FUEL TANK MAINTENANCE             |                           |                           | 2,000          | 2,000       | 2,000               |             |
| OUTSIDE LABOR FORCE                                |                           |                           | 22,500         | 22,500      | 22,500              |             |
| OUTSIDE LABORATORY SERVICES                        |                           |                           | 81,000         | 81,000      | 81,000              |             |
| PLANT METER ROTATION                               |                           |                           | 1,200          | 1,200       | 1,200               |             |
| PLC PROGRAMMING SERVICES                           |                           |                           | 10,000         | 10,000      | 10,000              |             |
| SWITCH GEAR MAINTENANCE BY OUTSIDE CONTRACTOR      |                           |                           | 1,000          | 1,000       | 1,000               |             |
| UNIFORM RENTAL FOR 10 TEAM MEMBERS                 |                           |                           | 2,400          | 2,400       | 2,400               |             |
| 540 TRAVEL AND PER DIEM                            | 840                       | 1,000                     | 1,000          | 1,000       | 1,000               | 0.00%       |

City of Stuart  
2012 Fiscal Budget  
Estimated Appropriations

**410**

**WATER & SEWER**

**1610**

**WATER TREATMENT TEAM**

| Account                                   | 2010<br>Audited<br>Actual | 2011<br>Current<br>Budget | Workshop<br>#2 | Workshop #3 | Commission<br>Adopt | %<br>Change |
|---|---------------------------|---------------------------|----------------|-------------|---------------------|-------------|
| 540 TRAVEL AND PER DIEM                   | 840                       | 1,000                     | 1,000          | 1,000       | 1,000               | 0.00%       |
| FWPCOA SHORT SCHOOL FOR 2 TEAM MEMBERS    |                           |                           | 1,000          | 1,000       | 1,000               |             |
| 541 COMMUNICATIONS SERVICES               | 3,622                     | 3,970                     | 4,500          | 4,500       | 4,500               | 13.35%      |
| MITEL LEASING (PHONE SETS)                |                           |                           | 1,800          | 1,800       | 1,800               |             |
| VERIZON AIR CARD FOR I & C TECHNICIAN     |                           |                           | 600            | 600         | 600                 |             |
| VERIZON AIR CARD FOR TEAM LEADER          |                           |                           | 600            | 600         | 600                 |             |
| VERIZON FOR I & C TECHNICIAN              |                           |                           | 300            | 300         | 300                 |             |
| VERIZON FOR OPERATOR                      |                           |                           | 300            | 300         | 300                 |             |
| WINDSTREAM COMMUNICATION                  |                           |                           | 900            | 900         | 900                 |             |
| 542 FREIGHT/POSTAGE SERVICES              | 1,568                     | 2,450                     | 1,700          | 1,700       | 1,700               | -30.61%     |
| POSTAGE FOR CCR                           |                           |                           | 1,200          | 1,200       | 1,200               |             |
| SHIPMENT FOR EQUIPMENT REPAIRS            |                           |                           | 500            | 500         | 500                 |             |
| 543 UTILITY SERVICES                      | 360,980                   | 270,600                   | 271,600        | 271,600     | 271,600             | 0.37%       |
| CITY UTILITIES (WATER/ SEWER/GARBAGE)     |                           |                           | 3,000          | 3,000       | 3,000               |             |
| FP&L - WATER PLANT                        |                           |                           | 240,000        | 240,000     | 240,000             |             |
| FP&L - WELLS                              |                           |                           | 28,600         | 28,600      | 28,600              |             |
| 544 RENTALS AND LEASES                    | 21,662                    | 24,600                    | 24,600         | 24,600      | 24,600              | 0.00%       |
| COPIER LEASE & USAGE                      |                           |                           | 500            | 500         | 500                 |             |
| DATA FLOW UNITS                           |                           |                           | 23,600         | 23,600      | 23,600              |             |
| EQUIPMENT RENTAL                          |                           |                           | 500            | 500         | 500                 |             |
| 545 INSURANCE                             | 36,333                    | 39,299                    | 39,334         | 40,528      | 40,528              | 3.13%       |
| FLOOD INSURANCE PORTION                   |                           |                           | 1,194          | 1,194       | 1,194               |             |
| FUEL STORAGE TANK INSURANCE (2 LG & 4 SM) |                           |                           | 832            | 832         | 832                 |             |
| TRICO GENERAL LIABILITY INSURANCE         |                           |                           | 37,308         | 38,502      | 38,502              |             |
| 546 REPAIR AND MAINTENANCE                | 64,282                    | 147,478                   | 230,240        | 230,240     | 230,240             | 56.12%      |
| CONTROL PANEL REPAIRS                     |                           |                           | 6,000          | 6,000       | 6,000               |             |
| DOWNWELL SENSOR REPAIRS                   |                           |                           | 5,000          | 5,000       | 5,000               |             |
| PLANT ACCELERATOR PAINTING                |                           |                           | 45,000         | 45,000      | 45,000              |             |
| PLANT REPAIRS                             |                           |                           | 75,000         | 75,000      | 75,000              |             |
| PLC REPAIRS                               |                           |                           | 9,000          | 9,000       | 9,000               |             |
| RAW WATER FLOW METER REPAIRS              |                           |                           | 1,250          | 1,250       | 1,250               |             |
| RAW WATER WELL FLOW METER REPLACEMENTS    |                           |                           | 3,090          | 3,090       | 3,090               |             |
| RAW WATER WELL REPAIRS                    |                           |                           | 40,000         | 40,000      | 40,000              |             |
| SWITCHGEARS FOR WELLS 27, 28, AND 29      |                           |                           | 8,400          | 8,400       | 8,400               |             |
| VM - REPAIR AND MAINTENANCE OF VEHICLES   |                           |                           | 1,000          | 1,000       | 1,000               |             |
| VOC TOWER AIR INTAKE REPAIRS              |                           |                           | 15,000         | 15,000      | 15,000              |             |
| VOC TOWER REPAIRS                         |                           |                           | 1,500          | 1,500       | 1,500               |             |

City of Stuart  
2012 Fiscal Budget  
Estimated Appropriations

**410**

**WATER & SEWER**

**1610**

**WATER TREATMENT TEAM**

| Account   | 2010<br>Audited<br>Actual | 2011<br>Current<br>Budget | Workshop<br>#2 | Workshop #3 | Commission<br>Adopt | %<br>Change |
|---|---------------------------|---------------------------|----------------|-------------|---------------------|-------------|
| 546 REPAIR AND MAINTENANCE                            | 64,282                    | 147,478                   | 230,240        | 230,240     | 230,240             | 56.12%      |
| VOC TOWERS PAINTING                                   |                           |                           | 20,000         | 20,000      | 20,000              |             |
| 547 PRINTING AND BINDING                              | 3,382                     | 4,000                     | 5,000          | 5,000       | 5,000               | 25.00%      |
| CONSUMER CONFIDENCE REPORT PRINTING                   |                           |                           | 3,000          | 3,000       | 3,000               |             |
| WATER CONSERVATION MATERIALS                          |                           |                           | 2,000          | 2,000       | 2,000               |             |
| 548 PROMOTIONAL ACTIVITIES                            | 6,142                     | 28,000                    | 3,000          | 3,000       | 3,000               | -89.29%     |
| DRINKING WATER WEEK ACTIVITIES                        |                           |                           | 1,000          | 1,000       | 1,000               |             |
| WATER CONSERVATION PROMOTIONS                         |                           |                           | 2,000          | 2,000       | 2,000               |             |
| 549 OTHER CURRENT CHARGES                             | 25,409                    | 29,250                    | 26,544         | 26,544      | 26,544              | -9.25%      |
| FDEP PERMIT   |                           |                           | 4,000          | 4,000       | 4,000               |             |
| MISCELLANEOUS PERMITTING FEES                         |                           |                           | 1,750          | 1,750       | 1,750               |             |
| OPERATOR EXAM FEES                                    |                           |                           | 500            | 500         | 500                 |             |
| PILOT   |                           |                           | 2,794          | 2,794       | 2,794               |             |
| WELLFIELD PROTECTION PROGRAM - MARTIN COUNTY          |                           |                           | 17,500         | 17,500      | 17,500              |             |
| 551 OFFICE SUPPLIES                                   | 1,211                     | 4,500                     | 3,000          | 3,000       | 3,000               | -33.33%     |
| MISCELLANEOUS OFFICE SUPPLIES                         |                           |                           | 1,500          | 1,500       | 1,500               |             |
| MISCELLANEOUS SMALL EQUIPMENT                         |                           |                           | 1,500          | 1,500       | 1,500               |             |
| 552 OPERATING SUPPLIES                                | 280,086                   | 278,247                   | 288,628        | 288,628     | 288,628             | 3.73%       |
| ACID - VOC TOWER CLEANING                             |                           |                           | 4,120          | 4,120       | 4,120               |             |
| AMMONIA 10,220 POUNDS PER YEAR AT 0.69 PER POUND      |                           |                           | 7,100          | 7,100       | 7,100               |             |
| CALGON 18,250 POUNDS PER YEAR AT 1.24 PER POUND       |                           |                           | 22,630         | 22,630      | 22,630              |             |
| FLUORIDE GALLONS PER YEAR AT 3.57 PER GALLON          |                           |                           | 10,424         | 10,424      | 10,424              |             |
| FUEL FOR 3 VEHICLES - 2,419 GAS @ \$4 P/G             |                           |                           | 9,676          | 9,676       | 9,676               |             |
| FUEL FOR GENERATORS - 1,100 DSL @ \$4.5 P/G           |                           |                           | 4,950          | 4,950       | 4,950               |             |
| LABORATORY SUPPLIES                                   |                           |                           | 5,000          | 5,000       | 5,000               |             |
| LIME 638 TONS PER YEAR AT 234.24 PER TON              |                           |                           | 149,620        | 149,620     | 149,620             |             |
| MISCELLANEOUS CONSUMABLE GOODS                        |                           |                           | 9,300          | 9,300       | 9,300               |             |
| MISCELLANEOUS ELECTRICAL & MECHANICAL SUPPLIES        |                           |                           | 4,000          | 4,000       | 4,000               |             |
| MISCELLANEOUS SAFETY SUPPLIES                         |                           |                           | 1,030          | 1,030       | 1,030               |             |
| POLYMER 2,373 POUNDS PER YEAR AT 1.90 PER POUND       |                           |                           | 4,508          | 4,508       | 4,508               |             |
| SAFETY SHOES FOR 10 TEAM MEMBERS                      |                           |                           | 950            | 950         | 950                 |             |
| SODIUM HYPO 73,000 GALLONS PER YEAR AT .74 PER GALLON |                           |                           | 54,020         | 54,020      | 54,020              |             |
| UNIFORM SHIRTS AND HATS FOR 10 TEAM MEMBERS           |                           |                           | 800            | 800         | 800                 |             |
| WELDING SUPPLIES                                      |                           |                           | 500            | 500         | 500                 |             |
| 554 BOOKS AND MEMBERSHIPS                             | 560                       | 1,526                     | 200            | 200         | 200                 | -86.89%     |
| FWPCOA MEMBERSHIPS FOR TEAM MEMBERS                   |                           |                           | 200            | 200         | 200                 |             |
| 555 TRAINING  | 1,459                     | 624                       | 500            | 500         | 500                 | -19.87%     |

City of Stuart  
2012 Fiscal Budget  
Estimated Appropriations

**410**

**WATER & SEWER**

**1610**

**WATER TREATMENT TEAM**

| Account                                     | 2010<br>Audited<br>Actual | 2011<br>Current<br>Budget | Workshop<br>#2 | Workshop #3 | Commission<br>Adopt | %<br>Change |
|---|---------------------------|---------------------------|----------------|-------------|---------------------|-------------|
| 555 TRAINING                                | 1,459                     | 624                       | 500            | 500         | 500                 | -19.87%     |
| FWPCOA SHORT SCHOOL FOR 2 TEAM MEMBERS      |                           |                           | 500            | 500         | 500                 |             |
| Total OPERATING EXPENSES                    | 987,895                   | 1,065,744                 | 1,149,696      | 1,150,890   | 1,150,890           | 7.99%       |
| 564 MACHINERY AND EQUIPMENT                 | 50,295                    | 169,800                   | 103,000        | 103,000     | 103,000             | -39.34%     |
| LABORATORY EQUIPMENT                        |                           |                           | 5,000          | 5,000       | 5,000               |             |
| R&R 2 RAW WATER WELL CONTROL PANELS         |                           |                           | 8,000          | 8,000       | 8,000               |             |
| R&R 2 RAW WATER WELL REHABILITATIONS        |                           |                           | 55,000         | 55,000      | 55,000              |             |
| R&R VOC TOWER GENERATOR HOUSING REPLACEMENT |                           |                           | 15,000         | 15,000      | 15,000              |             |
| R&R WATER PLANT PLC REPLACEMENT             |                           |                           | 20,000         | 20,000      | 20,000              |             |
| Total CAPITAL OUTLAY                        | 50,295                    | 169,800                   | 103,000        | 103,000     | 103,000             | -39.34%     |
| 591 INTRAGOVERNMENTAL TRANSFS               | 0                         | 0                         | 762,310        | 0           | 0                   | 0.00%       |
| Total OTHER USES                            | 0                         | 0                         | 762,310        | 0           | 0                   | 0.00%       |
| Division WATER TREATMENT TEAM               | 1,785,311                 | 1,909,035                 | 2,801,414      | 1,950,049   | 1,950,049           | 2.15%       |
| COMMISSION                                  |                           |                           | 7,279          | 7,263       | 7,263               |             |
| MANAGER                                     |                           |                           | 19,897         | 19,572      | 19,572              |             |
| HUMAN RESOURCES                             |                           |                           | 9,780          | 9,668       | 9,668               |             |
| CITY CLERK                                  |                           |                           | 9,166          | 10,030      | 10,030              |             |
| FINANCIAL SERVICES                          |                           |                           | 60,764         | 60,607      | 60,607              |             |
| INFORMATION SERVICES                        |                           |                           | 11,676         | 11,621      | 11,621              |             |
| CITY ATTORNEY                               |                           |                           | 7,627          | 7,009       | 7,009               |             |
| VEHICLE MAINTENANCE                         |                           |                           | 2,583          | 2,032       | 2,032               |             |
| BUILDING MAINTENANCE                        |                           |                           | 17,290         | 16,627      | 16,627              |             |
| CUSTOMER SERVICE                            |                           |                           | 5,634          | 6,812       | 6,812               |             |
| WS GENERAL GOV                              |                           |                           | 355,271        | 349,141     | 349,141             |             |
| STREETS                                     |                           |                           | 43,677         | 43,636      | 43,636              |             |
| Total Indirect Costs                        |                           |                           | 550,645        | 544,017     | 544,017             |             |
| Division + Consolidated + Indirect Charges: |                           |                           | 3,352,059      | 2,494,066   | 2,494,066           |             |

City of Stuart  
2012 Fiscal Budget  
Personnel Sheet

**1610 WATER TREATMENT TEAM**

| Class | Title                    | Range/<br>Step | Current<br>Salary | Prcnt | Range/<br>Step | Wrkshp<br>#2 | Spec<br>Pay | Prcnt | Range/<br>Step | Wrkshp<br>#3 | Spec<br>Pay | Prcnt | Range/<br>Step | Comm<br>Adopt | Spec<br>Pay |
|-------|--------------------------|----------------|-------------------|-------|----------------|--------------|-------------|-------|----------------|--------------|-------------|-------|----------------|---------------|-------------|
| 3020  | TEAM LEADER II           | 18 17          | 65,946.55         | 1.00  | 18 17          | 65,947       | 480         | 1.00  | 18 17          | 65,947       | 480         | 1.00  | 18 17          | 65,947        | 480         |
| 3080  | LABORATORY TECHNICIAN    | 14 14          | 50,911.29         | 1.00  | 14 14          | 50,911       | 0           | 1.00  | 14 14          | 50,911       | 0           | 1.00  | 14 14          | 50,911        | 0           |
| 5074  | WATER SYSTEMS SPECIALIST | 13 17          | 52,190.03         | 1.00  | 13 17          | 52,190       | 1,500       | 1.00  | 13 17          | 52,190       | 1,500       | 1.00  | 13 17          | 52,190        | 1,500       |
| 7041  | TREATMENT PLANT OPER I   | 11 17          | 47,313.47         | 1.00  | 11 17          | 47,313       | 0           | 1.00  | 11 17          | 47,313       | 0           | 1.00  | 11 17          | 47,313        | 0           |
| 7041  | TREATMENT PLANT OPER I   | 11 9           | 38,882.44         | 1.00  | 11 9           | 38,882       | 0           | 1.00  | 11 9           | 38,882       | 0           | 1.00  | 11 9           | 38,882        | 0           |
| 7041  | TREATMENT PLANT OPER I   |                |                   | 1.00  | 11 9           | 77,765       | 0           |       |                |              |             |       |                |               |             |
|       | VACANT POSITION          |                |                   |       |                |              |             |       |                |              |             |       |                |               |             |
| 7042  | TREATMENT PLANT OPER II  | 12 7           | 38,860.76         |       |                |              |             | 1.00  | 12 7           | 38,861       | 0           | 1.00  | 12 7           | 38,861        | 0           |
| 7043  | TREATMENT PLANT OPER III |                |                   | 1.00  | 13 17          | 52,190       | 1,500       |       |                |              |             |       |                |               |             |
| 7043  | TREATMENT PLANT OPER III |                |                   |       |                |              |             | 1.00  | 13 1           | 35,220       | 0           | 1.00  | 13 1           | 35,220        | 0           |
|       | VACANT POSITION          |                |                   |       |                |              |             |       |                |              |             |       |                |               |             |
| 7043  | TREATMENT PLANT OPER III | 13 9           | 42,848.71         | 1.00  | 13 9           | 42,849       | 1,500       | 1.00  | 13 9           | 42,849       | 1,500       | 1.00  | 13 9           | 42,849        | 1,500       |
| 8010  | MAINTENANCE MECHANIC     | 08 9           | 34,396.00         | 1.00  | 12 9           | 40,811       | 0           | 1.00  | 12 9           | 40,811       | 0           | 1.00  | 12 9           | 40,811        | 0           |
| 8010  | MAINTENANCE MECHANIC     | 08 7           | 32,727.14         | 1.00  | 12 9           | 40,811       | 0           | 1.00  | 12 9           | 40,811       | 0           | 1.00  | 12 9           | 40,811        | 0           |
| 8080  | LABORER II               | 03 15          | 31,231.66         | 1.00  | 03 15          | 31,232       | 0           | 1.00  | 03 15          | 31,232       | 0           | 1.00  | 03 15          | 31,232        | 0           |
|       | BUDGET OVERTIME          |                |                   | 1.00  |                | 26,000       | 0           | 1.00  |                | 26,000       | 0           | 1.00  |                | 26,000        | 0           |
|       | BUDGET SPECIAL PAY       |                |                   | 1.00  |                | 1,200        | 0           | 1.00  |                | 1,200        | 0           | 1.00  |                | 1,200         | 0           |
|       | BUDGET MERIT             |                |                   | 1.00  | 00 0           | 5,000        | 0           | 1.00  | 00 0           | 5,000        | 0           | 1.00  | 00 0           | 5,000         | 0           |
|       | BUDGET GEN WAGE INCREASE |                |                   | 1.00  | 00 0           | 13,894       | 0           | 1.00  | 00 0           | 13,894       | 0           | 1.00  | 00 0           | 13,894        | 0           |
| Total |                          | Count          |                   |       |                | 11           | 4,980       |       |                | 11           | 3,480       |       |                | 11            | 3,480       |



**Budget Narrative  
Fiscal Year 2011-2012**

**Fund:** Water & Sewer Operating Fund  
**Department:** Public Works  
**Division:** Wastewater Treatment Plant (1620)

**Department Activities and Service Level Description:**

The Wastewater Treatment Team is responsible for operating the wastewater treatment plant in accordance with all local, state, and federal regulatory requirements and the disposal of all final effluent that meets and exceeds water quality standards. The Reclaimed Water System is scheduled to be completed in the 3<sup>rd</sup> quarter of 2011. In addition, the Maintenance Team is responsible for maintaining all equipment associated with the sanitary sewer collection system, including forty-three (43) lift stations, the wastewater treatment plant and effluent disposal.

**Staffing Levels:**

A reclassification of a Team Leader II to Team Leader III and a new Team Leader I for the Septic Treatment Receiving facility is proposed.

| <b>Position Title:</b>              | <b>2007-08</b> | <b>2008-09</b> | <b>2009-10</b> | <b>2010-11</b> | <b>Requested<br/>2011-12</b> |
|-------------------------------------|----------------|----------------|----------------|----------------|------------------------------|
| Team Leader I                       | 0              | 0              | 0              | 0              | 1                            |
| Team Leader II                      | 2              | 2              | 2              | 2              | 1                            |
| Team Leader III                     | 1              | 1              | 1              | 1              | 2                            |
| Instrumentation/Control Technician  | 1              | 1              | 1              | 1              | 1                            |
| Plant Operators                     | 2              | 2              | 2              | 2              | 2                            |
| WW System Specialist                | 1              | 1              | 1              | 1              | 1                            |
| Senior Maintenance Mechanic         | 1              | 1              | 1              | 1              | 0                            |
| Senior Utility Maintenance Mechanic | 0              | 0              | 0              | 0              | 1                            |
| Equipment Operator II               | 1              | 1              | 1              | 1              | 1                            |
| <b>Total</b>                        | <b>9</b>       | <b>9</b>       | <b>9</b>       | <b>9</b>       | <b>10</b>                    |

| <b>Indicators:</b>         | <b>2007-08</b> | <b>2008-09</b> | <b>2009-10</b> | <b>2010-11</b> | <b>Estimated<br/>2011-12</b> |
|----------------------------|----------------|----------------|----------------|----------------|------------------------------|
| Wastewater (average month) | 55 MG          | 56 MG          | 52 MG          | 53 MG          | 52 MG                        |

|                                 |          |         |          |          |          |
|---------------------------------|----------|---------|----------|----------|----------|
| Reclaimed Water (average month) | 0        | 0       | 0        | 0        | 15 MG    |
| Septic Received                 | 0        | 0       | 0        | 0        | 1.825 MG |
| Samples Collected               | 70/mo    | 70/mo   | 70/mo    | 70/mo    | 130/mo   |
| Days meeting Quality Standards  | 365 days | 365days | 365 days | 365 days | 365 days |
| Odor Complaints                 | 3/year   | 10/year | 3/year   | 0/year   | 0/year   |
| Connections                     | 1,661    | 1,700   | 1,725    | 1,747    | 1,750    |
| Treatment Plant Capacity        | 4.0 MGD  | 4.0 MGD | 4.0 MGD  | 4.0 MGD  | 4.0 MGD  |

**Major Budget or Service Level Changes:**

The reclaimed water system will be operational in the 3<sup>rd</sup> quarter. Aesthetic improvements and odor control systems will be completed by the end of the year.

A septic treatment receiving facility is proposed to be constructed at the Old City Landfill in conjunction with a yard waste processing facility.

**Department Objectives:**

To provide outstanding cost effective wastewater treatment and disposal services that exceed all regulatory requirements while providing employees with a safe work environment.

- Minimize odors to prevent odor complaints from adjoining property owners.
- Produce the highest quality plant effluent at the lowest cost.
- Produce highly treated reclaimed water and provide service to commercial customers.
- Implement in-house process control data.
- Continue to receive industry recognition for quality operation and maintenance.

City of Stuart  
2012 Fiscal Budget  
Estimated Appropriations

**410**

**WATER & SEWER**

**1620**

**WASTEWATER TREATMENT TEAM**

| Account   | 2010<br>Audited<br>Actual | 2011<br>Current<br>Budget | Workshop<br>#2 | Workshop #3 | Commission<br>Adopt | %<br>Change |
|---|---------------------------|---------------------------|----------------|-------------|---------------------|-------------|
| 512 REGULAR SALARIES AND WAGE                         | 493,433                   | 447,325                   | 470,277        | 470,277     | 470,277             | 5.13%       |
| 514 OVERTIME  | 23,493                    | 20,000                    | 20,000         | 20,000      | 20,000              | 0.00%       |
| OVERTIME- HOLIDAYS, STAND-BY, AND SLUDGE HAULING      |                           |                           | 20,000         | 20,000      | 20,000              |             |
| 515 SPECIAL PAY                                       | 10,685                    | 1,560                     | 6,060          | 6,060       | 6,060               | 288.46%     |
| 521 FICA TAXES  | 38,780                    | 35,870                    | 37,970         | 37,970      | 37,970              | 5.85%       |
| 522 RETIREMENT CONTRIBUTIONS                          | 53,322                    | 50,489                    | 38,681         | 24,102      | 24,102              | -52.26%     |
| 523 LIFE AND HEALTH INSURANCE                         | 70,770                    | 64,915                    | 83,263         | 85,681      | 85,681              | 31.99%      |
| 524 WORKERS' COMPENSATION                             | 23,604                    | 19,001                    | 19,001         | 19,001      | 19,001              | 0.00%       |
| Total PERSONAL SERVICES                               | 714,089                   | 639,159                   | 675,251        | 663,090     | 663,090             | 3.74%       |
| 531 PROFESSIONAL SERVICES                             | 81,059                    | 22,500                    | 62,500         | 62,500      | 62,500              | 177.78%     |
| AQUIFER STORAGE RECOVERY - RECLAIMED STUDY            |                           |                           | 15,000         | 15,000      | 15,000              |             |
| ELECTRICAL CONSULTANT                                 |                           |                           | 10,000         | 10,000      | 10,000              |             |
| INSTRUMENTATION AND CONTROL PROGRAMMING               |                           |                           | 7,500          | 7,500       | 7,500               |             |
| PROFESSIONAL ENGINEERING SERVICES FOR PROCESS CONTROL |                           |                           | 20,000         | 20,000      | 20,000              |             |
| WIN/911 SOFTWARE UPGRADE                              |                           |                           | 10,000         | 10,000      | 10,000              |             |
| 534 OTHER SERVICES                                    | 111,678                   | 123,300                   | 148,200        | 148,200     | 148,200             | 20.19%      |
| BM - CARPET CLEANING                                  |                           |                           | 500            | 500         | 500                 |             |
| BM - FIRE EXTINGUISHER INSPECTIONS                    |                           |                           | 800            | 800         | 800                 |             |
| BM - PEST CONTROL SERVICES                            |                           |                           | 500            | 500         | 500                 |             |
| BM- COUNTER TOP AND SINK REPLACEMENT                  |                           |                           | 4,000          | 4,000       | 4,000               |             |
| CRANE SAFETY INSPECTIONS                              |                           |                           | 1,000          | 1,000       | 1,000               |             |
| DIESEL TANK MAINTENANCE                               |                           |                           | 2,000          | 2,000       | 2,000               |             |
| ELECTRICAL REPAIRS BY OUTSIDE VENDOR                  |                           |                           | 5,000          | 5,000       | 5,000               |             |
| EMERGENCY GENERATOR REPAIRS BY OUTSIDE CONTRACTOR     |                           |                           | 5,000          | 5,000       | 5,000               |             |
| FIT TESTING   |                           |                           | 300            | 300         | 300                 |             |
| INSTRUMENTATION CALIBRATION                           |                           |                           | 3,600          | 3,600       | 3,600               |             |
| LIFT STATION REHABILITATION (2)                       |                           |                           | 20,000         | 20,000      | 20,000              |             |
| OUTSIDE LABOR FORCE                                   |                           |                           | 22,500         | 22,500      | 22,500              |             |
| OUTSIDE LABORATORY SERVICES - NEW RECLAIMED SAMPLES   |                           |                           | 78,000         | 78,000      | 78,000              |             |
| PLC PROGRAMMING SERVICE                               |                           |                           | 1,500          | 1,500       | 1,500               |             |
| SWITCHGEAR MAINTENANCE                                |                           |                           | 1,000          | 1,000       | 1,000               |             |
| UNIFORM RENTAL FOR 7 TEAM MEMBERS                     |                           |                           | 2,500          | 2,500       | 2,500               |             |
| 540 TRAVEL AND PER DIEM                               | 469                       | 1,000                     | 1,000          | 1,000       | 1,000               | 0.00%       |
| FWPCOA SHORT SCHOOL FOR 2 TEAM MEMBERS                |                           |                           | 1,000          | 1,000       | 1,000               |             |
| 541 COMMUNICATIONS SERVICES                           | 9,049                     | 8,660                     | 8,250          | 8,250       | 8,250               | -4.73%      |

City of Stuart  
2012 Fiscal Budget  
Estimated Appropriations

**410**

**WATER & SEWER**

**1620**

**WASTEWATER TREATMENT TEAM**

| Account   | 2010<br>Audited<br>Actual | 2011<br>Current<br>Budget | Workshop<br>#2 | Workshop #3 | Commission<br>Adopt | %<br>Change |
|---|---------------------------|---------------------------|----------------|-------------|---------------------|-------------|
| 541 COMMUNICATIONS SERVICES                         | 9,049                     | 8,660                     | 8,250          | 8,250       | 8,250               | -4.73%      |
| MITEL LEASING (PHONE SETS)                          |                           |                           | 2,210          | 2,210       | 2,210               |             |
| VERIZON FOR 4 TEAM MEMBERS                          |                           |                           | 1,200          | 1,200       | 1,200               |             |
| VERIZON WIRELESS FOR TEAM LEADER                    |                           |                           | 600            | 600         | 600                 |             |
| WINDSTREAM COMMUNICATION                            |                           |                           | 4,240          | 4,240       | 4,240               |             |
| 542 FREIGHT/POSTAGE SERVICES                        | 889                       | 500                       | 500            | 500         | 500                 | 0.00%       |
| SHIPPING FOR EQUIPMENT REPAIRS                      |                           |                           | 500            | 500         | 500                 |             |
| 543 UTILITY SERVICES                                | 290,204                   | 374,734                   | 399,300        | 399,300     | 399,300             | 6.56%       |
| FP&L - LIFT STATIONS                                |                           |                           | 59,000         | 59,000      | 59,000              |             |
| FP&L - PLANT  |                           |                           | 220,000        | 220,000     | 220,000             |             |
| FP&L - RECLAIMED WATER HIGH SERVICE PUMPS           |                           |                           | 40,000         | 40,000      | 40,000              |             |
| SLUDGE DISPOSAL 1,800 TONS @ 33.50 PER TON          |                           |                           | 60,300         | 60,300      | 60,300              |             |
| WATER, SEWER, GARBAGE, AND GRIT REMOVAL             |                           |                           | 20,000         | 20,000      | 20,000              |             |
| 544 RENTALS AND LEASES                              | 39,806                    | 32,150                    | 38,000         | 38,000      | 38,000              | 18.20%      |
| COPIER LEASE & USAGE                                |                           |                           | 3,000          | 3,000       | 3,000               |             |
| DATA FLOW UNITS BASE UNIT AND 38 LIFT STATIONS      |                           |                           | 34,000         | 34,000      | 34,000              |             |
| MISCELLANEOUS EQUIPMENT RENTAL                      |                           |                           | 1,000          | 1,000       | 1,000               |             |
| 545 INSURANCE                                       | 30,249                    | 32,743                    | 32,760         | 33,777      | 33,777              | 3.16%       |
| FLOOD INSURANCE PORTION                             |                           |                           | 1,017          | 1,017       | 1,017               |             |
| FUEL STORAGE TANK INSURANCE (1 LG & 4 SM)           |                           |                           | 677            | 677         | 677                 |             |
| TRICO GENERAL LIABILITY INSURANCE                   |                           |                           | 31,066         | 32,083      | 32,083              |             |
| 546 REPAIR AND MAINTENANCE                          | 80,139                    | 159,285                   | 106,060        | 106,060     | 106,060             | -33.41%     |
| BM - AC REPAIRS                                     |                           |                           | 2,060          | 2,060       | 2,060               |             |
| ELECTRICAL COMPONENT REPAIRS                        |                           |                           | 5,000          | 5,000       | 5,000               |             |
| LIFT STATION AND MAINTENANCE                        |                           |                           | 45,000         | 45,000      | 45,000              |             |
| PLANT REPAIR AND MAINTENANCE                        |                           |                           | 31,000         | 31,000      | 31,000              |             |
| PLC REPAIRS   |                           |                           | 5,000          | 5,000       | 5,000               |             |
| REPAIR 2 LIFT STATION PANELS                        |                           |                           | 2,000          | 2,000       | 2,000               |             |
| UPGRADE PUMPS AND CHECK VALVES AT 2 LIFT STATIONS   |                           |                           | 12,000         | 12,000      | 12,000              |             |
| VM - REPAIR AND MAINTENANCE OF VEHICLES & EQUIPMENT |                           |                           | 4,000          | 4,000       | 4,000               |             |
| 547 PRINTING AND BINDING                            | 0                         | 100                       | 100            | 100         | 100                 | 0.00%       |
| MISCELLANEOUS PRINTING                              |                           |                           | 100            | 100         | 100                 |             |
| 549 OTHER CURRENT CHARGES                           | 17,328                    | 17,600                    | 13,738         | 13,738      | 13,738              | -21.94%     |
| PILOT   |                           |                           | 13,738         | 13,738      | 13,738              |             |
| 551 OFFICE SUPPLIES                                 | 1,048                     | 2,000                     | 2,000          | 2,000       | 2,000               | 0.00%       |
| MISCELLANEOUS OFFICE SUPPLIES                       |                           |                           | 1,000          | 1,000       | 1,000               |             |
| MISCELLANEOUS SMALL OFFICE EQUIPMENT                |                           |                           | 1,000          | 1,000       | 1,000               |             |

City of Stuart  
2012 Fiscal Budget  
Estimated Appropriations

**410**

**WATER & SEWER**

**1620**

**WASTEWATER TREATMENT TEAM**

| Account   | 2010<br>Audited<br>Actual | 2011<br>Current<br>Budget | Workshop<br>#2 | Workshop #3 | Commission<br>Adopt | %<br>Change |
|---|---------------------------|---------------------------|----------------|-------------|---------------------|-------------|
| 551 OFFICE SUPPLIES                                     | 1,048                     | 2,000                     | 2,000          | 2,000       | 2,000               | 0.00%       |
| 552 OPERATING SUPPLIES                                  | 49,672                    | 88,245                    | 100,776        | 100,776     | 100,776             | 14.20%      |
| CONSUMABLE GOODS  |                           |                           | 4,000          | 4,000       | 4,000               |             |
| DO PROBE REPLACEMENT PARTS                              |                           |                           | 4,000          | 4,000       | 4,000               |             |
| ELECTRICAL & MECHANICAL SUPPLIES                        |                           |                           | 12,000         | 12,000      | 12,000              |             |
| FUEL FOR GENERATORS - 1,100 DSL @ \$4.5 P/G             |                           |                           | 4,950          | 4,950       | 4,950               |             |
| FUEL FOR VEHICLES - 2,703 GAS/2,813 DSL @ \$4/\$4.5 P/G |                           |                           | 23,471         | 23,471      | 23,471              |             |
| PH PROBE REPLACEMENT PARTS                              |                           |                           | 600            | 600         | 600                 |             |
| POLYMER 606 POUNDS PER WEEK AT .70 PER POUND            |                           |                           | 22,060         | 22,060      | 22,060              |             |
| RECLAIMED PROBE REPLACEMENTS                            |                           |                           | 3,000          | 3,000       | 3,000               |             |
| SAFETY SHOES FOR 7 TEAM MEMBERS                         |                           |                           | 665            | 665         | 665                 |             |
| SAFETY SUPPLIES (PPE)                                   |                           |                           | 2,000          | 2,000       | 2,000               |             |
| SODIUM HYPOCHLORITE FOR RECLAIMED WATER                 |                           |                           | 22,000         | 22,000      | 22,000              |             |
| UNIFORM T-SHIRTS AND HATS FOR 7 TEAM MEMBERS            |                           |                           | 1,000          | 1,000       | 1,000               |             |
| WELDING SUPPLIES  |                           |                           | 1,030          | 1,030       | 1,030               |             |
| 554 BOOKS AND MEMBERSHIPS                               | 885                       | 840                       | 550            | 550         | 550                 | -34.52%     |
| FRWA MEMBERSHIP   |                           |                           | 500            | 500         | 500                 |             |
| FWPCOA MEMBERSHIP FOR 2 TEAM LEADERS                    |                           |                           | 50             | 50          | 50                  |             |
| 555 TRAINING  | 1,959                     | 5,710                     | 500            | 500         | 500                 | -91.24%     |
| FWPCOA SHORT SCHOOL FOR 1 TEAM MEMBER                   |                           |                           | 500            | 500         | 500                 |             |
| Total OPERATING EXPENSES                                | 714,433                   | 869,367                   | 914,234        | 915,251     | 915,251             | 5.28%       |
| 563 INFRASTRUCTURE                                      | 1,583,901                 | 2,848,308                 | 500,000        | 100,000     | 100,000             | -96.49%     |
| R&R MONTEREY ROAD FORCE MAIN REPLACEMENT                |                           |                           | 100,000        | 100,000     | 100,000             |             |
| SEPTIC RECEIVING AT LANDFILL - RETAINED EARNINGS        |                           |                           | 400,000        | 0           | 0                   |             |
| 564 MACHINERY AND EQUIPMENT                             | 25,000                    | 336,200                   | 76,500         | 76,500      | 76,500              | -77.25%     |
| DEEP INJECTION WELL EFFLUENT PUMP (FDEP PERMIT)         |                           |                           | 50,000         | 50,000      | 50,000              |             |
| LABORATORY EQUIPMENT                                    |                           |                           | 2,000          | 2,000       | 2,000               |             |
| SAMPLE ANALYZERS  |                           |                           | 2,500          | 2,500       | 2,500               |             |
| WEIR WASHER   |                           |                           | 22,000         | 22,000      | 22,000              |             |
| Total CAPITAL OUTLAY                                    | 1,608,901                 | 3,184,508                 | 576,500        | 176,500     | 176,500             | -94.46%     |
| Division WASTEWATER TREATMENT                           | 3,037,422                 | 4,693,034                 | 2,165,985      | 1,754,841   | 1,754,841           | -62.61%     |
| COMMISSION  |                           |                           | 7,394          | 7,378       | 7,378               |             |
| MANAGER   |                           |                           | 21,901         | 21,543      | 21,543              |             |
| HUMAN RESOURCES   |                           |                           | 10,765         | 10,641      | 10,641              |             |
| CITY CLERK  |                           |                           | 8,828          | 9,660       | 9,660               |             |

City of Stuart  
2012 Fiscal Budget  
Estimated Appropriations

**410**

**WATER & SEWER**

**1620**

**WASTEWATER TREATMENT TEAM**

| <b>Account</b>                              | <b>2010<br/>Audited<br/>Actual</b> | <b>2011<br/>Current<br/>Budget</b> | <b>Workshop<br/>#2</b> | <b>Workshop #3</b> | <b>Commission<br/>Adopt</b> | <b>%<br/>Change</b> |
|---|------------------------------------|------------------------------------|------------------------|--------------------|-----------------------------|---------------------|
| FINANCIAL SERVICES                          |                                    |                                    | 86,174                 | 85,950             | 85,950                      |                     |
| INFORMATION SERVICES                        |                                    |                                    | 19,481                 | 19,389             | 19,389                      |                     |
| CITY ATTORNEY                               |                                    |                                    | 7,627                  | 7,009              | 7,009                       |                     |
| VEHICLE MAINTENANCE                         |                                    |                                    | 9,731                  | 7,655              | 7,655                       |                     |
| BUILDING MAINTENANCE                        |                                    |                                    | 20,344                 | 19,564             | 19,564                      |                     |
| CUSTOMER SERVICE                            |                                    |                                    | 56,367                 | 68,154             | 68,154                      |                     |
| WS GENERAL GOV                              |                                    |                                    | 366,164                | 359,846            | 359,846                     |                     |
| STREETS                                     |                                    |                                    | 43,677                 | 43,636             | 43,636                      |                     |
| Total Indirect Costs                        |                                    |                                    | 658,455                | 660,426            | 660,426                     |                     |
| Division + Consolidated + Indirect Charges: |                                    |                                    | 2,824,440              | 2,415,267          | 2,415,267                   |                     |

City of Stuart  
2012 Fiscal Budget  
Personnel Sheet

**1620 WASTEWATER TREATMENT TEAM**

| Class | Title                     | Range/<br>Step | Current<br>Salary | Prcnt | Range/<br>Step | Wrkshp<br>#2 | Spec<br>Pay | Prcnt | Range/<br>Step | Wrkshp<br>#3 | Spec<br>Pay | Prcnt | Range/<br>Step | Comm<br>Adopt | Spec<br>Pay |
|-------|---------------------------|----------------|-------------------|-------|----------------|--------------|-------------|-------|----------------|--------------|-------------|-------|----------------|---------------|-------------|
| 3019  | TEAM LEADER III           | 20 15          | 69,245.27         | 1.00  | 20 15          | 69,245       | 480         | 1.00  | 20 15          | 69,245       | 480         | 1.00  | 20 15          | 69,245        | 480         |
| 3020  | TEAM LEADER II            | 18 17          | 65,946.55         | 1.00  | 18 17          | 65,947       | 0           | 1.00  | 18 17          | 65,947       | 0           | 1.00  | 18 17          | 65,947        | 0           |
| 3020  | TEAM LEADER II            | 18 12          | 58,313.25         | 1.00  | 18 12          | 58,313       | 0           | 1.00  | 18 12          | 58,313       | 0           | 1.00  | 18 12          | 58,313        | 0           |
| 5075  | WASTEWATER SYS SPECIALIST | 13 17          | 52,190.03         | 1.00  | 13 17          | 52,190       | 0           | 1.00  | 13 17          | 52,190       | 0           | 1.00  | 13 17          | 52,190        | 0           |
| 7005  | INSTRUMENTN/CONTROL TECH  | 17 9           | 52,081.66         | 1.00  | 17 9           | 52,082       | 480         | 1.00  | 17 9           | 52,082       | 480         | 1.00  | 17 9           | 52,082        | 480         |
| 7044  | WWTP OPERATOR I           | 11 5           | 35,241.27         | 1.00  | 11 5           | 35,241       | 0           | 1.00  | 11 5           | 35,241       | 0           | 1.00  | 11 5           | 35,241        | 0           |
| 7044  | WWTP OPERATOR I           |                |                   | 1.00  | 11 6           | 36,065       | 0           | 1.00  | 11 6           | 36,065       | 0           | 1.00  | 11 6           | 36,065        | 0           |
| 7050  | EQUIPMENT OPERATOR II     | 07 13          | 35,306.29         | 1.00  | 07 13          | 35,306       | 600         | 1.00  | 07 13          | 35,306       | 600         | 1.00  | 07 13          | 35,306        | 600         |
| 8060  | SENIOR MAINT MECHANIC     | 09 17          | 42,935.40         | 1.00  | 13 17          | 52,190       | 0           | 1.00  | 13 17          | 52,190       | 0           | 1.00  | 13 17          | 52,190        | 0           |
|       | BUDGET OVERTIME           |                |                   | 1.00  |                | 20,000       | 0           | 1.00  |                | 20,000       | 0           | 1.00  |                | 20,000        | 0           |
|       | BUDGET MERIT              |                |                   | 1.00  | 00 0           | 4,500        | 0           | 1.00  | 00 0           | 4,500        | 0           | 1.00  | 00 0           | 4,500         | 0           |
|       | BUDGET GEN WAGE INCREASE  |                |                   | 1.00  | 00 0           | 13,697       | 0           | 1.00  | 00 0           | 13,697       | 0           | 1.00  | 00 0           | 13,697        | 0           |
| Total |                           | Count          |                   |       |                | 9            |             |       |                | 9            |             |       |                | 9             |             |
|       |                           |                |                   |       |                | 494,777      | 1,560       |       |                | 494,777      | 1,560       |       |                | 494,777       | 1,560       |



**Budget Narrative  
Fiscal Year 2011-2012**

**Fund:** Water & Sewer Operating Fund  
**Department:** Public Works  
**Division:** Distribution & Collection (1630)

**Department Activities and Service Level Description:**

The Distribution & Collection Team is responsible for maintenance and repair of the City's water distribution and sanitary sewage collection systems. Primary work efforts include, installation and repair of water distribution mains and service lines, fire hydrant repair and maintenance, valve exercising program, meter installation and repair, meter reading, sanitary sewer main cleaning and television inspection, sanitary sewer manholes, sanitary sewer service line maintenance, maintenance and repair of sanitary sewer force mains, valves, and air-release. In addition, the Distribution & Collection Team continues to focus on the accuracy of the water and sewer GIS layers.

**Staffing Levels:**

No increase in staffing levels is requested for 2011-2012.

| <b>Position Title:</b>      | <b>2007-08</b> | <b>2008-09</b> | <b>2009-10</b> | <b>2010-11</b> | <b>Requested<br/>2011-12</b> |
|-----------------------------|----------------|----------------|----------------|----------------|------------------------------|
| Team Leader II              | 1              | 1              | 1              | 1              | 1                            |
| Equipment Operator II       | 2              | 2              | 2              | 2              | 2                            |
| Distribution Sys Specialist | 2              | 2              | 2              | 2              | 2                            |
| Utility Service Worker II   | 2              | 2              | 2              | 2              | 2                            |
| Utility Service Worker I    | 1              | 1              | 1              | 1              | 1                            |
| Meter Reader                | 1              | 1              | 1              | 1              | 1                            |
| <b>Total</b>                | <b>9</b>       | <b>9</b>       | <b>9</b>       | <b>9</b>       | <b>9</b>                     |

| <b>Indicators:</b>    | <b>2007-08</b> | <b>2008-09</b> | <b>2009-10</b> | <b>2010-11</b> | <b>Estimated<br/>2011-12</b> |
|-----------------------|----------------|----------------|----------------|----------------|------------------------------|
| Water Connections     | 4,300          | 4,325          | 4,352          | 4,361          | 4,405                        |
| Sewer Connections     | 1,700          | 1,725          | 1,747          | 1,755          | 1,770                        |
| Water Meters Read     | 51,600         | 51,900         | 52,224         | 52,332         | 52,860                       |
| Work Orders Completed | 2,650          | 2,700          | 2,700          | 2,700          | 2,600                        |
| Line Locates          | 875            | 850            | 800            | 500            | 500                          |
| Water Main Breaks     | 10             | 10             | 10             | 10             | 8                            |
| Sewer Main Breaks     | 2              | 2              | 2              | 4              | 4                            |

**Major Budget or Service Level Changes:**

Continued installation and utilization of the Flex Net Meter Reading System in Utility Billing Cycle's 2 and 3.

**Department Objectives:**

To provide a reliable water distribution system that meets consumer demands as well as fire protection requirement and provide sanitary sewer system preventive maintenance that prevents sanitary sewer overflows in a safe and cost effective manner.

- Maintain large meter accuracy to protect the City's revenue stream.
- Maintain and protect water distribution isolation valves to limit large service interruptions.
- Continue the conversion of all meters in Cycle's 2 and 3 to Flex-Net radio read technology.
- Clean 75% of the gravity sewer mains on an annual basis to prevent sanitary sewer overflows.
- Televis and record 25% of the gravity sewer system on an annual basis and identify and repair potential failures to prevent sanitary sewer overflows.
- Continued professional development and training of team members.
- Continued updating of water and sewer GIS layers utilizing the ground penetrating radar technology.
- Continued surveillance of private sanitary sewer lines and lift station.

City of Stuart  
2012 Fiscal Budget  
Estimated Appropriations

**410**

**WATER & SEWER**

**1630**

**DISTRIBUTION/COLLECTION**

| Account  | 2010<br>Audited<br>Actual | 2011<br>Current<br>Budget | Workshop<br>#2 | Workshop #3 | Commission<br>Adopt | %<br>Change |
|--|---------------------------|---------------------------|----------------|-------------|---------------------|-------------|
| 512 REGULAR SALARIES AND WAGE                        | 373,382                   | 357,622                   | 368,351        | 368,351     | 368,351             | 3.00%       |
| 514 OVERTIME   | 22,027                    | 20,000                    | 20,000         | 20,000      | 20,000              | 0.00%       |
| OVERTIME FOR LINE BREAKS AND CUSTOMER INQUIRIES      |                           |                           | 20,000         | 20,000      | 20,000              |             |
| 515 SPECIAL PAY                                      | 12,480                    | 1,980                     | 8,280          | 8,280       | 8,280               | 318.18%     |
| 521 FICA TAXES                                       | 29,219                    | 29,040                    | 30,342         | 30,342      | 30,342              | 4.49%       |
| 522 RETIREMENT CONTRIBUTIONS                         | 39,987                    | 40,907                    | 30,862         | 19,230      | 19,230              | -52.99%     |
| 523 LIFE AND HEALTH INSURANCE                        | 84,233                    | 83,955                    | 88,241         | 95,653      | 95,653              | 13.93%      |
| 524 WORKERS' COMPENSATION                            | 18,018                    | 14,504                    | 14,504         | 14,504      | 14,504              | 0.00%       |
| Total PERSONAL SERVICES                              | 579,346                   | 548,008                   | 560,580        | 556,360     | 556,360             | 1.52%       |
| 531 PROFESSIONAL SERVICES                            | 9,411                     | 34,500                    | 35,000         | 35,000      | 35,000              | 1.45%       |
| ENGINEERING SERVICES FOR WATER & SEWER MAINS         |                           |                           | 15,000         | 15,000      | 15,000              |             |
| GIS UPDATES FOR WASTEWATER COLLECTION SYSTEM         |                           |                           | 10,000         | 10,000      | 10,000              |             |
| GIS UPDATES FOR WATER DISTRIBUTION SYSTEM            |                           |                           | 10,000         | 10,000      | 10,000              |             |
| 534 OTHER SERVICES                                   | 33,463                    | 21,900                    | 67,700         | 67,700      | 67,700              | 209.13%     |
| BM - FIRE EXTINGUISHER                               |                           |                           | 500            | 500         | 500                 |             |
| BM - PEST CONTROL SERVICES                           |                           |                           | 200            | 200         | 200                 |             |
| CRANE SAFETY INSPECTIONS                             |                           |                           | 300            | 300         | 300                 |             |
| FIT TESTING  |                           |                           | 300            | 300         | 300                 |             |
| GRAVITY SEWER REPAIRS/GROUTING BY OUTSIDE CONTRACTOR |                           |                           | 60,000         | 60,000      | 60,000              |             |
| SUNSHINE ONE CALL                                    |                           |                           | 4,000          | 4,000       | 4,000               |             |
| UNIFORM RENTAL FOR 10 TEAM MEMBERS                   |                           |                           | 2,400          | 2,400       | 2,400               |             |
| 540 TRAVEL AND PER DIEM                              | 141                       | 1,000                     | 1,000          | 1,000       | 1,000               | 0.00%       |
| FWPCOA SHORT SCHOOL                                  |                           |                           | 1,000          | 1,000       | 1,000               |             |
| 541 COMMUNICATIONS SERVICES                          | 3,486                     | 5,260                     | 5,260          | 5,260       | 5,260               | 0.00%       |
| MTEL LEASING (PHONE SETS)                            |                           |                           | 520            | 520         | 520                 |             |
| VERIZON FOR EQUIPMENT OPERATOR II                    |                           |                           | 300            | 300         | 300                 |             |
| VERIZON FOR TEAM LEADER - COLLECTION                 |                           |                           | 300            | 300         | 300                 |             |
| VERIZON FOR TEAM LEADER - DISTRIBUTION               |                           |                           | 300            | 300         | 300                 |             |
| VERIZON FOR UTILITY SERVICE WORKER II                |                           |                           | 300            | 300         | 300                 |             |
| VERIZON PHONE - METER READER                         |                           |                           | 300            | 300         | 300                 |             |
| VERIZON PHONE - ON-CALL                              |                           |                           | 300            | 300         | 300                 |             |
| VERIZON WIRELESS FOR 4 LAPTOPS                       |                           |                           | 2,400          | 2,400       | 2,400               |             |
| WINDSTREAM COMMUNICATION                             |                           |                           | 540            | 540         | 540                 |             |
| 542 FREIGHT/POSTAGE SERVICES                         | 111                       | 250                       | 250            | 250         | 250                 | 0.00%       |
| SHIPPING FOR EQUIPMENTS REPAIRS                      |                           |                           | 250            | 250         | 250                 |             |

City of Stuart  
2012 Fiscal Budget  
Estimated Appropriations

**410**

**WATER & SEWER**

**1630**

**DISTRIBUTION/COLLECTION**

| Account   | 2010<br>Audited<br>Actual | 2011<br>Current<br>Budget | Workshop<br>#2 | Workshop #3 | Commission<br>Adopt | %<br>Change |
|---|---------------------------|---------------------------|----------------|-------------|---------------------|-------------|
| 543 UTILITY SERVICES                                    | 4,529                     | 4,700                     | 4,700          | 4,700       | 4,700               | 0.00%       |
| CITY UTILITIES (WATER/ SEWER/GARBAGE)                   |                           |                           | 1,000          | 1,000       | 1,000               |             |
| FP&L POWER  |                           |                           | 2,200          | 2,200       | 2,200               |             |
| TIPPING FEES - VAC TRUCK                                |                           |                           | 1,500          | 1,500       | 1,500               |             |
| 544 RENTALS AND LEASES                                  | 0                         | 750                       | 750            | 750         | 750                 | 0.00%       |
| SMALL EQUIPMENT RENTAL                                  |                           |                           | 750            | 750         | 750                 |             |
| 545 INSURANCE   | 20,518                    | 21,904                    | 21,904         | 22,279      | 22,279              | 1.72%       |
| FLOOD INSURANCE PORTION                                 |                           |                           | 376            | 376         | 376                 |             |
| TRICO GENERAL LIABILITY INSURANCE                       |                           |                           | 21,528         | 21,904      | 21,904              |             |
| 546 REPAIR AND MAINTENANCE                              | 120,892                   | 184,830                   | 152,330        | 152,330     | 152,330             | -17.58%     |
| REPAIR PARTS - SEWER COLLECTION LINES                   |                           |                           | 10,000         | 10,000      | 10,000              |             |
| REPAIR PARTS - SEWER SERVICES                           |                           |                           | 10,000         | 10,000      | 10,000              |             |
| REPAIR PARTS - WATER DISTRIBUTION LINES                 |                           |                           | 22,330         | 22,330      | 22,330              |             |
| REPAIR PARTS - WATER DISTRIBUTION SERVICES              |                           |                           | 20,000         | 20,000      | 20,000              |             |
| SEWER MAINS, MANHOLES, VALVES, AND SERVICES             |                           |                           | 35,000         | 35,000      | 35,000              |             |
| VM - REPAIR AND MAINTENANCE OF VEHICLES & EQUIPMENT     |                           |                           | 20,000         | 20,000      | 20,000              |             |
| WATER MAINS, HYDRANTS, VALVES, AND SERVICES             |                           |                           | 35,000         | 35,000      | 35,000              |             |
| 547 PRINTING AND BINDING                                | 0                         | 250                       | 250            | 250         | 250                 | 0.00%       |
| AS-BUILT REPRODUCTION                                   |                           |                           | 250            | 250         | 250                 |             |
| 548 PROMOTIONAL ACTIVITIES                              | 0                         | 250                       | 250            | 250         | 250                 | 0.00%       |
| PROMOTIONAL ACTIVITIES                                  |                           |                           | 250            | 250         | 250                 |             |
| 549 OTHER CURRENT CHARGES                               | 260                       | 200                       | 0              | 0           | 0                   | -100.00%    |
| 551 OFFICE SUPPLIES                                     | 545                       | 750                       | 750            | 750         | 750                 | 0.00%       |
| OFFICE SUPPLIES   |                           |                           | 500            | 500         | 500                 |             |
| SMALL OFFICE EQUIPMENT                                  |                           |                           | 250            | 250         | 250                 |             |
| 552 OPERATING SUPPLIES                                  | 41,382                    | 54,458                    | 52,042         | 52,042      | 52,042              | -4.44%      |
| 5/8" THROUGH 2" METERS FOR NEW SERVICES                 |                           |                           | 5,000          | 5,000       | 5,000               |             |
| EQUIPMENT AND TOOLS                                     |                           |                           | 5,000          | 5,000       | 5,000               |             |
| FUEL FOR VEHICLES - 7,690 GAS/1,546 DSL @ \$4/\$4.5 P/G |                           |                           | 37,717         | 37,717      | 37,717              |             |
| OPERATING SUPPLIES                                      |                           |                           | 775            | 775         | 775                 |             |
| SAFETY EQUIPMENT SUPPLIES                               |                           |                           | 1,000          | 1,000       | 1,000               |             |
| SAFETY SHOES FOR 10 TEAM MEMBERS                        |                           |                           | 950            | 950         | 950                 |             |
| UNIFORM T SHIRTS, HATS, AND JACKETS                     |                           |                           | 1,600          | 1,600       | 1,600               |             |
| 553 ROAD MATERIAL AND SUPPLY                            | 643                       | 2,500                     | 2,500          | 2,500       | 2,500               | 0.00%       |
| BASE ROCK, CONCRETE, AND ASPHALT                        |                           |                           | 2,500          | 2,500       | 2,500               |             |
| 554 BOOKS AND MEMBERSHIPS                               | 175                       | 650                       | 275            | 275         | 275                 | -57.69%     |

City of Stuart  
2012 Fiscal Budget  
Estimated Appropriations

**410**

**WATER & SEWER**

**1630**

**DISTRIBUTION/COLLECTION**

| Account  | 2010<br>Audited<br>Actual | 2011<br>Current<br>Budget | Workshop<br>#2 | Workshop #3 | Commission<br>Adopt | %<br>Change |
|--|---------------------------|---------------------------|----------------|-------------|---------------------|-------------|
| 554 BOOKS AND MEMBERSHIPS                              | 175                       | 650                       | 275            | 275         | 275                 | -57.69%     |
| FWPCOA MEMBERSHIP FOR 2 TEAMS                          |                           |                           | 275            | 275         | 275                 |             |
| 555 TRAINING   | 1,993                     | 1,800                     | 1,000          | 1,000       | 1,000               | -44.44%     |
| FWPCOA SHORT SCHOOL                                    |                           |                           | 1,000          | 1,000       | 1,000               |             |
| Total OPERATING EXPENSES                               | 237,548                   | 335,952                   | 345,961        | 346,336     | 346,336             | 3.09%       |
| 563 INFRASTRUCTURE                                     | 10,035                    | 178,000                   | 450,000        | 450,000     | 450,000             | 152.81%     |
| Impact OVERSIZING INFRASTRUCTURE ^                     |                           |                           | 50,000         | 50,000      | 50,000              |             |
| R&R WATER REPLACEMENTS - 1,000 METERS                  |                           |                           | 200,000        | 200,000     | 200,000             |             |
| SMALL DIAMETER WATER MAIN - RETAINED EARNINGS          |                           |                           | 200,000        | 200,000     | 200,000             |             |
| 564 MACHINERY AND EQUIPMENT                            | 0                         | 51,979                    | 154,500        | 154,500     | 154,500             | 197.24%     |
| 8 GRINDER SYSTEMS                                      |                           |                           | 32,000         | 32,000      | 32,000              |             |
| BACKHOE REPLACEMENT - FLEET POLICY - RETAINED EARNINGS |                           |                           | 85,000         | 85,000      | 85,000              |             |
| LAPTOP   |                           |                           | 2,500          | 2,500       | 2,500               |             |
| LOCATING EQUIPMENT                                     |                           |                           | 5,000          | 5,000       | 5,000               |             |
| PRESSURE REDUCING VAVES AT INTERCONNECTS               |                           |                           | 30,000         | 30,000      | 30,000              |             |
| Total CAPITAL OUTLAY                                   | 10,035                    | 229,979                   | 604,500        | 604,500     | 604,500             | 162.85%     |
| Division DISTRIBUTION/COLLECTION                       | 826,929                   | 1,113,939                 | 1,511,041      | 1,507,196   | 1,507,196           | 35.30%      |
| COMMISSION   |                           |                           | 4,228          | 4,218       | 4,218               |             |
| MANAGER  |                           |                           | 15,934         | 15,673      | 15,673              |             |
| HUMAN RESOURCES  |                           |                           | 7,833          | 7,743       | 7,743               |             |
| CITY CLERK   |                           |                           | 4,044          | 4,425       | 4,425               |             |
| FINANCIAL SERVICES                                     |                           |                           | 47,261         | 47,138      | 47,138              |             |
| INFORMATION SERVICES                                   |                           |                           | 7,805          | 7,768       | 7,768               |             |
| CITY ATTORNEY  |                           |                           | 7,627          | 7,009       | 7,009               |             |
| VEHICLE MAINTENANCE                                    |                           |                           | 6,848          | 5,387       | 5,387               |             |
| BUILDING MAINTENANCE                                   |                           |                           | 13,178         | 12,673      | 12,673              |             |
| CUSTOMER SERVICE                                       |                           |                           | 127,440        | 154,090     | 154,090             |             |
| WS GENERAL GOV   |                           |                           | 55,751         | 54,789      | 54,789              |             |
| STREETS  |                           |                           | 43,677         | 43,636      | 43,636              |             |
| Total Indirect Costs                                   |                           |                           | 341,626        | 364,551     | 364,551             |             |
| Division + Consolidated + Indirect Charges:            |                           |                           | 1,852,667      | 1,871,747   | 1,871,747           |             |

City of Stuart  
2012 Fiscal Budget  
Personnel Sheet

**1630 DISTRIBUTION/COLLECTION**

| Class | Title                     | Range/<br>Step | Current<br>Salary | Prcnt | Range/<br>Step | Wrkshp<br>#2 | Spec<br>Pay | Prcnt | Range/<br>Step | Wrkshp<br>#3 | Spec<br>Pay | Prcnt | Range/<br>Step | Comm<br>Adopt | Spec<br>Pay |
|-------|---------------------------|----------------|-------------------|-------|----------------|--------------|-------------|-------|----------------|--------------|-------------|-------|----------------|---------------|-------------|
| 3020  | TEAM LEADER II            | 18 14          | 61,257.51         | 1.00  | 18 14          | 61,258       | 0           | 1.00  | 18 14          | 61,258       | 0           | 1.00  | 18 14          | 61,258        | 0           |
| 5076  | WATER DISTR SYS SPECIALST | 13 13          | 47,291.80         | 1.00  | 13 13          | 47,292       | 600         | 1.00  | 13 13          | 47,292       | 600         | 1.00  | 13 13          | 47,292        | 600         |
| 5076  | WATER DISTR SYS SPECIALST | 13 11          | 45,016.07         | 1.00  | 13 11          | 45,016       | 480         | 1.00  | 13 11          | 45,016       | 480         | 1.00  | 13 11          | 45,016        | 480         |
| 7010  | UTILITY SERVICE WORKER I  | 04 7           | 26,333.42         | 1.00  | 04 7           | 26,333       | 300         | 1.00  | 04 7           | 26,333       | 300         | 1.00  | 04 7           | 26,333        | 300         |
| 7020  | UTILITY SERVICE WORKER II | 09 11          | 37,040.18         | 1.00  | 09 11          | 37,040       | 300         | 1.00  | 09 11          | 37,040       | 300         | 1.00  | 09 11          | 37,040        | 300         |
| 7020  | UTILITY SERVICE WORKER II | 09 14          | 39,857.75         | 1.00  | 09 14          | 39,858       | 300         | 1.00  | 09 14          | 39,858       | 300         | 1.00  | 09 14          | 39,858        | 300         |
| 7050  | EQUIPMENT OPERATOR II     | 07 9           | 31,946.89         | 1.00  | 07 9           | 31,947       | 300         | 1.00  | 07 9           | 31,947       | 300         | 1.00  | 07 9           | 31,947        | 300         |
| 7050  | EQUIPMENT OPERATOR II     | 07 10          | 32,792.16         | 1.00  | 07 10          | 32,792       | 300         | 1.00  | 07 10          | 32,792       | 300         | 1.00  | 07 10          | 32,792        | 300         |
| 8050  | METER READER              | 10 8           | 36,086.54         | 1.00  | 10 8           | 36,087       | 0           | 1.00  | 10 8           | 36,087       | 0           | 1.00  | 10 8           | 36,087        | 0           |
|       | BUDGET OVERTIME           |                |                   | 1.00  |                | 20,000       | 0           | 1.00  |                | 20,000       | 0           | 1.00  |                | 20,000        | 0           |
|       | BUDGET SPECIAL PAY        |                |                   | 1.00  |                | 1,200        | 0           | 1.00  |                | 1,200        | 0           | 1.00  |                | 1,200         | 0           |
|       | BUDGET MERIT              |                |                   | 1.00  | 00 0           | 4,500        | 0           | 1.00  | 00 0           | 4,500        | 0           | 1.00  | 00 0           | 4,500         | 0           |
|       | BUDGET GEN WAGE INCREASE  |                |                   | 1.00  | 00 0           | 10,729       | 0           | 1.00  | 00 0           | 10,729       | 0           | 1.00  | 00 0           | 10,729        | 0           |
| Total |                           | Count          |                   |       |                | 9            | 2,580       |       |                | 9            | 2,580       |       |                | 9             | 2,580       |

**Budget Narrative  
Fiscal Year 2011-2012**

**Fund:** Water and Wastewater  
**Department:** Public Works  
**Division:** Water & Wastewater General (1670)

**Departmental Activities and Service Level Description:**

The Water & Wastewater General Division is responsible for managing and supervising the operation of the Water and Wastewater treatment, distribution and collection teams. The division also is responsible for planning, coordinating, initiating, monitoring, inspecting and overseeing the implementation of all the Water & Wastewater and General Fund Capital Improvement Program projects from preliminary concept through design, bidding, project approval, construction and project completion. Other responsibilities include: conducting field inspections and investigation of projects, conditions and issues that warrant such scrutiny; and preparing professional management analyses of issues which will result in increased efficiency or savings to the City.

**Staffing Levels:**

One reclassification is proposed. No increase in staffing levels is requested for 2011-12.

| <b>Position Title:</b>                     | <b>2007-08</b> | <b>2008-09</b> | <b>2009-10</b> | <b>2010-11</b> | <b>Requested<br/>2011-12</b> |
|--|----------------|----------------|----------------|----------------|------------------------------|
| Assistant Public Works Director            | 1              | 1              | 1              | 1              | 1                            |
| Compliance Specialist                      | 1              | 1              | 1              | 1              | 1                            |
| Public Works Inspector                     | 1              | 1              | 1              | 1              | 1                            |
| Capital Projects Coordinator               | 1              | 2              | 1              | 1              | 1                            |
| Division Assistant                         | 1              | 1              | 1              | 1              | 1                            |
| Recycling & Conservation Coordinator       | -              | 1              | 1              | 1              | 1                            |
| Compliance Technician                      | 1              | 1              | 1              | 1              | 0                            |
| Water and Wastewater Compliance Technician | 0              | 0              | 0              | 0              | 1                            |
| Systems Technician                         | 1              | 1              | 1              | 1              | 1                            |
| <b>Total</b>                               | <b>7</b>       | <b>8</b>       | <b>8</b>       | <b>8</b>       | <b>8</b>                     |

| <b>Indicators:</b>                  | <b>2007-08</b> | <b>2008-09</b> | <b>2009-10</b> | <b>2010-11</b> | <b>Estimated<br/>2011-12</b> |
|-------------------------------------|----------------|----------------|----------------|----------------|------------------------------|
| Consultant contracts administered   | 10             | 5              | 3              | 2              | 5                            |
| Water/Wastewater Projects underway  | 10             | 5              | 3              | 2              | 3                            |
| Water/Wastewater Projects completed | 10             | 5              | 3              | 2              | 2                            |

**Major Budget or Service Level Changes:**

No major changes in budget or service levels are expected.

**Department Objectives:**

To provide management oversight, leadership, and support services needed to meet customer expectations in compliance with all regulatory requirements.

- Develop a cost effective city-wide sewer system expansion program.
- Promote employee input and participation in improving work schedules that improve productivity and job satisfaction.
- Provide cost effective public services that meet customer expectations.
- Promote increased workforce training and education to improve knowledge and skills of all division personnel.
- Continue customer communication and educational programs for water conservation and waste reduction recycling.
- Supervise and manage all assigned utility, sanitation, and vehicle maintenance teams.
- Continue to improve the overall operation of the water, wastewater, sanitation, and vehicle maintenance teams.
- Continue the inspection and monitoring of all private sanitary sewage collection and private lift station systems.
- Continue to monitor regulatory compliance for all regulatory permits and maintain a tracking system for general and specific conditions.
- Continue to implement “Check Up Program for Small Systems” (CUPPS) in the City of Stuart related to asset management.
- Continue to seek out new sources of grant funding for City projects, evaluate the desirability of obtaining grants, prepare successful grant applications and secure grant funding for City projects and programs wherever grant funding is both available and in the best interests of the City.

City of Stuart  
2012 Fiscal Budget  
Estimated Appropriations

**410**

**WATER & SEWER**

**1670**

**W & S GENERAL GOVERNMENT**

| Account   | 2010<br>Audited<br>Actual | 2011<br>Current<br>Budget | Workshop<br>#2 | Workshop #3 | Commission<br>Adopt | %<br>Change |
|---|---------------------------|---------------------------|----------------|-------------|---------------------|-------------|
| 512 REGULAR SALARIES AND WAGE                   | 498,951                   | 507,439                   | 525,050        | 525,050     | 525,050             | 3.47%       |
| 514 OVERTIME                                    | 1,825                     | 1,000                     | 1,500          | 1,500       | 1,500               | 50.00%      |
| OVERTIME FOR PRIVATE SANITARY SEWER INSPECTIONS |                           |                           | 1,500          | 1,500       | 1,500               |             |
| 515 SPECIAL PAY                                 | 9,523                     | 3,544                     | 7,709          | 7,709       | 7,709               | 117.54%     |
| 521 FICA TAXES                                  | 37,710                    | 39,167                    | 40,532         | 40,532      | 40,532              | 3.49%       |
| 522 RETIREMENT CONTRIBUTIONS                    | 50,726                    | 56,346                    | 42,024         | 26,385      | 26,385              | -53.17%     |
| 523 LIFE AND HEALTH INSURANCE                   | 62,286                    | 65,546                    | 63,780         | 64,109      | 64,109              | -2.19%      |
| 524 WORKERS' COMPENSATION                       | 14,957                    | 12,040                    | 12,040         | 12,040      | 12,040              | 0.00%       |
| Total PERSONAL SERVICES                         | 675,978                   | 685,080                   | 692,634        | 677,324     | 677,324             | -1.13%      |
| 531 PROFESSIONAL SERVICES                       | 59,429                    | 44,340                    | 81,000         | 81,000      | 81,000              | 82.68%      |
| GIS UPDATES FOR WATER AND SEWER INFRASTRUCTURE  |                           |                           | 6,000          | 6,000       | 6,000               |             |
| PROFESSIONAL ENGINEERING DESIGN FEES            |                           |                           | 35,000         | 35,000      | 35,000              |             |
| WATER AND SEWER RATE STUDY                      |                           |                           | 40,000         | 40,000      | 40,000              |             |
| 534 OTHER SERVICES                              | 770                       | 1,800                     | 650            | 650         | 650                 | -63.89%     |
| UNIFORM RENTAL FOR 3 TEAM MEMBERS               |                           |                           | 650            | 650         | 650                 |             |
| 540 TRAVEL AND PER DIEM                         | 3,730                     | 8,265                     | 8,000          | 8,000       | 8,000               | -3.21%      |
| AWWA CONFERENCE                                 |                           |                           | 2,000          | 2,000       | 2,000               |             |
| FWRC CONFERENCE                                 |                           |                           | 2,000          | 2,000       | 2,000               |             |
| WATER CONSERVATION CONFERENCES                  |                           |                           | 4,000          | 4,000       | 4,000               |             |
| 541 COMMUNICATIONS SERVICES                     | 3,652                     | 4,050                     | 4,400          | 4,400       | 4,400               | 8.64%       |
| MITEL LEASING (PHONE SETS)                      |                           |                           | 2,000          | 2,000       | 2,000               |             |
| PUBLIC WORKS PHONES                             |                           |                           | 500            | 500         | 500                 |             |
| VERIZON   |                           |                           | 1,200          | 1,200       | 1,200               |             |
| WINDSTREAM COMMUNICATION                        |                           |                           | 700            | 700         | 700                 |             |
| 542 FREIGHT/POSTAGE SERVICES                    | 48                        | 125                       | 125            | 125         | 125                 | 0.00%       |
| FREIGHT & POSTAGE                               |                           |                           | 125            | 125         | 125                 |             |
| 543 UTILITY SERVICES                            | 3,227                     | 5,000                     | 7,750          | 7,750       | 7,750               | 55.00%      |
| CITY UTILITIES (WATER/SEWER)                    |                           |                           | 3,300          | 3,300       | 3,300               |             |
| FPL   |                           |                           | 1,900          | 1,900       | 1,900               |             |
| PUBLIC WORKS ELECTRIC                           |                           |                           | 2,245          | 2,245       | 2,245               |             |
| PUBLIC WORKS WATER/SEWER                        |                           |                           | 305            | 305         | 305                 |             |
| 544 RENTALS AND LEASES                          | 15,937                    | 20,756                    | 23,094         | 23,094      | 23,094              | 11.26%      |
| COPIER LEASE PRORATED SHARE & USAGE             |                           |                           | 6,400          | 6,400       | 6,400               |             |
| FEC RAILROAD ROW USE (CONTRACT)                 |                           |                           | 16,694         | 16,694      | 16,694              |             |
| 545 INSURANCE                                   | 14,867                    | 15,804                    | 17,066         | 17,291      | 17,291              | 9.41%       |

City of Stuart  
2012 Fiscal Budget  
Estimated Appropriations

**410**

**WATER & SEWER**

**1670**

**W & S GENERAL GOVERNMENT**

| Account  | 2010<br>Audited<br>Actual | 2011<br>Current<br>Budget | Workshop<br>#2 | Workshop #3 | Commission<br>Adopt | %<br>Change |
|--|---------------------------|---------------------------|----------------|-------------|---------------------|-------------|
| 545 INSURANCE                                  | 14,867                    | 15,804                    | 17,066         | 17,291      | 17,291              | 9.41%       |
| FLOOD INSURANCE PORTION                        |                           |                           | 206            | 206         | 206                 |             |
| PUBLIC WORKS FLOOD INSURANCE                   |                           |                           | 19             | 19          | 19                  |             |
| PUBLIC WORKS TRICO GENERAL LIABILITY INSURANCE |                           |                           | 1,242          | 1,262       | 1,262               |             |
| TRICO GENERAL LIABILITY INSURANCE              |                           |                           | 15,599         | 15,804      | 15,804              |             |
| 546 REPAIR AND MAINTENANCE                     | 5,629                     | 4,000                     | 6,000          | 6,000       | 6,000               | 50.00%      |
| OFFICE EQUIPMENT REPAIRS                       |                           |                           | 2,000          | 2,000       | 2,000               |             |
| VM - REPAIR AND MAINTENANCE OF VEHICLES        |                           |                           | 4,000          | 4,000       | 4,000               |             |
| 547 PRINTING AND BINDING                       | 129                       | 882                       | 1,000          | 1,000       | 1,000               | 13.44%      |
| BLUE PRINT REPRODUCTION                        |                           |                           | 500            | 500         | 500                 |             |
| WATER AND WASTEWATER PROMOTIONAL MATERIALS     |                           |                           | 500            | 500         | 500                 |             |
| 548 PROMOTIONAL ACTIVITIES                     | 0                         | 35                        | 0              | 0           | 0                   | -100.00%    |
| 551 OFFICE SUPPLIES                            | 2,017                     | 4,200                     | 4,200          | 4,200       | 4,200               | 0.00%       |
| COPIER LEASE PAPER                             |                           |                           | 500            | 500         | 500                 |             |
| OFFICE SUPPLIES                                |                           |                           | 2,500          | 2,500       | 2,500               |             |
| SCANNER SUPPLIES                               |                           |                           | 1,200          | 1,200       | 1,200               |             |
| 552 OPERATING SUPPLIES                         | 9,985                     | 15,387                    | 20,535         | 20,535      | 20,535              | 33.46%      |
| FUEL FOR VEHICLES - 4,200 GAS @ \$4 P/G        |                           |                           | 16,800         | 16,800      | 16,800              |             |
| MISCELLANEOUS OPERATING SUPPLIES               |                           |                           | 1,545          | 1,545       | 1,545               |             |
| SAFETY SHOES FOR 5 TEAM MEMBERS                |                           |                           | 475            | 475         | 475                 |             |
| SHIRTS, HATS, AND JACKETS FOR 6 TEAM MEMBERS   |                           |                           | 1,200          | 1,200       | 1,200               |             |
| SMALL PARTS AND EQUIPMENT                      |                           |                           | 515            | 515         | 515                 |             |
| 554 BOOKS AND MEMBERSHIPS                      | 2,502                     | 868                       | 2,000          | 2,000       | 2,000               | 130.29%     |
| PROFESSIONAL ORGANIZATION MEMBERSHIPS          |                           |                           | 2,000          | 2,000       | 2,000               |             |
| 555 TRAINING                                   | 1,870                     | 8,260                     | 5,800          | 5,800       | 5,800               | -29.78%     |
| AWWA CONFERENCE                                |                           |                           | 1,000          | 1,000       | 1,000               |             |
| CONSERVATION ON-LINE TRAINING                  |                           |                           | 1,300          | 1,300       | 1,300               |             |
| FWRC CONFERENCE                                |                           |                           | 1,000          | 1,000       | 1,000               |             |
| WATER CONSERVATION CONFERENCES                 |                           |                           | 2,500          | 2,500       | 2,500               |             |
| Total OPERATING EXPENSES                       | 123,792                   | 133,772                   | 181,620        | 181,845     | 181,845             | 35.94%      |
| 564 MACHINERY AND EQUIPMENT                    | 0                         | 5,021                     | 0              | 0           | 0                   | -100.00%    |
| Total CAPITAL OUTLAY                           | 0                         | 5,021                     | 0              | 0           | 0                   | -100.00%    |
| Division W & S GENERAL GOVERNME                | 799,770                   | 823,873                   | 874,254        | 859,169     | 859,169             | 4.28%       |
| Division + Consolidated + Indirect Charges:    |                           |                           | 874,254        | 859,169     | 859,169             |             |

City of Stuart  
2012 Fiscal Budget  
Personnel Sheet

**1670 W & S GENERAL GOVERNMENT**

| Class | Title                     | Range/<br>Step | Current<br>Salary | Prcnt | Range/<br>Step | Wrkshp<br>#2 | Spec<br>Pay | Prcnt | Range/<br>Step | Wrkshp<br>#3 | Spec<br>Pay | Prcnt | Range/<br>Step | Comm<br>Adopt | Spec<br>Pay |  |
|-------|---------------------------|----------------|-------------------|-------|----------------|--------------|-------------|-------|----------------|--------------|-------------|-------|----------------|---------------|-------------|--|
| 1070  | PUBLIC WORKS DIRECTOR     | 29 17          | 118,450.30        | 0.33  | 29 17          | 39,089       | 1,624       | 0.33  | 29 17          | 39,089       | 1,624       | 0.33  | 29 17          | 39,089        | 1,624       |  |
| 2028  | ASS'T PUB WORKS DIRECTOR  | 24 17          | 88,410.39         | 1.00  | 24 17          | 88,410       | 0           | 1.00  | 24 17          | 88,410       | 0           | 1.00  | 24 17          | 88,410        | 0           |  |
| 3000  | COMPLIANCE SPECIALIST     | 17 17          | 62,811.45         | 1.00  | 17 17          | 62,811       | 480         | 1.00  | 17 17          | 62,811       | 480         | 1.00  | 17 17          | 62,811        | 480         |  |
| 3070  | PUBLIC WORKS INSPECTOR    | 16 17          | 59,840.81         | 1.00  | 16 17          | 59,841       | 480         | 1.00  | 16 17          | 59,841       | 480         | 1.00  | 16 17          | 59,841        | 480         |  |
| 3081  | COMPLIANCE TECHNICIAN     | 11 16          | 45,709.62         | 1.00  | 12 16          | 48,029       | 480         | 1.00  | 12 16          | 48,029       | 480         | 1.00  | 12 16          | 48,029        | 480         |  |
| 3082  | SYSTEM TECHNICIAN         | 11 13          | 42,501.93         | 1.00  | 11 13          | 42,502       | 0           | 1.00  | 11 13          | 42,502       | 0           | 1.00  | 11 13          | 42,502        | 0           |  |
| 3083  | CAPITAL PROJECTS COORD    | 21 16          | 74,506.80         | 1.00  | 21 16          | 74,507       | 0           | 1.00  | 21 16          | 74,507       | 0           | 1.00  | 21 16          | 74,507        | 0           |  |
| 3088  | RECYCLING/CONSERVATN COOR | 17 11          | 54,169.41         | 1.00  | 17 11          | 54,169       | 480         | 1.00  | 17 11          | 54,169       | 480         | 1.00  | 17 11          | 54,169        | 480         |  |
| 6045  | DIVISION ASSISTANT        | 12 9           | 40,399.59         | 1.00  | 12 9           | 40,400       | 0           | 1.00  | 12 9           | 40,400       | 0           | 1.00  | 12 9           | 40,400        | 0           |  |
|       | BUDGET OVERTIME           |                |                   | 1.00  |                | 1,500        | 0           | 1.00  |                | 1,500        | 0           | 1.00  |                | 1,500         | 0           |  |
|       | BUDGET MERIT              |                |                   | 1.00  | 00 0           | 4,165        | 0           | 1.00  | 00 0           | 4,165        | 0           | 1.00  | 00 0           | 4,165         | 0           |  |
|       | BUDGET GEN WAGE INCREASE  |                |                   | 1.00  | 00 0           | 15,293       | 0           | 1.00  | 00 0           | 15,293       | 0           | 1.00  | 00 0           | 15,293        | 0           |  |
|       |                           | Count          |                   |       |                | 9            |             |       | 9              |              |             |       | 9              |               |             |  |
| Total |                           |                |                   |       |                | 530,715      | 3,544       |       |                | 530,715      | 3,544       |       |                | 530,715       | 3,544       |  |



**Budget Narrative  
Fiscal Year 2011 -2012**

**Fund:** Water & Sewer Fund  
**Department:** Public Works  
**Division:** Utilities Financial Services (1640)

**Departmental Activities and Service Level Description:**

The current objectives of the Utilities Financial Services Department are to provide for the information needs of the citizens, City Commission, Management and Departments of the City and coordination for policy implementation related to financial planning, cash management, and debt issuance. Some of the department responsibilities are billing for water, sewer, garbage/trash, and stormwater, payment receipting and posting, customer service, and financial information services including accurate reporting of all customer accounting data in the City.

**Staffing Levels:**

The Utilities Financial Services Department consists of three full-time positions: Customer Service Supervisor, Utility Billing Specialist and Cashier. Personal Service costs for the Financial Services Assistant Director is partially allocated to Utilities Financial Services.

| <b>Position Title:</b>      | <b>2007-08</b> | <b>2008-09</b> | <b>2009-10</b> | <b>2010-11</b> | <b>Proposed<br/>2011-12</b> |
|-----------------------------|----------------|----------------|----------------|----------------|-----------------------------|
| Customer Service Supervisor | 1              | 1              | 1              | 1              | 1                           |
| Utility Billing Specialist  | -              | -              | 1              | 1              | 1                           |
| Cashier                     | 1              | 1              | 1              | 1              | 1                           |
| Fiscal Assistant I Billing  | 1              | 1              | -              | -              | -                           |
| <b>Totals</b>               | <b>3</b>       | <b>3</b>       | <b>3</b>       | <b>3</b>       | <b>3</b>                    |

| <b>Indicators:</b>           | <b>2007-08</b> | <b>2008-09</b> | <b>2009-10</b> | <b>2010-11</b> | <b>Estimated<br/>2011-12</b> |
|------------------------------|----------------|----------------|----------------|----------------|------------------------------|
| Calls for Customer Service   | 8,284          | 8,286          | 14,463         | 8,300          | 8,291                        |
| Payments Receipted           | 52,568         | 52,165         | 54,557         | 54,750         | 55,110                       |
| Utility Account Transactions | 14,464         | 13,126         | 19,776         | 20,000         | 19,553                       |
| Utility Customer Billings    | 61,454         | 62,641         | 61,870         | 62,500         | 61,910                       |
| Work Orders Issued           | 6,106          | 5,799          | 5,546          | 5,200          | 5,118                        |

**Major Budget or Service Level Changes:**

None.

**Department Objectives:**

- Continue implementing and foster more use of utility customer service inquiry over the internet.
- Continue providing funding for seminar specific educational training through various organizations to employees.
- Provide training & instruction for upgraded utility software.
- Continue implementing and foster more use of web based on-line payment of utility bills.
- Continue to enforce new and revised billing & collection policies and increase efforts for collection of past due accounts and minimization of uncollectible balances.
- Continue to implement radio read meters as well as provide training for new meter data collection software.



City of Stuart  
2012 Fiscal Budget  
Estimated Appropriations

**410**

**WATER & SEWER**

**1640**

**UTILITIES FINANCIAL SVCS**

| Account  | 2010<br>Audited<br>Actual | 2011<br>Current<br>Budget | Workshop<br>#2 | Workshop #3 | Commission<br>Adopt | %<br>Change |
|--|---------------------------|---------------------------|----------------|-------------|---------------------|-------------|
| 512 REGULAR SALARIES AND WAGE                        | 151,391                   | 140,046                   | 144,247        | 199,428     | 199,428             | 42.40%      |
| 514 OVERTIME   | 2,703                     | 5,000                     | 5,000          | 5,000       | 5,000               | 0.00%       |
| OVERTIME   |                           |                           | 5,000          | 5,000       | 5,000               |             |
| 515 SPECIAL PAY                                      | 1,462                     | 1,357                     | 3,022          | 3,022       | 3,022               | 122.73%     |
| 521 FICA TAXES                                       | 11,218                    | 11,200                    | 11,649         | 15,870      | 15,870              | 41.70%      |
| 522 RETIREMENT CONTRIBUTIONS                         | 15,379                    | 15,650                    | 11,761         | 10,037      | 10,037              | -35.86%     |
| 523 LIFE AND HEALTH INSURANCE                        | 27,613                    | 27,137                    | 23,755         | 26,358      | 26,358              | -2.87%      |
| 524 WORKERS' COMPENSATION                            | 464                       | 373                       | 373            | 373         | 373                 | 0.00%       |
| Total PERSONAL SERVICES                              | 210,230                   | 200,762                   | 199,806        | 260,088     | 260,088             | 29.55%      |
| 531 PROFESSIONAL SERVICES                            | 1,500                     | 3,500                     | 3,500          | 3,500       | 3,500               | 0.00%       |
| ARBITRAGE REBATE CALCULATION/CERTIFICATION/REPORTING |                           |                           | 1,500          | 1,500       | 1,500               |             |
| SECONDARY MARKET DISCLOSURE AND REPORTING FOR BONDS  |                           |                           | 2,000          | 2,000       | 2,000               |             |
| 534 OTHER SERVICES                                   | 0                         | 8,000                     | 8,000          | 8,000       | 8,000               | 0.00%       |
| TEMPORARY EMPLOYMENT ESSENTIAL COVERAGE              |                           |                           | 8,000          | 8,000       | 8,000               |             |
| 540 TRAVEL AND PER DIEM                              | 818                       | 4,709                     | 4,000          | 4,000       | 4,000               | -15.06%     |
| AWWA NATIONAL CUSTOMER SERVICE CONFERENCE            |                           |                           | 4,000          | 4,000       | 4,000               |             |
| 541 COMMUNICATIONS SERVICES                          | 1,568                     | 1,540                     | 1,540          | 1,540       | 1,540               | 0.00%       |
| MITEL LEASING (PHONE SETS)                           |                           |                           | 750            | 750         | 750                 |             |
| WINDSTREAM COMMUNICATION                             |                           |                           | 790            | 790         | 790                 |             |
| 542 FREIGHT/POSTAGE SERVICES                         | 28,359                    | 30,000                    | 30,000         | 30,000      | 30,000              | 0.00%       |
| POSTAGE - DELINQUENT BILLS                           |                           |                           | 5,000          | 5,000       | 5,000               |             |
| POSTAGE - METER                                      |                           |                           | 1,000          | 1,000       | 1,000               |             |
| POSTAGE - STANDARD BILLS                             |                           |                           | 24,000         | 24,000      | 24,000              |             |
| 544 RENTALS AND LEASES                               | 537                       | 750                       | 100            | 100         | 100                 | -86.67%     |
| XEROX COPIER USAGE (HALL)                            |                           |                           | 100            | 100         | 100                 |             |
| 545 INSURANCE  | 5,798                     | 6,217                     | 6,218          | 6,352       | 6,352               | 2.16%       |
| FLOOD INSURANCE PORTION                              |                           |                           | 135            | 135         | 135                 |             |
| TRICO GENERAL LIABILITY INSURANCE                    |                           |                           | 6,083          | 6,217       | 6,217               |             |
| 546 REPAIR AND MAINTENANCE                           | 99                        | 500                       | 2,000          | 2,000       | 2,000               | 300.00%     |
| DRYWALL CASHIER OFFICE                               |                           |                           | 500            | 500         | 500                 |             |
| MISCELLANEOUS REPAIRS TO OFFICE EQUIPMENT            |                           |                           | 500            | 500         | 500                 |             |
| PAINT CUSTOMER SERVICE OFFICE                        |                           |                           | 1,000          | 1,000       | 1,000               |             |
| 547 PRINTING AND BINDING                             | 0                         | 4,000                     | 4,000          | 4,000       | 4,000               | 0.00%       |
| MISCELLANEOUS PRINTING FOR NOTICES AND CARDS         |                           |                           | 1,000          | 1,000       | 1,000               |             |
| PREPRINTED BILLS AND MAILERS FOR UTILITY BILLING     |                           |                           | 3,000          | 3,000       | 3,000               |             |

City of Stuart  
2012 Fiscal Budget  
Estimated Appropriations

**410**

**WATER & SEWER**

**1640**

**UTILITIES FINANCIAL SVCS**

| Account   | 2010<br>Audited<br>Actual | 2011<br>Current<br>Budget | Workshop<br>#2 | Workshop #3 | Commission<br>Adopt | %<br>Change |
|---|---------------------------|---------------------------|----------------|-------------|---------------------|-------------|
| 547 PRINTING AND BINDING                          | 0                         | 4,000                     | 4,000          | 4,000       | 4,000               | 0.00%       |
| 549 OTHER CURRENT CHARGES                         | 16,935                    | 18,300                    | 20,300         | 20,300      | 20,300              | 10.93%      |
| ELAVON/AMEX CREDIT CARD FEES                      |                           |                           | 20,000         | 20,000      | 20,000              |             |
| US POSTAL BULK MAIL PERMIT                        |                           |                           | 300            | 300         | 300                 |             |
| 551 OFFICE SUPPLIES                               | 2,326                     | 4,250                     | 4,250          | 4,250       | 4,250               | 0.00%       |
| COMPUTER PAPER AND FORMS                          |                           |                           | 2,250          | 2,250       | 2,250               |             |
| MISCELLANEOUS OFFICE SUPPLIES AND EQUIPMENT       |                           |                           | 2,000          | 2,000       | 2,000               |             |
| 552 OPERATING SUPPLIES                            | 3,410                     | 3,100                     | 3,100          | 3,100       | 3,100               | 0.00%       |
| TONER CARTRIDGES AND OTHER BILL PRINTING SUPPLIES |                           |                           | 2,500          | 2,500       | 2,500               |             |
| TONER CARTRIDGES-DELINQUENT BILLS                 |                           |                           | 600            | 600         | 600                 |             |
| 554 BOOKS AND MEMBERSHIPS                         | 25                        | 1,200                     | 100            | 100         | 100                 | -91.67%     |
| FW&PCOA ANNUAL DUES                               |                           |                           | 100            | 100         | 100                 |             |
| 555 TRAINING                                      | 0                         | 2,400                     | 2,000          | 2,000       | 2,000               | -16.67%     |
| AWWA NATIONAL CUSTOMER SERVICE CONFERENCE         |                           |                           | 2,000          | 2,000       | 2,000               |             |
| Total OPERATING EXPENSES                          | 61,375                    | 88,466                    | 89,108         | 89,242      | 89,242              | 0.88%       |
| Division UTILITIES FINANCIAL SVCS                 | 271,604                   | 289,229                   | 288,914        | 349,330     | 349,330             | 20.78%      |
| Division + Consolidated + Indirect Charges:       |                           |                           | 288,914        | 349,330     | 349,330             |             |

City of Stuart  
2012 Fiscal Budget  
Personnel Sheet

**1640 UTILITIES FINANCIAL SVCS**

| Class | Title                                   | Range/<br>Step | Current<br>Salary | Prcnt | Range/<br>Step | Wrkshp<br>#2 | Spec<br>Pay | Prcnt | Range/<br>Step | Wrkshp<br>#3 | Spec<br>Pay | Prcnt | Range/<br>Step | Comm<br>Adopt | Spec<br>Pay |
|-------|---|----------------|-------------------|-------|----------------|--------------|-------------|-------|----------------|--------------|-------------|-------|----------------|---------------|-------------|
| 2025  | FINANCIAL SVCS ASST DIR                 | 24 17          | 88,410.39         | 0.33  | 24 17          | 29,175       | 337         | 0.33  | 24 17          | 29,175       | 337         | 0.33  | 24 17          | 29,175        | 337         |
| 3040  | CUSTOMER SERV SUPERVISOR                | 14 11          | 46,781.45         | 1.00  | 14 11          | 46,781       | 1,020       | 1.00  | 14 11          | 46,781       | 1,020       | 1.00  | 14 11          | 46,781        | 1,020       |
| 6082  | CUSTOMER SERVICE REP<br>VACANT POSITION |                |                   |       |                |              |             | 1.00  | 09 1           | 86,023       | 0           | 1.00  | 09 1           | 86,023        | 0           |
|       |   |                |                   |       |                |              | 3           |       |                |              | 3           |       |                |               |             |
| 6083  | UTILITY BILLING SPECL                   |                |                   | 1.00  | 09 7           | 33,247       | 0           |       |                |              |             |       |                |               |             |
| 6085  | CASHIER                                 |                |                   | 1.00  | 09 4           | 30,842       | 0           |       |                |              |             |       |                |               |             |
| 6085  | CASHIER                                 | 09 7           | 33,247.30         |       |                |              |             | 1.00  | 09 7           | 33,247       | 0           | 1.00  | 09 7           | 33,247        | 0           |
|       | BUDGET OVERTIME                         |                |                   | 1.00  |                | 5,000        | 0           | 1.00  |                | 5,000        | 0           | 1.00  |                | 5,000         | 0           |
|       | BUDGET MERIT                            |                |                   | 1.00  | 00 0           | 1,665        | 0           | 1.00  | 00 0           | 1,665        | 0           | 1.00  | 00 0           | 1,665         | 0           |
|       | BUDGET GEN WAGE INCREASE                |                |                   | 1.00  | 00 0           | 4,201        | 0           | 1.00  | 00 0           | 4,201        | 0           | 1.00  | 00 0           | 4,201         | 0           |
|       |   | Count          |                   |       |                | 4            |             |       |                | 4            |             |       |                | 4             |             |
| Total |   |                |                   |       |                | 150,912      | 1,357       |       |                | 206,093      | 1,357       |       |                | 206,093       | 1,357       |



City of Stuart  
2012 Fiscal Budget  
Estimated Appropriations

**410**

**WATER & SEWER**

**1660**

**DEBT SERVICE**

| Account   | 2010<br>Audited<br>Actual | 2011<br>Current<br>Budget | Workshop<br>#2 | Workshop #3 | Commission<br>Adopt | %<br>Change |
|---|---------------------------|---------------------------|----------------|-------------|---------------------|-------------|
| 571 PRINCIPAL                                     | 0                         | 840,036                   | 809,838        | 809,838     | 742,443             | -11.62%     |
| 2003 PUB UTIL REV REF & IMPROV BONDS (10/1/2017)  |                           |                           | 355,000        | 355,000     | 355,000             |             |
| 2006 PUB UTIL REV REF & IMPROV BONDS (10/1/2033)  |                           |                           | 19,000         | 19,000      | 19,000              |             |
| 2007 PUB UTIL REV REF & IMPROV BONDS (10/1/2028)  |                           |                           | 25,000         | 25,000      | 25,000              |             |
| 2007B PUB UTIL REV REF & IMPROV BONDS (10/1/2024) |                           |                           | 229,000        | 229,000     | 229,000             |             |
| 2010 SRF LOAN (12/15/2030)                        |                           |                           | 181,838        | 181,838     | 114,443             |             |
| 572 INTEREST                                      | 860,578                   | 970,613                   | 958,394        | 958,394     | 958,394             | -1.26%      |
| 2003 PUB UTIL REV REF & IMPROV BONDS (10/1/2017)  |                           |                           | 101,310        | 101,310     | 101,310             |             |
| 2006 PUB UTIL REV REF & IMPROV BONDS (10/1/2033)  |                           |                           | 324,455        | 324,455     | 324,455             |             |
| 2007 PUB UTIL REV REF & IMPROV BONDS (10/1/2028)  |                           |                           | 290,201        | 290,201     | 290,201             |             |
| 2007B PUB UTIL REV REF & IMPROV BONDS (10/1/2024) |                           |                           | 175,841        | 175,841     | 175,841             |             |
| 2010 SRF LOAN (12/15/2030)                        |                           |                           | 66,587         | 66,587      | 66,587              |             |
| 573 OTHER DEBT SERVICE COSTS                      | 540                       | 32,700                    | 550            | 725         | 725                 | -97.78%     |
| DEBT ADMIN FEE                                    |                           |                           | 550            | 550         | 550                 |             |
| SRF LOAN BANK ACCOUNT CHARGES                     |                           |                           | 0              | 175         | 175                 |             |
| 574 AMORTIZATION                                  | 111,536                   | 108,592                   | 108,690        | 108,690     | 108,690             | 0.09%       |
| 2003 BOND DISCOUNT/COI AMORTIZATION               |                           |                           | 11,212         | 11,212      | 11,212              |             |
| 2006 BOND REFUND/COI AMORTIZATION                 |                           |                           | 30,788         | 30,788      | 30,788              |             |
| 2007 BOND REFUND/COI AMORTIZATION                 |                           |                           | 30,640         | 30,640      | 30,640              |             |
| 2007B BOND REFUND//COI AMORTIZATION               |                           |                           | 36,050         | 36,050      | 36,050              |             |
| Total DEBT SERVICE                                | 972,653                   | 1,951,941                 | 1,877,472      | 1,877,647   | 1,810,252           | -7.26%      |
| Division DEBT SERVICE                             | 972,653                   | 1,951,941                 | 1,877,472      | 1,877,647   | 1,810,252           | -7.26%      |
| Division + Consolidated + Indirect Charges:       |                           |                           | 1,877,472      | 1,877,647   | 1,810,252           |             |
| Dept FINANCIAL SERVICES                           | 1,244,258                 | 2,241,170                 | 2,166,386      | 2,226,977   | 2,159,582           | -3.64%      |



City of Stuart  
2012 Fiscal Budget  
Estimated Appropriations

**410**

**WATER & SEWER**

**1690**

**W/S NON-OPERATING**

| Account                                     | 2010<br>Audited<br>Actual | 2011<br>Current<br>Budget | Workshop<br>#2 | Workshop #3 | Commission<br>Adopt | %<br>Change |
|---|---------------------------|---------------------------|----------------|-------------|---------------------|-------------|
| 515 SPECIAL PAY                             | 0                         | 0                         | 0              | 11,842      | 11,842              | 0.00%       |
| ADDTNL ONE-TIME PAY                         |                           |                           | 0              | 11,842      | 11,842              |             |
| 523 LIFE AND HEALTH INSURANCE               | 0                         | 0                         | 0              | 42,932      | 42,932              | 0.00%       |
| CLINIC                                      |                           |                           | 0              | 42,932      | 42,932              |             |
| 529 COMPENSATED ABSENCES ACCR               | -57,237                   | 0                         | 0              | 0           | 0                   | 0.00%       |
| Total PERSONAL SERVICES                     | -57,237                   | 0                         | 0              | 54,774      | 54,774              | 0.00%       |
| 557 INDIRECT COSTS (NET)                    | 427,425                   | 284,746                   | 0              | 360,669     | 360,669             | 26.66%      |
| INDIRECT COST FROM CRA                      |                           |                           | 0              | -943        | -943                |             |
| INDIRECT COST FROM GENERAL FUND             |                           |                           | 0              | -55,858     | -55,858             |             |
| INDIRECT COST FROM LANDIFLL                 |                           |                           | 0              | -175        | -175                |             |
| INDIRECT COST FROM SANITATION               |                           |                           | 0              | -149,121    | -149,121            |             |
| INDIRECT COST FROM STORMWATER               |                           |                           | 0              | -9,397      | -9,397              |             |
| INDIRECT COST TO GENERAL FUND               |                           |                           | 0              | 576,163     | 576,163             |             |
| Total OPERATING EXPENSES                    | 427,425                   | 284,746                   | 0              | 360,669     | 360,669             | 26.66%      |
| 591 INTRAGOVERNMENTAL TRANSFS               | 18,862                    | 16,325                    | 762,310        | 255,402     | 322,797             | 1877.28%    |
| TRANSFER TO RETAINED EARNINGS               |                           |                           | 762,310        | 255,402     | 322,797             |             |
| 595 OTHER NONOPERATING USES                 | 9,082                     | 330,160                   | 0              | 0           | 0                   | -100.00%    |
| Total OTHER USES                            | 27,944                    | 346,485                   | 762,310        | 255,402     | 322,797             | -6.84%      |
| Division W/S NON-OPERATING                  | 398,133                   | 631,231                   | 762,310        | 670,845     | 738,240             | 16.95%      |
| Division + Consolidated + Indirect Charges: |                           |                           | 762,310        | 670,845     | 738,240             |             |
| Dept W/S NON-OPERATING                      | 398,133                   | 631,231                   | 762,310        | 670,845     | 738,240             | 16.95%      |

City of Stuart  
2012 Fiscal Budget  
Estimated Appropriations

**410**

**WATER & SEWER**

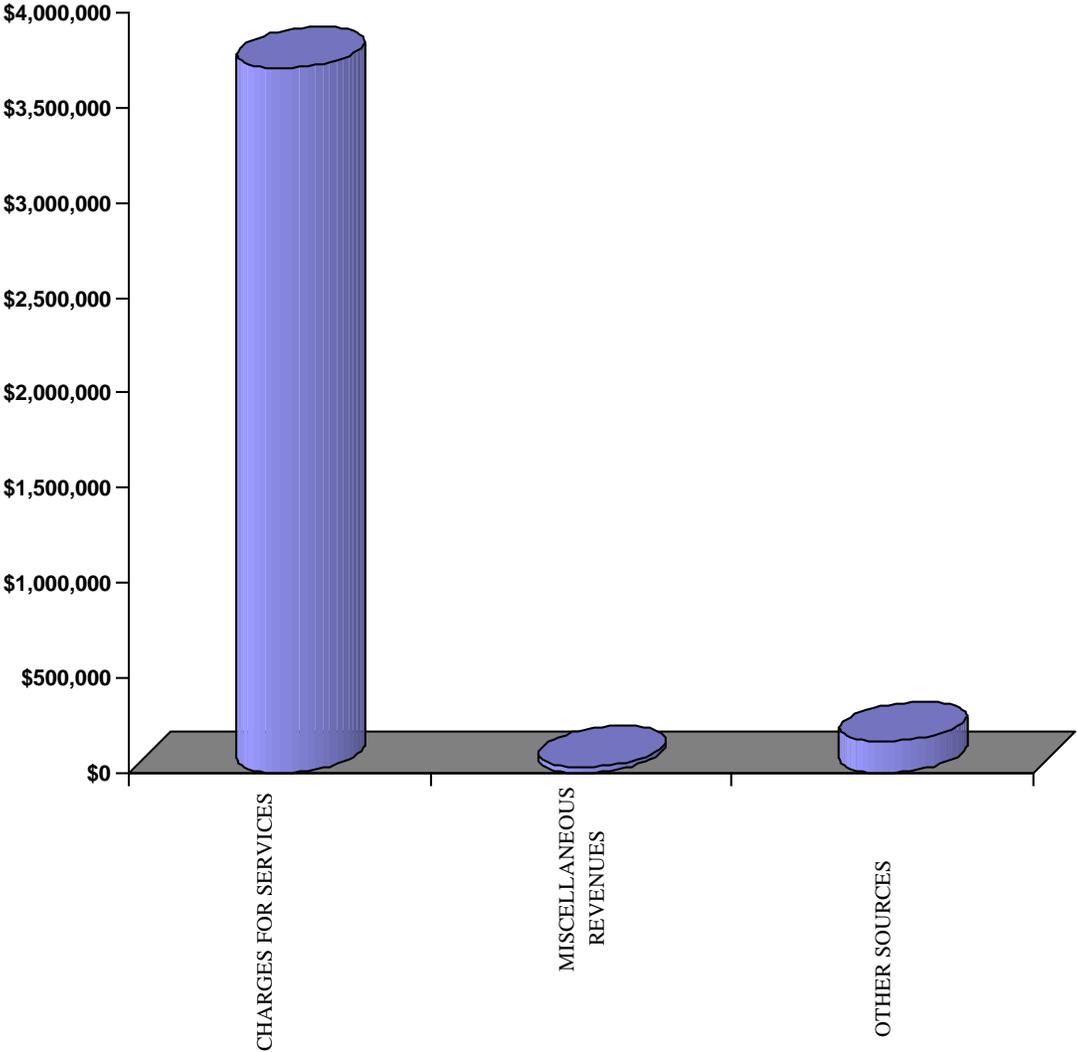
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|      |               |           |            |            |           |           |         |
|------|---------------|-----------|------------|------------|-----------|-----------|---------|
| Fund | WATER & SEWER | 8,091,823 | 11,412,281 | 10,281,390 | 8,969,078 | 8,969,078 | -21.41% |
|------|---------------|-----------|------------|------------|-----------|-----------|---------|

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City of Stuart  
2012 Fiscal Budget  
Revenues by Category

Sanitation Fund Revenues





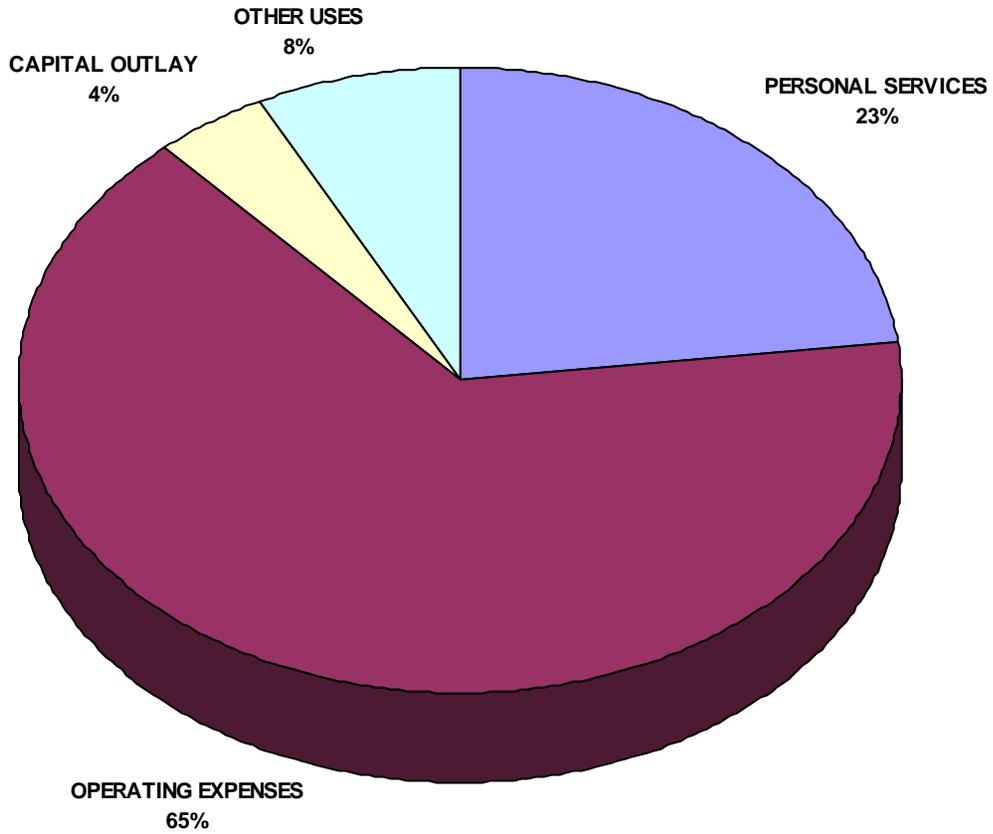
City of Stuart  
2012 Fiscal Budget  
Estimated Revenues

| Account  | 2010<br>Audited<br>Actual     | 2011<br>Current<br>Budget | Workshop<br>#2 | Workshop #3 | Commission<br>Adopt | %<br>Change |
|--|-------------------------------|---------------------------|----------------|-------------|---------------------|-------------|
| <b>420</b>   | <b>SANITATION/SOLID WASTE</b> |                           |                |             |                     |             |
| 343401 RESIDENTIAL GARBAGE                           | 520,144                       | 508,500                   | 508,500        | 508,500     | 508,500             | 0.00%       |
| ZERO GROWTH - NO RATE ADJUSTMENT                     |                               |                           | 508,500        | 508,500     | 508,500             |             |
| 343403 COMMERCIAL GARBAGE                            | 3,127,414                     | 3,219,075                 | 3,158,121      | 3,158,121   | 3,158,121           | -1.89%      |
| COMMERCIAL OCCUPANCY RATE DOWN                       |                               |                           | 3,058,121      | 3,058,121   | 3,058,121           |             |
| YARD WASTE COLLECTION - OLD CITY LANDFILL - 6 MONTHS |                               |                           | 100,000        | 100,000     | 100,000             |             |
| 343410 DELINQUENT GARBAGE FEES                       | 4,805                         | 5,000                     | 4,000          | 4,000       | 4,000               | -20.00%     |
| DECREASE - PRIOR YEAR                                |                               |                           | 4,000          | 4,000       | 4,000               |             |
| 343420 TRASH COLLECTIONS                             | 27,972                        | 24,000                    | 20,000         | 20,000      | 20,000              | -16.67%     |
| DECREASE - PRIOR YEAR                                |                               |                           | 20,000         | 20,000      | 20,000              |             |
| 343910 UTILITY SERVICE CHARGES                       | 38,670                        | 35,000                    | 20,000         | 20,000      | 20,000              | -42.86%     |
| DECREASE - PRIOR YEAR                                |                               |                           | 20,000         | 20,000      | 20,000              |             |
| Total CHARGES FOR SERVICES                           | 3,719,005                     | 3,791,575                 | 3,710,621      | 3,710,621   | 3,710,621           | -2.14%      |
| 364000 DISPOSITION FIXED ASSETS                      | 7,700                         | 0                         | 25,000         | 25,000      | 25,000              | 0.00%       |
| LIGHTNING LOADER                                     |                               |                           | 25,000         | 25,000      | 25,000              |             |
| 369100 MISCELLANEOUS REVENUE                         | 1,580                         | 1,000                     | 500            | 500         | 500                 | -50.00%     |
| DECREASE - PRIOR YEAR                                |                               |                           | 500            | 500         | 500                 |             |
| 369910 RECOVERED BAD DEBT                            | 417                           | 750                       | 100            | 100         | 100                 | -86.67%     |
| DECREASE - PRIOR YEAR                                |                               |                           | 100            | 100         | 100                 |             |
| Total MISCELLANEOUS REVENUES                         | 9,697                         | 1,750                     | 25,600         | 25,600      | 25,600              | 1362.86%    |
| 389100 PROPRIETARY-INTEREST                          | 23,534                        | 15,000                    | 19,000         | 19,000      | 19,000              | 26.67%      |
| 389972 FUNDS FR RETAINED EARNING                     | 0                             | 0                         | 540,000        | 140,000     | 140,000             | 0.00%       |
| LIGHTNING LOADER REPLACEMENT                         |                               |                           | 140,000        | 140,000     | 140,000             |             |
| YARD PROCESSING FACILITY AT OLD CITY LANDFILL        |                               |                           | 400,000        | 0           | 0                   |             |
| Total OTHER SOURCES                                  | 23,534                        | 15,000                    | 559,000        | 159,000     | 159,000             | 960.00%     |
| Fund SANITATION/SOLID WASTE                          | 3,752,236                     | 3,808,325                 | 4,295,221      | 3,895,221   | 3,895,221           | 2.28%       |



City of Stuart  
2012 Fiscal Budget  
Appropriations by Category

Sanitation Fund Appropriations





City of Stuart  
2012 Fiscal Budget  
Estimated Appropriations

**420**

**SANITATION/SOLID WASTE**

| <b>Account</b>              | <b>2010<br/>Audited<br/>Actual</b> | <b>2011<br/>Current<br/>Budget</b> | <b>Workshop<br/>#2</b> | <b>Workshop #3</b> | <b>Commission<br/>Adopt</b> | <b>%<br/>Change</b> |
|-----------------------------|------------------------------------|------------------------------------|------------------------|--------------------|-----------------------------|---------------------|
| PERSONAL SERVICES           | 927,469                            | 870,475                            | 768,055                | 897,622            | 897,622                     | 3.12%               |
| OPERATING EXPENSES          | 2,060,141                          | 2,061,802                          | 1,804,571              | 2,544,380          | 2,544,380                   | 23.41%              |
| CAPITAL OUTLAY              | 0                                  | 28,908                             | 559,000                | 159,000            | 159,000                     | 450.02%             |
| OTHER USES                  | 39,787                             | 847,139                            | 1,164,677              | 294,220            | 294,220                     | -65.27%             |
| Fund SANITATION/SOLID WASTE | 3,027,396                          | 3,808,325                          | 4,296,303              | 3,895,221          | 3,895,221                   | 2.28%               |



City of Stuart  
2012 Fiscal Budget  
Estimated Appropriations

| <b>420</b>         |                                    | <b>SANITATION/SOLID WASTE</b>      |                        |                    |                             |                     |         |
|--------------------|------------------------------------|------------------------------------|------------------------|--------------------|-----------------------------|---------------------|---------|
| <b>Account</b>     | <b>2010<br/>Audited<br/>Actual</b> | <b>2011<br/>Current<br/>Budget</b> | <b>Workshop<br/>#2</b> | <b>Workshop #3</b> | <b>Commission<br/>Adopt</b> | <b>%<br/>Change</b> |         |
| <b>1710</b>        |                                    | <b>RESIDENTIAL COLLECTION</b>      |                        |                    |                             |                     |         |
| PERSONAL SERVICES  | 142,838                            | 157,572                            | 142,016                | 176,314            | 176,314                     | 11.89%              |         |
| OPERATING EXPENSES | 273,989                            | 290,487                            | 334,881                | 335,136            | 335,136                     | 15.37%              |         |
| Division           | RESIDENTIAL COLLECTION             | 416,828                            | 448,059                | 476,897            | 511,451                     | 511,451             | 14.15%  |
| <b>1720</b>        |                                    | <b>COMMERCIAL COLLECTION</b>       |                        |                    |                             |                     |         |
| PERSONAL SERVICES  | 726,047                            | 598,413                            | 498,889                | 576,173            | 576,173                     | -3.72%              |         |
| OPERATING EXPENSES | 1,070,488                          | 1,177,849                          | 1,255,983              | 1,255,983          | 1,255,983                   | 6.63%               |         |
| CAPITAL OUTLAY     | 0                                  | 5,187                              | 19,000                 | 19,000             | 19,000                      | 266.30%             |         |
| Division           | COMMERCIAL COLLECTION              | 1,796,535                          | 1,781,449              | 1,773,873          | 1,851,156                   | 1,851,156           | 3.91%   |
| <b>1730</b>        |                                    | <b>YARD TRASH COLLECTION</b>       |                        |                    |                             |                     |         |
| PERSONAL SERVICES  | 149,526                            | 114,491                            | 127,150                | 125,147            | 125,147                     | 9.31%               |         |
| OPERATING EXPENSES | 96,953                             | 127,832                            | 213,706                | 213,946            | 213,946                     | 67.37%              |         |
| CAPITAL OUTLAY     | 0                                  | 23,721                             | 540,000                | 140,000            | 140,000                     | 490.19%             |         |
| Division           | YARD TRASH COLLECTION              | 246,479                            | 266,044                | 880,857            | 479,093                     | 479,093             | 80.08%  |
| Dept               | PUBLIC WORKS ADMIN                 | 2,459,841                          | 2,495,552              | 3,131,626          | 2,841,699                   | 2,841,699           | 13.87%  |
| <b>1790</b>        |                                    | <b>SANITATION NON-OPERATING</b>    |                        |                    |                             |                     |         |
| PERSONAL SERVICES  | -90,942                            | 0                                  | 0                      | 19,988             | 19,988                      | 0.00%               |         |
| OPERATING EXPENSES | 618,710                            | 465,634                            | 0                      | 739,313            | 739,313                     | 58.78%              |         |
| OTHER USES         | 39,787                             | 847,139                            | 1,164,677              | 294,220            | 294,220                     | -65.27%             |         |
| Division           | SANITATION NON-OPERATI             | 567,555                            | 1,312,773              | 1,164,677          | 1,053,522                   | 1,053,522           | -19.75% |
| Dept               | SANITATION NON-OPERATING           | 567,555                            | 1,312,773              | 1,164,677          | 1,053,522                   | 1,053,522           | -19.75% |
| Fund               | SANITATION/SOLID WASTE             | 3,027,396                          | 3,808,325              | 4,296,303          | 3,895,221                   | 3,895,221           | 2.28%   |



City of Stuart  
2012 Fiscal Budget  
Estimated Appropriations

**420**

**SANITATION/SOLID WASTE**

| Account                         | 2010<br>Audited<br>Actual | 2011<br>Current<br>Budget | Workshop<br>#2   | Workshop #3      | Commission<br>Adopt | %<br>Change    |
|---------------------------------|---------------------------|---------------------------|------------------|------------------|---------------------|----------------|
| 512 REGULAR SALARIES AND WAGE   | 689,369                   | 575,596                   | 518,074          | 604,942          | 604,942             | 5.10%          |
| 514 OVERTIME                    | 40,594                    | 32,500                    | 37,000           | 37,000           | 37,000              | 13.85%         |
| 515 SPECIAL PAY                 | 8,923                     | 2,153                     | 7,803            | 13,724           | 13,724              | 537.47%        |
| 521 FICA TAXES                  | 54,984                    | 46,684                    | 42,711           | 49,356           | 49,356              | 5.72%          |
| 522 RETIREMENT CONTRIBUTIONS    | 72,471                    | 67,144                    | 44,287           | 32,067           | 32,067              | -52.24%        |
| 523 LIFE AND HEALTH INSURANCE   | 105,324                   | 110,319                   | 82,101           | 124,453          | 124,453             | 12.81%         |
| 524 WORKERS' COMPENSATION       | 44,821                    | 36,080                    | 36,080           | 36,080           | 36,080              | 0.00%          |
| 525 UNEMPLOYMENT COMPENSATION   | 1,925                     | 0                         | 0                | 0                | 0                   | 0.00%          |
| 529 COMPENSATED ABSENCES ACCR   | -90,942                   | 0                         | 0                | 0                | 0                   | 0.00%          |
| <b>Total PERSONAL SERVICES</b>  | <b>927,469</b>            | <b>870,475</b>            | <b>768,055</b>   | <b>897,622</b>   | <b>897,622</b>      | <b>3.12%</b>   |
| 531 PROFESSIONAL SERVICES       | 1,320                     | 2,000                     | 27,000           | 27,000           | 27,000              | 1250.00%       |
| 534 OTHER SERVICES              | 120,360                   | 182,970                   | 229,100          | 229,100          | 229,100             | 25.21%         |
| 540 TRAVEL AND PER DIEM         | 528                       | 0                         | 3,500            | 3,500            | 3,500               | 0.00%          |
| 541 COMMUNICATIONS SERVICES     | 1,515                     | 1,550                     | 1,510            | 1,510            | 1,510               | -2.58%         |
| 542 FREIGHT/POSTAGE SERVICES    | 1,290                     | 3,000                     | 3,000            | 3,000            | 3,000               | 0.00%          |
| 543 UTILITY SERVICES            | 975,966                   | 956,699                   | 1,029,683        | 1,029,683        | 1,029,683           | 7.63%          |
| 544 RENTALS AND LEASES          | 205                       | 500                       | 6,100            | 6,100            | 6,100               | 1120.00%       |
| 545 INSURANCE                   | 55,491                    | 59,801                    | 60,883           | 61,378           | 61,378              | 2.64%          |
| 546 REPAIR AND MAINTENANCE      | 122,141                   | 132,400                   | 117,000          | 117,000          | 117,000             | -11.63%        |
| 547 PRINTING AND BINDING        | 2,633                     | 2,000                     | 2,000            | 2,000            | 2,000               | 0.00%          |
| 548 PROMOTIONAL ACTIVITIES      | 7,703                     | 5,800                     | 5,800            | 5,800            | 5,800               | 0.00%          |
| 549 OTHER CURRENT CHARGES       | 272                       | 0                         | 0                | 0                | 0                   | 0.00%          |
| 551 OFFICE SUPPLIES             | 183                       | 1,850                     | 1,850            | 1,850            | 1,850               | 0.00%          |
| 552 OPERATING SUPPLIES          | 150,415                   | 246,549                   | 313,695          | 313,695          | 313,695             | 27.23%         |
| 554 BOOKS AND MEMBERSHIPS       | 558                       | 1,050                     | 550              | 550              | 550                 | -47.62%        |
| 555 TRAINING                    | 850                       | 0                         | 2,900            | 2,900            | 2,900               | 0.00%          |
| 557 INDIRECT COSTS (NET)        | 618,710                   | 465,634                   | 0                | 739,313          | 739,313             | 58.78%         |
| <b>Total OPERATING EXPENSES</b> | <b>2,060,141</b>          | <b>2,061,802</b>          | <b>1,804,571</b> | <b>2,544,380</b> | <b>2,544,380</b>    | <b>23.41%</b>  |
| 562 BUILDINGS                   | 0                         | 23,721                    | 0                | 0                | 0                   | -100.00%       |
| 563 INFRASTRUCTURE              | 0                         | 0                         | 200,000          | 0                | 0                   | 0.00%          |
| 564 MACHINERY AND EQUIPMENT     | 0                         | 5,187                     | 359,000          | 159,000          | 159,000             | 2965.36%       |
| <b>Total CAPITAL OUTLAY</b>     | <b>0</b>                  | <b>28,908</b>             | <b>559,000</b>   | <b>159,000</b>   | <b>159,000</b>      | <b>450.02%</b> |

City of Stuart  
2012 Fiscal Budget  
Estimated Appropriations

**420**

**SANITATION/SOLID WASTE**

| <b>Account</b>                | <b>2010<br/>Audited<br/>Actual</b> | <b>2011<br/>Current<br/>Budget</b> | <b>Workshop<br/>#2</b> | <b>Workshop #3</b> | <b>Commission<br/>Adopt</b> | <b>%<br/>Change</b> |
|-------------------------------|------------------------------------|------------------------------------|------------------------|--------------------|-----------------------------|---------------------|
| 591 INTRAGOVERNMENTAL TRANSFS | 0                                  | 0                                  | 1,164,677              | 294,220            | 294,220                     | 0.00%               |
| 595 OTHER NONOPERATING USES   | 39,787                             | 847,139                            | 0                      | 0                  | 0                           | -100.00%            |
| Total OTHER USES              | 39,787                             | 847,139                            | 1,164,677              | 294,220            | 294,220                     | -65.27%             |
| Fund SANITATION/SOLID WASTE   | 3,027,396                          | 3,808,325                          | 4,296,303              | 3,895,221          | 3,895,221                   | 2.28%               |

**Budget Narrative  
Fiscal Year 2011-2012**

**Fund:** Sanitation Fund  
**Department:** Public Works  
**Team:** Residential Collection Team (1710)

**Departmental Activities and Service Level Description:**

The Sanitation Team is responsible for the collection and disposal of all residential garbage in the City of Stuart, including the maintenance and repair of all equipment needed to accomplish the work associated with these tasks.

**Staffing Levels:**

No increase in staffing levels is requested for 2011-12.

| <b>Position Title:</b>         | <b>2007-08</b> | <b>2008-09</b> | <b>2009-10</b> | <b>2010-11</b> | <b>Proposed<br/>2011-12</b> |
|--------------------------------|----------------|----------------|----------------|----------------|-----------------------------|
| Sanitation Equipment Operators | 2              | 2              | 2              | 2              | 2                           |
| <b>Total</b>                   | <b>2</b>       | <b>2</b>       | <b>2</b>       | <b>2</b>       | <b>2</b>                    |

| <b>Indicators:</b>           | <b>2007-08</b> | <b>2008-09</b> | <b>2009-10</b> | <b>2010-11</b> | <b>Estimated<br/>2011-12</b> |
|------------------------------|----------------|----------------|----------------|----------------|------------------------------|
| Residential Garbage (Tons)   | 3,850          | 3,900          | 3,000          | 2,500          | 2,500                        |
| Residential Recycling (Tons) | 1,700          | 1,750          | 1,200          | 1,250          | 1,250                        |
| Deliver / Pick Up Carts      | 515            | 525            | 500            | 475            | 475                          |

**Major Budget or Service Level Changes:**

No major changes in the level of service are projected.

**Department Objectives:**

To provide the residents of the City of Stuart with cost effective, efficient, and responsive garbage collection service while providing a safe and rewarding career for our employees.

- Promote "Safety First" so that employees have a positive attitude toward safety and practice good safety habits in all aspects of their workday.
- Provide outstanding sanitation service that meets customer expectations.
- Continue promoting the benefits of residential single stream recycling.
- Continue random spot checking of residential recycle carts for the proper separation of recycle material from the waste stream.
- Continue removing residential carts from commercial areas where access is available.
- Maintain superior fleet appearance.
- Audit residential accounts by verifying billing of services on account versus the route sheets and GPS system to assure customers are charged properly for services provided.



City of Stuart  
2012 Fiscal Budget  
Estimated Appropriations

**420**

**SANITATION/SOLID WASTE**

**1710**

**RESIDENTIAL COLLECTION**

| Account   | 2010<br>Audited<br>Actual | 2011<br>Current<br>Budget | Workshop<br>#2 | Workshop #3 | Commission<br>Adopt | %<br>Change |
|---|---------------------------|---------------------------|----------------|-------------|---------------------|-------------|
| 512 REGULAR SALARIES AND WAGE                           | 88,625                    | 101,839                   | 93,239         | 120,483     | 120,483             | 18.31%      |
| 514 OVERTIME  | 9,273                     | 7,500                     | 8,500          | 8,500       | 8,500               | 13.33%      |
| OVERTIME FOR HOLIDAYS AND NEIGHBORHOOD CLEAN UPS        |                           |                           | 8,500          | 8,500       | 8,500               |             |
| 515 SPECIAL PAY   | 1,177                     | 836                       | 1,421          | 1,421       | 1,421               | 69.94%      |
| 521 FICA TAXES  | 7,239                     | 8,428                     | 7,717          | 9,801       | 9,801               | 16.29%      |
| 522 RETIREMENT CONTRIBUTIONS                            | 10,045                    | 12,563                    | 8,291          | 6,607       | 6,607               | -47.41%     |
| 523 LIFE AND HEALTH INSURANCE                           | 17,610                    | 19,264                    | 15,707         | 22,361      | 22,361              | 16.08%      |
| 524 WORKERS' COMPENSATION                               | 8,871                     | 7,141                     | 7,141          | 7,141       | 7,141               | 0.00%       |
| Total PERSONAL SERVICES                                 | 142,838                   | 157,572                   | 142,016        | 176,314     | 176,314             | 11.89%      |
| 531 PROFESSIONAL SERVICES                               | 1,320                     | 1,000                     | 1,000          | 1,000       | 1,000               | 0.00%       |
| PROGRAMMING FOR ROUTE SOFTWARE                          |                           |                           | 1,000          | 1,000       | 1,000               |             |
| 534 OTHER SERVICES                                      | 15,870                    | 17,420                    | 17,350         | 17,350      | 17,350              | -0.40%      |
| BM - PEST CONTROL SERVICES                              |                           |                           | 300            | 300         | 300                 |             |
| OUTSIDE LABOR FORCE                                     |                           |                           | 16,000         | 16,000      | 16,000              |             |
| TOWING EXPENSE FOR RESIDENTIAL TRUCKS                   |                           |                           | 600            | 600         | 600                 |             |
| UNIFORM RENTAL FOR 2 TEAM MEMBERS                       |                           |                           | 450            | 450         | 450                 |             |
| 540 TRAVEL AND PER DIEM                                 | 352                       | 0                         | 3,000          | 3,000       | 3,000               | 0.00%       |
| SWANA CONFERENCES                                       |                           |                           | 1,000          | 1,000       | 1,000               |             |
| WASTECON  |                           |                           | 2,000          | 2,000       | 2,000               |             |
| 542 FREIGHT/POSTAGE SERVICES                            | 1,109                     | 2,000                     | 2,000          | 2,000       | 2,000               | 0.00%       |
| CART DELIVERIES   |                           |                           | 2,000          | 2,000       | 2,000               |             |
| 543 UTILITY SERVICES                                    | 153,080                   | 142,700                   | 158,514        | 158,514     | 158,514             | 11.08%      |
| CITY UTILITIES (WATER/SEWER)                            |                           |                           | 1,500          | 1,500       | 1,500               |             |
| FP&L  |                           |                           | 9,200          | 9,200       | 9,200               |             |
| TIPPING FEES FOR CLASS 1 GARBAGE (2560 TONS AT \$57.74) |                           |                           | 147,814        | 147,814     | 147,814             |             |
| 544 RENTALS AND LEASES                                  | 0                         | 250                       | 2,300          | 2,300       | 2,300               | 820.00%     |
| GPS TRUCK RENTAL UNITS                                  |                           |                           | 2,300          | 2,300       | 2,300               |             |
| 545 INSURANCE   | 11,125                    | 11,927                    | 11,927         | 12,182      | 12,182              | 2.14%       |
| FLOOD INSURANCE PORTION                                 |                           |                           | 255            | 255         | 255                 |             |
| TRICO GENERAL LIABILITY INSURANCE                       |                           |                           | 11,672         | 11,927      | 11,927              |             |
| 546 REPAIR AND MAINTENANCE                              | 39,910                    | 40,900                    | 36,500         | 36,500      | 36,500              | -10.76%     |
| REFURBISH 1 TRUCK                                       |                           |                           | 4,500          | 4,500       | 4,500               |             |
| VM - REPAIR AND MAINTENANCE OF TRUCKS (3)               |                           |                           | 32,000         | 32,000      | 32,000              |             |
| 547 PRINTING AND BINDING                                | 2,490                     | 1,000                     | 1,000          | 1,000       | 1,000               | 0.00%       |

City of Stuart  
2012 Fiscal Budget  
Estimated Appropriations

**420**

**SANITATION/SOLID WASTE**

**1710**

**RESIDENTIAL COLLECTION**

| Account                                   | 2010<br>Audited<br>Actual | 2011<br>Current<br>Budget | Workshop<br>#2 | Workshop #3 | Commission<br>Adopt | %<br>Change |
|---|---------------------------|---------------------------|----------------|-------------|---------------------|-------------|
| 547 PRINTING AND BINDING                  | 2,490                     | 1,000                     | 1,000          | 1,000       | 1,000               | 0.00%       |
| CUSTOMER NOTIFICATION FORMS               |                           |                           | 500            | 500         | 500                 |             |
| SINGLE STREAM RECYCLING BROCHURES         |                           |                           | 500            | 500         | 500                 |             |
| 548 PROMOTIONAL ACTIVITIES                | 5,002                     | 4,800                     | 4,800          | 4,800       | 4,800               | 0.00%       |
| ANNUAL NEIGHBORHOOD RECYCLING EVENTS      |                           |                           | 4,800          | 4,800       | 4,800               |             |
| 551 OFFICE SUPPLIES                       | 0                         | 750                       | 750            | 750         | 750                 | 0.00%       |
| OFFICE SUPPLIES                           |                           |                           | 500            | 500         | 500                 |             |
| SMALL OFFICE EQUIPMENT                    |                           |                           | 250            | 250         | 250                 |             |
| 552 OPERATING SUPPLIES                    | 42,759                    | 66,690                    | 92,790         | 92,790      | 92,790              | 39.14%      |
| 100 REPLACEMENT BLUE CARTS                |                           |                           | 4,400          | 4,400       | 4,400               |             |
| 100 REPLACEMENT GREEN CARTS               |                           |                           | 5,200          | 5,200       | 5,200               |             |
| FUEL FOR TRUCKS - 18,000 DSL @ \$4.50 P/G |                           |                           | 81,000         | 81,000      | 81,000              |             |
| OPERATING SUPPLIES                        |                           |                           | 500            | 500         | 500                 |             |
| REPAIR PARTS FOR CARTS                    |                           |                           | 1,000          | 1,000       | 1,000               |             |
| SAFETY SHOES FOR 2 TEAM MEMBERS           |                           |                           | 190            | 190         | 190                 |             |
| SAFETY SUPPLIES                           |                           |                           | 300            | 300         | 300                 |             |
| UNIFORM T-SHIRTS, HATS, AND JACKETS       |                           |                           | 200            | 200         | 200                 |             |
| 554 BOOKS AND MEMBERSHIPS                 | 523                       | 1,050                     | 550            | 550         | 550                 | -47.62%     |
| SWANNA MEMBERSHIP FOR 3 TEAM MEMBERS      |                           |                           | 550            | 550         | 550                 |             |
| 555 TRAINING                              | 450                       | 0                         | 2,400          | 2,400       | 2,400               | 0.00%       |
| SWANA CONFERENCES                         |                           |                           | 1,200          | 1,200       | 1,200               |             |
| WASTECON                                  |                           |                           | 1,200          | 1,200       | 1,200               |             |
| Total OPERATING EXPENSES                  | 273,989                   | 290,487                   | 334,881        | 335,136     | 335,136             | 15.37%      |
| Division RESIDENTIAL COLLECTION           | 416,828                   | 448,059                   | 476,897        | 511,451     | 511,451             | 14.15%      |
| COMMISSION                                |                           |                           | 2,389          | 2,384       | 2,384               |             |
| MANAGER                                   |                           |                           | 5,963          | 5,865       | 5,865               |             |
| HUMAN RESOURCES                           |                           |                           | 2,932          | 2,898       | 2,898               |             |
| CITY CLERK                                |                           |                           | 3,172          | 3,471       | 3,471               |             |
| FINANCIAL SERVICES                        |                           |                           | 28,222         | 28,149      | 28,149              |             |
| INFORMATION SERVICES                      |                           |                           | 0              | 0           | 0                   |             |
| CITY ATTORNEY                             |                           |                           | 10,169         | 9,345       | 9,345               |             |
| VEHICLE MAINTENANCE                       |                           |                           | 46,644         | 36,694      | 36,694              |             |
| BUILDING MAINTENANCE                      |                           |                           | 9,480          | 9,117       | 9,117               |             |
| CUSTOMER SERVICE                          |                           |                           | 39,610         | 47,893      | 47,893              |             |
| WS GENERAL GOV                            |                           |                           | 20,868         | 20,508      | 20,508              |             |
| STREETS                                   |                           |                           | 88,678         | 88,595      | 88,595              |             |

City of Stuart  
 2012 Fiscal Budget  
 Estimated Appropriations

**420**

**SANITATION/SOLID WASTE**

**1710**

**RESIDENTIAL COLLECTION**

| <b>Account</b>                              | <b>2010<br/>Audited<br/>Actual</b> | <b>2011<br/>Current<br/>Budget</b> | <b>Workshop<br/>#2</b> | <b>Workshop #3</b> | <b>Commission<br/>Adopt</b> | <b>%<br/>Change</b> |
|---|------------------------------------|------------------------------------|------------------------|--------------------|-----------------------------|---------------------|
| Total Indirect Costs                        |                                    |                                    | 258,128                | 254,920            | 254,920                     |                     |
| Division + Consolidated + Indirect Charges: |                                    |                                    | 735,025                | 766,370            | 766,370                     |                     |

City of Stuart  
2012 Fiscal Budget  
Personnel Sheet

**1710 RESIDENTIAL COLLECTION**

| Class | Title                     | Range/<br>Step | Current<br>Salary | Prcnt | Range/<br>Step | Wrkshp<br>#2 | Spec<br>Pay | Prcnt | Range/<br>Step | Wrkshp<br>#3 | Spec<br>Pay | Prcnt | Range/<br>Step | Comm<br>Adopt | Spec<br>Pay |
|-------|---------------------------|----------------|-------------------|-------|----------------|--------------|-------------|-------|----------------|--------------|-------------|-------|----------------|---------------|-------------|
| 1070  | PUBLIC WORKS DIRECTOR     | 29 17          | 118,450.30        | 0.17  | 29 17          | 20,137       | 836         | 0.17  | 29 17          | 20,137       | 836         | 0.17  | 29 17          | 20,137        | 836         |
| 7065  | SANITATION EQUIP OPERATOR | 09 7           | 33,572.41         |       |                |              |             | 1.00  | 09 7           | 33,572       | 0           | 1.00  | 09 7           | 33,572        | 0           |
| 7065  | SANITATION EQUIP OPERATOR | 09 10          | 36,129.89         | 1.00  | 09 10          | 36,130       | 0           | 1.00  | 09 10          | 36,130       | 0           | 1.00  | 09 10          | 36,130        | 0           |
| 7065  | SANITATION EQUIP OPERATOR |                |                   | 1.00  | 09 9           | 35,285       | 0           | 1.00  | 09 1           | 28,956       | 0           | 1.00  | 09 1           | 28,956        | 0           |
|       | VACANT POSITION           |                |                   | 1     |                |              |             | 1     |                |              |             | 1     |                |               |             |
|       | BUDGET OVERTIME           |                |                   | 1.00  |                | 8,500        | 0           | 1.00  |                | 8,500        | 0           | 1.00  |                | 8,500         | 0           |
|       | BUDGET MERIT              |                |                   | 1.00  | 00 0           | 585          | 0           | 1.00  | 00 0           | 585          | 0           | 1.00  | 00 0           | 585           | 0           |
|       | BUDGET GEN WAGE INCREASE  |                |                   | 1.00  | 00 0           | 1,688        | 0           | 1.00  | 00 0           | 1,688        | 0           | 1.00  | 00 0           | 1,688         | 0           |
|       |                           | Count          |                   |       |                | 3            |             |       |                | 4            |             |       |                | 4             |             |
| Total |                           |                |                   |       |                | 102,324      | 836         |       |                | 129,568      | 836         |       |                | 129,568       | 836         |

**Budget Narrative  
Fiscal Year 2011-2012**

**Fund:** Sanitation Fund  
**Department:** Public Works  
**Team:** Commercial Sanitation Team (1720)

**Departmental Activities and Service Level Description:**

The Sanitation Team is responsible for the collection and disposal of all commercial garbage in the City of Stuart, including the maintenance and repair of all equipment needed to accomplish the work associated with these tasks.

**Staffing Levels:**

A reclassification of the Computer Systems Operator to Sanitation Equipment Operator and a transfer of a Diesel/Gas Mechanic from Vehicle Maintenance Team to Commercial Sanitation occurred in 2011. No increase in staffing levels is requested for 2011-12.

| <b>Position Title:</b>         | <b>2007-08</b> | <b>2008-09</b> | <b>2009-10</b> | <b>2010-11</b> | <b>Requested 2011-12</b> |
|--------------------------------|----------------|----------------|----------------|----------------|--------------------------|
| Computer Systems Operator      | 1              | 1              | 1              | 0              | 0                        |
| Office Assistant II            | 1              | 1              | 1              | 1              | 1                        |
| Team Leader II                 | 1              | 1              | 1              | 0              | 0                        |
| Team Leader III                | 0              | 0              | 0              | 1              | 1                        |
| Diesel/Gas Mechanic            | 0              | 0              | 0              | 1              | 1                        |
| Sanitation Equipment Operators | 4              | 4              | 4              | 5              | 5                        |
| Sanitation Worker              | 1              | 1              | 1              | 1              | 1                        |
| <b>Total</b>                   | <b>8</b>       | <b>8</b>       | <b>8</b>       | <b>9</b>       | <b>9</b>                 |

| <b>Indicators:</b>          | <b>2007-08</b> | <b>2008-09</b> | <b>2009-10</b> | <b>2010-11</b> | <b>Estimated 2011-12</b> |
|-----------------------------|----------------|----------------|----------------|----------------|--------------------------|
| Commercial Garbage (Tons)   | 16,200         | 16,300         | 17,500         | 14,300         | 14,300                   |
| Commercial Recycling (Tons) |                | 600            | 900            | 900            | 1,000                    |
| New Container Deliver       | 25             | 25             | 50             | 50             | 25                       |

**Major Budget or Service Level Changes:**

The economy continues to impact commercial collection while voluntary commercial recycling program and roll off container/compactor service will continue to expand.

**Department Objectives:**

To provide the residents of the City of Stuart with cost effective, efficient, and responsive garbage collection service while providing a safe and rewarding career for our employees.

- Promote "Safety First" so that employees have a positive attitude toward safety and practice good safety habits in all aspects of their workday.
- Eliminate all customer complaints and missed pickups.
- Provide outstanding sanitation service that meets customer expectations.

- Continue to monitor commercial accounts.
- Continue removing residential carts from commercial areas where access is available.
- Continue to research alternate disposal methods that will realize a cost saving to keep operating cost down.
- Audit commercial accounts and adjusting service levels by increasing dumpster size on multiple stop accounts, thereby reducing operational costs and increasing department safety.
- Expand commercial recycling and roll off services.
- Audit commercial accounts by verifying billing of services on account versus the route sheets and GPS system to assure customers are charged properly for services provided.
- Maintain superior fleet appearance.

City of Stuart  
2012 Fiscal Budget  
Estimated Appropriations

**420**

**SANITATION/SOLID WASTE**

**1720**

**COMMERCIAL COLLECTION**

| Account   | 2010<br>Audited<br>Actual | 2011<br>Current<br>Budget | Workshop<br>#2 | Workshop #3    | Commission<br>Adopt | %<br>Change   |
|---|---------------------------|---------------------------|----------------|----------------|---------------------|---------------|
| 512 REGULAR SALARIES AND WAGE                           | 514,203                   | 401,865                   | 344,268        | 403,892        | 403,892             | 0.50%         |
| 514 OVERTIME  | 13,342                    | 15,000                    | 15,000         | 15,000         | 15,000              | 0.00%         |
| OVERTIME FOR HOLIDAYS                                   |                           |                           | 15,000         | 15,000         | 15,000              |               |
| 515 SPECIAL PAY   | 6,747                     | 1,316                     | 5,381          | 5,381          | 5,381               | 308.80%       |
| 521 FICA TAXES  | 39,398                    | 31,991                    | 27,721         | 32,282         | 32,282              | 0.91%         |
| 522 RETIREMENT CONTRIBUTIONS                            | 52,730                    | 45,745                    | 28,584         | 20,841         | 20,841              | -54.44%       |
| 523 LIFE AND HEALTH INSURANCE                           | 71,243                    | 81,196                    | 56,635         | 77,475         | 77,475              | -4.58%        |
| 524 WORKERS' COMPENSATION                               | 26,460                    | 21,300                    | 21,300         | 21,300         | 21,300              | 0.00%         |
| 525 UNEMPLOYMENT COMPENSATION                           | 1,925                     | 0                         | 0              | 0              | 0                   | 0.00%         |
| <b>Total PERSONAL SERVICES</b>                          | <b>726,047</b>            | <b>598,413</b>            | <b>498,889</b> | <b>576,173</b> | <b>576,173</b>      | <b>-3.72%</b> |
| 531 PROFESSIONAL SERVICES                               | 0                         | 1,000                     | 1,000          | 1,000          | 1,000               | 0.00%         |
| ROUTE SOFTWARE PROGRAMMING                              |                           |                           | 1,000          | 1,000          | 1,000               |               |
| 534 OTHER SERVICES                                      | 74,318                    | 128,500                   | 109,400        | 109,400        | 109,400             | -14.86%       |
| BM - PEST CONTROL SERVICES                              |                           |                           | 300            | 300            | 300                 |               |
| BM- FIRE EXTINGUISHERS                                  |                           |                           | 500            | 500            | 500                 |               |
| HAULING SERVICES FOR COMPACTOR SERVICES                 |                           |                           | 65,000         | 65,000         | 65,000              |               |
| HAULING SERVICES FOR ROLL-OFF SERVICES                  |                           |                           | 10,000         | 10,000         | 10,000              |               |
| OUTSIDE LABOR FORCE                                     |                           |                           | 1,600          | 1,600          | 1,600               |               |
| TOWING EXPENSE FOR COMMERCIAL TRUCKS                    |                           |                           | 500            | 500            | 500                 |               |
| UNIFORM RENTAL FOR 7 TEAM MEMBERS                       |                           |                           | 1,500          | 1,500          | 1,500               |               |
| WELDING SERVICES AND CONTAINER REHABILITATION           |                           |                           | 25,000         | 25,000         | 25,000              |               |
| WELDING SERVICES FOR TRUCK REPAIRS                      |                           |                           | 5,000          | 5,000          | 5,000               |               |
| 540 TRAVEL AND PER DIEM                                 | 176                       | 0                         | 500            | 500            | 500                 | 0.00%         |
| SWANA CONFERENCES ONE REQUESTED                         |                           |                           | 500            | 500            | 500                 |               |
| 541 COMMUNICATIONS SERVICES                             | 1,515                     | 1,550                     | 1,510          | 1,510          | 1,510               | -2.58%        |
| MITEL LEASING (PHONE SETS)                              |                           |                           | 750            | 750            | 750                 |               |
| WINDSTREAM COMMUNICATION                                |                           |                           | 760            | 760            | 760                 |               |
| 542 FREIGHT/POSTAGE SERVICES                            | 180                       | 1,000                     | 1,000          | 1,000          | 1,000               | 0.00%         |
| FREIGHT FOR DUMPSTER LIDS AND PARTS                     |                           |                           | 1,000          | 1,000          | 1,000               |               |
| 543 UTILITY SERVICES                                    | 786,177                   | 769,989                   | 824,144        | 824,144        | 824,144             | 7.03%         |
| CITY UTILITIES (WATER/SEWER)                            |                           |                           | 1,010          | 1,010          | 1,010               |               |
| FP&L  |                           |                           | 800            | 800            | 800                 |               |
| TIPPING FEES FOR C & D ROLL OFFS - 200 TONS AT \$40.60  |                           |                           | 8,200          | 8,200          | 8,200               |               |
| TIPPING FEES FOR CLASS I GARBAGE-12,500 TONS AT \$57.74 |                           |                           | 721,750        | 721,750        | 721,750             |               |
| TIPPING FEES FOR COMPACTORS 1,600 TONS AT \$57.74       |                           |                           | 92,384         | 92,384         | 92,384              |               |

City of Stuart  
2012 Fiscal Budget  
Estimated Appropriations

**420**

**SANITATION/SOLID WASTE**

**1720**

**COMMERCIAL COLLECTION**

| Account  | 2010<br>Audited<br>Actual | 2011<br>Current<br>Budget | Workshop<br>#2 | Workshop #3 | Commission<br>Adopt | %<br>Change |
|--|---------------------------|---------------------------|----------------|-------------|---------------------|-------------|
| 544 RENTALS AND LEASES                                 | 205                       | 250                       | 3,800          | 3,800       | 3,800               | 1420.00%    |
| GPS TRUCK MONITORING                                   |                           |                           | 3,800          | 3,800       | 3,800               |             |
| 545 INSURANCE  | 36,932                    | 39,832                    | 40,914         | 40,914      | 40,914              | 2.72%       |
| FLOOD INSURANCE PORTION                                |                           |                           | 1,082          | 1,082       | 1,082               |             |
| TRICO GENERAL LIABILITY INSURANCE                      |                           |                           | 39,832         | 39,832      | 39,832              |             |
| 546 REPAIR AND MAINTENANCE                             | 66,861                    | 71,000                    | 64,000         | 64,000      | 64,000              | -9.86%      |
| VM - PAINT 2 TRUCKS                                    |                           |                           | 9,000          | 9,000       | 9,000               |             |
| VM - REPAIR AND MAINTENANCE OF TRUCKS                  |                           |                           | 55,000         | 55,000      | 55,000              |             |
| 547 PRINTING AND BINDING                               | 143                       | 1,000                     | 1,000          | 1,000       | 1,000               | 0.00%       |
| COMMERCIAL RECYCLING MATERIALS                         |                           |                           | 500            | 500         | 500                 |             |
| CUSTOMER NOTIFICATION FORMS                            |                           |                           | 500            | 500         | 500                 |             |
| 548 PROMOTIONAL ACTIVITIES                             | 2,701                     | 1,000                     | 1,000          | 1,000       | 1,000               | 0.00%       |
| ANNUAL COMMERCIAL RECYCLING EVENT                      |                           |                           | 1,000          | 1,000       | 1,000               |             |
| 549 OTHER CURRENT CHARGES                              | 132                       | 0                         | 0              | 0           | 0                   | 0.00%       |
| 551 OFFICE SUPPLIES                                    | 183                       | 1,000                     | 1,000          | 1,000       | 1,000               | 0.00%       |
| OFFICE EQUIPMENT                                       |                           |                           | 500            | 500         | 500                 |             |
| OFFICE SUPPLIES  |                           |                           | 500            | 500         | 500                 |             |
| 552 OPERATING SUPPLIES                                 | 100,564                   | 161,728                   | 206,215        | 206,215     | 206,215             | 27.51%      |
| 100 BLUE CARTS   |                           |                           | 5,200          | 5,200       | 5,200               |             |
| 100 GREEN CARTS  |                           |                           | 5,200          | 5,200       | 5,200               |             |
| DUMPSTER REPAIR PARTS                                  |                           |                           | 3,000          | 3,000       | 3,000               |             |
| FUEL FOR 4 TRUCKS - 5,000 GAS @ \$4 P/G                |                           |                           | 20,000         | 20,000      | 20,000              |             |
| FUEL FOR TRUCKS - 30,000 DSL @ \$4.50 P/G              |                           |                           | 135,000        | 135,000     | 135,000             |             |
| OPERATING SUPPLIES                                     |                           |                           | 500            | 500         | 500                 |             |
| REPLACEMENT DUMPSTERS                                  |                           |                           | 35,000         | 35,000      | 35,000              |             |
| SAFETY SHOES FOR 7 TEAM MEMBERS                        |                           |                           | 665            | 665         | 665                 |             |
| SAFETY SUPPLIES  |                           |                           | 1,000          | 1,000       | 1,000               |             |
| UNIFORM T-SHIRTS, HATS, AND JACKETS FOR 7 TEAM MEMBERS |                           |                           | 650            | 650         | 650                 |             |
| 555 TRAINING   | 400                       | 0                         | 500            | 500         | 500                 | 0.00%       |
| SWANA CONFERENCES                                      |                           |                           | 500            | 500         | 500                 |             |
| Total OPERATING EXPENSES                               | 1,070,488                 | 1,177,849                 | 1,255,983      | 1,255,983   | 1,255,983           | 6.63%       |
| 564 MACHINERY AND EQUIPMENT                            | 0                         | 5,187                     | 19,000         | 19,000      | 19,000              | 266.30%     |
| 35 YARD COMPACTOR                                      |                           |                           | 19,000         | 19,000      | 19,000              |             |
| Total CAPITAL OUTLAY                                   | 0                         | 5,187                     | 19,000         | 19,000      | 19,000              | 266.30%     |
| Division COMMERCIAL COLLECTION                         | 1,796,535                 | 1,781,449                 | 1,773,873      | 1,851,156   | 1,851,156           | 3.91%       |

City of Stuart  
2012 Fiscal Budget  
Estimated Appropriations

**420**

**SANITATION/SOLID WASTE**

**1720**

**COMMERCIAL COLLECTION**

| <b>Account</b>                              | <b>2010<br/>Audited<br/>Actual</b> | <b>2011<br/>Current<br/>Budget</b> | <b>Workshop<br/>#2</b> | <b>Workshop #3</b> | <b>Commission<br/>Adopt</b> | <b>%<br/>Change</b> |
|---|------------------------------------|------------------------------------|------------------------|--------------------|-----------------------------|---------------------|
| COMMISSION                                  |                                    |                                    | 7,382                  | 7,365              | 7,365                       |                     |
| MANAGER                                     |                                    |                                    | 17,893                 | 17,601             | 17,601                      |                     |
| HUMAN RESOURCES                             |                                    |                                    | 8,796                  | 8,694              | 8,694                       |                     |
| CITY CLERK                                  |                                    |                                    | 9,985                  | 10,926             | 10,926                      |                     |
| FINANCIAL SERVICES                          |                                    |                                    | 44,911                 | 44,795             | 44,795                      |                     |
| INFORMATION SERVICES                        |                                    |                                    | 11,676                 | 11,621             | 11,621                      |                     |
| CITY ATTORNEY                               |                                    |                                    | 7,627                  | 7,009              | 7,009                       |                     |
| VEHICLE MAINTENANCE                         |                                    |                                    | 79,502                 | 62,543             | 62,543                      |                     |
| BUILDING MAINTENANCE                        |                                    |                                    | 9,480                  | 9,117              | 9,117                       |                     |
| CUSTOMER SERVICE                            |                                    |                                    | 3,640                  | 4,402              | 4,402                       |                     |
| WS GENERAL GOV                              |                                    |                                    | 54,405                 | 53,466             | 53,466                      |                     |
| STREETS                                     |                                    |                                    | 88,678                 | 88,595             | 88,595                      |                     |
| Total Indirect Costs                        |                                    |                                    | 343,975                | 326,133            | 326,133                     |                     |
| Division + Consolidated + Indirect Charges: |                                    |                                    | 2,117,848              | 2,177,288          | 2,177,288                   |                     |

City of Stuart  
2012 Fiscal Budget  
Personnel Sheet

**1720 COMMERCIAL COLLECTION**

| Class | Title  | Range/<br>Step | Current<br>Salary | Prcnt | Range/<br>Step | Wrkshp<br>#2 | Spec<br>Pay | Prcnt | Range/<br>Step | Wrkshp<br>#3 | Spec<br>Pay | Prcnt | Range/<br>Step | Comm<br>Adopt | Spec<br>Pay |
|-------|--|----------------|-------------------|-------|----------------|--------------|-------------|-------|----------------|--------------|-------------|-------|----------------|---------------|-------------|
| 1070  | PUBLIC WORKS DIRECTOR                        | 29 17          | 118,450.30        | 0.17  | 29 17          | 20,137       | 836         | 0.17  | 29 17          | 20,137       | 836         | 0.17  | 29 17          | 20,137        | 836         |
| 3019  | TEAM LEADER III                              | 20 15          | 69,245.27         | 1.00  | 20 15          | 69,245       | 480         | 1.00  | 20 15          | 69,245       | 480         | 1.00  | 20 15          | 69,245        | 480         |
| 6130  | OFFICE ASSISTANT II<br>VACANT POSITION       |                |                   |       |                |              |             | 1.00  | 07 1           | 25,987       | 0           | 1.00  | 07 1           | 25,987        | 0           |
|       |  |                |                   |       |                |              | 1           |       |                |              | 1           |       |                |               |             |
| 7065  | SANITATION EQUIP OPERATOR                    | 09 14          | 39,857.75         | 1.00  | 09 14          | 39,858       | 0           | 1.00  | 09 14          | 39,858       | 0           | 1.00  | 09 14          | 39,858        | 0           |
| 7065  | SANITATION EQUIP OPERATOR                    | 09 9           | 35,284.62         | 1.00  | 09 9           | 35,285       | 480         | 1.00  | 09 9           | 35,285       | 480         | 1.00  | 09 9           | 35,285        | 480         |
| 7065  | SANITATION EQUIP OPERATOR                    | 09 17          | 42,935.40         | 1.00  | 09 17          | 42,935       | 0           | 1.00  | 09 17          | 42,935       | 0           | 1.00  | 09 17          | 42,935        | 0           |
| 7065  | SANITATION EQUIP OPERATOR                    | 09 7           | 33,572.41         |       |                |              |             | 1.00  | 09 7           | 33,572       | 0           | 1.00  | 09 7           | 33,572        | 0           |
| 7065  | SANITATION EQUIP OPERATOR                    | 09 1           | 28,955.93         | 1.00  | 09 1           | 28,956       | 0           | 1.00  | 09 1           | 28,956       | 0           | 1.00  | 09 1           | 28,956        | 0           |
| 7065  | SANITATION EQUIP OPERATOR<br>VACANT POSITION |                |                   | 1.00  | 09 9           | 35,285       | 0           | 1.00  | 09 1           | 28,956       | 0           | 1.00  | 09 1           | 28,956        | 0           |
|       |  |                |                   | 1     |                |              | 1           |       |                |              | 1           |       |                |               |             |
| 7070  | SANITATION WORKER                            | 04 5           | 24,989.66         | 1.00  | 04 5           | 24,990       | 0           | 1.00  | 04 5           | 24,990       | 0           | 1.00  | 04 5           | 24,990        | 0           |
| 8020  | DIESEL/GAS MECHANIC                          | 15 7           | 44,972.72         |       |                |              |             | 1.00  | 15 7           | 44,973       | 0           | 1.00  | 15 7           | 44,973        | 0           |
|       | BUDGET OVERTIME                              |                |                   | 1.00  |                | 15,000       | 0           | 1.00  |                | 15,000       | 0           | 1.00  |                | 15,000        | 0           |
|       | BUDGET MERIT                                 |                |                   | 1.00  | 00 0           | 3,585        | 0           | 1.00  | 00 0           | 3,585        | 0           | 1.00  | 00 0           | 3,585         | 0           |
|       | BUDGET GEN WAGE INCREASE                     |                |                   | 1.00  | 00 0           | 9,000        | 0           | 1.00  | 00 0           | 9,000        | 0           | 1.00  | 00 0           | 9,000         | 0           |
| Total |  | Count          |                   |       |                | 8            |             |       |                | 11           |             |       |                | 11            |             |
|       |  |                |                   |       |                | 324,274      | 1,796       |       |                | 422,477      | 1,796       |       |                | 422,477       | 1,796       |

**Budget Narrative  
Fiscal Year 2011-2012**

**Fund:** Sanitation Fund  
**Department:** Public Works  
**Team:** Yard Trash Collection (1730)

**Departmental Activities and Service Level Description:**

The Yard Trash Collection Team is responsible for the collection and disposal of all yard trash and debris, including tires, metal goods and household furnishings disposed of by City residents. The Yard Trash Team also provides service to commercial properties for bulk pickup of these same items.

**Staffing Levels:**

A portion of a Team Leader I from the Wastewater Treatment Team will be funded by the Yard Trash Collection Team to staff the proposed yard waste processing facility at the Old City Landfill.

| <b>Position Title:</b>         | <b>2007-08</b> | <b>2008-09</b> | <b>2009-10</b> | <b>2010-11</b> | <b>Proposed<br/>2011-12</b> |
|--------------------------------|----------------|----------------|----------------|----------------|-----------------------------|
| Sanitation Equipment Operators | 2              | 2              | 2              | 2              | 2                           |
| <b>Total</b>                   | <b>2</b>       | <b>2</b>       | <b>2</b>       | <b>2</b>       | <b>2</b>                    |

| <b>Indicators:</b>               | <b>2007-08</b> | <b>2008-09</b> | <b>2009-10</b> | <b>2010-11</b> | <b>Estimated<br/>2011-12</b> |
|----------------------------------|----------------|----------------|----------------|----------------|------------------------------|
| Yard Waste-Martin County (Tons)  | 3,000          | 0              | 0              | 0              | 0                            |
| Yard Waste-City Landfill (Yards) | 0              | 12,000         | 14,000         | 14,000         | 17,750                       |
| Debris (Tons)                    | 2,800          | 2,600          | 2,100          | 1000           | 1,100                        |
| Customer inquiries               | 90             | 95             | 100            | 100            | 75                           |
| Tire disposal (Tons)             | 5              | 5              | 5              | 5              | 5                            |

**Major Budget or Service Level Changes:**

A yard waste processing facility is proposed at the Old City Landfill.

**Department Objectives:**

To provide the residents of the City of Stuart with cost effective, efficient, and responsive garbage collection service while providing a safe and rewarding career for our employees.

- Promote “Safety First” so that employees have a positive attitude toward safety and practice good safety habits in all aspects of their workday.
- Complete yard waste processing facility and accept 3,750 tons of commercial yard debris at the old city Landfill
- Provide outstanding sanitation service that meets customer expectations.
- Maintain superior fleet appearance.
- Continue to work on methods to improve collection and reduce disposal costs where possible.



City of Stuart  
2012 Fiscal Budget  
Estimated Appropriations

**420**

**SANITATION/SOLID WASTE**

**1730**

**YARD TRASH COLLECTION**

| Account   | 2010<br>Audited<br>Actual | 2011<br>Current<br>Budget | Workshop<br>#2 | Workshop #3 | Commission<br>Adopt | %<br>Change |
|---|---------------------------|---------------------------|----------------|-------------|---------------------|-------------|
| 512 REGULAR SALARIES AND WAGE                         | 86,541                    | 71,891                    | 80,567         | 80,567      | 80,567              | 12.07%      |
| 514 OVERTIME  | 17,980                    | 10,000                    | 13,500         | 13,500      | 13,500              | 35.00%      |
| OVERTIME FOR HOLIDAYS                                 |                           |                           | 13,500         | 13,500      | 13,500              |             |
| 515 SPECIAL PAY                                       | 1,000                     | 0                         | 1,000          | 1,000       | 1,000               | 0.00%       |
| 521 FICA TAXES  | 8,347                     | 6,265                     | 7,273          | 7,273       | 7,273               | 16.09%      |
| 522 RETIREMENT CONTRIBUTIONS                          | 9,695                     | 8,836                     | 7,412          | 4,619       | 4,619               | -47.73%     |
| 523 LIFE AND HEALTH INSURANCE                         | 16,472                    | 9,859                     | 9,759          | 10,549      | 10,549              | 7.00%       |
| 524 WORKERS' COMPENSATION                             | 9,490                     | 7,640                     | 7,640          | 7,640       | 7,640               | 0.00%       |
| Total PERSONAL SERVICES                               | 149,526                   | 114,491                   | 127,150        | 125,147     | 125,147             | 9.31%       |
| 531 PROFESSIONAL SERVICES                             | 0                         | 0                         | 25,000         | 25,000      | 25,000              | 0.00%       |
| PROFESSIONAL ENGINEERING SERVICES YARD WASTE FACILITY |                           |                           | 25,000         | 25,000      | 25,000              |             |
| 534 OTHER SERVICES                                    | 30,172                    | 37,050                    | 102,350        | 102,350     | 102,350             | 176.25%     |
| 544 - RENTALS AND LEASES GPS TRUCK MONITORING         |                           |                           | 2,300          | 2,300       | 2,300               |             |
| BM - PEST CONTROL SERVICES                            |                           |                           | 300            | 300         | 300                 |             |
| EXPANDED GRINDING SERVICES OLD CITY LANDFILL          |                           |                           | 83,000         | 83,000      | 83,000              |             |
| OUTSIDE LABOR FORCE                                   |                           |                           | 16,000         | 16,000      | 16,000              |             |
| TOWING EXPENSE FOR YARD WASTE TRUCKS                  |                           |                           | 300            | 300         | 300                 |             |
| UNIFORMS FOR 2 TEAM MEMBERS                           |                           |                           | 450            | 450         | 450                 |             |
| 543 UTILITY SERVICES                                  | 36,709                    | 44,010                    | 47,025         | 47,025      | 47,025              | 6.85%       |
| APPLIANCE DISPOSAL CHARGES                            |                           |                           | 500            | 500         | 500                 |             |
| CITY UTILITIES (WATER/SEWER)                          |                           |                           | 1,010          | 1,010       | 1,010               |             |
| TIPPING FEES - LANDFILL DEBRIS 1,100 TONS AT \$41.01  |                           |                           | 45,111         | 45,111      | 45,111              |             |
| TIPPING FEES - TIRES 5 TONS AT \$80.80                |                           |                           | 404            | 404         | 404                 |             |
| 545 INSURANCE   | 7,435                     | 8,041                     | 8,041          | 8,281       | 8,281               | 2.99%       |
| FLOOD INSURANCE PORTION                               |                           |                           | 240            | 240         | 240                 |             |
| TRICO GENERAL LIABILITY INSURANCE                     |                           |                           | 7,801          | 8,041       | 8,041               |             |
| 546 REPAIR AND MAINTENANCE                            | 15,370                    | 20,500                    | 16,500         | 16,500      | 16,500              | -19.51%     |
| VM - PAINT 1 TRUCK                                    |                           |                           | 3,500          | 3,500       | 3,500               |             |
| VM - REPAIR AND MAINTENANCE OF VEHICLES & EQUIPMENT   |                           |                           | 13,000         | 13,000      | 13,000              |             |
| 549 OTHER CURRENT CHARGES                             | 140                       | 0                         | 0              | 0           | 0                   | 0.00%       |
| 551 OFFICE SUPPLIES                                   | 0                         | 100                       | 100            | 100         | 100                 | 0.00%       |
| OFFICE SUPPLIES                                       |                           |                           | 100            | 100         | 100                 |             |
| 552 OPERATING SUPPLIES                                | 7,092                     | 18,131                    | 14,690         | 14,690      | 14,690              | -18.98%     |
| FUEL FOR TRUCKS - 3,000 DSL @ \$4.50 P/G              |                           |                           | 13,500         | 13,500      | 13,500              |             |
| OPERATING SUPPLIES                                    |                           |                           | 300            | 300         | 300                 |             |

City of Stuart  
2012 Fiscal Budget  
Estimated Appropriations

**420**

**SANITATION/SOLID WASTE**

**1730**

**YARD TRASH COLLECTION**

| Account  | 2010<br>Audited<br>Actual | 2011<br>Current<br>Budget | Workshop<br>#2 | Workshop #3    | Commission<br>Adopt | %<br>Change    |
|--|---------------------------|---------------------------|----------------|----------------|---------------------|----------------|
| 552 OPERATING SUPPLIES                           | 7,092                     | 18,131                    | 14,690         | 14,690         | 14,690              | -18.98%        |
| SAFETY SHOES FOR 2 TEAM MEMBERS                  |                           |                           | 190            | 190            | 190                 |                |
| SAFETY SUPPLIES                                  |                           |                           | 500            | 500            | 500                 |                |
| UNIFORM T-SHIRTS, HATS, AND JACKETS              |                           |                           | 200            | 200            | 200                 |                |
| 554 BOOKS AND MEMBERSHIPS                        | 35                        | 0                         | 0              | 0              | 0                   | 0.00%          |
| <b>Total OPERATING EXPENSES</b>                  | <b>96,953</b>             | <b>127,832</b>            | <b>213,706</b> | <b>213,946</b> | <b>213,946</b>      | <b>67.37%</b>  |
| 562 BUILDINGS                                    | 0                         | 23,721                    | 0              | 0              | 0                   | -100.00%       |
| 563 INFRASTRUCTURE                               | 0                         | 0                         | 200,000        | 0              | 0                   | 0.00%          |
|  |                           |                           | 200,000        | 0              | 0                   |                |
| 564 MACHINERY AND EQUIPMENT                      | 0                         | 0                         | 340,000        | 140,000        | 140,000             | 0.00%          |
| REPLACE TRUCK TS 90 - VEHICLE REPLACEMENT POLICY |                           |                           | 140,000        | 140,000        | 140,000             |                |
| YARD PROCESSING FACILITY AT OLD LANDFILL         |                           |                           | 200,000        | 0              | 0                   |                |
| <b>Total CAPITAL OUTLAY</b>                      | <b>0</b>                  | <b>23,721</b>             | <b>540,000</b> | <b>140,000</b> | <b>140,000</b>      | <b>490.19%</b> |
| Division YARD TRASH COLLECTION                   | 246,479                   | 266,044                   | 880,857        | 479,093        | 479,093             | 80.08%         |
| COMMISSION                                       |                           |                           | 1,941          | 1,937          | 1,937               |                |
| MANAGER  |                           |                           | 5,963          | 5,865          | 5,865               |                |
| HUMAN RESOURCES                                  |                           |                           | 2,932          | 2,898          | 2,898               |                |
| CITY CLERK                                       |                           |                           | 2,250          | 2,462          | 2,462               |                |
| FINANCIAL SERVICES                               |                           |                           | 14,339         | 14,302         | 14,302              |                |
| INFORMATION SERVICES                             |                           |                           | 0              | 0              | 0                   |                |
| CITY ATTORNEY                                    |                           |                           | 0              | 0              | 0                   |                |
| VEHICLE MAINTENANCE                              |                           |                           | 24,598         | 19,351         | 19,351              |                |
| BUILDING MAINTENANCE                             |                           |                           | 0              | 0              | 0                   |                |
| CUSTOMER SERVICE                                 |                           |                           | 1,185          | 1,432          | 1,432               |                |
| WS GENERAL GOV                                   |                           |                           | 21,795         | 21,419         | 21,419              |                |
| STREETS  |                           |                           | 88,678         | 88,595         | 88,595              |                |
| Total Indirect Costs                             |                           |                           | 163,681        | 158,261        | 158,261             |                |
| Division + Consolidated + Indirect Charges:      |                           |                           | 1,044,537      | 637,354        | 637,354             |                |
| Dept PUBLIC WORKS ADMIN                          | 2,459,841                 | 2,495,552                 | 3,131,626      | 2,841,699      | 2,841,699           | 13.87%         |

City of Stuart  
2012 Fiscal Budget  
Personnel Sheet

**1730 YARD TRASH COLLECTION**

| Class | Title                     | Range/<br>Step | Current<br>Salary | Prcnt | Range/<br>Step | Wrkshp<br>#2 | Spec<br>Pay | Prcnt | Range/<br>Step | Wrkshp<br>#3 | Spec<br>Pay | Prcnt | Range/<br>Step | Comm<br>Adopt | Spec<br>Pay |
|-------|---------------------------|----------------|-------------------|-------|----------------|--------------|-------------|-------|----------------|--------------|-------------|-------|----------------|---------------|-------------|
| 7065  | SANITATION EQUIP OPERATOR | 09 17          | 42,935.40         | 1.00  | 09 17          | 42,935       | 0           | 1.00  | 09 17          | 42,935       | 0           | 1.00  | 09 17          | 42,935        | 0           |
| 7065  | SANITATION EQUIP OPERATOR | 09 9           | 35,284.62         | 1.00  | 09 9           | 35,285       | 0           | 1.00  | 09 9           | 35,285       | 0           | 1.00  | 09 9           | 35,285        | 0           |
|       | BUDGET OVERTIME           |                |                   | 1.00  |                | 13,500       | 0           | 1.00  |                | 13,500       | 0           | 1.00  |                | 13,500        | 0           |
|       | BUDGET MERIT              |                |                   | 1.00  | 00 0           | 1,000        | 0           | 1.00  | 00 0           | 1,000        | 0           | 1.00  | 00 0           | 1,000         | 0           |
|       | BUDGET GEN WAGE INCREASE  |                |                   | 1.00  | 00 0           | 2,347        | 0           | 1.00  | 00 0           | 2,347        | 0           | 1.00  | 00 0           | 2,347         | 0           |
|       |                           | Count          |                   |       |                | 2            |             |       |                | 2            |             |       |                | 2             |             |
| Total |                           |                |                   |       |                | 95,067       | 0           |       |                | 95,067       | 0           |       |                | 95,067        | 0           |



City of Stuart  
2012 Fiscal Budget  
Estimated Appropriations

**420**

**SANITATION/SOLID WASTE**

**1790**

**SANITATION NON-OPERATING**

| Account                                     | 2010<br>Audited<br>Actual | 2011<br>Current<br>Budget | Workshop<br>#2 | Workshop #3 | Commission<br>Adopt | %<br>Change |
|---|---------------------------|---------------------------|----------------|-------------|---------------------|-------------|
| 515 SPECIAL PAY                             | 0                         | 0                         | 0              | 5,921       | 5,921               | 0.00%       |
| ADDTNL ONE-TIME PAY                         |                           |                           | 0              | 5,921       | 5,921               |             |
| 523 LIFE AND HEALTH INSURANCE               | 0                         | 0                         | 0              | 14,068      | 14,068              | 0.00%       |
| CLINIC                                      |                           |                           | 0              | 14,068      | 14,068              |             |
| 529 COMPENSATED ABSENCES ACCR               | -90,942                   | 0                         | 0              | 0           | 0                   | 0.00%       |
| Total PERSONAL SERVICES                     | -90,942                   | 0                         | 0              | 19,988      | 19,988              | 0.00%       |
| 557 INDIRECT COSTS (NET)                    | 618,710                   | 465,634                   | 0              | 739,313     | 739,313             | 58.78%      |
| INDIRECT COST TO GENERAL FUND               |                           |                           | 0              | 590,193     | 590,193             |             |
| INDIRECT COST TO WATER AND SEWER            |                           |                           | 0              | 149,121     | 149,121             |             |
| Total OPERATING EXPENSES                    | 618,710                   | 465,634                   | 0              | 739,313     | 739,313             | 58.78%      |
| 591 INTRAGOVERNMENTAL TRANSFS               | 0                         | 0                         | 1,164,677      | 294,220     | 294,220             | 0.00%       |
| TRANSFER TO RETAINED EARNINGS               |                           |                           | 1,164,677      | 294,220     | 294,220             |             |
| 595 OTHER NONOPERATING USES                 | 39,787                    | 847,139                   | 0              | 0           | 0                   | -100.00%    |
| Total OTHER USES                            | 39,787                    | 847,139                   | 1,164,677      | 294,220     | 294,220             | -65.27%     |
| Division SANITATION NON-OPERATI             | 567,555                   | 1,312,773                 | 1,164,677      | 1,053,522   | 1,053,522           | -19.75%     |
| Division + Consolidated + Indirect Charges: |                           |                           | 1,164,677      | 1,053,522   | 1,053,522           |             |
| Dept SANITATION NON-OPERATING               | 567,555                   | 1,312,773                 | 1,164,677      | 1,053,522   | 1,053,522           | -19.75%     |

City of Stuart  
2012 Fiscal Budget  
Estimated Appropriations

**420**

**SANITATION/SOLID WASTE**

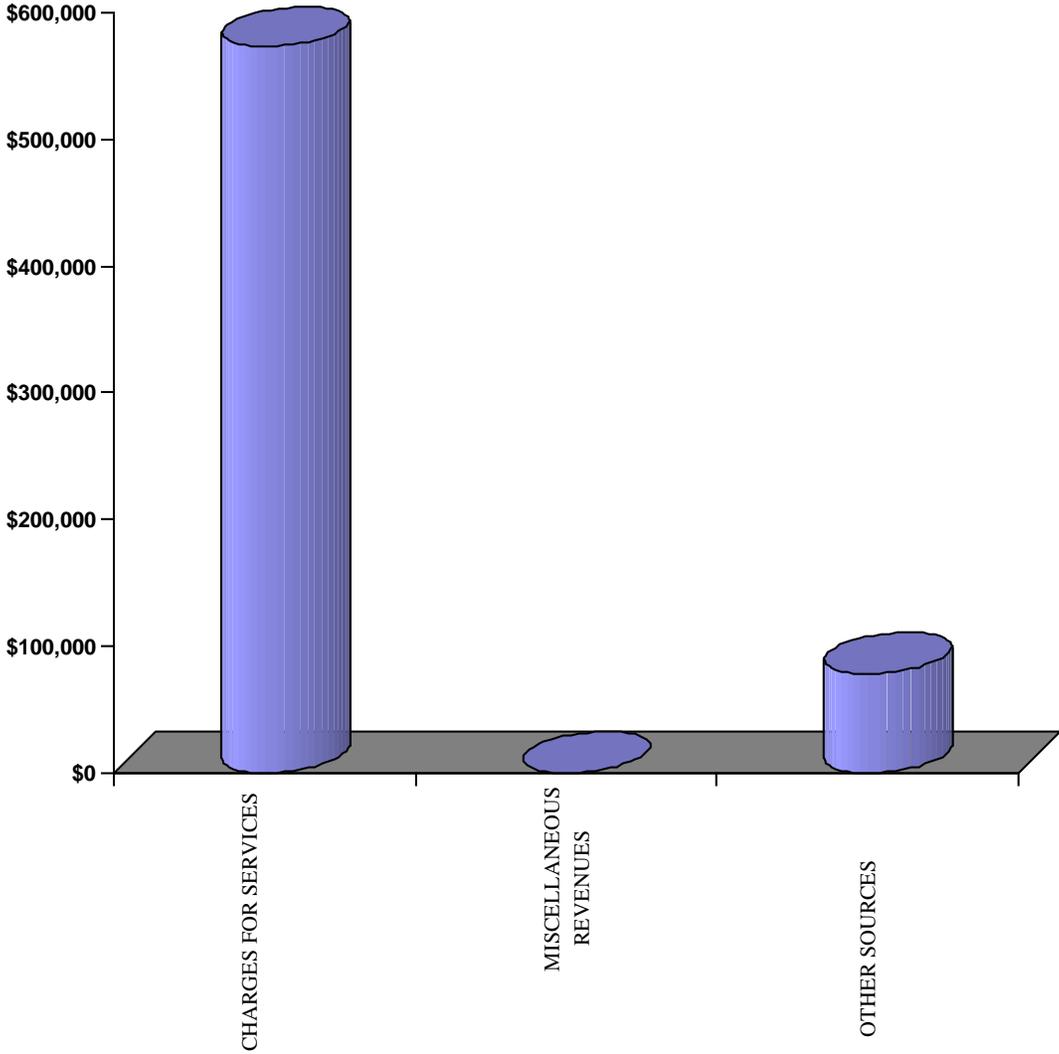
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|      |                        |           |           |           |           |           |       |
|------|------------------------|-----------|-----------|-----------|-----------|-----------|-------|
| Fund | SANITATION/SOLID WASTE | 3,027,396 | 3,808,325 | 4,296,303 | 3,895,221 | 3,895,221 | 2.28% |
|------|------------------------|-----------|-----------|-----------|-----------|-----------|-------|

City of Stuart  
2012 Fiscal Budget  
Revenues by Category

Stormwater Fund Revenues





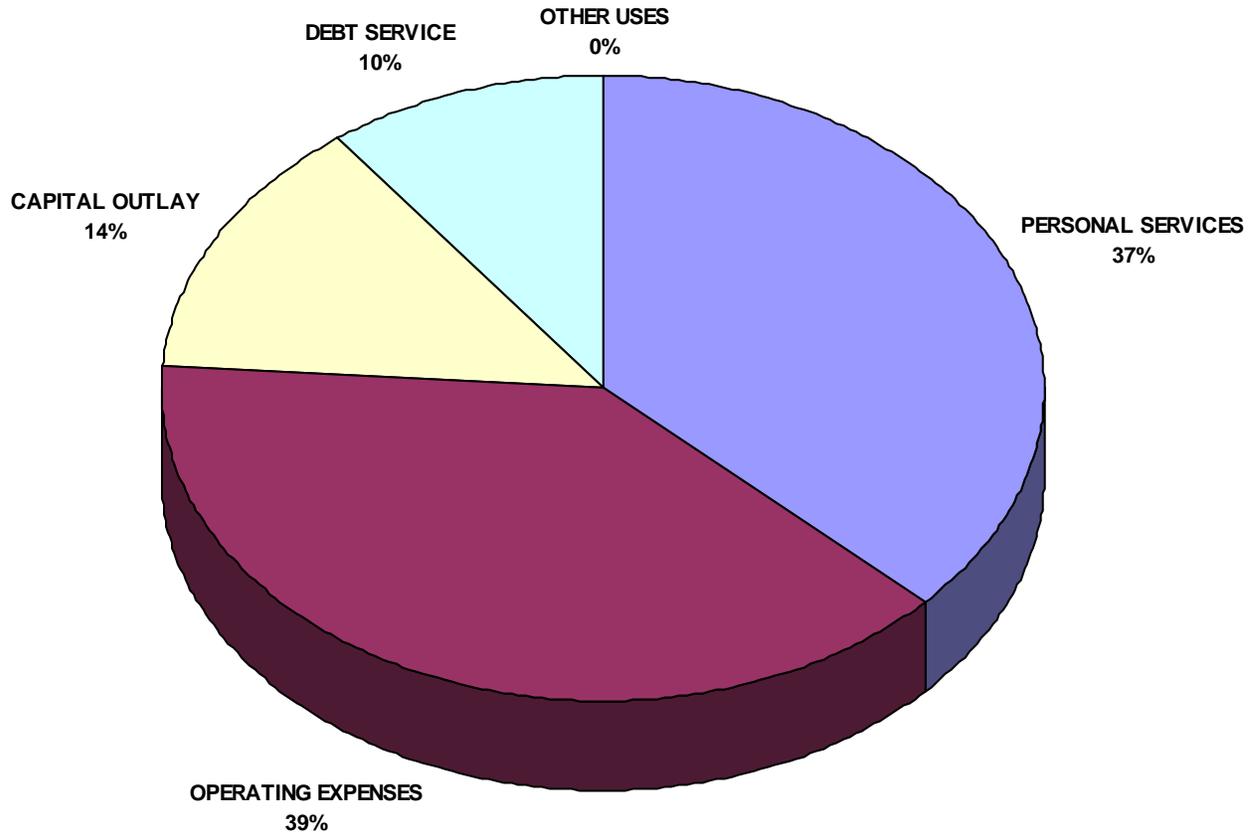
City of Stuart  
2012 Fiscal Budget  
Estimated Revenues

| Account                          | 2010<br>Audited<br>Actual    | 2011<br>Current<br>Budget | Workshop<br>#2 | Workshop #3 | Commission<br>Adopt | %<br>Change |
|----------------------------------|------------------------------|---------------------------|----------------|-------------|---------------------|-------------|
| <b>430</b>                       | <b>STORMWATER MANAGEMENT</b> |                           |                |             |                     |             |
| 343700 STORMWATER UTILITY CHARGE | 526,635                      | 539,725                   | 566,711        | 566,711     | 566,711             | 5.00%       |
| 343710 DELINQUENT STORMWATER     | 2,627                        | 6,114                     | 6,420          | 6,420       | 6,420               | 5.00%       |
| 343990 OTHER UTILITY CHARGES     | 15,831                       | 0                         | 0              | 0           | 0                   | 0.00%       |
| Total CHARGES FOR SERVICES       | 545,092                      | 545,839                   | 573,131        | 573,131     | 573,131             | 5.00%       |
| 369100 MISCELLANEOUS REVENUE     | 22,753                       | 0                         | 0              | 0           | 0                   | 0.00%       |
| 369910 RECOVERED BAD DEBT        | 62                           | 0                         | 0              | 0           | 0                   | 0.00%       |
| Total MISCELLANEOUS REVENUES     | 22,815                       | 0                         | 0              | 0           | 0                   | 0.00%       |
| 381100 TRANS FR OTHER FUNDS      | 18,862                       | 0                         | 0              | 0           | 0                   | 0.00%       |
| 389100 PROPRIETARY-INTEREST      | 11,509                       | 7,000                     | 7,500          | 7,500       | 7,500               | 7.14%       |
| 389200 PROPRIETARY-FEDERAL GRANT | 57,200                       | 0                         | 0              | 0           | 0                   | 0.00%       |
| 389972 FUNDS FR RETAINED EARNING | 0                            | 17,237                    | 62,303         | 70,705      | 70,705              | 310.18%     |
| Total OTHER SOURCES              | 87,571                       | 24,237                    | 69,803         | 78,205      | 78,205              | 222.66%     |
| Fund STORMWATER MANAGEMENT       | 655,479                      | 570,076                   | 642,934        | 651,336     | 651,336             | 14.25%      |



City of Stuart  
2012 Fiscal Budget  
Appropriations by Category

Stormwater Fund Appropriations





City of Stuart  
2012 Fiscal Budget  
Estimated Appropriations

**430**

**STORMWATER MANAGEMENT**

| <b>Account</b>             | <b>2010<br/>Audited<br/>Actual</b> | <b>2011<br/>Current<br/>Budget</b> | <b>Workshop<br/>#2</b> | <b>Workshop #3</b> | <b>Commission<br/>Adopt</b> | <b>%<br/>Change</b> |
|----------------------------|------------------------------------|------------------------------------|------------------------|--------------------|-----------------------------|---------------------|
| PERSONAL SERVICES          | 208,763                            | 245,231                            | 238,042                | 240,985            | 240,985                     | -1.73%              |
| OPERATING EXPENSES         | 240,407                            | 239,495                            | 257,485                | 255,613            | 255,613                     | 6.73%               |
| CAPITAL OUTLAY             | 0                                  | 21,000                             | 88,000                 | 88,000             | 88,000                      | 319.05%             |
| DEBT SERVICE               | 41,414                             | 67,743                             | 66,738                 | 66,738             | 66,738                      | -1.48%              |
| OTHER USES                 | 1,232                              | -3,392                             | -3,392                 | 0                  | 0                           | -100.00%            |
| Fund STORMWATER MANAGEMENT | 491,816                            | 570,076                            | 646,873                | 651,336            | 651,336                     | 14.25%              |



**Budget Narrative  
Fiscal Year 2011-2012**

**Fund:** Stormwater Fund  
**Department:** Public Works  
**Team:** Stormwater Team (1810)

**Departmental Activities and Services Level Descriptions:**

The responsibility of the Stormwater Team is to eliminate pollution and local flooding by providing maintenance and repair of the City's stormwater drainage system, overseeing street sweeping services, drainage ditch cleaning, erosion control, aquatic weed control, illegal connection detection/elimination, pollution prevention activities, identification of illegal dump sites, employee training, public education/outreach, responding to complaints from the public, and compliance with the NPDES Stormwater Permit.

**Staffing Level:**

The Stormwater Team is staffed by: Deputy Public Works Director, Equipment Operator I, Utility Service Worker II, and Stormwater Specialist.

| <b>Position Title:</b>   | <b>2006-07</b> | <b>2007-08</b> | <b>2008-09</b> | <b>2009-10</b> | <b>Requested<br/>2010-11</b> |
|--------------------------|----------------|----------------|----------------|----------------|------------------------------|
| Deputy Public Works Dir. | 1              | 1              | 1              | 1              | 1                            |
| Equipment Operator       | 1              | 1              | 1              | 1              | 1                            |
| Utility Service Worker   | 1              | 1              | 1              | 1              | 1                            |
| Stormwater Specialist    |                | 1              | 1              | 1              | 1                            |
| <b>Total</b>             | <b>3</b>       | <b>4</b>       | <b>4</b>       | <b>4</b>       | <b>4</b>                     |

| <b>Indicators:</b>                         | <b>2006-07</b> | <b>2007-08</b> | <b>2008-09</b> | <b>2009-10</b> | <b>Estimated<br/>2010-11</b> |
|--|----------------|----------------|----------------|----------------|------------------------------|
| Catch Basins Cleaned                       | 5,000          | 150            | 160            | 230            | 350                          |
| Pipe Installed (miles)                     | .12            | .00            | .30            | 0.             | 0.2                          |
| Baffle Boxes Cleaned                       | 30             | 60             | 60             | 31             | 50                           |
| Collection Systems Cleaned (miles)         | .92            | 2.5            | 2.5            | 2.1            | 2.5                          |
| Outfall Inspections                        | -              | -              | 56             | 100            | 100                          |
| Debris Removal from Grate Tops             | -              | -              | 5,000          | 4,500          | 5,000                        |
| System Sediment Analysis (TN,TP)           | -              | -              | 3              | 9              | 9                            |
| Field Screen Water Analysis (TN,TP)        | -              | -              | -              | 100            | 100                          |
| Construction Site Inspections (slit fence) | -              | -              | -              | 25             | 30                           |

**Major Budget or Service Level Changes:**

No major changes in budget and Service Levels

**Department Objectives:**

- Maintain a regular schedule for inspecting, cleaning, and maintaining the City's storm drains, catch basins, outfalls, baffle boxes, and retention ponds.
- Increase the City's level of cleanliness and reduce the level of pollutants.
- Identify and improve the areas of frequent local flooding by constructing and improving the storm drainage systems in those areas.
- Maintain a working schedule for the Stormwater Team and update this schedule.
- Increase televising the various storm systems.
- Additional monitoring of baffle boxes, inlets, retention ponds, and outfalls.
- Maintain the level of detection and elimination of illegal connections to storm drain systems.
- New installation and repair of damaged storm systems.
- Monitoring and management of Haney Creek, Frazier Creek, and Poppleton Creek.
- Chemical analyses of water samples from Haney Creek, Frazier Creek, and Poppleton Creek, MLK Ponds, Airport ditch, and outfall pipes.
- Maintain environmental awareness training for all city employees.
- Maintain level of stormwater collection systems cleaning.
- Chemical analysis of grit removed from stormwater collection systems.
- Increase public awareness of stormwater pollution issues.
- Maintain and upgrade City's stormwater webpage.
- Additional employee training, certification and licensing in Stormwater.
- GIS training and mapping certifications.

City of Stuart  
2012 Fiscal Budget  
Estimated Appropriations

**430**

**STORMWATER MANAGEMENT**

**1810**

**STORMWATER MAINTENANCE**

| Account   | 2010<br>Audited<br>Actual | 2011<br>Current<br>Budget | Workshop<br>#2 | Workshop #3 | Commission<br>Adopt | %<br>Change |
|---|---------------------------|---------------------------|----------------|-------------|---------------------|-------------|
| 512 REGULAR SALARIES AND WAGE                           | 134,520                   | 168,326                   | 173,376        | 173,376     | 173,376             | 3.00%       |
| 514 OVERTIME  | 8,160                     | 10,000                    | 0              | 0           | 0                   | -100.00%    |
| 515 SPECIAL PAY   | 4,318                     | 2,104                     | 3,934          | 5,548       | 5,548               | 163.75%     |
| ADDTNL ONE-TIME PAY                                     |                           |                           | 0              | 1,615       | 1,615               |             |
| PAYROLL ENTRY   |                           |                           | 0              | 3,934       | 3,934               |             |
| 521 FICA TAXES  | 10,901                    | 13,038                    | 13,225         | 13,225      | 13,225              | 1.44%       |
| 522 RETIREMENT CONTRIBUTIONS                            | 14,532                    | 19,648                    | 14,194         | 9,044       | 9,044               | -53.97%     |
| 523 LIFE AND HEALTH INSURANCE                           | 25,885                    | 26,550                    | 27,749         | 34,226      | 34,226              | 28.91%      |
| CLINIC  |                           |                           | 0              | 4,172       | 4,172               |             |
| PAYROLL ADDTNL WITH 8.75% INCREASE                      |                           |                           | 0              | 2,305       | 2,305               |             |
| PAYROLL ENTRY   |                           |                           | 0              | 27,749      | 27,749              |             |
| 524 WORKERS' COMPENSATION                               | 6,914                     | 5,565                     | 5,565          | 5,565       | 5,565               | 0.00%       |
| 525 UNEMPLOYMENT COMPENSATION                           | 2,976                     | 0                         | 0              | 0           | 0                   | 0.00%       |
| 529 COMPENSATED ABSENCES ACCR                           | 557                       | 0                         | 0              | 0           | 0                   | 0.00%       |
| Total PERSONAL SERVICES                                 | 208,763                   | 245,231                   | 238,042        | 240,985     | 240,985             | -1.73%      |
| 531 PROFESSIONAL SERVICES                               | 35,668                    | 12,000                    | 12,000         | 12,000      | 12,000              | 0.00%       |
| ENGINEERING SERVICES                                    |                           |                           | 7,000          | 7,000       | 7,000               |             |
| IS - GIS/GPS UPDATES                                    |                           |                           | 5,000          | 5,000       | 5,000               |             |
| 534 OTHER SERVICES                                      | 94,991                    | 101,728                   | 106,728        | 106,728     | 106,728             | 4.92%       |
| ANNUAL LAKE MAINTENANCE, CHEMICAL TREATMENT, FISH, MISC |                           |                           | 15,000         | 15,000      | 15,000              |             |
| ANNUAL MAINTENANCE OF HANEY CREEK                       |                           |                           | 25,000         | 25,000      | 25,000              |             |
| ANNUAL MANGROVE TRIMMING                                |                           |                           | 2,500          | 2,500       | 2,500               |             |
| ANNUAL STREET SWEEPING                                  |                           |                           | 30,000         | 30,000      | 30,000              |             |
| NPDES INTERLOCAL AGREEMENT                              |                           |                           | 17,028         | 17,028      | 17,028              |             |
| OUTSIDE LABOR FORCE                                     |                           |                           | 5,000          | 5,000       | 5,000               |             |
| SAMPLING & ANALYZING TMDL'S                             |                           |                           | 3,500          | 3,500       | 3,500               |             |
| SAMPLING, MONITORING POPPLETON AND HANEY CREEK BASIN    |                           |                           | 8,000          | 8,000       | 8,000               |             |
| UNIFORM RENTAL  |                           |                           | 700            | 700         | 700                 |             |
| 540 TRAVEL AND PER DIEM                                 | 4,402                     | 7,450                     | 6,550          | 6,550       | 6,550               | -12.08%     |
| FLORIDA STORMWATER ASSOCIATION                          |                           |                           | 1,800          | 1,800       | 1,800               |             |
| FSA CONFERENCE, BOARD MEETINGS                          |                           |                           | 1,500          | 1,500       | 1,500               |             |
| FWPCOA SHORT SCHOOL, A, B, C LICENSE                    |                           |                           | 700            | 700         | 700                 |             |
| GFOA ADVANCED ACCOUNTING SEMINAR                        |                           |                           | 500            | 500         | 500                 |             |
| MISC STORMWATER TRAINING                                |                           |                           | 500            | 500         | 500                 |             |
| SOUTHEAST STORMWATER ASSOCIATION                        |                           |                           | 1,050          | 1,050       | 1,050               |             |

City of Stuart  
2012 Fiscal Budget  
Estimated Appropriations

**430**

**STORMWATER MANAGEMENT**

**1810**

**STORMWATER MAINTENANCE**

| Account   | 2010<br>Audited<br>Actual | 2011<br>Current<br>Budget | Workshop<br>#2 | Workshop #3 | Commission<br>Adopt | %<br>Change |
|---|---------------------------|---------------------------|----------------|-------------|---------------------|-------------|
| 540 TRAVEL AND PER DIEM                             | 4,402                     | 7,450                     | 6,550          | 6,550       | 6,550               | -12.08%     |
| SUNGARD PENTAMATION USER CONFERENCE                 |                           |                           | 500            | 500         | 500                 |             |
| 541 COMMUNICATIONS SERVICES                         | 1,715                     | 1,850                     | 2,720          | 2,720       | 2,720               | 47.03%      |
| MITEL LEASING (PHONE SETS)                          |                           |                           | 260            | 260         | 260                 |             |
| PUBLIC WORKS PHONES                                 |                           |                           | 500            | 500         | 500                 |             |
| VERIZON   |                           |                           | 1,600          | 1,600       | 1,600               |             |
| WINDSTREAM COMMUNICATION                            |                           |                           | 360            | 360         | 360                 |             |
| 542 FREIGHT/POSTAGE SERVICES                        | 711                       | 210                       | 300            | 300         | 300                 | 42.86%      |
| FREIGHT & POSTAGE                                   |                           |                           | 300            | 300         | 300                 |             |
| 543 UTILITY SERVICES                                | 11,251                    | 12,610                    | 16,665         | 16,665      | 16,665              | 32.16%      |
| CLEAN SWEEP/TIPPING (SPLITTING WITH STREETS)        |                           |                           | 8,120          | 8,120       | 8,120               |             |
| ELECTRIC  |                           |                           | 300            | 300         | 300                 |             |
| FACILITIES PRO                                      |                           |                           | 1,270          | 1,270       | 1,270               |             |
| MARTIN COUNTY SOLID                                 |                           |                           | 3,045          | 3,045       | 3,045               |             |
| PUBLIC WORKS ELECTRIC                               |                           |                           | 2,245          | 2,245       | 2,245               |             |
| PUBLIC WORKS WATER/SEWER                            |                           |                           | 305            | 305         | 305                 |             |
| WATER/SEWER   |                           |                           | 1,380          | 1,380       | 1,380               |             |
| 544 RENTALS AND LEASES                              | 0                         | 3,000                     | 1,000          | 1,000       | 1,000               | -66.67%     |
| COPIER LEASE PRORATED SHARE & USAGE                 |                           |                           | 500            | 500         | 500                 |             |
| EQUIPMENT RENTAL                                    |                           |                           | 500            | 500         | 500                 |             |
| 545 INSURANCE                                       | 8,377                     | 9,004                     | 10,265         | 10,499      | 10,499              | 16.61%      |
| FLOOD INSURANCE PORTION                             |                           |                           | 214            | 214         | 214                 |             |
| PUBLIC WORKS FLOOD INSURANCE PORTION                |                           |                           | 19             | 19          | 19                  |             |
| PUBLIC WORKS TRICO GENERAL LIABILITY INSURANCE      |                           |                           | 1,242          | 1,262       | 1,262               |             |
| TRICO GENERAL LIABILITY INSURANCE                   |                           |                           | 8,790          | 9,004       | 9,004               |             |
| 546 REPAIR AND MAINTENANCE                          | 12,756                    | 16,000                    | 28,000         | 28,000      | 28,000              | 75.00%      |
| MISCELLANEOUS REPAIR PARTS (OVER \$1,000)           |                           |                           | 5,000          | 5,000       | 5,000               |             |
| MISCELLANEOUS REPAIRS (UNDER \$1,000)               |                           |                           | 2,000          | 2,000       | 2,000               |             |
| R & M OF LITTORAL ZONES PLANTINGS AT VARIOUS PONDS  |                           |                           | 1,500          | 1,500       | 1,500               |             |
| REPAIR & MAINTENANCE OF HOSES                       |                           |                           | 1,500          | 1,500       | 1,500               |             |
| REPAIR & MAINTENANCE OF INLETS, PIPES, & STRUCTURES |                           |                           | 3,000          | 3,000       | 3,000               |             |
| VM - REPAIR AND MAINTENANCE OF VEHICLES & EQUIPMENT |                           |                           | 15,000         | 15,000      | 15,000              |             |
| 547 PRINTING AND BINDING                            | 387                       | 14,000                    | 2,000          | 2,000       | 2,000               | -85.71%     |
| INFORMATION BROCHURES NPDES PUBLIC EDUCATION        |                           |                           | 1,000          | 1,000       | 1,000               |             |
| PRINTING OF MAPS, BLUEPRINTS, MISC.                 |                           |                           | 1,000          | 1,000       | 1,000               |             |
| 548 PROMOTIONAL ACTIVITIES                          | 0                         | 150                       | 150            | 150         | 150                 | 0.00%       |
| PROMOTIONAL ACTIVITIES                              |                           |                           | 150            | 150         | 150                 |             |

City of Stuart  
2012 Fiscal Budget  
Estimated Appropriations

**430**

**STORMWATER MANAGEMENT**

**1810**

**STORMWATER MAINTENANCE**

| Account   | 2010<br>Audited<br>Actual | 2011<br>Current<br>Budget | Workshop<br>#2 | Workshop #3 | Commission<br>Adopt | %<br>Change |
|---|---------------------------|---------------------------|----------------|-------------|---------------------|-------------|
| 549 OTHER CURRENT CHARGES                               | 0                         | 300                       | 300            | 300         | 300                 | 0.00%       |
| PERMITS, LICENSE FEES                                   |                           |                           | 300            | 300         | 300                 |             |
| 551 OFFICE SUPPLIES                                     | 331                       | 800                       | 1,000          | 1,000       | 1,000               | 25.00%      |
| OFFICE SUPPLIES   |                           |                           | 1,000          | 1,000       | 1,000               |             |
| 552 OPERATING SUPPLIES                                  | 19,483                    | 12,942                    | 22,207         | 22,207      | 22,207              | 71.59%      |
| FUEL FOR VEHICLES - 2,240 GAS/2,237 DSL @ \$4/\$4.5 P/G |                           |                           | 19,027         | 19,027      | 19,027              |             |
| MISC. TOOLS (RAKES, SHOVELS, BLADES, HYD WRENCHES)      |                           |                           | 500            | 500         | 500                 |             |
| REPLACEMENT SANDBAGS, DRAIN SEAL, SPILL/ABSORBENT KITS  |                           |                           | 1,000          | 1,000       | 1,000               |             |
| SAFETY SHOES  |                           |                           | 280            | 280         | 280                 |             |
| SAFETY SUPPLIES   |                           |                           | 1,000          | 1,000       | 1,000               |             |
| T-SHIRTS, HATS  |                           |                           | 400            | 400         | 400                 |             |
| 553 ROAD MATERIAL AND SUPPLY                            | 1,005                     | 1,500                     | 1,500          | 1,500       | 1,500               | 0.00%       |
| COQUINA ROCK, SHELL ROCK, #57 ROCK, SAND, DIRT          |                           |                           | 1,500          | 1,500       | 1,500               |             |
| 554 BOOKS AND MEMBERSHIPS                               | 1,060                     | 3,829                     | 2,300          | 2,300       | 2,300               | -39.93%     |
| APWA MEMBERSHIP AND BOOKS                               |                           |                           | 250            | 250         | 250                 |             |
| FWPCOA SHORT SCHOOL                                     |                           |                           | 400            | 400         | 400                 |             |
| GFOA ADVANCE ACCOUNTING SEMINAR                         |                           |                           | 500            | 500         | 500                 |             |
| SAFETY TRAINING   |                           |                           | 300            | 300         | 300                 |             |
| SOUTHEAST STORMWATER ASSOCIATION                        |                           |                           | 600            | 600         | 600                 |             |
| SUNGARD PENTAMATION USER CONFERENCE                     |                           |                           | 250            | 250         | 250                 |             |
| 555 TRAINING  | 1,955                     | 1,821                     | 3,499          | 3,499       | 3,499               | 92.15%      |
| FLORIDA STORMWATER ASSOCIATION                          |                           |                           | 1,920          | 1,920       | 1,920               |             |
| FSA CONFERENCE, BOARD MEETINGS                          |                           |                           | 129            | 129         | 129                 |             |
| FWPCOA SHORT SCHOOL, A, B, C LICENSE                    |                           |                           | 300            | 300         | 300                 |             |
| GFOA ADVANCED ACCOUNTING SEMINAR                        |                           |                           | 300            | 300         | 300                 |             |
| MISC STORMWATER TRAINING                                |                           |                           | 300            | 300         | 300                 |             |
| SOUTHEAST STORMWATER ASSOCIATION                        |                           |                           | 300            | 300         | 300                 |             |
| SUNGARD PENTAMATION USER CONFERENCE                     |                           |                           | 250            | 250         | 250                 |             |
| 557 INDIRECT COSTS (NET)                                | 46,316                    | 40,301                    | 40,301         | 38,195      | 38,195              | -5.22%      |
| INDIRECT COST TO GENERAL FUND                           |                           |                           | 32,956         | 28,798      | 28,798              |             |
| INDIRECT COST TO WATER AND SEWER                        |                           |                           | 7,344          | 9,397       | 9,397               |             |
| Total OPERATING EXPENSES                                | 240,407                   | 239,495                   | 257,485        | 255,613     | 255,613             | 6.73%       |
| 563 INFRASTRUCTURE                                      | 0                         | 21,000                    | 70,000         | 70,000      | 70,000              | 233.33%     |
| ILA/VILLA/TRESSLER DRAINAGE/BAFFLE BOX PROJECT          |                           |                           | 70,000         | 70,000      | 70,000              |             |
| 564 MACHINERY AND EQUIPMENT                             | 0                         | 0                         | 18,000         | 18,000      | 18,000              | 0.00%       |
| REPLACEMENT 2001 DODGE PICKUP 1500                      |                           |                           | 18,000         | 18,000      | 18,000              |             |

City of Stuart  
2012 Fiscal Budget  
Estimated Appropriations

**430**

**STORMWATER MANAGEMENT**

**1810**

**STORMWATER MAINTENANCE**

| Account                                     | 2010<br>Audited<br>Actual | 2011<br>Current<br>Budget | Workshop<br>#2 | Workshop #3 | Commission<br>Adopt | %<br>Change |
|---|---------------------------|---------------------------|----------------|-------------|---------------------|-------------|
| Total CAPITAL OUTLAY                        | 0                         | 21,000                    | 88,000         | 88,000      | 88,000              | 319.05%     |
| 571 PRINCIPAL                               | 0                         | 22,831                    | 22,831         | 22,831      | 22,831              | 0.00%       |
| 2002 FMLC BONDS (5/1/2032)                  |                           |                           | 22,831         | 22,831      | 22,831              |             |
| 572 INTEREST                                | 39,950                    | 43,437                    | 42,412         | 42,412      | 42,412              | -2.36%      |
| 2002 FMLC BONDS (5/1/2032)                  |                           |                           | 42,412         | 42,412      | 42,412              |             |
| 573 OTHER DEBT SERVICE COSTS                | 1,464                     | 1,030                     | 1,050          | 1,050       | 1,050               | 1.94%       |
| DEBT ADMIN FEE (FMLC)                       |                           |                           | 1,050          | 1,050       | 1,050               |             |
| 574 AMORTIZATION                            | 0                         | 445                       | 445            | 445         | 445                 | 0.00%       |
| 2002 FMLC PREMIUM/COI AMORTIZATION          |                           |                           | 445            | 445         | 445                 |             |
| Total DEBT SERVICE                          | 41,414                    | 67,743                    | 66,738         | 66,738      | 66,738              | -1.48%      |
| 595 OTHER NONOPERATING USES                 | 1,232                     | -3,392                    | -3,392         | 0           | 0                   | -100.00%    |
| HEALTH INSURANCE SAVINGS                    |                           |                           | -726           | 0           | 0                   |             |
| HEALTH INSURANCE SAVINGS                    |                           |                           | -2,666         | 0           | 0                   |             |
| Total OTHER USES                            | 1,232                     | -3,392                    | -3,392         | 0           | 0                   | -100.00%    |
| Division STORMWATER MAINTENANC              | 491,816                   | 570,076                   | 646,873        | 651,336     | 651,336             | 14.25%      |
| COMMISSION                                  |                           |                           | 0              | 0           | 0                   |             |
| MANAGER                                     |                           |                           | 0              | 0           | 0                   |             |
| HUMAN RESOURCES                             |                           |                           | 2,932          | 2,898       | 2,898               |             |
| CITY CLERK                                  |                           |                           | 0              | 0           | 0                   |             |
| FINANCIAL SERVICES                          |                           |                           | 12,235         | 12,203      | 12,203              |             |
| INFORMATION SERVICES                        |                           |                           | 3,871          | 3,853       | 3,853               |             |
| CITY ATTORNEY                               |                           |                           | 7,627          | 7,009       | 7,009               |             |
| VEHICLE MAINTENANCE                         |                           |                           | 3,604          | 2,835       | 2,835               |             |
| BUILDING MAINTENANCE                        |                           |                           | 0              | 0           | 0                   |             |
| CUSTOMER SERVICE                            |                           |                           | 7,772          | 9,397       | 9,397               |             |
| WS GENERAL GOV                              |                           |                           | 0              | 0           | 0                   |             |
| Total Indirect Costs                        |                           |                           | 38,040         | 38,195      | 38,195              |             |
| Division + Consolidated + Indirect Charges: |                           |                           | 684,913        | 689,531     | 689,531             |             |
| Dept PUBLIC WORKS ADMIN                     | 491,816                   | 570,076                   | 646,873        | 651,336     | 651,336             | 14.25%      |

City of Stuart  
2012 Fiscal Budget  
Estimated Appropriations

**430**

**STORMWATER MANAGEMENT**

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|      |                       |         |         |         |         |         |        |
|------|-----------------------|---------|---------|---------|---------|---------|--------|
| Fund | STORMWATER MANAGEMENT | 491,816 | 570,076 | 646,873 | 651,336 | 651,336 | 14.25% |
|------|-----------------------|---------|---------|---------|---------|---------|--------|

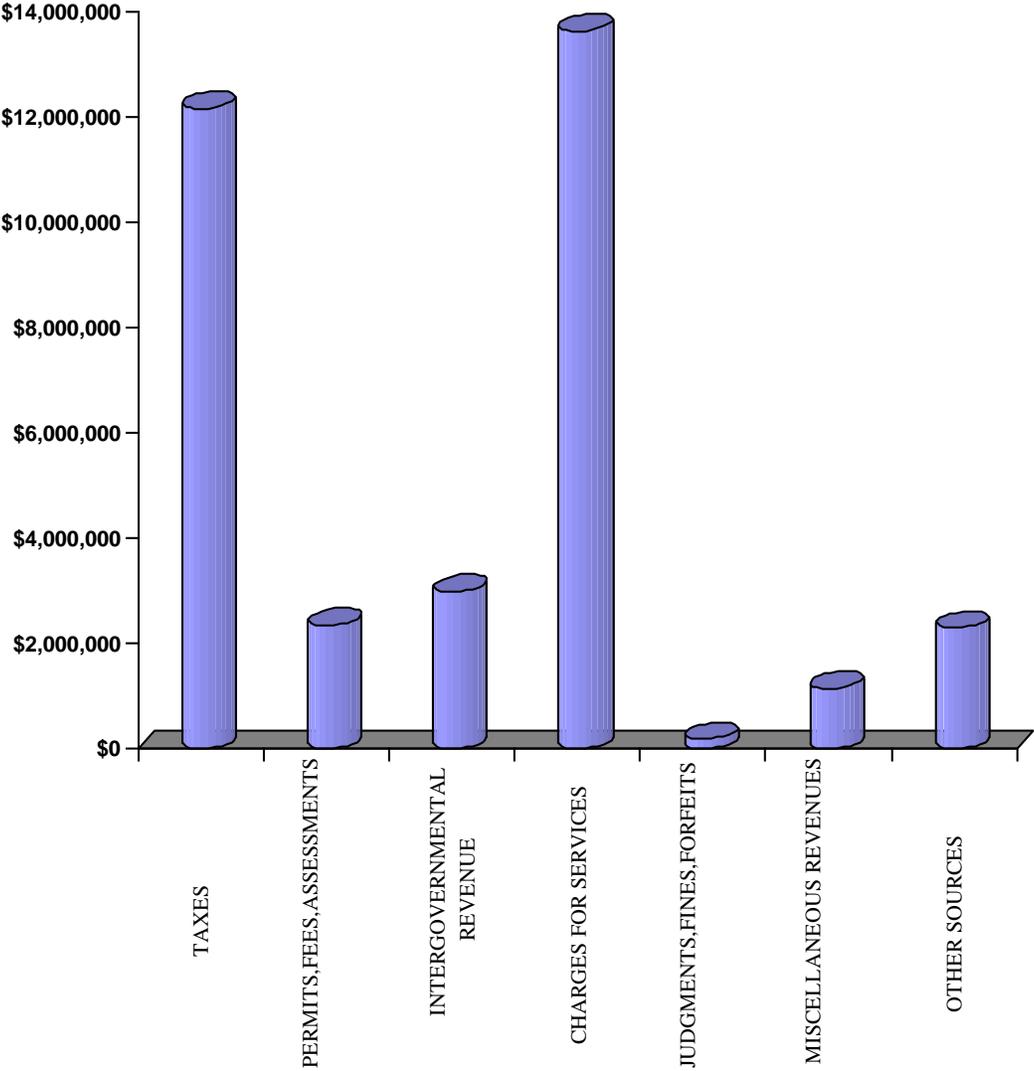
City of Stuart  
2012 Fiscal Budget  
Personnel Sheet

**1810 STORMWATER MAINTENANCE**

| Class | Title                     | Range/<br>Step | Current<br>Salary | Prcnt | Range/<br>Step | Wrkshp<br>#2 | Spec<br>Pay | Prcnt | Range/<br>Step | Wrkshp<br>#3 | Spec<br>Pay | Prcnt | Range/<br>Step | Comm<br>Adopt | Spec<br>Pay |
|-------|---------------------------|----------------|-------------------|-------|----------------|--------------|-------------|-------|----------------|--------------|-------------|-------|----------------|---------------|-------------|
| 1070  | PUBLIC WORKS DIRECTOR     | 29 17          | 118,450.30        | 0.33  | 29 17          | 39,089       | 1,624       | 0.33  | 29 17          | 39,089       | 1,624       | 0.33  | 29 17          | 39,089        | 1,624       |
| 2029  | DEPUTY PW DIRECTOR        | 23 12          | 74,397.76         | 0.33  | 23 12          | 24,551       | 0           | 0.33  | 23 12          | 24,551       | 0           | 0.33  | 23 12          | 24,551        | 0           |
| 3086  | STORMWATER SPECIALIST     | 12 9           | 40,402.15         | 1.00  | 12 9           | 40,402       | 480         | 1.00  | 12 9           | 40,402       | 480         | 1.00  | 12 9           | 40,402        | 480         |
| 7020  | UTILITY SERVICE WORKER II | 09 9           | 35,284.62         | 1.00  | 09 9           | 35,285       | 0           | 1.00  | 09 9           | 35,285       | 0           | 1.00  | 09 9           | 35,285        | 0           |
| 7060  | EQUIPMENT OPERATOR I      | 05 9           | 28,999.28         | 1.00  | 05 9           | 28,999       | 0           | 1.00  | 05 9           | 28,999       | 0           | 1.00  | 05 9           | 28,999        | 0           |
|       | BUDGET MERIT              |                |                   | 1.00  | 00 0           | 1,830        | 0           | 1.00  | 00 0           | 1,830        | 0           | 1.00  | 00 0           | 1,830         | 0           |
|       | BUDGET GEN WAGE INCREASE  |                |                   | 1.00  | 00 0           | 5,050        | 0           | 1.00  | 00 0           | 5,050        | 0           | 1.00  | 00 0           | 5,050         | 0           |
|       |                           | Count          |                   |       |                | 5            |             |       |                | 5            |             |       |                | 5             |             |
| Total |                           |                |                   |       |                | 175,206      | 2,104       |       |                | 175,206      | 2,104       |       |                | 175,206       | 2,104       |

City of Stuart  
2012 Fiscal Budget  
Revenues by Category

ALL FUNDS





City of Stuart  
2012 Fiscal Budget  
Estimated Revenues

| <b>Account</b>          | <b>2010<br/>Audited<br/>Actual</b> | <b>2011<br/>Current<br/>Budget</b> | <b>Workshop<br/>#2</b> | <b>Workshop #3</b> | <b>Commission<br/>Adopt</b> | <b>%<br/>Change</b> |
|-------------------------|------------------------------------|------------------------------------|------------------------|--------------------|-----------------------------|---------------------|
| TAXES                   | 15,020,076                         | 12,731,253                         | 12,027,461             | 12,152,652         | 12,152,652                  | -4.54%              |
| PERMITS,FEES,ASSESSMENT | 2,675,321                          | 2,628,797                          | 2,292,388              | 2,335,423          | 2,335,423                   | -11.16%             |
| INTERGOVERNMENTAL REVE  | 2,619,336                          | 2,269,851                          | 3,017,504              | 2,981,248          | 2,981,248                   | 31.34%              |
| CHARGES FOR SERVICES    | 13,309,147                         | 13,241,719                         | 13,687,937             | 13,624,937         | 13,624,937                  | 2.89%               |
| JUDGMENTS,FINES,FORFEIT | 231,024                            | 131,050                            | 154,250                | 175,250            | 175,250                     | 33.73%              |
| MISCELLANEOUS REVENUES  | 1,122,724                          | 1,081,430                          | 1,119,950              | 1,142,561          | 1,142,561                   | 5.65%               |
| OTHER SOURCES           | 3,033,349                          | 10,886,134                         | 4,199,789              | 2,285,421          | 2,285,421                   | -79.01%             |
| <b>Grand Total</b>      | <u>38,010,977</u>                  | <u>42,970,235</u>                  | <u>36,499,280</u>      | <u>34,697,493</u>  | <u>34,697,493</u>           | <u>-19.25%</u>      |



City of Stuart  
2012 Fiscal Budget  
Estimated Revenues

| <b>Account</b>                   | <b>2010<br/>Audited<br/>Actual</b> | <b>2011<br/>Current<br/>Budget</b> | <b>Workshop<br/>#2</b> | <b>Workshop #3</b> | <b>Commission<br/>Adopt</b> | <b>%<br/>Change</b> |
|----------------------------------|------------------------------------|------------------------------------|------------------------|--------------------|-----------------------------|---------------------|
| 311100 AD VALOREM TAXES-CURRENT  | 7,235,413                          | 6,456,986                          | 5,756,986              | 6,062,545          | 6,062,545                   | -6.11%              |
| 311110 AD VALOREM TAX-DELINQUENT | 35,715                             | 10,000                             | 10,000                 | 10,000             | 10,000                      | 0.00%               |
| 311200 CRA TIF REVENUES          | 1,344,480                          | 1,101,967                          | 1,100,000              | 943,801            | 943,801                     | -14.35%             |
| 311300 VOTED DEBT MILLAGE        | 497,722                            | 527,476                            | 525,651                | 525,651            | 525,651                     | -0.35%              |
| 311310 DELQ VOTED DEBT MILLAGE   | 2,013                              | 500                                | 500                    | 500                | 500                         | 0.00%               |
| 312400 LOCAL OPTION FUEL         | 722,204                            | 737,986                            | 737,986                | 728,703            | 728,703                     | -1.26%              |
| 312600 DISCRETIONARY SURTAX      | 1,197,705                          | 0                                  | 0                      | 0                  | 0                           | 0.00%               |
| 314100 UTILITY-ELECTRICITY       | 1,684,561                          | 1,621,800                          | 1,621,800              | 1,621,800          | 1,621,800                   | 0.00%               |
| 314300 UTILITY-WATER             | 398,534                            | 329,011                            | 329,011                | 399,500            | 399,500                     | 21.42%              |
| 314400 UTILITY-GAS               | 10,252                             | 8,456                              | 8,456                  | 8,456              | 8,456                       | 0.00%               |
| 314800 UTILITY-PROPANE           | 41,249                             | 50,000                             | 50,000                 | 50,000             | 50,000                      | 0.00%               |
| 315000 COMMUNICATION SERVICE TAX | 1,246,929                          | 1,250,017                          | 1,250,017              | 1,204,696          | 1,204,696                   | -3.63%              |
| 316000 LOCAL BUSINESS TAX        | 603,297                            | 637,054                            | 637,054                | 597,000            | 597,000                     | -6.29%              |
| <b>Total TAXES</b>               | <b>15,020,076</b>                  | <b>12,731,253</b>                  | <b>12,027,461</b>      | <b>12,152,652</b>  | <b>12,152,652</b>           | <b>-4.54%</b>       |
| 322000 BUILDING PERMITS          | 434,251                            | 372,965                            | 461,397                | 486,682            | 486,682                     | 30.49%              |
| 322100 MISC DEVELOPMENT FEES     | 2,537                              | 0                                  | 0                      | 2,500              | 2,500                       | 0.00%               |
| 322200 ZONING FEES               | 32,638                             | 43,500                             | 43,500                 | 43,500             | 43,500                      | 0.00%               |
| 323100 FRANCHISE-ELECTRICITY     | 1,596,946                          | 1,982,200                          | 1,582,200              | 1,597,200          | 1,597,200                   | -19.42%             |
| 323400 FRANCHISE-GAS             | 44,757                             | 33,248                             | 43,800                 | 43,800             | 43,800                      | 31.74%              |
| 323700 FRANCHISE-SOLID WASTE     | 11,676                             | 22,313                             | 11,700                 | 11,700             | 11,700                      | -47.56%             |
| 324110 IMPACT-RES-PUBLIC SAFETY  | 3,670                              | 0                                  | 0                      | 0                  | 0                           | 0.00%               |
| 324120 IMPACT-COM-PUBLIC SAFETY  | 108,105                            | 0                                  | 0                      | 0                  | 0                           | 0.00%               |
| 324210 IMPACT-RES-PHYSICAL ENV   | 22,223                             | 0                                  | 0                      | 0                  | 0                           | 0.00%               |
| 324310 IMPACT-RES-TRANSPORTATION | 18,110                             | 0                                  | 0                      | 0                  | 0                           | 0.00%               |
| 324320 IMPACT-COM-TRANSPORTATION | 321,993                            | 0                                  | 0                      | 0                  | 0                           | 0.00%               |
| 324610 IMPACT-RES-RECREATION     | 12,950                             | 0                                  | 0                      | 0                  | 0                           | 0.00%               |
| 324710 IMPACT-RES-OTHER          | 4,560                              | 0                                  | 0                      | 0                  | 0                           | 0.00%               |
| 324720 IMPACT-COM-OTHER          | 16,608                             | 0                                  | 0                      | 0                  | 0                           | 0.00%               |
| 325100 ASSESS-CAPITAL IMPROVEMNT | 15,044                             | 78,251                             | 78,271                 | 78,271             | 78,271                      | 0.03%               |
| 329000 OTHER PERMITS AND FEES    | 15,000                             | 39,700                             | 30,400                 | 30,400             | 30,400                      | -23.43%             |
| 329100 COMPETENCY CARDS          | 0                                  | 40,000                             | 25,500                 | 25,500             | 25,500                      | -36.25%             |
| 329200 GREASE TRAP FEES          | 490                                | 250                                | 250                    | 500                | 500                         | 100.00%             |
| 329400 ALARM USER PERMIT FEE     | 11,936                             | 13,870                             | 13,870                 | 13,870             | 13,870                      | 0.00%               |
| 329500 MISC FEES/INSPECTIONS     | 1,828                              | 2,500                              | 1,500                  | 1,500              | 1,500                       | -40.00%             |

City of Stuart  
2012 Fiscal Budget  
Estimated Revenues

| <b>Account</b>                   | <b>2010<br/>Audited<br/>Actual</b> | <b>2011<br/>Current<br/>Budget</b> | <b>Workshop<br/>#2</b> | <b>Workshop #3</b> | <b>Commission<br/>Adopt</b> | <b>%<br/>Change</b> |
|----------------------------------|------------------------------------|------------------------------------|------------------------|--------------------|-----------------------------|---------------------|
| Total PERMITS,FEES,ASSESSMENT    | 2,675,321                          | 2,628,797                          | 2,292,388              | 2,335,423          | 2,335,423                   | -11.16%             |
| 331200 FED GRANT-PUBLIC SAFETY   | 80,291                             | 7,899                              | 403,147                | 403,147            | 403,147                     | 5003.77%            |
| 331500 FED GRANT-ENCONOMIC       | 65,251                             | 0                                  | 0                      | 0                  | 0                           | 0.00%               |
| 334100 STATE GRANT-GENERAL GOV   | 20,000                             | 50,000                             | 25,000                 | 0                  | 0                           | -100.00%            |
| 334700 STATE GRANT-RECREATION    | 67,729                             | 0                                  | 0                      | 0                  | 0                           | 0.00%               |
| 335120 SHARED PROCEEDS           | 592,377                            | 597,179                            | 597,179                | 598,945            | 598,945                     | 0.30%               |
| 335140 SHARED MOBILE HOME LICNSE | 12,493                             | 12,000                             | 12,000                 | 12,000             | 12,000                      | 0.00%               |
| 335150 SHARED ALCOHOL BEV LICNSE | 42,578                             | 45,000                             | 45,000                 | 45,000             | 45,000                      | 0.00%               |
| 335180 SHARED 1/2 CENT SALES TAX | 1,334,829                          | 1,200,158                          | 1,402,562              | 1,380,000          | 1,380,000                   | 14.98%              |
| 335210 SHARED FIREFIGHTER SUPP   | 14,640                             | 6,960                              | 6,960                  | 15,000             | 15,000                      | 115.52%             |
| 335490 REBATE FUEL TAX           | 17,581                             | 19,000                             | 19,000                 | 19,000             | 19,000                      | 0.00%               |
| 337110 LOCAL GRANT-PUBLIC SAFETY | 0                                  | 1,000                              | 46,994                 | 46,994             | 46,994                      | 4599.40%            |
| 337700 LOCAL GRANT-RECREATION    | 228,123                            | 199,130                            | 336,630                | 336,630            | 336,630                     | 69.05%              |
| 337900 LOCAL GRANT-OTHER         | 825                                | 7,425                              | 0                      | 0                  | 0                           | -100.00%            |
| 338190 911 TARIFF REVENUES       | 97,976                             | 102,000                            | 102,000                | 102,000            | 102,000                     | 0.00%               |
| 338200 COUNTY OCCUPATION LICENSE | 27,126                             | 4,500                              | 4,500                  | 6,000              | 6,000                       | 33.33%              |
| 339000 LOCAL PILOT               | 17,517                             | 17,600                             | 16,532                 | 16,532             | 16,532                      | -6.07%              |
| Total INTERGOVERNMENTAL REVE     | 2,619,336                          | 2,269,851                          | 3,017,504              | 2,981,248          | 2,981,248                   | 31.34%              |
| 341100 RECORDING FEES            | 0                                  | 2,500                              | 2,500                  | 2,500              | 2,500                       | 0.00%               |
| 341107 STUART CRA ADMIN FEE      | 25,000                             | 25,000                             | 25,000                 | 25,000             | 25,000                      | 0.00%               |
| 341110 PUBLIC HEARING FEES       | 0                                  | 6,250                              | 6,250                  | 6,250              | 6,250                       | 0.00%               |
| 341130 ELECTION QUALIFYING FEES  | 1,155                              | 1,000                              | 1,000                  | 1,000              | 1,000                       | 0.00%               |
| 341210 ANNEXATION APPLICATIONS   | -1,792                             | 0                                  | 0                      | 0                  | 0                           | 0.00%               |
| 342210 SEWALL'S POINT PROTECTION | 0                                  | 325,000                            | 332,011                | 332,011            | 332,011                     | 2.16%               |
| 342500 PROTECTIVE INSPECT CHARGE | 106,680                            | 100,000                            | 100,000                | 100,000            | 100,000                     | 0.00%               |
| 342600 AMBULANCE FEES            | 728,922                            | 625,000                            | 725,000                | 800,000            | 800,000                     | 28.00%              |
| 343300 WATER UTILITY CHARGE      | 4,237,713                          | 4,179,026                          | 4,302,726              | 4,302,726          | 4,302,726                   | 2.96%               |
| 343310 DELINQUENT WATER FEES     | 4,532                              | 4,500                              | 5,000                  | 5,000              | 5,000                       | 11.11%              |
| 343401 RESIDENTIAL GARBAGE       | 520,144                            | 508,500                            | 508,500                | 508,500            | 508,500                     | 0.00%               |
| 343403 COMMERCIAL GARBAGE        | 3,127,414                          | 3,219,075                          | 3,158,121              | 3,158,121          | 3,158,121                   | -1.89%              |
| 343410 DELINQUENT GARBAGE FEES   | 4,805                              | 5,000                              | 4,000                  | 4,000              | 4,000                       | -20.00%             |
| 343420 TRASH COLLECTIONS         | 27,972                             | 24,000                             | 20,000                 | 20,000             | 20,000                      | -16.67%             |
| 343500 SEWER/WASTEWATER CHARGE   | 3,762,960                          | 3,488,829                          | 3,825,598              | 3,675,598          | 3,675,598                   | 5.35%               |
| 343510 DELINQUENT SEWER FEES     | 3,155                              | 3,000                              | 3,500                  | 3,500              | 3,500                       | 16.67%              |

City of Stuart  
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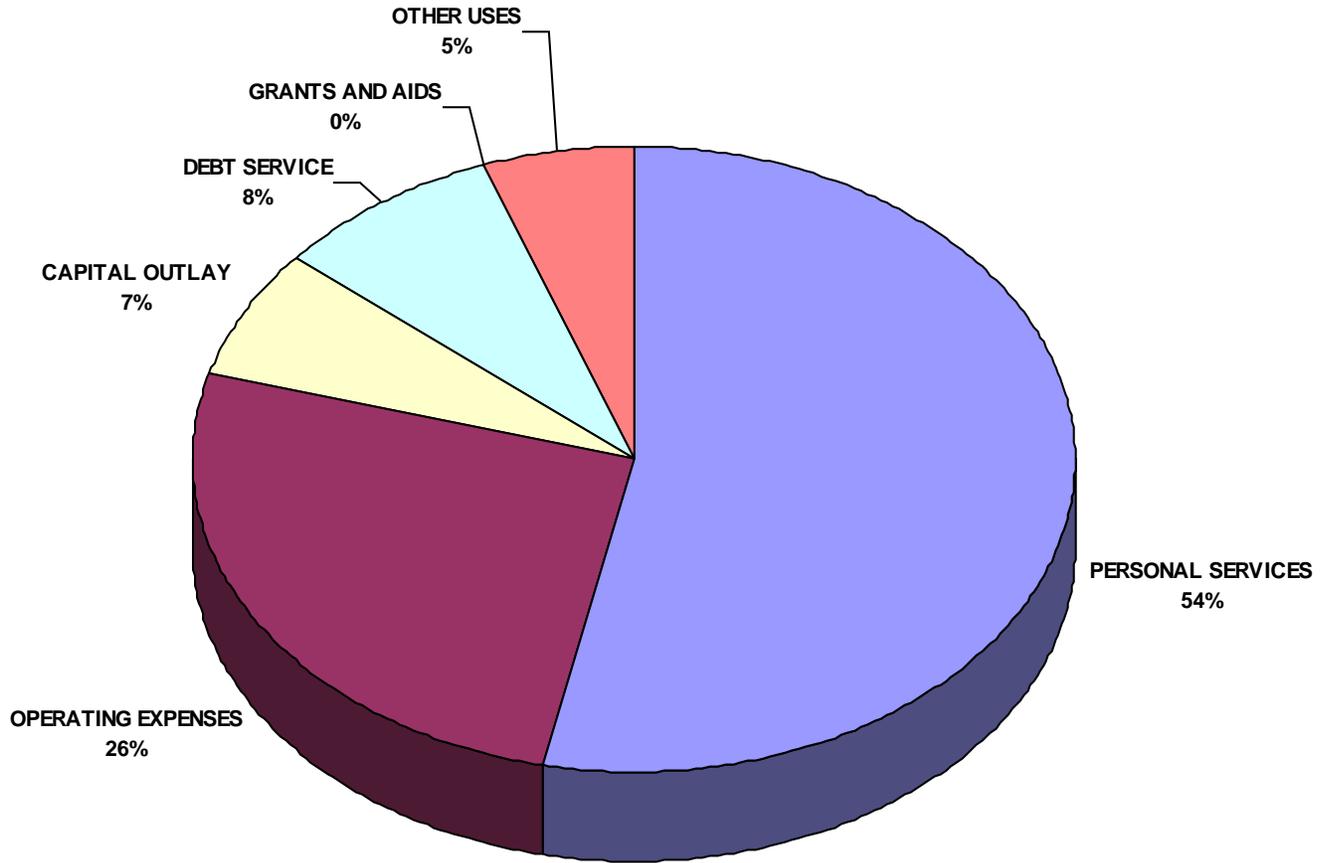
| <b>Account</b>                       | <b>2010<br/>Audited<br/>Actual</b> | <b>2011<br/>Current<br/>Budget</b> | <b>Workshop<br/>#2</b> | <b>Workshop #3</b> | <b>Commission<br/>Adopt</b> | <b>%<br/>Change</b> |
|--------------------------------------|------------------------------------|------------------------------------|------------------------|--------------------|-----------------------------|---------------------|
| 343700 STORMWATER UTILITY CHARGE     | 526,635                            | 539,725                            | 566,711                | 566,711            | 566,711                     | 5.00%               |
| 343710 DELINQUENT STORMWATER         | 2,627                              | 6,114                              | 6,420                  | 6,420              | 6,420                       | 5.00%               |
| 343910 UTILITY SERVICE CHARGES       | 85,706                             | 71,000                             | 57,000                 | 57,000             | 57,000                      | -19.72%             |
| 343990 OTHER UTILITY CHARGES         | 16,242                             | 1,000                              | 600                    | 600                | 600                         | -40.00%             |
| 347210 NONTAXABLE RECREATION FEE     | 82,688                             | 50,000                             | 8,000                  | 20,000             | 20,000                      | -60.00%             |
| 347220 TAXABLE RECREATION FEE        | 24,998                             | 35,000                             | 5,000                  | 5,000              | 5,000                       | -85.71%             |
| 347400 SPECIAL EVENTS CHARGE         | 21,589                             | 22,200                             | 25,000                 | 25,000             | 25,000                      | 12.61%              |
| <b>Total CHARGES FOR SERVICES</b>    | <b>13,309,147</b>                  | <b>13,241,719</b>                  | <b>13,687,937</b>      | <b>13,624,937</b>  | <b>13,624,937</b>           | <b>2.89%</b>        |
| 351100 COUNTY COURT CRIME FINE       | 90,557                             | 66,850                             | 66,850                 | 75,850             | 75,850                      | 13.46%              |
| 351110 COURT RECOVERED COSTS         | 3,291                              | 0                                  | 5,700                  | 5,700              | 5,700                       | 0.00%               |
| 351194 SALE OF SEIZED PROPERTY       | 62,598                             | 0                                  | 0                      | 0                  | 0                           | 0.00%               |
| 351196 POLICE EDUCATION              | 6,010                              | 0                                  | 0                      | 0                  | 0                           | 0.00%               |
| 354000 LOCAL ORDINANCES FINE         | 42,459                             | 30,000                             | 39,200                 | 51,200             | 51,200                      | 70.67%              |
| 354190 FALSE ALARMS-POLICE           | 11,170                             | 10,000                             | 10,000                 | 10,000             | 10,000                      | 0.00%               |
| 354201 FALSE ALARMS-FIRE             | 400                                | 3,100                              | 5,000                  | 5,000              | 5,000                       | 61.29%              |
| 354210 CODE ENFORCEMENT FINES        | 7,954                              | 15,000                             | 20,000                 | 20,000             | 20,000                      | 33.33%              |
| 354215 CODE ENFORCEMENT FEES         | 6,585                              | 6,100                              | 7,500                  | 7,500              | 7,500                       | 22.95%              |
| <b>Total JUDGMENTS,FINES,FORFEIT</b> | <b>231,024</b>                     | <b>131,050</b>                     | <b>154,250</b>         | <b>175,250</b>     | <b>175,250</b>              | <b>33.73%</b>       |
| 361100 INTEREST                      | 235,199                            | 135,000                            | 151,000                | 151,000            | 151,000                     | 11.85%              |
| 362100 TAXABLE RENTALS               | 540,253                            | 678,431                            | 654,529                | 659,148            | 659,148                     | -2.84%              |
| 362200 NONTAXABLE RENTALS            | 85,717                             | 90,630                             | 101,311                | 100,103            | 100,103                     | 10.45%              |
| 362900 OTHER RENTS/ROYALTIES         | 7,401                              | 8,235                              | 9,400                  | 8,600              | 8,600                       | 4.43%               |
| 364000 DISPOSITION FIXED ASSETS      | 48,460                             | 0                                  | 40,000                 | 40,000             | 40,000                      | 0.00%               |
| 365000 SALE OF SURPLUS AND SCRAP     | 1,529                              | 5,500                              | 5,500                  | 5,500              | 5,500                       | 0.00%               |
| 366000 CONTRIBUTIONS/DONATIONS       | 42,500                             | 62,575                             | 55,000                 | 55,000             | 55,000                      | -12.10%             |
| 366190 DONATION TO POLICE            | 500                                | 0                                  | 0                      | 0                  | 0                           | 0.00%               |
| 366240 DONATION TO RECREATION        | 9,669                              | 16,000                             | 15,000                 | 15,000             | 15,000                      | -6.25%              |
| 369100 MISCELLANEOUS REVENUE         | 67,791                             | 27,000                             | 32,000                 | 52,000             | 52,000                      | 92.59%              |
| 369110 MISC REVENUE - ALLOWANCE      | 41,762                             | 10,360                             | 10,360                 | 10,360             | 10,360                      | 0.00%               |
| 369300 SETTLEMENTS                   | 794                                | 750                                | 750                    | 750                | 750                         | 0.00%               |
| 369600 INSURANCE REFUNDS             | 23,835                             | 40,000                             | 40,000                 | 40,000             | 40,000                      | 0.00%               |
| 369800 FIRE TRAINING REIMBURSE       | 4,491                              | 1,000                              | 1,000                  | 1,000              | 1,000                       | 0.00%               |
| 369900 MISC OTHER REVENUES           | 5,857                              | 100                                | 100                    | 100                | 100                         | 0.00%               |

City of Stuart  
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Estimated Revenues

| <b>Account</b>                      | <b>2010<br/>Audited<br/>Actual</b> | <b>2011<br/>Current<br/>Budget</b> | <b>Workshop<br/>#2</b>   | <b>Workshop #3</b>       | <b>Commission<br/>Adopt</b> | <b>%<br/>Change</b>   |
|-------------------------------------|------------------------------------|------------------------------------|--------------------------|--------------------------|-----------------------------|-----------------------|
| 369905 CREDIT CARD CONVENIENCE      | 3,808                              | 2,600                              | 2,600                    | 2,600                    | 2,600                       | 0.00%                 |
| 369910 RECOVERED BAD DEBT           | 3,159                              | 3,250                              | 1,400                    | 1,400                    | 1,400                       | -56.92%               |
| <b>Total MISCELLANEOUS REVENUES</b> | <b>1,122,724</b>                   | <b>1,081,430</b>                   | <b>1,119,950</b>         | <b>1,142,561</b>         | <b>1,142,561</b>            | <b>5.65%</b>          |
| 381100 TRANS FR OTHER FUNDS         | 118,862                            | 0                                  | 0                        | 0                        | 0                           | 0.00%                 |
| 381101 TRANS FR IMPACT FEES         | 0                                  | 50,000                             | 66,400                   | 66,400                   | 66,400                      | 32.80%                |
| 381102 TRANS FR DEV SPECIAL FEES    | 447,215                            | 7,500                              | 0                        | 0                        | 0                           | -100.00%              |
| 381106 TRANS FR INFRASTRUCTURE      | 1,494,534                          | 2,591,992                          | 206,258                  | 206,258                  | 206,258                     | -92.04%               |
| 381107 TRANS FR STUART- CRA         | 540,337                            | 352,837                            | 340,337                  | 250,337                  | 250,337                     | -29.05%               |
| 381110 TRANS FR PROPERTY MGMNT      | 250,000                            | 434,361                            | 437,916                  | 437,916                  | 437,916                     | 0.82%                 |
| 381190 TRANS FR POLICE IMPACT       | 0                                  | 37,365                             | 0                        | 0                        | 0                           | -100.00%              |
| 381194 TRANS FR LETF RESERVE        | 0                                  | 23,400                             | 22,900                   | 22,900                   | 22,900                      | -2.14%                |
| 381196 TRANS FR LEEF RESERVE        | 0                                  | 7,975                              | 8,000                    | 8,000                    | 8,000                       | 0.31%                 |
| 381198 TRANS FR YIO RESERVE         | 0                                  | 500                                | 500                      | 500                      | 500                         | 0.00%                 |
| 381247 TRANS FR OTHER RESERVES      | 0                                  | 89,212                             | 155,774                  | 155,774                  | 155,774                     | 74.61%                |
| 381310 TRANSFER FR CRATIF BOND      | 20,000                             | 0                                  | 0                        | 0                        | 0                           | 0.00%                 |
| 381410 TRANS FR WATER/SEWER         | 0                                  | 16,325                             | 0                        | 0                        | 0                           | -100.00%              |
| 389100 PROPRIETARY-INTEREST         | 105,201                            | 122,000                            | 41,500                   | 41,500                   | 41,500                      | -65.98%               |
| 389200 PROPRIETARY-FEDERAL GRANT    | 57,200                             | 0                                  | 0                        | 0                        | 0                           | 0.00%                 |
| 389300 PROPRIETARY-STATE GRANTS     | 0                                  | 224,700                            | 0                        | 25,000                   | 25,000                      | -88.87%               |
| 389411 FUNDS FR WATER AVAILABLE     | 0                                  | 961,103                            | 25,000                   | 25,000                   | 25,000                      | -97.40%               |
| 389412 FUNDS FR SEWER AVAILABLE     | 0                                  | 961,102                            | 25,000                   | 25,000                   | 25,000                      | -97.40%               |
| 389413 FUNDS FR RENEW/REPLACEMENT   | 0                                  | 518,000                            | 398,000                  | 398,000                  | 398,000                     | -23.17%               |
| 389971 FUNDS FR FUND BALANCE        | 0                                  | 3,742,797                          | 1,184,902                | 127,131                  | 127,131                     | -96.60%               |
| 389972 FUNDS FR RETAINED EARNING    | 0                                  | 744,965                            | 1,287,303                | 495,705                  | 495,705                     | -33.46%               |
| <b>Total OTHER SOURCES</b>          | <b>3,033,349</b>                   | <b>10,886,134</b>                  | <b>4,199,789</b>         | <b>2,285,421</b>         | <b>2,285,421</b>            | <b>-79.01%</b>        |
| <b>Grand Total</b>                  | <b><u>38,010,977</u></b>           | <b><u>42,970,235</u></b>           | <b><u>36,499,280</u></b> | <b><u>34,697,493</u></b> | <b><u>34,697,493</u></b>    | <b><u>-19.25%</u></b> |

City of Stuart  
2012 Fiscal Budget  
Appropriations by Category

ALL FUNDS





City of Stuart  
2012 Fiscal Budget  
Estimated Appropriations

| <b>Account</b>     | <b>2010<br/>Audited<br/>Actual</b> | <b>2011<br/>Current<br/>Budget</b> | <b>Workshop<br/>#2</b> | <b>Workshop #3</b> | <b>Commission<br/>Adopt</b> | <b>%<br/>Change</b> |
|--------------------|------------------------------------|------------------------------------|------------------------|--------------------|-----------------------------|---------------------|
| PERSONAL SERVICES  | 21,422,574                         | 18,688,005                         | 18,636,254             | 18,512,995         | 18,512,995                  | -0.94%              |
| OPERATING EXPENSES | 7,761,674                          | 8,527,640                          | 8,358,901              | 9,091,949          | 9,091,949                   | 6.62%               |
| CAPITAL OUTLAY     | 5,653,632                          | 7,405,458                          | 4,001,264              | 2,293,674          | 2,293,674                   | -69.03%             |
| DEBT SERVICE       | 1,952,455                          | 2,934,783                          | 2,865,273              | 2,865,448          | 2,798,053                   | -4.66%              |
| GRANTS AND AIDS    | 106,040                            | 388,500                            | 201,000                | 39,000             | 39,000                      | -89.96%             |
| OTHER USES         | 2,975,951                          | 5,142,162                          | 3,210,319              | 1,894,427          | 1,961,822                   | -61.85%             |
| <b>Grand Total</b> | <u>39,872,326</u>                  | <u>43,086,548</u>                  | <u>37,273,011</u>      | <u>34,697,493</u>  | <u>34,697,493</u>           | <u>-19.47%</u>      |



City of Stuart  
2012 Fiscal Budget  
Estimated Appropriations

| Account                         | 2010<br>Audited<br>Actual | 2011<br>Current<br>Budget | Workshop<br>#2    | Workshop #3       | Commission<br>Adopt | %<br>Change   |
|---------------------------------|---------------------------|---------------------------|-------------------|-------------------|---------------------|---------------|
| 511 EXECUTIVE SALARIES          | 342,644                   | 341,385                   | 303,138           | 293,138           | 293,138             | -14.13%       |
| 512 REGULAR SALARIES AND WAGE   | 13,546,160                | 12,004,513                | 12,297,575        | 12,229,442        | 12,229,442          | 1.87%         |
| 513 OTHER SALARIES AND WAGES    | 453,624                   | 320,682                   | 289,811           | 289,811           | 289,811             | -9.63%        |
| 514 OVERTIME                    | 896,874                   | 576,311                   | 602,720           | 602,720           | 602,720             | 4.58%         |
| 515 SPECIAL PAY                 | 342,086                   | 125,670                   | 266,220           | 274,767           | 274,767             | 118.64%       |
| 521 FICA TAXES                  | 1,127,562                 | 1,027,734                 | 1,059,816         | 1,038,352         | 1,038,352           | 1.03%         |
| 522 RETIREMENT CONTRIBUTIONS    | 2,333,259                 | 2,244,886                 | 1,612,304         | 1,187,989         | 1,187,989           | -47.08%       |
| 523 LIFE AND HEALTH INSURANCE   | 2,052,783                 | 1,686,870                 | 1,851,337         | 2,236,821         | 2,236,821           | 32.60%        |
| 524 WORKERS' COMPENSATION       | 443,181                   | 349,455                   | 342,833           | 349,455           | 349,455             | 0.00%         |
| 525 UNEMPLOYMENT COMPENSATION   | 32,025                    | 10,500                    | 10,500            | 10,500            | 10,500              | 0.00%         |
| 529 COMPENSATED ABSENCES ACCR   | -147,622                  | 0                         | 0                 | 0                 | 0                   | 0.00%         |
| <b>Total PERSONAL SERVICES</b>  | <b>21,422,574</b>         | <b>18,688,005</b>         | <b>18,636,254</b> | <b>18,512,995</b> | <b>18,512,995</b>   | <b>-0.94%</b> |
| 531 PROFESSIONAL SERVICES       | 516,620                   | 512,471                   | 591,163           | 591,163           | 591,163             | 15.36%        |
| 532 ACCOUNTING AND AUDITING     | 114,435                   | 125,400                   | 121,600           | 111,600           | 111,600             | -11.00%       |
| 534 OTHER SERVICES              | 1,053,091                 | 1,154,579                 | 1,315,031         | 1,318,031         | 1,318,031           | 14.16%        |
| 535 INVESTIGATIONS              | 7,685                     | 9,740                     | 10,848            | 10,848            | 10,848              | 11.38%        |
| 536 PENSION BENEFITS            | 28,752                    | 24,660                    | 19,800            | 19,800            | 19,800              | -19.71%       |
| 540 TRAVEL AND PER DIEM         | 42,382                    | 65,682                    | 84,583            | 84,583            | 84,583              | 28.78%        |
| 541 COMMUNICATIONS SERVICES     | 143,796                   | 171,916                   | 153,471           | 153,471           | 153,471             | -10.73%       |
| 542 FREIGHT/POSTAGE SERVICES    | 52,913                    | 59,198                    | 58,420            | 58,420            | 58,420              | -1.31%        |
| 543 UTILITY SERVICES            | 2,340,803                 | 2,293,048                 | 2,425,303         | 2,395,303         | 2,395,303           | 4.46%         |
| 544 RENTALS AND LEASES          | 255,022                   | 252,494                   | 257,368           | 258,868           | 258,868             | 2.52%         |
| 545 INSURANCE                   | 569,268                   | 606,404                   | 593,721           | 602,170           | 602,170             | -0.70%        |
| 546 REPAIR AND MAINTENANCE      | 877,803                   | 1,329,062                 | 1,385,855         | 1,372,855         | 1,372,855           | 3.30%         |
| 547 PRINTING AND BINDING        | 23,149                    | 41,475                    | 32,305            | 32,305            | 32,305              | -22.11%       |
| 548 PROMOTIONAL ACTIVITIES      | 129,552                   | 112,661                   | 128,005           | 128,005           | 128,005             | 13.62%        |
| 549 OTHER CURRENT CHARGES       | 254,454                   | 225,183                   | 213,652           | 231,722           | 231,722             | 2.90%         |
| 551 OFFICE SUPPLIES             | 43,984                    | 57,560                    | 60,393            | 60,393            | 60,393              | 4.92%         |
| 552 OPERATING SUPPLIES          | 1,147,741                 | 1,344,863                 | 1,512,278         | 1,512,278         | 1,512,278           | 12.45%        |
| 553 ROAD MATERIAL AND SUPPLY    | 25,787                    | 29,500                    | 29,000            | 29,000            | 29,000              | -1.69%        |
| 554 BOOKS AND MEMBERSHIPS       | 54,359                    | 62,939                    | 53,797            | 53,797            | 53,797              | -14.52%       |
| 555 TRAINING                    | 80,078                    | 48,634                    | 67,337            | 67,337            | 67,337              | 38.46%        |
| 557 INDIRECT COSTS (NET)        | 0                         | 172                       | -755,029          | 0                 | 0                   | -100.00%      |
| <b>Total OPERATING EXPENSES</b> | <b>7,761,674</b>          | <b>8,527,640</b>          | <b>8,358,901</b>  | <b>9,091,949</b>  | <b>9,091,949</b>    | <b>6.62%</b>  |

City of Stuart  
2012 Fiscal Budget  
Estimated Appropriations

| Account                       | 2010<br>Audited<br>Actual | 2011<br>Current<br>Budget | Workshop<br>#2    | Workshop #3       | Commission<br>Adopt | %<br>Change    |
|-------------------------------|---------------------------|---------------------------|-------------------|-------------------|---------------------|----------------|
| 561 LAND                      | 0                         | 2,200,000                 | 0                 | 0                 | 0                   | -100.00%       |
| 562 BUILDINGS                 | 121,809                   | 28,721                    | 40,000            | 40,000            | 40,000              | 39.27%         |
| 563 INFRASTRUCTURE            | 4,770,714                 | 4,377,428                 | 2,444,110         | 936,520           | 936,520             | -78.61%        |
| 564 MACHINERY AND EQUIPMENT   | 761,108                   | 799,309                   | 1,517,154         | 1,317,154         | 1,317,154           | 64.79%         |
| Total CAPITAL OUTLAY          | 5,653,632                 | 7,405,458                 | 4,001,264         | 2,293,674         | 2,293,674           | -69.03%        |
| 571 PRINCIPAL                 | 418,280                   | 1,302,907                 | 1,287,160         | 1,287,160         | 1,219,765           | -6.38%         |
| 572 INTEREST                  | 1,418,922                 | 1,487,384                 | 1,465,628         | 1,465,628         | 1,465,628           | -1.46%         |
| 573 OTHER DEBT SERVICE COSTS  | 3,718                     | 35,455                    | 3,350             | 3,525             | 3,525               | -90.06%        |
| 574 AMORTIZATION              | 111,536                   | 109,037                   | 109,135           | 109,135           | 109,135             | 0.09%          |
| Total DEBT SERVICE            | 1,952,455                 | 2,934,783                 | 2,865,273         | 2,865,448         | 2,798,053           | -4.66%         |
| 581 AIDS TO GOVERNMENT AGENCY | 25,000                    | 25,000                    | 25,000            | 25,000            | 25,000              | 0.00%          |
| 582 AIDS TO PRIVATE ORGS      | 81,040                    | 363,500                   | 176,000           | 14,000            | 14,000              | -96.15%        |
| Total GRANTS AND AIDS         | 106,040                   | 388,500                   | 201,000           | 39,000            | 39,000              | -89.96%        |
| 591 INTRAGOVERNMENTAL TRANSFS | 2,925,850                 | 3,710,861                 | 3,773,664         | 1,547,399         | 1,614,794           | -56.48%        |
| 595 OTHER NONOPERATING USES   | 50,101                    | 1,431,301                 | -563,345          | 347,028           | 347,028             | -75.75%        |
| Total OTHER USES              | 2,975,951                 | 5,142,162                 | 3,210,319         | 1,894,427         | 1,961,822           | -61.85%        |
| <b>Grand Total</b>            | <u>39,872,326</u>         | <u>43,086,548</u>         | <u>37,273,011</u> | <u>34,697,493</u> | <u>34,697,493</u>   | <u>-19.47%</u> |