ADOPTED BUDGET
City of Stuart, Florida
FISCAL YEAR 2016

Dorothy B. Zaharako, CPA, CGFO
Financial Services Director

Paul J. Nicoletti
City Manager

CITY OF STUART, FLORIDA

City Commission

Mayor – Commissioner	Kelli Glass-Leighton
Vice-Mayor – Commissioner	Jeffrey A. Krauskopf
Commissioner	Thomas F. Campenni
Commissioner	Eula R. Clarke
Commissioner	Troy A. McDonald

Appointed Officials

Paul J. Nicoletti - City Manager

Michael J. Mortell - City Attorney

Department Directors

Dorothy B. Zaharako, CPA, CGFO,
Financial Services Director

Cheryl A. White, CMC,
City Clerk

David E. Dyess,
Chief of Police

David A. Dyal, Jr.,
Fire Chief

Terrance W. O'Neil,
Development Director

Samuel T. Amerson, PE,
Public Works Director

Linda J. Toppi,
Human Resources Director

Kevin B. Edwards,
Information Services Director

James E. Chrulski,
Community Services Director

CITY OF STUART
OFFICE OF THE CITY MANAGER

MEMORANDUM

TO: MAYOR AND CITY COMMISSIONERS
FROM: PAUL J. NICOLETTI, CITY MANAGER
SUBJECT: TRANSMITTAL OF THE FY 2016 RECOMMENDED ANNUAL BUDGET
DATE: AUGUST 31, 2015

The City Manager's Recommended Budget for Fiscal Year 2015-2016 (FY2016) is attached. The Budget as proposed is "balanced," meaning the Revenues and Expenditures are identical.

Highlights of the FY 2016 Recommended Annual Budget are as follows:

- Continuing to keep health insurance coverage and costs at current levels, the City remains self-insured in this budget, and continues to fund the Employee Clinic.
- The City's "Wellness" program has met with great success and will be continued into FY 2016 in hopes of continuing to reduce overall insurance costs
- All merit lump sum payments remain the same as the FY2015 budget.
- Overtime has been reduced or contained where possible, and Public Safety overtime has been reduced directly.
- Travel and Training is presented reflecting only that which is necessary for licenses and certifications.
- Addition to the Fleet Replacement Reserve increased by $100K to a total of $400K in order to insure the viability of the reserve for future replacement of rolling stock.
- A General Wage Increase of 2% has been included for all employees.
- A new Reserve for Riverwalk Replacement has been added in the amount of $100K, to be funded every year for the expense of replacing, not repairing or maintaining the Riverwalk.
- Capital Improvements for Shepard Park, including the repair of the existing seawall, restrooms, outdoor classrooms and new playground equipment is included. This will be funded with a new FIND (Florida Inland Navigation District) Grant of $880K, requiring a 50% match, plus an additional $100K from Infrastructure Sales Tax.
- New playground equipment of $200K for Kiwanis Park is included, to be funded 50%/50% Kiwanis Club Grant and City Infrastructure Sales Tax.
- The successful City tram program, Micro Transit System, operated and funded by the Community Redevelopment Agency, will be subsidized this year with $100K from the General Fund.
- Utilization of Property Management Fund's income to offset the cost of maintaining public property resulted in transfer to General Fund of $250k plus the annual payment to repay the "Dockside" loan purchase.
- The City will again implement a Fire Assessment fee for the FY 2016 year.

All things considered, the City of Stuart is in excellent shape. We have weathered the greatest recession in a few generations, and have come out of it with the highest financial bond rating in our history. We have adequate reserve funds. We have robust commercial areas in our historic downtown and on US Highway 1. We (the City) are poised to allow development of all of its major land holdings. We look forward to the next few years and the development of the southwestern quadrant of the Florida East Coast railroad right of way, along Dixie Highway. We recognize the need to continue enhancing our City, to make it a destination for more visitors and residents, to make it more accessible, and more user-friendly. This will necessarily mean more vehicle parking, but in locations that make good sense, and which don't compete with the "walkability" of the downtown. At the same time, we need to explore opportunities to grow our population, using prudent development of existing vacant land and redevelopment of older, non-productive properties. In addition, we have to be aware of annexation opportunities that can be used to shape the ultimate City of Stuart into a compact and serviceable area that is efficient to operate. I am proud of the "city" that Stuart has become, and I know that it will continue to grow economically into the regionally recognized place to live, work and play.

Thank you to the senior staff, and the City Commissioners, for participating in this FY 2016 Budget preparation. Together, we have taken the necessary steps to ensure the bright future of our community.

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CITY VISION, MISSION, AND VALUES

VISION

The City will promote and protect our small town character while remaining a regional center for jobs and entertainment and protecting the environment.

MISSION STATEMENT

While supporting our vision of “small town character” we are dedicated to promoting a sustainable quality of life for our citizens by providing efficient services. We will at all times observe a high ethical standard and maintain excellence, respect and integrity.

CITY VALUES

1. We treat each other with honesty, dignity, consideration and respect.
2. We are committed to providing high quality service while keeping taxes and service charges reasonable.
3. We always look for a better way.
4. We know that active partnerships with the community are vital to our success.
5. We know that the City is in the business of customer service, and the citizens are our shareholders.
6. Laws and regulations are necessary to promote the health, safety and welfare of our community, and we apply them fairly and reasonably.
7. We recognize that employees are one of our greatest assets; we will select them with care, treat them with fairness, and promote their self and professional development.

Adopted by the City Commission on April 25, 1994

City of Stuart, Florida

2014 FISCAL POLICY

April 8, 2013

The Stuart City Commission has historically asked the City Manager to submit a recommended fiscal policy to be reviewed and approved by the City Commission on or around April 1st of each year.

The City Fiscal Policy is the guide for developing the recommended Annual Operating Budget for the fiscal year, along with the five-year Capital Improvement Program, and the long range Five Year Operating Budget Projection.

The Five Year Operating Budget Projection and the Five Year Capital Improvement Program, are adopted annually, as the principal policy, planning, and programming guide for controlling the operational size and cost of city government, and together constitute the implementing documents for compliance with Sec. 163.3177(3) (b) that requires annual adoption and compliance with the Capital Improvement Element of the City's Comprehensive Plan.

Respectfully submitted,

PAUL J. NICOLETTI
City Manager

DEFINITIONS

The following definitions shall be used herein:

ANNUAL OPERATING BUDGET or OPERATING BUDGET means that printed or electronic document which displays anticipated fiscal revenues and appropriations for a given fiscal year, and is prepared in accordance with governmental accounting regulations, providing for compliance with Truth in Millage reporting, and all other applicable laws.

BUDGET AMENDMENT means a resolution of the City Commission which alters the total budget of a fund, either increasing or decreasing the amount of revenues, appropriations, or both, and typically authorizing the expenditure of the funds.
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BUDGET TRANSFER means those actions taken by the City Manager, or designee, to change the allotments, distributions, or allocations of funds within the adopted budget; however, not changing the total of a fund's legally adopted total, and typically authorizing the expenditure of the funds transferred.

BUDGETARY CONTROL LEVEL means the lowest level at which City Commission approval is required to reallocate resources. Budgetary reporting and presentation may present lower levels, or more detailed information. All levels of budgetary reporting below the BUDGETARY CONTROL LEVEL may be adjusted by the City Manager, or designee, through the use of BUDGET TRANSFERS. This is also known as the "legal level of budgetary control".

FIVE YEAR OPERATING BUDGET PROJECTION means those forecasts of the anticipated revenues, and necessary appropriations for the general operations costs of the City, based on current and historical financial information, into the future at least 5 consecutive FISCAL YEAR periods.

FIVE YEAR CAPITAL IMPROVEMENT PROGRAM means those forecasts of the anticipated revenues, and necessary appropriations for the capital or major expenditures of the City, based on current and historical financial information, projected into the future for at least 5 consecutive fiscal years.

GOVERNMENT FUNDS means those funds typically used to account for tax-supported governmental activities of the City, such as providing for public safety and transportation.

SPECIAL REVENUE FUNDS means those funds used to account for specific revenues sources, designated for specific purposes and uses, or restricted to some use by legal requirements, or local mandate.

BUDGETARY POLICIES AND PRACTICES

1. Preparation and Adoption:

    a. Budget Document: Each year, prior to October 1st, the City Commission shall adopt an Annual Operating Budget. The Annual Operating Budget will be developed by the City Manager and staff based upon guidelines established by the City Commission during the annual review and update of the City Fiscal Policy, and as modified by the City Commission from time to time. As a general rule, recurring expenditures will be funded with recurring revenues and nonrecurring revenues will be used only for nonrecurring expenditures. If surplus funds are available after funding of all required reserves, these surplus funds may be used in balancing the annual budget. Reserve funds are the last source to be used to balance the Annual Operating Budget.

    b. Basis of Budgeting: The city shall use the modified accrual basis of accounting for all governmental type funds and the full accrual basis of accounting for all business type funds, and shall be in strict compliance with applicable federal and Florida standards and laws, as well as any applicable standards set forth by the Government Finance Officers Association, commonly termed Generally Accepted Accounting Principles (GAAP).

    c. The annual budgets for all Government Funds, including Special Revenue Funds, will be prepared using the current financial resources measurement focus and the modified accrual basis method of accounting. This method of accounting recognizes revenues as soon as they are both measurable and available. Revenues are considered to be available when they are collectible within the current period or soon enough thereafter to pay liabilities of the current period, i.e. within 60 days of the end of the current fiscal period. Expenditures are recognized when the liability is incurred, though debt service expenditures as well as expenditures related to compensated absences, claims and judgments are recognized only when payment is due.

    d. The annual budgets for all Enterprise Funds, reflecting business type activities, will be prepared using the economic resources measurement focus and the accrual basis method of accounting. This method is in accordance with Generally Accepted Accounting Principles (GAAP), with the exception of Fixed Assets that are budgeted instead as Capital Outlay rather than depreciated over their estimated useful lives. The accrual basis method of accounting recognizes revenues as soon as they are

earned and become measurable, and expenses are recognized as soon as the liability is incurred, regardless of the timing of related cash flows.

e. Budgetary Level of Control: The Budgetary Level of Control will be the "fund level". Though budgets are legally adopted at the fund level, all budgets will be prepared by department, and category, including line item account detail using Florida Department of Revenue account classifications and the Uniform Chart of Accounts.

f. Budget Adjustments:

a. Budget Amendments and Transfers:

i. Departments may not exceed the total departmental appropriation, as adopted in the Annual Operating Budget, without a Budget Amendment approved by the City Manager and Resolution of the City Commission.

ii. Department Heads may transfer funds within their departmental account(s), and between categories, with the written approval of the City Manager but will generally avoid using funds for capital items that were budgeted but not purchased, as well as using unexpended funds from personal services. The City Manager will administratively re-align the budget at year-end to properly classify charges to the proper account codes.

iii. All budget amendments and transfers throughout the year will be funded as follows:

1st from within the spending Department;
2nd from within the Fund;
3rd from the Capital Replacement Reserve; and
4th from Unassigned Fund Balance

2. <u>Budgeted Revenues:</u>

a. Revenue Estimates: Projections of revenues will be made "conservatively" and with the intent of avoiding any significant shortfalls. Revenue estimates will be the responsibility of the Financial Services Director, although estimates made by the departments administering the account will be given the highest consideration. The Financial Services Director shall also monitor legislative actions to keep informed of changes that may impact available revenues.

b. Revenue Shortfalls: In the event of anticipated revenue shortfalls, the City Manager shall develop and implement a plan to reduce expenditures, or take other appropriate actions to offset the projected impact. Any significant adjustment to levels of service or the completion of scheduled capital projects will be reported to the City Commission.

c. Revenue Diversification: It is the City's policy to maximize use of all available revenue sources, while maintaining source diversification to the extent possible to avoid over-dependence on one source. This will require an equitable mix of taxes, fees, charges, fines, investment income, sale or lease of City-owned property, intergovernmental revenues and grants. The City's policy is to monitor increases in revenue from existing sources and to research new funding sources to maintain diversity.

d. Non-Recurring Revenues: Non-recurring revenues will first be applied to reserves or one-time expenditures. Recurring revenues will normally fund recurring expenditures, but surpluses of recurring revenues may be used to fund reserves or non-recurring expenditures.

e. Property Tax Revenues: The more the City relies on ad valorem property taxes to cover the majority of General Fund operations, the more susceptible the city is to reductions in property values and changes in legislation, therefore the goal for property tax revenue is no more than 30% of the City's Annual General Fund Revenue. However, today the amount generated is actually 34.1% of the General Fund Revenue.

   The City recognizes the "Roll Back Rate" as a concept that fails to take into consideration how services can be provided at the same level without upward adjustment for change in the cost of doing business. It is not the tax rate alone, but the combination of tax rate and property value assessments that together determine a citizen's property tax bill. The City's policy is to consider the overall effect on individual property tax liability in both expenditure decisions and tax rate setting. Assuming the City is permitted by law, the millage will be levied with the goal of avoiding extreme fluctuations and adjustments in the future and will be targeted to provide services needed, and desired by citizens, along with the overall ability to pay for such services, rather than merely reflect tax rates of adjacent local jurisdictions.

f. User Fees: Reasonable user fees for non-essential services will be adopted to offset the corresponding costs of providing the particular services, to the extent they are competitive and comparable to similar charges by other entities in the area, and truly reflect the cost of providing the service(s). Whenever it is legal and practical, residents and businesses located within the City limits will be charged a lower fee versus

non-residents. The self-supporting Enterprise funds will maintain rates sufficient to comply with bond covenants, cover operating and maintenance costs, capital outlay, and retirement of debt.

g. Lease of Public Property: All funds acquired by the City from the sale, lease, operation and maintenance of City owned real property, including privilege fees paid to the City for the abandonment of public rights-of-way, shall be paid into the Property Management Fund. Expenditures from said fund shall be used exclusively for the acquisition, operation and maintenance of public property of the City, as well as any amounts committed to the General Fund.

h. Rate Studies: Water and Wastewater funds will conduct a professional rate study periodically, but in no event less frequently than every three years, so as to keep rates in-line with the actual cost of providing the services.

i. Investment Income from Bond Proceeds: When the City issues bonds, funds received are invested until the actual bond-funded expenditure has occurred. As a result, the City earns interest income from bond proceeds subject to arbitrage limitations set by Federal regulations. This income shall be budgeted in advance and allocated to the purpose for which the bonds were issued, subject to bond covenants.

3. Budgeted Expenditures:

a. Personal Service Costs: It is the City's policy to constrain the costs of Personal Services as the cost of staffing City government is the largest single factor in the overall cost of government. This is generally accomplished by studying the need for various positions, comparing market rates for salaries and wages, and restricting overtime expense, when possible.

b. Self-Insurance: The City is currently a member of a self-insurance pool, called Treasure Coast Risk Management Program (TRICO) with commercial excess coverage, for all risks under worker's compensation, loss of property, and automobile and general liability. The City has established a policy of accident and loss prevention control, with training, as important components of policy implementation. The City currently also self-insures the city employee Health Benefit Plan with stop-loss insurance covering excess claims.

c. Cost-Center Accounting: It is the City fiscal policy to control government costs through identification of the true costs of government activities and through establishing cost centers with accurate allocation of costs,

including indirect costs, to those centers. The City will identify all direct costs as part of the budgeting process and indirect costs will be allocated based on formulas provided from the independent indirect cost allocation study, which should be updated every three years. The cost –center accounting concept identifies true total costs of programs and services which can be used in validating benefits derived and provides the base for analysis of internal cost reduction and productivity improvements.

d. Non-departmental Accounts: It is fiscal policy that all expenses by properly charged to the related department. The only non-departmental accounts (cost centers) will be the accounts related to Reserve and Surplus, and accounts for annual debt service reflecting principal and interest payments due on all debt for the fund. These accounts, along with any fund transfers from these accounts, will be shown in the City's budget in a clear and concise manner.

e. Alternative Service Delivery Concepts: Fiscal policy is that all programs and services of government, including internal support functions, be reviewed during the budget process for applicability of alternative service delivery concepts, out-sourcing, as options. A basic principle for controlling government costs is to control the scope of its activities. Where private markets perform satisfactorily in providing desired services or programs, there is no need for government replication. Further, when private or institutional entrepreneurs want to provide services hitherto provided by government there is reason to support such efforts so long as both the general and specific public objectives are met. The concept of "alternative service delivery" is to identify potentials for specific program activities or functions to be performed by other than government employees. Best known of such alternatives is the contracting-out of specific government services or functions such as building or utility engineering design, consultant planning, and support functions. Other government service delivery options to be considered are: the use of franchise operations, volunteer services, de-regulatory and tax incentives for private provision; institutional arrangements including use of government grants and subsidies to non-profit organizations; and government programs to specifically encourage and support self-help and self-sufficiency among client populations.

f. Emergency Purchases: The City Manager may make emergency purchases that temporarily exceed a department's budget appropriations when it is absolutely necessary and in the best interest of the City. Such actions shall follow the requirements for emergency purchases in the Purchasing Policy adopted by ordinance.

4. <u>Reserves:</u>

a. General Fund Reserves: It is the policy of the City that a part of the Nonspendable and Assigned Fund Balance of the General Fund be identified as Emergency Reserves, to be maintained at a minimum level adequate to fund Personal Service Costs and Operating Expenditures for not less than three months. In the event the Emergency Reserve is used to cover unanticipated costs, the reserve will be replenished as part of the annual budgeting process in an amount to restore the reserve up to the three month level. The replenishment should be amortized over a period not to exceed five years. Available funds in excess of the minimum required to fund the Emergency Reserve may be committed first to fund the Capital Replacement Reserve, followed by any other Committed Fund Balances as established by enabling acts of the City Commission. The remainder shall be considered available to establish any Assigned Fund Balances as deemed necessary by the City Manager, or designee, for the intent of funding other initiatives or reserves of the City. Any funds not Assigned, may be deemed as Unassigned Fund Balance and available to carry forward year to year and may be used to fund future appropriations or abate future tax levies.

b. Utilities Funds Reserves: It is the policy of the City that a part of the Retained Earnings, or Net Assets, of the Utilities Funds be designated as Emergency Reserves, to be maintained the same as required of the General Fund. Available funds in excess of the minimum required to fund the Emergency Reserve will be used to fund the Renewal and Replacement reserves, capital expenses, and for providing required debt service reserves. The remainder shall be considered surplus and may be carried forward year to year, and/or used to fund supplemental or emergency appropriations.

c. Special Revenue Funds Reserves: Reserves of Special Revenue Funds will be maintained to reflect the actual balance of the funds, including any obligations to other funds, and may only be designated for the allowable uses of the applicable source of funding.

d. Capital Replacement Reserve: It is City policy to include in the General Fund annual operating budget a provision for a Capital Replacement Reserve to be used for the replacement of assets not normally included in the CIP such as vehicles, machinery and other equipment. As it takes several years to accumulate adequate funding levels to maximize the use of this reserve, the General Fund reserve will be funded by some portion annually and evaluated as to adequacy of funding level.

e. Contingency Reserve: In order to minimize the impact on the General Fund Reserves, it is City policy to fund, annually, a Contingency Reserve in the amount of approximately 1 % of the annual budget, to be used by the City Manager to fund minor unanticipated costs that were not included in the Adopted Budget. The unused portion of this reserve will expire at the end of each fiscal year and will be re-budgeted as line item expenditure in each succeeding annual budget. Use of the Contingency Reserve will be in accordance with "Division 4. Procurement" of the City of Stuart Code of Ordinances and all expenditures charged to this reserve will be reported to and approved by the City Commission periodically, but in no event less frequently than the quarterly financial review.

f. Health Self-Insurance Fund Reserves: In order to manage the impact of potential employee health insurance claims in excess of normal funding, it is City policy to fund an additional amount of up to 15% of the normal funding, to be held in reserve for funding of future claims.

5. Interfund Transfers:

a. Community Redevelopment Fund (CRA): If during any fiscal year the estimated budgeted Tax Increment Funding (TIF) revenues are insufficient to provide adequate funding for the CRA proposed budgeted appropriations, consideration will be given to other funding sources, including discretionary transfers from other governmental and proprietary funds in order to implement the CRA programs.

b. Enterprise Funds: For any fiscal year in which funding is available, the Enterprise Funds will budget for Transfers to the General Fund in the amount of 6% of gross operating revenues to be used for additional funding for General Fund operating expenses.

6. <u>Grants</u>:

a. Revenues: It is the City's policy to seek all appropriate intergovernmental financial support to maintain its governmental responsibilities and accomplish program objectives.

b. Expenses: Prudent fiscal policy requires that grant assistance be reviewed for its long-term impacts on City programs and future operating costs. Long-term program commitments should not be made with assurances of only short-term funding support. The internal costs of grant application preparation, administration and auditing should be considered prior to approving the preparation of any grant application. The City

should review all continuing operating costs for programs funded by grants that may require continued funding after the expiration of the grant. If continued funding is not available then the program function should be discontinued when the grant funding is discontinued.

7. Financial Forecasting:

   a. Five-Year Budget Projection: The annual operating budget will include a Five Year Budget Projection that forecasts available sources and anticipated uses of funds. Anticipating future revenues and their relationship to projected expenses of government is critical to ensure fiscal stability in future years. Economic assumptions will be forecasted and documented as a basis for preparing the budgets and making financial projections. They will be defined by the Financial Services Director and the same assumptions will be applied consistently for all City Funds. The assumptions used to forecast revenues and expenditures shall be reviewed annually in conjunction with the annual budget, in an effort to improve their accuracy. Recurring expenditures will be funded with recurring revenues and nonrecurring revenues will be used only for nonrecurring expenditures.

   b. Long Range Strategy: Specific recommendations to remedy long-term fiscal imbalances will be included in the annual budget adopted by the City. It is the City's policy to require analysis of any imbalances, and to recommend specific remedies to correct the imbalance, which may include:

      - Limiting expenses,
      - Privatizing or otherwise contracting for similar services,
      - Implementing alternative sources of revenue,
      - Increasing/decreasing user fees,
      - Increasing/decreasing taxes.

OTHER FINANCIAL POLICIES AND PRACTICES

8. Accounting and Reporting

   a. External Auditors: Pursuant to Florida Statutes, and the City Code of Ordinances, it is the policy of the City to provide for an annual review and opinion of the City's financial records by a Florida licensed Certified Public Accountant who may be used for a period of no more than five (5) consecutive years, or the terms of contract as awarded by the City Commission. The external auditors may be re-appointed following a Request for Proposals or Request for Quotes and review by the City's Audit Committee, as provided by law in order to "test the market". The

engaged firm will "rotate" the personnel involved in the audit to ensure objectivity and to comply with GASB recommended practices. Comments presented by the external auditors will be acted on and corrected as soon as practicable to be included in the report of the following year. A Comprehensive Annual Financial Report (CAFR) will be prepared following Government Finance Officer's Association (GFOA) guidelines that will include the annual audit prepared in accordance with Generally Accepted Accounting Principles (GAAP), and timely submitted to the GFOA for submission in the national award program.

b. Funds and Accounts: The City will minimize the number of accounts and funds. The goal is to maintain simplicity and avoid making the records unnecessarily complex. Funds and accounts will be established by the Financial Services Department in accordance with the State mandated chart of accounts.

c. Cash Receipts: All receipts will be controlled by the Financial Services Director. Procedures will be established to insure proper security and internal control over collections and the custody of cash. Deposits will be made the next business day.

d. Delinquent Accounts: The City may use any legally available cost effective means to collect on delinquent accounts. Enforcement of City Ordinances will insure collection of accounts, but unless determined to be in error, all delinquent accounts must be paid. Questionable issues may be resolved by decision of the City Manager, so long as this does not conflict with any ordinance provisions.

e. Investments: Investments shall be made only in accordance with the investment policy adopted separately by the City Commission, which is in compliance with applicable state and federal law, and based on guidelines promulgated by the Government Finance Officers Association.

f. Interim Financial Reporting: The City will take the necessary measures to provide for accurate and timely reporting of financial information. The accounting records shall be closed and a summary of revenues and expenditures compared to the Annual Operating Budget will be available to all departments by the end of each month. Quarterly reports summarizing a detailed quarterly financial analysis performed by Financial Services will be submitted to the City Commission for review by the end of the subsequent month.

g. Fiscal Policy Review: The City Manager shall submit a proposed Fiscal Policy to the City Commission, each year, prior to consideration of the proposed Annual Operating Budget.

9. Protective Measures:

   a. Internal Controls: The Financial Services Director is granted the authority to establish appropriate internal controls to insure that assets are protected and procedures are followed. Accounting procedures and processes will be regularly reviewed. Changes will always consider the additional costs and the impact suggested controls may have on operational efficiency.

   b. Financial Services Department Review: Any agenda item involving expenditures, or any proposed commission action that will create or modify financial policies shall be reviewed by the Financial Services Director prior to adoption. The Director should have the opportunity to provide input in advance of actions that could possibly impact the City's financial position.

   c. Fiscal Impact Reviews: City policy is to require that all proposed City resolutions and ordinances shall be reviewed for fiscal impacts on the premise that law, once made, will have long-term effects. Good practice requires that the direct and indirect costs of legislation be understood and dealt with during the formative stages of such legislation prior to adoption by the City Commission.

10. Capital Expenditures: Capital Improvement Program: It is the policy of the City to annually review the long range CIP and to set an amount of General Fund and other revenues for funding. The annual operating budget will include the additional costs associated with the operation and maintenance of the new capital improvements.

11. Depreciation: Expenditures from the various funds categorized as Capital Outlay representing items that cost at least $1,000 each, and have a useful life in excess of one year, will be capitalized, and inventoried.

12. Fixed Asset Inventory: All fixed assets and all city-owned or controlled items worth over $1,000.00 are inventoried, at least annually. Certain sensitive items, such as guns, computers, and some computer peripherals are inventoried, regardless of value.

13. Personnel:

a. Personnel Policies: Policies are specifically addressed in the personnel handbooks and are incorporated by reference herein.

b. Budgetary Position Control: The number of permanent full-time positions approved in the annual budget may not be exceeded without approval by the City Manager. The City Manager may choose to leave vacancies unfilled or adjust job responsibilities and classifications as he determines necessary to accomplish a department's purposes.

c. Employee Compensation: Wages and benefits shall be established at levels that are reasonably expected to attract competent and qualified employees that will remain with the City for an extended time. It is the City policy to offer a total compensation package, which is competitive and fair with respect to comparisons with both nearby governments and the private sector. Fringe benefits constitute an increasingly large proportion of overall City staff costs and shall be administered in a cost-effective manner with consideration toward providing the best possible value to the employee.

d. Overtime: Overtime hours should be avoided except in instances specifically authorized by the department head, and generally in concert with the annual appropriation for the same. The City Manager may authorize extraordinary overtime to provide necessary labor in emergencies, consistent with the overall declaration of emergency approved for a given emergency event.

14. Purchasing:

a. Centralized/Decentralized Purchasing: City purchases shall be made in compliance with purchasing procedures outlined and adopted by the City Commission in the Stuart Code of Ordinances, Chapter 2-Administration, Division 4. Procurement and reflected in the City Purchasing Manual. It is fiscal policy to maximize the value received in City procurement by providing desired standards of goods and services at best and lowest cost. This process is affected through purchasing and inventory procedures developed and implemented through the City's Procurement and Contracting Services Manager. City policy also requires intergovernmental review of procurements to identify savings available through joint government purchasing.

b. Purchasing Cards: Purchasing cards will be tightly controlled and will follow policies included in the City Purchasing Manual.

15. Debt Management:

a. Debt Management: The City's general government has a long history of very little or no long-term borrowing, which is and remains the adopted policy of the City. Increasing the City's long-term debt shall only occur along with a full report of future debt service and revenue sources available for repayment, and adoption of same.

   Enterprise funds are the principal exception to this policy. When debt and investment of proceeds thereof can be shown to be a necessary component of maintaining sound long-term services for water and wastewater, solid waste, or other enterprise funds, then issuance of debt will be considered.

b. General Obligation Debt: General obligation debt shall only be considered within the long-range budget and the Capital Improvement Program (CIP). Issuance of general obligation debt shall be preceded by the adoption of a long-range budget and voter approved referendum. Repayment of all General Fund debt of the City will be clearly shown as expenditures for principal and interest in the annual General Fund operating budget.

c. Level of Debt Service to Operating Budgets: It is the City's policy that total General Fund non-ad valorem tax revenue annual debt service costs shall not exceed 10% of the total annual General Fund operating revenues.

d. Long-term Debt: The City will prevent any default on debt and strive to maintain an underlying issuer's credit rating of at least AA. General Obligation bonds, by definition, need approval of the citizens, via referendum. Revenue Bonds or Notes may be used for major purchases or projects but will normally be financed for 20 years or less. Long-term debt shall not be used to finance current operations. The City prefers to "pay-as-you-go" and issue new debt only if there is no other means to achieve the objective or if there is an economic advantage, such as expected increases in a project's future cost or potential revenue returns from the asset anticipated in the future. Refinancing is considered if it is possible to get present value savings in excess of three percent.

e. Short-Term Debt and Leases: Debt for less than the five-year planning period shall be avoided. Leases or lease-purchases will only be used when the total costs of the lease and maintenance is less than the total costs of the purchase and maintenance, or there are other special considerations. Net present value calculations should always be used in the comparison. Loans between funds should be at market value interest rates. Short-term debt may be issued in response to a natural disaster or unexpected delays in receiving revenues.

POLICIES TO PROMOTE JOINT PUBLIC AND PRIVATE INVESTMENT

16. Private Sector Participation: Where public service programs overlap with specific resources, wants or needs of the private sector, it is the City policy to share city expenditures, resources, and assets to gain greater scope and effectiveness in such programs. City policy is that development of program budgets take into consideration and promote opportunities for private sector participation when there is mutual benefit.

17. Public Investment to Support Private Investment Initiatives: Where appropriate, and when favorable cost-benefits can be established, (including return of tax revenues), the City will participate in construction of physical infrastructure required for new development or redevelopment of residential areas or business districts. The City's policy is to require rigorous analysis of costs and benefits both direct and indirect, affecting the public and private sectors involved, and obtain equitable participation by those interests specifically benefiting from public expenditures.

18. Public-Private Partnerships: Current policy is to elicit and support public-private partnerships when joint action provides favorable cost-benefit ratios, economies of scale, or accomplishment of well-defined mutual public-private objectives in a particular activity or service area. The City may expend public funds to participate with private organizations for accomplishment of mutually beneficial programs.

19. Revenue Bonds: Revenue bonds issued to support a policy objective shall be repaid by users of the relevant facility based on their actual usage.

20. Relationship between Residential and Commercial/Business Development: It is the policy of the City to monitor and assess the aggregate effects of annexation and development on the City's fiscal future. This is to ensure a balanced, orderly mix of development, both residential and commercial, and to minimize private demands for additional government services or other governmental support. Good public practice will assess short and long term impacts of development in the City, particularly in the effects of business area development on surrounding neighborhoods, infrastructure maintenance requirements and indirect demands on other functions and services of government. Appropriate fiscal policy would include analysis of public costs against offsetting development contributions, additions to the assessable tax base and assessments for extraordinary public costs or special services provided

City of Stuart, Florida
Budget Preparation Calendar
(Subject to change)
FY 2015 - 2016 Budget

			2016
1.	Financial Services Director	Prepare City-wide preliminary revenue estimates. Prepare preliminary estimates of operating and capital expenditures.	Feb 23
2.	City Manager Financial Services Director	Independent consultant estimate of property values.	Feb 23
3.	Financial Services Director Department Directors	Prepare estimated budget requests for operating and capital expenditures and enter data into budget preparation module.	Feb 9-27
4.	Financial Services Director	Preview of Assessed Values from PAO.	Mar 2
5.	Financial Services Director	Analytical review of departmental requests and compilation of preliminary draft of budget document.	Mar 2-13
6.	City Manager Financial Services Director	Presentation of departmental requests to City Manager. Strategize budget balancing alternatives. Adjust for City Manager changes	Mar 6-31
7.	Financial Services Director	Update preliminary budget for PAO estimates.	Apr 1
8.	Financial Services Director	Preparation of Budget Document for Workshop #1.	Apr 1-7
9.	Financial Services Director	Distribution to Commissioners.	Apr 8
10.	Department Directors Financial Services Director	Submit completed narratives and staffing charts	Apr 10
11.	City Manager Financial Services Director Department Directors	Budget Preview - Workshop #1. Mid Year Review to City Commission.	Apr 13
12.	City Manager Financial Services Director	Distribute proposed budget document to City Commissioners.	May 27
13.	Martin County Property Appraiser	Issue Preliminary Taxable Value estimates including CRA.	June 1
14.	City Manager Financial Services Director Department Directors	Budget Workshop #2.	June 22
15.	City Manager Financial Services Director Department Directors	Update CIP	June 22
16.	Martin County Property Appraiser	Certifies tax roll Form DR-420.	July 1
17.	Florida Dept of Revenue	State revenues published.	July 15
18.	City Manager Financial Services Director Department Directors	Budget Workshop #3.	July 20

City of Stuart, Florida
Budget Preparation Calendar
(Subject to change)
FY 2015 - 2016 Budget

			2016
19.	City Commission	SCC Commits to Tentative Millage Rate.	~~July 20~~ Aug 10
20.	Financial Services Director	Submit tentative millage rate to Property Appraiser, Tax Collector, with established date, time and place of Tentative Budget Hearing - Form DR-420.	July 22
21.	Financial Services Director	Print final Proposed Budget and distribute to City Commission. Post on website no later than Sept 5 (new statute).	~~Aug 25~~ Sept 4
22.	Property Appraiser	Mail Notice of Proposed Property Taxes Form DR 474, TRIM.	Aug 26
23.	City Commission City Manager Financial Services Director	Adopt tentative millage and budget at the tentative millage and budget hearing . Adopt CIP by Ordinance	Sept 14
24.	Financial Services Director	Send Ad to Stuart News.	Sept 18
25.	City Commission City Manager Financial Services Director	Final millage and budget hearing to adopt final millage and final budget. Post on website no later than Oct. 26 Adopt CIP by Ordinance	Sept 28
26.	Financial Services Director City Clerk	Advertise in newspaper final millage and budget .	Sept 23
27.	Financial Services Director	Forward resolution adopting final millage to Property Appraiser and Tax Collector.	Sept 25
28.	Financial Services Director	Certify final millage rate to Property Appraiser - Form DR 422.	Oct 1
29.	Financial Services Director	Distribute and implement 2015 - 2016 Adopted Budget.	Oct 1
30.	Financial Services Director	TRIM Compliance package to Department of Revenue Form DR 487.	Oct 15

City of Stuart

121 SW Flagler Avenue • Stuart • Florida 34994
Telephone (772) 288-5310
Fax (772) 288-5323

September 3, 2015

HONORABLE MAYOR & COMMISSIONERS:

I am pleased to present the City Manager's FY 2016 Budget (the "Budget") to you for consideration. Over the past several months and weeks, City Departments have been working diligently to prepare this Budget for your review. This budget is presented to you balanced, and continues to convey the fact the City of Stuart remains financially sound. Thorough review of all appropriation request, as well as analysis of all available revenues sources, allows Stuart to maintain a quality level of service while at the same time meeting tax reform goals and funding as many reserves as possible. Whenever possible, recurring expenses are matched against recurring revenues to ensure sustainability of programs and initiatives, into future years. The City Commission's ongoing desire to maintain service levels for citizens as the first priority, and constrain the expansion of government as much as possible, are the primary concern for all budgetary decisions. Appropriations reflect this fiscal conservatism and represent the most cost effective approach to providing these services to the taxpayers.

Property values increased city-wide by 7.2% and the adopted millage rate of 4.552 mills will reflect no change from the prior year. Despite the increase in property values this year, the Property Tax levies still remain lower than eight fiscal years ago – Ad Valorem revenues have decreased 36% (FY08=$8.8M… FY09=$8.0M… FY10= $7.4M… FY11=$6.9M… FY12=$6.0M… FY13=$6.5M… FY14=$6.5M… FY15=$6.1M… AND FY 2016 $6.6M)

The budget process began in January 2015, by working with the departments to collect estimates for FY2016 initiatives, providing estimates to be used in predicting the size of the budget and service levels, and pending preliminary estimates were updated using all available information. The City adheres to the requirements of the existing legislation regarding property tax reform. The FY 2016 Budget is balanced and it minimizes negative effect on service as much as possible.

General Fund

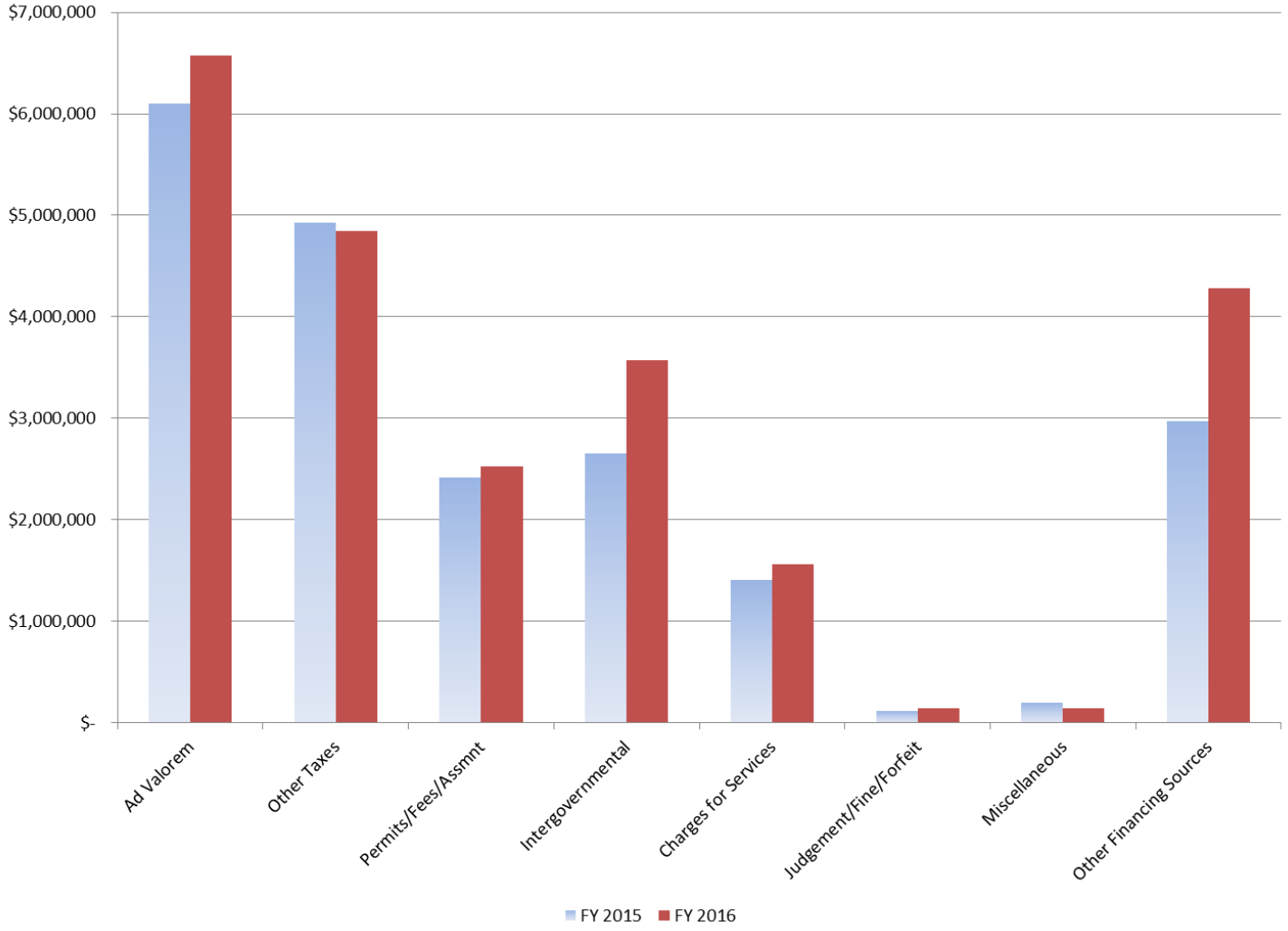
Property Taxes:

The Property Appraiser final taxable certification was provided on July 1st. The total taxable value for the City increased by 7.2% over last year. This budget is prepared reflecting the same rate as 2015, that is, 4.552 mills.

Other Revenues:

The FY 2016 General Fund Budget shows a **revenue increase of $2,854,644** from the FY 2015. The most significant revenue changes are as follows:

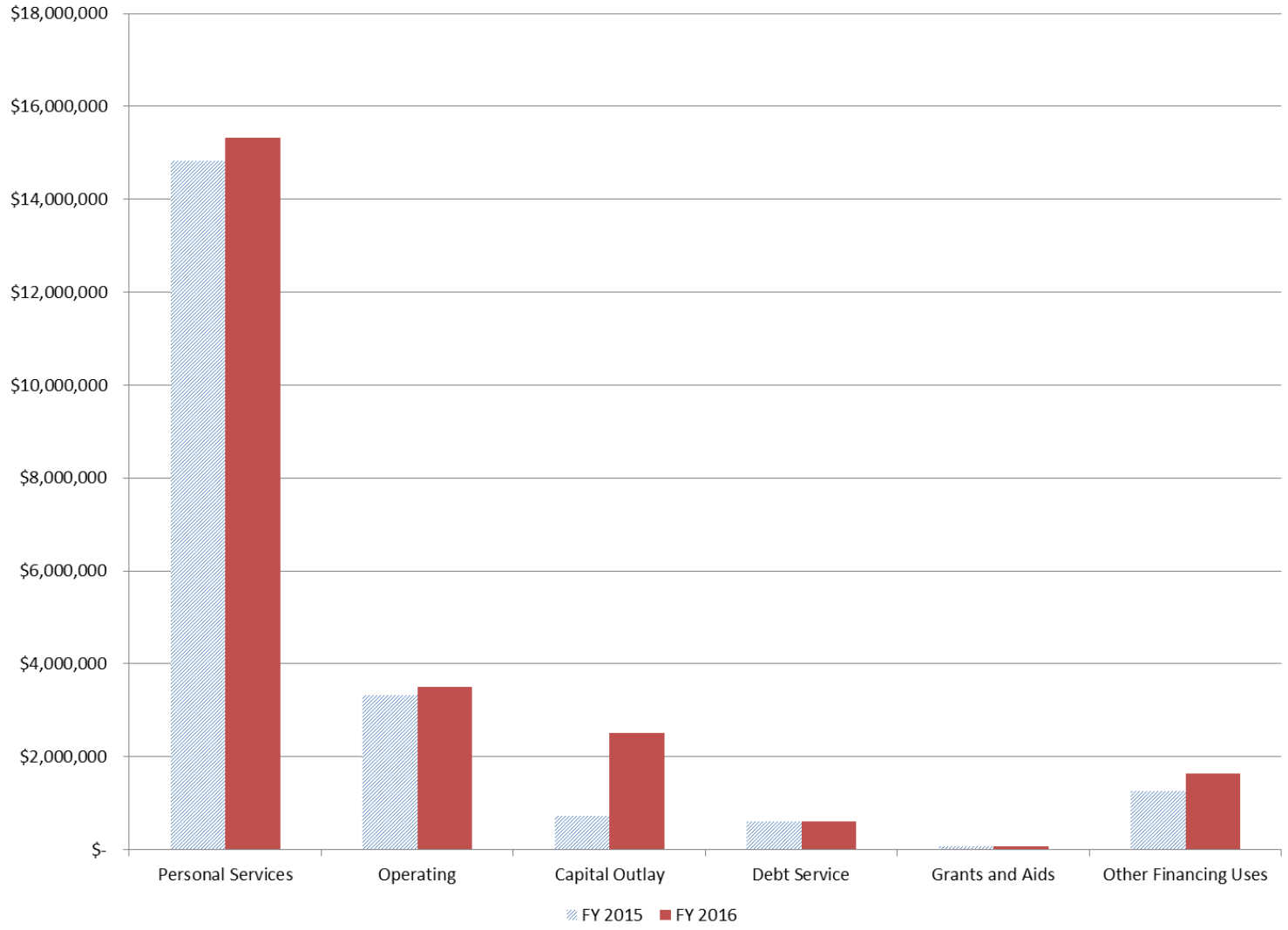
	FY 2015	FY 2016	Increase/ (Decrease)
Ad Valorem	$ 6,098,249	$ 6,576,461	$ 478,212
Other Taxes	4,929,186	4,844,360	(84,826)
Permits/Fees/Assmnt	2,415,303	2,523,567	108,264
Intergovernmental	2,650,170	3,567,472	917,302
Charges for Services	1,409,500	1,559,250	149,750
Judgement/Fine/Forfeit	113,500	144,000	30,500
Miscellaneous	196,350	141,117	(55,233)
Other Financing Sources	2,972,312	4,282,987	1,310,675
	$ 20,784,570	$ 23,639,214	$ 2,854,644



Expenditures:

General Fund appropriations in the FY 2016 Budget are more than the FY 2015 by the amount of $2,854,645.

	FY 2015	FY 2016	Increase/ (Decrease)
Personal Services	$ 14,819,368	$ 15,324,351	$ 504,983
Operating	3,324,407	3,495,910	171,503
Capital Outlay	719,040	2,515,115	1,796,075
Debt Service	610,467	594,819	(15,648)
Grants and Aids	59,000	74,000	15,000
Other Financing Uses	1,252,287	1,635,019	382,732
	$ 20,784,569	$ 23,639,214	$ 2,854,645



The Budget continues to reflect the centralized costs of departments providing services to other departments. Direct costs are more identifiable and specifically charged to the user departments. Indirect costs are allocated using statistical measurements that establish an equitable basis for allocation to those departments receiving the benefits of the services.

Some highlighted items of the appropriations of the FY 2016 Budget are as follows:

- Continuing to keep health insurance coverage and costs at current levels, the City remains self-insured in this budget, and continues to fund the Employee Clinic.
- The City's "Wellness" program has met with great success and will be continued into FY 2016 in hopes of continuing to reduce overall insurance costs
- All merit lump sum payments remain the same as the FY2015 budget.
- Overtime has been reduced or contained where possible, and Public Safety overtime has been reduced directly.
- Travel and Training is presented reflecting only that which is necessary for licenses and certifications.
- Addition to the Fleet Replacement Reserve increased by $100K to a total of $400K in order to insure the viability of the reserve for future replacement of rolling stock.
- A General Wage Increase of 2% has been included for all employees.
- A new Reserve for Riverwalk Replacement has been added in the amount of $100K, to be funded every year for the expense of replacing, not repairing or maintaining the Riverwalk.
- Capital Improvements for Shepard Park, including the repair of the existing seawall, restrooms, outdoor classrooms and new playground equipment is included. This will be funded with a new FIND (Florida Inland Navigation District) Grant of $880K, requiring a 50% match, plus an additional $100K from Infrastructure Sales Tax.
- New playground equipment of $200K for Kiwanis Park is included, to be funded 50%/50% Kiwanis Club Grant and City Infrastructure Sales Tax.
- The successful City tram program, Micro Transit System, operated and funded by the Community Redevelopment Agency, will be subsidized this year with $100K from the General Fund.
- Utilization of Property Management Fund's income to offset the cost of maintaining public property resulted in transfer to General Fund of $250k plus the annual payment to repay the "Dockside" loan purchase.
- The City will again implement a Fire Assessment fee for the FY 2016 year.

Staffing Changes:

The General Fund staffing in the FY 2016 Budget reflects increase in positions from the FY2015 levels adding an additional Police Officer and an additional Civil Enforcement Office (formerly (Code Enforcement). In addition, I continue to work on a staff reorganization that is not budget dependent, and which won't directly impact the Budget.

Capital Requests:

The FY 2016 budget reflects only essential capital outlay appropriations in accordance with the plan included in the Fleet Replacement Reserve. Police patrol car replacements, public safety equipment replacements, and other essential replacements are presented in this budget for your consideration.

Reserves:

This budget includes funding for the Self-Insurance Reserve ($110K), Capital Replacement Reserve ($400K), Manager's Contingency Reserve ($182K), Reserve for Riverwalk Replacement (100K) and Information Services Reserve ($50K).

Enterprise Funds

In accordance with the City's Fiscal Policy, a rate study was completed for FY 2012 in compliance with Policy of updating the rate study every three to five years. This rate study indicated rates were well below competitor rates for similar services, but increases remain to be required to adequately fund responsible future capital improvements and repairs to the existing system. Additionally, water conservation is stressed with the implementation of more punitive rates for those users whose consumption is excessive. Users whose consumption is below average are rewarded with slightly lower rates. The Water and Sewer Fund has a bond coverage requirement of 1.1, and the FY 2016 Budget reflects compliance with this policy. Water and Sewer rates reflect an effective rate adjustment of 3.6%. With the new rate structure in place, it is still viable for the utility to fund the ongoing Reuse/Reclaimed water system, as well as the ongoing sanitary sewer expansion system.

The Sanitation Fund reflects a 1.4% rate adjustment, as well as capital purchases for commercial recycling containers. Additionally, the Sanitation fund continues to follow the fleet replacement schedule with the scheduled purchase of two replacement trucks.

The Stormwater Fund will implement a 1.4% rate adjustment for the FY 2016 budget, and reflects a few expansion projects through its capital outlay requests.

Grants / Grants Dependency

The FY 2016 Budget reflects few anticipated grants, though others may be available for various programs and capital projects. Sound fiscal policy calls for grants to be presented only after acceptance by the Commission; therefore, these grants will be presented and discussed openly as they arise during the coming fiscal year. The grants included in FY 2015 are the Children's Services Council grant of $323K that reimburses the City for actual program costs incurred at the 10th Street Recreation facility, and the Youth Intervention Officer ($47K) in the Police Department. There are also other anticipated grants including a Find (Florida Inland Navigation District) Grant in the total amount of $880K to be used for Shepard Park Improvements and a Kiwanis Club Grant ($100K) for additional Kiwanis park playground equipment.

Concluding Comments

Budgeting has become a new challenge since the financial crisis first arose for all local governments in Florida. The City of Stuart has been able to maintain a level of service for its citizens and constituents while conforming to the changing legislation. The City will continue to look for efficiencies through innovation, adaptation, and transformation. This budget demonstrates all those ideals.

Copies of the Budget will be available in the reference section of the Blake Library (Stuart branch of the Martin County Library System). Several copies of the document will also be available in the City Manager's Office for loan to City residents and taxpayers who might wish to review the total budget. The budget will also be available online at www.cityofstuart.com.

We thank all City employees and department heads who participated in the preparation of the budget, and especially the staff of the Financial Services Department, for producing this document.

If members of the City Commission or citizens of Stuart have any recommendations for improving the budget presentation and budget review process, as City Manager I would appreciate receiving your suggestions in order to ensure that next year's budget review and adoption process will continue to meet the needs of the City and its residents.

Sincerely,

Paul J. Nicoletti
City Manager

Dorothy B. Zaharako, CPA, CGFO
Financial Services Director

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Financial Services Department

Dorothy Zaharako, Financial Services Director
dzaharako@ci.stuart.fl.us

MEMORANDUM

To: Honorable Mayor and Commissioners

From: Dorothy B. Zaharako, Financial Services Director

Date: June 12, 2015

Subject: Five Year Projections FY 2017 – 2021

Attached are the following:

- Line Graph – Revenues and Expenses, actual and projected from FY 2012 - 2021
- Five Year Projections – FY 2017-2021
- Projections Assumptions

The line graph depicts the financial history of the City showing excess revenues in FY 2007, 2008, and 2010, with deficits for FY 2009, 2011 and small surplus for all years after 2015.

The assumptions used in this report for all other revenues and expenditures are presented in the 'Assumptions' column, included in the projections spreadsheet, as well as in the Projections Assumptions Summary. The assumptions in general are very conservative given the continuing uncertainty of the national and global economic climate.

The Reserves for Capital Fleet Replacement, Capital Maintenance Reserve, and Health Self Insurance Reserve are all funded for future years, as well as the Manager's Contingency Reserve.

Because of the conservative assumptions used, imposition of the Fire Assessment Fee, cost cutting savings resulting from the Early Retirement programs and the Fire Rescue Five Year Plan of Reorganization, the overall general conclusion is balanced budgets for the near future. This is a substantial improvement over the past several years of economic decline.

City of Stuart
Five Year Projections

FY 2017 - 2021

	Audited 2012	Audited 2013	Adopted 2014	Adopted 2015	Proposed 2016	Projected 2017	Projected 2018	Projected 2019	Projected 2020	Projected 2021
REVENUES:										
millage	4.3329	4.5524				-	-	-	-	-
Ad valorem @4.5520	6,513,513	6,362,939	6,285,749	6,098,249	7,087,770	7,300,403	7,519,415	7,744,998	7,977,348	8,216,668
Less CRA	(381,143)	(329,368)			(566,631)	(583,630)	(601,139)	(619,173)	(637,748)	(656,881)
Ad valorem delinquent	32,225	36,941	185,005	10,000	10,000	10,000	10,000	10,000	10,000	10,000
Ad Valorem GO Bond	573,613	508,545	517,764	515,500	471,964	473,151	474,512	475,547	475,873	476,199
Ad Valorem Taxes	**6,738,208**	**6,579,057**	**6,988,518**	**6,623,749**	**7,003,103**	**7,199,924**	**7,402,788**	**7,611,372**	**7,825,472**	**8,045,986**
Local Option gas tax	703,839	730,763	481,020	367,609	365,500	372,810	380,266	387,872	395,629	403,542
Local business Tax	586,736	580,431	586,111	574,730	585,000	585,000	585,000	585,000	585,000	585,000
FPL Utility Tax	1,759,615	1,857,778	2,047,728	1,986,965	2,080,000	2,121,600	2,164,032	2,207,313	2,251,459	2,296,488
Water Utility Tax	422,688	422,055	465,591	422,000	445,000	445,000	445,000	445,000	445,000	445,000
Gas Utility Tax	16,323	14,053	15,015	13,500	15,000	15,000	15,000	15,000	15,000	15,000
Propane Utility Tax	59,858	46,640	56,352	50,000	56,000	56,000	56,000	56,000	56,000	56,000
Commun Service Tax	1,148,114	1,190,110	968,227	988,882	768,227	568,000	368,000	168,000	100,000	100,000
Other Taxes	4,697,173	**4,841,830**	**4,620,044**	**4,403,686**	**4,314,727**	**4,163,410**	**4,013,298**	**3,864,184**	**3,848,088**	**3,901,030**
FPL Franchise Fees	1,564,982	1,519,687	1,649,399	1,596,187	1,650,000	1,650,000	1,650,000	1,650,000	1,650,000	1,650,000
Gas Franchise Fees	44,350	52,104	51,698	47,500	50,000	50,000	50,000	50,000	50,000	50,000
Solid Waste Franchise Fees	8,559	8,254	6,747	8,500	8,500	8,500	8,500	8,500	8,500	8,500
Competency cards	-	-	33,440	25,500	23,500	23,500	23,500	23,500	23,500	23,500
Building permits	461,954	865,296	562,290	628,487	649,317	662,303	675,549	689,060	702,842	716,898
Special Assessments	12,586	14,578	14,398	14,500	14,500	14,500	14,500	14,500	14,500	14,500
Alarm user permit fees	16,705	16,357	13,450	15,000	13,500	13,635	13,771	13,909	13,909	13,909
Grease trap permits	560	525	350	500	350	350	350	350	350	350
Zoning Fees	35,907	21,236	45,043	43,500	45,800	45,800	45,800	45,800	45,800	45,800
Other Permit Fees	32,919	34,739	35,963	35,629	38,100	38,100	38,100	38,100	38,100	38,100
Permits, Fees, Assess	**2,178,522**	**2,532,776**	**2,412,778**	**2,415,303**	**2,493,567**	**2,506,688**	**2,520,071**	**2,533,719**	**2,547,501**	**2,561,557**
State Rev Sharing - dor	597,264	598,148	604,328	610,118	610,500	622,710	635,164	647,867	660,825	674,041
Mobile home license	11,950	12,092	11,933	12,000	12,000	12,000	12,000	12,000	12,000	12,000
Alcoholic beverage license	46,857	52,126	56,394	50,000	52,000	52,000	52,000	52,000	52,000	52,000
Half Cent Sales Tax - dor	1,331,036	1,397,984	1,509,411	1,548,889	1,555,000	1,586,100	1,617,822	1,650,178	1,683,182	1,716,846
PILOT	76,539	22,279	11,806	22,806	22,800	23,484	24,189	24,914	25,662	26,431
Fuel tax refunds	19,949	20,419	15,030	19,000	17,500	17,500	17,500	17,500	17,500	17,500
Firefighters' supplement comp	17,510	19,030	21,248	17,500	21,000	21,000	21,000	21,000	21,000	21,000
Grants CSC	213,381	213,313	205,355	246,124	370,294	370,294	370,294	370,294	370,294	370,294
Grants Other	354,727	68,151	70,302		639,750					
Occ license - County	32,670	32,651	32,811	30,000	32,000	32,000	32,000	32,000	32,000	32,000
911 Tariff Revenues-County	92,625	93,733	93,733	93,733	102,976	102,976	102,976	102,976	102,976	102,976
Intergovernmental	**2,794,508**	**2,529,926**	**2,632,351**	**2,650,170**	**3,435,820**	**2,840,064**	**2,884,945**	**2,930,730**	**2,977,438**	**3,025,088**

City of Stuart
Five Year Projections

FY 2017 - 2021

	Audited 2012	Audited 2013	Adopted 2014	Adopted 2015	Proposed 2016	Projected 2017	Projected 2018	Projected 2019	Projected 2020	Projected 2021
Court Fines	76,264	85,202	66,440	61,000	62,500	62,500	62,500	62,500	62,500	62,500
False alarms - police	15,399	26,110	30,740	15,000	30,000	30,000	30,000	30,000	30,000	30,000
False alarms - fire	650	1,100	2,650	5,000	3,000	3,000	3,000	3,000	3,000	3,000
Local parking violations	39,491	19,938	20,000	20,000	18,214	18,214	18,214	18,214	18,214	18,214
Code enforcement fines	15,544	14,145	60,251	12,500	20,000	20,000	20,200	20,402	20,606	20,812
Fines & Forfeitures	**147,348**	**146,495**	**180,081**	**113,500**	**133,714**	**133,714**	**133,914**	**134,116**	**134,320**	**134,526**
Protective Insp fees	87,746	87,867	97,321	88,000	95,000	95,950	96,910	97,879	98,857	99,846
Recreation fees	53,385	75,840	80,691	55,000	58,000	58,580	59,166	59,757	59,757	59,757
Election filing fees	125	282	565	500	500	500	500	500	500	500
Recording fees	95	-	194	500	500	500	500	500	500	500
CRA Admin Fee	25,000	25,000				-	-	-	-	-
Public hearing fees	-	-	2,192	500	500	500	500	500	500	500
Ambulance Fees	1,181,270	1,243,916	1,378,797	1,265,000	1,372,750	1,386,478	1,400,342	1,414,346	1,428,489	1,442,774
Charge for Services	**1,347,621**	**1,432,905**	**1,559,760**	**1,409,500**	**1,527,250**	**1,542,508**	**1,557,918**	**1,573,482**	**1,588,604**	**1,603,877**
Interest income	60,373	35,205	38,038	25,000	45,000	45,900	46,818	47,754	48,709	49,684
Other misc rev	110,703	126,535	215,233	144,100	55,580	55,580	55,580	55,580	55,580	55,580
Sale of surplus equip	5,457	33,254	26,422	5,500	15,500	15,500	15,500	15,500	15,500	15,500
Police/Fire training reimburse	10,046	4,528	583	1,000	600	600	600	600	600	600
Insurance Refunds	81,209	22,992	23,281	20,750	23,700	23,700	23,700	23,700	23,700	23,700
Miscellaneous	**267,788**	**222,514**	**303,557**	**196,350**	**140,380**	**141,280**	**142,198**	**143,134**	**144,089**	**145,064**
Fire Assessment				982,787	1,009,857	1,009,857	1,009,857	1,009,857	1,009,857	1,009,857
Impact Fees	347,930	245,805	356,600							
Transf Property Mgt Fund	441,560	250,000	538,752	661,545	662,904	461,851	462,000	462,148	462,297	462,445
Transf from CRA - Comm Policing	250,337	100,337	110,000	74,000	90,000	90,000	90,000	90,000	90,000	90,000
Transf from CRA - Code Enf	-	50,000								
Transfers from other funds:	802,825	-	55,433	62,500	-	-	-	-	-	-
Transf from Infra Tax	14,840	38,094	90,255	110,000	949,750	-				
Transf from Police Funds		-	49,553	56,315	103,422	-	-	-	-	-
Transf from Fleet reserves		-		243,450	557,300	723,743	414,514	280,738	599,500	197,328
Transf from Water Sewer 6%		498,420	573,872	515,028	623,270	635,735	648,450	661,419	674,647	688,140
Transf from Sanitation 6%		220,917	453,546	229,548	242,545	247,396	252,344	257,391	262,539	267,789
Transf from Stormwater 6%			41,898	37,139	43,939	44,818	45,714	46,628	47,561	48,512
Other	**1,857,492**	**1,403,573**	**2,269,909**	**2,972,312**	**4,282,987**	**3,213,400**	**2,922,879**	**2,808,181**	**3,146,401**	**2,764,072**
Revenues Actual & Proj	**20,028,660**	**19,689,076**	**20,966,998**	**20,784,570**	**23,331,548**	**21,740,988**	**21,578,011**	**21,598,919**	**22,211,914**	**22,181,201**

EXPENSES:

City of Stuart
Five Year Projections

FY 2017 - 2021

	Audited 2012	Audited 2013	Adopted 2014	Adopted 2015	Proposed 2016	Projected 2017	Projected 2018	Projected 2019	Projected 2020	Projected 2021
City Commission										
Personal Services	87,581	91,307	113,652	123,342	122,738	125,193	125,193	127,697	127,697	130,251
Operations	17,293	7,780	13,789	9,429	11,679	11,913	12,151	12,394	12,642	12,895
Grants and Aids	86,722	43,419	37,500	52,500	79,000	79,000	79,000	79,000	79,000	79,000
	191,596	**142,506**	**164,941**	**185,271**	**213,417**	**216,105**	**216,344**	**219,090**	**219,338**	**222,145**
City Manager										
Personal Services	379,935	326,440	477,148	394,718	373,830	381,307	381,307	388,933	388,933	396,711
Operations	86,073	145,992	247,366	87,155	87,933	89,692	91,485	93,315	95,182	97,085
Capital Outlay			40,109							
	466,008	**472,432**	**764,623**	**481,873**	**461,763**	**470,998**	**472,792**	**482,248**	**484,114**	**493,797**
Legislative										
Personal Services				194,584	197,539	201,490	201,490	205,520	205,520	209,630
Operations				35,490	73,950	75,429	76,938	78,476	80,046	81,647
Capital Outlay				5,000		-	-	-	-	-
				235,074	**271,489**	**276,919**	**278,427**	**283,996**	**285,565**	**291,277**
Human Resources										
Personal Services	211,665	229,812	258,115	248,857	275,633	281,146	281,146	286,769	286,769	292,504
Operations	22,585	21,837	61,128	61,569	63,321	64,587	65,879	67,197	68,541	69,912
	234,250	**251,649**	**319,243**	**310,426**	**338,954**	**345,733**	**347,025**	**353,965**	**355,309**	**362,415**
City Clerk										
Personal Services	82,051	104,670	116,918	115,636	125,762	128,277	128,277	130,843	130,843	133,460
Operations	51,401	45,618	50,321	58,079	47,429	48,378	49,345	50,332	51,339	52,365
Capital Outlay	-	1,922		600	600	-	-	-	-	-
	133,452	**152,210**	**167,239**	**174,315**	**173,791**	**176,655**	**177,622**	**181,175**	**182,181**	**185,825**
Finance										
Personal Services	571,478	564,282	666,730	599,794	600,510	612,520	612,520	624,771	624,771	637,266
Operations	179,899	131,237	151,024	169,388	166,170	169,493	172,883	176,341	179,868	183,465
Capital Outlay		3,003				-	-	-	-	-
	751,377	**698,522**	**817,754**	**769,182**	**766,680**	**782,014**	**785,403**	**801,112**	**804,638**	**820,731**
Purchasing										
Personal Services	155,077	175,073	180,231	180,952	161,404	164,632	164,632	167,925	167,925	171,283
Operations	16,038	13,358	14,779	14,833	17,763	18,118	18,481	18,850	19,227	19,612
	171,115	**188,431**	**195,010**	**195,785**	**179,167**	**182,750**	**183,113**	**186,775**	**187,152**	**190,895**
Information Services										
Personal Services	361,654	366,680	395,224	390,673	387,925	395,684	395,684	403,597	403,597	411,669
Operations	158,164	199,731	206,977	205,529	222,801	227,257	231,802	236,438	241,167	245,990

City of Stuart
Five Year Projections

FY 2017 - 2021

	Audited 2012	Audited 2013	Adopted 2014	Adopted 2015	Proposed 2016	Projected 2017	Projected 2018	Projected 2019	Projected 2020	Projected 2021
Capital Outlay	46,244	45,685	23,092	76,000	99,000	99,990	126,990	104,030	106,110	108,232
	566,062	**612,096**	**625,293**	**672,202**	**709,726**	**722,931**	**754,475**	**744,065**	**750,874**	**765,892**
City Attorney										
Personal Services	154,387	126,036	254,698	254,500	254,308	259,394	259,394	264,582	264,582	269,874
Operations	44,143	166,556	196,759	72,009	107,559	109,710	111,904	114,142	116,425	118,754
	198,530	**292,592**	**451,457**	**326,509**	**361,867**	**369,104**	**371,299**	**378,725**	**381,007**	**388,628**
Public Works										
Personal Services	-	-		-	-	-	-	-	-	-
Operations	1,555	-		-	-	-	-	-	-	-
Capital Outlay		-		-	-	-	-	-	-	-
	1,555	**-**	**-**	**-**	**-**	**-**	**-**	**-**	**-**	**-**
Vehicle Maintenance										
Personal Services	199,657	200,678	224,202	217,819	215,654	219,967	219,967	224,366	224,366	228,854
Operations	41,082	39,024	39,969	41,575	45,529	46,440	47,368	48,316	49,282	50,268
Capital Outlay		-	16,891	-	40,600	30,583	33,288	-	-	-
	240,739	**239,702**	**281,062**	**259,394**	**301,783**	**296,990**	**300,623**	**272,682**	**273,648**	**279,121**
Building Maintenance										
Personal Services	252,046	259,174	293,341	302,115	308,955	315,134	315,134	321,437	321,437	327,866
Operations	151,049	155,266	166,074	187,122	199,567	203,558	207,630	211,782	216,018	220,338
Capital Outlay		-		-	4,500	93,021		6,250	-	-
	403,095	**414,440**	**459,415**	**489,237**	**513,022**	**611,713**	**522,764**	**539,469**	**537,455**	**548,204**
Turf and Grounds										
Personal Services	682,151	683,784	719,265	722,947	732,019	746,659	746,659	761,593	761,593	776,824
Operations	375,048	377,244	454,191	434,715	492,164	502,007	512,047	522,288	532,734	543,389
Capital Outlay	23,454	85,730	40,779	47,090	369,000	162,497	51,650	96,988	-	37,828
	1,080,653	**1,146,758**	**1,214,235**	**1,204,752**	**1,593,183**	**1,411,164**	**1,310,357**	**1,380,869**	**1,294,327**	**1,358,041**
Streets Department										
Personal Services	318,760	319,613	323,066	331,504	321,642	328,075	328,075	334,636	334,636	341,329
Operations	819,571	695,904	920,806	871,126	867,464	884,813	902,510	920,560	938,971	957,750
Capital Outlay	283,079	286,747	100,642	30,500	43,800	-	39,047	-	-	-
	1,421,410	**1,302,264**	**1,344,514**	**1,233,130**	**1,232,906**	**1,212,888**	**1,269,631**	**1,255,196**	**1,273,607**	**1,299,079**
Police Department										
Personal Services	5,275,297	5,470,951	5,625,182	5,162,986	5,347,382	5,454,330	5,454,330	5,563,416	5,563,416	5,674,685
Operations	697,061	702,088	710,372	784,446	790,493	806,303	822,429	838,877	855,655	872,768
Capital Outlay	106,899	140,667	212,799	226,950	390,615	172,500	181,000	146,000	187,500	159,500
	6,079,257	**6,313,706**	**6,548,353**	**6,174,382**	**6,528,490**	**6,433,133**	**6,457,759**	**6,548,294**	**6,606,571**	**6,706,953**

City of Stuart
Five Year Projections

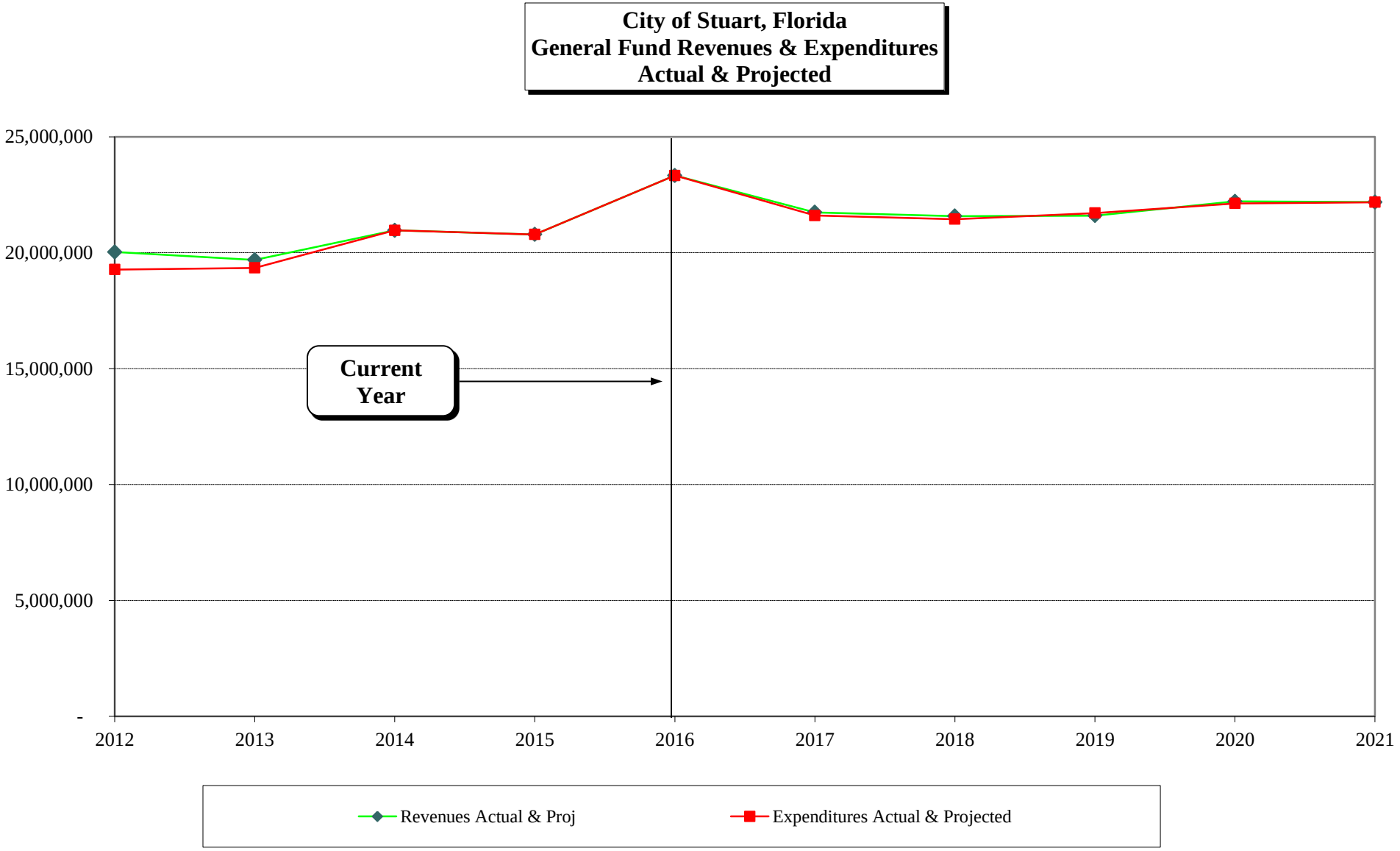
FY 2017 - 2021

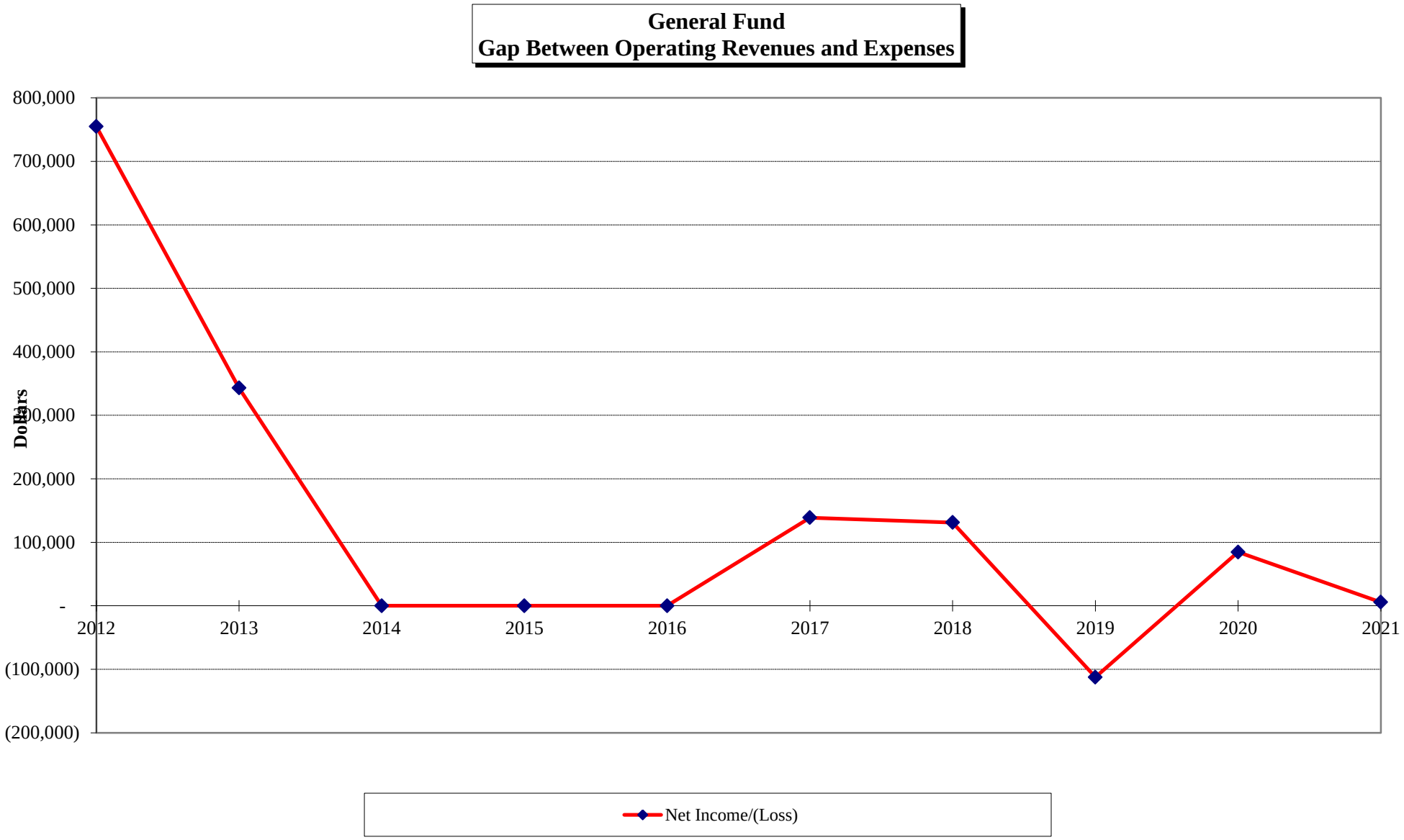
	Audited 2012	Audited 2013	Adopted 2014	Adopted 2015	Proposed 2016	Projected 2017	Projected 2018	Projected 2019	Projected 2020	Projected 2021
Code Enforcement										
Personal Services	229,192	243,097	172,886	159,923	-	-	-	-	-	-
Operations	24,058	28,449	17,831	31,200	-	-	-	-	-	-
	253,250	**271,546**	**190,717**	**191,123**	**-**	**-**	**-**	**-**	**-**	**-**
Fire/Rescue Department										
Personal Services	4,382,461	4,320,808	4,505,658	4,057,566	4,104,020	4,186,100	4,186,100	4,269,822	4,269,822	4,355,219
Operations	509,689	457,594	425,759	541,938	540,938	551,757	562,792	574,048	585,529	597,239
Capital Outlay	95,925	77,219	153,275	129,000	342,000	242,000	77,000	31,500	412,000	
	4,988,075	**4,855,621**	**5,084,692**	**4,728,504**	**4,986,958**	**4,979,857**	**4,825,892**	**4,875,370**	**5,267,351**	**4,952,458**
Development										
Personal Services	255,844	285,887	348,671	354,007	362,398	369,646	369,646	377,039	377,039	384,580
Operations	47,432	78,183	79,252	50,500	68,134	69,497	70,887	72,304	73,750	75,225
Capital Outlay	5,045	-				-	-	-	-	-
	308,321	**364,070**	**427,923**	**404,507**	**430,532**	**439,143**	**440,533**	**449,343**	**450,789**	**459,805**
Building Permit Division										
Personal Services	293,811	301,289	319,620	413,889	448,614	457,586	457,586	466,738	466,738	476,073
Operations	79,921	96,332	149,137	103,521	122,168	124,611	127,104	129,646	132,239	134,883
	373,732	**397,621**	**468,757**	**517,410**	**570,782**	**582,198**	**584,690**	**596,384**	**598,977**	**610,956**
Community Services										
Personal Services	493,604	598,695	448,480	400,308	540,262	551,067	551,067	562,089	562,089	573,330
Operations	311,273	368,518	386,085	472,240	511,871	522,108	532,551	543,202	554,066	565,147
Capital Outlay	393,634	95,307	188,392	210,000	1,219,500	23,142	35,784			
	1,198,511	**1,062,520**	**1,022,957**	**1,082,548**	**2,271,633**	**1,096,318**	**1,119,402**	**1,105,290**	**1,116,154**	**1,138,477**
Total Operating Expenses	**19,060,988**	**19,178,686**	**20,548,185**	**19,635,624**	**21,906,143**	**20,329,693**	**20,139,723**	**20,370,052**	**20,783,495**	**20,783,423**
Other Expenses										
Debt Service	43,687	79,211	81,533	80,804	123,355	124,952	125,464	121,344	81,173	81,173
Voted Debt Service Millage	573,613	528,651	564,948	529,664	471,464	473,151	474,512	475,547	475,873	476,199
Admin fees W & S	(520,305)	(378,232)	(411,554)	(454,119)	(483,737)	(493,412)	(503,280)	(513,346)	(523,612)	(534,085)
Admin fees - Sanitation	(590,193)	(591,931)	(627,530)	(382,402)	(413,134)	(421,397)	(429,825)	(438,421)	(447,190)	(456,133)
Admin fees - SW	(28,798)	(28,429)	(32,560)	(33,690)	(35,821)	(36,537)	(37,268)	(38,014)	(38,774)	(39,549)
Admin fees - CRA & Other	(28,175)	(26,966)	(34,453)	(36,246)	(39,042)	(39,823)	(40,619)	(41,432)	(42,260)	(43,106)
Transfers to Other Funds	1,004,281	260,582	339,217							
Other	(28,500)	(22,352)	266,858	309,900	354,000	163,800	174,580	186,438	199,482	213,830
Trf to CRA for Micro-Transit					100,000	100,000	100,000	100,000	100,000	100,000
Reserve for Riverwalk Repl					100,000	100,000	100,000	100,000	100,000	100,000
Replenish Reserve/Dockside				211,555	211,554	211,851	212,000	212,148	212,297	212,445
Health Insurance / Clinic	(212,760)	346,867	272,354	330,333	345,000	379,500	417,450	459,195	505,115	555,626

City of Stuart
Five Year Projections

FY 2017 - 2021

	Audited 2012	Audited 2013	Adopted 2014	Adopted 2015	Proposed 2016	Projected 2017	Projected 2018	Projected 2019	Projected 2020	Projected 2021
Self Insurance Reserve				111,381	110,000	125,000	125,000	125,000	125,000	125,000
Fleet Repl Reserve				300,000	400,000	400,000	400,000	400,000	400,000	400,000
Contingency Reserve				181,766	181,766	185,401	189,109	192,892	196,749	200,684
Other	**212,850**	**167,401**	**418,813**	**1,148,946**	**1,425,405**	**1,272,487**	**1,307,123**	**1,341,352**	**1,343,853**	**1,392,084**
Expenditures Actual & Proj	**19,273,838**	**19,346,087**	**20,966,998**	**20,784,570**	**23,331,548**	**21,602,179**	**21,446,847**	**21,711,403**	**22,127,347**	**22,175,507**
Net Income/(Loss)	**754,822**	**342,989**	**-**	**-**	**-**	**138,809**	**131,164**	**(112,484)**	**84,567**	**5,694**


City of Stuart, Florida
General Fund Revenues & Expenditures
Actual & Projected
25,000,000
20,000,000
15,000,000
10,000,000
5,000,000
-
2012
2013
2014
2015
2016
2017
2018
2019
2020
2021
Current Year
Revenues Actual & Proj
Expenditures Actual & Projected


General Fund
Gap Between Operating Revenues and Expenses
800,000
700,000
600,000
500,000
400,000
300,000
200,000
100,000
-
(100,000)
(200,000)
Dollars
2012
2013
2014
2015
2016
2017
2018
2019
2020
2021
Net Income/(Loss)

City of Stuart
Projections Assumptions
FY 2017 - 2021

Revenues

Ad Valorem Taxes	3% increase after 2016
FPL Franchise	1% increase after 2016
Local Option Gas Tax	2% increase after 2016
FPL Utility Tax	2% increase after 2016
Business Tax License	no change
Commun Svc Tax	-$200k per year after 2016 to $100k
Franchise Fees	no change after 2016
State Rev Sharing and Sales Tax	2% increase after 2016
Ambulance Fees	1% increase after 2016
Recreation Fees	1% increase after 2016
Interest Income	2% increase after 2016
Transfer from Prop Mgt Fund	$250k per yr after 2016
Transfers from Utilities	2% increase after 2016
Fines and Forfeitures	no change after 2016
Fire Assessment Fee	no change after 2016

Expenditures

Personal Service Costs:	
Number of Staff	No Increase
Wages and Fringe	2% incr every other yr
Health Insurance	10% Incr per year
Operating Costs	2% increase per year
Capital:	
Fleet Replacement	Fleet Rep Schedule
Reserves:	
Fleet Replacement	$300K per year
Contingency	2% incr after 2016
Self Insurance	$125k per yr after 2016

Position Changes Fiscal Year 07 to Fiscal Year 16

Department	FY 07	FY 08	FY 09	FY 10	FY 11	FY 12	FY 13	FY 14	FY 15	FY 16	Position Changes
City Commission	5	5	5	5	5	5	5	5	5	5	
City Manager	4	4	4	3	3	3	3	2	3	2	FY07 Add Designer GIS/LIS Coord trsf fr Public Works Admin FY10 Elim Emerg Mgmt Coord trsf to Fire Rescue as Community Safety Coord FY15 Reinstated Exec Asst FY16 Designer GIS/LIS Coordinator trsf to Comm Serv
Legislative and Economic Strategies	-	-	-	-	-	-	-	-	3	-	FY15 Trsf 3 from Community Services FY16 Trsf 3 to Community Services
Human Resources	2	2	2	2	2	2	2	2	2	3	FY07 Elim Human Resources Generalist FY16 Add Human ResourcesTechnician
City Clerk	1	1	1	1	1	1	1	1	1	1	
Financial Services	8	7	7	7	7	7	7	7	7	7	FY07 Add Accountant; Add Fiscal Assistant II trsf fr Util Financial Svcs; Elim Purchasing Agent & Inventory Control Analyst trsf to Purchasing Division FY08 Elim Accountant FY11 Elim Fiscal Assistant II; Add Business Tax Technician trsf fr Development
Purchasing Division	5	4	2	2	2	2	2	2	2	2	FY07 Established: Add Purchasing Manager & Inventory Control Analyst trsf fr Financial Svcs; Add Contracts Admin & Contracts/Ppty Mgmt Agent trsf fr W/S General Gvt; Add Grants & Projects Coord trsf fr Public Works Admin FY08 Elim Grants & Projects Coord FY09 Elim Inventory Control Analyst & Contracts Ppty Mgmt Agent
Information Services	4	4	4	4	4	4	4	4	4	4	
City Attorney	2	2	2	2	2	2	2	2	2	2	
Vehicle Maint Team	5	4	4	4	3	3	3	3	3	3	FY07 Add Diesel/Gas Mechanic; Elim Office Assistant FY08 Elim Diesel/Gas Mechanic FY11 Add Auto Service Worker; Elim Diesel/Gas Mechanic; Elim Diesel/Gas Mechanic trsf to Commercial Collection
Public Works Admin	3	2	2	2	-	-	-	-	-	-	FY07 Elim Designer GIS/LIS Coord trsf to City Mgr; Elim Grants & Projects Coord trsf to Purchasing Div FY08 Elim Public Works Inspector FY11 Elim Exec Admin Secretary; Elim Public Works Director trsf to W/S General Gvt
Police	64	64	64	64	63	62	61	61	59	63	FY07 Add Custodian (Public Safety Complex) FY11 Elim Police Officer Probation FY15 Elim Custodian trsfd to Bldg Maint Parking Enf trsf to Code Enf FY16 Code Enforcement trsf; add Civ. Enf. Officer Add Police Officer Probation
Code Enforcement Division								3	3	-	FY14 Transferred from Development FY16 Transferred to Police
Fire Rescue	41	40	41	43	43	43	43	43	42	42	FY07 Add Assistant Fire Chief; Add Fire Inspector; Add 3 Firefighters; Elim EMS Support Specialist; FY08 Elim Fire Inspector FY09 Add EMS Support Specialist & Fire Inspector; Elim Firefighter; Add 2 Firefighters Midyear FY10 Add Community Safety Coord trsf fr City Manager as Emerg Mgmt Coord; Add 2 Firefighters; Elim Fire Inspector/Investigator FY15 Elim 2 Fire Rescue Lieut; Add 1 Firemedic
Fire Rescue Station 3				9	-	-	-	-	-	-	FY10 Established: Add 5 Firefighters; Add 4 Firemedics FY11 Elim 5 Firefighters; Elim 4 Firemedics
Development	11	12	8	7	4	5	5	5	5	5	FY07 Add Senior Project Planner; Add Project Planner II; Elim Planner I; Elim Code Enforcement Officer & Division Assistant trsf to Code Enforcement Division FY08 Add Building Official FY09 Elim Bldg Official, Cust Serv Supv, Permit Tech & Bldg Permit Tech trsf to Bldg Permit Division FY10 Elim Planner II FY11 Elim Sr Project Planner, Asst Dev Director; Elim Planning Business Tech trsf to Financial Srvcs
Building Permit Division			4	4	3	3	3	3	4	4	FY09 Established: Add Bldg Official, Cust Serv Supv, Permit Tech & Bldg Permit Tech trsf fr Development FY11 Elim Customer Service Supervisor FY15 Add Cashier/Permit Tech
Code Enforcement Division	2	2	2	2	3	3	3	-	-	-	FY07 Established: Add Code Enforcement Officer & Division Assistant trsf fr Development FY08 Elim Division Assistant; Add Code Enforcement Officer FY11 Add Code Enforcement Supervisor FY14 Transferred to Police

Position Changes Fiscal Year 07 to Fiscal Year 16

Department	FY 07	FY 08	FY 09	FY 10	FY 11	FY 12	FY 13	FY 14	FY 15	FY 16	Position Changes
Building Maint Team	4	4	4	4	4	5	5	5	6	6	FY07 Add Custodian (City Hall Complex) FY15 Add Custodian trsfd from PD/FR
Turf & Grounds Maint Team	15	13	13	13	12	13	14	14	14	14	FY07 Elim Park Ranger trsf to Parks Facilities FY08 Elim Utility Service Worker II; Elim Laborer I; Elim Laborer I; Add Equipment Operator II FY11 Elim Equipment Operator II
Transportation Maint Team	6	6	6	6	6	6	6	6	6	6	
Anchorage Division	1	1	-	-	-	-	-	-	-	-	FY09 Elim Harbormaster Lease Agreement May 08 with Huizenga
Parks & Recreation	11	-	-	-	-	-	-	-	-	-	FY08 Elim Recreation Assistant & Recreation Supervisor I Flagler Rec Center; Elim Pks/Recr Dir, Asst Pk/Recr Dir, Rec Supv II, Recr Supv II, Office Asst I, Cust. trsf to Flagler Ctr; Elim Recreation Supv II, Office Ass't I, Custodian trsf to 10th Street Rec Center
Community Services										1	FY16 Director Trsf from Legislative and Economic Strategies
Community Services Flagler Rec Center		6	6	7	3	-	-	-	-	-	FY08 Established: Add Pks/Recr Dir, Asst Pks/Recr Dir, Recr Supv II, Recr Supv II, Off Asst I, Custodian trsf fr Parks & Recr FY10 Add Division Assistant FY11 Elim Community Services Director, Recr Supervisor II, Office Asst I; Elim Recr Supervisor II trsf to 10th St Rec Center
Community Services Recreation and Public Services 10th Street Rec Center		3	3	2	2	4	7	7	4	6	FY08 Established: Add Recr Supv II, Office Ass't I, Custodian trsf fr Parks & Recreation FY10 Elim Recr Supervisor II FY11 Add Recr Supervisor II trsf fr Flagler Rec Center; Elim Custodian FY15 3 trsfd to City Mgr Economic Strategies Division FY16 Add Programs Supv Trsf Div Asst Spec Events from Legislative and Economic Strategies
Community Services Legislative and Public Relations										*	FY16 Staffed by Program Manager (see CRA)
Community Services Public Art and Design										2	FY16 Designer GIS/LS Coordinator trsf from City Manager Multi-Media Specialist trsf from Legislative and Economic Strategies
Ballfields/Athletic Fields Maint	4	4	3	3	3	3	1	1	1	1	FY07 Add Park Ranger trsf fr Turf & Grounds FY09 Elim Park Ranger
CRA	3	3	3	3	2	3	3	3	3	3	FY07 Established: Add CRA Coord, Code Enfc Officer & Admin Assistant trsf fr City Manager CRA FY 11 Elim Code Enforcement Officer
Water Treatment Team	10	10	10	10	10	11	10	10	10	10	
Water Reclamation Team	9	9	9	9	9	9	9	9	9	9	FY09 Elim Team Leader II; Add Team Leader III
Distribution & Collection Team	9	9	9	9	9	9	9	9	8	9	FY15 Meter Reader trsfd to Utilities Customer Srv FY16 Add Utility Maint Mechanic
Utilities Customer Service	3	3	3	3	3	4	4	4	5	5	FY07 Elim Fiscal Assistant II trsf to Financial Svcs FY15 Meter Reader trsfd from D&C
W & S General Government	8	8	8	8	9	9	9	9	9	9	FY07 Elim Contracts Admin & Contracts/Ppty Mgmt Agent trsf to Purchasing Division FY08 Elim Util Capital Projects Coordinator; Add Recycling/Conservation Coord FY11 Add Public Works Director trsf fr Public Works Admin FY16 Add Division Assist
Residential Collection Team	2	2	2	2	2	2	2	2	2	2	
Commercial Collection Team	8	8	8	8	9	10	8	8	8	8	FY09 Elim Team Leader II; Add Team Leader III FY11 Add Sanitation Equip Operator; Add Diesel/Gas Mechanic trsf fr Vehicle Maint Team Elim Computer Sys Operator
Yard Trash Collection Team	2	2	2	2	2	2	2	2	2	3	FY16 Add Team Leader I
Stormwater Maint Team	3	3	3	3	3	3	3	3	4	4	FY15 Public Works Director included
Total All Funds	**255**	**247**	**244**	**253**	**233**	**238**	**236**	**235**	**236**	**241**	

Ad Valorem Tax Information
Real & Personal Property
2016 Fiscal Year Preliminary Estimates

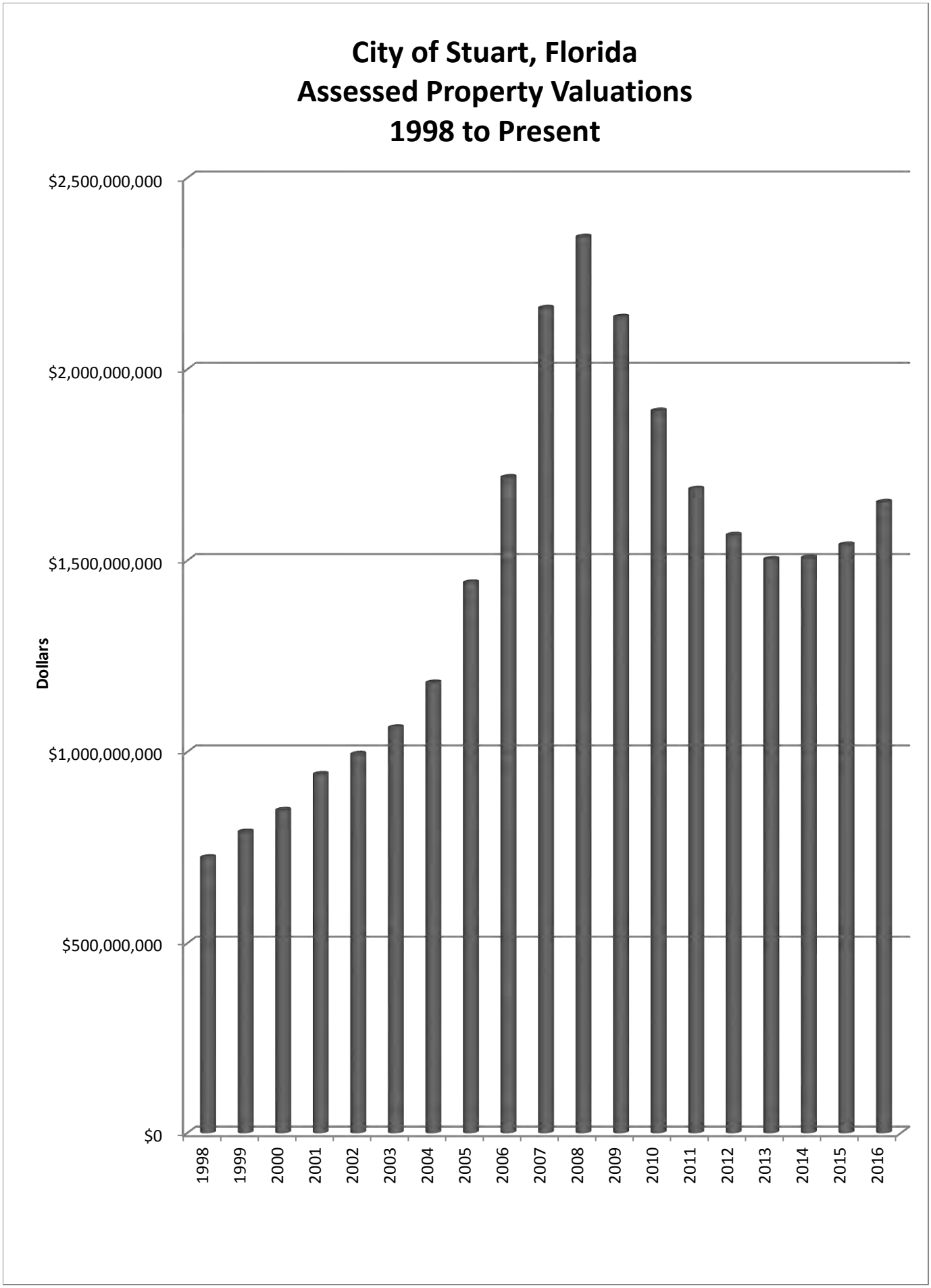
Fiscal Year	Tax Year		Taxable Valuation	Value Change	Adopted Millage	Gross Taxes	Taxes Collected	Percent Collected
1989	1988		$606,801,579	6%	2.5410	$1,541,883	$1,445,534	93.75%
1990	1989		$641,867,146	6%	2.6000	$1,668,855	$2,490,328	149.22%
1991	1990		$678,130,469	6%	2.9000	$1,966,578	$2,776,068	141.16%
1992	1991		$676,341,625	0%	2.8750	$1,944,482	$1,810,229	93.10%
1993	1992		$657,034,806	-3%	3.2810	$2,155,731	$2,117,562	98.23%
1994	1993		$640,435,634	-3%	3.3230	$2,128,168	$2,058,287	96.72%
1995	1994		$675,566,463	5%	3.9303	$2,655,179	$2,570,928	96.83%
1996	1995		$687,606,054	2%	4.2133	$2,897,091	$2,777,898	95.89%
1997	1996		$710,496,963	3%	4.1001	$2,913,109	$2,769,927	95.08%
1998	1997		$723,483,596	2%	4.0639	$3,003,358	$3,311,121	110.25%
1999	1998		$790,638,207	9%	4.0134	$3,173,147	$3,029,056	95.46%
2000	1999		$847,336,677	7%	4.0134	$3,400,701	$3,036,042	89.28%
2001	2000		$941,146,982	11%	4.0134	$3,787,974	$3,639,032	96.07%
2002	2001		$993,729,245	6%	4.1539	$4,127,852	$3,962,786	96.00%
2003	2002		$1,063,105,090	7%	4.1539	$4,416,032	$4,243,611	96.10%
2004	2003		$1,180,061,631	11%	4.1539	$4,901,858	$4,252,642	86.76%
2005	2004		$1,441,792,869	22%	4.1539	$5,989,063	$5,494,603	91.74%
2006	2005		$1,717,122,016	19%	5.1539	$8,849,875	$8,957,845	101.22%
2007	2006		$2,159,294,014	26%	5.1000	$11,012,399	$10,390,823	94.36%
2008	2007		$2,345,384,966	9%	4.3329	$10,162,319	$9,739,851	95.84%
2009	2008		$2,135,895,248	-9%	4.3329	$9,254,621	$8,882,011	95.97%
2010	2009		$1,890,761,779	-11%	4.3329	$8,192,482	$7,271,127	88.75%
2011	2010		$1,686,324,217	-11%	4.3329	$7,306,674	$7,072,877	96.80%
2012	2011		$1,566,267,646	-7%	4.3329	$6,786,481	$6,545,738	96.45%
2013	2012		$1,502,982,059	-4%	4.5524	$6,842,176	$6,617,217	96.71%
2014	2013		$1,506,941,966	0%	4.8020	$7,236,335	$6,988,708	96.58%
2015	2014	*	$1,540,884,408	2%	4.5520	$7,014,106	$6,744,893	96.16%
2016	2015	#	$1,652,182,950	7%	4.5520	$7,520,737		0.00%

Roll-Back Comparison	Gross Tax	Net Tax @ 95%	1%
The adopted millage is a 0.00% change to the current millage.			
The adopted millage of 4.5520 produces	**$7,520,737**	**$7,144,700**	**$75,207**

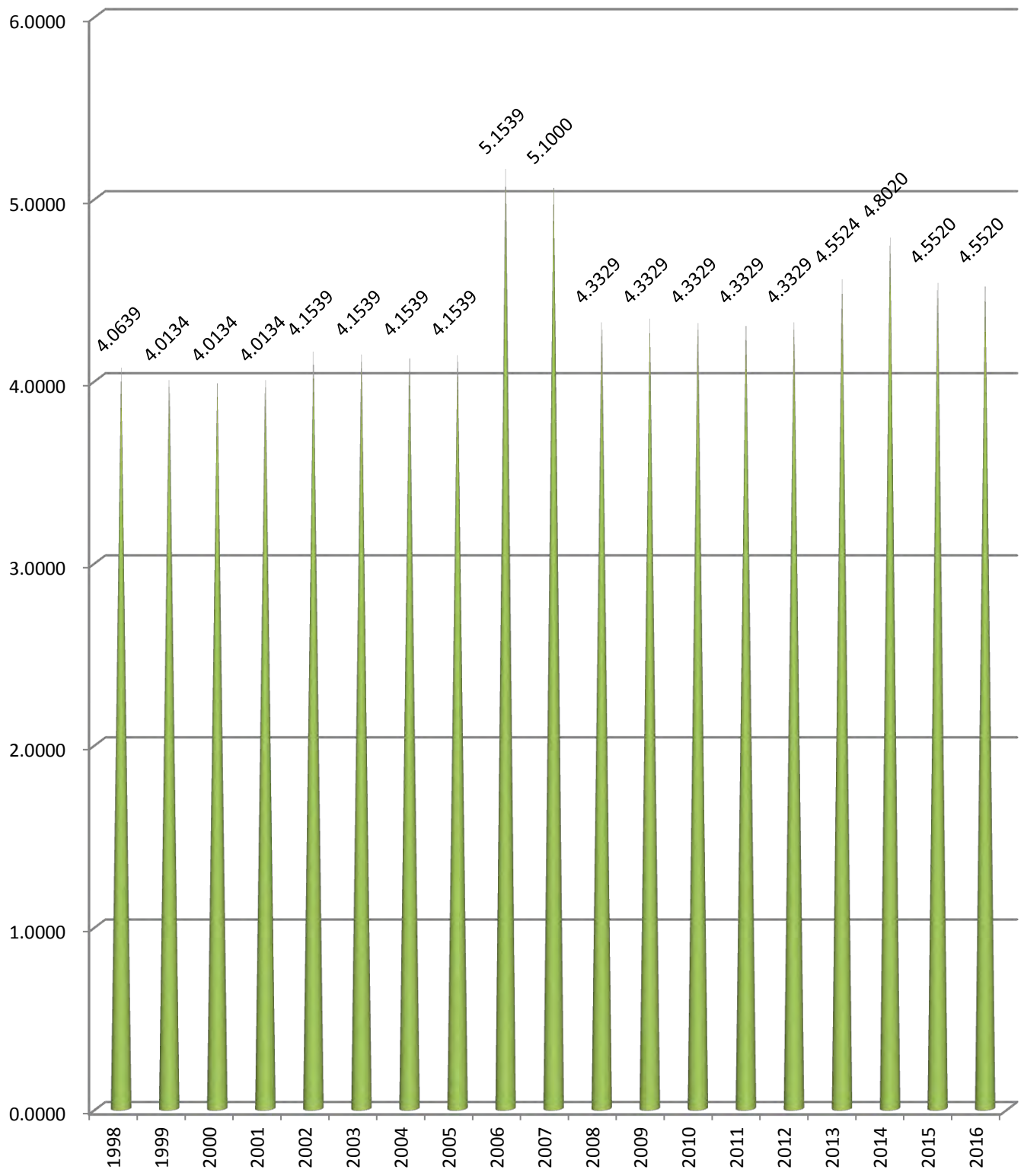
Budgetary Information

One (1) Mill of Ad Valorem Tax should produce approximately $1,652,183
One (1) Net Mill (95%) of Ad Valorem Tax should produce about $1,569,574

*FINAL certified taxable value
Adopted Millage and Estimated Gross Taxes, % change from prior year adjusted final taxable value


City of Stuart, Florida
Assessed Property Valuations
1998 to Present
$2,500,000,000
$2,000,000,000
$1,500,000,000
$1,000,000,000
$500,000,000
$0
Dollars
1998
1999
2000
2001
2002
2003
2004
2005
2006
2007
2008
2009
2010
2011
2012
2013
2014
2015
2016

City of Stuart, Florida
Millage Rate Levy
1998 to Present



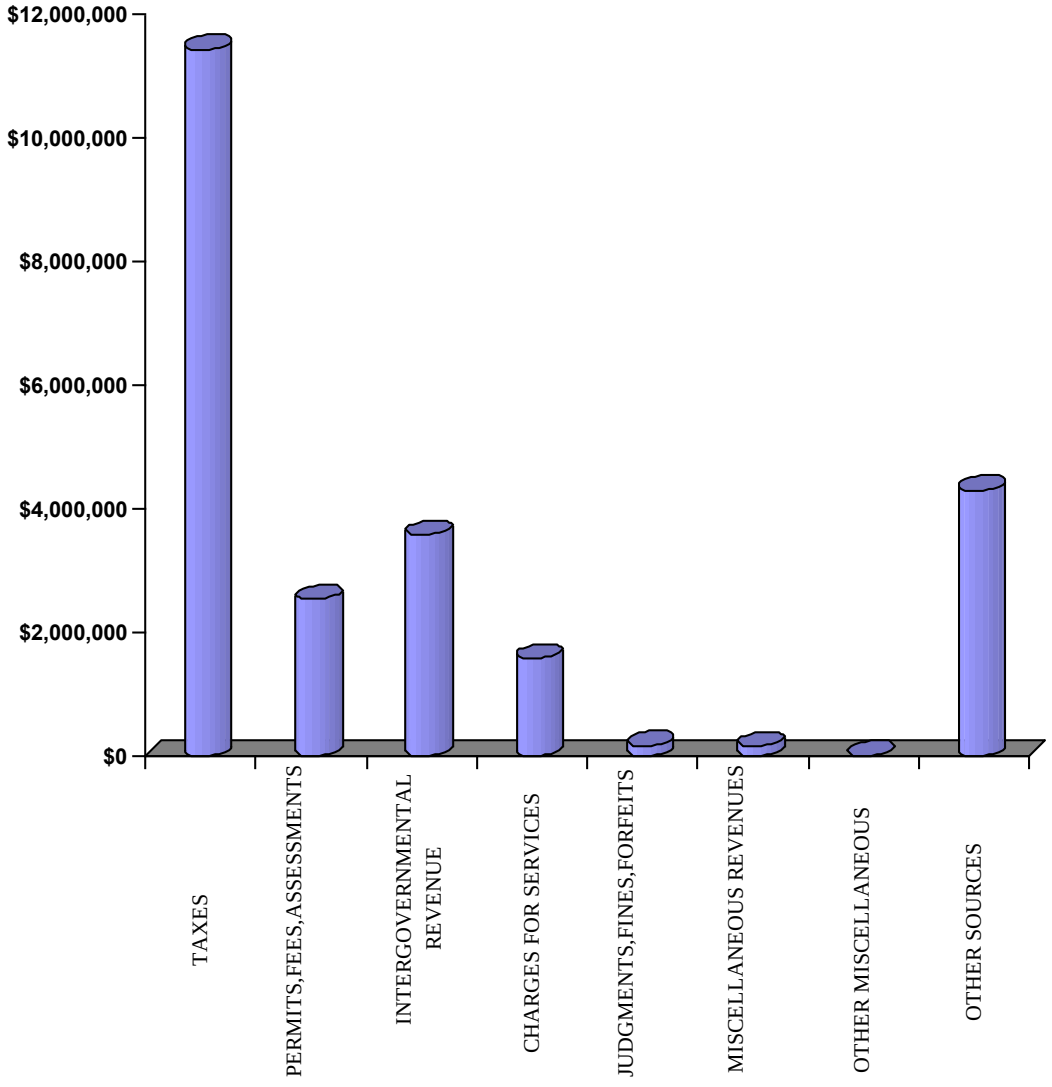
CITY OF STUART

General Fund

The General Fund is used to account for all sources and uses of financial resources applicable to the general operations of the City of Stuart. All general operating revenues that are not restricted as to its use are recorded in the General Fund.

City of Stuart
2016 Fiscal Budget
Revenues by Category

General Fund Revenues



City of Stuart
2016 Fiscal Budget
Estimated Revenues

Account	2014 Audited	2015 Current	Dept Request	Manager Recommend	Commission Adopt	% Change
001		**GENERAL**				
TAXES	11,608,561	11,027,435	11,238,662	11,420,821	11,420,821	3.57%
PERMITS,FEES,ASSESSMENT	2,412,777	2,415,303	2,502,903	2,523,567	2,523,567	4.48%
INTERGOVERNMENTAL REV	2,632,351	2,690,595	2,786,594	3,567,472	3,567,472	32.59%
CHARGES FOR SERVICES	1,559,760	1,409,500	1,527,250	1,559,250	1,559,250	10.62%
JUDGMENTS,FINES,FORFEIT	180,082	113,500	126,500	144,000	144,000	26.87%
MISCELLANEOUS REVENUES	303,469	316,079	131,800	141,117	141,117	-55.35%
OTHER SOURCES	2,227,476	3,856,100	3,563,953	4,282,987	4,282,987	11.07%
Fund GENERAL	20,924,475	21,828,512	21,877,662	23,639,214	23,639,214	8.30%

City of Stuart
2016 Fiscal Budget
Estimated Revenues

Account		2014 Audited	2015 Current	Dept Request	Manager Recommend	Commission Adopt	% Change
001	**GENERAL**						
311100	AD VALOREM TAXES-CURRENT	6,285,749	6,098,249	6,403,162	6,576,461	6,576,461	7.84%
	AD VALOREM			6,637,876	7,144,700	7,144,700	
	AD VALOREM INCREASE			331,894	0	0	
	GF TRANSFER TO CRA - TIF REVENUES			-566,608	-568,239	-568,239	
311110	AD VALOREM TAX-DELINQUENT	185,005	10,000	10,000	10,000	10,000	0.00%
311300	VOTED DEBT MILLAGE	507,054	515,000	507,000	480,000	480,000	-6.80%
311310	DELQ VOTED DEBT MILLAGE	10,710	500	500	10,000	10,000	1900.00%
312400	LOCAL OPTION FUEL	481,020	367,609	365,500	375,860	375,860	2.24%
314100	UTILITY-ELECTRICITY	2,047,728	1,986,965	2,080,000	2,082,500	2,082,500	4.81%
314300	UTILITY-WATER	465,591	422,000	445,000	450,000	450,000	6.64%
314400	UTILITY-GAS	15,015	13,500	15,000	15,000	15,000	11.11%
314800	UTILITY-PROPANE	56,352	50,000	52,500	56,000	56,000	12.00%
315000	COMMUNICATION SERVICE TAX	968,227	988,882	775,000	780,000	780,000	-21.12%
316000	LOCAL BUSINESS TAX	586,111	574,730	585,000	585,000	585,000	1.79%
Total	TAXES	11,608,561	11,027,435	11,238,662	11,420,821	11,420,821	3.57%
322000	BUILDING PERMITS	562,290	628,487	661,653	649,317	649,317	3.31%
322100	MISC DEVELOPMENT FEES	751	2,500	800	800	800	-68.00%
322200	ZONING FEES	45,043	43,500	45,000	45,000	45,000	3.45%
323100	FRANCHISE-ELECTRICITY	1,649,399	1,596,187	1,650,000	1,680,000	1,680,000	5.25%
323400	FRANCHISE-GAS	51,698	47,500	50,000	50,000	50,000	5.26%
323700	FRANCHISE-SOLID WASTE	6,747	8,500	8,500	8,500	8,500	0.00%
325100	ASSESS-CAPITAL IMPROVEMNT	14,398	14,500	14,500	14,500	14,500	0.00%
329000	OTHER PERMITS AND FEES	33,522	33,129	33,500	36,500	36,500	10.18%
329100	COMPETENCY CARDS	33,440	25,500	23,500	23,500	23,500	-7.84%
329200	GREASE TRAP FEES	350	500	350	350	350	-30.00%
329300	PARKING PERMITS	52	0	0	0	0	0.00%
329400	ALARM USER PERMIT FEE	13,450	15,000	13,500	13,500	13,500	-10.00%
329500	MISC FEES/INSPECTIONS	1,638	0	1,600	1,600	1,600	0.00%
Total	PERMITS,FEES,ASSESSMENT	2,412,777	2,415,303	2,502,903	2,523,567	2,523,567	4.48%
331200	FED GRANT-PUBLIC SAFETY	5,765	4,720	0	0	0	-100.00%
334200	STATE GRANT-PUBLIC SAFETY	18,188	0	0	0	0	0.00%
335120	SHARED PROCEEDS	604,328	610,118	610,500	610,500	610,500	0.06%
335140	SHARED MOBILE HOME LICNSE	11,933	12,000	12,000	12,000	12,000	0.00%

City of Stuart
2016 Fiscal Budget
Estimated Revenues

Account		2014 Audited	2015 Current	Dept Request	Manager Recommend	Commission Adopt	% Change
001	**GENERAL**						
335150	SHARED ALCOHOL BEV LICNSE	56,394	50,000	52,000	52,000	52,000	4.00%
335180	SHARED 1/2 CENT SALES TAX	1,509,411	1,548,889	1,555,000	1,686,652	1,686,652	8.89%
335210	SHARED FIREFIGHTER SUPP	21,248	17,500	21,000	21,000	21,000	20.00%
335490	REBATE FUEL TAX	15,030	19,000	17,500	17,500	17,500	-7.89%
336000	STATE PILOT	0	11,000	11,000	11,000	11,000	0.00%
	STUART HOUSING AUTHORITY			11,000	11,000	11,000	
337110	LOCAL GRANT-PUB SAFTY OTH	0	46,994	46,994	46,994	46,994	0.00%
	YIO / CSC GRANT			46,994	46,994	46,994	
337200	LOCAL GRANT-PUBLIC SAFETY	46,349	0	0	100,000	100,000	0.00%
	EMS GRANT-3 POWER COTS			0	100,000	100,000	
337700	LOCAL GRANT-RECREATION	205,355	234,835	323,300	863,050	863,050	267.51%
	CSC GRANT			199,129	199,129	199,129	
	CSC GRANT BOY GIRLS CLUB			124,171	124,171	124,171	
	FIND GRANT SHEPARD PARK IMPROVEMENTS			0	439,750	439,750	
	KIWANIS PLAYGROUND EQUIP 2016			0	100,000	100,000	
338190	911 TARIFF REVENUES	93,733	93,733	93,500	102,976	102,976	9.86%
338200	COUNTY BUSINESS TAX	32,811	30,000	32,000	32,000	32,000	6.67%
339000	LOCAL PILOT	11,806	11,806	11,800	11,800	11,800	-0.05%
Total	INTERGOVERNMENTAL REV	2,632,351	2,690,595	2,786,594	3,567,472	3,567,472	32.59%
341100	RECORDING FEES	194	500	500	500	500	0.00%
341110	PUBLIC HEARING FEES	400	500	500	500	500	0.00%
341130	ELECTION QUALIFYING FEES	565	500	500	500	500	0.00%
341210	ANNEXATION APPLICATIONS	1,792	0	0	0	0	0.00%
342210	SEWALL'S POINT PROTECTION	349,774	355,000	372,750	372,750	372,750	5.00%
342500	PROTECTIVE INSPECT CHARGE	97,321	88,000	95,000	97,000	97,000	10.23%
342600	AMBULANCE FEES	1,029,023	910,000	1,000,000	1,030,000	1,030,000	13.19%
347210	NONTAXABLE RECREATION FEE	22,725	25,000	28,000	28,000	28,000	12.00%
347220	TAXABLE RECREATION FEE	24,135	5,000	5,000	5,000	5,000	0.00%
347400	SPECIAL EVENTS CHARGE	33,831	25,000	25,000	25,000	25,000	0.00%
Total	CHARGES FOR SERVICES	1,559,760	1,409,500	1,527,250	1,559,250	1,559,250	10.62%
351100	COUNTY COURT CRIME FINE	42,617	55,000	55,000	55,000	55,000	0.00%
351110	COURT RECOVERED COSTS	7,686	6,000	7,500	7,500	7,500	25.00%
354000	LOCAL ORDINANCES FINE	16,137	20,000	16,000	20,000	20,000	0.00%
354190	FALSE ALARMS-POLICE	30,740	15,000	30,000	30,000	30,000	100.00%

City of Stuart
2016 Fiscal Budget
Estimated Revenues

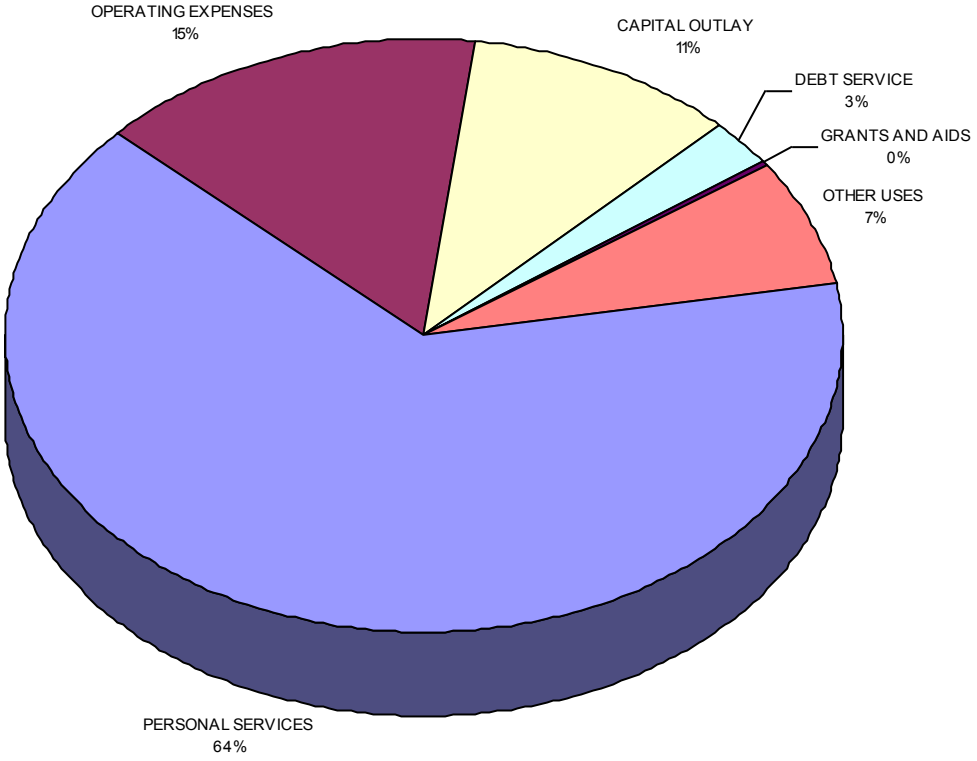
Account		2014 Audited	2015 Current	Dept Request	Manager Recommend	Commission Adopt	% Change
001	**GENERAL**						
354201	FALSE ALARMS-FIRE	2,650	5,000	3,000	3,000	3,000	-40.00%
354210	CODE ENFORCEMENT FINES	71,876	5,000	7,500	20,000	20,000	300.00%
354215	CODE ENFORCEMENT FEES	8,375	7,500	7,500	8,500	8,500	13.33%
Total	JUDGMENTS,FINES,FORFEIT	180,082	113,500	126,500	144,000	144,000	26.87%
361100	INTEREST	38,038	25,000	40,000	45,000	45,000	80.00%
362900	OTHER RENTS/ROYALTIES	769	2,000	0	0	0	-100.00%
364000	DISPOSITION FIXED ASSETS	16,920	13,500	10,000	10,000	10,000	-25.93%
365000	SALE OF SURPLUS AND SCRAP	9,502	5,500	5,500	5,500	5,500	0.00%
366000	CONTRIBUTIONS/DONATIONS	70,682	181,600	4,000	4,000	4,000	-97.80%
	SEACOAST-EMPLOYEE PICNIC			4,000	4,000	4,000	
366201	DONATION TO FIRE/RESCUE	455	0	0	0	0	0.00%
366240	DONATION TO RECREATION	88,539	26,629	0	0	0	-100.00%
369100	MISCELLANEOUS REVENUE	45,775	30,000	40,000	44,317	44,317	47.72%
369110	MISC REVENUE - ALLOWANCE	3,183	10,000	3,000	3,000	3,000	-70.00%
369300	SETTLEMENTS	720	750	700	700	700	-6.67%
369600	INSURANCE REFUNDS	23,281	20,000	23,000	23,000	23,000	15.00%
369800	FIRE TRAINING REIMBURSE	583	1,000	600	600	600	-40.00%
369900	MISC OTHER REVENUES	-90	100	0	0	0	-100.00%
369905	CREDIT CARD CONVENIENCE	5,112	0	5,000	5,000	5,000	0.00%
Total	MISCELLANEOUS REVENUES	303,469	316,079	131,800	141,117	141,117	-55.35%
381101	TRANS FR IMPACT FEES	356,600	10,848	0	0	0	-100.00%
381102	TRANS FR DEV SPECIAL FEES	13,000	0	0	0	0	0.00%
381106	TRANS FR INFRASTRUCTURE	90,255	664,468	315,000	949,750	949,750	42.93%
	EMS GRANT MATCH			20,000	20,000	20,000	
	JOHNSON KINDRED PROJECT (CRA GRANT MATCH)			195,000	195,000	195,000	
	KIWANIS PARK PLAGROUND EQUIP 2016			0	100,000	100,000	
	MEMORIAL PARK BATHROOMS			0	95,000	95,000	
	SHEPARD PARK GRANT MATCH			0	439,750	439,750	
	SHEPARD PARK PLAYGROUND EQUIPMENT			100,000	100,000	100,000	
381107	TRANS FR STUART- CRA	110,000	74,000	90,000	90,000	90,000	21.62%
	REIMBURSE AUDIT FEE			10,000	10,000	10,000	
	TRANSFER FOR TOURISM/ARTS/ECON DEVELOPMENT			80,000	80,000	80,000	
381110	TRANS FR PROPERTY MGMNT	538,752	461,545	462,904	662,904	662,904	43.63%
	ADDITIONAL TRANSFER			0	200,000	200,000	
	ANNUAL TRANSFER			250,000	250,000	250,000	

City of Stuart
2016 Fiscal Budget
Estimated Revenues

Account		2014 Audited	2015 Current	Dept Request	Manager Recommend	Commission Adopt	% Change
001	**GENERAL**						
381110	TRANS FR PROPERTY MGMNT	538,752	461,545	462,904	662,904	662,904	43.63%
	DOCKSIDE LOAN			212,904	212,904	212,904	
381190	TRANS FR POLICE IMPACT	36,144	20,000	69,550	69,550	69,550	247.75%
381194	TRANS FR LETF RESERVE	10,550	57,870	21,872	21,872	21,872	-62.20%
381196	TRANS FR LEEF RESERVE	2,859	10,419	12,000	12,000	12,000	15.17%
381247	TRANS FR OTHER RESERVES	0	267,948	373,040	557,300	557,300	107.99%
	FLEET REPLACEMENT			373,040	557,300	557,300	
381250	TRANS FR TRANSPORT IMPACT	0	62,000	0	0	0	-100.00%
381410	TRANS FR WATER/SEWER	573,872	577,528	623,270	623,270	623,270	7.92%
	6% OF REVENUE			560,770	560,770	560,770	
	BALLFIELD MAINTENANCE WS MATCH			62,500	62,500	62,500	
381420	TRANS FR SANITATION	453,546	229,548	242,545	242,545	242,545	5.66%
	6% OF REVENUE			242,545	242,545	242,545	
381430	TRANS FR STORMWATER	41,898	37,139	43,939	43,939	43,939	18.31%
	6% OF REVENUE			43,939	43,939	43,939	
389971	FUNDS FR FUND BALANCE	0	200,000	299,976	0	0	-100.00%
				299,976	0	0	
399100	OTHER NONOPERATING SOURCE	0	1,182,787	1,009,857	1,009,857	1,009,857	-14.62%
	FIRE ASSESSMENT			1,109,857	1,109,857	1,109,857	
	LESS COST			-100,000	-100,000	-100,000	
Total	OTHER SOURCES	2,227,476	3,856,100	3,563,953	4,282,987	4,282,987	11.07%
Fund	GENERAL	20,924,475	21,828,512	21,877,662	23,639,214	23,639,214	8.30%

City of Stuart
2016 Fiscal Budget
Appropriations by Category

General Fund Appropriations



City of Stuart
2016 Fiscal Budget
Estimated Appropriations

Account	2014 Audited	2015 Current	Dept Request	Manager Recommend	Commission Adopt	% Change
001		**GENERAL**				
PERSONAL SERVICES	15,715,441	14,861,911	14,997,889	15,318,860	15,324,351	3.11%
OPERATING EXPENSES	3,160,481	3,452,365	3,413,518	3,470,100	3,495,910	1.26%
CAPITAL OUTLAY	758,524	1,733,284	1,423,615	2,515,115	2,515,115	45.11%
DEBT SERVICE	650,890	610,467	594,819	594,819	594,819	-2.56%
GRANTS AND AIDS	39,885	59,000	49,000	74,000	74,000	25.42%
OTHER USES	379,326	1,139,567	1,371,820	1,666,320	1,635,019	43.48%
Fund GENERAL	20,704,547	21,856,595	21,850,662	23,639,214	23,639,214	8.16%

City of Stuart
2016 Fiscal Budget
Estimated Appropriations

Account	2014 Audited	2015 Current	Dept Request	Manager Recommend	Commission Adopt	% Change
001		**GENERAL**				
1110		**CITY COMMISSION**				
PERSONAL SERVICES	113,652	123,342	122,738	122,356	122,356	-0.80%
OPERATING EXPENSES	13,789	13,804	11,679	11,679	11,679	-15.39%
CAPITAL OUTLAY	0	3,500	0	5,000	5,000	42.86%
GRANTS AND AIDS	37,500	49,000	49,000	74,000	74,000	51.02%
Division CITY COMMISSION	164,941	189,646	183,417	213,035	213,035	29.16%
Dept CITY COMMISSION	164,941	189,646	183,417	213,035	213,035	12.33%
1120		**CITY MANAGER**				
PERSONAL SERVICES	477,148	394,718	373,830	317,168	283,808	-28.10%
OPERATING EXPENSES	247,366	88,250	87,933	83,833	83,333	-5.57%
OTHER USES	40,109	69,046	0	0	0	-100.00%
Division CITY MANAGER	764,622	552,014	461,762	401,001	367,141	-51.98%
1123		**ECONOMIC STRATEGIES**				
PERSONAL SERVICES	0	194,584	197,539	288,814	0	-100.00%
OPERATING EXPENSES	0	55,990	45,950	75,750	0	-100.00%
CAPITAL OUTLAY	0	11,327	0	0	0	-100.00%
Division ECONOMIC STRATEGIES	0	261,901	243,489	364,564	0	0.00%
Dept CITY MANAGER	764,622	813,915	705,252	765,565	367,141	-54.89%
1125		**HUMAN RESOURCES**				
PERSONAL SERVICES	258,115	248,857	274,331	278,405	278,405	11.87%
OPERATING EXPENSES	61,128	60,569	57,821	62,821	62,821	3.72%
CAPITAL OUTLAY	0	1,000	500	500	500	-50.00%
Division HUMAN RESOURCES	319,243	310,426	332,652	341,726	341,726	7.04%
Dept HUMAN RESOURCES	319,243	310,426	332,652	341,726	341,726	10.08%

City of Stuart
2016 Fiscal Budget
Estimated Appropriations

Account	2014 Audited	2015 Current	Dept Request	Manager Recommend	Commission Adopt	% Change
001		**GENERAL**				
1130		**CITY CLERK**				
PERSONAL SERVICES	116,918	115,636	119,363	125,967	125,967	8.93%
OPERATING EXPENSES	50,321	58,079	47,429	50,729	50,729	-12.66%
CAPITAL OUTLAY	0	0	600	600	600	0.00%
Division CITY CLERK	167,238	173,715	167,392	177,296	177,296	6.01%
Dept CITY CLERK	167,238	173,715	167,392	177,296	177,296	2.06%
1140		**FINANCIAL SERVICES**				
PERSONAL SERVICES	666,730	599,794	600,510	600,539	600,539	0.12%
OPERATING EXPENSES	151,024	169,388	166,170	166,170	166,170	-1.90%
Division FINANCIAL SERVICES	817,754	769,182	766,680	766,709	766,709	-6.24%
1142		**PURCHASING DIVISION**				
PERSONAL SERVICES	180,231	180,952	179,788	161,263	161,263	-10.88%
OPERATING EXPENSES	14,779	14,833	17,763	17,763	17,763	19.75%
Division PURCHASING DIVISION	195,010	195,785	197,551	179,026	179,026	-8.20%
Dept FINANCIAL SERVICES	1,012,765	964,968	964,231	945,735	945,735	-1.99%
1145		**INFORMATION SERVICES**				
PERSONAL SERVICES	395,224	390,673	387,925	388,005	388,005	-0.68%
OPERATING EXPENSES	206,977	205,529	234,301	222,801	222,801	8.40%
CAPITAL OUTLAY	23,092	76,000	49,000	99,000	99,000	30.26%
Division INFORMATION SERVICES	625,293	672,202	671,226	709,806	709,806	13.52%
Dept INFORMATION SERVICES	625,293	672,202	671,226	709,806	709,806	5.59%
1150		**CITY ATTORNEY**				
PERSONAL SERVICES	254,698	254,500	254,308	254,630	254,630	0.05%
OPERATING EXPENSES	196,759	72,009	107,559	107,559	107,559	49.37%
Division CITY ATTORNEY	451,457	326,509	361,867	362,189	362,189	-19.77%

City of Stuart
2016 Fiscal Budget
Estimated Appropriations

Account	2014 Audited	2015 Current	Dept Request	Manager Recommend	Commission Adopt	% Change
001		**GENERAL**				
Dept CITY ATTORNEY	451,457	326,509	361,867	362,189	362,189	10.93%
1160		**GENERAL GOVERNMENT**				
PERSONAL SERVICES	272,355	193,248	205,500	230,500	230,500	19.28%
OPERATING EXPENSES	-1,106,097	-906,456	-954,815	-971,733	-917,393	1.21%
OTHER USES	0	858,966	960,266	1,254,766	1,223,465	42.43%
Division GENERAL GOVERNMENT	-833,743	145,758	210,951	513,533	536,572	-164.36%
Dept GENERAL GOVERNMENT	-833,743	145,758	210,951	513,533	536,572	268.13%
1170		**VEHICLE MAINTENANCE**				
PERSONAL SERVICES	224,202	217,819	215,654	215,477	215,477	-1.08%
OPERATING EXPENSES	39,969	41,575	45,529	46,129	46,129	10.95%
CAPITAL OUTLAY	16,891	0	40,600	40,600	40,600	0.00%
Division VEHICLE MAINTENANCE	281,062	259,394	301,783	302,206	302,206	7.52%
1215		**BUILDING MAINTENANCE**				
PERSONAL SERVICES	293,341	302,115	308,955	308,719	308,719	2.19%
OPERATING EXPENSES	166,074	189,027	199,567	200,967	200,967	6.32%
CAPITAL OUTLAY	0	8,415	4,500	4,500	4,500	-46.52%
Division BUILDING MAINTENANCE	459,415	499,557	513,022	514,186	514,186	11.92%
1220		**TURF AND GROUNDS MAINT**				
PERSONAL SERVICES	719,265	729,947	728,568	698,675	698,675	-4.28%
OPERATING EXPENSES	454,191	500,875	456,164	493,264	493,264	-1.52%
CAPITAL OUTLAY	40,779	373,843	209,000	369,000	369,000	-1.30%
Division TURF AND GROUNDS MAINT	1,214,235	1,604,665	1,393,732	1,560,939	1,560,939	28.55%

City of Stuart
2016 Fiscal Budget
Estimated Appropriations

Account	2014 Audited	2015 Current	Dept Request	Manager Recommend	Commission Adopt	% Change
001		**GENERAL**				
1230		**TRANSPORTATION MAINT**				
PERSONAL SERVICES	323,066	333,504	321,642	323,023	323,023	-3.14%
OPERATING EXPENSES	920,806	878,882	867,464	868,564	868,564	-1.17%
CAPITAL OUTLAY	100,642	592,000	43,800	43,800	43,800	-92.60%
Division TRANSPORTATION MAINT	1,344,513	1,804,386	1,232,906	1,235,387	1,235,387	-8.12%
Dept PUBLIC WORKS	3,299,226	4,168,003	3,441,444	3,612,717	3,612,717	-13.32%
1190		**POLICE**				
PERSONAL SERVICES	5,625,182	5,162,986	5,344,587	5,469,710	5,469,731	5.94%
OPERATING EXPENSES	689,040	745,631	751,821	753,321	753,321	1.03%
CAPITAL OUTLAY	212,981	260,220	325,815	382,815	382,815	47.11%
Division POLICE	6,527,203	6,168,837	6,422,223	6,605,846	6,605,868	1.21%
1192		**LETF DISB**				
OPERATING EXPENSES	0	17,000	12,000	12,000	12,000	-29.41%
Division LETF DISB	0	17,000	12,000	12,000	12,000	0.00%
1194		**LAW ENFORCEMENT TRUST**				
OPERATING EXPENSES	14,413	17,870	14,072	14,072	14,072	-21.25%
CAPITAL OUTLAY	-182	23,000	7,800	7,800	7,800	-66.09%
Division LAW ENFORCEMENT TRUST	14,231	40,870	21,872	21,872	21,872	53.69%
1195		**CODE ENFORCEMENT DIVISION**				
PERSONAL SERVICES	172,886	162,423	0	0	0	-100.00%
OPERATING EXPENSES	17,831	28,700	0	0	0	-100.00%
Division CODE ENFORCEMENT DIVISI	190,717	191,123	0	0	0	-100.00%
1196		**LAW ENFORCEMENT EDUCATION**				
OPERATING EXPENSES	6,919	10,419	11,100	11,100	11,100	6.54%
Division LAW ENFORCEMENT EDUCA	6,919	10,419	11,100	11,100	11,100	60.43%

City of Stuart
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Estimated Appropriations

Account	2014 Audited	2015 Current	Dept Request	Manager Recommend	Commission Adopt	% Change
001		**GENERAL**				
Dept POLICE	6,739,070	6,428,249	6,467,195	6,650,818	6,650,840	3.46%
1201		**FIRE/RESCUE**				
PERSONAL SERVICES	4,505,658	4,057,566	4,048,026	4,127,205	4,127,205	1.72%
OPERATING EXPENSES	425,759	545,238	546,338	540,938	540,938	-0.79%
CAPITAL OUTLAY	153,275	329,000	602,000	342,000	342,000	3.95%
Division FIRE/RESCUE	5,084,693	4,931,804	5,196,364	5,010,143	5,010,143	-1.47%
Dept FIRE/RESCUE	5,084,693	4,931,804	5,196,364	5,010,143	5,010,143	1.59%
1210		**DEVELOPMENT**				
PERSONAL SERVICES	348,671	354,007	328,406	334,100	334,100	-5.62%
OPERATING EXPENSES	79,252	50,500	68,134	68,134	68,134	34.92%
Division DEVELOPMENT	427,923	404,507	396,539	402,234	402,234	-6.00%
1211		**BUILDING/PERMIT DIVISION**				
PERSONAL SERVICES	319,620	413,889	440,959	525,501	525,501	26.97%
OPERATING EXPENSES	124,097	103,521	107,668	122,168	122,168	18.01%
CAPITAL OUTLAY	25,040	0	0	0	0	0.00%
Division BUILDING/PERMIT DIVISIO	468,757	517,410	548,627	647,669	647,669	38.17%
1212		**CODE ENFORCEMENT DIVISION**				
PERSONAL SERVICES	0	0	0	0	0	0.00%
Division CODE ENFORCEMENT DIVISI	0	0	0	0	0	-100.00%
Dept DEVELOPMENT	896,680	921,917	945,167	1,049,903	1,049,903	13.88%
1240		**COMMUNITY SERVICES**				
PERSONAL SERVICES	89,072	0	0	0	99,909	0.00%
OPERATING EXPENSES	12,126	0	0	0	0	0.00%
CAPITAL OUTLAY	38,841	0	0	0	0	0.00%
Division COMMUNITY SERVICES	140,039	0	0	0	99,909	-28.66%

City of Stuart
2016 Fiscal Budget
Estimated Appropriations

Account	2014 Audited	2015 Current	Dept Request	Manager Recommend	Commission Adopt	% Change
001		**GENERAL**				
1241		**FLAGLER REC CENTER**				
PERSONAL SERVICES	3,131	0	0	0	0	0.00%
Division FLAGLER REC CENTER	3,131	0	0	0	0	-100.00%
1242		**10TH STREET REC CENTER**				
PERSONAL SERVICES	313,788	386,251	500,518	504,050	549,477	42.26%
OPERATING EXPENSES	168,193	189,398	179,136	179,136	166,636	-12.02%
CAPITAL OUTLAY	16,496	54,979	0	0	0	-100.00%
GRANTS AND AIDS	2,385	10,000	0	0	0	-100.00%
Division 10TH STREET REC CENTER	500,861	640,627	679,654	683,186	716,113	42.98%
1243		**BALL/ATHLETIC FIELD MAINT**				
PERSONAL SERVICES	42,489	45,100	44,742	44,754	44,754	-0.77%
OPERATING EXPENSES	205,766	301,735	332,735	332,935	332,935	10.34%
CAPITAL OUTLAY	130,670	0	140,000	1,219,500	1,219,500	0.00%
Division BALL/ATHLETIC FIELD MAIN	378,926	346,835	517,477	1,597,189	1,597,189	321.50%
1245		**LEGISLATE/PUBLIC RELATION**				
PERSONAL SERVICES	0	0	0	0	33,831	0.00%
OPERATING EXPENSES	0	0	0	0	45,095	0.00%
Division LEGISLATE/PUBLIC RELATIO	0	0	0	0	78,926	0.00%
1246		**PUBLIC ART & DESIGN**				
PERSONAL SERVICES	0	0	0	0	148,476	0.00%
OPERATING EXPENSES	0	0	0	0	15,125	0.00%
Division PUBLIC ART & DESIGN	0	0	0	0	163,601	0.00%
Dept COMMUNITY SERVICES	1,022,957	987,463	1,197,131	2,280,374	2,655,738	168.95%

City of Stuart
2016 Fiscal Budget
Estimated Appropriations

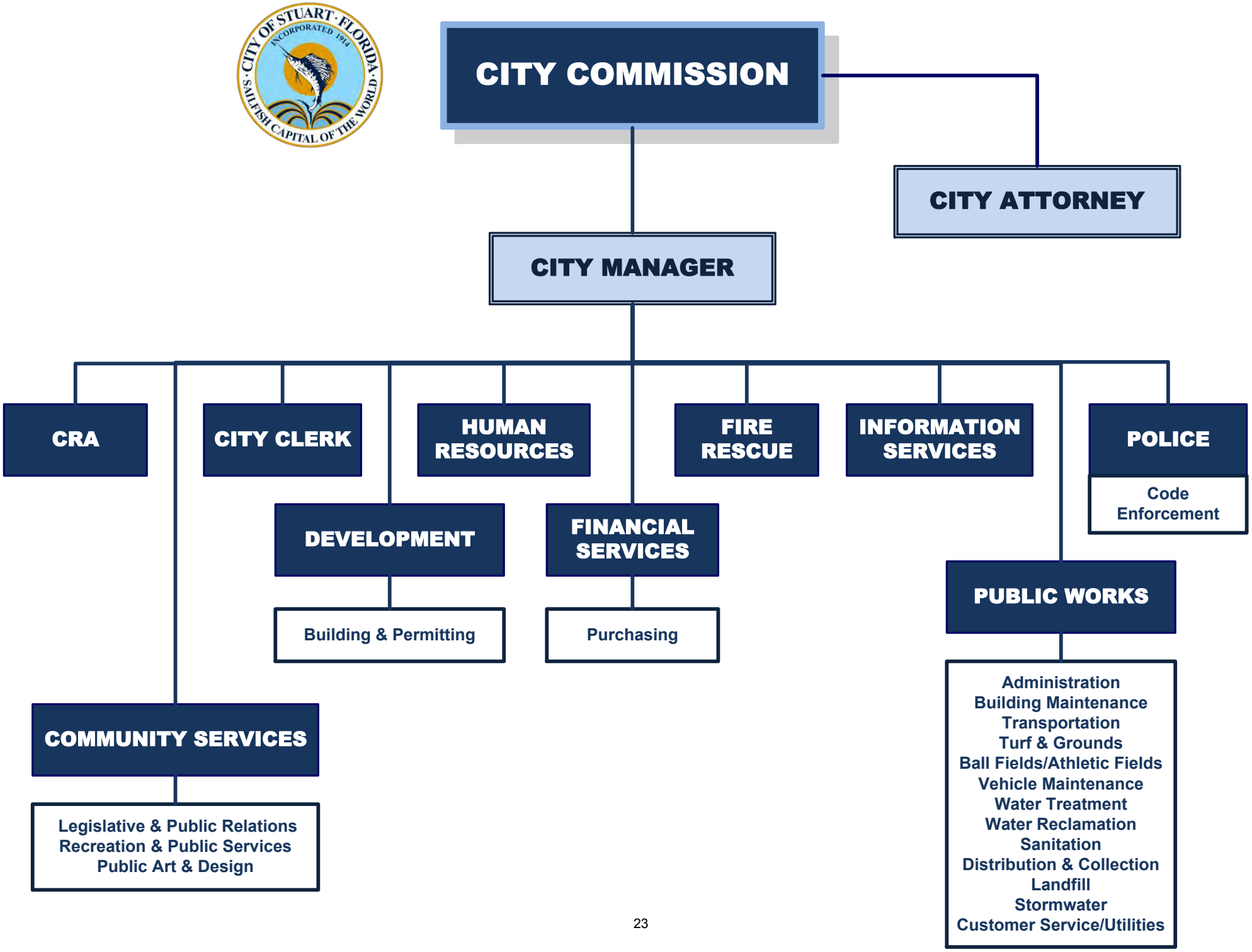
Account	2014 Audited	2015 Current	Dept Request	Manager Recommend	Commission Adopt	% Change
001	**GENERAL**					
1290	**GENERAL NON-OPERATING**					
DEBT SERVICE	650,890	610,467	594,819	594,819	594,819	-2.56%
OTHER USES	339,217	211,555	411,554	411,554	411,554	94.54%
Division GENERAL NON-OPERATING	990,107	822,022	1,006,373	1,006,373	1,006,373	1.64%
Dept GENERAL NON-OPERATING	990,107	822,022	1,006,373	1,006,373	1,006,373	22.43%
Fund GENERAL	20,704,547	21,856,595	21,850,662	23,639,214	23,639,214	8.16%

City of Stuart
2016 Fiscal Budget
Estimated Appropriations

Account		2014 Audited	2015 Current	Dept Request	Manager Recommend	Commission Adopt	% Change
001	**GENERAL**						
511	EXECUTIVE SALARIES	344,940	343,138	343,138	343,138	318,338	-7.23%
512	REGULAR SALARIES AND WAGE	9,970,517	9,233,460	9,271,854	9,432,377	9,457,197	2.42%
513	OTHER SALARIES AND WAGES	258,347	353,055	394,656	424,656	424,656	20.28%
514	OVERTIME	522,949	440,893	437,300	445,300	445,300	1.00%
515	SPECIAL PAY	268,738	270,595	303,503	312,758	312,087	15.33%
521	FICA TAXES	820,676	798,390	816,769	830,598	830,549	4.03%
522	RETIREMENT CONTRIBUTIONS	1,575,666	1,522,097	1,566,401	1,693,603	1,690,091	11.04%
523	LIFE AND HEALTH INSURANCE	1,708,161	1,648,304	1,607,820	1,579,981	1,589,686	-3.56%
524	WORKERS' COMPENSATION	232,283	241,480	245,949	245,949	245,949	1.85%
525	UNEMPLOYMENT COMPENSATION	13,166	10,500	10,500	10,500	10,500	0.00%
Total	PERSONAL SERVICES	15,715,441	14,861,911	14,997,889	15,318,860	15,324,351	3.11%
531	PROFESSIONAL SERVICES	310,952	227,536	266,146	293,146	273,146	20.05%
532	ACCOUNTING AND AUDITING	84,020	87,280	87,280	87,280	87,280	0.00%
534	OTHER SERVICES	540,829	591,047	590,614	590,614	588,114	-0.50%
535	INVESTIGATIONS	8,993	13,460	13,150	13,150	13,150	-2.30%
536	PENSION BENEFITS	13,400	24,200	24,200	24,200	24,200	0.00%
540	TRAVEL AND PER DIEM	55,217	61,669	74,811	80,811	80,811	31.04%
541	COMMUNICATIONS SERVICES	105,370	112,060	110,116	110,116	109,466	-2.31%
542	FREIGHT/POSTAGE SERVICES	32,532	22,425	25,395	25,395	25,295	12.80%
543	UTILITY SERVICES	622,746	609,795	656,675	656,675	654,475	7.33%
544	RENTALS AND LEASES	63,553	64,050	69,400	70,400	69,900	9.13%
545	INSURANCE	380,871	389,404	389,404	389,404	389,404	0.00%
546	REPAIR AND MAINTENANCE	780,970	788,976	713,450	713,450	713,450	-9.57%
547	PRINTING AND BINDING	15,879	17,950	12,350	12,350	12,350	-31.20%
548	PROMOTIONAL ACTIVITIES	157,350	158,673	125,335	129,135	129,135	-18.62%
549	OTHER CURRENT CHARGES	257,011	271,605	297,495	336,495	333,995	22.97%
551	OFFICE SUPPLIES	24,492	37,100	35,870	35,870	35,870	-3.32%
552	OPERATING SUPPLIES	683,838	709,677	695,120	697,220	697,220	-1.76%
553	ROAD MATERIAL AND SUPPLY	16,725	30,000	25,000	25,000	25,000	-16.67%
554	BOOKS AND MEMBERSHIPS	27,299	41,302	43,226	43,226	43,146	4.46%
555	TRAINING	84,528	100,613	113,296	107,896	107,896	7.24%
557	INDIRECT COSTS (NET)	-1,106,097	-906,456	-954,815	-971,733	-917,393	1.21%
Total	OPERATING EXPENSES	3,160,481	3,452,365	3,413,518	3,470,100	3,495,910	1.26%

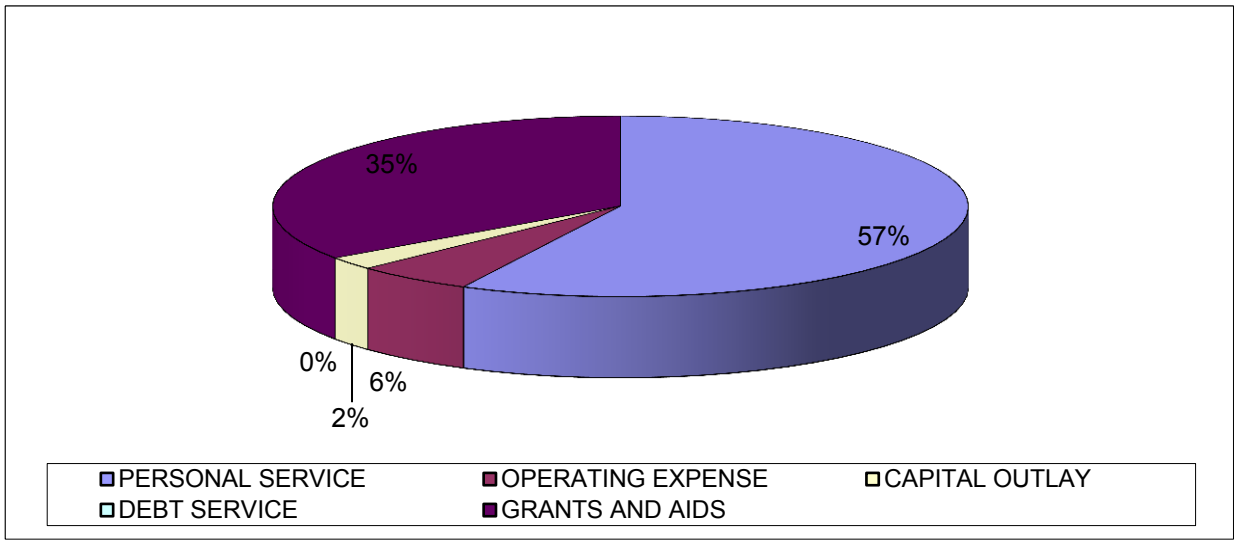
City of Stuart
2016 Fiscal Budget
Estimated Appropriations

Account		2014 Audited	2015 Current	Dept Request	Manager Recommend	Commission Adopt	% Change
001	**GENERAL**						
561	LAND	4,000	10,848	0	0	0	-100.00%
562	BUILDINGS	29,121	10,300	80,000	1,054,500	1,054,500	10137.86%
563	INFRASTRUCTURE	238,145	948,060	158,000	223,000	223,000	-76.48%
564	MACHINERY AND EQUIPMENT	487,258	764,076	1,185,615	1,237,615	1,237,615	61.98%
Total	CAPITAL OUTLAY	758,524	1,733,284	1,423,615	2,515,115	2,515,115	45.11%
571	PRINCIPAL	272,055	284,772	354,772	354,772	354,772	24.58%
572	INTEREST	334,342	324,808	239,147	239,147	239,147	-26.37%
573	OTHER DEBT SERVICE COSTS	44,493	887	900	900	900	1.43%
Total	DEBT SERVICE	650,890	610,467	594,819	594,819	594,819	-2.56%
581	AIDS TO GOVERNMENT AGENCY	25,000	36,000	36,000	36,000	36,000	0.00%
582	AIDS TO PRIVATE ORGS	14,885	23,000	13,000	38,000	38,000	65.22%
Total	GRANTS AND AIDS	39,885	59,000	49,000	74,000	74,000	25.42%
591	INTRAGOVERNMENTAL TRANSFS	339,217	211,555	211,554	211,554	211,554	0.00%
595	OTHER NONOPERATING USES	40,109	928,012	1,160,266	1,454,766	1,423,465	53.39%
Total	OTHER USES	379,326	1,139,567	1,371,820	1,666,320	1,635,019	43.48%
Fund	GENERAL	20,704,547	21,856,595	21,850,662	23,639,214	23,639,214	8.16%


CITY COMMISSION
CITY ATTORNEY
CITY MANAGER
CRA
CITY CLERK
HUMAN RESOURCES
FIRE RESCUE
INFORMATION SERVICES
POLICE
Code Enforcement
DEVELOPMENT
Building & Permitting
FINANCIAL SERVICES
Purchasing
PUBLIC WORKS
Administration
Building Maintenance
Transportation
Turf & Grounds
Ball Fields/Athletic Fields
Vehicle Maintenance
Water Treatment
Water Reclamation
Sanitation
Distribution & Collection
Landfill
Stormwater
Customer Service/Utilities
COMMUNITY SERVICES
Legislative & Public Relations
Recreation & Public Services
Public Art & Design

City Commission

Department Expenditure Summary			
	Budget	Amended Budget	Proposed Budget
	FY 2014	FY 2015	FY 2016
PERSONAL SERVICE	110,891	123,342	122,356
OPERATING EXPENSE	7,225	13,804	11,679
CAPITAL OUTLAY	-	3,500	5,000
DEBT SERVICE	-	-	-
GRANTS AND AIDS	44,000	49,000	74,000
Total	**162,116**	**189,646**	**213,035**
Direct/Indirect Charges (Net)			**(213,035)**
Department Total Expense	**162,116**	**189,646**	**-**



City of Stuart
2016 Fiscal Budget
Estimated Appropriations

Account		2014 Audited	2015 Current	Dept Request	Manager Recommend	Commission Adopt	% Change
001	**GENERAL**						
1110	**CITY COMMISSION**						
511	EXECUTIVE SALARIES	59,157	58,138	58,138	58,138	58,138	0.00%
512	REGULAR SALARIES AND WAGE	0	2,383	0	0	0	-100.00%
515	SPECIAL PAY	360	780	780	780	780	0.00%
521	FICA TAXES	3,672	4,507	4,507	4,507	4,507	0.00%
522	RETIREMENT CONTRIBUTIONS	19,063	21,539	21,539	21,157	21,157	-1.77%
523	LIFE AND HEALTH INSURANCE	31,274	35,862	37,641	37,641	37,641	4.96%
524	WORKERS' COMPENSATION	125	133	133	133	133	0.00%
Total	PERSONAL SERVICES	113,652	123,342	122,738	122,356	122,356	-0.80%
531	PROFESSIONAL SERVICES	291	4,375	0	0	0	-100.00%
540	TRAVEL AND PER DIEM	5,004	3,300	5,000	5,000	5,000	51.52%
New	!CITY COMMISSION TRAVEL			4,000	4,000	4,000	
	CITY MAYOR FUNCTIONS			1,000	1,000	1,000	
542	FREIGHT/POSTAGE SERVICES	88	0	100	100	100	0.00%
	SPECIAL MAILINGS			100	100	100	
545	INSURANCE	2,387	2,529	2,529	2,529	2,529	0.00%
	FLOOD INSURANCE PORTION			36	36	36	
	TRICO GENERAL LIABILITY INSURANCE			2,493	2,493	2,493	
547	PRINTING AND BINDING	1,563	250	250	250	250	0.00%
	COMMISSION STATIONARY & PRINTING			250	250	250	
548	PROMOTIONAL ACTIVITIES	1,932	500	1,000	1,000	1,000	100.00%
	COMMISSION AWARDS PROGRAMS			1,000	1,000	1,000	
551	OFFICE SUPPLIES	35	100	50	50	50	-50.00%
	OFFICE SUPPLIES			50	50	50	
554	BOOKS AND MEMBERSHIPS	1,781	2,100	2,100	2,100	2,100	0.00%
	FLORIDA LEAGUE OF CITIES - DUES			1,800	1,800	1,800	
	TREASURE COAST COUNCIL OF LOCAL GOVERNMENT			200	200	200	
	TREE CITY USA			100	100	100	
555	TRAINING	708	650	650	650	650	0.00%
	FLORIDA LEAGUE OF CITIES (2)			650	650	650	
Total	OPERATING EXPENSES	13,789	13,804	11,679	11,679	11,679	-15.39%
564	MACHINERY AND EQUIPMENT	0	3,500	0	5,000	5,000	42.86%
	DAIS MONITORS			0	5,000	5,000	
Total	CAPITAL OUTLAY	0	3,500	0	5,000	5,000	42.86%

City of Stuart
2016 Fiscal Budget
Estimated Appropriations

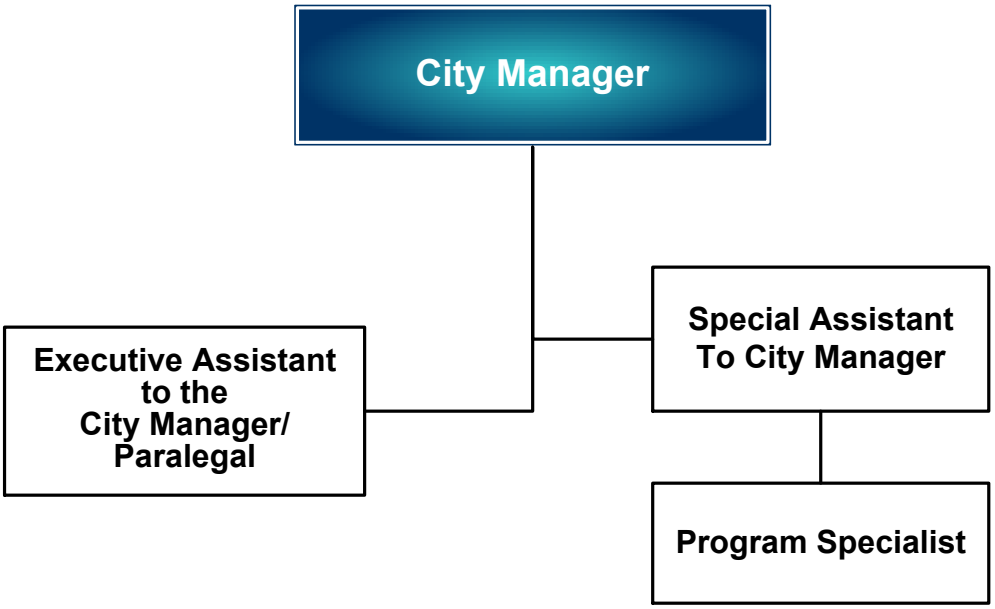
Account		2014 Audited	2015 Current	Dept Request	Manager Recommend	Commission Adopt	% Change
001	**GENERAL**						
1110	**CITY COMMISSION**						
581	AIDS TO GOVERNMENT AGENCY	25,000	36,000	36,000	36,000	36,000	0.00%
	BUSINESS DEVELOPMENT BOARD			25,000	25,000	25,000	
	STUART HOUSING AUTHORITY (PILOT)			11,000	11,000	11,000	
582	AIDS TO PRIVATE ORGS	12,500	13,000	13,000	38,000	38,000	192.31%
	DOWNTOWN BUSINESS ASSOCIATION			7,500	7,500	7,500	
	F.I.N.D.			500	500	500	
	FRIENDS OF THE FIREWORKS			0	25,000	25,000	
	SHARED SERVICES NETWORK			5,000	5,000	5,000	
Total	GRANTS AND AIDS	37,500	49,000	49,000	74,000	74,000	51.02%
Division	CITY COMMISSION	164,941	189,646	183,417	213,035	213,035	29.16%
Division + Consolidated + Indirect Charges:				183,417	213,035	213,035	

City of Stuart
2016 Fiscal Budget
Personnel Sheet

1110 CITY COMMISSION

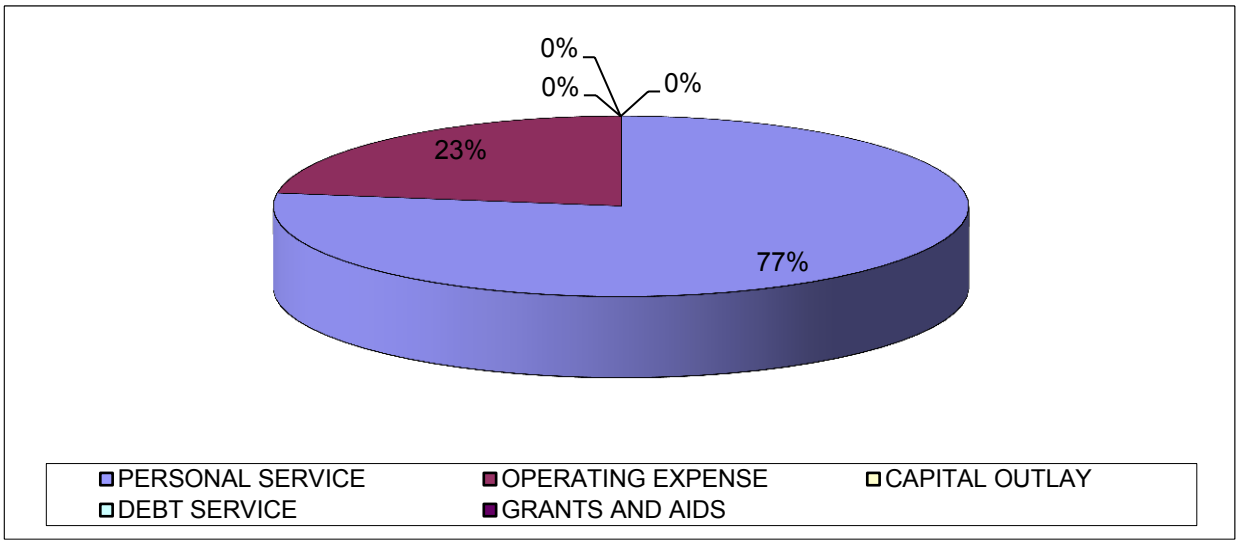
Class	Title	Range/ Step	Current Salary	Prcnt	Range/ Step	Dept Req	Spec Pay	Prcnt	Range/ Step	Mgr Rec	Spec Pay	Prcnt	Range/ Step	Comm Adopt	Spec Pay
1010	CITY COMMISSIONER		11,627.52	1.00		11,628	0	1.00		11,628	0	1.00		11,628	0
1010	CITY COMMISSIONER		11,627.52	1.00		11,628	0	1.00		11,628	0	1.00		11,628	0
1010	CITY COMMISSIONER		11,627.52	1.00		11,628	0	1.00		11,628	0	1.00		11,628	0
1010	CITY COMMISSIONER		11,627.54	1.00		11,628	0	1.00		11,628	0	1.00		11,628	0
1010	CITY COMMISSIONER		11,627.52	1.00		11,628	780	1.00		11,628	780	1.00		11,628	780
			Count			5				5				5	
	Total					58,138	780			58,138	780			58,138	780

CITY MANAGER
ORGANIZATIONAL CHART



City Manager

Department Expenditure Summary			
	Budget	Amended Budget	Proposed Budget
	FY 2014	FY 2015	FY 2016
PERSONAL SERVICE	324,119	394,718	283,808
OPERATING EXPENSE	326,653	88,250	83,333
CAPITAL OUTLAY	-	-	-
DEBT SERVICE	-	-	-
GRANTS AND AIDS	-	-	-
Total	**650,772**	**482,968**	**367,141**
Direct/Indirect Charges (Net)			**(367,641)**
Department Total Expense	**650,772**	**482,968**	**(500)**



Budget Narrative
Fiscal Year 2015-2016

Fund: General Fund
Department: City Manager (1120)

Departmental Activities and Service Level Description:

The City Manager's office directs and coordinates the operation of all City departments. The City Manager is appointed and accountable directly to the City Commission. The City Manager implements policy guidelines established by the Commission. The City Manager is responsible for making appropriate studies, recommendations, and reports to the City Commission on all matters of interest or concern to the City. The City Manager has the Charter assigned authority to see that all laws and ordinances are enforced, to appoint City Department Directors, and to recommend an annual budget. The City Manager additionally supervises the Community Redevelopment Agency.

Staffing Levels:

For FY2015-16, the City Manager's Department will consist of the City Manager and the Executive Assistant/Paralegal. The Designer and GIS/LIS Coordinator position has been transferred to the Community Services Department. The duties of the CRA Administrator and Program Specialist have been expanded to include special assistance and support to the City Manager for Special Projects. (see CRA organizational chart.)

Position Title:	**2011-12**	**2012-13**	**2013-14**	**2014-15**	**Requested 2015-16**
City Manager	1	1	1	1	1
Executive Assistant to City Manager/Paralegal	1	1	-	1	1
Office Assistant (part-time)	-	-	1	-	-
Designer and GIS/LIS Coordinator	1	1	1	1	0
Totals	**3**	**3**	**3**	**3**	**2**

City of Stuart
2016 Fiscal Budget
Estimated Appropriations

Account		2014 Audited	2015 Current	Dept Request	Manager Recommend	Commission Adopt	% Change
001	**GENERAL**						
1120	**CITY MANAGER**						
511	EXECUTIVE SALARIES	155,426	155,000	155,000	155,000	130,200	-16.00%
512	REGULAR SALARIES AND WAGE	218,267	129,882	129,882	54,656	54,656	-57.92%
513	OTHER SALARIES AND WAGES	1,214	21,435	0	30,000	30,000	39.96%
514	OVERTIME	99	0	0	0	0	0.00%
515	SPECIAL PAY	9,902	7,880	8,380	8,380	7,199	-8.64%
521	FICA TAXES	24,694	21,223	22,435	18,975	16,987	-19.96%
522	RETIREMENT CONTRIBUTIONS	48,035	42,339	42,339	39,363	34,048	-19.58%
523	LIFE AND HEALTH INSURANCE	18,807	16,214	15,049	10,051	9,973	-38.49%
524	WORKERS' COMPENSATION	704	745	745	745	745	0.00%
Total	PERSONAL SERVICES	477,148	394,718	373,830	317,168	283,808	-28.10%
531	PROFESSIONAL SERVICES	94,348	12,000	12,000	12,000	12,000	0.00%
	CITY HALL REDEVELOPMENT			6,000	6,000	6,000	
	PROFESSIONAL SERVICES			6,000	6,000	6,000	
534	OTHER SERVICES	123	75	65	65	65	-13.33%
New	! ARCHIVES MANAGEMENT			65	65	65	
536	PENSION BENEFITS	13,400	13,400	13,400	13,400	13,400	0.00%
	8% DEFERRED COMPENSATION PER CONTRACT			12,400	12,400	12,400	
	MEDICAL REIMBURSEMENT			1,000	1,000	1,000	
540	TRAVEL AND PER DIEM	3,318	2,200	2,000	2,000	2,000	-9.09%
	ANNUAL FL BAR LOCAL GOVT LAW SEMINAR			250	250	250	
	FLORIDA MUNICIPAL ATTORNEY ASSOCIATION			250	250	250	
	ICMA, FCCMA, MANAGEMENT SEMINARS			1,000	1,000	1,000	
	MISC TRIPS AND SEMINARS- ONLINE CLE COURSES			500	500	500	
541	COMMUNICATIONS SERVICES	3,604	3,880	3,880	3,880	3,880	0.00%
	LONG DISTANCE			3,200	3,200	3,200	
	PHONE SETS			680	680	680	
542	FREIGHT/POSTAGE SERVICES	5,439	200	200	200	200	0.00%
	POSTAGE			200	200	200	
543	UTILITY SERVICES	25,586	25,700	25,700	25,700	25,700	0.00%
	ELECTRIC			14,700	14,700	14,700	
	WATER/SEWER			11,000	11,000	11,000	
544	RENTALS AND LEASES	6,669	6,600	6,600	3,000	3,000	-54.55%
	COPIER LEASE & USAGE			6,000	3,000	3,000	
	GIS COPIER LEASE & USAGE (HALL)			600	0	0	
545	INSURANCE	12,831	13,591	13,591	13,591	13,591	0.00%

City of Stuart
2016 Fiscal Budget
Estimated Appropriations

Account		2014 Audited	2015 Current	Dept Request	Manager Recommend	Commission Adopt	% Change
001	**GENERAL**						
1120	**CITY MANAGER**						
545	INSURANCE	12,831	13,591	13,591	13,591	13,591	0.00%
	FLOOD INSURANCE PORTION			533	533	533	
	TRICO GENERAL LIABILITY INSURANCE			13,058	13,058	13,058	
546	REPAIR AND MAINTENANCE	1,518	2,000	2,000	2,000	2,000	0.00%
	BM - MISC. REPAIRS TO CITY HALL & ANNEX			1,000	1,000	1,000	
	VM - REPAIR AND MAINTENANCE OF VEHICLE			1,000	1,000	1,000	
547	PRINTING AND BINDING	3,079	400	350	350	250	-37.50%
	AMPERSAND GRAPHICS ROSTER CHANGES			100	100	0	
	BUSINESS CARDS			50	50	50	
	PRINTHEADQUARTERS, LETTERHEAD, ENVELOPES			200	200	200	
548	PROMOTIONAL ACTIVITIES	69,166	500	500	500	500	0.00%
	PROMOTIONAL ACTIVITIES			500	500	500	
551	OFFICE SUPPLIES	1,327	800	850	350	350	-56.25%
	OFFICE SUPPLIES			850	350	350	
552	OPERATING SUPPLIES	3,512	775	1,663	1,663	1,263	62.93%
	GIS SUPPLIES			1,350	1,350	950	
	FUEL 2016 (37.56 TOTAL GALLONS @ $3)			113	113	113	
	MISC. INK CARTRIDGES			200	200	200	
554	BOOKS AND MEMBERSHIPS	2,470	5,034	5,034	5,034	5,034	0.00%
	FLORIDA BAR			425	425	425	
	FLORIDA LEAGUE OF CITIES			1,500	1,500	1,500	
	ICMA			1,244	1,244	1,244	
	IFCCMA			465	465	465	
	THE GOVERNMENT REPORTER			1,400	1,400	1,400	
555	TRAINING	977	1,095	100	100	100	-90.87%
	TRAINING			100	100	100	
Total	OPERATING EXPENSES	247,366	88,250	87,933	83,833	83,333	-5.57%
595	OTHER NONOPERATING USES	40,109	69,046	0	0	0	-100.00%
Total	OTHER USES	40,109	69,046	0	0	0	-100.00%
Division	CITY MANAGER	764,622	552,014	461,762	401,001	367,141	-51.98%
	Division + Consolidated + Indirect Charges:			461,762	401,001	367,141	

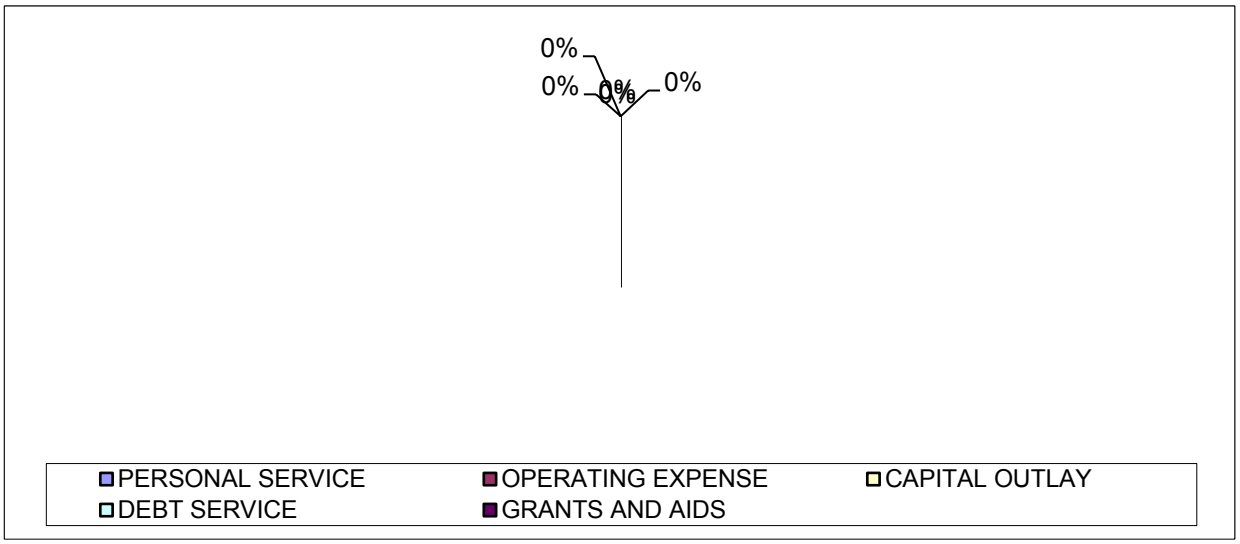
City of Stuart
2016 Fiscal Budget
Personnel Sheet

1120 CITY MANAGER

Class	Title	Range/ Step	Current Salary	Prcnt	Range/ Step	Dept Req	Spec Pay	Prcnt	Range/ Step	Mgr Rec	Spec Pay	Prcnt	Range/ Step	Comm Adopt	Spec Pay
1020	CITY MANAGER		155,000.00	1.00		155,000	7,380	1.00		155,000	7,380	0.84		130,200	6,199
3095	DESIGNER & GIS/LIS COORD	21 14	75,226.56	1.00	21 14	75,227	0								
6005	EXEC ASST CITYMGR/PARALEG	19 5	54,655.60	1.00	19 5	54,656	0	1.00	19 5	54,656	0	1.00	19 5	54,656	0
	BUDGET PART-TIME							1.00	00 0	30,000	0	1.00	00 0	30,000	0
	BUDGET MERIT			1.00	00 0	1,000	0	1.00	00 0	1,000	0	1.00	00 0	1,000	0
			Count			3				2				2	
	Total					285,882	7,380			240,656	7,380			215,856	6,199

Economic Strategies

Department Expenditure Summary			
	Budget	**Amended Budget**	**Proposed Budget**
	FY 2014	**FY 2015**	**FY 2016**
PERSONAL SERVICE	-	194,584	-
OPERATING EXPENSE	-	55,990	-
CAPITAL OUTLAY	-	11,327	-
DEBT SERVICE	-	-	-
GRANTS AND AIDS	-	-	-
Total	**-**	**261,901**	**-**
Direct/Indirect Charges (Net)			**-**
Department Total Expense	**-**	**261,901**	**-**



City of Stuart
2016 Fiscal Budget
Estimated Appropriations

Account		2014 Audited	2015 Current	Dept Request	Manager Recommend	Commission Adopt	% Change
001	**GENERAL**						
1123	**ECONOMIC STRATEGIES**						
512	REGULAR SALARIES AND WAGE	0	142,960	148,549	223,776	0	-100.00%
514	OVERTIME	0	0	3,000	3,000	0	0.00%
	SPECIAL PROJECTS ASSIGNED BY CITY MANAGER (PW & PD)			3,000	3,000	0	
515	SPECIAL PAY	0	4,020	3,880	3,880	0	-100.00%
521	FICA TAXES	0	11,244	11,890	17,645	0	-100.00%
522	RETIREMENT CONTRIBUTIONS	0	10,536	11,169	16,464	0	-100.00%
523	LIFE AND HEALTH INSURANCE	0	25,824	19,051	24,049	0	-100.00%
Total	PERSONAL SERVICES	0	194,584	197,539	288,814	0	-100.00%
531	PROFESSIONAL SERVICES	0	0	8,000	30,000	0	0.00%
	LEGISLATIVE AFFAIRS			0	10,000	0	
	POLITICAL STRATEGIES AND PUBLIC RELATIONS CONSULTANT			0	12,000	0	
	REDEVELOPMENT MANAGEMENT ASSOCIATES			8,000	8,000	0	
540	TRAVEL AND PER DIEM	0	2,000	4,000	10,000	0	-100.00%
	COMMITTEE RELATED TRAVEL			0	6,000	0	
	PROFESSIONAL CONFERENCES AND MANAGER INITIATIVES			4,000	4,000	0	
541	COMMUNICATIONS SERVICES	0	650	650	650	0	-100.00%
	LONG DISTANCE			150	150	0	
	PHONE SETS			500	500	0	
542	FREIGHT/POSTAGE SERVICES	0	100	100	100	0	-100.00%
	TOURISM MAILINGS AND OUTREACH			100	100	0	
543	UTILITY SERVICES	0	1,740	2,200	2,200	0	-100.00%
	ELECTRIC			1,500	1,500	0	
	WATER/SEWER			700	700	0	
544	RENTALS AND LEASES	0	300	300	1,900	0	-100.00%
	COPIER			300	1,900	0	
546	REPAIR AND MAINTENANCE	0	1,000	0	0	0	-100.00%
548	PROMOTIONAL ACTIVITIES	0	45,500	25,000	25,000	0	-100.00%
	ECONOMIC AND TOURISM DEVELOPMENT PROMOTION PROJECTS			25,000	25,000	0	
549	OTHER CURRENT CHARGES	0	1,500	2,500	2,500	0	-100.00%
	ACTIVENET FEES			2,500	2,500	0	
551	OFFICE SUPPLIES	0	750	750	950	0	-100.00%
	OFFICE SUPPLIES FOR ECONOMIC, TOURISM, DIGITAL & EVENTS			750	950	0	
552	OPERATING SUPPLIES	0	500	500	500	0	-100.00%
	SUPPLIES FOR ECONOMIC, TOURISM, SPECIAL EVENTS			500	500	0	
554	BOOKS AND MEMBERSHIPS	0	550	550	550	0	-100.00%

City of Stuart
2016 Fiscal Budget
Estimated Appropriations

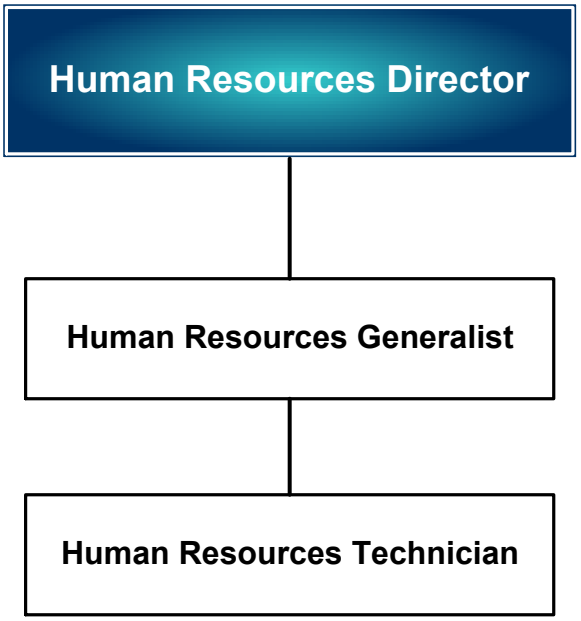
Account	2014 Audited	2015 Current	Dept Request	Manager Recommend	Commission Adopt	% Change
001	**GENERAL**					
1123	**ECONOMIC STRATEGIES**					
554 BOOKS AND MEMBERSHIPS	0	550	550	550	0	-100.00%
FLORIDA FESTIVAL EVENT ASSOCIATION (1)			225	225	0	
FLORIDA RECREATION PARK ASSOCIATION (2)			80	80	0	
FLORIDA REDEVELOPMENT ASSOCIATIION (1)			245	245	0	
555 TRAINING	0	1,400	1,400	1,400	0	-100.00%
REGISTRATION FOR CONFERENCES			1,400	1,400	0	
Total OPERATING EXPENSES	0	55,990	45,950	75,750	0	-100.00%
564 MACHINERY AND EQUIPMENT	0	11,327	0	0	0	-100.00%
Total CAPITAL OUTLAY	0	11,327	0	0	0	-100.00%
Division ECONOMIC STRATEGIES	0	261,901	243,489	364,564	0	0.00%
Division + Consolidated + Indirect Charges:			243,489	364,564	0	

City of Stuart
2016 Fiscal Budget
Personnel Sheet

1123 ECONOMIC STRATEGIES

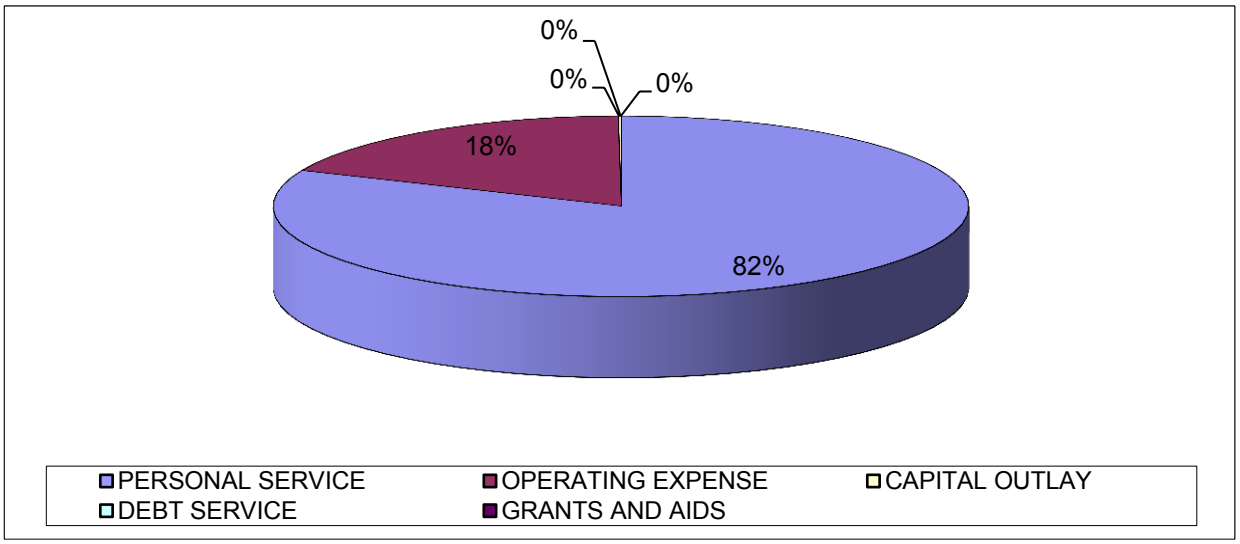
Class	Title	Range/ Step	Current Salary	Prcnt	Range/ Step	Dept Req	Spec Pay	Prcnt	Range/ Step	Mgr Rec	Spec Pay	Prcnt	Range/ Step	Comm Adopt	Spec Pay
2048	LEGIS & ECON STRAT MGR	21 12	71,611.27	1.00	21 12	71,611	1,380	1.00	21 12	71,611	1,380				
3095	DESIGNER & GIS/LIS COORD	21 14	75,226.56					1.00	21 14	75,227	0				
3097	DIGITAL MARKETING & MEDIA	15 2	41,734.68	1.00	15 2	41,735	0	1.00	15 2	41,735	0				
6045	DIVISION ASSISTANT	12 1	35,203.08	1.00	12 1	35,203	0	1.00	12 1	35,203	0				
	BUDGET OVERTIME			1.00	00 0	3,000	0	1.00	00 0	3,000	0				
	BUDGET MERIT			1.00	00 0	2,500	0	1.00	00 0	2,500	0				
			Count			3				4				0	
	Total					154,049	1,380			229,276	1,380				

HUMAN RESOURCES
ORGANIZATIONAL CHART



Human Resources

Department Expenditure Summary			
	Budget	Amended Budget	Proposed Budget
	FY 2014	FY 2015	FY 2016
PERSONAL SERVICE	250,179	248,857	278,405
OPERATING EXPENSE	57,717	60,569	62,821
CAPITAL OUTLAY	2,000	1,000	500
DEBT SERVICE	-	-	-
GRANTS AND AIDS	-	-	-
Total	**309,896**	**310,426**	**341,726**
Direct/Indirect Charges (Net)			**(341,726)**
Department Total Expense	**309,896**	**310,426**	**-**



Budget Narrative
Fiscal Year 2015-2016

Fund: General Fund
Department: Human Resources (1125)

Departmental Activities and Service Level Description:
The Human Resources Department is diligent in providing a level of quality service that is highly responsive and competent to the needs of our employees and customers. Through business and strategic partnership with City departments, Human Resources pursues and maintains a competency level that addresses recruitment & selection; employee and labor relations; staff development; compensation; benefits; and personnel policy to address our customer needs and achieve organizational goals. Providing professional and advisory assistance on a daily basis to City departments, Human Resources supports management's effort in achieving established goals regarding human resource matters, and expertly guides them through the compliance issues regarding employee matters. Human Resources conducts business in a professional manner, providing attention to individual employee needs, yet considering the City's total picture. Success and accomplishments generated by HR during the last fiscal year include: Personnel Policy maintenance and updates; conducted department re-classifications compliant with cost-saving measures; Created and administered city-wide Leadership Training; successful collective bargaining with PBA and ongoing negotiations with the IAFF; partnered with Clarke Advanced Learning Center for student internships; administrative review, preparation & employee training for Federal Healthcare Reform; implemented Tobacco-Free Workplace cessation program; initiated RFP for employee wellness clinic, enhanced employee W.O.W Program; updated HR website; conducted open enrollment; administered safety policy and safety inspections; evaluated FLSA and completed EEOC requests; re-introduced voluntary early separation and retirement options and administered recruitment and selection processes for Fire Department.

Staffing Levels:
The Human Resources Department is full-time staffed with the Human Resources Director, a Human Resources Generalist, and a Human Resources Technician (formerly a part-time Office Assistant). The Director manages all areas of human resources to include: employee and labor relations; classification and compensation; benefits; workers' compensation and safety; EEO and workforce diversity planning; recruitment and selection; organization training and development; and policy and procedure management. Assures City compliance with governmental regulations and provides direct guidance to department directors and supervisors regarding City policies and procedures. The Director is designated by the City Manager to serve as Chief Negotiator for the City's employee unions. The Human Resources Generalist and Technician are responsible for all phases of recruitment; all employee benefit transactions; coordinating confidential mandated programs; facilitating DOT and DFWP initiatives for applicable classifications; maintaining all HR computer databases; processing human resources/payroll transactions and working very closely with the Financial Services Department; managing the LaserFiche records retention program; managing department inventory; processing invoices; and coordinating various employee programs. Serve as initial points of contact for employees and visitors, and perform all clerical and reporting functions including matters of sensitivity.

Position Title:	2011-12	2012-13	2013-14	2014-15	Requested 2015-16
Human Resources Director	1	1	1	1	1
Human Resources Generalist	1	1	1	1	1
Part-Time Office Assistant	0	0	1	1	-
Human Resources Technician	0	0	0	0	1
Totals	**2**	**2**	**3**	**3**	**3**

Indicators:	2011-12	2012-13	2013-14	2014-15	Estimated 2015-16
Budgeted Positions	233	233	235	236	233
New Hires (including part time positions)	20	15	30	30	15
Employee Separations	10	15	20	20	15
Turnover Rate	4%	6%	9%	9%	6%
Year End Vacancies	0	0	0	0	0
Training Sessions	12	17	10	6	6

Major Budget or Service Level Changes:
No major budget or service level changes expected.

Department Objectives:
- Provide and evaluate cost effective employee health benefits
- Conduct employee training on compliance policies, performance management
- Maintain City compliance with all levels of government regulations
- Revise and maintain Personnel Policies
- Review and revise employee compensation policy and structure
- Collectively bargain contract provisions for IAFF and PBA

City of Stuart
2016 Fiscal Budget
Estimated Appropriations

Account		2014 Audited	2015 Current	Dept Request	Manager Recommend	Commission Adopt	% Change
001	**GENERAL**						
1125	**HUMAN RESOURCES**						
512	REGULAR SALARIES AND WAGE	170,824	163,454	193,443	197,083	197,083	20.57%
513	OTHER SALARIES AND WAGES	14,076	13,000	2,000	2,000	2,000	-84.62%
515	SPECIAL PAY	12,128	12,326	10,660	15,060	15,060	22.18%
	CURRENT PAYROLL			1,860	6,260	6,260	
	EMPLOYEE OF THE YEAR			800	800	800	
	SERVICE AWARDS			8,000	8,000	8,000	
521	FICA TAXES	13,883	13,794	15,920	16,382	16,382	18.76%
522	RETIREMENT CONTRIBUTIONS	25,426	25,895	28,587	29,044	29,044	12.16%
523	LIFE AND HEALTH INSURANCE	20,015	20,035	23,369	18,483	18,483	-7.75%
524	WORKERS' COMPENSATION	333	353	353	353	353	0.00%
525	UNEMPLOYMENT COMPENSATION	1,430	0	0	0	0	0.00%
Total	PERSONAL SERVICES	258,115	248,857	274,331	278,405	278,405	11.87%
531	PROFESSIONAL SERVICES	0	0	0	5,000	5,000	0.00%
	EXECUTIVE COACHING CONSULTANT			0	5,000	5,000	
534	OTHER SERVICES	3,664	3,157	3,700	3,700	3,700	17.20%
	ARCHIVE MANAGEMENT			400	400	400	
	DRUG FREE COMPLIANCE			600	600	600	
	HR PROFILE			2,700	2,700	2,700	
540	TRAVEL AND PER DIEM	1,853	2,838	2,538	2,538	2,538	-10.57%
New	!FPELRA CERTIFICATION PROGRAM			638	638	638	
	FPELRA CONFERENCE (2)			800	800	800	
	FPHRA CONFERENCE (2)			1,100	1,100	1,100	
541	COMMUNICATIONS SERVICES	747	760	760	760	760	0.00%
	LONG DISTANCE			280	280	280	
	PHONE SETS			480	480	480	
542	FREIGHT/POSTAGE SERVICES	152	125	125	125	125	0.00%
544	RENTALS AND LEASES	2,982	1,600	3,000	3,000	3,000	87.50%
	COPIER LEASE & USAGE (HALL)			3,000	3,000	3,000	
545	INSURANCE	6,965	7,376	7,376	7,376	7,376	0.00%
	FLOOD INSURANCE PORTION			67	67	67	
	TRICO GENERAL LIABILITY INSURANCE			7,309	7,309	7,309	
546	REPAIR AND MAINTENANCE	0	150	0	0	0	-100.00%
548	PROMOTIONAL ACTIVITIES	0	3,250	250	250	250	-92.31%
	RECRUITMENT / ADVERTISING			250	250	250	
551	OFFICE SUPPLIES	690	1,400	1,000	1,000	1,000	-28.57%

City of Stuart
2016 Fiscal Budget
Estimated Appropriations

Account		2014 Audited	2015 Current	Dept Request	Manager Recommend	Commission Adopt	% Change
001	**GENERAL**						
1125	**HUMAN RESOURCES**						
551	OFFICE SUPPLIES	690	1,400	1,000	1,000	1,000	-28.57%
	COPY PAPER, STAPLES			500	500	500	
	MISCELLANEOUS SUPPLIES - BASIC OFFICE USE			500	500	500	
552	OPERATING SUPPLIES	4,726	2,800	1,800	1,800	1,800	-35.71%
	ID CARD/BADGE MACHINE SUPPLIES			500	500	500	
	TONER CARTRIDGES			1,300	1,300	1,300	
554	BOOKS AND MEMBERSHIPS	839	943	1,102	1,102	1,102	16.86%
	FPELRA MEMBERSHIP(2)			170	170	170	
	FPHRA MEMBERSHIP (3)			125	125	125	
	IPMA MEMBERSHIP			149	149	149	
	NOTARY (EVERY 4 YEARS-FY15)			139	139	139	
	PREZI LICENSES			159	159	159	
	SHRM MEMBERSHIP (2)			360	360	360	
555	TRAINING	38,508	36,170	36,170	36,170	36,170	0.00%
	FPELRA CONFERENCE REGISTRATION (2)			600	600	600	
	FPHRA CONFERENCE REGISTRATION (2)			570	570	570	
	TUITION REIMBURSEMENT			35,000	35,000	35,000	
Total	OPERATING EXPENSES	61,128	60,569	57,821	62,821	62,821	3.72%
564	MACHINERY AND EQUIPMENT	0	1,000	500	500	500	-50.00%
	OFFICE FURNITURE			500	500	500	
Total	CAPITAL OUTLAY	0	1,000	500	500	500	-50.00%
Division	HUMAN RESOURCES	319,243	310,426	332,652	341,726	341,726	7.04%
1125 HUMAN RESOURC	534 HR			2,700	2,700	2,700	
1190 POLICE	531 HR - PRE-EMPLOYMENT POLYGRAPH			1,200	1,200	1,200	
1190 POLICE	531 HR - PRE-EMPLOYMENT PSYCHOLOGICAL			1,000	1,000	1,000	
1190 POLICE	531 HR - PRE-EMPLOYMENT PSYCH TESTING			875	875	875	
	Total Consolidated Costs			5,775	5,775	5,775	
	Division + Consolidated + Indirect Charges:			338,427	347,501	347,501	

City of Stuart
2016 Fiscal Budget
Personnel Sheet

1125 HUMAN RESOURCES

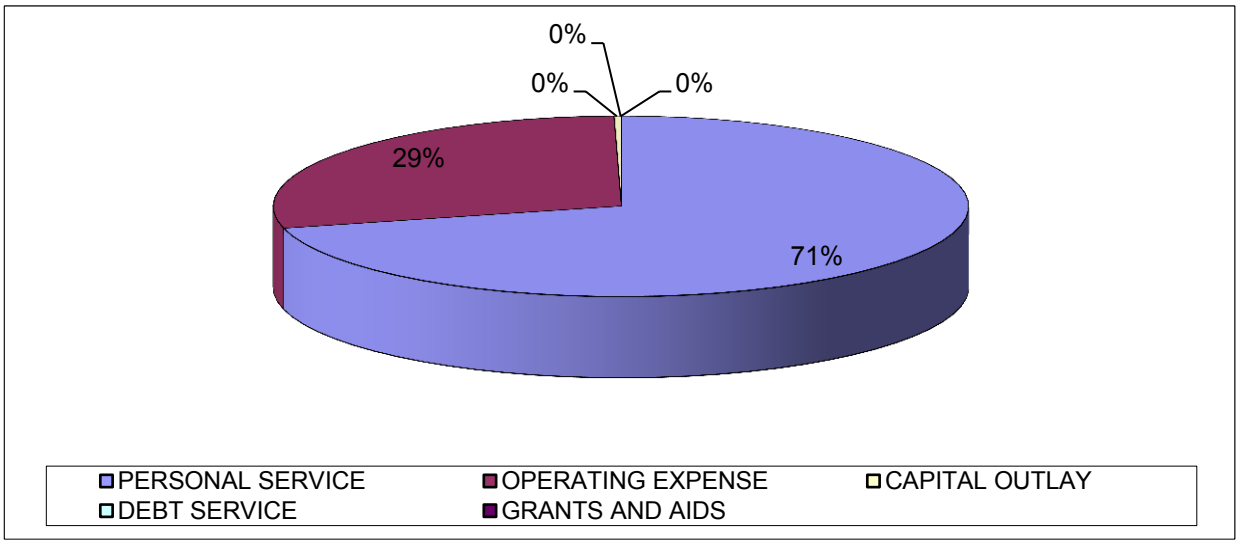
Class	Title	Range/ Step	Current Salary	Prcnt	Range/ Step	Dept Req	Spec Pay	Prcnt	Range/ Step	Mgr Rec	Spec Pay	Prcnt	Range/ Step	Comm Adopt	Spec Pay
1025	HUMAN RESOURCES DIRECTOR	25 17	100,880.50	1.00	25 17	100,881	1,380	1.00	25 17	100,881	1,380	1.00	25 17	100,881	1,380
2145	HUMAN RESOURCES GENERALIS	18 14	65,002.68	1.00	18 14	65,003	480	1.00	18 14	65,003	480	1.00	18 14	65,003	480
6057	HUMAN RESOURCES TECHNICIA	05 1	31,200.00					1.00	05 1	31,200	2,400	1.00	05 1	31,200	2,400
6120	OFFICE ASSISTANT I			1.00		27,560	0								
	VACANT POSITION		1												
	BUDGET PART-TIME			1.00	00 0	2,000	0	1.00	00 0	2,000	0	1.00	00 0	2,000	0
	BUDGET SPECIAL PAY			1.00	00 0	8,800	0	1.00	00 0	8,800	0	1.00	00 0	8,800	0
	BUDGET MERIT			1.00	00 0	2,000	0	1.00	00 0	2,000	0	1.00	00 0	2,000	0
			Count			3				3				3	
	Total					206,243	1,860			209,883	4,260			209,883	4,260

CITY CLERK
ORGANIZATIONAL CHART

City Clerk

City Clerk

Department Expenditure Summary			
	Budget	**Amended Budget**	**Proposed Budget**
	FY 2014	**FY 2015**	**FY 2016**
PERSONAL SERVICE	107,160	115,636	125,967
OPERATING EXPENSE	49,148	58,079	50,729
CAPITAL OUTLAY	-	-	600
DEBT SERVICE	-	-	-
GRANTS AND AIDS	-	-	-
Total	**156,308**	**173,715**	**177,296**
Direct/Indirect Charges (Net)			**(177,296)**
Department Total Expense	**156,308**	**173,715**	**-**



Budget Narrative
Fiscal Year 2015-2016

Fund: General
Department: City Clerk (1130)

Departmental Activities and Service Level Descriptions:
As a manager of public information, the City Clerk oversees the legislative history created by the City Commission, maintains and preserves all official records and documents of the City, researches and disseminates information for staff and the public, and administers a City-wide Records Management program. The City Clerk ensures the legislative process is "open and public" by publishing and posting notices and ordinances as required by law and coordinates the audio/video taping of all public meetings, workshops etc. The City Clerk prepares all agendas for official public meetings, transcribes the City Commission minutes and follows up on all decisions made by the City Commission including arranging for signatures on all official documents, certifying the adoption of ordinances and resolutions, and attesting to Commission action. As the City's Elections Official, the City Clerk oversees the conduct of all general and special municipal elections.

Staffing Levels:
The Department of the City Clerk consists of the City Clerk.

Position Title:	2011-12	2012-13	2013-14	2014-15	Requested 2015-16
City Clerk	1	1	1	1	1
Totals	**1**	**1**	**1**	**1**	**1**

Indicators:
- Provide support for City Commission during attendance at public meetings.
- Provide public noticing, and other legislative follow-up services.
- License and coordinate insurance of all City Vehicles and equipment.
- Maintain custody of the official City seal.
- Notice all Board and Committee vacancies.
- Agenda preparation for all Public Meetings.
- Minutes preparation for all Public Meetings.
- Oversee all municipal elections, consult with candidates for elective office, and inform the public of election matters; serve as the official Election Filing Officer as designated by the State of Florida; administer the local election process; oversee all Florida State Statue law requirements including Campaign Statement filings and Conflict of Interest filings.
- Administer City-wide Records Management Program in accordance with an approved procedure for destruction and/or microfilming of inactive records.
- Oversee Municipal Code/Land Development Code and the City Comprehensive Plan updates utilizing services provided by Municipal Code Corporation Publishing Company.
- Process documents for recordation into the Public Record of Martin County, including plats and maps.
- Administer the City's electronic document imaging process.
- Maintain 50,000+ major files consisting of 900,000+ pages of information, in house and electronically.
- Certification of official City records.
- Provide Notary Public services.
- Respond to Public Records request

Department Accomplishments 2014-2015:

- Attended 40+ Commission meetings, workshops and special meetings.
- Advertised 80+ Public meetings, workshops, etc.
- Conducted 2014 Municipal Election
- Continued to provide excellent customer service to citizens and staff.
- Responded or routed 500+ emails.
- Completed Minutes for all Public meetings.
- Invoiced 500+ entities for reimbursement of recording/advertising cost.
- Scanned 2000+ pages into Laser Fiche Digital Imaging Software.
- Responded to 50+ Public Records Requests.
- Prepared all Agenda's for all City Public Meetings
- Prepared City Clerk Budget

Department Objectives:

- Conduct the City of Stuart General and Special Elections.
- Prepare all Public Meeting Agendas
- Assist in the re-codification of the City's Land Development
- Report, file, and retrieve documents in an efficient and timely manner.
- Continue professional educational certification training and networking opportunities through the International Institute of Municipal Clerks and the Florida Municipal Clerks Association.
- Continue working towards implementing a paperless filing system, and to ensure efficient access, preservation and protection of all public records.
- Effectively work as a team with all City staff.
- Deliver excellent customer service.

City of Stuart
2016 Fiscal Budget
Estimated Appropriations

Account		2014 Audited	2015 Current	Dept Request	Manager Recommend	Commission Adopt	% Change
001	**GENERAL**						
1130	**CITY CLERK**						
512	REGULAR SALARIES AND WAGE	68,060	71,611	71,611	76,579	76,579	6.94%
513	OTHER SALARIES AND WAGES	14,864	11,815	15,000	15,000	15,000	26.96%
515	SPECIAL PAY	500	500	500	500	500	0.00%
521	FICA TAXES	6,079	6,420	6,664	7,044	7,044	9.71%
522	RETIREMENT CONTRIBUTIONS	14,069	15,139	16,244	17,500	17,500	15.60%
523	LIFE AND HEALTH INSURANCE	10,008	10,017	9,210	9,210	9,210	-8.05%
524	WORKERS' COMPENSATION	126	134	134	134	134	0.00%
525	UNEMPLOYMENT COMPENSATION	3,211	0	0	0	0	0.00%
Total	PERSONAL SERVICES	116,918	115,636	119,363	125,967	125,967	8.93%
534	OTHER SERVICES	9,428	16,200	11,900	11,900	11,900	-26.54%
	ARCHIVES MGMT PUBLIC RECORDS STORAGE & RETRIEVAL			2,000	2,000	2,000	
	BIS DIGITAL RECORDING SYSTEM SUPPORT			2,000	2,000	2,000	
	MUNICIPAL CODE AND COMP PLAN UPDATES			6,600	6,600	6,600	
	MUNICIPAL CODE INTERNET FEE HOST FEE CODE/COMP PLAN			1,300	1,300	1,300	
540	TRAVEL AND PER DIEM	827	1,100	2,300	2,300	2,300	109.09%
	FACC ANNUAL CONFERENCE JUNE 2016			800	800	800	
	FACC FALL ACADEMY OCTOBER 2015 ORLANDO			800	800	800	
	FLORIDA LEAGUE CITIES ANNUAL CONFERENCE AUGUST 2016 TBD			400	400	400	
	MISC EDUCATION/CERTIFICATION CLASSES			300	300	300	
541	COMMUNICATIONS SERVICES	563	600	600	600	600	0.00%
	LONG DISTANCE			300	300	300	
	PHONE SETS			300	300	300	
542	FREIGHT/POSTAGE SERVICES	8,554	1,450	1,450	1,450	1,450	0.00%
New	!ELECTION - FREIGHT TO TRANSPORT ELECTION EQUIPMENT			1,000	1,000	1,000	
New	!ELECTION - POSTAGE			200	200	200	
	POSTAGE			250	250	250	
544	RENTALS AND LEASES	0	0	0	3,000	3,000	0.00%
	COPIER			0	3,000	3,000	
545	INSURANCE	4,112	4,354	4,354	4,354	4,354	0.00%
	FLOOD INSURANCE PORTION			70	70	70	
	TRICO GENERAL LIABILITY INSURANCE			4,284	4,284	4,284	
546	REPAIR AND MAINTENANCE	0	200	200	200	200	0.00%
	SMALL OFFICE EQUIPT REPAIR			200	200	200	
547	PRINTING AND BINDING	5,642	3,700	200	200	200	-94.59%
	MISC PRINTING, STATIONARY, ENVELOPES			200	200	200	

City of Stuart
2016 Fiscal Budget
Estimated Appropriations

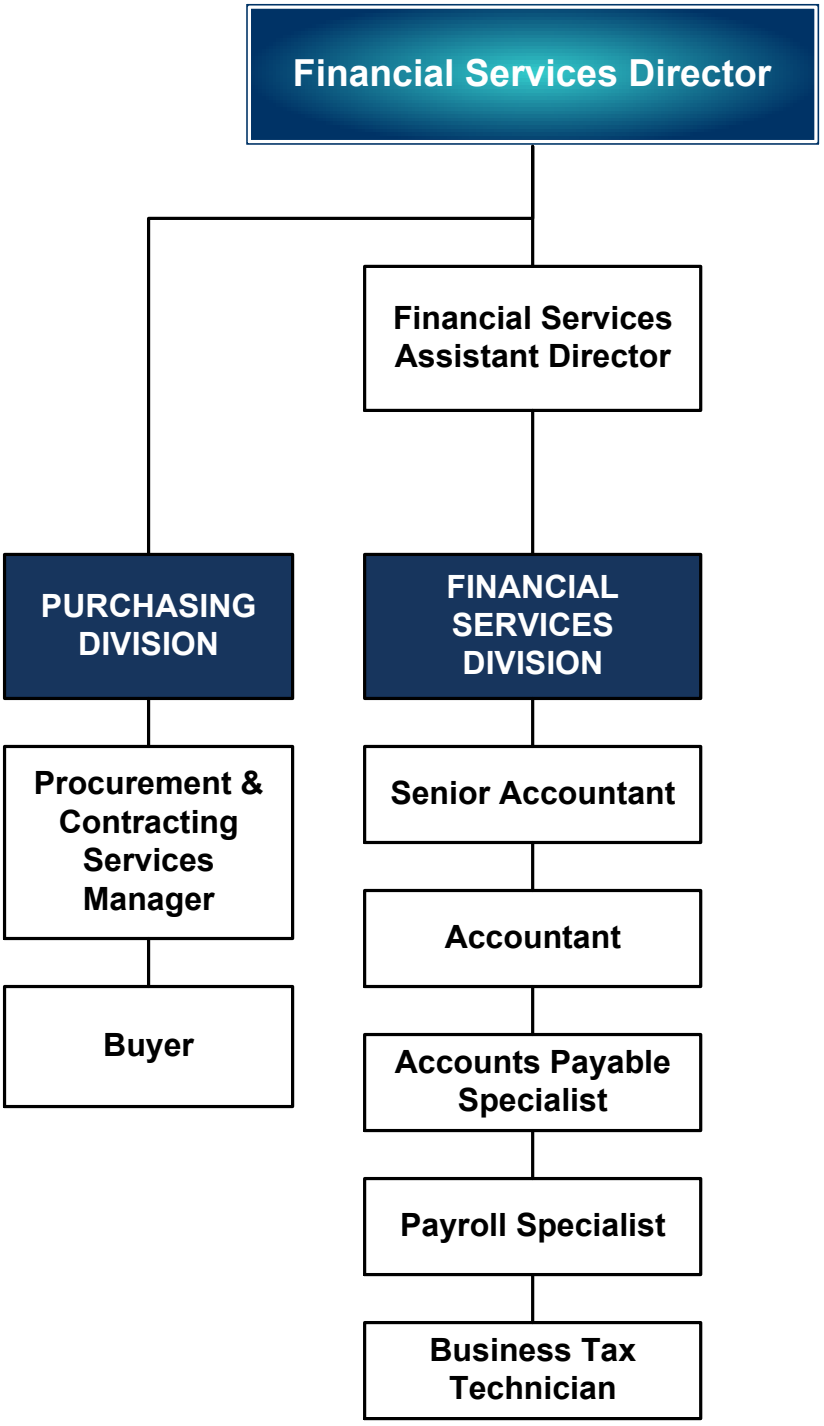
Account		2014 Audited	2015 Current	Dept Request	Manager Recommend	Commission Adopt	% Change
001	**GENERAL**						
1130	**CITY CLERK**						
548	PROMOTIONAL ACTIVITIES	19,468	20,500	19,000	19,000	19,000	-7.32%
	ADVERTISING LEGAL ADS, ORDINANCE, BIDS, SPECIAL ASSESS			19,000	19,000	19,000	
549	OTHER CURRENT CHARGES	411	8,000	4,000	4,000	4,000	-50.00%
	RECORDING OF LEGISLATIVE DOCUMENTS			4,000	4,000	4,000	
551	OFFICE SUPPLIES	482	1,000	1,000	1,300	1,300	30.00%
	COPIER PRINTER SUPPLIES			200	500	500	
	MISC OFFICE SUPPLIES, FILES, STATIONARY, CARDS			650	650	650	
	MISC STAMPS, CITY SEAL			150	150	150	
552	OPERATING SUPPLIES	275	250	750	750	750	200.00%
	COMMISSION MEETING SUPPLIES/COFFEE/CUPS			350	350	350	
	MISC REMOTE MEETING SUPPLIES/FOOD BEVERAGE			400	400	400	
554	BOOKS AND MEMBERSHIPS	260	300	475	475	475	58.33%
	FACC MEMBERSHIP DUES			150	150	150	
	IIMC MEMBERSHIP DUES			150	150	150	
	LEADERSHIP MARTIN COUNTY ALUMNI DUES			50	50	50	
	NOTARY (EVERY 4 YEARS - FY16)			125	125	125	
555	TRAINING	300	425	1,200	1,200	1,200	182.35%
	FACC FALL ACADEMY REGISTRATION OCTOBER 2015			250	250	250	
	FACC ANNUAL CONFERENCE REGISTRATION JUNE 2016			275	275	275	
	FLC REGISTRATION			475	475	475	
	MISC EDUCATION/CERTIFICATION CLASS REGISTRATION			200	200	200	
Total	OPERATING EXPENSES	50,321	58,079	47,429	50,729	50,729	-12.66%
564	MACHINERY AND EQUIPMENT	0	0	600	600	600	0.00%
	OFFICE PRINTER SMALL LASER JET			600	600	600	
Total	CAPITAL OUTLAY	0	0	600	600	600	0.00%
Division	CITY CLERK	167,238	173,715	167,392	177,296	177,296	6.01%
	Division + Consolidated + Indirect Charges:			167,392	177,296	177,296	

City of Stuart
2016 Fiscal Budget
Personnel Sheet

1130 CITY CLERK

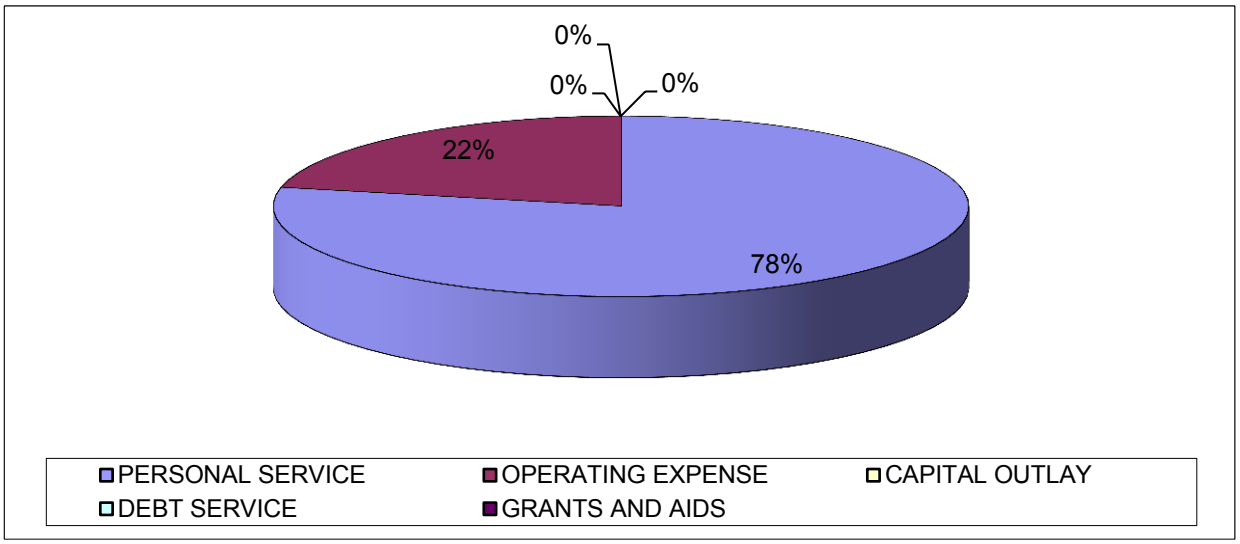
Class	Title	Range/ Step	Current Salary	Prcnt	Range/ Step	Dept Req	Spec Pay	Prcnt	Range/ Step	Mgr Rec	Spec Pay	Prcnt	Range/ Step	Comm Adopt	Spec Pay
2020	CITY CLERK	21 12	76,579.40	1.00	21 12	71,611	0	1.00	21 12	76,579	0	1.00	21 12	76,579	0
	BUDGET PART-TIME			1.00	00 0	15,000	0	1.00	00 0	15,000	0	1.00	00 0	15,000	0
	BUDGET MERIT			1.00	00 0	500	0	1.00	00 0	500	0	1.00	00 0	500	0
			Count			1				1				1	
	Total					87,111	0			92,079	0			92,079	0

FINANCIAL SERVICES
ORGANIZATIONAL CHART



Financial Services

Department Expenditure Summary			
	Budget	Amended Budget	Proposed Budget
	FY 2014	FY 2015	FY 2016
PERSONAL SERVICE	589,347	599,794	600,539
OPERATING EXPENSE	196,816	169,388	166,170
CAPITAL OUTLAY	-	-	-
DEBT SERVICE	-	-	-
GRANTS AND AIDS	-	-	-
Total	**786,163**	**769,182**	**766,709**
Direct/Indirect Charges (Net)			**(766,709)**
Department Total Expense	**786,163**	**769,182**	**-**



Budget Narrative
Fiscal Year 2015-2016

Fund: General Fund
Department: Financial Services (1140)

Departmental Activities and Service Level Description:
The current objectives of the Financial Services Department are to provide for the information needs of the citizens, City Commission, Management and Departments of the City. Responsible for coordination of all financial activities of the City; policy implementation related to financial planning, cash management, budgetary practices and control, debt issuance, risk management, audit coordination, grants management, and purchasing. Some department responsibilities include payroll administration, accounts payable disbursement, business tax license issuance and renewal, and accurate reporting of all accounting data in the City.

Staffing Levels:
The Financial Services Department consists of nine full-time positions: Director, Assistant Director, Senior Accountant, Accountant, Accounts Payable Specialist, Payroll Specialist, Business Tax Technician, Purchasing Manager and Buyer. Staff time is consumed in the day-to-day financial accounting operations, purchasing, accounts payable and payroll.

Position Title:	**2011-12**	**2012-13**	**2013-14**	**2014-15**	**Requested 2015-16**
Director	1	1	1	1	1
*Assistant Director	1	1	1	1	1
Senior Accountant	1	1	1	2	1
Accountant	1	1	1	-	1
Accounts Payable Specialist	1	1	1	1	1
Payroll Specialist	1	1	1	1	1
Business Tax Technician		1	1	1	1
Procurement Manager	1	1	1	1	1
Buyer	1	1	1	1	1
Totals	**9**	**9**	**9**	**9**	**9**

* personal service cost for this position is partially allocated to Utilities Customer Service

Indicators:	2011-12	2012-13	2013-14	2014-15	Estimated 2015-16
Original Budget Postings	1,582	1,293	1,160	1,160	1,170
Budget Related Transactions	612	509	454	454	500
Project Accounting Related Transactions	577	609	894	894	1050
Purchase Order /Encumbrance Postings	1,551	1,414	1,309	1,309	1,400
Journal Entry Transactions	23,000	23,605	22,702	22,702	21,500
Payables Processed	21,159	21,467	19,332	19,332	19,000
Payroll Transactions Processed	11,887	11,909	10,265	10,265	11,000
Non-Utility Receipts Posted	5,944	5,959	6,081	6,081	6,000
Business Tax Licenses Issued	3,950	3,950	3,426	3,426	4,000

Major Budget or Service Level Changes:
No major budget or service level changes are anticipated.

Department Objectives:

- Continue training other City departments regarding features of the financial accounting system software.
- Continue to monitor and accurately report the financial condition of the City.
- Provide funding for essential seminar specific educational training through various organizations to employees.
- Expand the services and options available to customers of the City through our web presence.

City of Stuart
2016 Fiscal Budget
Estimated Appropriations

Account		2014 Audited	2015 Current	Dept Request	Manager Recommend	Commission Adopt	% Change
001	**GENERAL**						
1140	**FINANCIAL SERVICES**						
512	REGULAR SALARIES AND WAGE	495,139	435,280	435,280	435,280	435,280	0.00%
514	OVERTIME	18,278	15,000	18,000	18,000	18,000	20.00%
515	SPECIAL PAY	6,886	6,898	7,398	7,398	7,398	7.25%
521	FICA TAXES	37,439	33,960	35,242	35,242	35,242	3.77%
522	RETIREMENT CONTRIBUTIONS	51,196	51,358	51,579	51,609	51,609	0.49%
523	LIFE AND HEALTH INSURANCE	56,973	56,429	52,142	52,142	52,142	-7.60%
524	WORKERS' COMPENSATION	819	868	868	868	868	0.00%
Total	PERSONAL SERVICES	666,730	599,794	600,510	600,539	600,539	0.12%
531	PROFESSIONAL SERVICES	2,500	7,000	7,000	7,000	7,000	0.00%
	ARBITRAGE CALCULATIONS			3,500	3,500	3,500	
	DEIGHAN CONSULTING PROPERTY RESEARCH			3,500	3,500	3,500	
532	ACCOUNTING AND AUDITING	84,020	87,280	87,280	87,280	87,280	0.00%
	EXTERNAL AUDIT FOR FISCAL YEAR ENDING 9/30/15			73,761	73,761	73,761	
	EXTERNAL SINGLE AUDIT FOR FISCAL YEAR ENDING 9/30/15			8,019	8,019	8,019	
	GFOA CAFR SUBMISSION FEE			500	500	500	
	OPEB CALCULATION FOR GASB 45 COMPLIANCE			5,000	5,000	5,000	
534	OTHER SERVICES	5,421	6,000	6,000	6,000	6,000	0.00%
	ARCHIVE MANAGEMENT SERVICES			6,000	6,000	6,000	
540	TRAVEL AND PER DIEM	11,540	14,832	13,262	13,262	13,262	-10.58%
	APA ANNUAL CONFERENCE			1,285	1,285	1,285	
	FABTO BUSINESS TAX LICENSE ANNUAL CONFERENCE			225	225	225	
	FGFOA ANNUAL CONFERENCE (3)			2,225	2,225	2,225	
	FGFOA SCHOOL OF GOVERNMENT CONFERENCE (4)			4,989	4,989	4,989	
	GFOA ADVANCED ACCOUNTING SEMINAR (3) - EVERY 3 YEARS			2,218	2,218	2,218	
	GFOA ANNUAL CONFERENCE			1,375	1,375	1,375	
	IOMA ACCOUNTS PAYABLE CONFERENCE			650	650	650	
	PAYROLL LAW SEMINAR			95	95	95	
	TRIM WORKSHOP			200	200	200	
541	COMMUNICATIONS SERVICES	1,806	1,830	1,830	1,830	1,830	0.00%
	LONG DISTANCE			630	630	630	
	PHONE SETS			1,200	1,200	1,200	
542	FREIGHT/POSTAGE SERVICES	6,792	6,700	6,900	6,900	6,900	2.99%
	A/P & OTHER			1,900	1,900	1,900	
	BUSINESS TAX LICENSES / FALSE ALARM BILLINGS			5,000	5,000	5,000	
544	RENTALS AND LEASES	1,930	2,700	3,050	3,050	3,050	12.96%

City of Stuart
2016 Fiscal Budget
Estimated Appropriations

Account		2014 Audited	2015 Current	Dept Request	Manager Recommend	Commission Adopt	% Change
001	**GENERAL**						
1140	**FINANCIAL SERVICES**						
544	RENTALS AND LEASES	1,930	2,700	3,050	3,050	3,050	12.96%
	COPIER LEASE & USAGE			900	900	900	
	COPIER LEASE & USAGE (HALL)			950	950	950	
	POSTAGE MACHINE LEASE			1,200	1,200	1,200	
545	INSURANCE	14,079	14,911	14,911	14,911	14,911	0.00%
	FLOOD INSURANCE PORTION			386	386	386	
	TRICO GENERAL LIABILITY INSURANCE			14,525	14,525	14,525	
547	PRINTING AND BINDING	1,377	2,000	1,500	1,500	1,500	-25.00%
	ANNUAL BUDGET PRINTING (PROPOSED & ADOPTED)			750	750	750	
	ANNUAL CAFR PRINTING			750	750	750	
548	PROMOTIONAL ACTIVITIES	1,576	800	1,600	1,600	1,600	100.00%
	ANNUAL TRIM & BUDGET NOTICE ADVERTISEMENT			1,600	1,600	1,600	
549	OTHER CURRENT CHARGES	3,044	5,135	3,735	3,735	3,735	-27.26%
	BANK CHARGES			3,000	3,000	3,000	
	GFOA CERTIFICATE OF ACHIEVEMENT FEE			435	435	435	
	MC TAX COLL ASSESSMENT COLLECTION FEE			300	300	300	
551	OFFICE SUPPLIES	2,212	4,750	4,450	4,450	4,450	-6.32%
	A/P & PR CHECK STOCK			2,000	2,000	2,000	
	BUSINESS TAX LICENSES / FALSE ALARM BILLINGS STOCK			750	750	750	
	COMPUTER PAPER			1,200	1,200	1,200	
	MISC SUPPLIES - BASIC OFFICE USE			500	500	500	
552	OPERATING SUPPLIES	6,855	3,150	3,350	3,350	3,350	6.35%
	MISC TONER & OTHER PRINTING SUPPLIES			950	950	950	
	PRINTER MAINTENANCE (2)			1,700	1,700	1,700	
	STAFF SHIRTS			700	700	700	
554	BOOKS AND MEMBERSHIPS	2,538	3,126	3,126	3,126	3,126	0.00%
	APA PAYROLL DUES			254	254	254	
	FABTO BUSINESS LICENSE DUES			40	40	40	
	FINANCIAL SUBSCRIPTIONS			417	417	417	
	GASB GARS CODIFICATION & UPDATES			445	445	445	
	GFOA, FGFOA, TCFGFOA, CGFO, AICPA DUES			1,275	1,275	1,275	
	IOMA ACCOUNTS PAYABLE DUES			695	695	695	
	NOTARY (EVERY 4 YEARS - FY17)			0	0	0	
555	TRAINING	5,335	9,174	8,176	8,176	8,176	-10.88%
	APA ANNUAL CONFERENCE REGISTRATION			1,645	1,645	1,645	
	APA LOCAL CHAPTER REGISTRATION			85	85	85	
	FABTO ANNUAL CONFERENCE REGISTRATION			200	200	200	
	FABTO LOCAL CHAPTER REGISTRATION			52	52	52	

City of Stuart
2016 Fiscal Budget
Estimated Appropriations

Account	2014 Audited	2015 Current	Dept Request	Manager Recommend	Commission Adopt	% Change
001		**GENERAL**				
1140		**FINANCIAL SERVICES**				
555 TRAINING	5,335	9,174	8,176	8,176	8,176	-10.88%
FGFOA ANNUAL CONFERENCE REGISTRATION (3)			679	679	679	
FGFOA LOCAL CHAPTER REGISTRATION (3)			276	276	276	
FGFOA SCHOOL OF GOVERNMENT REGISTRATION (4)			1,360	1,360	1,360	
GFOA ADVANCED ACCOUNTING SEMINAR REG (3) - EVERY 3 YRS			2,055	2,055	2,055	
GFOA ANNUAL CONFERENCE REGISTRATION			425	425	425	
IOMA ACCOUNTS PAYABLE CONFERENCE REGISTRATION			1,200	1,200	1,200	
PAYROLL LAW SEMINAR REGISTRATION			199	199	199	
Total OPERATING EXPENSES	151,024	169,388	166,170	166,170	166,170	-1.90%
Division FINANCIAL SERVICES	817,754	769,182	766,680	766,709	766,709	-6.24%
Division + Consolidated + Indirect Charges:			766,680	766,709	766,709	

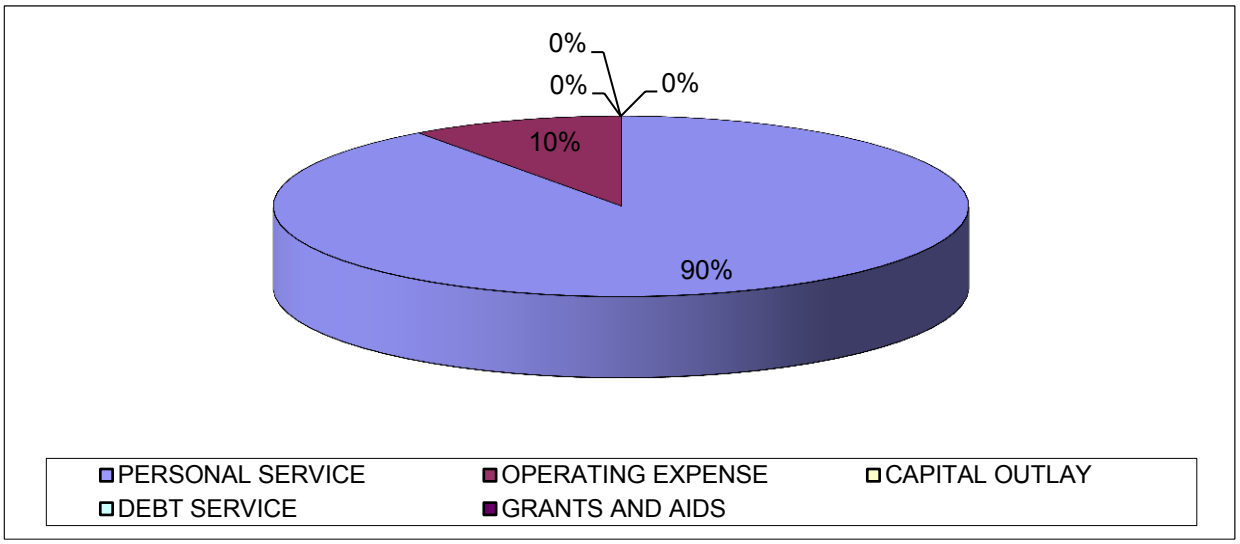
City of Stuart
2016 Fiscal Budget
Personnel Sheet

1140 FINANCIAL SERVICES

Class	Title	Range/ Step	Current Salary	Prcnt	Range/ Step	Dept Req	Spec Pay	Prcnt	Range/ Step	Mgr Rec	Spec Pay	Prcnt	Range/ Step	Comm Adopt	Spec Pay
1035	FINANCIAL SVCS DIRECTOR	31 17	131,971.83	1.00	31 17	131,972	1,380	1.00	31 17	131,972	1,380	1.00	31 17	131,972	1,380
2025	FINANCIAL SVCS ASST DIR	24 17	93,794.58	0.67	24 17	62,842	683	0.67	24 17	62,842	683	0.67	24 17	62,842	683
2085	SENIOR ACCOUNTANT	19 11	63,324.16	1.00	19 11	63,324	0	1.00	19 11	63,324	0	1.00	19 11	63,324	0
3005	ACCOUNTANT	17 5	49,574.03	1.00	17 5	49,574	0	1.00	17 5	49,574	0	1.00	17 5	49,574	0
6050	ACCTS PAYABLE SPECIALIST	13 13	49,712.00	1.00	13 13	49,712	0	1.00	13 13	49,712	0	1.00	13 13	49,712	0
6060	PAYROLL SPECIALIST	09 9	37,042.57	1.00	09 9	37,043	0	1.00	09 9	37,043	0	1.00	09 9	37,043	0
6136	BUSINESS TAX TECHNICIAN	12 7	40,813.51	1.00	12 7	40,814	0	1.00	12 7	40,814	0	1.00	12 7	40,814	0
	BUDGET OVERTIME			1.00	00 0	18,000	0	1.00	00 0	18,000	0	1.00	00 0	18,000	0
	BUDGET MERIT			1.00	00 0	5,335	0	1.00	00 0	5,335	0	1.00	00 0	5,335	0
			Count			7				7				7	
	Total					458,615	2,063			458,615	2,063			458,615	2,063

Purchasing

Department Expenditure Summary			
	Budget	Amended Budget	Proposed Budget
	FY 2014	FY 2015	FY 2016
PERSONAL SERVICE	178,988	180,952	161,263
OPERATING EXPENSE	19,093	14,833	17,763
CAPITAL OUTLAY	-	-	-
DEBT SERVICE	-	-	-
GRANTS AND AIDS	-	-	-
Total	**198,081**	**195,785**	**179,026**
Direct/Indirect Charges (Net)			**(179,026)**
Department Total Expense	**198,081**	**195,785**	**-**



City of Stuart
2016 Fiscal Budget
Estimated Appropriations

Account		2014 Audited	2015 Current	Dept Request	Manager Recommend	Commission Adopt	% Change
001	**GENERAL**						
1142	**PURCHASING DIVISION**						
512	REGULAR SALARIES AND WAGE	141,430	141,343	141,343	129,022	129,022	-8.72%
515	SPECIAL PAY	2,372	2,380	2,380	2,380	2,380	0.00%
521	FICA TAXES	10,654	10,995	10,995	10,052	10,052	-8.57%
522	RETIREMENT CONTRIBUTIONS	9,992	10,417	10,417	9,367	9,367	-10.08%
523	LIFE AND HEALTH INSURANCE	15,362	15,373	14,208	9,996	9,996	-34.97%
524	WORKERS' COMPENSATION	421	445	445	445	445	0.00%
Total	PERSONAL SERVICES	180,231	180,952	179,788	161,263	161,263	-10.88%
540	TRAVEL AND PER DIEM	4,201	2,950	3,650	3,650	3,650	23.73%
	FAPPO STATE CONFERENCE			850	850	850	
	FAPPO TRAINING (SEMINARS)			800	800	800	
	NATIONAL FORUM FOR BLACK PUBLIC ADMINISTRATORS			500	500	500	
	NIGP NATIONAL CONFERENCE			1,500	1,500	1,500	
541	COMMUNICATIONS SERVICES	1,335	1,225	1,225	1,225	1,225	0.00%
	LONG DISTANCE			900	900	900	
	PHONE SETS			325	325	325	
542	FREIGHT/POSTAGE SERVICES	265	750	850	850	850	13.33%
	FEDEX			250	250	250	
	POSTAGE			600	600	600	
544	RENTALS AND LEASES	1,138	1,000	2,500	2,500	2,500	150.00%
	COPIER LEASE & USAGE			2,500	2,500	2,500	
545	INSURANCE	5,537	5,863	5,863	5,863	5,863	0.00%
	TRICO GENERAL LIABILITY INSURANCE			5,863	5,863	5,863	
547	PRINTING AND BINDING	125	500	750	750	750	50.00%
	BUSINESS CARDS			150	150	150	
	PLAN REPRODUCTION			600	600	600	
551	OFFICE SUPPLIES	177	750	800	800	800	6.67%
	GENERAL/MISCELLANEOUS			300	300	300	
	PAPER			500	500	500	
552	OPERATING SUPPLIES	365	250	250	250	250	0.00%
	SMALL TOOLS & EQUIPMENT			250	250	250	
554	BOOKS AND MEMBERSHIPS	274	745	745	745	745	0.00%
	FAPPO DUES			100	100	100	
	MANUALS, BOOKS & MAGAZINES			45	45	45	
	NATIONAL FORUM FOR BLACK PUBLIC ADMINISTRATORS			200	200	200	
	NIGP NATIONAL DUES			300	300	300	
	PROCUREMENT PUBLICATIONS			100	100	100	

City of Stuart
2016 Fiscal Budget
Estimated Appropriations

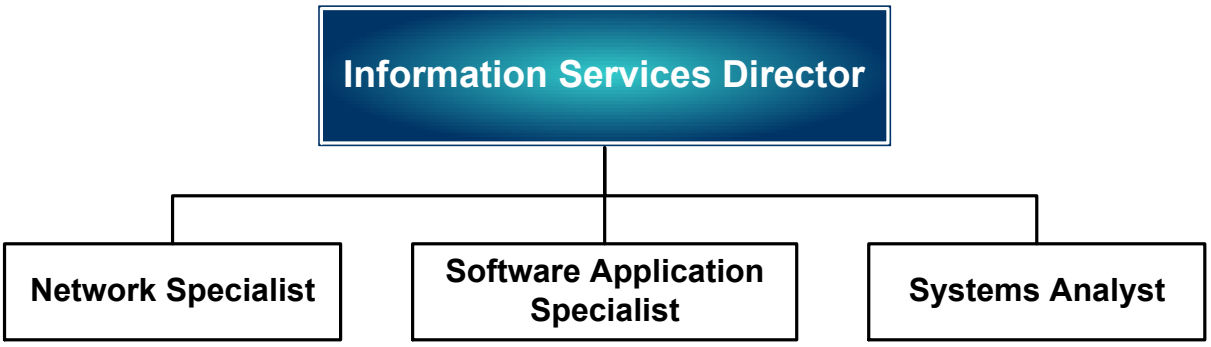
Account		2014 Audited	2015 Current	Dept Request	Manager Recommend	Commission Adopt	% Change
001	**GENERAL**						
1142	**PURCHASING DIVISION**						
554	BOOKS AND MEMBERSHIPS	274	745	745	745	745	0.00%
555	TRAINING	1,363	800	1,130	1,130	1,130	41.25%
	FAPPO STATE CONFERENCE REGISTRATION			150	150	150	
	FAPPO/NIGP SEMINARS REGISTRATION			225	225	225	
	NIGP NATIONAL CONFERENCE REGISTRATION			755	755	755	
Total	OPERATING EXPENSES	14,779	14,833	17,763	17,763	17,763	19.75%
Division	PURCHASING DIVISION	195,010	195,785	197,551	179,026	179,026	-8.20%
	Division + Consolidated + Indirect Charges:			197,551	179,026	179,026	

City of Stuart
2016 Fiscal Budget
Personnel Sheet

1142 PURCHASING DIVISION

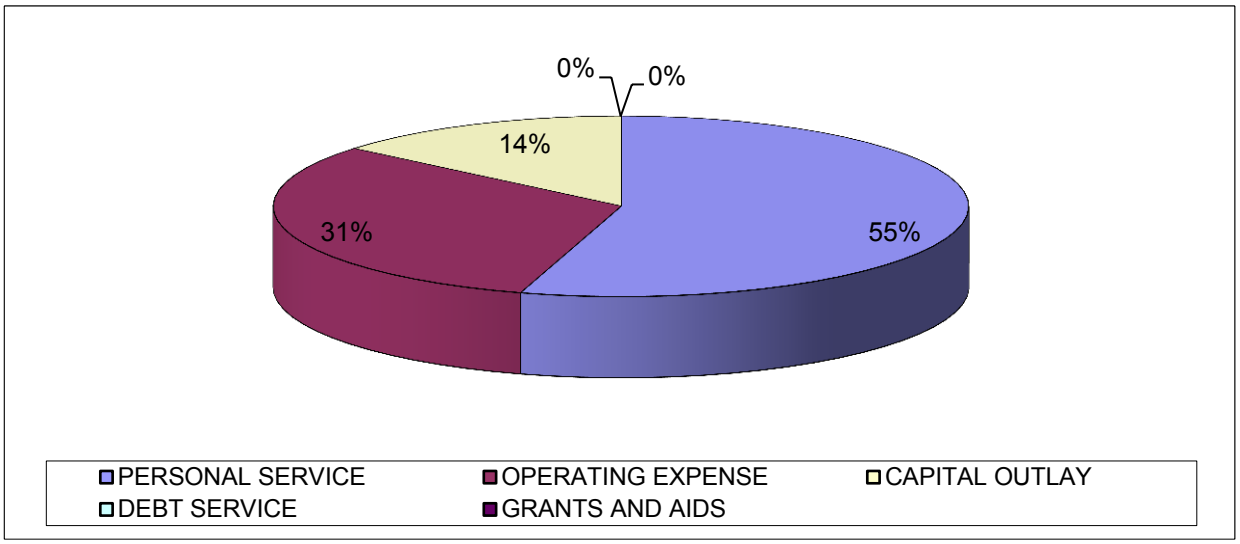
Class	Title	Range/ Step	Current Salary	Prcnt	Range/ Step	Dept Req	Spec Pay	Prcnt	Range/ Step	Mgr Rec	Spec Pay	Prcnt	Range/ Step	Comm Adopt	Spec Pay
2026	INTERIM MGR PROCURMNT SVC			1.00	24 15	89,283	1,380								
2026	MGR PROCRMNT & CONTRCT SV	17 7	76,961.88	1.00	17 7	52,060	0	1.00	17 7	76,962	1,380	1.00	17 7	76,962	1,380
				At BUYER											
2101	BUYER							1.00	00 0	52,060	0	1.00	00 0	52,060	0
	VACANT POSITION						1					1			
	BUDGET MERIT			1.00	00 0	1,000	0	1.00	00 0	1,000	0	1.00	00 0	1,000	0
			Count			2				2				2	
	Total					142,343	1,380			130,022	1,380			130,022	1,380

INFORMATION SERVICES
ORGANIZATIONAL CHART



Information Services

Department Expenditure Summary			
	Budget	Amended Budget	Proposed Budget
	FY 2014	FY 2015	FY 2016
PERSONAL SERVICE	384,261	390,673	388,005
OPERATING EXPENSE	210,228	205,529	222,801
CAPITAL OUTLAY	59,000	76,000	99,000
DEBT SERVICE	-	-	-
GRANTS AND AIDS	-	-	-
Total	**653,489**	**672,202**	**709,806**
Direct/Indirect Charges (Net)			**(709,806)**
Department Total Expense	**653,489**	**672,202**	**-**



Budget Narrative
Fiscal Year 2015-2016

Fund: General Fund
Department: Information Services (1145)

Departmental Activities and Service Level Description:
Objectives of the Department are to provide for the information needs of the citizens, City Commission, Management and Departments of the City. Department responsibilities include hardware, software and networking implementation and maintenance of server and desktop computers and all related peripheral devices involved in the data processing function of the City. Software programs administered include: Fund Accounting, Purchasing, Fixed Assets, Human Resources, Payroll, Time and Attendance, Accounts Payable, Utility Billing, Cash Receipts, Permitting, Business Tax, Code Enforcement, False Alarm Billing, Life Safety Inspections, Budgeting, Public Works Management, Document Imaging, Geographic Information Systems, Electronic Mail, SPAM Filtering, Virus Protection, Fire/Rescue Database, Digital Telephone System, Call Accounting, Internet/(www) and Intranet websites, Online Payment Systems, Security Firewall and Virtual Private Networking, and Office Productivity Suite (Word Processing, Spreadsheet, Database Management and Presentations).

Staffing Levels:
The Information Services Department consists of four full-time positions: Information Services Director, Systems Analyst, Software Applications Specialist and Networking Specialist.

Position Title:	2011-12	2012-13	2013-14	2014-15	Requested 2015-16
Information Services Director	1	1	1	1	1
Systems Analyst	1	1	1	1	1
Software Applications Specialist	1	1	1	1	1
Networking Specialist	1	1	1	1	1
Totals	**4**	**4**	**4**	**4**	**4**

Major Budget or Service Level Changes:
This department reflects the costs associated with managing the information systems hardware, software and networking infrastructure.

Department Objectives:
- Maintain functionality, integrity and security of databases
- Update domain/security controllers
- Create server and program redundancy for business continuity plan
- Maintain hardware fleet and asset documentation
- Maintain software versions to current releases
- Provide program user support to City staff
- Update of the public and Intranet websites
- Develop and maintain department strategic plan
- Ongoing research of cost effective new technologies
- Coordination for policy implementation relating to information services
- Provide management reports and public records requests
- Continue research of efficiencies in telecommunications systems

City of Stuart
2016 Fiscal Budget
Estimated Appropriations

Account		2014 Audited	2015 Current	Dept Request	Manager Recommend	Commission Adopt	% Change
001	**GENERAL**						
1145	**INFORMATION SERVICES**						
512	REGULAR SALARIES AND WAGE	297,228	293,415	293,415	293,415	293,415	0.00%
515	SPECIAL PAY	3,514	3,020	3,020	3,020	3,020	0.00%
521	FICA TAXES	21,978	22,677	22,677	22,677	22,677	0.00%
522	RETIREMENT CONTRIBUTIONS	33,582	35,516	35,516	35,597	35,597	0.23%
523	LIFE AND HEALTH INSURANCE	38,368	35,458	32,710	32,710	32,710	-7.75%
524	WORKERS' COMPENSATION	553	586	586	586	586	0.00%
Total	PERSONAL SERVICES	395,224	390,673	387,925	388,005	388,005	-0.68%
531	PROFESSIONAL SERVICES	0	5,500	11,000	11,000	11,000	100.00%
	GIS CONSULTANT FOR CITYWIDE PROJECTS			9,000	9,000	9,000	
	ON-DEMAND PROGRAMMING SERVICES (KRONOS, SUNGARD, ETC)			2,000	2,000	2,000	
534	OTHER SERVICES	42	3,000	3,000	3,000	3,000	0.00%
	CUSTOM SUPPORT & PROGRAMMING FROM SUNGARD, ETC.			3,000	3,000	3,000	
540	TRAVEL AND PER DIEM	5,113	5,200	5,500	5,500	5,500	5.77%
	ESRI CLIENT CONFERENCE			1,600	1,600	1,600	
	FL LOCAL GOVT INFO SYS ASSN CONFERENCES (2)			1,200	1,200	1,200	
	LOCAL SEMINARS			300	300	300	
	SECURITY TRAINING			1,200	1,200	1,200	
	SUNGARD CLIENT USER GROUP			1,200	1,200	1,200	
541	COMMUNICATIONS SERVICES	38,328	38,400	38,400	38,400	38,400	0.00%
	COPPER LINES			1,800	1,800	1,800	
	LONG DISTANCE			700	700	700	
	MARTIN COUNTY BROADBAND FIBER LEASE			35,100	35,100	35,100	
	PHONE SETS			800	800	800	
542	FREIGHT/POSTAGE SERVICES	32	100	100	100	100	0.00%
	USPS, FEDEX, UPS, ETC			100	100	100	
543	UTILITY SERVICES	3,265	2,980	3,600	3,600	3,600	20.81%
	ELECTRIC			2,600	2,600	2,600	
	WATER/SEWER			1,000	1,000	1,000	
544	RENTALS AND LEASES	229	400	200	200	200	-50.00%
	MISC COPIER USE			200	200	200	
545	INSURANCE	10,332	10,941	10,941	10,941	10,941	0.00%
	FLOOD INSURANCE PORTION			67	67	67	
	TRICO GENERAL LIABILITY INSURANCE			10,874	10,874	10,874	
546	REPAIR AND MAINTENANCE	1,283	2,300	2,600	2,600	2,600	13.04%
	COMPUTER REPAIRS/REPLACEMENT PARTS			1,000	1,000	1,000	
	POWER SUPPLY BATTERIES			1,000	1,000	1,000	

City of Stuart
2016 Fiscal Budget
Estimated Appropriations

Account		2014 Audited	2015 Current	Dept Request	Manager Recommend	Commission Adopt	% Change
001	**GENERAL**						
1145	**INFORMATION SERVICES**						
546	REPAIR AND MAINTENANCE	1,283	2,300	2,600	2,600	2,600	13.04%
	PRINTERS/PERIPHERALS			300	300	300	
	VM - REPAIR AND MAINTENANCE OF VEHICLE			300	300	300	
549	OTHER CURRENT CHARGES	126,745	121,150	139,340	127,840	127,840	5.52%
	BARRACUDA MAIL ARCHIVER			1,500	1,500	1,500	
	BARRACUDA SPAM FILTER			1,050	1,050	1,050	
	BARRACUDA SSL/VPN			840	840	840	
	BARRACUDA WEB FILTER			1,500	1,500	1,500	
	COMMISSION MEETING LIVE STREAMING PORTAL			2,500	2,500	2,500	
	CRM/MOBILE APPLICATION			4,800	4,800	4,800	
	ESILO			600	600	600	
	ESRI			14,500	14,500	14,500	
	FOLDER/SEALER MACHINE MAINTENANCE CONTRACT			3,500	3,500	3,500	
	GODADDY.COM DOMAINS & SSL CERTS			250	250	250	
	INFOR/HANSEN			2,000	2,000	2,000	
	JOY COMMUNICATIONS - PHONE SYSTEM			13,600	13,600	13,600	
	LASERFICHE			3,800	3,800	3,800	
	MCAFEE ANTI-VIRUS			4,400	4,400	4,400	
	MICROCALL			1,000	1,000	1,000	
	MICROSOFT TECHNET			300	300	300	
	NOVUS AGENDA SYSTEM			4,200	4,200	4,200	
	OFFICE 365 SUBSCRIPTIONS			3,300	3,300	3,300	
	SUNGARD PUBLIC SECTOR			60,000	60,000	60,000	
	SUPPORT TICKETING TRACKING SYSTEM			0	3,000	3,000	
	TELEWORKS			14,500	0	0	
	VISION SOLUTION EMAIL SERVER FAILOVER			1,200	1,200	1,200	
551	OFFICE SUPPLIES	54	300	500	500	500	66.67%
	MISCELLANEOUS OFFICE SUPPLIES			500	500	500	
552	OPERATING SUPPLIES	19,244	7,508	7,470	7,470	7,470	-0.50%
	COMPUTER MONITORS			1,500	1,500	1,500	
	FUEL 2016 (156.72 TOTAL GALLONS @ $3)			470	470	470	
	MISCELLANEOUS EQUIPMENT/SUPPLIES/CABLES/ETC			3,500	3,500	3,500	
	NEW & UPDATE MISC SOFTWARE			2,000	2,000	2,000	
554	BOOKS AND MEMBERSHIPS	1,354	2,250	1,650	1,650	1,650	-26.67%
	AIRWATCH CONNECT LOCAL CONFERENCE			200	200	200	
	FL LOCAL GOVT INFO SYS ASSN - DUES & REGISTRATIONS			550	550	550	
	MISC BOOKS & PUBLICATIONS			200	200	200	
	SUNGARD CLIENT CONFERENCE			500	500	500	
	SUNGARD USER GROUP MEMBERSHIP			200	200	200	

City of Stuart
2016 Fiscal Budget
Estimated Appropriations

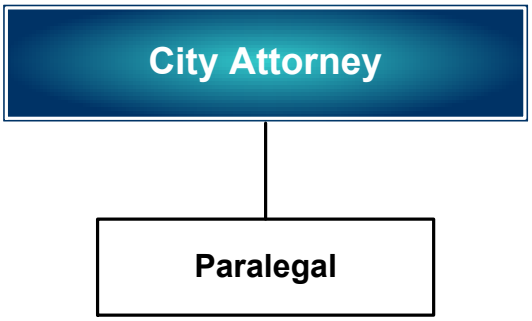
Account		2014 Audited	2015 Current	Dept Request	Manager Recommend	Commission Adopt	% Change
001	**GENERAL**						
1145	**INFORMATION SERVICES**						
554	BOOKS AND MEMBERSHIPS	1,354	2,250	1,650	1,650	1,650	-26.67%
555	TRAINING	955	5,500	10,000	10,000	10,000	81.82%
	SECURITY TRAINING			4,500	4,500	4,500	
	SUNGARD TRAINING			4,500	4,500	4,500	
	SYSTEM ADMIN TRAINING			1,000	1,000	1,000	
Total	OPERATING EXPENSES	206,977	205,529	234,301	222,801	222,801	8.40%
564	MACHINERY AND EQUIPMENT	23,092	76,000	49,000	99,000	99,000	30.26%
	DESKTOP COMPUTER & SOFTWARE REPLACEMENTS (40)			22,000	22,000	22,000	
	LAPTOP REPLACEMENTS (15)			18,000	18,000	18,000	
	SERVER REPLACEMENTS (2)			9,000	9,000	9,000	
	TECHNOLOGY UPGRADES			0	50,000	50,000	
Total	CAPITAL OUTLAY	23,092	76,000	49,000	99,000	99,000	30.26%
Division	INFORMATION SERVICES	625,293	672,202	671,226	709,806	709,806	13.52%
1190 POLICE	552 IS - PRINTER			500	500	500	
1190 POLICE	534 IS - E-SILO OFFSITE DATA			1,200	1,200	1,200	
1190 POLICE	534 IS-SERVER SUPPORT USA SOFTWARE -			2,008	2,008	2,008	
1190 POLICE	534 IS - LASERFICHE SUPPORT			2,300	2,300	2,300	
1230 TRANSPORTATIO	531 IS - GIS/GPS OF STREET SIGNS/STREET			2,500	2,500	2,500	
1810 STORMWATER M	531 IS - GIS/GPS			5,000	5,000	5,000	
	Total Consolidated Costs			13,508	13,508	13,508	
	Division + Consolidated + Indirect Charges:			684,734	723,314	723,314	

City of Stuart
2016 Fiscal Budget
Personnel Sheet

1145 INFORMATION SERVICES

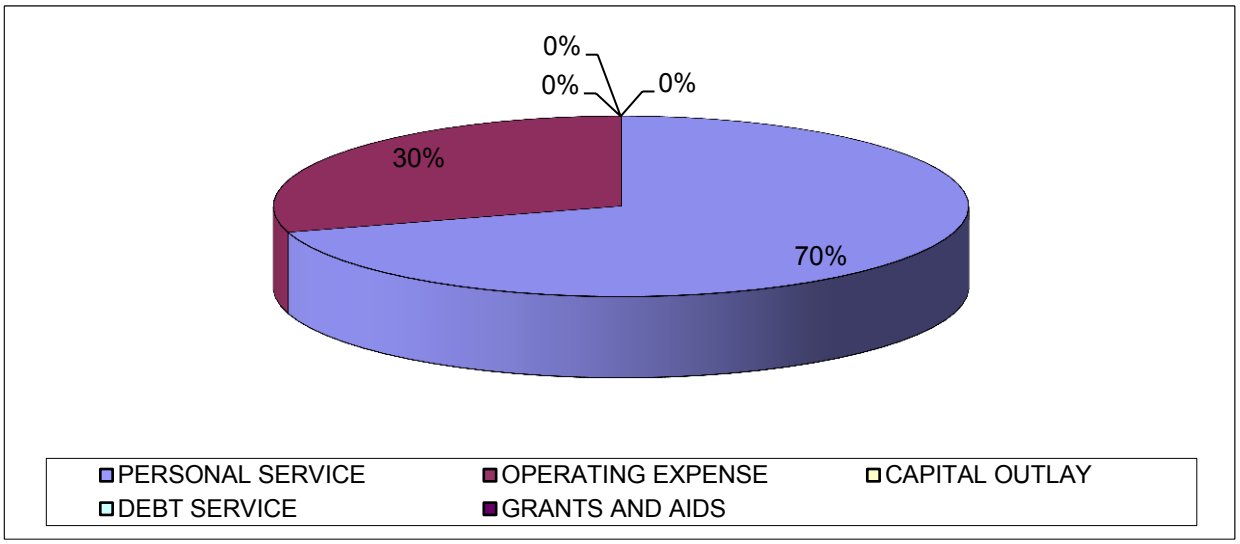
Class	Title	Range/ Step	Current Salary	Prcnt	Range/ Step	Dept Req	Spec Pay	Prcnt	Range/ Step	Mgr Rec	Spec Pay	Prcnt	Range/ Step	Comm Adopt	Spec Pay
1090	INFORMATION SVCS DIRECTOR	26 16	100,880.50	1.00	26 16	100,881	1,020	1.00	26 16	100,881	1,020	1.00	26 16	100,881	1,020
3012	NETWORK SPECIALIST	20 11	66,520.99	1.00	20 11	66,521	0	1.00	20 11	66,521	0	1.00	20 11	66,521	0
3013	SYSTEMS ANALYST	18 8	56,051.17	1.00	18 8	56,051	0	1.00	18 8	56,051	0	1.00	18 8	56,051	0
3014	SOFTWARE APPLICAT'N SPECL	18 17	69,962.70	1.00	18 17	69,963	0	1.00	18 17	69,963	0	1.00	18 17	69,963	0
	BUDGET MERIT			1.00	00 0	2,000	0	1.00	00 0	2,000	0	1.00	00 0	2,000	0
			Count			4				4				4	
	Total					295,415	1,020			295,415	1,020			295,415	1,020

CITY ATTORNEY
ORGANIZATIONAL CHART



City Attorney

Department Expenditure Summary			
	Budget	Amended Budget	Proposed Budget
	FY 2014	FY 2015	FY 2016
PERSONAL SERVICE	237,438	254,500	254,630
OPERATING EXPENSE	162,376	72,009	107,559
CAPITAL OUTLAY	-	-	-
DEBT SERVICE	-	-	-
GRANTS AND AIDS	-	-	-
Total	**399,814**	**326,509**	**362,189**
Direct/Indirect Charges (Net)			**(362,189)**
Department Total Expense	**399,814**	**326,509**	**-**



Budget Narrative
Fiscal Year 2015-2016

Fund: General Fund

Department: City Attorney (1150)

Departmental Activities and Service Level Description:

Pursuant to the City Charter, the City Attorney is the "legal advisor to and attorney for the City." The City Attorney "shall prosecute and defend all suits, complaints, and controversies for and on behalf of the City, unless otherwise directed by the Commission." It is the responsibility of the City Attorney to "review all contracts, bonds and other instruments in writing in which the City is to be a party and shall endorse on each as to form and legality." While these City Charter duties are typical of provisions in municipal charters, the most frequent daily work is giving legal advice to City boards, city officers and city employees, and prosecuting code violations as well as defending and prosecuting matters on behalf of the City and its entities. The City Attorney is often a participant in matters generated by other City departments. The primary work of the department is a) researching and preparing ordinances, resolutions, contracts, leases, and other legal documents; b) researching and answering legal questions from the city commission and staff; c) defending litigation; and d) prosecuting code cases. The City has resolved most of its major lawsuits or is insured for many claims where the self-insurance carrier assigns outside defense counsel, which allows the office to shift its focus away from litigation.

Although the City can defer litigation related to insurance coverage to outside counsel, there remains a significant amount of litigation that does not fall within that category. These types of litigation include the intervention into a land/water use dispute related to a submerged land lease, defending actions by property owners that are converting properties into "sober homes" in violation of the City Code but within the confines of the ADA and in addition, prosecuting the claim for unpaid TIF funds against the County. It is foreseeable that these types of disputes will increase in the future.

The part-time City Attorney position was changed in 2013 to full time. The City Paralegal also acts as a deputy clerk and can provide assistance at board meetings. The goal for the coming year is to continue providing excellent quality work, and complete the on-going projects discussed above as well as assisting the various departments with legal advice.

Staffing Levels:

In addition to day to day operations, the City Attorney's office is handling certain litigation "in house" rather than hiring outside counsel which was the historical procedure. The in house management of this litigation is providing a savings to the City in excess of $300,000 per year. The litigation can be maintained utilizing the current staffing levels.

Position Title	2011-12	2012-13	2013-14	2014-15	Requested 2015-16
City Attorney (Full-time)	1	0	1	1	1
City Attorney (Part-time)	0	1	0	0	-
Florida Registered Paralegal	1	1	1	1	1
Totals	**2**	**2**	**2**	**2**	**2**

Major Budget or Service Level Changes:
The City Attorney recommends a legal department budget based upon focused service levels, in-house forfeiture litigation and the renegotiation of legal research contracts. It should be noted that by implanting a full time City Attorney, the City has already saved a significant amount of money that would have been expended on outside counsel. The amount saved already exceeds the full time salary for the City Attorney in the first six months of the fiscal year. The city attorney's office actively and aggressively seeks to avoid costly litigation by handling as much of the litigation in house as possible and by using mediation and negotiated settlements that favor the city.

Department Objectives:

- Continue to provide in house defense to matters in litigation to save money on outside legal fees as well as maintain a better understanding of the litigation so that it can be avoided in the future.

- Continue to prosecute code enforcement cases.

- Continue to disseminate information to Commission and City Boards and entities related to Sunshine Law and other procedure matters to ensure transparency and trust within the community.

- Seek amicable resolution to pending litigation to reduce cost exposure to the City.

City of Stuart
2016 Fiscal Budget
Estimated Appropriations

Account		2014 Audited	2015 Current	Dept Request	Manager Recommend	Commission Adopt	% Change
001	**GENERAL**						
1150	**CITY ATTORNEY**						
511	EXECUTIVE SALARIES	130,357	130,000	130,000	130,000	130,000	0.00%
512	REGULAR SALARIES AND WAGE	51,854	49,459	49,459	49,459	49,459	0.00%
513	OTHER SALARIES AND WAGES	5,474	0	0	0	0	0.00%
514	OVERTIME	400	0	0	0	0	0.00%
515	SPECIAL PAY	0	1,000	2,380	2,380	2,380	138.00%
521	FICA TAXES	13,794	12,999	13,911	13,911	13,911	7.01%
522	RETIREMENT CONTRIBUTIONS	28,948	31,127	31,127	31,450	31,450	1.04%
523	LIFE AND HEALTH INSURANCE	23,472	29,493	27,009	27,009	27,009	-8.42%
524	WORKERS' COMPENSATION	398	422	422	422	422	0.00%
Total	PERSONAL SERVICES	254,698	254,500	254,308	254,630	254,630	0.05%
531	PROFESSIONAL SERVICES	113,192	40,000	75,000	75,000	75,000	87.50%
	LITIGATION COSTS			25,000	25,000	25,000	
	OUTSIDE COUNSEL			50,000	50,000	50,000	
534	OTHER SERVICES	129	150	150	150	150	0.00%
	ARCHIVES MANAGEMENT			150	150	150	
536	PENSION BENEFITS	0	10,800	10,800	10,800	10,800	0.00%
540	TRAVEL AND PER DIEM	762	0	500	500	500	0.00%
541	COMMUNICATIONS SERVICES	593	650	650	650	650	0.00%
	LONG DISTANCE			350	350	350	
	PHONE SETS			300	300	300	
542	FREIGHT/POSTAGE SERVICES	102	200	200	200	200	0.00%
	POSTAGE FREIGHT			200	200	200	
545	INSURANCE	8,543	9,034	9,034	9,034	9,034	0.00%
	FLOOD INSURANCE PORTION			91	91	91	
	TRICO GENERAL LIABILITY INSURANCE			8,943	8,943	8,943	
546	REPAIR AND MAINTENANCE	0	450	0	0	0	-100.00%
547	PRINTING AND BINDING	300	350	350	350	350	0.00%
	STATIONARY			350	350	350	
548	PROMOTIONAL ACTIVITIES	12	200	200	200	200	0.00%
	PROMOTIONAL ACTIVITIES, CLE CREDITS			200	200	200	
549	OTHER CURRENT CHARGES	60,170	0	0	0	0	0.00%
551	OFFICE SUPPLIES	160	450	450	450	450	0.00%
	PENS, FOLDERS, LEGAL BINDERS, OFFICE SUPPLIES			450	450	450	
552	OPERATING SUPPLIES	2,777	150	150	150	150	0.00%

City of Stuart
2016 Fiscal Budget
Estimated Appropriations

Account		2014 Audited	2015 Current	Dept Request	Manager Recommend	Commission Adopt	% Change
001	**GENERAL**						
1150	**CITY ATTORNEY**						
552	OPERATING SUPPLIES	2,777	150	150	150	150	0.00%
	SUPPLIES			150	150	150	
554	BOOKS AND MEMBERSHIPS	9,454	9,225	9,325	9,325	9,325	1.08%
	FL MUNICIPAL ATTORNEY MEMBERSHIP			225	225	225	
	LEXIS NEXIS			8,500	8,500	8,500	
	MARTIN COUNTY BAR			150	150	150	
	MISC LAW BOOKS			150	150	150	
	NOTARY (EVERY 4 YEARS - FY15 & FY18)			100	100	100	
	PARALEGAL DUES			200	200	200	
555	TRAINING	565	350	750	750	750	114.29%
	SEMINARS			750	750	750	
Total	OPERATING EXPENSES	196,759	72,009	107,559	107,559	107,559	49.37%
Division	CITY ATTORNEY	451,457	326,509	361,867	362,189	362,189	-19.77%
Division + Consolidated + Indirect Charges:				361,867	362,189	362,189	

City of Stuart
2016 Fiscal Budget
Personnel Sheet

1150 CITY ATTORNEY

Class	Title	Range/ Step	Current Salary	Prcnt	Range/ Step	Dept Req	Spec Pay	Prcnt	Range/ Step	Mgr Rec	Spec Pay	Prcnt	Range/ Step	Comm Adopt	Spec Pay
2010	CITY ATTORNEY		130,000.00	1.00		130,000	1,380	1.00		130,000	1,380	1.00		130,000	1,380
5028	PARALEGAL	19 1	49,459.05	1.00	19 1	49,459	0	1.00	19 1	49,459	0	1.00	19 1	49,459	0
	BUDGET MERIT			1.00	00 0	1,000	0	1.00	00 0	1,000	0	1.00	00 0	1,000	0
			Count			2				2				2	
	Total					180,459	1,380			180,459	1,380			180,459	1,380

City of Stuart
2016 Fiscal Budget
Estimated Appropriations

Account		2014 Audited	2015 Current	Dept Request	Manager Recommend	Commission Adopt	% Change
001	**GENERAL**						
1160	**GENERAL GOVERNMENT**						
512	REGULAR SALARIES AND WAGE	-2,962	0	0	25,000	25,000	0.00%
	MARKET ADJUSTMENTS			0	25,000	25,000	
523	LIFE AND HEALTH INSURANCE	275,316	182,748	195,000	195,000	195,000	6.70%
	EMPLOYEE CLINIC			195,000	195,000	195,000	
525	UNEMPLOYMENT COMPENSATION	0	10,500	10,500	10,500	10,500	0.00%
Total	PERSONAL SERVICES	272,355	193,248	205,500	230,500	230,500	19.28%
557	INDIRECT COSTS (NET)	-1,106,097	-906,456	-954,815	-971,733	-917,393	1.21%
	FROM CRA			-37,085	-37,331	-37,394	
	FROM LANDFILL			-1,676	-1,711	-1,717	
	FROM SANITATION			-406,693	-413,134	-394,938	
	FROM STORMWATER			-35,529	-35,821	-35,873	
	FROM WATER AND SEWER			-539,732	-551,892	-516,098	
	TO WATER AND SEWER			65,900	68,155	68,626	
Total	OPERATING EXPENSES	-1,106,097	-906,456	-954,815	-971,733	-917,393	1.21%
595	OTHER NONOPERATING USES	0	858,966	960,266	1,254,766	1,223,465	42.43%
	CAPITAL REPLACEMENT RESERVE			400,000	400,000	400,000	
	CONTINGENCY RESERVE			181,766	181,766	150,465	
	FRS INCREASE 7/1/15 3 MOS			20,500	65,000	65,000	
	FUNDING TO CRA FOR MICRO-TRANSIT			0	100,000	100,000	
	HEALTH INSURANCE INCREASE 5%			150,000	150,000	150,000	
	HEALTH SELF-INSURANCE RESERVE			110,000	110,000	110,000	
	INFORMATION SERVICES RESERVE			0	50,000	50,000	
	RESERVE FOR RIVERWALK REPLACEMENT			0	100,000	100,000	
	RETIREES HEALTH INSURANCE SUBSIDY			98,000	98,000	98,000	
Total	OTHER USES	0	858,966	960,266	1,254,766	1,223,465	42.43%
Division	GENERAL GOVERNMENT	-833,743	145,758	210,951	513,533	536,572	-164.36%
	Division + Consolidated + Indirect Charges:			210,951	513,533	536,572	

PUBLIC WORKS ORGANIZATIONAL CHART

8/27/2015

LEGEND: Enterprise Fund

- 1610 - WATER TREATMENT
- 1620 - WATER RECLAMATION FACILITY
- 1630 - DISTRIBUTION & COLLECTION
- 1640 - CUSTOMER SERVICE
- 1670 - WATER & SEWER GEN GOV
- 1710 - SANITATION RESIDENTIAL
- 1720 - SANITATION COMMERCIAL
- 1730 - SANITATION YARD TRASH
- 1810 - STORMWATER

LEGEND: General Fund

- 1170 - VEHICLE MAINTENANCE
- 1180 - PW ADMINISTRATION
- 1215 - BUILDING MAINTENANCE
- 1220 - TURF & GROUNDS MAINTENANCE
- 1230 - TRANSPORTATION MAINTENANCE
- 1243 - BALLFIELD/ATHLETIC FIELD MAINTENANCE

Public Works Director (33% | 17% | 17% | 33%)

- Assistant Public Works Director
  - UTILITIES CUSTOMER SERVICE TEAM
    - Customer Service Supervisor
    - Customer Service Rep III
    - Customer Service Rep II
    - Customer Service Rep I
    - Meter Reader
  - Office Coordinator
    - Division Assistant
  - UTILITIES / SANITATION / VEHICLE MAINTENANCE DIVISION
    - Water & Wastewater Compliance System Specialist
    - Recycling & Conservation Coordinator
    - SANITATION TEAM
      - Team Leader III
      - Team Leader I
        - RESIDENTIAL
          - Sanitation Equipment Operator
          - Sanitation Equipment Operator
        - COMMERCIAL
          - Sanitation Equipment Operator
          - Sanitation Equipment Operator
          - Sanitation Equipment Operator
          - Sanitation Equipment Operator
          - **Sanitation Equipment Operator**
          - Sanitation Worker
        - YARD TRASH
          - **Team Leader I**
          - Sanitation Equipment Operator
          - Sanitation Equipment Operator
    - VEHICLE MAINTENANCE TEAM
      - Team Leader II
      - Diesel/Gas Mechanic
      - Diesel Gas Mechanic
      - Diesel/Gas Mechanic
    - MAINTENANCE TEAM
      - Team Leader III
      - I & C Technician
      - Utility Senior Maintenance Mechanic
      - Utility Maintenance Mechanic
      - Utility Maintenance Mechanic
      - Laborer II
      - Systems Technician
    - WATER TREATMENT TEAM
      - Team Leader II
      - Laboratory Technician
      - Water Systems Specialist
      - WTP Operator I
      - WTP Operator I
      - WTP Operator I
      - WTP Operator I
    - WATER RECLAMATION TEAM
      - Team Leader III
      - WW System Specialist
      - WWTP Operator III
      - WWTP Operator I
    - DISTRIBUTION SYSTEM TEAM
      - Team Leader II
      - Water Distribution Systems Specialist
      - Water Distribution Systems Specialist
      - Utility Service Worker II
      - Utility Service Worker II
      - Utility Service Worker II
      - Water Distribution Systems Specialist
    - COLLECTION SYSTEM TEAM
      - Team Leader II
      - Equipment Operator II
      - Utility Service Worker II
      - **Utility Maintenance Mechanic**
- City Engineer
  - Capital Projects Coordinator
    - Public Works Inspector
- Deputy Public Works Director (67% | 33%)
  - Division Assistant
  - OPERATIONS DIVISION
    - BUILDING MAINTENANCE TEAM
      - Team Leader III
      - Senior Maintenance Mechanic
      - Maintenance Mechanic
      - Custodian
      - Custodian
      - Custodian
      - Senior Maintenance Mechanic
      - Maintenance Mechanic
      - Maintenance Mechanic
    - Team Leader II
      - BALLFIELD/ ATHLETIC FIELD MAINTENANCE TEAM
        - Laborer I
      - TURF & GROUNDS MAINTENANCE TEAM
        - Maintenance Mechanic
        - Maintenance Mechanic
        - Groundskeeper
        - Groundskeeper
        - Groundskeeper
        - Groundskeeper
        - Groundskeeper
        - Nursery Worker
        - Equipment Operator I
    - TRANSPORTATION MAINTENANCE TEAM
      - Team Leader I
      - Equipment Operator I
      - Laborer II
      - Laborer II
      - Laborer I
    - STORMWATER MAINTENANCE TEAM
      - Team Leader II
      - Equipment Operator I
      - Utility Service Worker II

Budget Narrative
Fiscal Year 2015-2016

Fund: General Fund, W&S General, Sanitation, Stormwater
Department: Public Works
Division: Administration (1180)

Departmental Activities and Service Level Description:
The function of this Division is to provide guidance and direction to the Public Works Department consisting of fourteen (14) divisions (Teams); Water/Sewer General, Customer Service Team, Water Treatment Team, Wastewater Reclamation Team, Distribution Team, Collection Team, Stormwater Maintenance Team, Transportation Maintenance Team, Turf & Grounds Maintenance Team, Residential Sanitation Collection Team, Commercial Sanitation Collection Team, Yard Trash Collection Team, Vehicle Maintenance Team, Building Maintenance Team, and the Old City Landfill.

This includes managing the day-to-day operations of the department, overseeing and inspecting the efforts of the City's consulting engineers and contractors on all Water and Sewer Capital Improvement Programs, Stormwater Utility Capital Improvement Programs and City General Fund projects, both major and minor. The Public Works Director is responsible for coordinating the activities of the Public Works Department with other local, state, and federal agencies. Additionally, the Department is responsible for the maintenance of City owned real estate and public facilities including facilities maintenance, renovations, new construction, site improvements, maintenance of preservation/conservation areas and watershed & floodplain management.

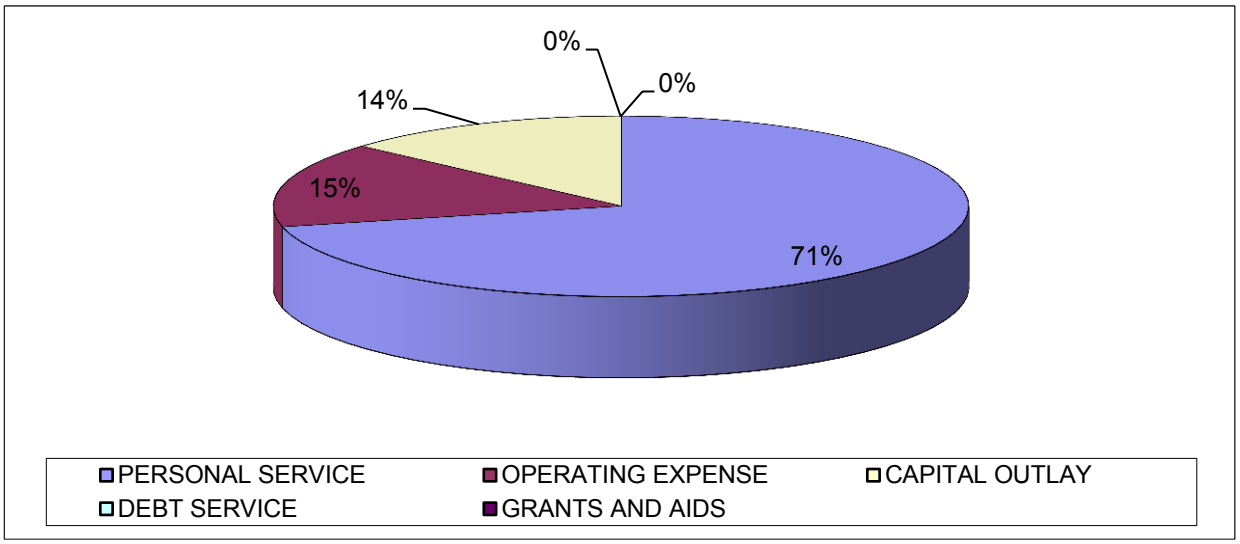
The department plays a lead role in grant administration for a variety of city-wide capital improvements.

Major Budget or Service Level Changes:
Continued administration and supervision of several major capital improvements and initiatives including, but not limited to, Dixie Highway Sidewalk and Beautification, Baker Road Sidewalk and Beautification, NW Dixie Highway Multi-Modal Path, Kindred Street and Johnson Avenue Roadway/Bike Lanes /On-Street Parking Improvements, City-Wide Sewer Expansion, City-Wide Water Distribution System Upgrades, Environmental and Water Quality improvements for Poppleton Creek and Haney Creek Watersheds, Downtown Riverwalk Extension, Kiwanis Park Improvements and Shepard Park Renovation.

Department Objectives:
- Continue to improve the inspection, supervision and coordination of City, County and State capital construction contracts, grants and Interlocal agreements underway within the City.
- Continue to improve the oversight of consulting engineers working on design, permitting and services during construction of City projects.
- Reduce the level of effort of projects designed and inspected by consulting engineers and increase the number of projects designed and inspected by City staff.
- Continue to improve the effectiveness and efficiency of the Public Works Department's internal operations through a system of work orders and tracking systems and department wide computer networking.
- Continue efforts to improve coordination with other departments, particularly regarding site development and permit application reviews.
- Continue the successful effort of finding, receiving and administration of grant funds from state and federal agencies (FDEP, SFWMD, CDBG, FIND, FDOT, EPA, CSCMC).

Vehicle Maintenance

Department Expenditure Summary			
	Budget	Amended Budget	Proposed Budget
	FY 2014	FY 2015	FY 2016
PERSONAL SERVICE	215,477	217,819	215,477
OPERATING EXPENSE	46,770	41,575	46,129
CAPITAL OUTLAY	16,500	-	40,600
DEBT SERVICE	-	-	-
GRANTS AND AIDS	-	-	-
Total	**278,747**	**259,394**	**302,206**
Direct/Indirect Charges (Net)			**(302,206)**
Department Total Expense	**278,747**	**259,394**	**-**



Budget Narrative
Fiscal Year 2015- 2016

Fund: General Fund
Department: Public Works
Team: Vehicle Maintenance Team (1170)

Departmental Activities and Service Level Description:
Vehicle Maintenance is responsible for the maintenance, upkeep and repair of approximately 153 City vehicles and approximately 180 pieces of equipment including trailers, pumps, blowers, chain saws, compactors, stripers, string trimmers, riding mowers, push mowers, brush trimmers, etc.

Staffing Levels:
The Vehicle Maintenance Team continues in a proactive approach to vehicle preventive maintenance with a goal of reducing the number of unscheduled repairs and less out-of-service time for our customers

Position Title:	2011-12	2012-13	2013-14	2014-15	Requested 2015-16
Diesel/Gas Mechanic	1	1	1	2	2
Auto Service Worker	1	1	1	-	-
Team Leader II	1	1	1	1	1
Total	**3**	**3**	**3**	**3**	**3**

Indicators:	2011-12	2012-13	2013-14	2014-15	Estimated 2015-16
Unscheduled Repairs	322	300	340	350	365
Preventive Maintenance	504	522	525	535	540

Major Budget or Service Level Changes:
Three (3) vehicle lifts have been inspected and must be replaced. Metal fatigue and chain and sprocket wear are the primary concerns. The vehicle lifts have been in service for more than 20 years. The lifts can be relocated when the vehicle maintenance facility is relocated.

Vehicle fuel efficiencies will continue to be monitored closely. More cost effective preventive maintenance will be emphasized in accordance with the Fleet Replacement Policy. A switch to recycled synthetic motor oil and hydraulic fluid and bio-diesel blend B-20 while maintaining the ethanol based E-10 gasoline is proposed in the 2016 budget. .

Department Objectives:
To provide safe and complete vehicle and equipment preventive maintenance that is cost effective and provides employees with reliable vehicles and equipment to meet their daily work schedules by:

- Continuing to improve shop operating policies and procedures to ensure more uniformity of the repair and preventive maintenance program.
- Reducing the length of time required for repairs.
- Maintaining inventory of parts on hand and strict inventory controls of parts stocked.
- Continuing to seek all available cost effective training to bring the mechanics' skill level up to the level of the technicians at most dealerships and assist all mechanics in obtaining at least one ASE certification.
- Ensuring that the overall appearance of the fleet is representative of the City's image.

City of Stuart
2016 Fiscal Budget
Estimated Appropriations

Account		2014 Audited	2015 Current	Dept Request	Manager Recommend	Commission Adopt	% Change
001	**GENERAL**						
1170	**VEHICLE MAINTENANCE**						
512	REGULAR SALARIES AND WAGE	167,049	159,692	159,692	159,692	159,692	0.00%
514	OVERTIME	586	1,000	500	500	500	-50.00%
	REDUCTION OVER PRIOR YEAR			500	500	500	
515	SPECIAL PAY	3,454	3,680	3,680	3,680	3,680	0.00%
	MECHANIC ASE CERTIFICATION ($10.00 EACH)			0	0	0	
	TEAM LEADER CELL PHONE			0	0	0	
521	FICA TAXES	12,725	12,574	12,536	12,536	12,536	-0.30%
522	RETIREMENT CONTRIBUTIONS	11,906	11,931	11,895	11,717	11,717	-1.80%
523	LIFE AND HEALTH INSURANCE	20,940	20,954	19,364	19,364	19,364	-7.59%
524	WORKERS' COMPENSATION	7,544	7,988	7,988	7,988	7,988	0.00%
Total	PERSONAL SERVICES	224,202	217,819	215,654	215,477	215,477	-1.08%
534	OTHER SERVICES	4,129	4,800	5,800	5,800	5,800	20.83%
	ALL-DATA SUPPORT SERVICES			2,000	2,000	2,000	
	BM - PEST CONTROL			300	300	300	
	UNIFORM RENTAL AND SHOP TOWELS FEE			2,500	2,500	2,500	
	UPDATE SOFTWARE FOR VEHICLE SCANNER			1,000	1,000	1,000	
541	COMMUNICATIONS SERVICES	722	2,140	776	776	776	-63.74%
	LONG DISTANCE			600	600	600	
	PHONE SETS			176	176	176	
542	FREIGHT/POSTAGE SERVICES	0	250	100	100	100	-60.00%
	EQUIPMENT SHIPPING - REDUCTION OVER PRIOR YEAR			100	100	100	
543	UTILITY SERVICES	2,877	3,530	4,530	4,530	4,530	28.33%
	ELECTRIC			1,030	1,030	1,030	
	WATER/SEWER			3,500	3,500	3,500	
544	RENTALS AND LEASES	785	1,600	1,100	1,100	1,100	-31.25%
	OXYGEN/ACETYLENE TANK RENTAL - REDUCED OVER PRIOR			500	500	500	
	PARTS WASHING MACHINE			600	600	600	
545	INSURANCE	10,279	10,838	10,838	10,838	10,838	0.00%
	FLOOD INSURANCE PORTION			426	426	426	
	FUEL STORAGE TANK INSURANCE (2 LG & 1 SM)			1,794	1,794	1,794	
	TRICO GENERAL LIABILITY INSURANCE			8,618	8,618	8,618	
546	REPAIR AND MAINTENANCE	8,926	4,950	9,950	9,950	9,950	101.01%
	BUILDING REPAIRS - REPAIRS TO STRUCTURES			5,000	5,000	5,000	
	OIL AND LUBRICANTS			750	750	750	
	REPAIRS TO SHOP EQUIPMENT (HOIST AND COMPRESSOR)			3,000	3,000	3,000	
	VM - REPAIR AND MAINTENANCE OF VEHICLES & EQUIPMENT			1,200	1,200	1,200	

City of Stuart
2016 Fiscal Budget
Estimated Appropriations

Account		2014 Audited	2015 Current	Dept Request	Manager Recommend	Commission Adopt	% Change
001	**GENERAL**						
1170	**VEHICLE MAINTENANCE**						
551	OFFICE SUPPLIES	142	250	250	250	250	0.00%
	MISCELLANEOUS OFFICE SUPPLIES			250	250	250	
552	OPERATING SUPPLIES	11,839	12,417	11,385	11,985	11,985	-3.48%
	ADJUSTMENT 6/29/15 SAFETY INCENTIVE PROGRAM			0	600	600	
	FUEL (1,710.00) TOTAL GALLONS @ $3)			5,100	5,100	5,100	
	SAFETY SHOES FOR TEAM MEMBERS			285	285	285	
	SAFETY SUPPLIES			400	400	400	
	TOOLS FOR SHOP			5,000	5,000	5,000	
	UNIFORMS, SHIRTS, JACKETS, AND HATS			600	600	600	
554	BOOKS AND MEMBERSHIPS	0	150	150	150	150	0.00%
	FLORIDA FLEET MANAGERS MEMBERSHIP			150	150	150	
555	TRAINING	270	650	650	650	650	0.00%
	MECHANIC CERTIFICATIONS			150	150	150	
	ON-SITE VENDOR TRAINING			500	500	500	
Total	OPERATING EXPENSES	39,969	41,575	45,529	46,129	46,129	10.95%
564	MACHINERY AND EQUIPMENT	16,891	0	40,600	40,600	40,600	0.00%
	10 HP AIR COMPRESSOR (REPLACES COMPRESSOR - 28 YEARS)			7,000	7,000	7,000	
	ONE 4 POST 30,000 LB VEHICLE LIFT			18,000	18,000	18,000	
	TWO 2 POST 10,000 LB VEHICLE LIFTS ($4,500.00 EACH)			9,000	9,000	9,000	
	TWO ROLLER JACKS - GOES WITH 4 POST VEH LIFT			6,600	6,600	6,600	
Total	CAPITAL OUTLAY	16,891	0	40,600	40,600	40,600	0.00%
Division	VEHICLE MAINTENANCE	281,062	259,394	301,783	302,206	302,206	7.52%
1117 CRA	546 VM-REPAIR AND			3,000	6,500	6,500	
1120 CITY MANAGER	546 VM - REPAIR AND MAINTENANCE OF			1,000	1,000	1,000	
1145 INFORMATION SE	546 VM - REPAIR AND MAINTENANCE OF			300	300	300	
1170 VEHICLE MAINTE	546 VM - REPAIR AND MAINTENANCE OF			1,200	1,200	1,200	
1190 POLICE	546 VM - REPAIR AND MAINTENANCE OF			77,000	77,000	77,000	
1190 POLICE	546 VM - REPAIR AND MAINTENANCE OF			700	700	700	
1201 FIRE/RESCUE	546 VM - REPAIR AND MAINTENANCE OF			50,000	50,000	50,000	
1210 DEVELOPMENT	546 VM - REPAIR AND MAINTENANCE OF			250	250	250	
1215 BUILDING MAINT	546 VM - REPAIR AND MAINTENANCE OF			2,000	2,000	2,000	
1220 TURF AND GROU	546 VM - REPAIR AND MAINTENANCE OF			20,000	20,000	20,000	
1230 TRANSPORTATIO	546 VM - REPAIR AND MAINTENANCE OF			10,000	10,000	10,000	
1242 10TH STREET RE	546 VM - REPAIR AND MAINTENANCE OF			1,000	1,000	1,000	
1243 BALL/ATHLETIC F	546 VM - MISC. REPAIRS TO PARK FACILITY			1,200	1,200	1,200	
1610 WATER TREATME	546 VM - REPAIR AND MAINTENANCE FOR 4			6,000	6,000	6,000	

City of Stuart
2016 Fiscal Budget
Estimated Appropriations

Account				2014 Audited	2015 Current	Dept Request	Manager Recommend	Commission Adopt	% Change
001					**GENERAL**				
1170					**VEHICLE MAINTENANCE**				
1620	WATER RECLAMA	546	VM - REPAIR AND MAINTENANCE OF			6,000	6,000	6,000	
1630	DISTRIBUT/COLL	546	VM - MAINTENANCE AND REPAIR OF			20,000	20,000	20,000	
1670	W & S GENERAL	546	VM - REPAIR AND MAINTENANCE OF			6,000	6,000	6,000	
1710	RESIDENTIAL CO	546	VM - REFURBISH 1			6,000	6,000	6,000	
1710	RESIDENTIAL CO	546	VM - REPAIR AND MAINTENANCE OF			50,000	50,000	50,000	
1720	COMMERCIAL CO	546	VM - PAINT 1			6,000	6,000	6,000	
1720	COMMERCIAL CO	546	VM - REPAIR AND MAINTENANCE FOR 4			66,000	66,000	66,000	
1730	YARD TRASH COL	546	VM - PAINT 1			6,000	6,000	6,000	
1730	YARD TRASH COL	546	VM - REPAIR AND MAINTENANCE FOR 3			13,000	13,000	13,000	
1810	STORMWATER M	546	VM - REPAIR AND MAINTENANCE OF			8,000	8,000	8,000	
	Total Consolidated Costs					360,650	364,150	364,150	
	Division + Consolidated + Indirect Charges:					662,433	666,356	666,356	

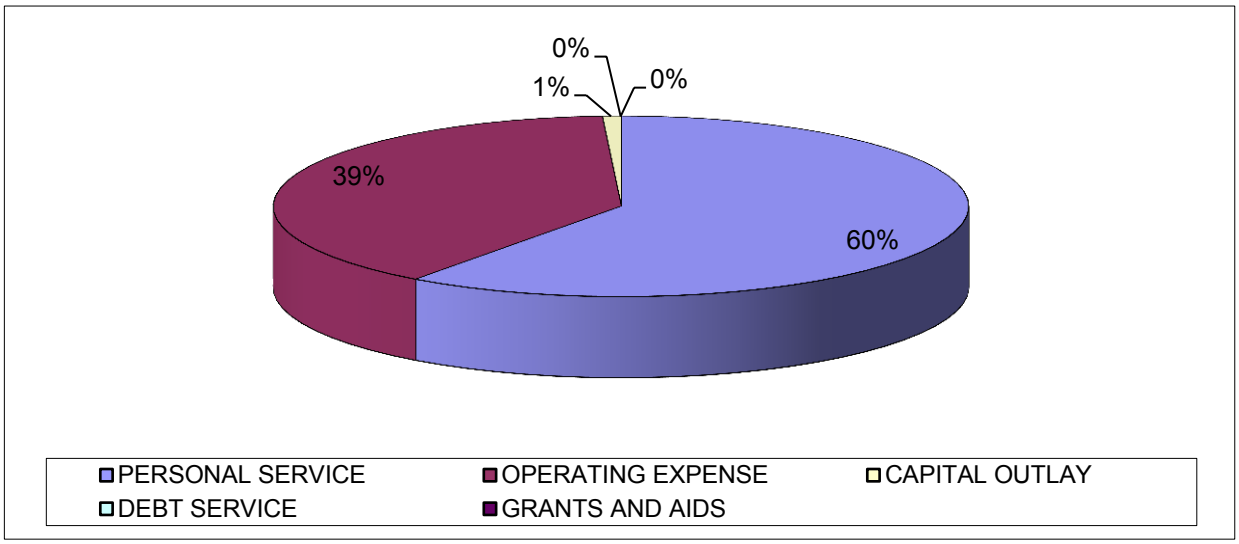
City of Stuart
2016 Fiscal Budget
Personnel Sheet

1170 VEHICLE MAINTENANCE

Class	Title	Range/ Step	Current Salary	Prcnt	Range/ Step	Dept Req	Spec Pay	Prcnt	Range/ Step	Mgr Rec	Spec Pay	Prcnt	Range/ Step	Comm Adopt	Spec Pay
3020	TEAM LEADER II	18 9	57,439.41	1.00	18 9	57,439	480	1.00	18 9	57,439	480	1.00	18 9	57,439	480
8020	DIESEL/GAS MECHANIC	15 17	61,070.80	1.00	15 17	61,071	0	1.00	15 17	61,071	0	1.00	15 17	61,071	0
8020	DIESEL/GAS MECHANIC	15 1	42,791.01	1.00	15 1	41,181	1,200	1.00	15 1	41,181	1,200	1.00	15 1	41,181	1,200
	BUDGET OVERTIME			1.00	00 0	500	0	1.00	00 0	500	0	1.00	00 0	500	0
	BUDGET MERIT			1.00	00 0	2,000	0	1.00	00 0	2,000	0	1.00	00 0	2,000	0
			Count			3				3				3	
	Total					162,192	1,680			162,192	1,680			162,192	1,680

Building Maintenance

Department Expenditure Summary			
	Budget	Amended Budget	Proposed Budget
	FY 2014	FY 2015	FY 2016
PERSONAL SERVICE	268,781	302,115	308,719
OPERATING EXPENSE	174,623	189,027	200,967
CAPITAL OUTLAY	-	8,415	4,500
DEBT SERVICE	-	-	-
GRANTS AND AIDS	-	-	-
Total	**443,404**	**499,557**	**514,186**
Direct/Indirect Charges (Net)			**(514,186)**
Department Total Expense	**443,404**	**499,557**	**-**



Budget Narrative
Fiscal Year 2015-2016

Fund: General Fund
Department: Public Works
Division: Building Maintenance Team (1215)

Departmental Activities and Service Level Description:

The Building Maintenance Team is responsible for the maintenance and repair of all City owned facilities and equipment associated with them. They are also responsible for all security systems, fire extinguishers, fire sprinkler systems, welding, and pest control; ordering and being the central store for janitorial supplies.

Staffing Levels:

The Building Maintenance Team consists of: one Team Leader III, one Senior Maintenance Mechanic, one Maintenance Mechanic, and three Custodians. They have completed numerous major remodeling jobs and have more large projects scheduled. The City facilities require interior/exterior painting, plumbing upgrades, remodeling, and numerous other electrical and air conditioning and heating repairs and upgrades.

Position Title:	**2011-12**	**2012-13**	**2013-14**	**2014-15**	**Requested 2015 - 16**
Team Leader III	1	1	1	1	1
Sr. Maintenance Mechanic	1	1	1	1	1
Maintenance Mechanic	1	1	1	1	1
Custodian	2	2	2	*3	3
Totals	**5**	**5**	**5**	**6**	**6**

* Transfer from Public Safety Complex

Indicators:	**2011-12**	**2012-13**	**2013-14**	**2014-15**	**Estimated 2015 - 16**
Work Order Requests	700	889	845	870	875
Remodeling needs	5	6	8	7	8
Re-roofs	2	4	2	6	6
New construction	4	3	6	9	10
Painting	40	40	50	60	70
A C repairs/service calls	190	187	195	215	225
Electrical repairs/service calls	200	227	230	300	315
Electrical Install	40	70	82	110	115

Major Budget or Service Level Changes:

Continue phasing out old air conditioning units
Upgrade/add electric to the parks

Department Objectives:

- Continue to evaluate conditions of all City buildings to determine type of repairs needed.
- Continue to improve a plan of action to insure repairs are accomplished in a reasonable time frame.
- Assist Departments/Teams with annual budget preparations regarding maintenance needs.
- Ensure all outside agencies performing work for the City are licensed and complying with Safety Standards.
- Maintain a complete stock of janitorial supplies to support City requirements.
- Continue to seek out and implement using earth friendly/green chemicals/supplies.
- Ensure the custodians are keeping to our high service level expectations.
- Increase construction and electrical repairs in-house, reducing costs to the City by using fewer contractors.
- Assure that the Building Maintenance Team has become the most productive and qualified as can be expected.
- Plan more education on codes, electrical, building, etc.
- Continue to implement Energy conservation initiatives.

City of Stuart
2016 Fiscal Budget
Estimated Appropriations

Account		2014 Audited	2015 Current	Dept Request	Manager Recommend	Commission Adopt	% Change
001	**GENERAL**						
1215	**BUILDING MAINTENANCE**						
512	REGULAR SALARIES AND WAGE	207,728	209,157	209,157	209,157	209,157	0.00%
514	OVERTIME	1,670	6,000	6,000	6,000	6,000	0.00%
515	SPECIAL PAY	7,066	7,900	8,860	8,860	8,860	12.15%
521	FICA TAXES	15,739	17,064	17,137	17,137	17,137	0.43%
522	RETIREMENT CONTRIBUTIONS	14,796	15,857	15,857	15,620	15,620	-1.49%
523	LIFE AND HEALTH INSURANCE	40,683	40,146	45,953	45,953	45,953	14.46%
524	WORKERS' COMPENSATION	5,659	5,992	5,992	5,992	5,992	0.00%
Total	PERSONAL SERVICES	293,341	302,115	308,955	308,719	308,719	2.19%
534	OTHER SERVICES	37,132	38,600	38,600	38,600	38,600	0.00%
	ANNUAL ICE MACHINE SVC CITY FACILITIES			3,500	3,500	3,500	
	ANNUAL PUBLIC SAFETY BUILDING A/C EXT. WARRANTY			9,000	9,000	9,000	
	CARPET CLEANING CITY FACILITIES			1,500	1,500	1,500	
	ELECTRICAL SVC			2,000	2,000	2,000	
	FIRE EXTINGUISHER REFILLS,SVC,INSPECT CITY FACILITIES			6,000	6,000	6,000	
	PEST CONTROL SVC CITY FACILITIES			4,500	4,500	4,500	
	PLUMBING SVC CITY FACILITIES			1,000	1,000	1,000	
	SAFETY TRAINING			500	500	500	
	SECURITY SVC CITY FACILITIES			6,500	6,500	6,500	
	TERMITE REMOVAL(TENTING/INSPECTION)CITY FACILITIES			2,900	2,900	2,900	
	UNIFORM RENTALS			1,200	1,200	1,200	
540	TRAVEL AND PER DIEM	0	200	200	200	200	0.00%
	COMPUTERIZED A/C TRAINING FOR PUBLIC SAFETY BLDG			200	200	200	
541	COMMUNICATIONS SERVICES	1,695	2,020	2,020	2,020	2,020	0.00%
	CELL PHONES			1,500	1,500	1,500	
	LONG DISTANCE			520	520	520	
543	UTILITY SERVICES	4,965	5,300	5,300	5,300	5,300	0.00%
	ELECTRIC			2,800	2,800	2,800	
	WATER/SEWER			2,500	2,500	2,500	
544	RENTALS AND LEASES	0	3,500	3,500	3,500	3,500	0.00%
	RENTAL EQUIPMENT			3,500	3,500	3,500	
545	INSURANCE	9,084	9,623	9,623	9,623	9,623	0.00%
	FLOOD INSURANCE PORTION			459	459	459	
	TRICO GENERAL LIABILITY INSURANCE			9,164	9,164	9,164	
546	REPAIR AND MAINTENANCE	47,829	62,605	53,900	53,900	53,900	-13.90%
New	! RECYCLE OF FLORESCENT BULBS (USED CITYWIDE)			1,200	1,200	1,200	
	A/C FILTERS CITY FACILITIES			4,200	4,200	4,200	

City of Stuart
2016 Fiscal Budget
Estimated Appropriations

Account		2014 Audited	2015 Current	Dept Request	Manager Recommend	Commission Adopt	% Change
001	**GENERAL**						
1215	**BUILDING MAINTENANCE**						
546	REPAIR AND MAINTENANCE	47,829	62,605	53,900	53,900	53,900	-13.90%
	ANNUAL A/C SVC & REPAIRS CITY FACILITIES			14,000	14,000	14,000	
	CARPENTRY SUPPLIES (LUMBER, NAILS, SCREWS, MISC)			4,500	4,500	4,500	
	ELECTRICAL SUPPLIES			8,000	8,000	8,000	
	MISCELLANEOUS REPAIRS (OVER $1,000) CITY FACILITIES			4,000	4,000	4,000	
	MISCELLANEOUS REPAIRS (UNDER $1,000) CITY FACILITIES			2,000	2,000	2,000	
	PAINTING SUPPLIES			3,000	3,000	3,000	
	PLUMBING SUPPLIES			2,000	2,000	2,000	
	R&M CITY RESTROOM FIXTURES			3,000	3,000	3,000	
	R&M DOORS & WINDOWS CITY FACILITIES			4,000	4,000	4,000	
	R&M OF CITY HALL AUTOMATIC DOORS			2,000	2,000	2,000	
	VM - REPAIR AND MAINTENANCE OF VEHICLES & EQUIPMENT			2,000	2,000	2,000	
548	PROMOTIONAL ACTIVITIES	0	0	0	1,400	1,400	0.00%
	SAFETY INCENTIVE PROGRAM			0	1,400	1,400	
549	OTHER CURRENT CHARGES	0	300	300	300	300	0.00%
	PERMITS & LICENSE FEES			300	300	300	
551	OFFICE SUPPLIES	0	500	500	500	500	0.00%
	OFFICE SUPPLIES			500	500	500	
552	OPERATING SUPPLIES	65,269	64,679	83,924	83,924	83,924	29.75%
New	! NOZZLES SAILFISH FOUNTAIN			2,500	2,500	2,500	
	FLAG REPLACEMENTS CITY WIDE			1,500	1,500	1,500	
	FUEL 2016 (1951.32 TOTAL GALLONS @ $3)			5,854	5,854	5,854	
	JANITORIAL SUPPLIES CITY WIDE			65,000	65,000	65,000	
	MEMORIAL PARK REPLACEMENT FLAGS			2,700	2,700	2,700	
	MISCELLANEOUS TOOLS(HAMMERS,DRILLS,WRENCHES,ETC.)			3,000	3,000	3,000	
	SAFETY SHOES			570	570	570	
	SAFETY SUPPLIES			1,000	1,000	1,000	
	T-SHIRTS & HATS			800	800	800	
	WELDING SUPPLIES			1,000	1,000	1,000	
554	BOOKS AND MEMBERSHIPS	0	400	400	400	400	0.00%
	A/C, ELECTRICAL, PLUMBING TRAINING			400	400	400	
555	TRAINING	100	1,300	1,300	1,300	1,300	0.00%
	ONE DAY SEMINARS			300	300	300	
	TRAINING COURSE(A/C, ELECTRICAL, PLUMBING)			1,000	1,000	1,000	
Total	OPERATING EXPENSES	166,074	189,027	199,567	200,967	200,967	6.32%
562	BUILDINGS	0	5,320	0	0	0	-100.00%
563	INFRASTRUCTURE	0	0	4,500	4,500	4,500	0.00%

City of Stuart
2016 Fiscal Budget
Estimated Appropriations

Account				2014 Audited	2015 Current	Dept Request	Manager Recommend	Commission Adopt	% Change
001					**GENERAL**				
1215					**BUILDING MAINTENANCE**				
563	INFRASTRUCTURE			0	0	4,500	4,500	4,500	0.00%
New	!LED LIGHT SYSTEM FOR SAILFISH FOUNTAIN					4,500	4,500	4,500	
564	MACHINERY AND EQUIPMENT			0	3,095	0	0	0	-100.00%
Total	CAPITAL OUTLAY			0	8,415	4,500	4,500	4,500	-46.52%
Division	BUILDING MAINTENANCE			459,415	499,557	513,022	514,186	514,186	11.92%
1120	CITY MANAGER	546	BM - MISC. REPAIRS TO CITY HALL &			1,000	1,000	1,000	
1170	VEHICLE MAINTE	534	BM - PEST			300	300	300	
1190	POLICE	546	BM FIRE SPRINKLER MAIT-SPLIT			400	400	400	
1190	POLICE	546	BM - MISC BUILDING REPAIRS AND			1,300	1,300	1,300	
1201	FIRE/RESCUE	546	BM - GATES AND FENCE			1,000	1,000	1,000	
1220	TURF AND GROU	546	BM-REPAIR & MAINTENANCE OF WOOD			2,000	2,000	2,000	
1220	TURF AND GROU	546	BM-REPAIRS & MAINT TO TURF AND			1,500	1,500	1,500	
1242	10TH STREET RE	534	BM-ALARM MONITORING			300	300	300	
1242	10TH STREET RE	534	BM-ALARM MONITORING -			700	700	700	
1242	10TH STREET RE	534	BM-QUARTERLY FIRE SPRINKLER			350	350	350	
1243	BALL/ATHLETIC F	546	BM - MISC. REPAIRS TO PARKS FACILITY			1,200	1,200	1,200	
1243	BALL/ATHLETIC F	546	BM - MISC. IRRIGATION REPAIRS AT REC.			2,200	2,200	2,200	
1610	WATER TREATME	534	BM-PEST CONTROL			500	500	500	
1610	WATER TREATME	534	BM-FIRE EXTINGUISHER			750	750	750	
1620	WATER RECLAMA	534	BM - PEST CONTROL SERVICES - WHITE			2,000	2,000	2,000	
1620	WATER RECLAMA	534	BM - FIRE EXTINGUISHER			800	800	800	
1620	WATER RECLAMA	546	BM - AC			2,000	2,000	2,000	
1630	DISTRIBUT/COLL	534	BM - FIRE EXTINGUISHER INSPECTIONS			500	500	500	
1630	DISTRIBUT/COLL	534	BM - PEST CONTROL			200	200	200	
1630	DISTRIBUT/COLL	546	BM - WAREHOUSE			20,000	20,000	20,000	
1710	RESIDENTIAL CO	534	BM- PEST CONTROL			300	300	300	
1720	COMMERCIAL CO	534	BM-PEST CONTROL			300	300	300	
1720	COMMERCIAL CO	534	BM-FIRE			500	500	500	
1730	YARD TRASH COL	534	BM - PEST CONTROL			300	300	300	
	Total Consolidated Costs					40,400	40,400	40,400	
	Division + Consolidated + Indirect Charges:					553,422	554,586	554,586	

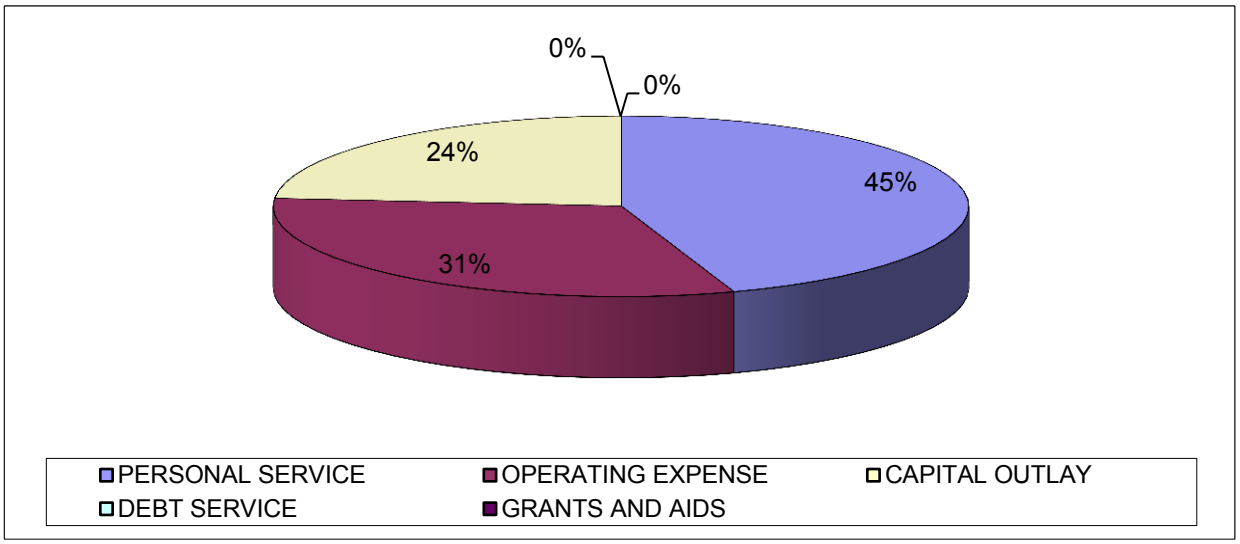
City of Stuart
2016 Fiscal Budget
Personnel Sheet

1215 BUILDING MAINTENANCE

Class	Title	Range/ Step	Current Salary	Prcnt	Range/ Step	Dept Req	Spec Pay	Prcnt	Range/ Step	Mgr Rec	Spec Pay	Prcnt	Range/ Step	Comm Adopt	Spec Pay
3019	TEAM LEADER III	20 7	60,273.78	1.00	20 7	60,274	0	1.00	20 7	60,274	0	1.00	20 7	60,274	0
8010	MAINTENANCE MECHANIC	08 9	36,490.73	1.00	08 9	36,491	480	1.00	08 9	36,491	480	1.00	08 9	36,491	480
8060	SENIOR MAINT MECHANIC	09 8	36,444.74	1.00	09 8	36,445	480	1.00	09 8	36,445	480	1.00	09 8	36,445	480
8070	CUSTODIAN	02 6	24,649.06	1.00	02 6	24,649	0	1.00	02 6	24,649	0	1.00	02 6	24,649	0
8070	CUSTODIAN	02 7	25,338.87	1.00	02 7	25,339	0	1.00	02 7	25,339	0	1.00	02 7	25,339	0
8070	CUSTODIAN	02 8	25,959.69	1.00	02 8	25,960	2,400	1.00	02 8	25,960	2,400	1.00	02 8	25,960	2,400
	BUDGET OVERTIME			1.00	00 0	6,000	0	1.00	00 0	6,000	0	1.00	00 0	6,000	0
	BUDGET MERIT			1.00	00 0	5,500	0	1.00	00 0	5,500	0	1.00	00 0	5,500	0
			Count			6				6				6	
	Total					220,657	3,360			220,657	3,360			220,657	3,360

Turf and Grounds Maintenance

Department Expenditure Summary			
	Budget	Amended Budget	Proposed Budget
	FY 2014	FY 2015	FY 2016
PERSONAL SERVICE	713,219	729,947	698,675
OPERATING EXPENSE	433,033	500,875	493,264
CAPITAL OUTLAY	41,337	373,843	369,000
DEBT SERVICE	-	-	-
GRANTS AND AIDS	-	-	-
Total	**1,187,589**	**1,604,665**	**1,560,939**
Direct/Indirect Charges (Net)			**139,839**
Department Total Expense	**1,187,589**	**1,604,665**	**1,700,779**



Budget Narrative
Fiscal Year 2015-2016

Fund: General Fund
Department: Public Works
Division: Turf & Grounds Maintenance Team (1220)

Departmental Activities and Service Level Description:

The objective of the Turf & Grounds Maintenance Team is: to initiate, establish and support a system of parks, community landmarks and athletic facilities for the benefit of the public; to coordinate together with the Community Services Division to schedule the activities and daily maintenance required in active athletic facilities. The Turf & Grounds Maintenance Team is expected to maintain the parks, community landmarks, rights-of-way, sailfish and lady of abundance fountains, and athletic facilities in a manner that reflects the overall quality of life in the community. This Team is responsible for providing the public with a professional level of responsibility in its care of parks and facilities based on accepted health and safety standards.

Staffing Level:

Turf & Grounds consists of: one Team Leader II in charge of ground maintenance/athletic fields, one Senior Maintenance Mechanic, three Maintenance Mechanics, five Groundskeepers, one Nursery Worker, one Equipment Operator I, one Maintenance Mechanic to maintain Memorial Park, and one Laborer I to maintain the athletic fields.

Position Title:	**2011-12**	**2012-13**	**2013-14**	**2014-15**	**Requested 2015-16**
Team Leader II	1	1	1	1	1
Sr Maintenance Mechanic	1	1	1	1	1
Maintenance Mechanic	*4	4	4	4	4
Nursery Worker	1	1	1	1	1
Equipment Operator I	1	1	1	1	1
Groundskeeper	*5	5	5	5	5
Laborer I	1	1	1	1	1
Totals	**14**	**14**	**14**	**14**	**14**

*One Groundskeeper re-classed to Maintenance Mechanic

Indicators:	**2011-12**	**2012-13**	**2013-14**	**2014-15**	**Estimated 2015-16**
Number of Parks	30	30	30	30	30
Major Hwy. Grass Cutting	12	12	12	12	12
Pond Maintenance	11	13	13	13	13
Irrigation Systems Maintained	73	80	80	80	85
Dock Maintenance	8	8	8	8	8

Major Budget or Service Level Changes:

No major changes in budget and service levels planned.

Department Objectives:

- Continue to upgrade and maintain irrigation systems.
- Install new irrigation systems as required throughout the City.
- Beautify and maintain planters and medians.
- Provide for a higher level of service.
- Continue cross-training of employees.
- Maintain the tree replacement program.
- Installation of hand blower to city restrooms.
- Repair/upgrade park restrooms.
- Continue to maintain and upgrade all playground equipment and drinking fountains throughout the City.
- Continue Basic Management Practices training with IFAS in collaboration with Martin County Parks and Recreation.

City of Stuart
2016 Fiscal Budget
Estimated Appropriations

Account		2014 Audited	2015 Current	Dept Request	Manager Recommend	Commission Adopt	% Change
001	**GENERAL**						
1220	**TURF AND GROUNDS MAINT**						
512	REGULAR SALARIES AND WAGE	497,909	495,284	495,284	466,726	466,726	-5.77%
514	OVERTIME	11,361	20,000	23,000	26,000	26,000	30.00%
	MAINTAINING ANNEXED ROADWAYS, MINI PARKS/RESTROOMS			0	23,000	23,000	
	SPECIAL EVENTS			0	3,000	3,000	
515	SPECIAL PAY	12,972	13,815	15,315	15,315	15,315	10.86%
521	FICA TAXES	38,195	39,941	40,820	38,865	38,865	-2.69%
522	RETIREMENT CONTRIBUTIONS	36,007	37,461	38,198	35,772	35,772	-4.51%
523	LIFE AND HEALTH INSURANCE	97,272	101,346	93,851	93,896	93,896	-7.35%
524	WORKERS' COMPENSATION	20,873	22,101	22,101	22,101	22,101	0.00%
525	UNEMPLOYMENT COMPENSATION	4,675	0	0	0	0	0.00%
Total	PERSONAL SERVICES	719,265	729,947	728,568	698,675	698,675	-4.28%
531	PROFESSIONAL SERVICES	0	2,200	2,200	2,200	2,200	0.00%
	ENGINEERING & PROFESSIONAL SERVICES			2,000	2,000	2,000	
	SAFETY TRAINING			200	200	200	
534	OTHER SERVICES	50,603	47,400	40,900	40,900	40,900	-13.71%
	ANNUAL INSPECTIONS BUCKET TRUCK & GENIE LIFT			1,100	1,100	1,100	
	ANNUAL POND FOUNTAIN CLEANING & MAINTENANCE			7,000	7,000	7,000	
	ANNUAL TREE TRIMMING AND STUMP GRINDING			10,000	10,000	10,000	
	BEE REMOVAL			1,000	1,000	1,000	
	OUTSIDE LABOR FORCE			15,000	15,000	15,000	
	PORT-O-LET (R & M)			3,300	3,300	3,300	
	UNIFORM RENTALS			3,500	3,500	3,500	
540	TRAVEL AND PER DIEM	15	1,300	1,300	1,300	1,300	0.00%
	PARK MANAGEMENT SAFETY, INSPECTOR CERT. TRAINING			600	600	600	
	PESTICIDE & HERBICIDE CERTIFICATION			400	400	400	
	TURF MANAGEMENT TRAINING			300	300	300	
541	COMMUNICATIONS SERVICES	701	775	775	775	775	0.00%
	CELL PHONES			300	300	300	
	LONG DISTANCE			175	175	175	
	PHONE SETS			300	300	300	
542	FREIGHT/POSTAGE SERVICES	0	100	100	100	100	0.00%
	SHIPPING/POSTAGE			100	100	100	
543	UTILITY SERVICES	170,723	149,675	187,175	187,175	187,175	25.05%
	ELECTRIC			35,000	35,000	35,000	
	MARTIN COUNTY SOLID WASTE			1,525	1,525	1,525	
	MARTIN COUNTY UTILITIES			650	650	650	

City of Stuart
2016 Fiscal Budget
Estimated Appropriations

Account		2014 Audited	2015 Current	Dept Request	Manager Recommend	Commission Adopt	% Change
001	**GENERAL**						
1220	**TURF AND GROUNDS MAINT**						
543	UTILITY SERVICES	170,723	149,675	187,175	187,175	187,175	25.05%
	WATER/SEWER			150,000	150,000	150,000	
544	RENTALS AND LEASES	2,335	4,800	5,000	5,000	5,000	4.17%
	COPIER LEASE & USAGE			2,000	2,000	2,000	
	RENTAL EQUIPMENT			3,000	3,000	3,000	
545	INSURANCE	21,428	22,695	22,695	22,695	22,695	0.00%
	FLOOD INSURANCE PORTION			617	617	617	
	TRICO GENERAL LIABILITY INSURANCE			22,078	22,078	22,078	
546	REPAIR AND MAINTENANCE	129,967	197,160	117,000	117,000	117,000	-40.66%
New	! POND FOUNTAIN MOTORS REPAIRS/REPLACMENTS			6,000	6,000	6,000	
	BM-REPAIR & MAINTENANCE OF WOOD STRUCTURES			2,000	2,000	2,000	
	BM-REPAIRS & MAINT TO TURF AND GROUNDS COMPLEX			1,500	1,500	1,500	
	DOG PARK MAINTENANCE			5,000	5,000	5,000	
	FERTILIZER & CHEMICALS (MEMORIAL PARK MAINTENANCE)			6,000	6,000	6,000	
	IRRIGATION REPAIRS & MAINTENANCE CITY WIDE			10,000	10,000	10,000	
	MISC. PLANT REPLACEMENTS (MEMORIAL PARK MAINTENANCE)			3,000	3,000	3,000	
	MISC. REPAIRS TO TURF & GROUNDS EQUIPMENT			2,500	2,500	2,500	
	MISC. SOD, DIRT, MULCH (MEMORIAL PARK MAINTENANCE)			3,000	3,000	3,000	
	MISCELLANEOUS REPAIRS (OVER $1,000)			6,000	6,000	6,000	
	MISCELLANEOUS REPAIRS (UNDER $1,000)			4,000	4,000	4,000	
	MULCH FOR LANDSCAPING (CITYWIDE)			4,000	4,000	4,000	
	REPAIR & MAINTENANCE OF BAY DOORS			2,000	2,000	2,000	
	RIGHT-OF-WAY MAINTENANCE			10,000	10,000	10,000	
	RP-MISC REPAIRS TO PARKS & REC MECHANICAL EQUIPMENT			1,000	1,000	1,000	
	SEALANT FOR BOARDWALK (PRESSURE CLEAN/SEAL)			1,000	1,000	1,000	
	TRAFFIC SIGNAL MAINTENANCE W/MARTIN COUNTY			30,000	30,000	30,000	
	VM - REPAIR AND MAINTENANCE OF VEHICLES & EQUIPMENT			20,000	20,000	20,000	
547	PRINTING AND BINDING	0	100	100	100	100	0.00%
	PRINTING/BINDING			100	100	100	
548	PROMOTIONAL ACTIVITIES	0	1,500	1,500	2,600	2,600	73.33%
	MISCELLANEOUS PROGRAMS			0	1,500	1,500	
	SAFETY INCENTIVE PROGRAM			0	1,100	1,100	
549	OTHER CURRENT CHARGES	152	50	50	36,050	36,050	72000.00%
	FEC LEASE PAYMENT FOR NORTHPOINT			0	36,000	36,000	
	PERMITS & LICENSES FEES			50	50	50	
551	OFFICE SUPPLIES	444	600	600	600	600	0.00%
	OFFICE SUPPLIES			600	600	600	
552	OPERATING SUPPLIES	77,779	72,070	76,319	76,319	76,319	5.90%

City of Stuart
2016 Fiscal Budget
Estimated Appropriations

Account		2014 Audited	2015 Current	Dept Request	Manager Recommend	Commission Adopt	% Change
001	**GENERAL**						
1220	**TURF AND GROUNDS MAINT**						
552	OPERATING SUPPLIES	77,779	72,070	76,319	76,319	76,319	5.90%
New	! HAND DRYERS FOR CITY PARKS/CITY BLDGS			4,000	4,000	4,000	
	CHRISTMAS DECORATIONS REPLACEMENT			10,000	10,000	10,000	
	ELECTRICAL SUPPLIES			3,000	3,000	3,000	
	FUEL 2016 (10168.08 TOTAL GALLONS @ $3)			30,504	30,504	30,504	
	PESTICIDES,HERBICIDES,WEED KILLER CITY FACILITIES			8,000	8,000	8,000	
	PET WASTE RECEPTACLES			3,000	3,000	3,000	
	REPLACEMENT ASH URNS DOWNTOWN			500	500	500	
	REPLACEMENT BENCHES & TABLES AT CITY FACILITIES			4,000	4,000	4,000	
	REPLACEMENT DECORATIVE GARBAGE CANS AT CITY FACILITIES			2,000	2,000	2,000	
	REPLACEMENT SOD,DIRT,POTTING SOIL			3,000	3,000	3,000	
	REPLACEMENT WEED EATERS,BLOWERS,EDGERS,CHAIN SAWS			2,000	2,000	2,000	
	SAFETY SHOES			1,615	1,615	1,615	
	SAFETY SUPPLIES			2,500	2,500	2,500	
	TAGS & REGISTRATION FEES			500	500	500	
	T-SHIRTS & HATS			1,700	1,700	1,700	
554	BOOKS AND MEMBERSHIPS	15	150	150	150	150	0.00%
	TREE, PLANT, SHRUBBERY BOOKS			150	150	150	
555	TRAINING	30	300	300	300	300	0.00%
	PESTICIDE/TURF & SAFETY DATA			300	300	300	
Total	OPERATING EXPENSES	454,191	500,875	456,164	493,264	493,264	-1.52%
562	BUILDINGS	0	4,980	60,000	155,000	155,000	3012.45%
New	! ROOF REPAIR AT GAZEBO PARK			20,000	20,000	20,000	
	MEMORIAL PARK BATHROOMS			0	95,000	95,000	
New	POLE BARN!			40,000	40,000	40,000	
563	INFRASTRUCTURE	173	332,273	65,000	130,000	130,000	-60.88%
	BOLLARDS FOR ART IN ROUNDABOUT (COLORADO/MLK)			25,000	25,000	25,000	
	CAMERAS AT GUY DAVIS PARK, BOAT DOCK AT CITY HALL			10,000	10,000	10,000	
	NORTHPOINT SEAWALL REMOVAL			0	65,000	65,000	
	WATER FEATURE (COLORADO/MLK)			30,000	30,000	30,000	
564	MACHINERY AND EQUIPMENT	40,606	36,590	84,000	84,000	84,000	129.57%
New	! HYDRAULIC CHAINSAW FOR BUCKET TRUCK			1,700	1,700	1,700	
	(REPLACE 12' TRAILER)			2,300	2,300	2,300	
	(REPLACE 1500 PICKUP)			22,000	22,000	22,000	
	(REPLACE SIERRA 1500 PICKUP)			22,000	22,000	22,000	
	1250 MULTI PRO			36,000	36,000	36,000	
Total	CAPITAL OUTLAY	40,779	373,843	209,000	369,000	369,000	-1.30%

City of Stuart
2016 Fiscal Budget
Estimated Appropriations

Account			2014 Audited	2015 Current	Dept Request	Manager Recommend	Commission Adopt	% Change
001				**GENERAL**				
1220				**TURF AND GROUNDS MAINT**				
Division	TURF AND GROUNDS MAINT		1,214,235	1,604,665	1,393,732	1,560,939	1,560,939	28.55%
1243	BALL/ATHLETIC F 552	TG - REPLACEMENT WINDSCREEN AT			1,500	1,500	1,500	
1243	BALL/ATHLETIC F 552	TG - REPLACEMENT BENCHES & TABLES			1,500	1,500	1,500	
1243	BALL/ATHLETIC F 552	TG - MISC. EQUIPMENT REPLACEMENT			1,500	1,500	1,500	
1243	BALL/ATHLETIC F 552	TG - MISC. EQUIPMENT REPLACEMENT			3,000	3,000	3,000	
1243	BALL/ATHLETIC F 546	TG - BLADE SHARPENING FOR REEL			1,200	1,200	1,200	
1243	BALL/ATHLETIC F 546	TG - MISC. FLD.MAINT. MATERIALS			3,000	3,000	3,000	
1243	BALL/ATHLETIC F 546	TG - SIGN REPAIRS AT BALL FIELD AND			200	200	200	
1243	BALL/ATHLETIC F 546	TG - FENCE REPAIRS AT BALL FIELDS AND			2,000	2,000	2,000	
1243	BALL/ATHLETIC F 546	TG - SOD REPAIRS AT BALL FIELDS AND			500	500	500	
1243	BALL/ATHLETIC F 546	TG - OVERSEED (RYE GRASS) FOR BALL			3,500	3,500	3,500	
1243	BALL/ATHLETIC F 546	TG - CLAY, TOP SOIL, AND SAND FOR			5,800	5,800	5,800	
1243	BALL/ATHLETIC F 546	TG - CHEMICALS FOR BALL FIELDS, PARKS			7,500	7,500	7,500	
1243	BALL/ATHLETIC F 534	TG - LIGHTING REPAIRS AT			1,500	1,500	1,500	
	Total Consolidated Costs				32,700	32,700	32,700	
	COMMISSION				10,418	12,100	12,100	
	MANAGER				28,634	24,866	22,766	
	ECONOMIC STRAT				15,099	22,607	0	
	HUMAN RESOURCES				20,358	20,914	20,914	
	CITY CLERK				8,607	9,117	9,117	
	FINANCIAL SERVICES				54,181	54,183	54,183	
	INFORMATION SERVICES				4,094	4,330	4,330	
	CITY ATTORNEY				0	0	0	
	VEHICLE MAINTENANCE				3,893	3,898	3,898	
	BUILDING MAINTENANCE				12,472	12,500	12,500	
	LEGISLATIVE & MARKETING				0	0	4,894	
	CUSTOMER SERVICE				7,025	6,974	6,974	
	WS GENERAL GOV				0	0	0	
	Total Indirect Costs				164,782	171,489	151,677	
	Division + Consolidated + Indirect Charges:				1,591,215	1,765,128	1,745,316	

City of Stuart
2016 Fiscal Budget
Personnel Sheet

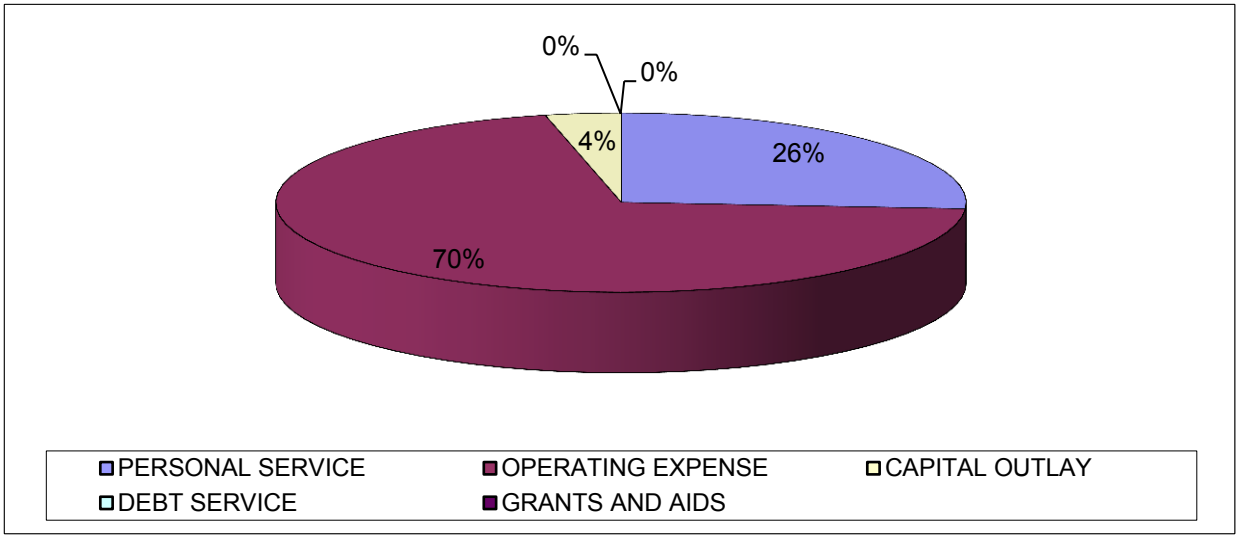
1220 TURF AND GROUNDS MAINT

Class	Title	Range/ Step	Current Salary	Prcnt	Range/ Step	Dept Req	Spec Pay	Prcnt	Range/ Step	Mgr Rec	Spec Pay	Prcnt	Range/ Step	Comm Adopt	Spec Pay
2029	DEPUTY PW DIRECTOR	23 12	78,928.58	0.67	23 12	52,882	0	0.67	23 12	52,882	0	0.67	23 12	52,882	0
3020	TEAM LEADER II	18 1	47,159.64	1.00	18 1	47,143	1,020	1.00	18 1	47,143	1,020	1.00	18 1	47,143	1,020
7030	NURSERY WORKER	05 7	29,293.74	1.00	05 7	29,294	0	1.00	05 7	29,294	0	1.00	05 7	29,294	0
7060	EQUIPMENT OPERATOR I	05 7	29,293.74	1.00	05 7	29,294	0	1.00	05 7	29,294	0	1.00	05 7	29,294	0
8010	MAINTENANCE MECHANIC	08 10	37,387.48	1.00	08 10	37,387	0	1.00	08 10	37,387	0	1.00	08 10	37,387	0
8010	MAINTENANCE MECHANIC	08 7	34,720.23	1.00	08 7	34,720	480	1.00	08 7	34,720	480	1.00	08 7	34,720	480
8010	MAINTENANCE MECHANIC	08 7	34,720.23	1.00	08 7	34,720	480	1.00	08 7	34,720	480	1.00	08 7	34,720	480
8010	MAINTENANCE MECHANIC	08 1	30,420.42	1.00	08 1	29,961	0	1.00	08 1	29,961	0	1.00	08 1	29,961	0
8060	SENIOR MAINT MECHANIC	09 13	41,319.35	1.00	09 13	41,319	0	1.00	09 13	41,319	0	1.00	09 13	41,319	0
8080	LABORER II	03 9	28,557.96	1.00	03 9	28,558	0								
				At GROUNDSKEEPER											
8110	GROUNDSKEEPER	03 7	27,201.35	1.00	03 7	27,201	0	1.00	03 7	27,201	0	1.00	03 7	27,201	0
8110	GROUNDSKEEPER	03 17	34,835.20	1.00	03 17	34,835	0	1.00	03 17	34,835	0	1.00	03 17	34,835	0
8110	GROUNDSKEEPER	03 15	33,133.67	1.00	03 15	33,134	0	1.00	03 15	33,134	0	1.00	03 15	33,134	0
8110	GROUNDSKEEPER	03 17	34,835.20	1.00	03 17	34,835	0	1.00	03 17	34,835	0	1.00	03 17	34,835	0
	BUDGET OVERTIME			1.00	00 0	23,000	0	1.00	00 0	26,000	0	1.00	00 0	26,000	0
	BUDGET MERIT			1.00	00 0	13,335	0	1.00	00 0	13,335	0	1.00	00 0	13,335	0
			Count			14				13				13	
	Total					531,619	1,980			506,061	1,980			506,061	1,980

Transportation Maintenance

Department Expenditure Summary			
	Budget	Amended Budget	Proposed Budget
	FY 2014	FY 2015	FY 2016
PERSONAL SERVICE	317,821	333,504	323,023
OPERATING EXPENSE	932,976	878,882	868,564
CAPITAL OUTLAY	128,792	592,000	43,800
DEBT SERVICE	-	-	-
GRANTS AND AIDS	-	-	-
Total	**1,379,589**	**1,804,386**	**1,235,387**
Direct/Indirect Charges (Net)			**101,371**
Department Total Expense	**1,379,589**	**1,804,386**	**1,336,758**

Department Revenue Summary			
	Budget	Amended Budget	Proposed Budget
	FY 2014	FY 2015	FY 2016
STATE GRANT-TRANSPORT	216,849		
Department Total Revenues	**216,849**	**-**	**-**



Budget Narrative
Fiscal Year 2015-2016

Fund: General Fund
Department: Public Works
Division: Transportation Maintenance Team (1230)

Departmental Activities and Service Level Description:

The Transportation Maintenance Team is responsible for the repair and maintenance of all City owned streets, alleyways, rights-of-way, street light maintenance and inspections, riverwalk maintenance, repair and installation of regulatory street signs, sidewalks and public parking lots, the removal of dead animals from rights-of-way, resurfacing of streets, and the paint striping and pavement marking program.

Staffing Levels:

The Transportation Maintenance Team consists of: one Division Assistant, one Team Leader I, one Equipment Operator I, two Laborer II, and one Laborer I.

Position Title:	2011-12	2012-13	2013-14	2014-15	Requested 2015-16
Division Assistant	1	1	1	1	1
Team Leader I	1	1	1	1	1
Equipment Operator I	1	1	1	1	1
Laborer II	2	2	2	2	2
Laborer I	1	1	1	1	1
Totals	**6**	**6**	**6**	**6**	**6**

Indicators:	2011-12	2012-13	2013-14	2014-15	Estimated 2015-16
Sidewalk replaced (feet)	750	579	3000	3500	3000
Traffic striped (lineal feet)	3000	14,054	12000	7000	7500
Signs installed	275	144	130	150	200
Traffic counts	38	21	35	30	40
Road maintenance (miles)	43.6	43.6	43.6	43.6	43.6
Roads resurfaced (miles)	0	4.2	0	2	0

Major Budget or Service Level Changes:

No major changes in budget and service levels planned.

Department Objectives:

- Continue to up-grade signage in accordance with the Florida State guidelines and the MUTCD.
- Continue Pavement Management Condition Indexing Program for streets resurfacing.
- Maintain the paint striping and pavement marking program.
- Ensure cross-training for employees.
- Upgrade/Maintain the lap counter/traffic monitoring program.
- Inspect and recommend sidewalk infrastructure for replacement/repair.
- Maintain Street light inspection program and monitor FPL Street Light invoices.
- Maintain/complete update to our street sign reflectivity program.
- Maintain riverwalk enhancements and repairs.
- Maintain street sweeping program and record nutrient reduction goals.
- Continue GIS training and mapping certifications.
- Continue Basic Management Practices training with IFAS in collaboration with Martin County Parks and Recreation.

City of Stuart
2016 Fiscal Budget
Estimated Appropriations

Account		2014 Audited	2015 Current	Dept Request	Manager Recommend	Commission Adopt	% Change
001	**GENERAL**						
1230	**TRANSPORTATION MAINT**						
512	REGULAR SALARIES AND WAGE	208,785	210,069	210,069	207,861	207,861	-1.05%
514	OVERTIME	11,864	15,000	13,000	13,000	13,000	-13.33%
515	SPECIAL PAY	5,354	6,520	5,980	5,980	5,980	-8.28%
521	FICA TAXES	15,940	17,564	17,522	17,353	17,353	-1.20%
522	RETIREMENT CONTRIBUTIONS	15,604	16,440	16,440	16,035	16,035	-2.47%
523	LIFE AND HEALTH INSURANCE	58,206	60,168	50,887	55,050	55,050	-8.51%
524	WORKERS' COMPENSATION	7,313	7,744	7,744	7,744	7,744	0.00%
Total	PERSONAL SERVICES	323,066	333,504	321,642	323,023	323,023	-3.14%
531	PROFESSIONAL SERVICES	0	27,600	12,500	12,500	12,500	-54.71%
	ENGINEERING AND PROFESSIONAL SERVICES			10,000	10,000	10,000	
	IS - GIS/GPS OF STREET SIGNS/STREET LIGHTS/AS-BUILTS			2,500	2,500	2,500	
534	OTHER SERVICES	271,064	291,200	291,200	291,200	291,200	0.00%
	ANNUAL LANDSCAPE MAINTENANCE			275,000	275,000	275,000	
	ELECTRICAL SERVICES			5,000	5,000	5,000	
	OUTSIDE LABOR FORCE			10,000	10,000	10,000	
	UNIFORM RENTALS			1,200	1,200	1,200	
540	TRAVEL AND PER DIEM	46	400	400	400	400	0.00%
	TRAFFIC CONTROL TRAINING LOCAL TRAVEL			400	400	400	
541	COMMUNICATIONS SERVICES	1,595	2,070	2,070	2,070	2,070	0.00%
	CELL PHONES			1,070	1,070	1,070	
	LONG DISTANCE			700	700	700	
	PHONE SETS			300	300	300	
542	FREIGHT/POSTAGE SERVICES	0	100	100	100	100	0.00%
	POSTAGE/SHIPPING			100	100	100	
543	UTILITY SERVICES	180,118	186,370	188,170	188,170	188,170	0.97%
	ELECTRIC			180,000	180,000	180,000	
	MARTIN COUNTY SOLID WASTE/TIPPING			3,045	3,045	3,045	
	PROPANE GAS TO HEAT COLD ASPHALT			125	125	125	
	STREET SWEEPING/TIPPING			5,000	5,000	5,000	
544	RENTALS AND LEASES	1,397	3,000	3,000	3,000	3,000	0.00%
	EQUIPMENT RENTAL			3,000	3,000	3,000	
545	INSURANCE	24,092	25,522	25,522	25,522	25,522	0.00%
	FLOOD INSURANCE PORTION			1,400	1,400	1,400	
	TRICO GENERAL LIABILITY INSURANCE			24,122	24,122	24,122	
546	REPAIR AND MAINTENANCE	385,290	278,156	291,000	291,000	291,000	4.62%

City of Stuart
2016 Fiscal Budget
Estimated Appropriations

Account		2014 Audited	2015 Current	Dept Request	Manager Recommend	Commission Adopt	% Change
001	**GENERAL**						
1230	**TRANSPORTATION MAINT**						
546	REPAIR AND MAINTENANCE	385,290	278,156	291,000	291,000	291,000	4.62%
New	! DOWNTOWN SIDEWALK STAINING			500	500	500	
	CRA LANDSCAPING ALONG US1/PLANT REPLACEMENT			8,000	8,000	8,000	
	CRA R&M LADY ABUNDANCE AND SAILFISH FOUNTAIN			5,000	5,000	5,000	
	CRA REPLACE BRICK PAVERS FOR CROSSWALKS			1,000	1,000	1,000	
	CRA REPLACEMENT STREET LIGHT GLOBES			3,000	3,000	3,000	
	CRA REPLACEMENT STREETLIGHT/POLES			12,000	12,000	12,000	
	ELECTRICAL SUPPLIES			3,000	3,000	3,000	
	FEC RR CROSSING REPAIRS RESERVE			35,000	35,000	35,000	
	LANDSCAPING PELICAN/RIVERSIDE DR. PLANT REPLACEMENTS			5,000	5,000	5,000	
	LANDSCAPING US1 MEDIANS PLANT REPLACEMENTS			5,000	5,000	5,000	
	MISC. FENCE REPAIRS & MAINTENANCE			4,000	4,000	4,000	
	MISCELLANEOUS REPAIRS (OVER $1,000)			6,000	6,000	6,000	
	MISCELLANEOUS REPAIRS (UNDER $1,000)			2,500	2,500	2,500	
	PLANT REPLACEMENT CITY WIDE			10,000	10,000	10,000	
	R & M OF SHEPARD PARK BOARDWALK/CATWALK			2,000	2,000	2,000	
	RESURFACING OF CITY MAINTAINED ROADWAYS			150,000	150,000	150,000	
	T19 - REPAIRS & MAINTENANCE OF SIDEWALKS CITY WIDE			20,000	20,000	20,000	
	THERMOPLASTIC OF ROADWAYS,SCHOOL ZONES, RESURFACED			9,000	9,000	9,000	
	VM - REPAIR AND MAINTENANCE OF VEHICLES & EQUIPMENT			10,000	10,000	10,000	
547	PRINTING AND BINDING	0	100	100	100	100	0.00%
	PRINTING OF MAPS, BLUEPRINTS, MISC.			100	100	100	
548	PROMOTIONAL ACTIVITIES	0	0	0	1,100	1,100	0.00%
	SAFETY INCENTIVE PROGRAM			0	1,100	1,100	
549	OTHER CURRENT CHARGES	910	300	300	300	300	0.00%
	PERMITS & LICENSE FEES			300	300	300	
551	OFFICE SUPPLIES	650	900	900	900	900	0.00%
	OFFICE SUPPLIES			900	900	900	
552	OPERATING SUPPLIES	38,019	31,064	25,102	25,102	25,102	-19.19%
	CRA MISC. FLOWERS, TREES, CHRISTMAS LIGHTS			500	500	500	
	FUEL 2016 (4375.68 TOTAL GALLONS @ $3)			13,127	13,127	13,127	
	MISC. BAG CONCRETE/ASPHALT MATERIAL			2,500	2,500	2,500	
	MISC. HANDTOOLS (RAKES,SHOVELS,DRILLS,WRENCHES)			2,000	2,000	2,000	
	MISCELLANEOUS CONCRETE TOOLS			1,000	1,000	1,000	
	MISCELLANEOUS SOD REPAIRS			3,000	3,000	3,000	
	SAFETY SHOES			475	475	475	
	SAFETY SUPPLIES			1,000	1,000	1,000	
	T-SHIRTS,HATS			1,000	1,000	1,000	

City of Stuart
2016 Fiscal Budget
Estimated Appropriations

Account		2014 Audited	2015 Current	Dept Request	Manager Recommend	Commission Adopt	% Change
001	**GENERAL**						
1230	**TRANSPORTATION MAINT**						
552	OPERATING SUPPLIES	38,019	31,064	25,102	25,102	25,102	-19.19%
	WHEEL STOPS (REPAIR & MAINTENANCE)			500	500	500	
553	ROAD MATERIAL AND SUPPLY	16,725	30,000	25,000	25,000	25,000	-16.67%
	BARRICADES,CONES,WORK ZONE WARNING SIGNS			2,000	2,000	2,000	
	COQUINA ROCK, SHELL ROCK, HOT ASPHALT, FILL DIRT			4,000	4,000	4,000	
	STREET SIGNS,REGULATORY SIGNS,POLES,BRACKETS,MISC			18,000	18,000	18,000	
	TRAFFIC PAINT			1,000	1,000	1,000	
554	BOOKS AND MEMBERSHIPS	0	100	100	100	100	0.00%
	BOOKS AND MEMBERSHIP			100	100	100	
555	TRAINING	900	2,000	2,000	2,000	2,000	0.00%
	TRAFFIC CONTROL, SAFETY TRAINING			1,400	1,400	1,400	
	TRAINING FOR DIVISION ASSISTANT			600	600	600	
Total	OPERATING EXPENSES	920,806	878,882	867,464	868,564	868,564	-1.17%
561	LAND	4,000	10,848	0	0	0	-100.00%
563	INFRASTRUCTURE	83,302	545,308	26,000	26,000	26,000	-95.23%
New	! SITE IMPROVEMENTS/PAVING & DRAINAGE OPERATIONS DEPT.			20,000	20,000	20,000	
	SIDEWALK NW DIXIE RIGHT-OF-WAY			6,000	6,000	6,000	
564	MACHINERY AND EQUIPMENT	13,340	35,844	17,800	17,800	17,800	-50.34%
New	! HYDRAULIC SIGN POST PULLER.			1,300	1,300	1,300	
New	! REPLACEMENT MESSAGE BOARD(PCMS 1219)			13,000	13,000	13,000	
New	! REPLACEMENT TRAFFIC COUNTERS. (QTY 2)			3,500	3,500	3,500	
Total	CAPITAL OUTLAY	100,642	592,000	43,800	43,800	43,800	-92.60%
Division	TRANSPORTATION MAINT	1,344,513	1,804,386	1,232,906	1,235,387	1,235,387	-8.12%
	COMMISSION			5,416	6,291	6,291	
	MANAGER			10,247	8,898	8,147	
	ECONOMIC STRAT			5,403	8,090	0	
	HUMAN RESOURCES			7,285	7,484	7,484	
	CITY CLERK			6,227	6,595	6,595	
	FINANCIAL SERVICES			38,825	38,826	38,826	
	INFORMATION SERVICES			4,094	4,330	4,330	
	CITY ATTORNEY			2,135	2,137	2,137	
	VEHICLE MAINTENANCE			15,029	15,050	15,050	
	BUILDING MAINTENANCE			12,472	12,500	12,500	
	LEGISLATIVE & MARKETING			0	0	1,751	
	CUSTOMER SERVICE			5,431	5,391	5,391	
	WS GENERAL GOV			0	0	0	

City of Stuart
2016 Fiscal Budget
Estimated Appropriations

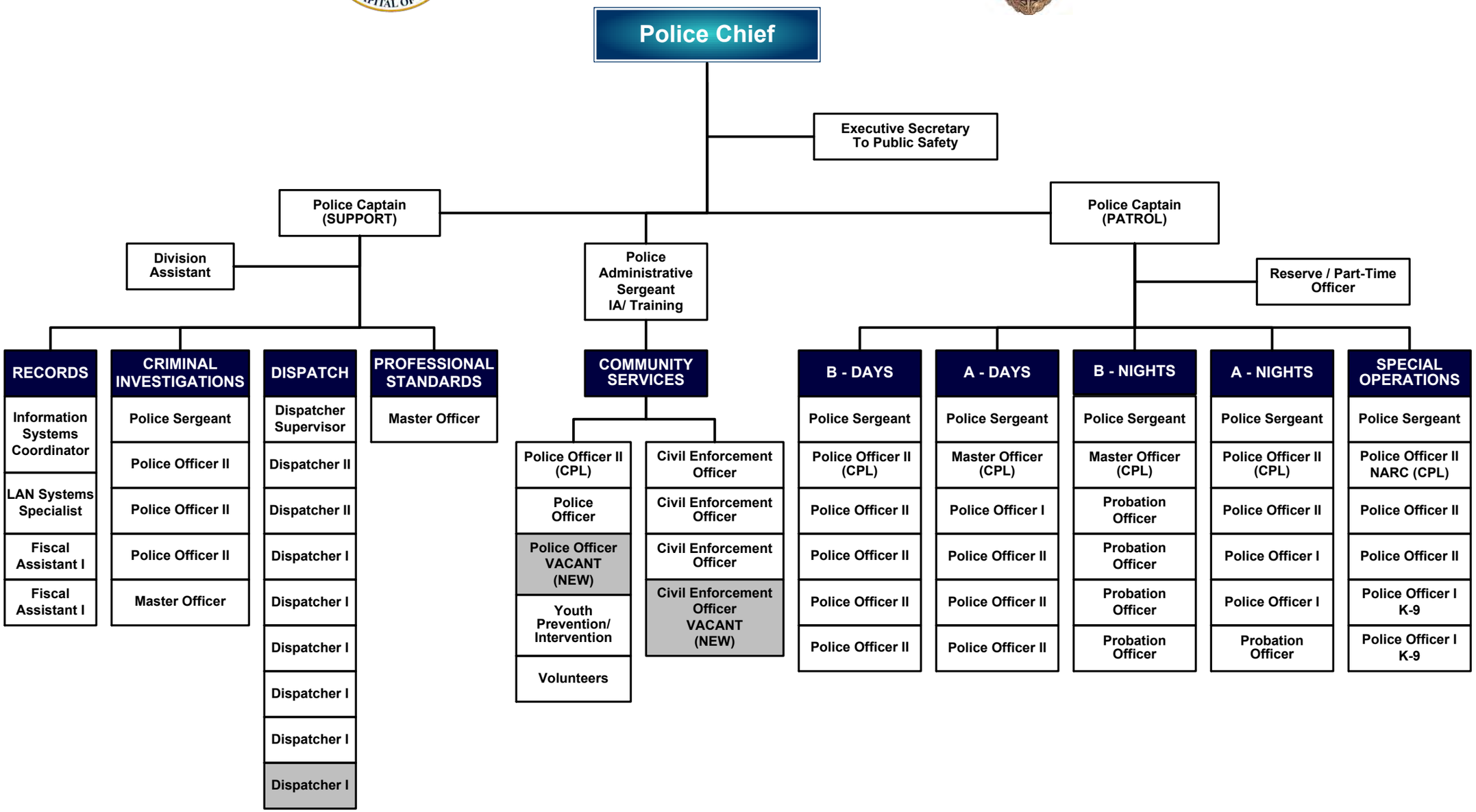
Account	2014 Audited	2015 Current	Dept Request	Manager Recommend	Commission Adopt	% Change
001	**GENERAL**					
1230	**TRANSPORTATION MAINT**					
Total Indirect Costs			112,563	115,591	108,502	
Division + Consolidated + Indirect Charges:			1,345,469	1,350,978	1,343,889	

City of Stuart
2016 Fiscal Budget
Personnel Sheet

1230 TRANSPORTATION MAINT

Class	Title	Range/ Step	Current Salary	Prcnt	Range/ Step	Dept Req	Spec Pay	Prcnt	Range/ Step	Mgr Rec	Spec Pay	Prcnt	Range/ Step	Comm Adopt	Spec Pay
3030	TEAM LEADER I	12 16	50,953.64	1.00	12 16	50,954	480	1.00	12 16	50,954	480	1.00	12 16	50,954	480
6045	DIVISION ASSISTANT			1.00	12 11	45,067	0								
6045	DIVISION ASSISTANT	12 9	42,859.94					1.00	12 9	42,860	0	1.00	12 9	42,860	0
7060	EQUIPMENT OPERATOR I	05 14	34,835.20	1.00	05 14	34,835	0	1.00	05 14	34,835	0	1.00	05 14	34,835	0
8080	LABORER II	03 7	27,201.35	1.00	03 7	27,201	0	1.00	03 7	27,201	0	1.00	03 7	27,201	0
8080	LABORER II	03 8	27,937.12	1.00	03 8	27,937	0	1.00	03 8	27,937	0	1.00	03 8	27,937	0
8090	LABORER I	02 5	24,074.21	1.00	02 5	24,074	0	1.00	02 5	24,074	0	1.00	02 5	24,074	0
	BUDGET OVERTIME			1.00	00 0	13,000	0	1.00	00 0	13,000	0	1.00	00 0	13,000	0
	BUDGET MERIT			1.00	00 0	5,500	0	1.00	00 0	5,500	0	1.00	00 0	5,500	0
			Count			6				6				6	
	Total					228,569	480			226,361	480			226,361	480

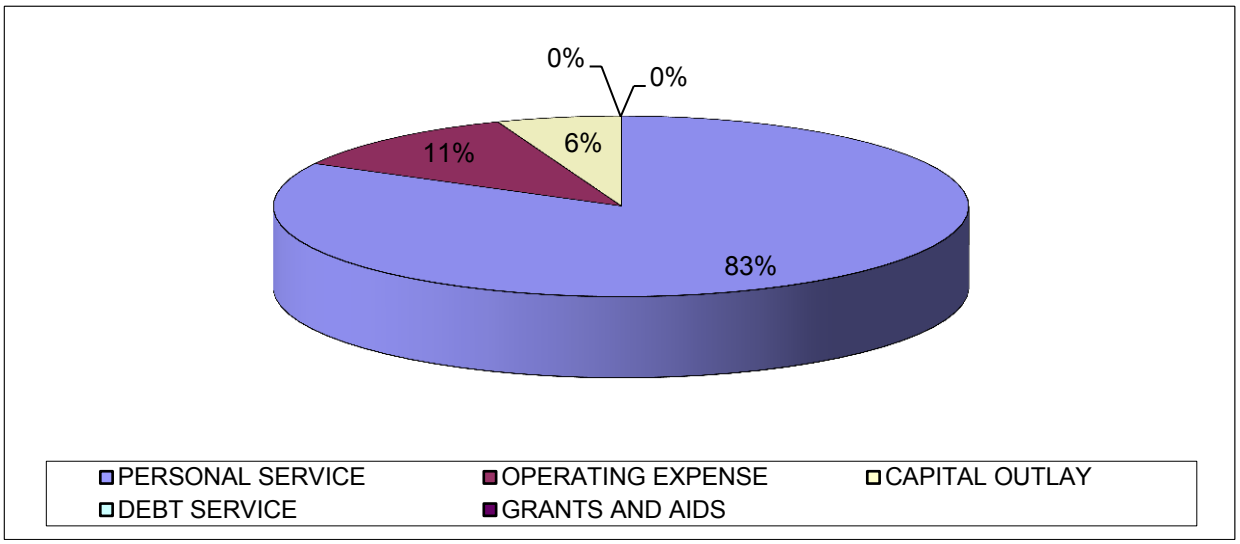
POLICE
ORGANIZATIONAL CHART



Police

Department Expenditure Summary			
	Budget	Amended Budget	Proposed Budget
	FY 2014	FY 2015	FY 2016
PERSONAL SERVICE	5,316,972	5,162,986	5,469,731
OPERATING EXPENSE	1,040,784	745,631	753,321
CAPITAL OUTLAY	210,851	260,220	382,815
DEBT SERVICE	-	-	-
GRANTS AND AIDS	-	-	-
Total	**6,568,607**	**6,168,837**	**6,605,868**
Direct/Indirect Charges (Net)			**1,074,612**
Department Total Expense	**6,568,607**	**6,168,837**	**7,680,480**

Department Revenue Summary			
	Budget	Amended Budget	Proposed Budget
	FY 2014	FY 2015	FY 2016
LOCAL GRANT-PUB SAFTY OTH	-	46,994	46,994
911 TARIFF REVENUES	93,734	93,733	102,976
COUNTY COURT CRIME FINE	75,850	55,000	55,000
COURT RECOVERED COSTS	5,700	6,000	7,500
LOCAL ORDINANCES FINE	51,200	20,000	20,000
FALSE ALARMS-POLICE	10,000	15,000	30,000
CODE ENFORCEMENT FINES	-	-	20,000
CODE ENFORCEMENT FEES			8,500
TRANS FR POLICE IMPACT			69,550
Department Total Revenues	**236,484**	**236,727**	**360,520**



Budget Narrative
Fiscal Year 2015–2016

Fund: General
Department: Police (1190)

Departmental Activities and Service Level Description:
The main function of the Police Department is to provide a safe and secure environment within the City of Stuart. We are responsible for emergency preparedness and response, maintaining peace, enforcement of the laws, code compliance, crime prevention, and crime suppression.

Staffing Levels - Police:

Position Title:	2011-12	2012-13	2013-14	2014-15	Requested 2015-16
Public Safety:					
Police Chief	1	1	1	1	1
Asst Police Chief	1	1	0	0	0
Captain	2	2	2	2	2
Sergeant	6	6	6	7	7
Investigator	1	1	1	1	1
Detective	5	5	5	5	5
Police Officer	26	26	27	26	27
Total Public Safety	**42**	**42**	**42**	**42**	**43**
Civilian:					
Coordinator	1	1	1	1	1
Executive Secretary	1	1	1	1	1
Division Assistant	1	1	1	1	1
Fiscal Assistant I	2	2	2	2	2
Dispatcher	9	9	9	9	9
YIO Counselor	1	1	1	1	1
Parking Enforcement	1	1	0[1]	-	-
LAN Specialist	1	1	1	1	1
Evidence	1	1	1	1	0[3]
Custodian	1^	1^	0[2]	-	-
Total Civilian	**19**	**19**	**17**	**17**	**16**
Totals:	**61**	**61**	**61**	**59**	**59**

[1]Combined with Code Enforcement (1 position eliminated)
[2]Moved to Building Maintenance
^Shared position with Fire/Rescue
[3]Detective doing tasks

Staffing Levels – Civilian (Code) Enforcement:

Position Title:	2011-12	2012-13	2013-14	2014-15	Requested 2015-16
Civ. Enf. Supervisor	1	1	1	1	1
Civ. Enf./Parking Officer	-	-	-	1	1
Civ. Enf. Officer	2	2	2	1	2
Totals	**3**	**3**	**3**	**3**	**4**

Major Budget or Service Level Changes:
Begin replacing 15 year old in car video systems and enhance our body worn camera program.

Department Objectives:

- Increase response times
- Ensure sufficient resources to meet the community needs
- Improve and enhance traffic safety initiatives
- Enhance community visibility
- Code compliance through education and community outreach, aggressively addressing habitually neglected properties

Fiscal Year Stats	2009-2010	2010-2011	2011-2012	2012-2013	2013-2014
CAD Events	66388	67209	76984	69555	67011
Case Numbers	15765	15744	18773	18778	17335
Citations	4044	2979	5716	4463	3144
Warnings	2733	3106	6051	5746	4304
Arrests	854	785	1100	1270	1144
Part 1 Offenses	710	803	654	727	742
Part 2 Offenses	1017	967	1503	1305	1149
Code Compliance	474	478	638	378	323
Parking Citations	1381	1227	1228	498	615

*These numbers are based on fiscal year

Stuart Police Department

Serving with Pride Protecting with Dignity

VISION STATEMENT

Our vision is a community where citizens live, work, and play while feeling safe, secure, and confident in their police department.

MISSION STATEMENT

The Stuart Police Department is committed to serving and protecting our community. Recognizing that pride and dignity comes from our successes; we strive to resolve problems that are criminal and quality of life issues.

City of Stuart
2016 Fiscal Budget
Estimated Appropriations

Account		2014 Audited	2015 Current	Dept Request	Manager Recommend	Commission Adopt	% Change
001	**GENERAL**						
1190	**POLICE**						
512	REGULAR SALARIES AND WAGE	3,720,298	3,336,943	3,463,242	3,519,628	3,519,647	5.48%
513	OTHER SALARIES AND WAGES	89,277	69,250	79,000	79,000	79,000	14.08%
	PART TIME			79,000	79,000	79,000	
514	OVERTIME	188,147	158,000	158,300	158,300	158,300	0.19%
	NON-SWORN			300	300	300	
	NON-SWORN			68,000	68,000	68,000	
	SWORN			90,000	90,000	90,000	
515	SPECIAL PAY	103,266	100,533	134,513	140,679	140,679	39.93%
521	FICA TAXES	294,658	280,172	293,382	298,167	298,168	6.42%
522	RETIREMENT CONTRIBUTIONS	630,120	602,469	614,837	682,822	682,823	13.34%
523	LIFE AND HEALTH INSURANCE	531,887	544,116	525,342	515,143	515,143	-5.32%
524	WORKERS' COMPENSATION	67,529	71,502	75,971	75,971	75,971	6.25%
Total	PERSONAL SERVICES	5,625,182	5,162,986	5,344,587	5,469,710	5,469,731	5.94%
531	PROFESSIONAL SERVICES	45,810	51,911	58,746	58,746	58,746	13.17%
	ACCREDITATION FEES			600	600	600	
	APPLICANT BACKGROUND CHECKS			150	150	150	
	ARCHIVING SERVICES			720	720	720	
	CE - SPECIAL HEARING MASTER - MAGISTRATE			7,000	7,000	7,000	
	CHEST X-RAY			270	270	270	
	HR - PRE-EMPLOYMENT POLYGRAPH EXAM			1,200	1,200	1,200	
	HR - PRE-EMPLOYMENT PSYCH TESTING FOR DISPATCHERS			875	875	875	
	HR - PRE-EMPLOYMENT PSYCHOLOGICAL FOR OFFICER			1,000	1,000	1,000	
	K-9 VETERINARY CARE FOR POLICE K-9			1,500	1,500	1,500	
	MISC MEDICAL TESTING			800	800	800	
	REGIONAL CRIME LAB			44,631	44,631	44,631	
534	OTHER SERVICES	50,236	55,735	57,350	57,350	57,350	2.90%
	AGENCY360 FIELD TRAINING/EVALUATIONS			1,800	1,800	1,800	
	ANNUAL DIGITAL DICTATION SUPPORT			1,350	1,350	1,350	
	CINTAS DOCUMENT SHREDDING SERVICE			600	600	600	
	CRIME ANALYSIS AND MAPPING			6,000	6,000	6,000	
	CRITICAL TECH SUPPORT CONTRACT			400	400	400	
	CROSS MATCH SOFTWARE CONTRACT FINGERPRINT SYSTEM			1,620	1,620	1,620	
	FIRE EXTINGUISHER CONTRACT			2,200	2,200	2,200	
	IN-CAR COMPUTER (MOBILE DATA TERMINAL) VIRTUAL PARTNER			3,800	3,800	3,800	
	IN-CAR COMPUTER (USA MOBILE DATA TERMINAL) CLIENT SOFT			4,000	4,000	4,000	
	IN-CAR COMPUTER (USA MOBILE DATA TERMINAL) STATE INTER			4,320	4,320	4,320	
	IS - E-SILO OFFSITE DATA BACKUP			1,200	1,200	1,200	

City of Stuart
2016 Fiscal Budget
Estimated Appropriations

Account		2014 Audited	2015 Current	Dept Request	Manager Recommend	Commission Adopt	% Change
001	**GENERAL**						
1190	**POLICE**						
534	OTHER SERVICES	50,236	55,735	57,350	57,350	57,350	2.90%
	IS - LASERFICHE SUPPORT CONTRACT			2,300	2,300	2,300	
	IS-SERVER SUPPORT USA SOFTWARE - MOBILE DATA			2,008	2,008	2,008	
	K-9 BOARDING FOR POLICE K-9			500	500	500	
	K-9 CARPET CLEANING FOR K-9 OFFICER			400	400	400	
	K-9 PEST CONTROL FOR K-9 OFFICER			800	800	800	
	NETMOTION ANNUAL SUPPORT			2,500	2,500	2,500	
	NUANCE EX50 SUPPORT AGREEMENT			2,500	2,500	2,500	
	PARKING TICKETER SUPPORT			1,800	1,800	1,800	
	RADIO SERVICE REPAIR FOR 800MHZ RADIOS			4,950	4,950	4,950	
	USA SOFTWARE - CAD/RMS -ANNUAL MAINT CONTRACT			5,060	5,060	5,060	
	USA SOFTWARE - SQL SUPPORT FOR CAD/RMS			3,060	3,060	3,060	
	USA SOFTWARE EFORMS MAINTENANCE			4,142	4,142	4,142	
	VNC ENTERPRISE LICENSE RENEWAL			40	40	40	
535	INVESTIGATIONS	2,993	6,460	6,150	6,150	6,150	-4.80%
	CELL PHONE SEARCH WARRANT DEVICE			0	0	0	
	CRIME SCENE SUPPLIES			3,000	3,000	3,000	
	INVESTIGATIVE RENTAL CARS			500	500	500	
	SUBPOENA FEES			750	750	750	
	TLO - INVESTIGATIVE PUBLIC RECORDS			1,600	1,600	1,600	
	VEHICLE TOWING FOR TRAFFIC HOMICIDE INVESTIGATIONS			300	300	300	
540	TRAVEL AND PER DIEM	12,623	10,843	17,139	17,139	17,139	58.07%
	BASIC CRIME PREVENTION			800	800	800	
	BASIC SWAT SCHOOL			950	950	950	
	CE - ADMINSTRATIVE ASPECTS OF CODE ENFORCEMENT			800	800	800	
	CE - FACE CE LEVEL I			500	500	500	
	CE - FACE CE LEVEL II			800	800	800	
	CE - FACE CEP SEMINAR			239	239	239	
Grant	CFA CONFERENCE +1			1,300	1,300	1,300	
	CJIS SYMPOSIUM (2)			1,000	1,000	1,000	
New	CPTED/THREE PART CERTIFIED CRIME PRACTITIONER!			1,800	1,800	1,800	
	FLORIDA EMERGENCY PREPAREDNESS			900	900	900	
	FLORIDA POLICE CHIEFS CONFERENCE			900	900	900	
	GOVERNORS HURRICANE CONFERENCE			900	900	900	
	PRACTICAL HOMICIDE INVESTIGATIONS			900	900	900	
	SAFARILAND HIGH RISK WARRANT SERVICE			900	900	900	
	SAFARILAND TACTICAL BREACHING			900	900	900	
New	SOUTHERN STATES CRIME PREVENTION CONFERENCE!			1,250	1,250	1,250	
New	TACTICAL SHIELD INSTRUCTOR!			1,200	1,200	1,200	

City of Stuart
2016 Fiscal Budget
Estimated Appropriations

Account		2014 Audited	2015 Current	Dept Request	Manager Recommend	Commission Adopt	% Change
001	**GENERAL**						
1190	**POLICE**						
540	TRAVEL AND PER DIEM	12,623	10,843	17,139	17,139	17,139	58.07%
New	TRAFFIC HOMICIDE INVESTIGATION!			1,100	1,100	1,100	
541	COMMUNICATIONS SERVICES	33,616	36,400	37,220	37,220	37,220	2.25%
	CE - CELL PHONES			150	150	150	
	CE - LONG DISTANCE			170	170	170	
	CE - PHONE SETS			500	500	500	
	CELL & AIRCARDS			13,400	13,400	13,400	
	COPPER LINE BACKUP (DISPATCH)			1,300	1,300	1,300	
	LONG DISTANCE			10,000	10,000	10,000	
	PHONE SETS			11,700	11,700	11,700	
542	FREIGHT/POSTAGE SERVICES	2,516	4,000	6,200	6,200	6,200	55.00%
	CE - FREIGHT/POSTAGE SERVICES			2,200	2,200	2,200	
	POSTAGE			1,000	1,000	1,000	
	SHIPPING			3,000	3,000	3,000	
543	UTILITY SERVICES	47,424	55,600	50,100	50,100	50,100	-9.89%
	ELECTRIC			35,000	35,000	35,000	
	WATER/SEWER			15,100	15,100	15,100	
544	RENTALS AND LEASES	7,377	8,400	14,100	14,100	14,100	67.86%
	ACCREDITATION SOFTWARE POWER STANDARDS			300	300	300	
	CE - COPIER LEASE & USAGE			3,600	3,600	3,600	
	CE - XEROX COPIER LEASE & USAGE (HALL)			1,900	1,900	1,900	
	COPIER LEASE & USAGE			7,400	7,400	7,400	
	POSTAGE METER			900	900	900	
545	INSURANCE	119,159	126,235	132,761	132,761	132,761	5.17%
	CE - FLOOD INSURANCE PORTION			186	186	186	
	CE - TRICO GENERAL LIABILITY INSURANCE			6,340	6,340	6,340	
	FLOOD INSURANCE PORTION			857	857	857	
	FUEL STORAGE TANK INSURANCE (1 LG @ 55% PS)			57	57	57	
	TRICO GENERAL LIABILITY INSURANCE			125,321	125,321	125,321	
546	REPAIR AND MAINTENANCE	89,775	90,455	91,250	91,250	91,250	0.88%
	BM - MISC BUILDING REPAIRS AND MAINTENANCE			1,300	1,300	1,300	
	BM FIRE SPRINKLER MAIT-SPLIT COST			400	400	400	
	BOAT MAINTENANCE			1,000	1,000	1,000	
	CALIBRATION OF ALL PATROL CAR SPEEDOMETERS -- REQUIRED			2,400	2,400	2,400	
	CERTIFICATION OF ALL TINT METERS -- REQUIRED BY LAW			600	600	600	
	CERTIFY RADARS AND LASERS-- REQUIRED BY LAW			3,000	3,000	3,000	
	GENERATOR MAINTENANCE			550	550	550	
	OFFICE MACHINE REPAIRS NOT COVERED BY CONTRACT			1,000	1,000	1,000	

City of Stuart
2016 Fiscal Budget
Estimated Appropriations

Account		2014 Audited	2015 Current	Dept Request	Manager Recommend	Commission Adopt	% Change
001	**GENERAL**						
1190	**POLICE**						
546	REPAIR AND MAINTENANCE	89,775	90,455	91,250	91,250	91,250	0.88%
	RADAR REPAIRS			1,200	1,200	1,200	
	REPAIR WEAPONS (HANDGUNS/RIFLES/TASER)			900	900	900	
	VM - REPAIR AND MAINTENANCE OF VEHICLE			700	700	700	
	VM - REPAIR AND MAINTENANCE OF VEHICLES & EQUIPMENT			77,000	77,000	77,000	
	WATCHGUARD REPAIRS FOR OUT OF WARRANTY CAMERAS			1,200	1,200	1,200	
547	PRINTING AND BINDING	0	500	500	500	500	0.00%
	LEGAL AD PRINTING			500	500	500	
548	PROMOTIONAL ACTIVITIES	1,952	925	1,225	1,225	1,225	32.43%
	AGENCY PROMOTION ACTIVITY			400	400	400	
	AWARDS CEREMONY			150	150	150	
	CRIME WATCH/VOLUNTEERS ACTIVITIES/RECOGNITION			400	400	400	
	EMPLOYEE YEARS OF SERVICE RECOGNITION LUNCH			275	275	275	
549	OTHER CURRENT CHARGES	2,228	890	890	890	890	0.00%
	CARS - NEW VEHICLE REGISTRATIONS			150	150	150	
	FLECA K-9 NARCOTICS CERTIFICATION			80	80	80	
	FLECA K-9 PATROL CERTIFICATION			20	20	20	
	FLECA K-9 TRACKING CERTIFICATION			20	20	20	
	POLICE CANINE ASSOCIATION			300	300	300	
	RENEWAL OF VEHICLE TAGS			320	320	320	
551	OFFICE SUPPLIES	10,344	11,800	12,300	12,300	12,300	4.24%
	CE - OFFICE SUPPLIES			500	500	500	
	COMPUTER AND PRINTER SUPPLIES			1,700	1,700	1,700	
	COPIER SUPPLIES			1,500	1,500	1,500	
	GENERAL OFFICE SUPPLIES			7,000	7,000	7,000	
	PRINTING OF FORMS			1,600	1,600	1,600	
552	OPERATING SUPPLIES	249,581	272,942	249,200	250,700	250,700	-8.15%
	AMMUNITION			7,500	7,500	7,500	
	BATTERIES/AAA.AA,C,D, 9VOLT,3VOLT			2,000	2,000	2,000	
	BATTERY INSERTS FOR BATTERY PACK ON STALKER RADAR UNITS			750	750	750	
	BOAT SUPPLIES			1,500	1,500	1,500	
	CE - CAMERA SUPPLIES			300	300	300	
	CE - EQUIPMENT AND SUPPLIES			300	300	300	
	CE - UNIFORMS			500	500	500	
	CHAIR DISPATCH			950	950	950	
	COMMUNITY SERVICES MATERIALS			1,500	1,500	1,500	
	CRIME SCENE MINI KIT FOR PATROL			1,625	1,625	1,625	
	DETECTIVE CLOTHING ALLOWANCE			3,600	3,600	3,600	
	DISPATCH UNDERDESK TREADMILL			999	999	999	

City of Stuart
2016 Fiscal Budget
Estimated Appropriations

Account		2014 Audited	2015 Current	Dept Request	Manager Recommend	Commission Adopt	% Change
001	**GENERAL**						
1190	**POLICE**						
552	OPERATING SUPPLIES	249,581	272,942	249,200	250,700	250,700	-8.15%
	EXPLORER UNIFORMS			1,800	1,800	1,800	
	FIELD TESTING DRUG SUPPLIES			1,000	1,000	1,000	
	FIVE PORTABLE HP 100 PRINTERS FOR ETICKETS & CABLES			1,300	1,300	1,300	
	FLARES - LED PUCKS			1,200	1,200	1,200	
	FUEL 2016 (196.92 TOTAL GALLONS @ $3)			591	591	591	
	FUEL 2016 (44595.24 TOTAL GALLONS @ $3)			133,786	133,786	133,786	
	GUNSMITHING TOOLS			300	300	300	
	IS - PRINTER REPLACEMENTS			500	500	500	
	K-9 CARE SUPPLIES (UNDER $500) - INCLUDES FOOD, SHOT			2,000	2,000	2,000	
	K-9 EMERGENCY MEDICAL SUPPLIES			500	500	500	
	K-9 EQUIPMENT (USAGE SUPPLIES) REPLACEMENT OF EQUIPMENT			1,000	1,000	1,000	
	LIFE PAINT			0	1,500	1,500	
	MDT EQUIPMENT REPLACEMENT			1,200	1,200	1,200	
	METAL TICKET BOOKS, METAL FORMS HOLDERS			250	250	250	
	MISC SRT REPLACEMENT EQUIPMENT, UNIFORMS, ENTRY GEAR			1,500	1,500	1,500	
	MONITOR & WALL MOUNT			750	750	750	
	MONITOR / PERIPHERAL REPLACEMENTS			1,000	1,000	1,000	
	NATIONAL NIGHT OUT MATERIALS			2,000	2,000	2,000	
	PATROL DIGITAL CAMERAS			600	600	600	
	PRINTER TONER			1,800	1,800	1,800	
	REPLACEMENT ASP EXPANDABLE BATONS (5)			250	250	250	
	REPLACEMENT BATTERIES FOR WALKY-TALKY'S			3,000	3,000	3,000	
	REPLACEMENT FLASHLIGHTS			1,500	1,500	1,500	
	SBR CONVERSIONS FOR SRT M16'S X10			6,800	6,800	6,800	
	STOP STICKS USED TO STOP VEHICLES THAT FLEE FROM POLICE			1,800	1,800	1,800	
	TACTICAL THROWABLE CAMERA			950	950	950	
	TACTICAL TOURNIQUETS 50@$18.95			950	950	950	
	TASER TRAINING CARTRIDGES (ANNUAL REQUALIFICATION)			2,500	2,500	2,500	
	UNIFORM CLEANING			19,000	19,000	19,000	
	UNIFORMS - REPLACEMENT SHORT SLEEVE UNIFORM SHIRTS			3,000	3,000	3,000	
	UNIFORMS - WHITE CLASS A SHIRTS			650	650	650	
	UNIFORMS - BADGES & BADGE WALLETS			3,000	3,000	3,000	
	UNIFORMS - BALLISTIC VESTS FOR OFFICERS VEST			4,000	4,000	4,000	
	UNIFORMS - BLOUSES FOR CLERKS			600	600	600	
	UNIFORMS - CADET CLASS B PULLOVERS			200	200	200	
	UNIFORMS - CASES HANDCUFF/MAGAZINE/PEPPER SPRAY/FLASHLI			750	750	750	
	UNIFORMS - DISPATCH UNIFORMS PANTS/SHIRTS			1,000	1,000	1,000	
	UNIFORMS - EXPLORER UNIFORMS			250	250	250	
	UNIFORMS - GUNBELTS,HOLSTERS, KEEPERS,, RADIO CASES, GL			1,500	1,500	1,500	

City of Stuart
2016 Fiscal Budget
Estimated Appropriations

Account		2014 Audited	2015 Current	Dept Request	Manager Recommend	Commission Adopt	% Change
001	**GENERAL**						
1190	**POLICE**						
552	OPERATING SUPPLIES	249,581	272,942	249,200	250,700	250,700	-8.15%
	UNIFORMS - HANDCUFFS/PEPPER SPRAY			400	400	400	
	UNIFORMS - K-9 UNIFORM REPLACEMENTS			700	700	700	
	UNIFORMS - LONG SLEEVE UNIFORM SHIRT			1,000	1,000	1,000	
	UNIFORMS - NEW HIRE VESTS, UNIFORMS, AND ALL EQUIPMENT			2,500	2,500	2,500	
	UNIFORMS - OFFICER EQUIPMENT ALLOWANCE PER CONTRACT			5,500	5,500	5,500	
	UNIFORMS - OFFICER UNIFORM TROUSERS/SHORTS REPLACEMENT			4,000	4,000	4,000	
	UNIFORMS - PATCHES/EMBROIDERY FOR SHIRTS			1,000	1,000	1,000	
	UNIFORMS - RAINCOATS MEETING DOT REQUIREMENTS.			400	400	400	
	UNIFORMS - SHOULDER MIKES/CHARGERS			2,000	2,000	2,000	
	UNIFORMS - SLACKS FOR CIVILIAN EMPLOYEES			500	500	500	
	UNIFORMS - SRT UNIFORMS			500	500	500	
	UNIFORMS - SSIII SECURITY HOLSTERS FOR NEW GLOCK FIREAR			500	500	500	
	UNIFORMS - TIES/POLICE BALL CAPS/STRIPES/MOURNING BANDS			1,500	1,500	1,500	
	UNIFORMS - WINDBREAKER/WINTER JACKETS			500	500	500	
	UNIFORMS -FLASHLIGHT BATTERIES			300	300	300	
	VOLUNTEER UNIFORMS			1,000	1,000	1,000	
	WATCHGUARD DISKS			600	600	600	
554	BOOKS AND MEMBERSHIPS	4,222	3,975	4,900	4,900	4,900	23.27%
	APCO MEMBERSHIP			130	130	130	
	CE - FACE			60	60	60	
	CE - IAFC			214	214	214	
	CE - ICC			100	100	100	
	CE - NAFI			55	55	55	
	CE - NFPA			270	270	270	
	CE - SUBSCRIPTIONS			51	51	51	
	CERTIFIED ACCREDITATION PROFESSIONAL CERTIFICATION			175	175	175	
	DISPATCH CERTIFICATIONS			300	300	300	
	ENTRY LEVEL TESTING BOOKS FOR NEW HIRES, INCLUDES OFFIC			800	800	800	
	EXPLORER POST 878 FEES			250	250	250	
	FBI NATIONAL ACADEMY ASSOCIATES MEMBERSHIP			190	190	190	
	FLORIDA BACKGROUND INVESTIGATORS ASSOCIATION DUES			50	50	50	
	FLORIDA EMERGENCY PREPAREDNESS ASSOCIATION MEMBERSHIP			90	90	90	
	FLORIDA LAW ENFORCEMENT CANINE ASSOCIATION (FLECA) MEMB			35	35	35	
	FLORIDA POLICE ACCREDITATION COMMISSION DUES			100	100	100	
	FLORIDA POLICE CHIEFS ASSOCIATION MEMBERSHIP			200	200	200	
	GOVERNMENT IN THE SUNSHINE STATE BOOKS			50	50	50	
	INTERNATIONAL ASSOCIATION CHIEFS OF POLICE MEMBERSHIP			150	150	150	
	LAW ENFORCEMENT EMPLOYMENT BULLETIN			230	230	230	

City of Stuart
2016 Fiscal Budget
Estimated Appropriations

Account		2014 Audited	2015 Current	Dept Request	Manager Recommend	Commission Adopt	% Change
001	**GENERAL**						
1190	**POLICE**						
554	BOOKS AND MEMBERSHIPS	4,222	3,975	4,900	4,900	4,900	23.27%
	LEADERSHIP MARTIN COUNTY ALUMNI DUES			280	280	280	
	MEMBERSHIP TO NTOA - SRT			150	150	150	
	NATIONAL ASSOCIATION OF TOWN WATCH			50	50	50	
	NEWS			200	200	200	
	POLICE EXECUTIVE RESEARCH FORUM MEMBERSHIP DUES			170	170	170	
	TREASURE COAST CHIEFS OF POLICE ASSOCIATION MEMBERSHIP			400	400	400	
	TREASURE COAST CRIME PREVENTION OFFICERS ASSOCIATION			50	50	50	
	TREASURE COAST CRIME STOPPERS			100	100	100	
555	TRAINING	9,183	8,560	11,790	11,790	11,790	37.73%
	ASP HANDCUFF INSTRUCTOR			600	600	600	
	BASIC CRIME PREVENTION			400	400	400	
	CE - ADMINSTRATIVE ASPECTS OF CODE ENFORCEMENT			625	625	625	
	CE - FACE CE LEVEL I RECERTIFICATION			300	300	300	
	CE - FACE CE LEVEL II REGISTRATION			370	370	370	
	CE - FACE CEP REGISTRATION			100	100	100	
	CE - TESTING			300	300	300	
	CJIS CONFERENCE			300	300	300	
	COMMUNICATIONS CENTER SUPERVISOR, 4TH EDITION			400	400	400	
	CPTED/THREE PART CERTIFIED CRIME PRACTIT			1,200	1,200	1,200	
	FLORIDA EMERGENCY PREPAIREDNESS CONFERENCE			300	300	300	
	FLORIDA POLICE CHIEF'S CONFERENCE			400	400	400	
	GOVERNORS HURRICANE CONFERENCE			500	500	500	
	PATROL RIFLE INSTRUCTOR			600	600	600	
	PRACTICAL HOMICIDE INVESTIGATIONS			475	475	475	
	PUBLIC SAFETY COMMUNICATIONS COURSE (ONLINE)			500	500	500	
	SAFARILAND HIGH RISK WARRANT SERVICE			990	990	990	
	SAFARILAND TACTICAL BREACHING			590	590	590	
	SIMUNITIONS INSTRUCTOR COURSE			1,000	1,000	1,000	
	TACTICAL SHIELD INSTRUCTOR			990	990	990	
	TRAFFIC HOMICIDE INVESTIGATION			850	850	850	
Total	OPERATING EXPENSES	689,040	745,631	751,821	753,321	753,321	1.03%
562	BUILDINGS	26,800	0	0	0	0	0.00%
564	MACHINERY AND EQUIPMENT	186,181	260,220	325,815	382,815	382,815	47.11%
	Impact ^BODY CAMERA STARTUP			10,000	10,000	10,000	
	Impact ^DATACENTER BACKUP SOLUTION (SOFTWARE)			8,200	8,200	8,200	
	Impact ^ENTERPRISE CENTRAL IMAGING SOFTWARE			1,350	1,350	1,350	
	Impact ^IN-CAR VIDEO STARTUP 9 CARS			50,000	50,000	50,000	

City of Stuart
2016 Fiscal Budget
Estimated Appropriations

Account	2014 Audited	2015 Current	Dept Request	Manager Recommend	Commission Adopt	% Change
001		**GENERAL**				
1190		**POLICE**				
564 MACHINERY AND EQUIPMENT	186,181	260,220	325,815	382,815	382,815	47.11%
CAR - NEW CODE ENFORCEMENT OFFICER			0	22,000	22,000	
CAR - NEW COMMUNITY OFFICER			0	35,000	35,000	
FLEET REPLACEMENT (6 VEHICLES)			218,000	218,000	218,000	
RADIO P25 UPGRADE			32,500	32,500	32,500	
SRT ENTRY VEST			1,965	1,965	1,965	
SYNOLOGY STORAGE (24 TERABYTES)			3,800	3,800	3,800	
Total CAPITAL OUTLAY	212,981	260,220	325,815	382,815	382,815	47.11%
Division POLICE	6,527,203	6,168,837	6,422,223	6,605,846	6,605,868	1.21%
COMMISSION			55,098	63,996	63,996	
MANAGER			152,146	132,126	120,969	
ECONOMIC STRAT			80,227	120,120	0	
HUMAN RESOURCES			108,172	111,122	111,122	
CITY CLERK			45,218	47,893	47,893	
FINANCIAL SERVICES			139,045	139,050	139,050	
INFORMATION SERVICES			301,078	318,384	318,384	
CITY ATTORNEY			59,998	60,051	60,051	
VEHICLE MAINTENANCE			68,179	68,274	68,274	
BUILDING MAINTENANCE			144,380	144,707	144,707	
LEGISLATIVE & MARKETING			0	0	26,005	
CUSTOMER SERVICE			16,753	16,630	16,630	
WS GENERAL GOV			0	0	0	
Total Indirect Costs			1,170,294	1,222,354	1,117,083	
Division + Consolidated + Indirect Charges:			7,592,517	7,828,200	7,722,951	

City of Stuart
2016 Fiscal Budget
Personnel Sheet

1190 POLICE

Class	Title	Range/ Step	Current Salary	Prcnt	Range/ Step	Dept Req	Spec Pay	Prcnt	Range/ Step	Mgr Rec	Spec Pay	Prcnt	Range/ Step	Comm Adopt	Spec Pay
1060	POLICE CHIEF	28 ##	114,353.59	1.00	28 ##	114,354	2,940	1.00	28 ##	114,354	2,940	1.00	28 ##	114,354	2,940
2050	POLICE CAPTAIN	24 19	98,542.93	1.00	24 19	98,543	2,580	1.00	24 19	98,543	2,580	1.00	24 19	98,543	2,580
2050	POLICE CAPTAIN	24 15	89,282.74	1.00	24 15	89,283	2,580	1.00	24 15	89,283	2,580	1.00	24 15	89,283	2,580
3010	INFORMATION SYSTEMS COORD		59,000.00	1.00		59,000	480	1.00		59,000	3,420	1.00		59,000	3,420
3055	LAN SYSTEMS SPECIALIST	15 15	57,552.79	1.00	15 15	57,553	0	1.00	15 15	57,553	0	1.00	15 15	57,553	0
3110	POLICE SERGEANT	06 10	83,610.80	1.00	06 10	83,611	3,340	1.00	06 10	83,611	3,340	1.00	06 10	83,611	3,340
3110	POLICE SERGEANT	06 5	73,879.37	1.00	06 5	73,879	3,100	1.00	06 5	73,879	3,100	1.00	06 5	73,879	3,100
3110	POLICE SERGEANT	06 ##	89,404.81	1.00	06 ##	89,393	2,040	1.00	06 ##	89,393	2,040	1.00	06 ##	89,393	2,040
3110	POLICE SERGEANT	06 6	75,843.31	1.00	06 6	75,843	2,040	1.00	06 6	75,843	2,040	1.00	06 6	75,843	2,040
3110	POLICE SERGEANT	06 5	73,879.37	1.00	06 1	66,112	2,040	1.00	06 5	73,879	2,040	1.00	06 5	73,879	2,040
3110	POLICE SERGEANT	06 6	75,843.31	1.00	06 6	75,843	1,800	1.00	06 6	75,843	1,800	1.00	06 6	75,843	1,800
3110	POLICE SERGEANT	06 8	79,727.07	1.00	06 8	79,727	2,040	1.00	06 8	79,727	2,040	1.00	06 8	79,727	2,040
4010	POLICE OFFICER II	04 5	54,357.53	1.00	04 5	53,026	1,440	1.00	04 5	54,358	1,680	1.00	04 5	54,358	1,680
4010	POLICE OFFICER II	04 9	63,645.75	1.00	04 9	63,646	2,400	1.00	04 9	63,646	1,680	1.00	04 9	63,646	1,680
4010	POLICE OFFICER II	04 5	54,357.53	1.00	04 5	53,026	840	1.00	04 5	54,358	1,080	1.00	04 5	54,358	1,080
4010	POLICE OFFICER II	04 5	53,026.33	1.00	04 5	53,026	720	1.00	04 5	53,026	720	1.00	04 5	53,026	720
4010	POLICE OFFICER II	04 5	54,357.53	1.00	04 5	54,358	1,200	1.00	04 5	54,358	1,200	1.00	04 5	54,358	1,200
4010	POLICE OFFICER II	04 5	53,026.33	1.00	04 5	53,026	600	1.00	04 5	53,026	1,200	1.00	04 5	53,026	1,200
4010	POLICE OFFICER II	04 9	60,109.75	1.00	03 7	56,557	3,820	1.00	04 9	60,110	2,520	1.00	04 9	60,110	2,520
				At POLICE OFFICER I											
4010	POLICE OFFICER II	04 5	53,026.33	1.00	04 5	53,026	1,440	1.00	04 5	53,026	1,440	1.00	04 5	53,026	1,440
4010	POLICE OFFICER II	04 19	83,255.60	1.00	04 19	83,256	1,920	1.00	04 19	83,256	1,920	1.00	04 19	83,256	1,920
4010	POLICE OFFICER II	04 8	58,344.42	1.00	04 8	58,344	1,920	1.00	04 8	58,344	960	1.00	04 8	58,344	960

1190 POLICE

Class	Title	Range/ Step	Current Salary	Prcnt	Range/ Step	Dept Req	Spec Pay	Prcnt	Range/ Step	Mgr Rec	Spec Pay	Prcnt	Range/ Step	Comm Adopt	Spec Pay
4010	POLICE OFFICER II	04 5	53,026.33	1.00	04 5	53,026	1,560	1.00	04 5	53,026	1,560	1.00	04 5	53,026	1,560
4010	POLICE OFFICER II	04 5	53,026.33	1.00	04 5	53,026	600	1.00	04 5	53,026	600	1.00	04 5	53,026	600
4010	POLICE OFFICER II	04 5	54,357.53	1.00	04 5	54,358	1,080	1.00	04 5	54,358	1,080	1.00	04 5	54,358	1,080
4010	POLICE OFFICER II	04 7	56,557.01	1.00	04 7	56,557	1,540	1.00	04 7	56,557	1,540	1.00	04 7	56,557	1,540
4010	POLICE OFFICER II	04 5	53,026.33	1.00	04 5	53,026	1,440	1.00	04 5	53,026	1,440	1.00	04 5	53,026	1,440
4010	POLICE OFFICER II	04 10	63,414.29	1.00	04 10	63,414	2,260	1.00	04 10	63,414	2,260	1.00	04 10	63,414	2,260
4010	POLICE OFFICER II	04 10	65,411.09	1.00	04 10	65,411	3,480	1.00	04 10	65,411	3,480	1.00	04 10	65,411	3,480
4010	POLICE OFFICER II	04 5	53,026.33	1.00	04 5	53,026	480	1.00	04 5	53,026	480	1.00	04 5	53,026	480
4010	POLICE OFFICER II							1.00	04 5	53,026	0	1.00	04 5	53,026	0
	VACANT POSITION						1				1				
4020	POLICE OFFICER I	03 2	47,730.32	1.00	02 2	45,965	3,700	1.00	03 2	47,730	3,700	1.00	03 2	47,730	3,700
				At POLICE OFFICER PROBATION											
4020	POLICE OFFICER I	03 2	47,730.32	1.00	03 2	47,730	1,540	1.00	03 2	47,730	480	1.00	03 2	47,730	480
4020	POLICE OFFICER I	03 2	47,730.32	1.00	03 2	47,730	5,160	1.00	03 2	47,730	7,420	1.00	03 2	47,730	7,420
4020	POLICE OFFICER I	03 2	47,730.32	1.00	02 2	45,965	2,260	1.00	03 2	47,730	2,500	1.00	03 2	47,730	2,500
4020	POLICE OFFICER I	03 2	47,730.32	1.00	02 2	45,965	1,540	1.00	03 2	47,730	4,660	1.00	03 2	47,730	4,660
				At POLICE OFFICER PROBATION											
4020	POLICE OFFICER I			1.00	01 1	35,373	0								
	VACANT POSITION			1											
4030	POLICE OFFICER PROBATION	02 1	42,412.24	1.00	01 1	35,373	0	1.00	02 1	42,412	0	1.00	02 1	42,412	0
				At POLICE OFFICER TRAINEE											
4030	POLICE OFFICER PROBATION	02 2	45,964.98	1.00	02 2	45,965	5,140	1.00	02 2	45,965	2,260	1.00	02 2	45,965	2,260
4030	POLICE OFFICER PROBATION	02 2	45,964.98					1.00	02 2	45,965	4,660	1.00	02 2	45,965	4,660
4030	POLICE OFFICER PROBATION	02 2	45,964.98					1.00	02 2	45,965	4,060	1.00	02 2	45,965	4,060
4030	POLICE OFFICER PROBATION			1.00	01 1	70,746	0								
	VACANT POSITION			2											
4030	POLICE OFFICER PROBATION	02 2	45,964.98	1.00	02 2	45,965	1,440	1.00	02 2	45,965	1,660	1.00	02 2	45,965	1,660
4060	POLICE MASTER OFFICER	05 1	63,414.29	1.00	04 6	56,164	2,740	1.00	05 1	63,414	2,740	1.00	05 1	63,414	2,740
				At POLICE OFFICER II											

City of Stuart
2016 Fiscal Budget
Personnel Sheet

1190 POLICE

Class	Title	Range/ Step	Current Salary	Prcnt	Range/ Step	Dept Req	Spec Pay	Prcnt	Range/ Step	Mgr Rec	Spec Pay	Prcnt	Range/ Step	Comm Adopt	Spec Pay
4060	POLICE MASTER OFFICER	05 3	67,402.03	1.00	05 3	67,402	3,934	1.00	05 3	67,402	840	1.00	05 3	67,402	840
4060	POLICE MASTER OFFICER	05 7	73,526.32	1.00	05 7	73,526	2,040	1.00	05 7	73,526	2,040	1.00	05 7	73,526	2,040
4060	POLICE MASTER OFFICER	05 1	65,785.49	1.00	05 1	65,785	1,320	1.00	05 1	65,785	1,320	1.00	05 1	65,785	1,320
4060	POLICE MASTER OFFICER			1.00	01 1	35,373	0								
	VACANT POSITION			1											
5035	CIV ENFC SUPERVISOR			1.00	17 9	54,702	2,400								
5035	CIV ENFC SUPERVISOR	12 3	44,929.25	1.00	12 3	36,974	2,880	1.00	12 3	44,929	2,880	1.00	12 3	44,929	2,880
				At CIV ENFORCEMENT OFFICER											
5040	CIV ENFORCEMENT OFFICER	07 1	35,203.17	1.00	07 1	34,352	0	1.00	07 1	34,352	0	1.00		35,203	0
				At POLICE DISPATCHER I				At POLICE DISPATCHER I							
5040	CIV ENFORCEMENT OFFICER			1.00		41,204	0	1.00		70,387	0	1.00		35,194	0
	VACANT POSITION			2				2				1			
5042	CIV ENF OFFICER/PARKING		35,203.08	1.00		35,203	0	1.00		35,203	0	1.00		35,203	0
5055	POLICE DISPT SUPERVISOR	09 8	49,620.06	1.00	09 8	44,975	0	1.00	09 8	49,620	0	1.00	09 8	49,620	0
				At POLICE DISPATCHER II											
5055	POLICE DISPT SUPERVISOR			1.00	00 0	2,080	0								
	VACANT POSITION			1											
5060	YOUTH INTERVEN COUNSELOR	13 14	50,931.95	1.00	13 14	50,932	0	1.00	13 14	50,932	0	1.00	13 14	50,932	0
6025	EXEC SECR TO PUBL SAFETY	12 12	52,080.29	1.00	12 12	52,080	0	1.00	12 12	52,080	0	1.00	12 12	52,080	0
6045	DIVISION ASSISTANT	09 14	46,171.01	1.00	09 14	46,171	0	1.00	09 14	46,171	0	1.00	09 14	46,171	0
6080	FISCAL ASSISTANT I	09 5	35,272.02	1.00	09 5	35,272	0	1.00	09 5	35,272	0	1.00	09 5	35,272	0
6080	FISCAL ASSISTANT I	05 1	31,892.02	1.00	05 1	31,892	0	1.00	05 1	31,892	0	1.00	05 1	31,892	0
6160	POLICE DISPATCHER I	07 1	35,203.17	1.00	07 1	34,352	1,300	1.00	07 1	34,352	1,300	1.00	07 1	34,352	1,300
6160	POLICE DISPATCHER I	07 1	35,203.17	1.00	07 1	34,352	1,300	1.00	07 1	34,352	1,300	1.00	07 1	34,352	1,300
6160	POLICE DISPATCHER I		35,203.17					1.00		34,352	0	1.00		34,352	0
6160	POLICE DISPATCHER I	07 3	36,122.82	1.00	07 3	36,123	0	1.00	07 3	36,123	0	1.00	07 3	36,123	0
6160	POLICE DISPATCHER I											1.00		34,362	0
	VACANT POSITION											1			
6160	POLICE DISPATCHER I	07 1	35,203.17	1.00	07 1	34,352	1,300	1.00	07 1	34,352	1,300	1.00	07 1	34,352	1,300

City of Stuart
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Personnel Sheet

1190 POLICE

Class	Title	Range/ Step	Current Salary	Prcnt	Range/ Step	Dept Req	Spec Pay	Prcnt	Range/ Step	Mgr Rec	Spec Pay	Prcnt	Range/ Step	Comm Adopt	Spec Pay
6190	POLICE DISPATCHER II	09 12	49,643.01	1.00	09 12	49,643	0	1.00	09 12	49,643	0	1.00	09 12	49,643	0
6190	POLICE DISPATCHER II	09 10	47,274.70	1.00	09 10	47,275	1,300	1.00	09 10	47,275	1,300	1.00	09 10	47,275	1,300
	BUDGET PART-TIME			1.00	00 0	79,000	0	1.00	00 0	79,000	0	1.00	00 0	79,000	0
	BUDGET OVERTIME			1.00	00 0	68,300	0	1.00	00 0	68,300	0	1.00	00 0	68,300	0
	BUDGET PS OVERTIME			1.00	00 0	90,000	0	1.00	00 0	90,000	0	1.00	00 0	90,000	0
	BUDGET MERIT			1.00	00 0	39,500	0	1.00	00 0	39,500	0	1.00	00 0	39,500	0
			Count			63				62				63	
	Total					3,740,042	95,013			3,796,428	101,179			3,796,447	101,179

City of Stuart
2016 Fiscal Budget
Estimated Appropriations

Account		2014 Audited	2015 Current	Dept Request	Manager Recommend	Commission Adopt	% Change
001	**GENERAL**						
1195	**CODE ENFORCEMENT DIVISION**						
512	REGULAR SALARIES AND WAGE	138,488	126,897	0	0	0	-100.00%
514	OVERTIME	18	2,500	0	0	0	-100.00%
515	SPECIAL PAY	5,396	7,300	0	0	0	-100.00%
521	FICA TAXES	10,920	10,266	0	0	0	-100.00%
522	RETIREMENT CONTRIBUTIONS	8,818	9,352	0	0	0	-100.00%
523	LIFE AND HEALTH INSURANCE	5,026	6,108	0	0	0	-100.00%
524	WORKERS' COMPENSATION	4,221	0	0	0	0	0.00%
Total	PERSONAL SERVICES	172,886	162,423	0	0	0	-100.00%
531	PROFESSIONAL SERVICES	3,460	4,500	0	0	0	-100.00%
534	OTHER SERVICES	0	1,800	0	0	0	-100.00%
540	TRAVEL AND PER DIEM	730	1,756	0	0	0	-100.00%
541	COMMUNICATIONS SERVICES	604	1,300	0	0	0	-100.00%
542	FREIGHT/POSTAGE SERVICES	3,092	2,200	0	0	0	-100.00%
544	RENTALS AND LEASES	1,512	3,100	0	0	0	-100.00%
545	INSURANCE	6,162	6,526	0	0	0	-100.00%
546	REPAIR AND MAINTENANCE	185	700	0	0	0	-100.00%
551	OFFICE SUPPLIES	460	500	0	0	0	-100.00%
552	OPERATING SUPPLIES	1,180	4,498	0	0	0	-100.00%
554	BOOKS AND MEMBERSHIPS	35	750	0	0	0	-100.00%
555	TRAINING	411	1,070	0	0	0	-100.00%
Total	OPERATING EXPENSES	17,831	28,700	0	0	0	-100.00%
Division	CODE ENFORCEMENT DIVISI	190,717	191,123	0	0	0	-100.00%
Division + Consolidated + Indirect Charges:				0	0	0	

City of Stuart
2016 Fiscal Budget
Estimated Appropriations

Account		2014 Audited	2015 Current	Dept Request	Manager Recommend	Commission Adopt	% Change
001	**GENERAL**						
1192	**LETF DISB**						
531	PROFESSIONAL SERVICES	0	15,000	10,000	10,000	10,000	-33.33%
	FORFEITURE COSTS			10,000	10,000	10,000	
546	REPAIR AND MAINTENANCE	0	1,500	1,500	1,500	1,500	0.00%
	MAINTENANCE OF SEIZED PROPERTY			1,500	1,500	1,500	
548	PROMOTIONAL ACTIVITIES	0	500	500	500	500	0.00%
	CRIME STOPPERS			500	500	500	
Total	OPERATING EXPENSES	0	17,000	12,000	12,000	12,000	-29.41%
Division	LETF DISB	0	17,000	12,000	12,000	12,000	0.00%
Division + Consolidated + Indirect Charges:				12,000	12,000	12,000	

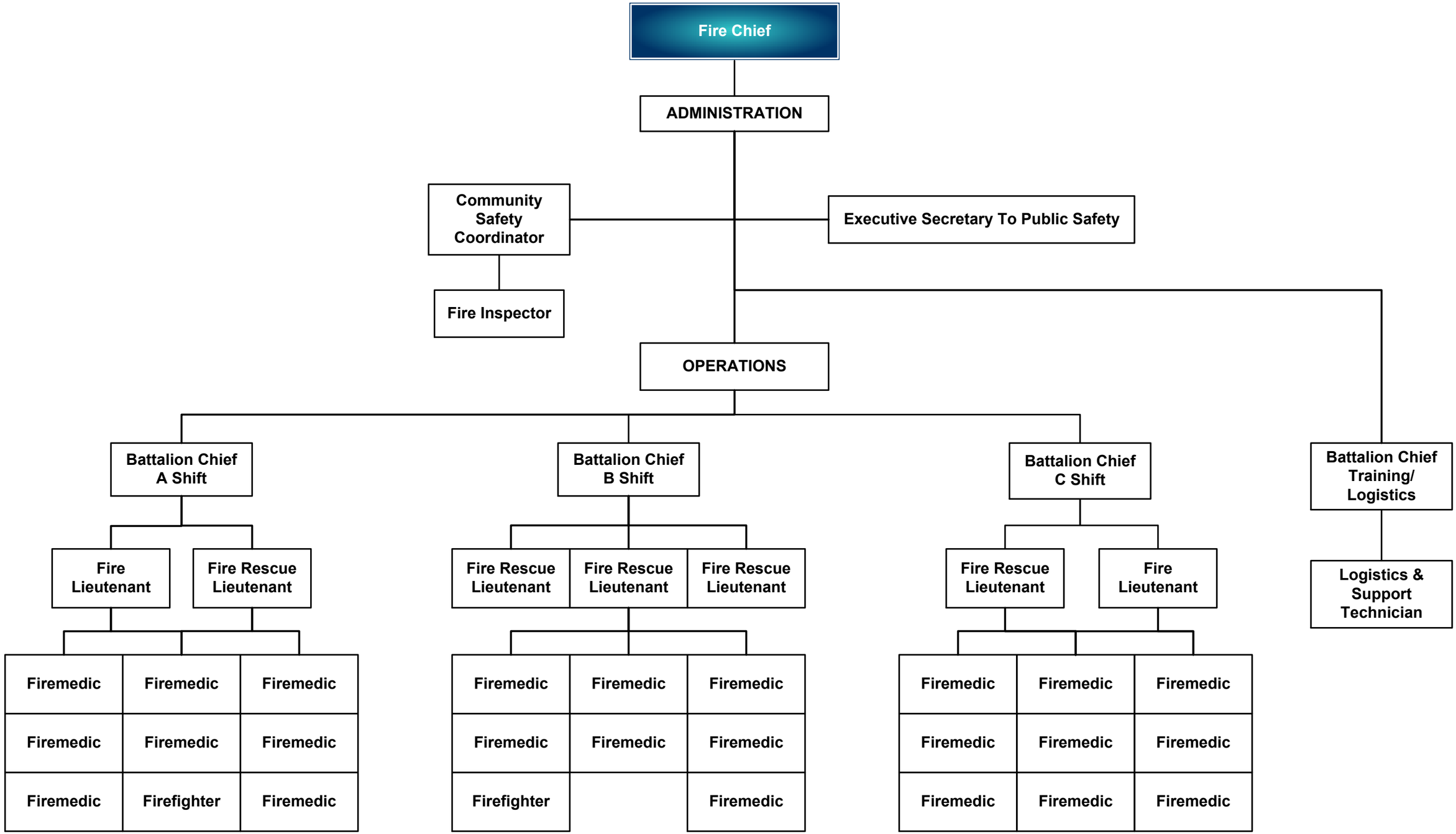
City of Stuart
2016 Fiscal Budget
Estimated Appropriations

Account		2014 Audited	2015 Current	Dept Request	Manager Recommend	Commission Adopt	% Change
001	**GENERAL**						
1194	**LAW ENFORCEMENT TRUST**						
535	INVESTIGATIONS	6,000	7,000	7,000	7,000	7,000	0.00%
	INVESTIGATIVE FUNDS			7,000	7,000	7,000	
540	TRAVEL AND PER DIEM	4,045	1,450	4,572	4,572	4,572	215.31%
	DEA ADVANCED			1,572	1,572	1,572	
	DEA BASIC			2,100	2,100	2,100	
	FLORIDA NARCOTICS CONFERENCE			900	900	900	
547	PRINTING AND BINDING	0	2,000	0	0	0	-100.00%
552	OPERATING SUPPLIES	823	1,500	1,500	1,500	1,500	0.00%
	COVERT SUPPLIES			1,500	1,500	1,500	
554	BOOKS AND MEMBERSHIPS	30	200	0	0	0	-100.00%
555	TRAINING	3,515	5,720	1,000	1,000	1,000	-82.52%
	DEA SCHOOLS			600	600	600	
	FLORIDA NARCOTICS OFFICER CONFERENCE			400	400	400	
Total	OPERATING EXPENSES	14,413	17,870	14,072	14,072	14,072	-21.25%
564	MACHINERY AND EQUIPMENT	-182	23,000	7,800	7,800	7,800	-66.09%
	COVERT OPS SYSTEM			7,800	7,800	7,800	
Total	CAPITAL OUTLAY	-182	23,000	7,800	7,800	7,800	-66.09%
Division	LAW ENFORCEMENT TRUST	14,231	40,870	21,872	21,872	21,872	53.69%
	Division + Consolidated + Indirect Charges:			21,872	21,872	21,872	

City of Stuart
2016 Fiscal Budget
Estimated Appropriations

Account		2014 Audited	2015 Current	Dept Request	Manager Recommend	Commission Adopt	% Change
001	**GENERAL**						
1196	**LAW ENFORCEMENT EDUCATION**						
540	TRAVEL AND PER DIEM	3,165	3,350	2,500	2,500	2,500	-25.37%
	PROPERTY AND EVIDENCE ROOM MANAGEMENT			900	900	900	
	SPI OR FBI-LEEDA			800	800	800	
	TASER INSTRUCTOR CERTIFICATION			800	800	800	
555	TRAINING	3,754	7,069	8,600	8,600	8,600	21.66%
	ACADEMY HIRE			3,800	3,800	3,800	
	FBI/LEEDA SUIPERVISOR TRAINING			2,000	2,000	2,000	
	LOCAL SCHOOLS			1,500	1,500	1,500	
	PROPERTY ROOM TRAINING			650	650	650	
	TASER INSTRUCTOR CERTIFICATION			650	650	650	
Total	OPERATING EXPENSES	6,919	10,419	11,100	11,100	11,100	6.54%
Division	LAW ENFORCEMENT EDUCA	6,919	10,419	11,100	11,100	11,100	60.43%
Division + Consolidated + Indirect Charges:				11,100	11,100	11,100	

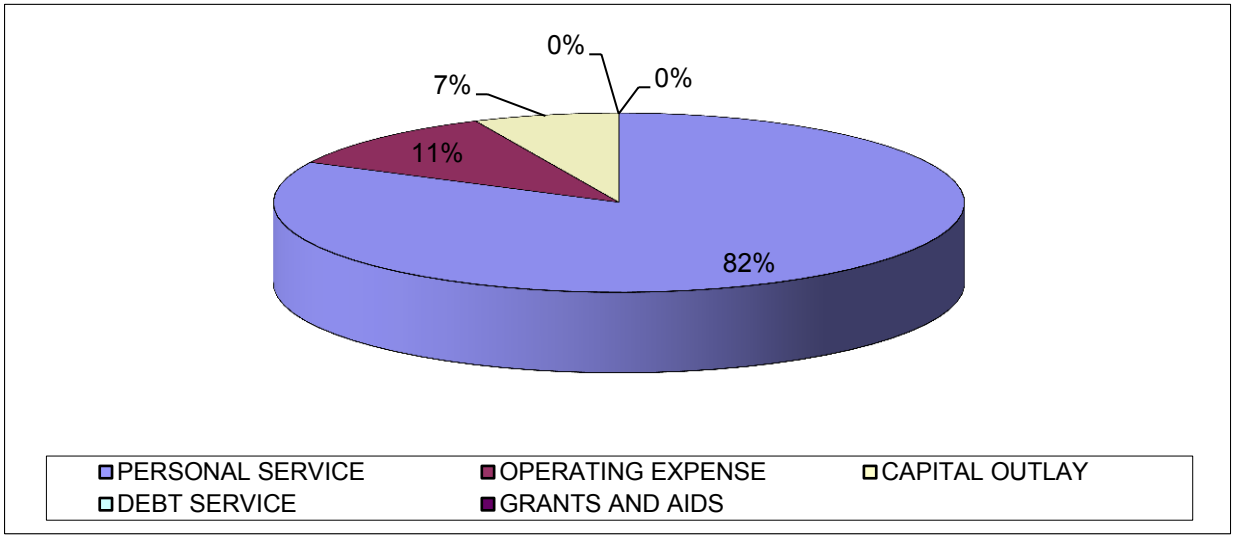
FIRE RESCUE
ORGANIZATIONAL CHART



Fire/Rescue

Department Expenditure Summary			
	Budget	Amended Budget	Proposed Budget
	FY 2014	FY 2015	FY 2016
PERSONAL SERVICE	4,312,767	4,057,566	4,127,205
OPERATING EXPENSE	731,110	545,238	540,938
CAPITAL OUTLAY	224,774	329,000	342,000
DEBT SERVICE	-	-	-
GRANTS AND AIDS	-	-	-
Total	**5,268,651**	**4,931,804**	**5,010,143**
Direct/Indirect Charges (Net)			**650,720**
Department Total Expense	**5,268,651**	**4,931,804**	**5,660,862**

Department Revenue Summary			
	Budget	Amended Budget	Proposed Budget
	FY 2014	FY 2015	FY 2016
FED GRANT-PUBLIC SAFETY	54,021	4,720	-
SHARED FIREFIGHTER SUPP	15,000	17,500	21,000
FIRE PROTECTION CHARGE	-	-	-
SEWALL'S POINT PROTECTION	346,101	355,000	372,750
SPECIAL ASSISTANCE COUNTY	-	-	-
PROTECTIVE INSPECT CHARGE	100,000	88,000	97,000
AMBULANCE FEES	955,000	910,000	1,030,000
FALSE ALARMS-FIRE	5,000	5,000	3,000
Department Total Revenues	**1,475,122**	**1,380,220**	**1,523,750**



Budget Narrative
Fiscal Year 2016

Fund: General Fund
Department: Fire/Rescue (1201)

Department Activities and Service Level Description:
The Stuart Fire Rescue (SFR) Department (ISO Class 3) provides fire protection and EMS to Stuart and Sewall's Point as well as in the unincorporated areas in accordance with an automatic aid agreement.

SFR is responsible for:

- fire extinguishment, the protection of lives and property,
- rescue and extrication,
- emergency medical services (EMS),
- HazMat, first responder level
- fire prevention,
- fire-cause investigations,
- emergency preparedness for disasters and homeland security
- Community safety training, i.e. CPR, fire extinguishers, first aid, incident command, citizen awareness

SFR operates two stations: #1 Station, 800 Dr. Martin Luther King, Jr. Blvd
#2 Station, 1100 SE Monterey Road Extension.

Each station houses one fire apparatus (engine or quint) and one rescue (ambulance) 24/7 with a minimum of two personnel on each truck. The Battalion Chief is the chief officer on duty at all times to manage the shift and command emergency operations.

Fire Prevention and Community Safety operations continually strive to improve the safety of our community and fire rescue personnel when operating at structure fires or other risky scenes. Additionally, both inspectors are certified fire investigators who determine fire cause at significant fire scenes, including working alongside of law enforcement in arson cases.

Staffing Levels:

Position Title:	**FY 2012**	**FY 2013**	**FY 2014**	**FY 2015**	**Request FY 2016**
Administration:					
Fire Chief	1	1	1	1	1
Assistant Fire Chief	1	-	-	-	-
EMS Support Specialist	1	1	-	-	-
Fire Support Specialist	1	1	-	-	-
Battalion Chief Training &Logistics	n/a	n/a	1	1	1
Sub-Total:	**4**	**3**	**2**	**2**	**2**
Civilian					
Executive Secretary	1	1	1	1	1
Fire Marshal/Emergency Manager	1	1	1	1	1
Inspector/Investigator	1	1	1	1	1
Logistics technician	n/a	n/a	1	1	1
Sub-Total:	**3**	**3**	**4**	**4**	**4**
Total Admin. Section	**7**	**6**	**6**	**6**	**6**

Operations Section:					
Battalion Chief	3	3	3	3	3
Lieutenant	9	9	9	7	7
Fire Medic	22	22	22	24	24
Firefighter/EMT	2	2	2	2	2
Total Ops Positions	**36**	**36**	**36**	**36**	**36**
Department Totals	**43**	**42**	**42**	**42**	**42**

Calls by Type:	FY2012	FY2013	FY2014	FY2015* *Projected
Fire	52	48	84	64
Rescue & EMS	3514	3333	4039	4534
Hazardous Conditions (no fire)	54	54	65	62
Service Calls	86	78	63	70
Good Intent Calls	200	214	512	370
False Alarms & False Calls	270	283	288	302
Special Incident Types	6	6	8	6
Cancel, no data required			29	22
Total Calls	**4182**	**4016**	**5094**	**5430**
Fire Inspections:				
Annual Life Safety & other	1120	591	624	650
Building Permit	200	207	228	300
Local Business Tax	180	167	170	200
Total Inspections	**1500**	**965**	**1022**	**1150**
Fire Investigation	0	0	**8**	**10**
Building Plans Review:				
Fire Code Compliance	160	269	228	300
Site Plans	6	13	229	300
Total Plan Review	**166**	**282**	**457**	**600**

Major Budget or Service Level Changes:
In FY2014, the department responded to 5,094 alarms which exceeded FY2013 by 1078 alarms. In the first and second quarter of FY2015 (Dec.2014 - Mar, 2015) the department responded to 2635 alarms for a projected response number of 5,270 alarms which demonstrates a trend of increased alarms over the recessionary periods in previous years. Demands for service are increasing as the economy improves and more visitors arrive in Stuart.

Changes in vehicle design and materials are impacting fire rescue's ability to extricate vehicle passengers. High strength steel (HSS) is quickly making our existing extrication tools obsolete as the tools are not designed to cut this material. New tools will be required to cut HSS as new vehicles become more prevalent and common. Continual training is needed to address all facets of vehicle extrication, including the advent of alternative fuels (hydrogen, alcohol), and high energy batteries that all increase risk to firefighters. Voltaic solar cells on buildings and other outdoor uses place firefighters at great risk of high energy electrical shock.

SFR is continually assessing All Aboard Florida's future impact on operations. As demonstrated recently in the bridge failure in Tequesta that cut off that area from accessing hospitals and other public safety services, this can also occur in Stuart as the railroad tracks bisect our City.

Discussions and research continues regarding the amalgamation of the City of Stuart Fire Rescue and Martin County Fire Rescue departments.

Equipment is aging and becoming obsolete. Radios are being purchased over time to fulfill the need for upgrades to new generation of technology (P25). Self-contained breathing apparatus (SCBA) are reaching their end of life cycle and will be replaced over time to avoid large pricing impacts. Gas meters that detect poisonous and toxic fumes are to be replaced in FY2016 as the existing monitors are obsolete and sensors are no longer available. ECG monitors are being phased in as well.

Department Objectives:

- Focus Fire Prevention activities on high risk occupancies and customer service.
- Increase fire safety inspections to reduce the threat of fire in the community.
- Identify and improve performance objectives through labor/management collaboration.
- Continue to improve effectiveness and efficiencies in response assignments.
- Identify and implement improvement in firefighter safety to enhance health and improve overall operational readiness – including losses from injuries and illnesses.
- Improve operational readiness through pre-fire planning, hydrant inspections, patient care protocols, equipment/apparatus updates, fire station improvements and safety programs.
- Continue automation (computers, mobile devices) to improve work performance.
- Increase effective hands-on training hours and support advanced education.
- Monitor ISO elements to maintain SFR's Class 3 fire insurance rating.

Our greatest asset is the high quality employees who continue to operate with great effectiveness and efficiency. SFR is making a difference in our community, saving lives and property. SFR is committed to delivering the highest level of Fire Rescue Service at our funding levels.

City of Stuart
2016 Fiscal Budget
Estimated Appropriations

Account		2014 Audited	2015 Current	Dept Request	Manager Recommend	Commission Adopt	% Change
001	**GENERAL**						
1201	**FIRE/RESCUE**						
512	REGULAR SALARIES AND WAGE	2,875,962	2,548,350	2,538,327	2,576,502	2,576,502	1.10%
513	OTHER SALARIES AND WAGES	20,380	29,190	29,190	29,190	29,190	0.00%
	EMS MEDICAL DIRECTOR			29,190	29,190	29,190	
514	OVERTIME	268,931	205,393	198,500	198,500	198,500	-3.36%
	CPR / ACLS INSTRUCTION, PROJECT # FRP00195			1,100	1,100	1,100	
	FSLA: FMLA, DDL, BEREAVEMENT, SICK, VACATION			190,000	190,000	190,000	
	MANDATORY PHYSICAL EXAMS 36 X $25 X 2 HRS			1,800	1,800	1,800	
	SPECIAL EVENT COVERAGE, PROJECT #FRP00166			5,600	5,600	5,600	
515	SPECIAL PAY	72,345	71,009	77,879	76,499	76,499	7.73%
	ACLS INSTRUCTOR $40 X 5 X 12			2,400	2,400	2,400	
	ANNUAL PERFORMANCE PAY $500 X 9 NON-CBA			4,500	4,500	4,500	
	ANNUAL PERFORMANCE PAY $750 X 33 CBA			24,750	24,750	24,750	
	ASE CERT 1 @ $50 X 12			600	600	600	
	ASE CERT 2 @ $10 X 12			240	240	240	
	FIRE INSPECTOR $40 X 1 X 12			480	480	480	
	HAZMAT $40 X 9 X 12			4,320	4,320	4,320	
	SCBA MAINTENANCE $40 X 3 X 12			1,440	1,440	1,440	
	SERVICE AWARDS $400 X 3			1,200	1,200	1,200	
	STIPEND, BASIC PHONE $40 X 12 X 1			480	480	480	
	STIPEND, SMART PHONE $85 X 12 X 4			4,080	4,080	4,080	
	STIPEND, TABLET $115 X 12 X 1			1,380	1,380	1,380	
521	FICA TAXES	235,104	212,846	217,558	220,373	220,373	3.54%
522	RETIREMENT CONTRIBUTIONS	557,413	525,659	530,777	583,384	583,384	10.98%
523	LIFE AND HEALTH INSURANCE	376,737	360,521	351,196	338,159	338,159	-6.20%
524	WORKERS' COMPENSATION	98,786	104,598	104,598	104,598	104,598	0.00%
Total	PERSONAL SERVICES	4,505,658	4,057,566	4,048,026	4,127,205	4,127,205	1.72%
531	PROFESSIONAL SERVICES	2,220	6,300	5,200	5,200	5,200	-17.46%
	BACKGROUND AUDITS, NEW EMPLOYEES $100 X 5			500	500	500	
	DRIVER LICENSE ANNUAL AUDITS			600	600	600	
	PROMOTIONAL TESTING SERVICE			1,500	1,500	1,500	
	PSYCHOLOGICAL EVALUATIONS, NEW EMPLOYEES			1,000	1,000	1,000	
	SCBA FIT TESTING CONTRACTOR			1,600	1,600	1,600	
534	OTHER SERVICES	27,372	54,055	51,949	51,949	51,949	-3.90%
	AERIAL AND GROUND LADDER TESTS, ANNUAL			1,600	1,600	1,600	
	AERIAL ANNUAL MAINTENANCE CONTRACT			1,350	1,350	1,350	
	BIOWASTE DISPOSAL SERVICE, 2 STATIONS MONTHLY			2,700	2,700	2,700	
	CADZONE SOFTWARE LICENSE			810	810	810	

City of Stuart
2016 Fiscal Budget
Estimated Appropriations

Account		2014 Audited	2015 Current	Dept Request	Manager Recommend	Commission Adopt	% Change
001	**GENERAL**						
1201	**FIRE/RESCUE**						
534	OTHER SERVICES	27,372	54,055	51,949	51,949	51,949	-3.90%
	EMS AUTOPULSE, EXTENDED WARRANTY			3,497	3,497	3,497	
	EMS COT, STAIRCHAIR, AND MOUNTS ANNUAL MAINTENANCE			1,320	1,320	1,320	
	EMS ECG MONITOR EXTENDED WARRANTY			5,042	5,042	5,042	
	EMS/NFIRS RECORD SYSTEM, ANNUAL LICENSING			20,000	20,000	20,000	
	FIRE SPRINKLER MAINTENANCE, PSC			400	400	400	
	FIRE SPRINKLER MONITORING, #2 STATION			1,300	1,300	1,300	
	FITNESS EQUIPMENT, ANNUAL MAINTENANCE CONTRACT			700	700	700	
	GARAGE DOORS, ANNUAL MAINTENANCE			1,280	1,280	1,280	
	GENERATOR, #1 STATION, ANNUAL MAINTENANCE			1,100	1,100	1,100	
	GENERATOR, #2 STATION, ANNUAL MAINTENANCE			400	400	400	
	HURST TOOL ANNUAL MAINTENANCE			2,600	2,600	2,600	
	HYDROSTAT TESTS, CYLINDERS			2,000	2,000	2,000	
	RADIO ANNUAL MAINTENANCE			2,800	2,800	2,800	
	SCBA AIR COMPRESSOR (MAKO) ANNUAL MAINTENANCE			1,800	1,800	1,800	
	SCBA POSI CHECK TESTING SYSTEM, ANNUAL MAINTENANCE			1,250	1,250	1,250	
540	TRAVEL AND PER DIEM	976	4,450	4,450	4,450	4,450	0.00%
	EMERGENCY MANAGEMENT CONFERENCE, EMERGENCY MGR			600	600	600	
	EMS ADVISORY COUNCIL MEETINGS, QUARTERLY, CHIEF			1,500	1,500	1,500	
	FEPA CONFERENCE, EMERGENCY MGR.			400	400	400	
	FIRE MARSHAL CONFERENCE			400	400	400	
	FIRE PREVENTION CONFERENCE, FIRE MARSHAL			400	400	400	
	FIRE RESCUE EAST, CHIEF			300	300	300	
	FUEL AND TOLLS			250	250	250	
	HURRICANE CONFERENCE, EMG. MGR.			400	400	400	
	NATIONAL FIRE ACADEMY (MEALS ONLY)			200	200	200	
541	COMMUNICATIONS SERVICES	11,623	12,050	11,950	11,950	11,950	-0.83%
	LONG DISTANCE			2,900	2,900	2,900	
	MOBILE PHONES AND TRUCK TABLETS			4,800	4,800	4,800	
	PHONE SETS			3,300	3,300	3,300	
	SATELLITE PHONE, EMERG. MGR.			950	950	950	
542	FREIGHT/POSTAGE SERVICES	972	1,300	3,020	3,020	3,020	132.31%
	FIRE INSPECTION NOTIFICATION CARDS 3,000 X 0.34			1,020	1,020	1,020	
	FREIGHT/POSTAGE			2,000	2,000	2,000	
543	UTILITY SERVICES	41,667	43,000	43,000	43,000	43,000	0.00%
	ELECTRIC			35,000	35,000	35,000	
	WATER/SEWER			8,000	8,000	8,000	
544	RENTALS AND LEASES	6,696	9,400	9,400	9,400	9,400	0.00%

City of Stuart
2016 Fiscal Budget
Estimated Appropriations

Account		2014 Audited	2015 Current	Dept Request	Manager Recommend	Commission Adopt	% Change
001	**GENERAL**						
1201	**FIRE/RESCUE**						
544	RENTALS AND LEASES	6,696	9,400	9,400	9,400	9,400	0.00%
	COPIER LEASE AND USAGE			2,600	2,600	2,600	
	COPIER MAINTENANCE			1,800	1,800	1,800	
	MEDICAL GAS CYLINDER RENTAL			5,000	5,000	5,000	
545	INSURANCE	79,495	84,121	84,121	84,121	84,121	0.00%
	FLOOD INSURANCE PORTION			996	996	996	
	FUEL STORAGE TANK INSURANCE (1 LG @ 45% PS)			46	46	46	
	TRICO GENERAL LIABILITY INSURANCE			83,079	83,079	83,079	
546	REPAIR AND MAINTENANCE	77,875	95,300	92,000	92,000	92,000	-3.46%
	110V SHORELINE CORDS, SERVICE AND REPLACEMENTS			500	500	500	
	BM - GATES AND FENCE REPAIRS			1,000	1,000	1,000	
	CYBERLOCK, PSC			1,000	1,000	1,000	
	EMS COTS/STAIRCHAIR PARTS			500	500	500	
	EMS EQUIPMENT REPAIR AND MAINTENANCE, MISC			3,500	3,500	3,500	
	FITNESS EQUIPMENT, PARTS AND REPAIRS			1,000	1,000	1,000	
	GARAGE DOOR REPAIR			4,000	4,000	4,000	
	GENERATORS, SERVICE, REPAIR, FILTERS			2,000	2,000	2,000	
	MISC. HARDWARE & RELATED MAINTENANCE			2,000	2,000	2,000	
	RADIO/PAGER PARTS AND SERVICE			2,500	2,500	2,500	
	REPLACE CARPET WITH TILE @ ST 1 AND ST 2			20,000	20,000	20,000	
	THERMAL IMAGING CAMERAS, SERVICE AND REPAIR			1,000	1,000	1,000	
	TRAINING PROPS AND MATERIALS			3,000	3,000	3,000	
	VM - REPAIR AND MAINTENANCE OF VEHICLES & APPARATUS			50,000	50,000	50,000	
547	PRINTING AND BINDING	2,448	3,900	4,500	4,500	4,500	15.38%
	EMS FORMS, RUN SHEETS, BILLING, RELEASES			1,280	1,280	1,280	
	EMS MEDICAL PROTOCOL BOOKS			2,000	2,000	2,000	
	FIRE INSPECTION CARDS 3,000 X 0.20			600	600	600	
	FIRE INSPECTION INVOICE FORMS			160	160	160	
	HIPPA PRIVACY ACT BROCHURES			160	160	160	
	LABELS, FIRE ALARMS, FIRE EQUIPMENT, ETC			300	300	300	
548	PROMOTIONAL ACTIVITIES	625	500	1,000	1,000	1,000	100.00%
	BOOKS, COLORING, SAFETY			150	150	150	
	PAMPHLETS, SAFETY, NFPA			100	100	100	
	PUB ED SUPPLIES: PENCILS, STICKERS, HATS			500	500	500	
	TABLE COVER			250	250	250	
549	OTHER CURRENT CHARGES	3,875	0	12,000	12,000	12,000	0.00%
	MCFR FEES FOR AUTOMATIC AID TO SEWALL'S POINT			12,000	12,000	12,000	
551	OFFICE SUPPLIES	2,567	4,800	4,800	4,800	4,800	0.00%

City of Stuart
2016 Fiscal Budget
Estimated Appropriations

Account		2014 Audited	2015 Current	Dept Request	Manager Recommend	Commission Adopt	% Change
001	**GENERAL**						
1201	**FIRE/RESCUE**						
551	OFFICE SUPPLIES	2,567	4,800	4,800	4,800	4,800	0.00%
	COPIER/PRINTER PAPER			1,500	1,500	1,500	
	MISC.: FOLDERS, PENS, BINDERS, STAPLES, CLIPS			1,500	1,500	1,500	
	PRINTER INK			1,800	1,800	1,800	
552	OPERATING SUPPLIES	155,429	205,878	193,364	193,364	193,364	-6.08%
	CO MONITOR CARTRIDGES			950	950	950	
	DETERGENTS			940	940	940	
	DRESS UNIFORMS X 4 @ 495			1,980	1,980	1,980	
	EMS EQUIPMENT, REPLACEMENT			9,050	9,050	9,050	
	EMS SUPPLIES AND DRUGS			71,086	71,086	71,086	
	FIRE EQUIPMENT, REPLACEMENT			10,200	10,200	10,200	
	FIRE HOSE, REPLACEMENT			5,140	5,140	5,140	
	FIRE PROTECTIVE GARMENTS, BOOTS, GLOVES, HOODS			12,353	12,353	12,353	
	FIREFIGHTING FOAM, WETTING AGENTS			1,000	1,000	1,000	
	FUEL 2016 (14542 TOTAL GALLONS @ $3)			43,626	43,626	43,626	
	GENERATOR PROPANE, STATION 2			6,468	6,468	6,468	
	OIL DRI FOR MVC SPILLS			250	250	250	
	REPLACMENT MATTRESSES $267 X 12			2,937	2,937	2,937	
	SCBA CYLINDER REPLACEMENT			8,910	8,910	8,910	
	SCBA HEADS-UP DISPLAY REPLACEMENT			2,400	2,400	2,400	
	UNIFORM REPLACEMENT, NON-CBA			2,474	2,474	2,474	
	UNIFORM REPLACEMENT, P-CARDS, CBA			13,600	13,600	13,600	
554	BOOKS AND MEMBERSHIPS	2,244	4,354	4,354	4,354	4,354	0.00%
	COURSE-RELATED TEXT BOOKS			200	200	200	
	FL AMB. ASSOC.			850	850	850	
	FL ASSOC. OF EMS PROVIDERS			50	50	50	
	FL EMERGENCY PREPAREDNESS ASSOC.			75	75	75	
	FL FIRE CHIEFS ASSOC			100	100	100	
	FL FIRE MARSHAL AND INSPECTORS ASSOC			130	130	130	
	INTERNATIONAL ASSOC OF ARSON INVESTIGATORS			160	160	160	
	INTERNATIONAL FIRE CHIEFS ASSOC			264	264	264	
	NFPA MEMBERSHIP			150	150	150	
	NFPA ONLINE CODES SUBSCRIPTION			1,700	1,700	1,700	
	TEXT BOOKS, PROMOTIONAL PREPARATION			500	500	500	
	TREASURE COAST FIRE CHIEFS			175	175	175	
555	TRAINING	9,676	15,830	21,230	15,830	15,830	0.00%
	ASSOCIATE DEGREE CLASSES $320 X 12 (CBA)			3,840	3,840	3,840	
	BACHELOR DEGREE CLASSES $1350 X 4 (CBA)			5,400	5,400	5,400	
	CHAPLAIN CLASSES			300	300	300	

City of Stuart
2016 Fiscal Budget
Estimated Appropriations

Account		2014 Audited	2015 Current	Dept Request	Manager Recommend	Commission Adopt	% Change
001	**GENERAL**						
1201	**FIRE/RESCUE**						
555	TRAINING	9,676	15,830	21,230	15,830	15,830	0.00%
	CONFERENCE AND SEMINAR REGISTRATIONS, NON-SPECIFIC			1,000	1,000	1,000	
	EMS/FIRE ONLINE CEU PROGRAM (STATUTORY)			3,740	3,740	3,740	
	FFCA CONFERENCE REGISTRATION			350	350	350	
	FIRE BOAT TRAINING X 3 DAYS X $1,800/DAY			5,400	0	0	
	FL FIRE MARSHALS CONFERENCE REGISTRATION			300	300	300	
	HONOR GUARD COMPETITION FEES			300	300	300	
	NATIONAL HURRICANE CONFERENCE			300	300	300	
	SUPPRESSION/EXTRICATION/HAZMAT CLASSES, LOCAL			300	300	300	
Total	OPERATING EXPENSES	425,759	545,238	546,338	540,938	540,938	-0.79%
563	INFRASTRUCTURE	0	24,000	42,500	42,500	42,500	77.08%
	REPLACEMENT GARAGE DOORS, X 5 STATION 1			42,500	42,500	42,500	
564	MACHINERY AND EQUIPMENT	153,275	305,000	559,500	299,500	299,500	-1.80%
	ECG MONITOR (R3 AND SPECIAL EVENT SHARED)			35,000	35,000	35,000	
	EMS GRANT 20% MATCH: 3 POWER COTS			20,000	100,000	100,000	
	FIRE BOAT, MOTOR WITH TRAILER			90,000	0	0	
	RADIO UPGRADE TO P25 SYSTEM (MULTI-YEAR SCHEDULE)			30,000	30,000	30,000	
	REFUBISH AMBULANCE R2			60,000	60,000	60,000	
	REPLACE 2005 EXCURSION			0	50,000	50,000	
	REPLACE GAS METERS $2,500 X 5			12,500	12,500	12,500	
	SCBA REPLACEMENT (5 YEAR SCHEDULE)			12,000	12,000	12,000	
	TRAINING TOWER, PREFAB WITH FOUNDATION ON PSC LOT			300,000	0	0	
Total	CAPITAL OUTLAY	153,275	329,000	602,000	342,000	342,000	3.95%
Division	FIRE/RESCUE	5,084,693	4,931,804	5,196,364	5,010,143	5,010,143	-1.47%
	COMMISSION			36,278	42,136	42,136	
	MANAGER			81,834	71,065	65,065	
	ECONOMIC STRAT			43,151	64,608	0	
	HUMAN RESOURCES			58,181	59,768	59,768	
	CITY CLERK			36,704	38,876	38,876	
	FINANCIAL SERVICES			116,236	116,241	116,241	
	INFORMATION SERVICES			172,975	182,917	182,917	
	CITY ATTORNEY			34,450	34,480	34,480	
	VEHICLE MAINTENANCE			29,695	29,737	29,737	
	BUILDING MAINTENANCE			81,227	81,411	81,411	
	LEGISLATIVE & MARKETING			0	0	13,987	
	CUSTOMER SERVICE			12,672	12,579	12,579	
	WS GENERAL GOV			0	0	0	

City of Stuart
2016 Fiscal Budget
Estimated Appropriations

Account	2014 Audited	2015 Current	Dept Request	Manager Recommend	Commission Adopt	% Change
001	**GENERAL**					
1201	**FIRE/RESCUE**					
Total Indirect Costs			703,402	733,818	677,197	
Division + Consolidated + Indirect Charges:			5,899,766	5,743,961	5,687,340	

City of Stuart
2016 Fiscal Budget
Personnel Sheet

1201 FIRE/RESCUE

Class	Title	Range/ Step	Current Salary	Prcnt	Range/ Step	Dept Req	Spec Pay	Prcnt	Range/ Step	Mgr Rec	Spec Pay	Prcnt	Range/ Step	Comm Adopt	Spec Pay
1080	FIRE CHIEF	25 19	103,435.13	1.00	25 19	103,435	4,740	1.00	25 19	103,435	4,740	1.00	25 19	103,435	4,740
2122	COMMUNITY SAFETY COORD	19 12	64,959.19	1.00	19 12	64,959	2,340	1.00	19 12	64,959	2,340	1.00	19 12	64,959	2,340
2190	FIRE RES BATTALION CHIEF	22 ##	93,465.26	1.00	22 ##	93,465	0	1.00	22 ##	93,465	0	1.00	22 ##	93,465	0
2190	FIRE RES BATTALION CHIEF	22 ##	83,715.42	1.00	22 ##	83,715	600	1.00	22 ##	83,715	600	1.00	22 ##	83,715	600
2190	FIRE RES BATTALION CHIEF	22 ##	79,720.20	1.00	22 ##	79,720	600	1.00	22 ##	79,720	600	1.00	22 ##	79,720	600
2195	FIRE RES BC TRAIN/LOGIST	22 ##	87,958.81	1.00	22 ##	87,959	3,300	1.00	22 ##	87,959	3,300	1.00	22 ##	87,959	3,300
2209	FIRE RESCUE LIEUTENANT	05 12	87,880.14	1.00	05 12	87,880	480	1.00	05 12	87,880	480	1.00	05 12	87,880	480
2209	FIRE RESCUE LIEUTENANT	05 4	59,480.73	1.00	05 4	59,481	1,080	1.00	05 4	59,481	1,080	1.00	05 4	59,481	1,080
2209	FIRE RESCUE LIEUTENANT	05 9	75,914.17	1.00	05 9	75,914	1,440	1.00	05 9	75,914	1,440	1.00	05 9	75,914	1,440
2209	FIRE RESCUE LIEUTENANT	05 7	66,790.71	1.00	05 7	68,856	1,320	1.00	05 7	66,791	1,320	1.00	05 7	66,791	1,320
2209	FIRE RESCUE LIEUTENANT	05 12	87,880.14	1.00	05 12	87,880	1,080	1.00	05 12	87,880	1,080	1.00	05 12	87,880	1,080
2210	FIRE LIEUTENANT	05 12	87,880.14	1.00	05 12	87,880	2,880	1.00	05 12	87,880	2,880	1.00	05 12	87,880	2,880
2210	FIRE LIEUTENANT	05 11	83,695.35	1.00	05 11	83,695	960	1.00	05 11	83,695	960	1.00	05 11	83,695	960
2218	LOGISTICS & SUPPORT TECH	11 9	40,836.49	1.00	11 9	40,836	1,860	1.00	11 9	40,836	1,320	1.00	11 9	40,836	1,320
4090	FIREMEDIC			1.00	04 1	46,557	1,320								
4090	FIREMEDIC			1.00	04 1	46,557	2,400								
4090	FIREMEDIC	04 5	56,590.09	1.00	04 5	56,590	480	1.00	04 5	56,590	480	1.00	04 5	56,590	480
4090	FIREMEDIC	04 1	46,556.81	1.00	04 1	46,557	0	1.00	04 1	46,557	0	1.00	04 1	46,557	0
4090	FIREMEDIC	04 1	46,556.81	1.00	04 1	46,557	0	1.00	04 1	46,557	480	1.00	04 1	46,557	480
4090	FIREMEDIC	04 1	46,556.81	1.00	02 1	40,241	1,320	1.00	02 1	40,241	1,320	1.00	02 1	40,241	1,320
				At FIREFIGHTER				At FIREFIGHTER				At FIREFIGHTER			
4090	FIREMEDIC	04 8	65,510.12	1.00	04 8	65,510	0	1.00	04 8	65,510	0	1.00	04 8	65,510	0
4090	FIREMEDIC	04 1	46,556.81	1.00	04 1	46,557	1,800	1.00	04 1	46,557	1,800	1.00	04 1	46,557	1,800

1201 FIRE/RESCUE

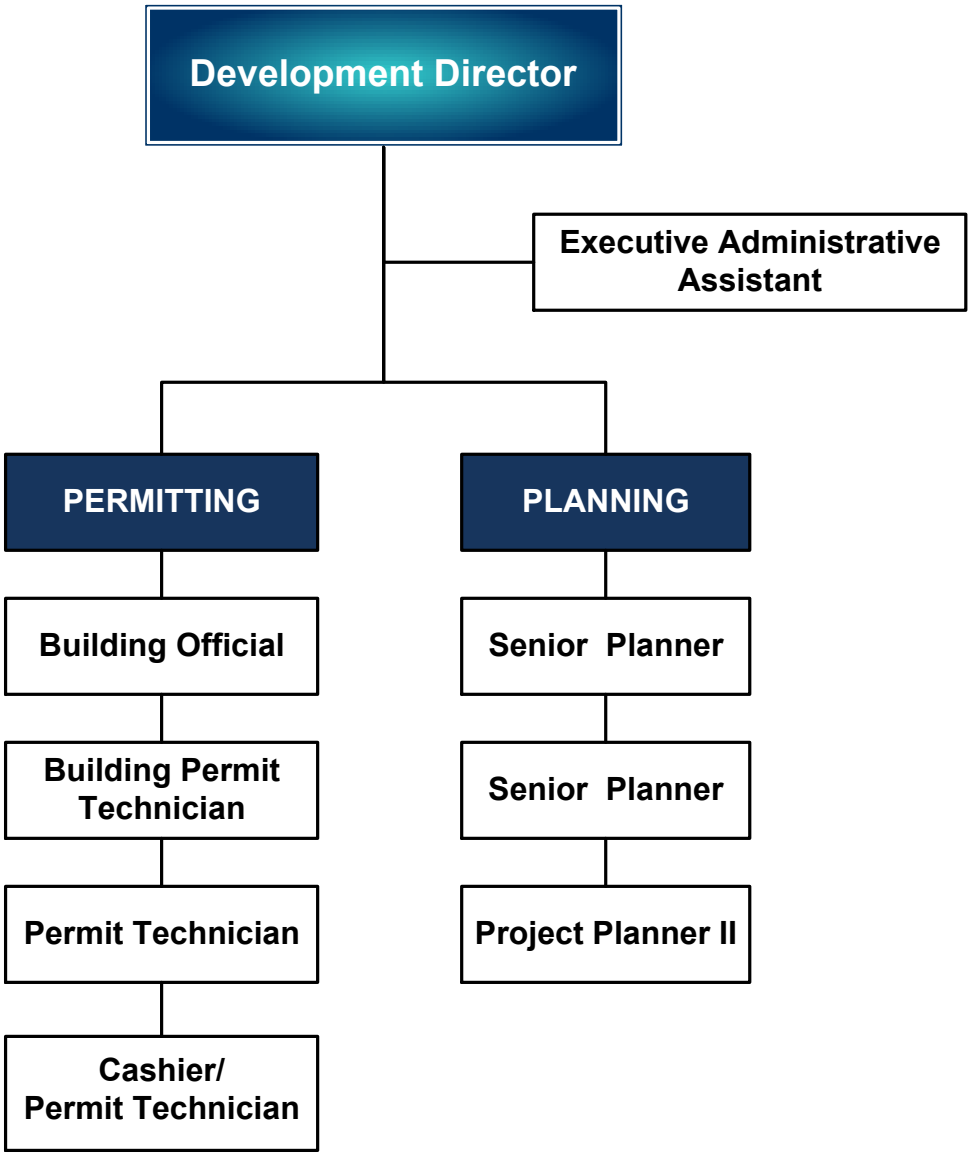
Class	Title	Range/ Step	Current Salary	Prcnt	Range/ Step	Dept Req	Spec Pay	Prcnt	Range/ Step	Mgr Rec	Spec Pay	Prcnt	Range/ Step	Comm Adopt	Spec Pay
4090	FIREMEDIC	04 8	65,510.12	1.00	04 8	65,510	0	1.00	04 8	65,510	0	1.00	04 8	65,510	0
4090	FIREMEDIC	04 1	46,556.81	1.00	04 1	46,557	0	1.00	04 1	46,557	0	1.00	04 1	46,557	0
4090	FIREMEDIC	04 1	46,556.81	1.00	04 1	46,557	0	1.00	04 1	46,557	0	1.00	04 1	46,557	0
4090	FIREMEDIC	04 11	75,836.12	1.00	04 11	75,836	480	1.00	04 11	75,836	480	1.00	04 11	75,836	480
4090	FIREMEDIC	04 3	51,328.87	1.00	04 3	51,329	1,320	1.00	04 3	51,329	1,320	1.00	04 3	51,329	1,320
4090	FIREMEDIC	04 1	46,556.81	1.00	04 1	46,557	600	1.00	04 1	46,557	600	1.00	04 1	46,557	600
4090	FIREMEDIC	04 1	46,556.81	1.00	02 1	40,241	0	1.00	04 1	46,557	0	1.00	04 1	46,557	0
				At FIREFIGHTER											
4090	FIREMEDIC	04 1	46,556.81	1.00	04 1	46,557	1,320	1.00	04 1	46,557	1,320	1.00	04 1	46,557	1,320
4090	FIREMEDIC	04 1	46,556.81	1.00	04 1	46,557	3,720	1.00	04 1	46,557	3,720	1.00	04 1	46,557	3,720
4090	FIREMEDIC	04 9	68,785.62	1.00	04 9	68,786	480	1.00	04 9	68,786	480	1.00	04 9	68,786	480
4090	FIREMEDIC	04 1	46,556.81	1.00	04 1	46,557	1,320	1.00	04 1	46,557	1,320	1.00	04 1	46,557	1,320
4090	FIREMEDIC							1.00	04 1	46,557	0	1.00	04 1	46,557	0
	VACANT POSITION						1					1			
4090	FIREMEDIC	04 1	46,556.81	1.00	04 1	46,557	3,480	1.00	04 1	46,557	3,480	1.00	04 1	46,557	3,480
4090	FIREMEDIC	04 3	51,328.87	1.00	04 3	51,329	600	1.00	04 3	51,329	600	1.00	04 3	51,329	600
4090	FIREMEDIC	04 1	46,556.81	1.00	04 1	46,557	1,080	1.00	04 1	46,557	1,080	1.00	04 1	46,557	1,080
4120	FIREFIGHTER	02 10	62,426.86	1.00	02 10	62,427	480	1.00	02 10	62,427	480	1.00	02 10	62,427	480
4120	FIREFIGHTER	02 1	40,240.91	1.00	02 1	40,241	600	1.00	02 1	40,241	600	1.00	02 1	40,241	600
4120	FIREFIGHTER	02 1	40,240.91					1.00	02 1	40,241	0	1.00	02 1	40,241	0
4120	FIREFIGHTER	02 1	40,240.91					1.00	02 1	40,241	2,400	1.00	02 1	40,241	2,400
4120	FIREFIGHTER	02 8	56,622.96	1.00	02 8	56,623	0	1.00	02 8	56,623	0	1.00	02 8	56,623	0
4120	FIREFIGHTER	02 1	40,240.91	1.00	02 1	40,241	600	1.00	02 1	40,241	600	1.00	02 1	40,241	600
4135	FIRE INSPECTOR / INVESTGT	16 9	52,080.33	1.00	16 9	52,080	1,800	1.00	16 9	52,080	1,800	1.00	16 9	52,080	1,800

City of Stuart
2016 Fiscal Budget
Personnel Sheet

1201 FIRE/RESCUE

Class	Title	Range/ Step	Current Salary	Prcnt	Range/ Step	Dept Req	Spec Pay	Prcnt	Range/ Step	Mgr Rec	Spec Pay	Prcnt	Range/ Step	Comm Adopt	Spec Pay
6025	EXEC SECR TO PUBL SAFETY	16 15	60,426.97	1.00	16 15	60,427	0	1.00	16 15	60,427	0	1.00	16 15	60,427	0
	BUDGET PART-TIME			1.00	00 0	29,190	0	1.00	00 0	29,190	0	1.00	00 0	29,190	0
	BUDGET PS OVERTIME			1.00	00 0	198,500	0	1.00	00 0	198,500	0	1.00	00 0	198,500	0
	BUDGET MERIT			1.00	00 0	30,000	0	1.00	00 0	30,000	0	1.00	00 0	30,000	0
			Count			42				43				43	
	Total					2,796,017	47,879			2,834,192	46,499			2,834,192	46,499

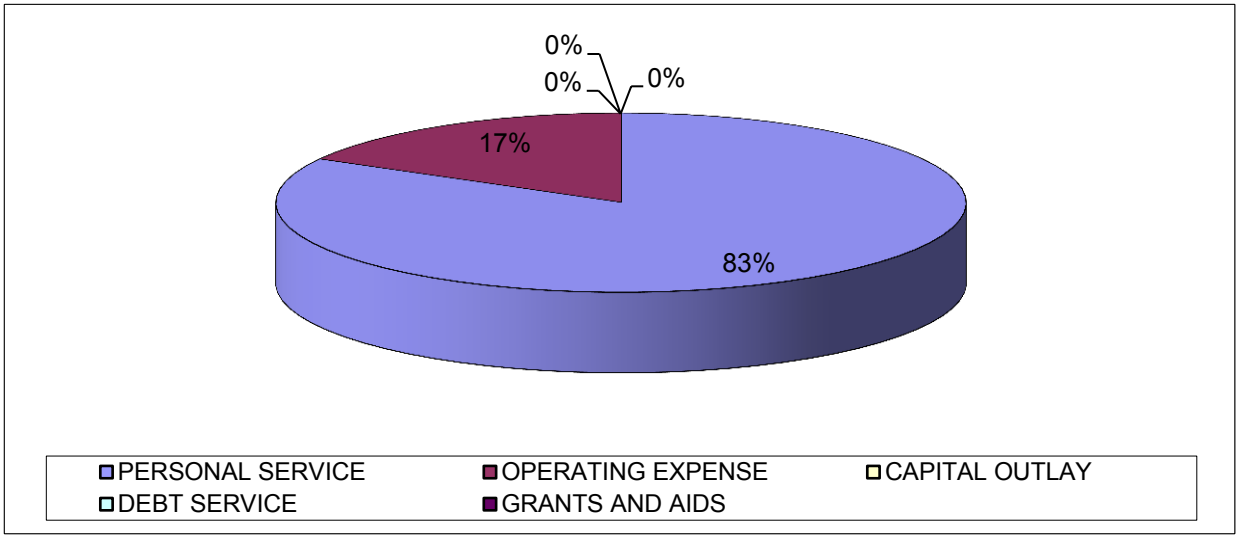
DEVELOPMENT
ORGANIZATIONAL CHART



Development

Department Expenditure Summary			
	Budget	Amended Budget	Proposed Budget
	FY 2014	FY 2015	FY 2016
PERSONAL SERVICE	315,655	354,007	334,100
OPERATING EXPENSE	114,838	50,500	68,134
CAPITAL OUTLAY	-	-	-
DEBT SERVICE	-	-	-
GRANTS AND AIDS	-	-	-
Total	**430,493**	**404,507**	**402,234**
Direct/Indirect Charges (Net)			**227,592**
Department Total Expense	**430,493**	**404,507**	**629,826**

Department Revenue Summary			
	Budget	Amended Budget	Proposed Budget
	FY 2014	FY 2015	FY 2016
MISC DEVELOPMENT FEES	2,500	2,500	800
ZONING FEES	43,500	43,500	45,000
OTHER PERMITS AND FEES	53,533	33,129	36,500
GREASE TRAP FEES	500	500	350
PARKING PERMITS	-	-	-
ALARM USER PERMIT FEE	13,870	15,000	13,500
MISC FEES/INSPECTIONS	-	-	1,600
Department Total Revenues	**113,903**	**94,629**	**97,750**



Budget Narrative
Fiscal Year 2015-2016

Fund: General
Department: Development (1210)

Departmental Activities and Service Level Description:
The City Development Department is responsible for the preparation and application of the City's Comprehensive Plan, Land Development Code, Building Codes and a variety of other ordinances. Department activities include building permits and inspections; zoning review and approvals; zoning review of business tax applications and renewals; fire alarm registration and yearly alarm decal renewals; land use changes; administrative variances; right-of-way abandonments; use of right-of-way revocable permits; amendments to the Comprehensive Plan, Land Development Code, Code of Ordinances and other planning documents. Other tasks include neighborhood planning, economic development initiatives and post disaster damage assessment. Further, department staff provides support to the City Commission, Local Planning Agency/Planning Advisory Board, Board of Adjustment, Code Enforcement Special Hearing Master, Community Redevelopment Agency (CRA) and Community Redevelopment Board (CRB). Support is also provided to Stuart Main Street, East Stuart Main Street and the Downtown Business Association (DBA). Also, the office interacts with the TCRPC, FDOT, DCA, SFWMD, DEP and Martin County MPO and various consultants as required. The department performs mapping functions and updates for our city maps in conjunction with the City's Geographic Information System.

Finally, the department provides planning support, training, and technical assistance to other City departments, agencies and the general public, including Emergency Management support, as well as various special projects as may be assigned by the City Manager and City Commission.

Staffing Levels:

At present, the department has nine (9) full time positions, one and one half fewer than prior years due to the transfer of the Code Enforcement Division to the Police Department and the hiring of a cashier/building permit technician in the Building Division. The Department continues to operate under a lean, no-frills spending plan. Whenever possible, work product is produced “in-house.” Outside consulting services are used sparingly and only when absolutely necessary.

Position Title:	2011-12	2012-13	2013-14	2014-15	Requested 2015-16
Director	1	1	1	1	1
Building Official	1	1	1	1	1
Building Permit Technician/Reviewer	1	1	1	1	1
Executive Administrative Secretary	1	1	1	1	1
Senior Project Planner	.5	-	-	-	-
Project Planner II	1	2	2	1	1
Senior Planner	.5	.5	.5	2	2
Permit Technician	1	1	1	1	1
Cashier Permit Technician	N/A	N/A	N/A	1	1
Code Enforcement Supervisor	1	1	1	-	-
Code Enforcement Officer	2	2	2	-	-
Totals	**10**	**10.5**	**10.5**	**9**	**9**

Major Budget or Service Level Changes:

For the first half of FY 2014-15, new residential and commercial development activities have risen noticeably over the same period last year but remain below a peak of activity in 2007. Recent developer inquiries indicate a potential for several medium to large size residential and commercial projects, as well as annexations, in the coming months. Redevelopment activities continue to encompass the lion's share of construction activities. Notwithstanding reductions in staff, the department remains committed to providing a high level of service with particular emphasis on troubleshooting customer problems and maintaining a timely review process.

Indicators:	2011-12	2012-13	2013-14	2014-15	Projected 2015-16
Commission Agenda Items	56	56	60	70	80
Board Public Hearing /Workshop Items	30	30	35	40	45
Permits	1,200	1,200	1,400	1,700	2,000
Building Inspections	2,800	2,800	3,200	3,800	5,000

Department Objectives:

- Complete substantive re-write of the LDC.
- Enhance the department's in-house economic development capabilities, including data gathering and interpretation, land use studies, expedited review procedures, etc.
- Complete Environmental Lands Inventory
- Promote and implement Commercial Property Report (CPR) initiative
- Provide continuing support to the CRA.
- Continue to improve/streamline the permitting processes both manually and electronically.
- Promote and implement the City's new Energy Efficiency Ordinance.
- Continue scanning campaign to achieve reduced retrieval, return and storage costs.
- Continue to develop Community Profile Document.
- Implement responsible annexation policies.
- Adopt optional Economic Development Element in the City's Comprehensive Plan.

City of Stuart
2016 Fiscal Budget
Estimated Appropriations

Account		2014 Audited	2015 Current	Dept Request	Manager Recommend	Commission Adopt	% Change
001	**GENERAL**						
1210	**DEVELOPMENT**						
512	REGULAR SALARIES AND WAGE	263,743	268,494	253,535	253,535	253,535	-5.57%
513	OTHER SALARIES AND WAGES	5,458	5,000	0	0	0	-100.00%
514	OVERTIME	3,043	0	0	5,000	5,000	0.00%
515	SPECIAL PAY	6,998	6,806	4,071	4,071	4,071	-40.18%
521	FICA TAXES	20,997	21,443	19,707	20,089	20,089	-6.31%
522	RETIREMENT CONTRIBUTIONS	28,281	30,358	26,533	26,845	26,845	-11.57%
523	LIFE AND HEALTH INSURANCE	19,483	21,197	23,852	23,852	23,852	12.52%
524	WORKERS' COMPENSATION	669	709	709	709	709	0.00%
Total	PERSONAL SERVICES	348,671	354,007	328,406	334,100	334,100	-5.62%
531	PROFESSIONAL SERVICES	17,798	21,650	32,500	32,500	32,500	50.12%
	MUNICODE UPDATES TO LDC & COMP PLAN (MAINTENANCE)			5,000	5,000	5,000	
	NORTHSTAR GEOMATICS			2,000	2,000	2,000	
	PLANNING SUPPORT/CONSULTING SERVICES/ECONOMIC DEV			23,000	23,000	23,000	
	TRAFFIC CONCURRENCY SERVICES			2,500	2,500	2,500	
534	OTHER SERVICES	40,500	3,250	3,250	3,250	3,250	0.00%
	ARCHIVE MANAGEMENT SERVICES			1,000	1,000	1,000	
	MAINTENANCE CONTRACT - OFFICE EQUIPMENT			750	750	750	
	MUNICODE WEBSITE POSTING COMP PLAN & LDR			1,500	1,500	1,500	
540	TRAVEL AND PER DIEM	0	0	2,000	2,000	2,000	0.00%
	TRAVEL AND PER DIEM			2,000	2,000	2,000	
541	COMMUNICATIONS SERVICES	2,025	2,290	2,290	2,290	2,290	0.00%
	CELL PHONES			550	550	550	
	LONG DISTANCE			1,000	1,000	1,000	
	PHONE SETS			740	740	740	
542	FREIGHT/POSTAGE SERVICES	1,205	3,750	3,750	3,750	3,750	0.00%
	POSTAGE			3,750	3,750	3,750	
544	RENTALS AND LEASES	6,324	6,000	6,000	6,000	6,000	0.00%
	COPIER LEASE & USAGE			6,000	6,000	6,000	
545	INSURANCE	6,162	6,526	6,526	6,526	6,526	0.00%
	FLOOD INSURANCE PORTION			186	186	186	
	TRICO GENERAL LIABILITY INSURANCE			6,340	6,340	6,340	
546	REPAIR AND MAINTENANCE	24	500	500	500	500	0.00%
	REPAIR AND MAINTENANCE			250	250	250	
	VM - REPAIR AND MAINTENANCE OF VEHICLE			250	250	250	
547	PRINTING AND BINDING	663	1,650	1,650	1,650	1,650	0.00%

City of Stuart
2016 Fiscal Budget
Estimated Appropriations

Account		2014 Audited	2015 Current	Dept Request	Manager Recommend	Commission Adopt	% Change
001	**GENERAL**						
1210	**DEVELOPMENT**						
547	PRINTING AND BINDING	663	1,650	1,650	1,650	1,650	0.00%
	FALSE ALARM DECALS			250	250	250	
	MAP REPRODUCTION			350	350	350	
	PRINTING LICENSES			500	500	500	
	SMALL PRINTING PROJECTS			550	550	550	
548	PROMOTIONAL ACTIVITIES	1,134	200	1,000	1,000	1,000	400.00%
	PROMOTIONAL ACTIVITIES			1,000	1,000	1,000	
549	OTHER CURRENT CHARGES	233	0	0	0	0	0.00%
551	OFFICE SUPPLIES	1,425	1,950	1,950	1,950	1,950	0.00%
	FILE FOLDERS & CARDS			300	300	300	
	MISCELLANEOUS OFFICE SUPPLIES			700	700	700	
	PENS, PENCILS, SCOTCH TAPE & OTHER EXPENDABLE MATERIALS			550	550	550	
	STATIONARY, ENVELOPES, LETTERHEAD & BUSINESS CARDS			400	400	400	
552	OPERATING SUPPLIES	789	1,434	1,518	1,518	1,518	5.83%
	FUEL 2016 (122.52 TOTAL GALLONS @ $3)			368	368	368	
	INKJET & LASER PRINTER CARTRIDGES			750	750	750	
	PLOTTER INK CARTRIDGES & SUPPLIES			200	200	200	
	SMALL TOOLS & EQUIPMENT			200	200	200	
554	BOOKS AND MEMBERSHIPS	819	300	2,200	2,200	2,200	633.33%
	MEMBERSHIPS			2,000	2,000	2,000	
	NOTARY (EVERY 4 YEARS - FYXX)			200	200	200	
555	TRAINING	152	1,000	3,000	3,000	3,000	200.00%
	TRAINING/CONFERENCES			3,000	3,000	3,000	
Total	OPERATING EXPENSES	79,252	50,500	68,134	68,134	68,134	34.92%
Division	DEVELOPMENT	427,923	404,507	396,539	402,234	402,234	-6.00%
	COMMISSION			5,767	6,698	6,698	
	MANAGER			16,993	14,757	13,511	
	ECONOMIC STRAT			8,960	13,416	0	
	HUMAN RESOURCES			12,079	12,408	12,408	
	CITY CLERK			4,332	4,588	4,588	
	FINANCIAL SERVICES			14,046	14,046	14,046	
	INFORMATION SERVICES			29,272	30,955	30,955	
	CITY ATTORNEY			127,015	127,128	127,128	
	VEHICLE MAINTENANCE			1,346	1,348	1,348	
	BUILDING MAINTENANCE			16,853	16,891	16,891	
	LEGISLATIVE & MARKETING			0	0	2,904	

City of Stuart
2016 Fiscal Budget
Estimated Appropriations

Account	2014 Audited	2015 Current	Dept Request	Manager Recommend	Commission Adopt	% Change
001	**GENERAL**					
1210	**DEVELOPMENT**					
CUSTOMER SERVICE			7,068	7,017	7,017	
WS GENERAL GOV			0	0	0	
Total Indirect Costs			243,731	249,252	237,494	
Division + Consolidated + Indirect Charges:			640,270	651,486	639,728	

City of Stuart
2016 Fiscal Budget
Personnel Sheet

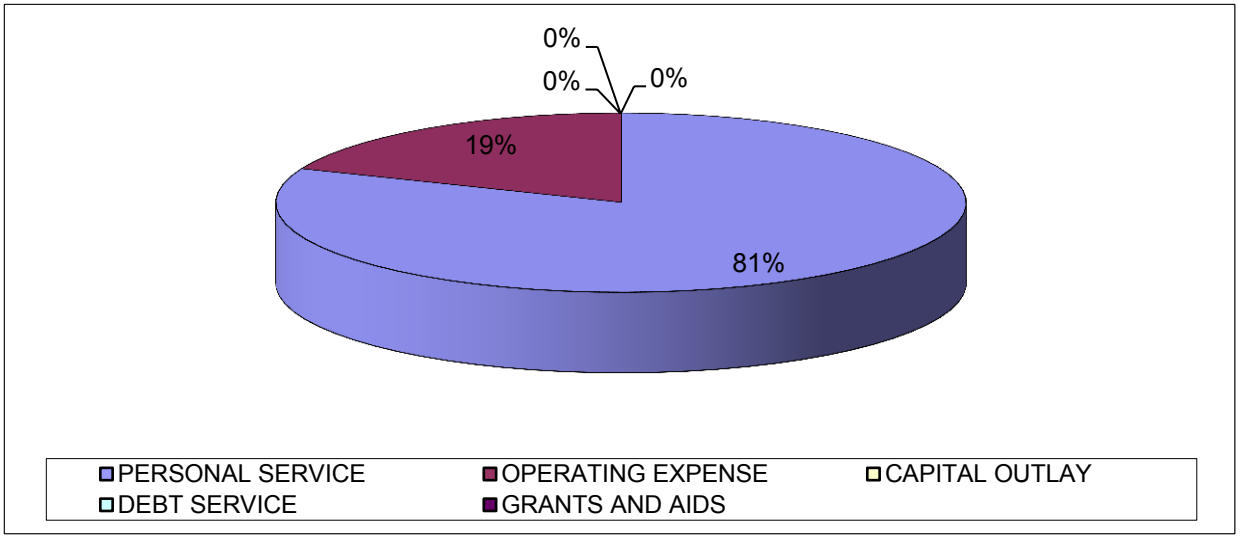
1210 DEVELOPMENT

Class	Title	Range/ Step	Current Salary	Prcnt	Range/ Step	Dept Req	Spec Pay	Prcnt	Range/ Step	Mgr Rec	Spec Pay	Prcnt	Range/ Step	Comm Adopt	Spec Pay
1040	DEVELOPMENT DIRECTOR	27 17	113,972.13	0.50	27 17	56,986	690	0.50	27 17	56,986	690	0.50	27 17	56,986	690
3041	SENIOR PLANNER	19 6	55,993.33	1.00	19 6	55,993	0	1.00	19 6	55,993	0	1.00	19 6	55,993	0
3041	SENIOR PLANNER	18 9	60,311.38	1.00	18 9	60,311	1,020	1.00	18 9	60,311	1,020	1.00	18 9	60,311	1,020
				At PROJECT PLANNER II											
3041	SENIOR PLANNER			1.00	00 0	49,486	0								
	VACANT POSITION			1											
3044	PROJECT PLANNER II							1.00	00 0	49,486	0	1.00	00 0	49,486	0
	VACANT POSITION							1				1			
6020	EXEC ADMIN ASSISTANT	13 8	43,940.62	0.70	13 8	30,758	336	0.70	13 8	30,758	336	0.70	13 8	30,758	336
	BUDGET OVERTIME							1.00	00 0	5,000	0	1.00	00 0	5,000	0
	BUDGET MERIT			1.00	00 0	2,025	0	1.00	00 0	2,025	0	1.00	00 0	2,025	0
			Count			5				5				5	
	Total					255,560	2,046			260,560	2,046			260,560	2,046

Building/Permit Division

Department Expenditure Summary			
	Budget	Amended Budget	Proposed Budget
	FY 2014	FY 2015	FY 2016
PERSONAL SERVICE	321,703	413,889	525,501
OPERATING EXPENSE	92,735	103,521	122,168
CAPITAL OUTLAY	25,000	-	-
DEBT SERVICE	-	-	-
GRANTS AND AIDS	-	-	-
Total	**439,438**	**517,410**	**647,669**
Direct/Indirect Charges (Net)	110,052	103,777	**99,775**
Department Total Expense	**549,490**	**621,187**	**747,444**

Department Revenue Summary			
	Budget	Amended Budget	Proposed Budget
	FY 2014	FY 2015	FY 2016
BUILDING PERMITS	532,796	628,487	649,317
COMPETENCY CARDS	25,500	25,500	23,500
Department Total Revenues	**558,296**	**653,987**	**672,817**



City of Stuart
2016 Fiscal Budget
Estimated Appropriations

Account		2014 Audited	2015 Current	Dept Request	Manager Recommend	Commission Adopt	% Change
001	**GENERAL**						
1211	**BUILDING/PERMIT DIVISION**						
512	REGULAR SALARIES AND WAGE	224,793	251,493	268,589	336,232	336,232	33.69%
513	OTHER SALARIES AND WAGES	3,533	65,732	65,732	65,732	65,732	0.00%
	PART-TIME			65,732	65,732	65,732	
514	OVERTIME	17,633	10,000	10,000	10,000	10,000	0.00%
	OVERTIME			10,000	10,000	10,000	
515	SPECIAL PAY	8,225	9,228	9,327	9,396	9,396	1.82%
521	FICA TAXES	18,900	25,739	21,261	26,441	26,441	2.73%
522	RETIREMENT CONTRIBUTIONS	19,313	15,861	32,267	38,677	38,677	143.85%
523	LIFE AND HEALTH INSURANCE	26,552	35,128	33,075	38,314	38,314	9.07%
524	WORKERS' COMPENSATION	669	709	709	709	709	0.00%
Total	PERSONAL SERVICES	319,620	413,889	440,959	525,501	525,501	26.97%
531	PROFESSIONAL SERVICES	31,333	20,000	20,000	20,000	20,000	0.00%
	INSPECTION SERVICES			20,000	20,000	20,000	
534	OTHER SERVICES	1,341	5,250	5,250	5,250	5,250	0.00%
	ARCHIVE MANAGEMENT SERVICES			4,500	4,500	4,500	
	MAINTENANCE CONTRACT - OFFICE EQUIPMENT			750	750	750	
540	TRAVEL AND PER DIEM	0	2,500	2,500	2,500	2,500	0.00%
	LOCAL CONFERENCES			500	500	500	
	TRAINING SEMINARS			2,000	2,000	2,000	
541	COMMUNICATIONS SERVICES	1,684	1,420	1,420	1,420	1,420	0.00%
	CELL PHONES			500	500	500	
	LONG DISTANCE			470	470	470	
	MOBILE			450	450	450	
542	FREIGHT/POSTAGE SERVICES	3,323	1,000	2,000	2,000	2,000	100.00%
	POSTAGE			2,000	2,000	2,000	
544	RENTALS AND LEASES	22,657	7,000	7,000	7,000	7,000	0.00%
	COPIER LEASE & USAGE			7,000	7,000	7,000	
545	INSURANCE	6,162	6,526	6,526	6,526	6,526	0.00%
	FLOOD INSURANCE PORTION			186	186	186	
	TRICO GENERAL LIABILITY INSURANCE			6,340	6,340	6,340	
546	REPAIR AND MAINTENANCE	612	250	250	250	250	0.00%
	REPAIR AND MAINTENANCE			250	250	250	
547	PRINTING AND BINDING	663	1,000	1,500	1,500	1,500	50.00%
	PRINTING			1,500	1,500	1,500	
548	PROMOTIONAL ACTIVITIES	28,110	44,000	44,000	44,000	44,000	0.00%

City of Stuart
2016 Fiscal Budget
Estimated Appropriations

Account		2014 Audited	2015 Current	Dept Request	Manager Recommend	Commission Adopt	% Change
001	**GENERAL**						
1211	**BUILDING/PERMIT DIVISION**						
548	PROMOTIONAL ACTIVITIES	28,110	44,000	44,000	44,000	44,000	0.00%
	ADVERTISING			2,500	2,500	2,500	
	CONTRACTOR SEMINARS			8,000	8,000	8,000	
	INFORMATION PACKS			3,000	3,000	3,000	
	PERMIT FEE REBATES TO OWNERS			18,000	18,000	18,000	
	PUBLIC GREEN SEMINARS			8,000	8,000	8,000	
	REFRESHMENTS FOR SEMINARS			4,500	4,500	4,500	
549	OTHER CURRENT CHARGES	4,375	5,000	5,000	19,500	19,500	290.00%
	ELAVON CREDIT CARD FEES			5,000	5,000	5,000	
	TELEWORKS			0	14,500	14,500	
551	OFFICE SUPPLIES	1,127	2,000	2,000	2,000	2,000	0.00%
	FILE FOLDERS & CARDS			200	200	200	
	MISCELLANEOUS OFFICE SUPPLIES			350	350	350	
	PENS, PENCILS, SCOTCH TAPE & OTHER EXPENDABLE MATERIALS			500	500	500	
	PREPRINTED OFFICE FORMS			500	500	500	
	STATIONARY, ENVELOPES, LETTERHEAD & BUSINESS CARDS			450	450	450	
552	OPERATING SUPPLIES	15,647	1,275	1,422	1,422	1,422	11.55%
	FUEL 2016 (49.08 TOTAL GALLONS @ $3)			147	147	147	
	INKJET & LASER PRINTER CARTRIDGES			1,275	1,275	1,275	
554	BOOKS AND MEMBERSHIPS	925	6,300	6,300	6,300	6,300	0.00%
	CEU TRAINING			2,000	2,000	2,000	
	MEMBERSHIP DUES			1,500	1,500	1,500	
	NOTARY (EVERY 4 YEARS - FYXX)			100	100	100	
	PROFESSIONAL PERIODICALS			700	700	700	
	REGISTRATION LOCAL SHORT COURSES			500	500	500	
	STATE BUILDING AND INTERNATIONAL CODE UPDATES			1,500	1,500	1,500	
555	TRAINING	6,139	0	2,500	2,500	2,500	0.00%
	TRAINING			2,500	2,500	2,500	
Total	OPERATING EXPENSES	124,097	103,521	107,668	122,168	122,168	18.01%
564	MACHINERY AND EQUIPMENT	25,040	0	0	0	0	0.00%
Total	CAPITAL OUTLAY	25,040	0	0	0	0	0.00%
Division	BUILDING/PERMIT DIVISIO	468,757	517,410	548,627	647,669	647,669	38.17%
	COMMISSION			4,684	5,441	5,441	
	MANAGER			13,807	11,990	10,978	
	ECONOMIC STRAT			7,280	10,900	0	
	HUMAN RESOURCES			9,817	10,084	10,084	

City of Stuart
2016 Fiscal Budget
Estimated Appropriations

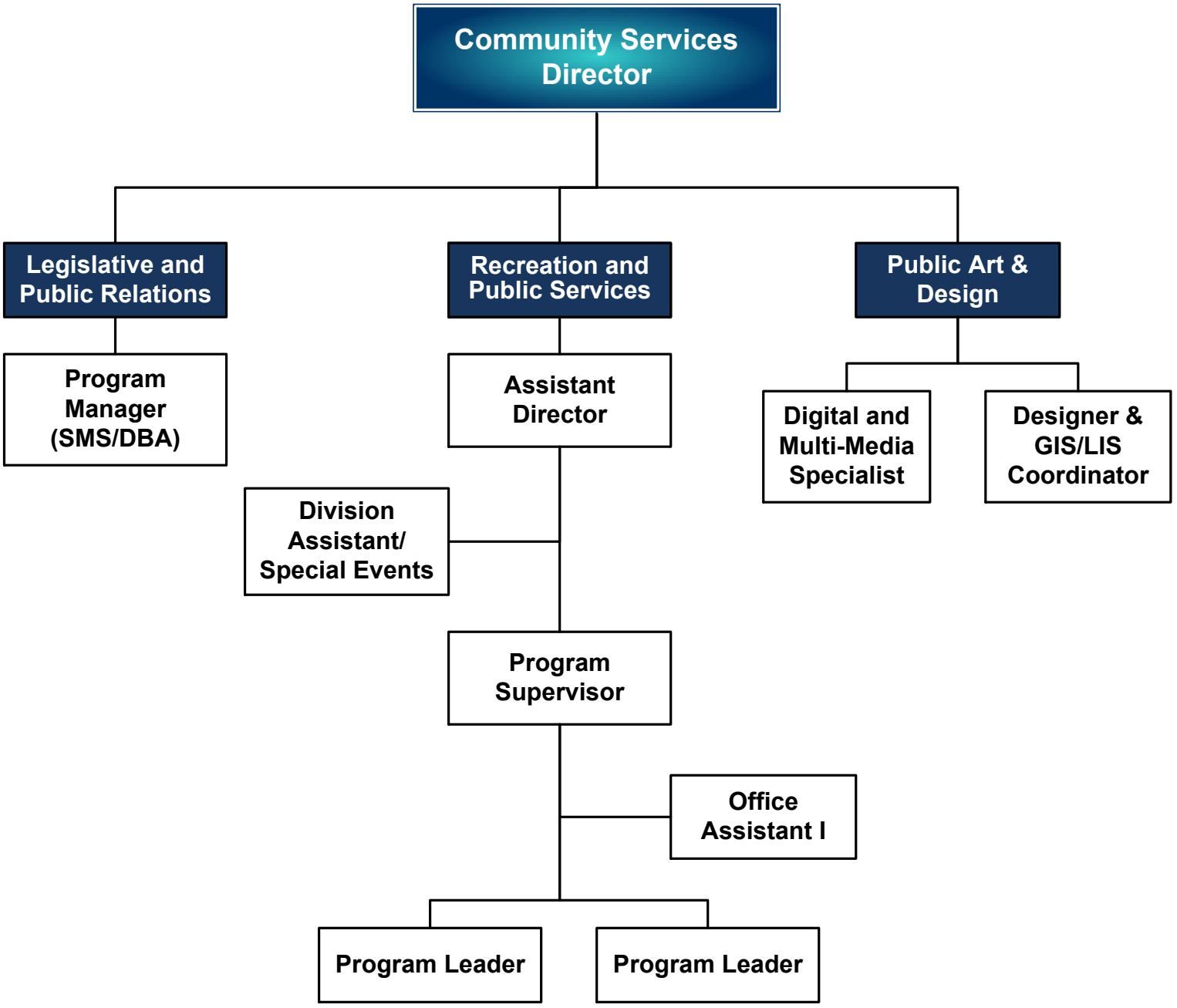
Account	2014 Audited	2015 Current	Dept Request	Manager Recommend	Commission Adopt	% Change
001	**GENERAL**					
1211	**BUILDING/PERMIT DIVISION**					
CITY CLERK			3,522	3,730	3,730	
FINANCIAL SERVICES			11,408	11,409	11,409	
INFORMATION SERVICES			23,788	25,156	25,156	
CITY ATTORNEY			18,130	18,146	18,146	
VEHICLE MAINTENANCE			1,092	1,094	1,094	
BUILDING MAINTENANCE			13,693	13,724	13,724	
LEGISLATIVE & MARKETING			0	0	2,360	
CUSTOMER SERVICE			5,745	5,703	5,703	
WS GENERAL GOV			0	0	0	
Total Indirect Costs			112,966	117,377	107,824	
Division + Consolidated + Indirect Charges:			661,594	765,045	755,492	

City of Stuart
2016 Fiscal Budget
Personnel Sheet

1211 BUILDING/PERMIT DIVISION

Class	Title	Range/ Step	Current Salary	Prcnt	Range/ Step	Dept Req	Spec Pay	Prcnt	Range/ Step	Mgr Rec	Spec Pay	Prcnt	Range/ Step	Comm Adopt	Spec Pay
1040	DEVELOPMENT DIRECTOR	27 17	113,972.13	0.45	27 17	51,287	621	0.50	27 17	56,986	690	0.50	27 17	56,986	690
2027	BUILDING OFFICIAL	34 ##	110,170.30	1.00	34 ##	110,170	4,760	1.00	34 ##	110,170	4,760	1.00	34 ##	110,170	4,760
3060	BUILDING INSPECTOR	16 16	61,944.54					1.00	16 16	61,945	0	1.00	16 16	61,945	0
6020	EXEC ADMIN ASSISTANT	13 8	43,940.62	0.20	13 8	8,788	96	0.20	13 8	8,788	96	0.20	13 8	8,788	96
6087	CASHIER / PERMIT TECH	09 2	31,179.22	1.00	09 2	31,179	0	1.00	09 2	31,179	0	1.00	09 2	31,179	0
6140	PERMIT TECHNICIAN	09 3	31,892.02	1.00	09 3	31,892	0	1.00	09 3	31,892	0	1.00	09 3	31,892	0
6143	BUILDING PERMIT TECH	09 7	35,272.06	1.00	09 7	35,272	0	1.00	09 7	35,272	0	1.00	09 7	35,272	0
	BUDGET MERIT			1.00	00 0	3,850	0	1.00	00 0	3,850	0	1.00	00 0	3,850	0
			Count			6				7				7	
	Total					272,439	5,477			340,082	5,546			340,082	5,546

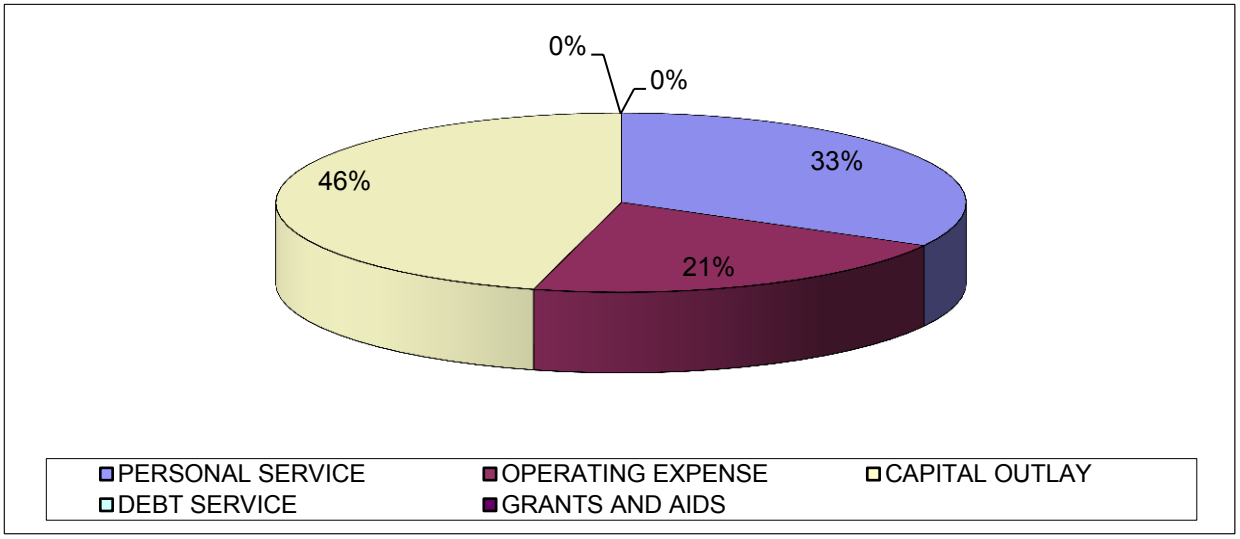
COMMUNITY SERVICES
ORGANIZATIONAL CHART



Community Services

Department Expenditure Summary			
	Budget	Amended Budget	Proposed Budget
	FY 2014	FY 2015	FY 2016
PERSONAL SERVICE	581,764	431,351	876,447
OPERATING EXPENSE	419,321	491,133	559,791
CAPITAL OUTLAY	156,878	-	1,219,500
DEBT SERVICE	-	-	-
GRANTS AND AIDS	-	-	-
Total	**1,157,962**	**922,484**	**2,655,738**
Direct/Indirect Charges (Net)			**408,495**
Department Total Expense	**1,157,962**	**922,484**	**3,064,233**

Department Revenue Summary			
	Budget	Amended Budget	Proposed Budget
	FY 2014	FY 2015	FY 2016
STATE GRANT-RECREATION	-	-	-
LOCAL GRANT-RECREATION	239,130	234,835	863,050
NONTAXABLE RECREATION FEE	27,000	25,000	28,000
TAXABLE RECREATION FEE	5,000	5,000	5,000
SPECIAL EVENTS CHARGE	25,000	25,000	25,000
CONTRIBUTIONS/DONATIONS	92,160	181,600	4,000
DONATION TO RECREATION	79,154	26,629	-
Department Total Revenues	**467,444**	**498,064**	**925,050**



Budget Narrative
Fiscal Year 2015-2016

Fund: General Fund
Department: Community Services
Division: Community Services (1240)

Departmental Overview and Service Description:

The Community Services Division formerly within the Public Works Department has been changed to the Community Services Department which will include Legislative & Public Relations, Recreation & Public Services and Public Art & Design.

Established in FY14, Legislative and Economic Strategies Division managed legislative affairs, economic outreach, tourism development, special events permitting, Art in Public Places, digital media services and governmental communications. These functions are now added to the Community Services Department. The three functional categories of the Community Services Department are described below.

Legislative & Public Relations
Each year, prior to and during the Florida Legislative Session, the Community Services Department will identify the effects of proposed bills, follow the bills through the legislative process, work with the Florida League of Cities and recommend supporting or opposing legislative bills to the City Commission. The Department will also coordinate with the 18th Congressional District office to support federal initiatives and concerns.

Key staff will serve as Public Relations/Information officers and community ombudsmen. The Department also added management and coordination of the Stuart Main Street program and Downtown Business Association.

Recreation & Public Services
One function of the Community Services Department is to provide support services to the public, thereby improving the quality of life for our residents and visitors. The mission is to continue building our community by coordinating cost effective programs in the following focus areas: cultural arts, wellness, sports, and providing guidance to the numerous 501(c)3 community groups that meet and plan events in the City of Stuart.

The Recreation and Public Services function will coordinate traditional recreation programs, process rentals and reservations (parks, fields and facilities), conduct promotional activities, special events, sports activities, and permit over 300 special events a year. Staff will provide support to the Employee Family Shelter Service Center and EOC during emergency preparedness events, and assist City meetings, trainings, fairs, etc.

This Children's Service Council (CSC) grant and the Community Service Advisory Board (CSAB) responsibilities will be administered by the Community Services the Department. This year the CSC grant will reimburse the City $323,300 for staff, programs and services. This represents a $124,171 increase in funding from previous years. The CSAB was created to serve as an advisory board to the City Commission for programming both the parks and 10th Street Community Center.

Public Art & Design
The Community Services Department will also add the function of Public Art & Design formerly operated within the Legislative and Economic Strategies Division. The Art in Public Places program successfully raised $116,600 in private donations for public art that will be featured on Colorado Avenue. The Community Services Department will operate this program and assume additional duties including digital media services, architectural rendering, 3D graphics, social media campaign, video & photography. Public Art & Design will work with the Information Services Department to redesign the City's website and the Department will operate GIS/LIS functions and update the City's street naming and address data base programs.

Staffing Levels:

Position Title	2011-12	2012-13	2013-14	2014-15	Proposed 2015-2016
Department Director	*Transferred from Legislative & Economic Strategies*				1
Assistant Director	-	-	-	-	1
Asst. Director/ Division Manager	1	1	1	-	-
Supervisor II/Prog Supv	1	1	1	1	-
Program Supervisor	-	-	-	-	1
Division Asst. (Special Events)	1	1	2	*Transferred from Leg/Econ*	1
Office Assistant I	1	1	1	1	1
Program Leader	3	3	3	2	2
Designer & GIS/LIS Coordinator	*Transferred from City Manager*				1
Digital Marketing & Multi-Media Specialist	*Transferred from Legislative & Economic Strategies*				1
SMS/DBA Program Manager	-	-	-	-	*
Totals	**7**	**7**	**8**	**4**	**9**

**Funded in CRA*

Indicators:

Indicators:	2011-12	2012-13	2013-14	2014-15	Estimates 2015-16
Program & Rental Admissions	10,735	8,032	13,451	12,374	10,760
Facility / Park Rentals	272	333	533	405	312
Athletic Field Permits	24	27	46	69	69
Grant Revenue (CSC)	$199,129	$199,129	$199,129	$199,129	$323,300
Corporate Sponsorships Revenue (CSAB)	$25,000	$25,000	$17,000	$24,400	$25,000

City of Stuart
2016 Fiscal Budget
Estimated Appropriations

Account		2014 Audited	2015 Current	Dept Request	Manager Recommend	Commission Adopt	% Change
001	**GENERAL**						
1240	**COMMUNITY SERVICES**						
512	REGULAR SALARIES AND WAGE	73,659	0	0	0	71,611	0.00%
514	OVERTIME	0	0	0	0	3,000	0.00%
	SPECIAL PROJECTS ASSIGNED BY CITY MANAGER (PW & PD)			0	0	3,000	
515	SPECIAL PAY	2,000	0	0	0	3,880	0.00%
521	FICA TAXES	2,932	0	0	0	6,005	0.00%
522	RETIREMENT CONTRIBUTIONS	2,728	0	0	0	5,417	0.00%
523	LIFE AND HEALTH INSURANCE	7,753	0	0	0	9,996	0.00%
Total	PERSONAL SERVICES	89,072	0	0	0	99,909	0.00%
540	TRAVEL AND PER DIEM	544	0	0	0	0	0.00%
541	COMMUNICATIONS SERVICES	348	0	0	0	0	0.00%
543	UTILITY SERVICES	1,994	0	0	0	0	0.00%
544	RENTALS AND LEASES	136	0	0	0	0	0.00%
546	REPAIR AND MAINTENANCE	751	0	0	0	0	0.00%
548	PROMOTIONAL ACTIVITIES	26	0	0	0	0	0.00%
549	OTHER CURRENT CHARGES	2,105	0	0	0	0	0.00%
551	OFFICE SUPPLIES	454	0	0	0	0	0.00%
552	OPERATING SUPPLIES	4,920	0	0	0	0	0.00%
554	BOOKS AND MEMBERSHIPS	40	0	0	0	0	0.00%
555	TRAINING	809	0	0	0	0	0.00%
Total	OPERATING EXPENSES	12,126	0	0	0	0	0.00%
563	INFRASTRUCTURE	34,001	0	0	0	0	0.00%
564	MACHINERY AND EQUIPMENT	4,840	0	0	0	0	0.00%
Total	CAPITAL OUTLAY	38,841	0	0	0	0	0.00%
Division	COMMUNITY SERVICES	140,039	0	0	0	99,909	-28.66%
Division + Consolidated + Indirect Charges:				0	0	99,909	

City of Stuart
2016 Fiscal Budget
Personnel Sheet

1240 COMMUNITY SERVICES

Class	Title	Range/ Step	Current Salary	Prcnt	Range/ Step	Dept Req	Spec Pay	Prcnt	Range/ Step	Mgr Rec	Spec Pay	Prcnt	Range/ Step	Comm Adopt	Spec Pay
2048	LEGIS & ECON STRAT MGR	21 12	71,611.27									1.00	21 12	71,611	1,380
	BUDGET OVERTIME											1.00	00 0	3,000	0
	BUDGET MERIT											1.00	00 0	2,500	0
			Count			0				0				1	
	Total													77,111	1,380

City of Stuart
2016 Fiscal Budget
Estimated Appropriations

Account		2014 Audited	2015 Current	Dept Request	Manager Recommend	Commission Adopt	% Change
001	**GENERAL**						
1242	**10TH STREET REC CENTER**						
512	REGULAR SALARIES AND WAGE	127,545	172,644	186,327	194,125	229,328	32.83%
513	OTHER SALARIES AND WAGES	101,163	137,633	203,734	203,734	203,734	48.03%
New	!NEW BEHAVIORAL SPECIALIST			0	0	0	
	DIVISION ASSISTANT			0	0	0	
	RECREATION LEADER			0	0	0	
514	OVERTIME	269	3,000	2,000	2,000	2,000	-33.33%
515	SPECIAL PAY	5,000	4,000	3,500	3,500	3,500	-12.50%
521	FICA TAXES	20,264	20,618	30,260	30,857	33,550	62.72%
522	RETIREMENT CONTRIBUTIONS	18,574	10,657	28,895	29,030	31,586	196.38%
523	LIFE AND HEALTH INSURANCE	25,938	25,856	33,959	28,961	33,936	31.25%
524	WORKERS' COMPENSATION	11,185	11,843	11,843	11,843	11,843	0.00%
525	UNEMPLOYMENT COMPENSATION	3,850	0	0	0	0	0.00%
Total	PERSONAL SERVICES	313,788	386,251	500,518	504,050	549,477	42.26%
531	PROFESSIONAL SERVICES	0	7,500	10,000	10,000	0	-100.00%
534	OTHER SERVICES	39,647	58,875	70,000	70,000	67,500	14.65%
	Grant + CONTRACT INSTRUCTORS (REIMB. BY CSC GRANT)			28,873	28,873	28,873	
	BM-ALARM MONITORING - SECURITY			700	700	700	
	BM-ALARM MONITORING FIRE			300	300	300	
	BM-QUARTERLY FIRE SPRINKLER TESTING/INSPECTIONS			350	350	350	
	GRANT BACKGROUND SCREENING			1,200	1,200	1,200	
	GRANT DRUG SCREENS			1,200	1,200	1,200	
	GRANT SUBCONTRACTORS (CITY MATCH)			29,677	29,677	29,677	
	INSTRUCTORS FOR COMMUNITY PROGRAMS			7,700	7,700	5,200	
540	TRAVEL AND PER DIEM	455	1,000	1,000	1,000	1,000	0.00%
	CONFERENCE TRAVEL (FL PARKS & RECREATION ASSOC.)			1,000	1,000	1,000	
541	COMMUNICATIONS SERVICES	2,866	2,650	2,650	2,650	2,650	0.00%
	CELL PHONE SERVICE			200	200	200	
	LONG DISTANCE			2,000	2,000	2,000	
	PHONE SETS			450	450	450	
542	FREIGHT/POSTAGE SERVICES	0	100	100	100	100	0.00%
	POSTAGE			100	100	100	
543	UTILITY SERVICES	30,585	30,900	30,900	30,900	30,900	0.00%
	ELECTRIC			20,000	20,000	20,000	
	WATER/SEWER			10,900	10,900	10,900	
544	RENTALS AND LEASES	1,387	1,150	1,150	1,150	1,150	0.00%

City of Stuart
2016 Fiscal Budget
Estimated Appropriations

Account		2014 Audited	2015 Current	Dept Request	Manager Recommend	Commission Adopt	% Change
001	**GENERAL**						
1242	**10TH STREET REC CENTER**						
544	RENTALS AND LEASES	1,387	1,150	1,150	1,150	1,150	0.00%
	COPIER LEASE			700	700	700	
	COPY USAGE (APPLICATION $150*3)			450	450	450	
545	INSURANCE	26,520	14,208	14,208	14,208	14,208	0.00%
	FLOOD INSURANCE PORTION			347	347	347	
	FUEL STORAGE TANK INSURANCE (1SM)			143	143	143	
	TRICO GENERAL LIABILITY INSURANCE			13,718	13,718	13,718	
546	REPAIR AND MAINTENANCE	6,578	3,000	3,000	3,000	3,000	0.00%
	MISC REPAIRS TO REC. CENTER			2,000	2,000	2,000	
	VM - REPAIR AND MAINTENANCE OF VEHICLES & EQUIPMENT			1,000	1,000	1,000	
547	PRINTING AND BINDING	20	1,500	600	600	600	-60.00%
	AFTERSCHOOL PROGRAM BROCHURES			300	300	300	
	COMMUNITY PROGRAM BROCHURES			300	300	300	
548	PROMOTIONAL ACTIVITIES	33,350	39,798	28,560	28,560	28,560	-28.24%
	Grant +ACTIVITIES/SUPPLIES (REIMB. BY CSC GRANT)			8,489	8,489	8,489	
	COMMUNITY ENGAGEMENT PROGRAMS			2,500	2,500	2,500	
	COS PROGRAM SUPPLIES (CITY MATCH)			14,571	14,571	14,571	
	EMPLOYEE APPRECIATION DAY - PICNIC			3,000	3,000	3,000	
549	OTHER CURRENT CHARGES	4,363	4,280	4,380	4,380	4,380	2.34%
	ACTIVENET FEES			2,500	2,500	2,500	
	ELAVON CREDIT CARD FEES			480	480	480	
	MOVIE LICENSE			400	400	400	
	MUSCO LIGHTING CONTROL BOX			400	400	400	
	MUSIC LICENSE			600	600	600	
551	OFFICE SUPPLIES	1,742	3,500	2,720	2,720	2,720	-22.29%
	Grant +MISC OFFICE SUPPLIES (REIMB BY GRANT)			500	500	500	
	COPY PAPER			720	720	720	
	MISC OFFICE SUPPLIES			1,500	1,500	1,500	
552	OPERATING SUPPLIES	19,800	19,037	7,953	7,953	7,953	-58.22%
	FIRST AID SUPPLIES FOR PROGRAMS/CAMPS/ACTIVITIES			200	200	200	
	FUEL 2016 (750.96 TOTAL GALLONS @ $3)			2,253	2,253	2,253	
	INK CARTRIDGES			1,000	1,000	1,000	
	MISC SPORTS EQUIPMENT (UNDER $1000)			2,000	2,000	2,000	
	MISC. OPERATING SUPPLIES (UNDER $1000)			1,500	1,500	1,500	
	UNIFORMS/NAMETAGS			1,000	1,000	1,000	
554	BOOKS AND MEMBERSHIPS	0	350	565	565	565	61.43%
	BJ WHOLESALE CLUB			65	65	65	
	FLORIDA PARKS & RECREATION ASSOCIATION			350	350	350	

City of Stuart
2016 Fiscal Budget
Estimated Appropriations

Account	2014 Audited	2015 Current	Dept Request	Manager Recommend	Commission Adopt	% Change
001		**GENERAL**				
1242		**10TH STREET REC CENTER**				
554 BOOKS AND MEMBERSHIPS	0	350	565	565	565	61.43%
YOUTH MAGAZINES			150	150	150	
555 TRAINING	880	1,550	1,350	1,350	1,350	-12.90%
FL PARKS & RECREATION ASSOCIATION CONFERENCE			350	350	350	
MISC TRAINING (CUSTOMER SERVICE; YOUTH DEVELOPMENT)			1,000	1,000	1,000	
Total OPERATING EXPENSES	168,193	189,398	179,136	179,136	166,636	-12.02%
562 BUILDINGS	2,321	0	0	0	0	0.00%
563 INFRASTRUCTURE	0	46,479	0	0	0	-100.00%
564 MACHINERY AND EQUIPMENT	14,175	8,500	0	0	0	-100.00%
Total CAPITAL OUTLAY	16,496	54,979	0	0	0	-100.00%
582 AIDS TO PRIVATE ORGS	2,385	10,000	0	0	0	-100.00%
Total GRANTS AND AIDS	2,385	10,000	0	0	0	-100.00%
Division 10TH STREET REC CENTER	500,861	640,627	679,654	683,186	716,113	42.98%
1220 TURF AND GROU 546 RP-MISC REPAIRS TO PARKS & REC			1,000	1,000	1,000	
Total Consolidated Costs			1,000	1,000	1,000	
COMMISSION			16,959	19,697	19,697	
MANAGER			60,131	52,218	47,809	
ECONOMIC STRAT			31,707	47,473	0	
HUMAN RESOURCES			42,746	43,912	43,912	
CITY CLERK			8,900	9,427	9,427	
FINANCIAL SERVICES			68,051	68,053	68,053	
INFORMATION SERVICES			65,914	69,703	69,703	
CITY ATTORNEY			23,413	23,434	23,434	
VEHICLE MAINTENANCE			8,208	8,220	8,220	
BUILDING MAINTENANCE			117,908	118,175	118,175	
LEGISLATIVE & MARKETING			0	0	10,278	
CUSTOMER SERVICE			11,206	11,124	11,124	
WS GENERAL GOV			0	0	0	
Total Indirect Costs			455,143	471,437	429,832	
Division + Consolidated + Indirect Charges:			1,135,797	1,155,622	1,146,944	

City of Stuart
2016 Fiscal Budget
Personnel Sheet

1242 10TH STREET REC CENTER

Class	Title	Range/ Step	Current Salary	Prcnt	Range/ Step	Dept Req	Spec Pay	Prcnt	Range/ Step	Mgr Rec	Spec Pay	Prcnt	Range/ Step	Comm Adopt	Spec Pay
2096	COMM SVCS DIV MANAGER	14 9	59,782.68	1.00	14 9	51,985	0	1.00	14 9	59,783	0	1.00	14 9	59,783	0
				At COMMUNITY SVCS SUPERVISOR				At COMMUNITY SVCS SUPERVISOR				At COMMUNITY SVCS SUPERVISOR			
5015	PROGRAM LEADER	07 7	31,938.00	1.00	07 7	31,938	0	1.00	07 7	31,938	0	1.00	07 7	31,938	0
5015	PROGRAM LEADER	07 7	31,938.00	1.00	07 7	31,938	0	1.00	07 7	31,938	0	1.00	07 7	31,938	0
5021	PROGRAM SUPERVISOR			1.00	00 0	40,000	0	1.00	00 0	40,000	0	1.00	00 0	40,000	0
	VACANT POSITION			1				1				1			
6045	DIVISION ASSISTANT	12 1	35,203.08									1.00	12 1	35,203	0
6120	OFFICE ASSISTANT I	05 9	30,466.43	1.00	05 9	30,466	0	1.00	05 9	30,466	0	1.00	05 9	30,466	0
	BUDGET PART-TIME			1.00	00 0	203,734	0	1.00	00 0	203,734	0	1.00	00 0	203,734	0
	BUDGET OVERTIME			1.00	00 0	2,000	0	1.00	00 0	2,000	0	1.00	00 0	2,000	0
	BUDGET MERIT			1.00	00 0	3,500	0	1.00	00 0	3,500	0	1.00	00 0	3,500	0
			Count			5				5				6	
	Total					395,561	0			403,359	0			438,562	0

City of Stuart
2016 Fiscal Budget
Estimated Appropriations

Account		2014 Audited	2015 Current	Dept Request	Manager Recommend	Commission Adopt	% Change
001	**GENERAL**						
1245	**LEGISLATE/PUBLIC RELATION**						
512	REGULAR SALARIES AND WAGE	0	0	0	0	24,801	0.00%
515	SPECIAL PAY	0	0	0	0	510	0.00%
521	FICA TAXES	0	0	0	0	1,936	0.00%
522	RETIREMENT CONTRIBUTIONS	0	0	0	0	1,801	0.00%
523	LIFE AND HEALTH INSURANCE	0	0	0	0	4,784	0.00%
Total	PERSONAL SERVICES	0	0	0	0	33,831	0.00%
531	PROFESSIONAL SERVICES	0	0	0	0	20,000	0.00%
	LEGISLATIVE AFFAIRS			0	0	0	
	POLITICAL STRATEGIES AND PUBLIC RELATIONS CONSULTANT			0	0	12,000	
	REDEVELOPMENT MANAGEMENT ASSOCIATES			0	0	8,000	
540	TRAVEL AND PER DIEM	0	0	0	0	10,000	0.00%
	COMMITTEE RELATED TRAVEL			0	0	6,000	
	PROFESSIONAL CONFERENCES AND MANAGER INITIATIVES			0	0	4,000	
548	PROMOTIONAL ACTIVITIES	0	0	0	0	12,500	0.00%
	ECONOMIC AND TOURISM DEVELOPMENT PROMOTION PROJECTS			0	0	12,500	
551	OFFICE SUPPLIES	0	0	0	0	475	0.00%
	OFFICE SUPPLIES FOR ECONOMIC, TOURISM, DIGITAL & EVENTS			0	0	475	
552	OPERATING SUPPLIES	0	0	0	0	250	0.00%
	SUPPLIES FOR ECONOMIC, TOURISM, SPECIAL EVENTS			0	0	250	
554	BOOKS AND MEMBERSHIPS	0	0	0	0	470	0.00%
	FLORIDA FESTIVAL EVENT ASSOCIATION (1)			0	0	225	
	FLORIDA RECREATION PARK ASSOCIATION (2)			0	0	0	
	FLORIDA REDEVELOPMENT ASSOCIATIION (1)			0	0	245	
555	TRAINING	0	0	0	0	1,400	0.00%
	REGISTRATION FOR CONFERENCES			0	0	1,400	
Total	OPERATING EXPENSES	0	0	0	0	45,095	0.00%
Division	LEGISLATE/PUBLIC RELATIO	0	0	0	0	78,926	0.00%
	Division + Consolidated + Indirect Charges:			0	0	78,926	

City of Stuart
2016 Fiscal Budget
Personnel Sheet

1245 LEGISLATE/PUBLIC RELATION

Class	Title	Range/ Step	Current Salary	Prcnt	Range/ Step	Dept Req	Spec Pay	Prcnt	Range/ Step	Mgr Rec	Spec Pay	Prcnt	Range/ Step	Comm Adopt	Spec Pay
2045	CRA PROGRAM MANAGER	15 9	49,601.52									0.50	15 9	24,801	510
			Count			0				0				1	
	Total													24,801	510

City of Stuart
2016 Fiscal Budget
Estimated Appropriations

Account		2014 Audited	2015 Current	Dept Request	Manager Recommend	Commission Adopt	% Change
001	**GENERAL**						
1246	**PUBLIC ART & DESIGN**						
512	REGULAR SALARIES AND WAGE	0	0	0	0	116,961	0.00%
521	FICA TAXES	0	0	0	0	8,948	0.00%
522	RETIREMENT CONTRIBUTIONS	0	0	0	0	8,491	0.00%
523	LIFE AND HEALTH INSURANCE	0	0	0	0	14,076	0.00%
Total	PERSONAL SERVICES	0	0	0	0	148,476	0.00%
544	RENTALS AND LEASES	0	0	0	0	1,400	0.00%
	GIS COPIER			0	0	1,400	
547	PRINTING AND BINDING	0	0	0	0	100	0.00%
	AMPERSAND GRAPHICS ROSTER CHANGES			0	0	100	
548	PROMOTIONAL ACTIVITIES	0	0	0	0	12,500	0.00%
	ECONOMIC AND TOURISM DEVELOPMENT PROMOTION PROJECTS			0	0	12,500	
551	OFFICE SUPPLIES	0	0	0	0	475	0.00%
	OFFICE SUPPLIES FOR ECONOMIC, TOURISM, DIGITAL & EVENTS			0	0	475	
552	OPERATING SUPPLIES	0	0	0	0	650	0.00%
	GIS SUPPLIES			0	0	400	
	SUPPLIES FOR ECONOMIC, TOURISM, SPECIAL EVENTS			0	0	250	
Total	OPERATING EXPENSES	0	0	0	0	15,125	0.00%
Division	PUBLIC ART & DESIGN	0	0	0	0	163,601	0.00%
Division + Consolidated + Indirect Charges:				0	0	163,601	

City of Stuart
2016 Fiscal Budget
Personnel Sheet

1246 PUBLIC ART & DESIGN

Class	Title	Range/ Step	Current Salary	Prcnt	Range/ Step	Dept Req	Spec Pay	Prcnt	Range/ Step	Mgr Rec	Spec Pay	Prcnt	Range/ Step	Comm Adopt	Spec Pay
3095	DESIGNER & GIS/LIS COORD	21 14	75,226.56									1.00	21 14	75,227	0
3097	DIGITAL MARKETING & MEDIA	15 2	41,734.68									1.00	15 2	41,735	0
			Count			0				0				2	
	Total													116,961	0

City of Stuart
2016 Fiscal Budget
Estimated Appropriations

Account		2014 Audited	2015 Current	Dept Request	Manager Recommend	Commission Adopt	% Change
001	**GENERAL**						
1243	**BALL/ATHLETIC FIELD MAINT**						
512	REGULAR SALARIES AND WAGE	24,717	24,649	24,649	24,648	24,648	0.00%
514	OVERTIME	650	5,000	5,000	5,000	5,000	0.00%
515	SPECIAL PAY	1,000	1,000	1,000	1,000	1,000	0.00%
521	FICA TAXES	1,887	2,345	2,345	2,345	2,345	0.00%
522	RETIREMENT CONTRIBUTIONS	1,794	2,185	2,185	2,152	2,152	-1.50%
523	LIFE AND HEALTH INSURANCE	8,089	5,310	4,952	4,998	4,998	-5.88%
524	WORKERS' COMPENSATION	4,355	4,611	4,611	4,611	4,611	0.00%
Total	PERSONAL SERVICES	42,489	45,100	44,742	44,754	44,754	-0.77%
531	PROFESSIONAL SERVICES	0	2,000	2,000	2,000	2,000	0.00%
	ENGINEERING			2,000	2,000	2,000	
534	OTHER SERVICES	0	1,500	1,500	1,500	1,500	0.00%
	TG - LIGHTING REPAIRS AT PARKS			1,500	1,500	1,500	
541	COMMUNICATIONS SERVICES	916	950	950	950	950	0.00%
	LONG DISTANCE			950	950	950	
543	UTILITY SERVICES	113,542	105,000	116,000	116,000	116,000	10.48%
	ELECTRIC			71,000	71,000	71,000	
	WATER/SEWER			45,000	45,000	45,000	
544	RENTALS AND LEASES	0	3,500	3,500	3,500	3,500	0.00%
	LIFT TO REPAIR BALLFIELD LIGHTS			3,500	3,500	3,500	
545	INSURANCE	7,541	7,985	7,985	7,985	7,985	0.00%
	TRICO GENERAL LIABILITY INSURANCE			7,985	7,985	7,985	
546	REPAIR AND MAINTENANCE	30,357	48,300	48,300	48,300	48,300	0.00%
	BM - MISC. IRRIGATION REPAIRS AT REC. CENTERS & PARKS			2,200	2,200	2,200	
	BM - MISC. REPAIRS TO PARKS FACILITY BUILDING			1,200	1,200	1,200	
	R & M OF PLAYGROUND EQUIP(MLK PARK/FLAGLER PARK)			20,000	20,000	20,000	
	TG - BLADE SHARPENING FOR REEL MOWERS			1,200	1,200	1,200	
	TG - CHEMICALS FOR BALL FIELDS, PARKS AND CITY HALL			7,500	7,500	7,500	
	TG - CLAY, TOP SOIL, AND SAND FOR BALL FIELDS			5,800	5,800	5,800	
	TG - FENCE REPAIRS AT BALL FIELDS AND PARK FACILITIES			2,000	2,000	2,000	
	TG - MISC. FLD.MAINT. MATERIALS (CHALK, SURFACE, PAINT)			3,000	3,000	3,000	
	TG - OVERSEED (RYE GRASS) FOR BALL FIELDS			3,500	3,500	3,500	
	TG - SIGN REPAIRS AT BALL FIELD AND PARK FACILITIES			200	200	200	
	TG - SOD REPAIRS AT BALL FIELDS AND PARK FACILITIES			500	500	500	
	VM - MISC. REPAIRS TO PARK FACILITY EQUIPMENT			1,200	1,200	1,200	
548	PROMOTIONAL ACTIVITIES	0	0	0	200	200	0.00%

City of Stuart
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Account		2014 Audited	2015 Current	Dept Request	Manager Recommend	Commission Adopt	% Change
001	**GENERAL**						
1243	**BALL/ATHLETIC FIELD MAINT**						
548	PROMOTIONAL ACTIVITIES	0	0	0	200	200	0.00%
	SAFETY INCENTIVE PROGRAM			0	200	200	
549	OTHER CURRENT CHARGES	48,401	125,000	125,000	125,000	125,000	0.00%
	($62,500 BALLFIELD MAINTENANCE)			0	0	0	
	($62,500 IS FUNDED FROM THE ENTERPRISE FUNDS)			0	0	0	
	MC NORTH LITTLE LEAGUE/CITY BASEBALL PROGRAM			125,000	125,000	125,000	
552	OPERATING SUPPLIES	5,008	7,500	27,500	27,500	27,500	266.67%
New	! SHEPARD PARK AMENITIES (BENCHES/TABLES/GARBAGE CANS			20,000	20,000	20,000	
	TG - MISC. EQUIPMENT REPLACEMENT (OVER $1000)			3,000	3,000	3,000	
	TG - MISC. EQUIPMENT REPLACEMENT (UNDER $1000)			1,500	1,500	1,500	
	TG - REPLACEMENT WINDSCREEN AT PARK FACILITIES			1,500	1,500	1,500	
	TG - REPLACEMENT BENCHES & TABLES AT PARK FACILITIES			1,500	1,500	1,500	
Total	OPERATING EXPENSES	205,766	301,735	332,735	332,935	332,935	10.34%
562	BUILDINGS	0	0	20,000	899,500	899,500	0.00%
New	! KIWANIS PARK RESTROOM RENOVATIONS			20,000	20,000	20,000	
New	!SHEPARD PARK IMPROVEMENTS			0	879,500	879,500	
563	INFRASTRUCTURE	120,670	0	20,000	20,000	20,000	0.00%
	COMMUNITY CENTER PERIMETER FENCE			20,000	20,000	20,000	
564	MACHINERY AND EQUIPMENT	10,000	0	100,000	300,000	300,000	0.00%
New	! KIWANIS PARK PLAYGROUND EQUIPMENT 2016			0	200,000	200,000	
New	! REPLACEMENT PLAYGROUND EQUIPMENT SHEPARD PARK			100,000	100,000	100,000	
Total	CAPITAL OUTLAY	130,670	0	140,000	1,219,500	1,219,500	0.00%
Division	BALL/ATHLETIC FIELD MAIN	378,926	346,835	517,477	1,597,189	1,597,189	321.50%
	Division + Consolidated + Indirect Charges:			517,477	1,597,189	1,597,189	

City of Stuart
2016 Fiscal Budget
Personnel Sheet

1243 BALL/ATHLETIC FIELD MAINT

Class	Title	Range/ Step	Current Salary	Prcnt	Range/ Step	Dept Req	Spec Pay	Prcnt	Range/ Step	Mgr Rec	Spec Pay	Prcnt	Range/ Step	Comm Adopt	Spec Pay
8090	LABORER I			1.00	02 6	24,649	0								
8090	LABORER I							1.00		24,648	0	1.00		24,648	0
	VACANT POSITION						1					1			
	BUDGET OVERTIME			1.00	00 0	5,000	0	1.00	00 0	5,000	0	1.00	00 0	5,000	0
	BUDGET MERIT			1.00	00 0	1,000	0	1.00	00 0	1,000	0	1.00	00 0	1,000	0
			Count			1				1				1	
	Total					30,649	0			30,648	0			30,648	0

City of Stuart
2016 Fiscal Budget
Estimated Appropriations

Account		2014 Audited	2015 Current	Dept Request	Manager Recommend	Commission Adopt	% Change
001	**GENERAL**						
1290	**GENERAL NON-OPERATING**						
571	PRINCIPAL	272,055	284,772	354,772	354,772	354,772	24.58%
	2004 GO BONDS (7/1/2034)			255,000	255,000	255,000	
	2012 NON-ADVAL REF REV NOTE (5/1/2027)			59,772	59,772	59,772	
	FIRE PROTECTION ASSESSMENT REVENUE NOTE 2014			40,000	40,000	40,000	
572	INTEREST	334,342	324,808	239,147	239,147	239,147	-26.37%
	2004 GO BONDS (7/1/2034)			216,464	216,464	216,464	
	2012 NON-ADVAL REF REV NOTE (5/1/2027)			20,177	20,177	20,177	
	FIRE PROTECTION ASSESSMENT REVENUE NOTE 2014			2,506	2,506	2,506	
573	OTHER DEBT SERVICE COSTS	44,493	887	900	900	900	1.43%
	DEBT ADMIN FEES (BOND/NOTE)			900	900	900	
Total	DEBT SERVICE	650,890	610,467	594,819	594,819	594,819	-2.56%
591	INTRAGOVERNMENTAL TRANSFS	339,217	211,555	211,554	211,554	211,554	0.00%
	REPAY FUND BALANCE FOR DOCKSIDE LOAN			211,554	211,554	211,554	
595	OTHER NONOPERATING USES	0	0	200,000	200,000	200,000	0.00%
	GWI			200,000	200,000	200,000	
Total	OTHER USES	339,217	211,555	411,554	411,554	411,554	94.54%
Division	GENERAL NON-OPERATING	990,107	822,022	1,006,373	1,006,373	1,006,373	1.64%
Division + Consolidated + Indirect Charges:				1,006,373	1,006,373	1,006,373	

City of Stuart
2016 Fiscal Budget
Estimated Appropriations

Account	2014 Audited	2015 Current	Dept Request	Manager Recommend	Commission Adopt	% Change
001		**GENERAL**				
Fund GENERAL	20,704,547	21,856,595	21,850,662	23,639,214	23,639,214	8.16%

FLEET MANAGEMENT POLICY

TO: Department Heads

FROM: Paul Nicoletti, City Manager

DATE: December 18, 2008

REVISED: March 26, 2013

SUBJECT: Fleet Management

To establish a more coordinated, cost-effective program of fleet management for assets necessary to meet the operating requirements of city departments, the following Fleet Management Policy will be followed related to acquisition, fueling, maintenance, replacement, disposition, and administration of all vehicles, motorized equipment, rolling stock, and related equipment.

POLICY

It is the policy of the City of Stuart to acquire only those assets required to fulfill the responsibilities of the City, and to use those assets in a cost-effective, controlled fashion as described herein. In the context of this document, the term "fixed assets" is described as all vehicles, motorized equipment, rolling stock, and related equipment, controlled, and maintained by the Vehicle Maintenance Team.

Acquisition

New fleet assets will not be acquired unless fully justified by functional requirements of the using department and approved by the City Manager through the annual budget process. Replacement fleet assets will not be acquired unless a continuing need exists and the existing fleet asset is no longer economical for continued use or is damaged beyond reasonable repair. Additional fleet assets must have information available justifying the purchase. This information must be forwarded to the Vehicle Maintenance Team before a requisition can be submitted to the Purchasing Division. The using department must provide an analysis of hybrid-electric options for all small truck and sedan vehicles and alternative fuel options for larger trucks and specialty equipment. All new fleet replacement assets must be delivered to the vehicle maintenance facility where the asset will be thoroughly examined, licensed, and prepared for use by the using department. A replacement asset will not be assigned to a department until the replacement has been taken out of service and delivered to the vehicle maintenance facility. Unless specifically instructed by the City Manager, all assets will be subject to city logos on front door panels.

The following table and shall be utilized as a planning tool for vehicle and equipment replacement.

City of Stuart
Eligible For Vehicle Replacement Consideration Criteria

Vehicle Description:	**Age/Miles:**
Car	10 years or 100,000
Police Pursuit Car	10 years or 100,000
Pickup, Sport Utility Vehicle	10 years or 100,000
Van (passenger & cargo)	10 years or 100,000
Medium & Heavy Dump Trucks, Utility Truck, Bucket Truck, Flatbed & Stakebed Truck	10 years or 120,000
Front Loading Sanitation Truck	8 years or 100,000
Rear Loading Sanitation Truck	10 years or 100,000
Side Loading Sanitation Truck	8 years or 100,000
Lightning Loader Sanitation Truck	10 years or 100,000
Construction Equipment:	
Rubber Tire Loader, Backhoe/Loader Combination	10 years
Forklift	15 years
Grounds & Small Engine Equipment: Tractor, Mower, Sprayer, Leaf Loader, Tar Kettles	10 years
Trailer Mounted Compressor	10 years
Skid-Steer Loader	10 years
Trailers and Non-Motorized Equipment:	15 years
Fire Apparatus	
Engine Truck	10-15 years
Ladder Truck	15-20 years
Ambulance	12-15 years

During the annual budgeting process all fleet assets that meet the above criteria shall be further evaluated using the following criteria to determine which units are ***eligible for replacement consideration.***

1. Year of Vehicle: One (1) point is assigned for each year of chronological age, based on "in-service date" of the vehicle.

2. Mileage: One (1) point is assigned for each 10,000 miles of operation. Equipment with hour meters will be assigned points based on standard usage for specific equipment types.

3. General Overall Condition: This category takes into consideration the condition of the body, rust, interior condition, vehicular accident status, anticipated repairs, etc. A scale from one (1) to five (5) is used, with five (5) being extremely poor condition. Any ranking above three (3) will require a repair estimate.

4. Maintenance Cost: Points are assigned on a scale of one (1) to five (5) based on the total cost factor. The maintenance cost figure includes all repair and maintenance costs minus any costs associated with accident repairs. A five (5) would be equal to 100% or more of the original purchase price, while a one (1) would be equal to 20% of the original purchase price.

5. Operating Cost: Points are assigned using a scale of zero (0) **OR** three (3) based on the operating cost per mile of the vehicle. Operating costs include gas, preventive maintenance, annual inspections, and accessories.

POINT RANGES FOR REPLACEMENT CONSIDERATION

Score:	Condition:
Under 18 points	I. Excellent
18 - 22 points	II. Good
23 - 27 points	III. Qualifies for replacement
28 points and above	IV. Needs immediate replacement

Assignment
All fleet assets will be assigned based on justifiable need by the using department. When that need is no longer justifiable, the fleet asset will be withdrawn and reassigned or disposed as appropriate.

Utilization and Operation
All assets, whether fleet or departmental, will be utilized only for purposes for which the asset was designed and only in activities attendant to city requirements. All assets will be operated in a manner which is safe for the operator and for others and which is non-abusive to the asset. Damage resulting from gross negligence or from intent will be dealt with through established disciplinary policies.

Maintenance
Fleet and department assets will be maintained in the most cost effective manner available. All city assets must be maintained and fueled through the Vehicle Maintenance Facility. Records and data will be maintained such that management and budgetary analysis of the fleet, operation, of portions of the fleet, or individual assets may be readily performed.

There are three basic levels of maintenance required of maintenance a safe and reliable fleet. Parameters and responsibility for each vary according to complexity, equipment type, and use.

The operator has primary responsibility for the appearance of the asset he/she operates. Vehicle appearance paramount in projecting a positive image to the citizens and is an indicator of the overall asset reliability.

Preventive maintenance services are those actions taken at regular intervals to maintain operable equipment, make prescribed adjustments, change fluids, replace filters, and detect faults. Preventive maintenance is a joint effort involving both operator and the vehicle maintenance team. Preventive maintenance schedules must be closely adhered to. Should scheduled preventive maintenance requests from the vehicle maintenance team be ignored by the operator, the vehicle will be locked out of the fuel system and department head contacted.

Repairs are actions taken to correct recognized faults as they occur on an asset by adjustment, repair, or component replacement. Primary responsibility for identification of need for repairs falls to the using department. Need for immediate repairs should be brought to the attentions of the vehicle maintenance team as quickly as possible.

Non-emergency repairs will be scheduled by an advance appointment whenever possible in order to minimize the inconvenience to the using department and normalize the work load at the vehicle maintenance facility.

Disposal
Fleet assets which are no longer able to perform their designated functions in an economical manner, or which are no longer required by the City, will be disposed in accordance with the City's procurement policy.

City of Stuart
Summary Fleet & Capital Equipment Replacement - FY16

Dept	Dept Name	2015-2016	2016-2017	2017-2018	2018-2019	2019-2020	2020-2021	FIVE-YEAR TOTAL
1145	Information Services	-	-	25,000	-	-	-	25,000
1170	Vehicle Maintenance	-	30,583	33,288	-	-	-	63,871
1210	Development	-	-	-	-	-	-	-
1215	Building Maintenance	-	93,021	-	6,250	-	-	99,271
1190	Police	307,500	172,500	181,000	146,000	187,500	159,500	846,500
1201	Fire	152,000	242,000	77,000	31,500	412,000	-	762,500
1240	Community Services	-	23,142	35,784	-	-	-	58,926
1220	Turf & Ground	82,300	162,497	51,650	96,988	-	37,828	348,963
1230	Streets	13,000	-	39,047	-	-	-	39,047
	Misc Equipment Replacement - Long Life	2,500	2,500	2,500	2,500	2,500	2,500	12,500
	Total General Fund	**557,300**	**726,243**	**445,269**	**283,238**	**602,000**	**199,828**	**2,256,579**
1117	CRA	-	-	21,602	-	-	-	21,602
	Total CRA	**-**	**-**	**21,602**	**-**	**-**	**-**	**21,602**
1610	Water Treatment Team	23,000	-	-	-	31,500	28,750	60,250
1620	Wastewater Treatment Team	25,000	-	-	-	-	18,241	18,241
1630	Distribution & Collection Team	45,000	95,750	418,500	56,250	-	44,601	615,101
1670	W/S General Government	19,250	69,000	25,000	-	-	-	94,000
	Total Water/Sewer Fund	**112,250**	**164,750**	**443,500**	**56,250**	**31,500**	**91,592**	**787,592**
1710	Residential Collection Team	700,000	-	-	-	-	-	-
1720	Commerical Collection Team	-	19,250	20,125	-	-	-	39,375
1730	Yard Trash Collection Team	-	241,500	-	-	-	-	241,500
	Total Sanitation Fund	**700,000**	**260,750**	**20,125**	**-**	**-**	**-**	**280,875**
1810	Stormwater Team	-	-	15,370	-	-	-	15,370
	Total Stormwater Fund	**-**	**-**	**15,370**	**-**	**-**	**-**	**15,370**
	Total All Funds	**1,369,550**	**1,151,743**	**945,866**	**339,488**	**633,500**	**291,420**	**3,362,018**

City of Stuart

Five Year Capital Replacement Plan

FISCAL YEAR 2015/2016

CAPITAL FLEET & EQUIPMENT REQUEST

Veh #	Asset ID	Department	Year	Make	Description	Comments	2015-2016	2016-2017	2017-2018	2018-2019	2019-2020	2020-2021	FIVE-YEAR TOTAL
IS2	20050131	Information Svcs	2005	Chevrolet	Trailblazer				25,000				25,000
					Total Information Services		-	-	25,000	-	-	-	25,000
DV7	0020031047	Development	1994	Chevrolet	1500 Pick-up	Do not replace							
200908	06375	Development	2001	Ford	Taurus	Do not replace							-
					Total Development		-	-	-	-	-	-	-
209912	0020031092	Vehicle Maint	1995	Yale	Forklift								Future
VM4	0020060026	Vehicle Maint	2006	Ford	F250 Pick-up Service Truck	Service Truck		30,583					30,583
VM3	0020070016	Vehicle Maint	2007	Ford	F-150 Pick-up				33,288				33,288
					Total Vehicle Maint.		-	30,583	33,288	-	-	-	63,871
BM10	0020031048	Building Maint	2001	Dodge	3500 Pick-up	Heavily used - driven everywhere and hauling		40,150					40,150
	0020031095	Building Maint	2003	Express	Trailer - Cargo					6,250			6,250
BM11	0020050026	Building Maint	2005	Ford	F-350 Super Duty			29,670					29,670
BM9	0020060063	Building Maint	2006	Ford	F-250 Pick-up			23,201					23,201
					Total Building Maint.		-	93,021	-	6,250	-	-	99,271
960108	05607	Police	1996	Freightliner	Command Van								-
2010	06175	Police	2000		Radar Trailer								Future
10214	06743	Police	2002	Chevrolet	Blazer								Future
231008	0020031104	Police	2003	Ford	Crown Victoria								-
DV8	0020040066	Police	2004	Ford	Ranger	Code Enforcement- Surplus FY15							-
030065	0020040200	Police	1999	Ford	Pick Up Truck - Cone Truck								Future
250208	0020050146	Police	2005	Ford	Explorer	Surplus FY15							-
230808	0020060031	Police	2003	Chevrolet	Impala - Maroon	Surplus FY15							-
261208	0020060034	Police	2006	Ford	Crown Vic		35,000						-
261108	0020060035	Police	2006	Ford	Crown Vic	Surplus FY15							-
261308	0020060036	Police	2006	Ford	Crown Vic				36,500				36,500
261408	0020060037	Police	2006	Ford	Crown Vic	To Back-up							-
261008	0020060038	Police	2006	Ford	Crown Vic	To Back-up		35,000					35,000
260808	0020060040	Police	2006	Ford	Crown Vic	To Back-up	35,000						-
260708	0020060041	Police	2006	Ford	Crown Vic	Surplus FY15							-
260608	0020060042	Police	2006	Ford	Crown Vic		35,000						-
260408	0020060043	Police	2006	Ford	Explorer		39,000						-
260508	0020060044	Police	2006	Chrysler	PT Cruiser	Trade in with Dev. Taurus for CE Vehicle			32,000				32,000
260308	0020060045	Police	2006	Ford	Crown Vic		39,000						-
	0020060057	Police	2006	Trailer	Boat Hauler	Surplus FY15							Future
270108	0020070030	Police	2007	Ford	Crown Vic					36,500			36,500
270308	0020070031	Police	2007	Ford	Crown Vic				36,500				36,500
270408	0020070032	Police	2007	Ford	Crown Vic		35,000						-
270508	0020070033	Police	2007	Ford	Crown Vic			35,000					35,000
270208	0020070034	Police	2007	Ford	Crown Vic			35,000					35,000
	0020070036	Police	2007		Segway Hauler								Future
280108	0020070179	Police	2007	Ford	Explorer				39,500				39,500
280208	0020080005	Police	2008	Ford	Crown Vic						37,500		37,500
280308	0020080006	Police	2008	Ford	Crown Vic				36,500				36,500
290108	0020090220	Police	2009	Ford	Crown Vic			35,000					35,000
290208	0020090221	Police	2009	Ford	Crown Vic						37,500		37,500
290308	0020090222	Police	2009	Ford	Crown Vic					36,500			36,500
290408	0020090223	Police	2009	Ford	Crown Vic						37,500		37,500
290508	0020090224	Police	2009	Ford	Crown Vic					36,500			36,500
290608	0020090225	Police	2009	Ford	Crown Vic					36,500			36,500
290708	0020090235	Police	2009	Ford	Explorer - white						37,500		37,500
290808	0020090236	Police	2009	Ford	Explorer - silver						37,500		37,500
2010	0020100002	Police	2010	Decatur	Speed Trailer	Purchased with grant funds							Future

Veh #	Asset ID	Department	Year	Make	Description	Comments	2015-2016	2016-2017	2017-2018	2018-2019	2019-2020	2020-2021	FIVE-YEAR TOTAL
210208	0020100004	Police	2010	Ford	Fusion - Gray								Future
210308	0020100005	Police	2010	Ford	Fusion - Red								Future
210408	0020100006	Police	2010	Ford	Fusion - Gray								Future
210508	0020100007	Police	2010	Ford	Fusion - Tan							23,500	23,500
210108	0020100018	Police	2010	Ford	Fusion - Blue							23,500	23,500
210608	0020100019	Police	2010	Ford	Crown Vic							37,500	37,500
210708	0020100020	Police	2010	Ford	Crown Vic							37,500	37,500
210808	0020100021	Police	2010	Ford	Crown Vic							37,500	37,500
1101	0020110004	Police	2011	Ford	Fusion - marked Citizen Patrol								Future
1102	0020110005	Police	2011	Ford	Fusion - marked Citizen Patrol								Future
1103	0020110006	Police	2011	Ford	Crown Vic								Future
1104	0020110007	Police	2011	Ford	Crown Vic								Future
1105	0020110008	Police	2011	Ford	Crown Vic								Future
969908	0020120056	Police	2012	Renegade	22' Nomad								Future
120108	0020120057	Police	2012	Ford	Explorer								Future
	0020130111	Police	2014	Ford	Pursuit								Future
	0020130119	Police	2014	Ford	Pursuit								Future
	0020140017	Police	2014	Ford	Interceptor								Future
	0020140018	Police	2014	Ford	Interceptor								Future
	0020140019	Police	2014	Ford	Interceptor								Future
	0020140020	Police	2014	Ford	Interceptor								Future
		Police	2015		New Interceptor	For New Police Officer	35,000						-
		Police	2015		New Code Enforcement Vehicle	For New Code Enforcement Officer	22,000						-
		Police	2012	Suzuki	250 Motor								Future
		Police		Motorola	P25 Compliant Radios	Upgrade to P25 System	32,500	32,500					32,500
					Total Police		307,500	172,500	181,000	146,000	187,500	159,500	846,500
	00769	Fire	1995	Kawasaki	Utility Vehicle/Mule								Future
240110	0020040061	Fire	2004	Ford	Explorer - Inspector	Surplus - FY15							-
250210	0020050134	Fire	2005	Ford	Excursion - Battalion Chief	Replace with similar SUV	50,000						-
250110	0020050144	Fire	2004	Freightliner	Ambulance R-3	Replace R3		200,000					200,000
250310	0020050145	Fire	2005	Ford	Explorer - Fire Marshal	Replace with PU w/cover, X-bed							-
260110	0020060061	Fire	2006	Ford	F250 Pickup - Fire Support	Replace with similar truck			26,000				26,000
260210	0020060149	Fire	2006	Freightliner	Ambulance R-1								-
260310	0020060194	Fire	2006	Pierce, Quantum	Quantum Q-1	Refurbish aerial, pump, truck					400,000		400,000
270110	0020070182	Fire	2007	Freightliner	Ambulance R-2	Refurbish	60,000						-
280110	0020080012	Fire	2008	Ford	Explorer - Chief	Replace			26,000				26,000
700110	0020090129	Fire	1970	AMGE	Brush Truck	New - No Replacement							Future
970410	0020090350	Fire	1997	Pierce, Quantum	Pumper E1 Reserve	Replace							Future
	0020140028	Fire	2014	Ford	Truck F150								Future
210110	06366	Fire	2001	Freightliner	Ambulance R-4	Surplus/Do not replace							
970110	03561	Fire	1997	Pierce, Quantum	Pumper E-2	Replace							Future
210310	06370	Fire	2001	Pierce, Dash	Pumper E-3 Reserve	Do not replace							-
				HME	Initial Attack Engine	Purchase in FY15							
		Fire		Motorola	P25 Compliant Radios	Upgrade to P25 System	30,000	30,000	13,000	19,500			62,500
					SCBA - Equipment		12,000	12,000	12,000	12,000	12,000		48,000
					Total Fire		152,000	242,000	77,000	31,500	412,000	-	762,500
039913	0020031119	Turf & Grounds	2003	Toro	5400D REEL Mower			50,000					50,000
749913	0020031129	Turf & Grounds	2003	John Deere	757 Mower	Surplus - FY15							-
PK14	0020034111	Turf & Grounds	2003	Dodge	1500 Pick-up	Heavily used - Pulls trailers							-
PK15	0020040063	Turf & Grounds	2004	GMC	Sierra 1500 Pick-up			22,800					22,800
PK17	0020040064	Turf & Grounds	2004	GMC	Sierra 1500 Pick-up			22,800					22,800
PK16	0020040065	Turf & Grounds	2004	GMC	Sierra 1500 Pick-up			22,800					22,800
N/A	0020040100	Turf & Grounds	2003	Rapco	6' Trailer w/wire					1,994			1,994
???	0020040101	Turf & Grounds	2003	Rapco	6' Trailer w/wire					1,994			1,994
???	0020040106	Turf & Grounds	2005	Toro	6500D Reel Mower				50,000				50,000
PK22	0020040123	Turf & Grounds	2003	Ford	F-750					93,000			93,000
109913	0020050107	Turf & Grounds	2005	16' Trailer	16'								Future

Veh #	Asset ID	Department	Year	Make	Description	Comments	2015-2016	2016-2017	2017-2018	2018-2019	2019-2020	2020-2021	FIVE-YEAR TOTAL
129913	0020050108	Turf & Grounds	2005	16' Trailer	16'								Future
PK19	0020050109	Turf & Grounds	2005	GMC	Sierra 1500 Pick-up		22,000						-
PK20	0020050110	Turf & Grounds	2005	GMC	1500 Pick-up		22,000						-
709913	0020050113	Turf & Grounds	2004	John Deere	757 Mower								-
049913	0020050115	Turf & Grounds	2004	Toro	1250 Multi Pro		36,000						-
PK23	0020050207	Turf & Grounds	2005	Ford	F-350 Dump								Future
739913	0020060066	Turf & Grounds	2006	John Deere	Mower Z-Trak			8,719					8,719
239913	0020060067	Turf & Grounds	2006	Rapco	Trailer 12'								Future
269913	0020060068	Turf & Grounds	2006	Toro	Groomer Sandpro 5020			15,481					15,481
259913	0020060069	Turf & Grounds	2006	Toro	Versa Vac			19,896					19,896
149913	0020070053	Turf & Grounds	2007	Rapco	12' Utility Trailer								Future
159913	0020070054	Turf & Grounds	2007	Rapco	16' Utility Trailer								Future
	0020080093	Turf & Grounds	2001		Boat - 17' Skiff								Future
929913	0020100061	Turf & Grounds	2010	John Deere	60" Deck ZTR Mower							9,457	9,457
-	0020100062	Turf & Grounds	2010	John Deere	60" Deck ZTR Mower							9,457	9,457
939913	0020100063	Turf & Grounds	2010	John Deere	60" Deck ZTR Mower							9,457	9,457
949913	0020100064	Turf & Grounds	2010	John Deere	60" Deck ZTR Mower							9,457	9,457
PK24	0020100065	Turf & Grounds	2010	Ford	Truck F150								Future
PK21	0020100066	Turf & Grounds	2010	Ford	Truck F250								Future
	0020120062	Turf & Grounds	2012	Ford	Truck F150								Future
	0020130259	Turf & Grounds	2012	Toro	3100 Reel Mower	For Memorial Park							Future
	0020140032	Turf & Grounds	2014	John Deere	Mower Z-Trak								Future
	0020140034	Turf & Grounds	2014	Ford.	Truck F350								Future
D	06395	Turf & Grounds	2001	Skeeter	UV14/14' Jon Boat								Future
A	Not on F/A	Turf & Grounds		EZ-Loader	14' Boat Trailer				1,650				1,650
099913		Turf & Grounds	2000	12' Trailer	TCTC		2,300						-
					Total Turf & Grounds		82,300	162,497	51,650	96,988	-	37,828	348,963
ST27	0020030163	Streets	2001	Dodge	3500 Pick-up (Flat-bed)								Future
ST25	0020031111	Streets	2003	Dodge	1500 Pick-up	Needs A/C and front suispension repaired $2,500							-
349911	0020050117	Streets	2005	Pace	Cargo Trailer	Normal use will not last longer than 13 yrs							Future
ST31	0020070056	Streets	2007	Ford	F-150 Pick-Up				17,896				17,896
ST30	0020070057	Streets	2007	Ford	F-150 Pick-Up				17,896				17,896
379911	0020031102	Streets	2002	Amida	TRAILER (ARROW BOARD)								Future
99911	0020031112	Streets	2003	John Deere	5205 Tractor	Refubish							-
ST29	0020100081	Streets	2007	Mack	Dump Truck								Future
959911	0020100067	Streets	2010	Case	Backhoe								Future
109911	01090	Streets	1990	John Deere	2155 Tractor	Refurbish							-
E	03544	Streets		Stow	CM6A8 Mixer				3,255				3,255
C	05643	Streets			Trailer w/Water tank and Gas Powered Water Pump	Refurbish							-
129911		Streets	2001	Ver-Mac	PCMS 1219 RS Message Board	Due to corrosion do not expect to last	13,000						Future
139911		Streets	2001	Ver-Mac	PCMS 1219 RS Message Board	Due to corrosion do not expect to last							Future
					Total Streets		13,000	-	39,047	-	-	-	39,047
REC37	0020031051	Community Services	2001	GMC	S-15 Sonoma	Do not replace							-
REC36	0020070059	Community Services	2007	Ford	Club Wagon				25,200				25,200
REC35	0020060184	Community Services	2006	Ford	E350 Club Wagon			23,142					23,142
	0020110074	Community Services	2011		Trailer - Cargo								-
699913	03276	Community Services	1995	John Deere	5300 Tractor	Rehab							-
27	0020070060	Community Services	2007	Toro	Utility Vehicle								Future
	0020070061	Community Services	2007	Toro	Sand Pro 2020 - Groomer				10,584				10,584
					Total Recreation		-	23,142	35,784	-	-	-	58,926
					Total Gen Fund		554,800	723,743	442,769	280,738	599,500	197,328	2,244,079
60716	0020070064	CRA	2007	Club Car	Tram				17,078				17,078
	0020070065	CRA	2007	Club Car	Trailer for Tram				4,524				4,524
	0020130076	CRA	2013	Club Car	Electric Tram								Future

Veh #	Asset ID	Department	Year	Make	Description	Comments	2015-2016	2016-2017	2017-2018	2018-2019	2019-2020	2020-2021	FIVE-YEAR TOTAL
	0020140137	CRA	2014	Club Car	Electric Tram								Future
					Total CRA		-	-	21,602	-	-	-	21,602
					Total Community Redevelopment		-	-	21,602	-	-	-	21,602
WD40	0020040155	Water Treatment	2005	Ford	Escape Truck		23,000						-
WD41	06646	Water Treatment	2002	Dodge	Pick Up Truck	Will not be replaced							-
WD44	05357	Water Treatment	1997	Ford	F-250 Pick Up Truck with Utility Box								-
WD42	0020090269	Water Treatment	2009	Ford	F-250 Pick Up Truck							28,750	28,750
WD43	0020100078	Water Treatment	2010	Ford	Truck F450 6K Crane						31,500		31,500
					Total Water Treatment		23,000	-	-	-	31,500	28,750	60,250
WW51	0020070091	Waste Water Treatment	1995	Freightliner	Truck with TV Equipment	TV Equipment FY16 replacement only	25,000						-
WW49	0020090270	Waste Water Treatment	2007	Mack	Dump Truck								Future
WW50	0020090275	Waste Water Treatment	2009	Ford	F-250 Pick Up Truck							18,241	18,241
WW48	0020100072	Waste Water Treatment	2010	Ford	F-450 Utility Truck								Future
WW47	0020100079	Waste Water Treatment	2010	Ford	Truck F450								Future
	0020130042	Waste Water Treatment	2013	Ford	Escape								Future
					Wastewater Treatment		25,000	-	-	-	-	18,241	18,241
DC55	0020050125	Distribution & Collection	2005	Sterling	2005 Sterling Vac-Con Truck				286,000				286,000
DC62	0020040162	Distribution & Collection	2004	Ford	F-750 Super Duty Dump Truck								Future
DC56	0020060082	Distribution & Collection	2006	Ford	F-250 Pick Up Truck			22,000					22,000
DC58	0020050126	Distribution & Collection	2005	Ford	F-350 Flat Bed Truck with Vac Unit		45,000						-
DC57	0020050127	Distribution & Collection	2005	Ford	F-350 Utility Boom Truck			30,000					30,000
DC60	0020070076	Distribution & Collection	2008	Ford	F-350 Pick Up Truck W/ Utility Box & Cover					56,250			56,250
DC63	0020070075	Distribution & Collection	2007	Ford	Ranger Pick Up Truck				21,000				21,000
DC64	0020080092	Distribution & Collection	2005	Gem Car	Electric Gem Car	Transferred from Veh. Maint.		23,000					23,000
669965	06136	Distribution & Collection	2000	Case	Front Loader 621 C				80,000				80,000
	05855	Distribution & Collection	1998	Amida	Arrow Board								
709965	05592	Distribution & Collection	1997	Case	Back Hoe Tractor Loader								-
079965	0020040157	Distribution & Collection	2004	Bobcat	S185 with Backhoe				31,500				31,500
69965	0020050004	Distribution & Collection		Bobcat	Equipment Trailer - Bobcat								Future
		Distribution & Collection		Trailer	Rear Easement Equipment & Trailer			15,750					15,750
	0020050184	Distribution & Collection	2005	Autocrane	Electric Crane								
	05844	Distribution & Collection		Trailer	Cargo Trailer 14'			5,000					5,000
DC59	0020100082	Distribution & Collection	2010	Ford	Truck F250							18,351	18,351
DC61	0020100083	Distribution & Collection	2010	Ford	Truck F350							26,250	26,250
	0020120074	Distribution & Collection	2012	Bobcat	Model 30								
	0020120075	Distribution & Collection	2012	Kubota	Tractor								
	0020130043	Distribution & Collection	1992	Ford	Flatbed								
		Distribution & Collection			Trencher - Irrigation	NEW							
					Distribution & Collection		45,000	95,750	418,500	56,250	-	44,601	615,101
WS70	06648	Water/Sewer Gen Gov't	2002	Dodge	Pick Up Truck	Dispose in FY16							-
WS71	0020060084	Water/Sewer Gen Gov't	2006	Ford	F-250 Pick Up Truck			23,000					23,000
WS72	0020060085	Water/Sewer Gen Gov't	2006	Ford	Ford F-250 Pick Up Truck			23,000					23,000
WS67	0020060087	Water/Sewer Gen Gov't	2006	Ford	F-250 Pick Up Truck			23,000					23,000
PW6	0020080094	Water/Sewer Gen Gov't	2005	Jeep	Liberty		19,250						-
WS69	0020070078	Water/Sewer Gen Gov't	2007	Ford	Explorer				25,000				25,000
	0020130051	Water/Sewer Gen Gov't	2005	GMC	Sierra Truck								
					Water Sewer Gen		19,250	69,000	25,000	-	-	-	94,000
					Total Water/Sewer Fund		112,250	164,750	443,500	56,250	31,500	91,592	787,592

Veh #	Asset ID	Department	Year	Make	Description	Comments	2015-2016	2016-2017	2017-2018	2018-2019	2019-2020	2020-2021	FIVE-YEAR TOTAL
RS76	0020070080	Residential Collection	2007	American Lafrance	Model Condor - Side Loader		350,000						-
RS77	0020070079	Residential Collection	2007	American Lafrance	Model Condor - Side Loader		350,000						-
RS75	0020100221	Residential Collection	2010	American Lafrance	Model Condor - Side Loader								Future
					Residential Collections		700,000	-	-	-	-	-	-
CS82	0020060109	Commercial Collection	2006	Ford	F-250 Pick Up Truck			19,250					19,250
CS84	0020060110	Commercial Collection	2006	Mack	Mack Truck Front Loader MR688S								-
CS83	0020070081	Commercial Collection	2007	Ford	F-150 Pick Up Truck				20,125				20,125
CS85	0020090287	Commercial Collection	2009	Mack	Mack Truck Front Loader								Future
CS88	0020090288	Commercial Collection	2009	Mack	Mack Truck Rear Loader								Future
CS81	0020100099	Commercial Collection	2010	Ford	Truck F450								Future
	0020130054	Commercial Collection	2013	Mack	Front End Loader								Future
	0020130055	Commercial Collection	2013	Mack	Front End Loader								Future
					Commercial Sanitation		-	19,250	20,125	-	-	-	39,375
TS92	0020040062	Yard Trash Collection	2004	Sterling	Truck Acterra								-
TS93	0020060112	Yard Trash Collection	2006	Mack	Mack Truck Rear Loader MR 688S			241,500					241,500
					Yard Trash Collections		-	241,500	-	-	-	-	241,500
					Total Sanitation Fund		700,000	260,750	20,125	-	-	-	280,875
SW98	0020050130	Stormwater	2005	GMC	1500 Pick up Truck								-
019980	0020050006	Stormwater	2005	Kubota	Utility Vehicle				15,370				15,370
	0020130078	Stormwater	2013	International	Vac Con Truck								Future
	0020130079	Stormwater	2013	Ford	Truck F150								Future
	0020140047	Stormwater	2014	Ford	Truck F150								Future
					Stormwater		-	-	15,370	-	-	-	15,370
					Total Stormwater Fund		-	-	15,370	-	-	-	15,370
					Grand Total		**1,367,050**	**1,149,243**	**943,366**	**336,988**	**631,000**	**288,920**	**3,349,518**

City of Stuart
General Fund Reserves
9/30/2016

Total Fund Balance September 30, 2015 (Estimated)		***10,490,520***
Reserves :		
Non-Spendable		
Inventories and Prepaids		61,891
Restricted		
Impact Fees Fund	1,114,750	
Police Funds	116,740	
Grant Funds	17,464	1,248,954
Assigned		
Building Permit Fund	1,188,474	
Health Insurance Reserve Committed	917,510	
Capital Maintenance Reserve	190,000	
Fleet Replacement Reserve	509,165	
Reserve for Encumbrances	1,188,969	
Landfill closure	55,139	
Tree Replacement	222,512	4,271,769
Unassigned Fund Balance		
Emergency Reserves 90 days		5,096,588
Total Fund Balance September 30, 2016 (estimated)		**10,679,202**

City of Stuart
Infrastructure Sales Tax
Committed Balance as of 06/8/15

Infrastructure Sales Tax Received to Date		**$ 6,866,261**
Interest earned to date (Unaudited)		185,952
Total receipts		**7,052,213**
Uses of Funds:		
TMDL Poppleton (Appropriated Res 55-08)	$ 221,105	
TMDL Poppleton Project under budget	$ (34,934)	
Courtesy Dock & Riverwalk Improvements (Appropriated Res 73-09)	150,000	
Memorial Park Redevelopment (Appropriated Res 56-08)	230,000	
Memorial Park Redevelopment (Appropriated Res 105-2010)	1,259,000	
Lil Krueger Seawall (Appropriated in FY09 budget)	84,000	
Lil Krueger Seawall Project Abandoned 2009	(76,074)	
Shepard Park Boat Ramp (Appropriated FY10 Budget Comm. Svcs.)	80,000	
Shepard Park Boat Ramp (Appropriated Res 111-2010)	10,000	
Shepard Park Boat Ramp (Appropriated Res 127-2010)	14,561	
Shepard Park Boat Ramp (Appropriated Res 07-2012)	14,479	
Shepard Park Seawall - Grant Match (FY13 Budget)	112,500	
Shepard Park Seawall - Grant Match - Unappropriate	(112,500)	
Bathrooms - MLK Park (Appropriated Res 64-2010)	90,000	
Bathrooms - MLK Park (Appropriated Res (23-2011)	5,000	
TS Faye/El Dorado (Appropriated Res 71-2010)	60,500	
Crary House (Appropriated Res 49-2010)	180,000	
Downtown Crosswalk Project (Appropriated Res 08-2011) to be reimbursed by Martin County	322,811	
Downtown Crosswalk Project reimbursed by Martin County 9/28/12	(260,020)	
Courtesy Dock Fire Protection (Committed Res 29-2011)	25,000	
Courtesy Dock Fire Protection (Re-Committed in FY13 Budget)	(25,000)	
Courtesy Dock Fire Protection (FY13 Budget)	25,000	
CR707 Sidewalk/Landscape Improv (Appropriated Res 40-2011)	39,620	
Heart of Haney (Appropriated 55-2011)	2,200,000	
Transit Depot (Appropriated Res 15-2012)	225,000	
Transit Depot (Appropriated Res - Unappropriate	(225,000)	
Purchase Two Lots Baker Road (Appropriated Res 16-2012)	28,200	
Uncommit - Two Baker Lots paid by transfer #31 Fy12 Gen Gov't	(28,200)	
East Ocean Streetscape (FY13 Budget)	100,000	
Parks Master Plan (FY13 Budget)	25,000	
EMS Grant Match (FY13 Budget) (Did not get uncommit)		
Memorial Park Restrooms (FY13 Budget)	95,000	
Riverwalk Expansion Find Grant Match - Design/Permitting (Res 35-2013)	40,000	
Riverwalk Expansion Find Grant Match (Earmarked email Iverson 4/17/13	250,000	
Riverwalk Expansion Find Grant (To be reimbursed by grant)	250,000	
Triangle Property (Committed Res 24-2013) Closing Costs & Improvements	225,000	
Triangle Property (Committed Down Payment Res 24-2013)	225,000	
Amerigo Ave Storm Water Project (Appropriated Res 99-2013)	75,000	
Housing Finance Corp - Contribution (Committed Res 105-2013)	20,000	
National Endowment of the Arts Grant Match - did not get grant uncommit		
Baker Road Sidewalk & Beautiful (Res 83-2014)	45,615	
City Hall Courtesy Dock Steel Pilings (Res 96-2014)	71,160	
Kiwanis Playground Equipment (FY15 Budget)	100,000	
Shepard Park (FY16 Budget)	439,750	
Johnson Kindred Project (FY 16 Budget)	195,000	
Kiwanis Playground Equipment Add'l (FY16 Budget)	100,000	
Shepard Park Playground Equipment (FY16 Budget)	100,000	
Palm City Rod Traffic Control Measures (Appropriated Res 42-2015)	62,000	
Total Uses		**7,033,573**
Balance May 2015		***$ 18,640***

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City of Stuart
2016 Fiscal Budget
Estimated Appropriations

Account	2014 Audited	2015 Current	Dept Request	Manager Recommend	Commission Adopt	% Change
Capital Outlay						
001 GENERAL						
1110 CITY COMMISSION						
564 MACHINERY AND EQUIPMENT	0	3,500	0	5,000	5,000	42.86%
DAIS MONITORS			0	5,000	5,000	
Total CAPITAL OUTLAY	0	3,500	0	5,000	5,000	42.86%
Division CITY COMMISSION	0	3,500	0	5,000	5,000	0.00%
Dept CITY COMMISSION	0	3,500	0	5,000	5,000	42.86%
1123 ECONOMIC STRATEGIES						
564 MACHINERY AND EQUIPMENT	0	11,327	0	0	0	-100.00%
Total CAPITAL OUTLAY	0	11,327	0	0	0	-100.00%
Division ECONOMIC STRATEGIES	0	11,327	0	0	0	0.00%
Dept CITY MANAGER	0	11,327	0	0	0	-100.00%
1125 HUMAN RESOURCES						
564 MACHINERY AND EQUIPMENT	0	1,000	500	500	500	-50.00%
OFFICE FURNITURE			500	500	500	
Total CAPITAL OUTLAY	0	1,000	500	500	500	-50.00%
Division HUMAN RESOURCES	0	1,000	500	500	500	0.00%
Dept HUMAN RESOURCES	0	1,000	500	500	500	-50.00%
1130 CITY CLERK						
564 MACHINERY AND EQUIPMENT	0	0	600	600	600	0.00%
OFFICE PRINTER SMALL LASER JET			600	600	600	
Total CAPITAL OUTLAY	0	0	600	600	600	0.00%
Division CITY CLERK	0	0	600	600	600	0.00%
Dept CITY CLERK	0	0	600	600	600	0.00%

City of Stuart
2016 Fiscal Budget
Estimated Appropriations

Account	2014 Audited	2015 Current	Dept Request	Manager Recommend	Commission Adopt	% Change
Capital Outlay						
001 GENERAL						
1145 INFORMATION SERVICES						
564 MACHINERY AND EQUIPMENT	23,092	76,000	49,000	99,000	99,000	30.26%
DESKTOP COMPUTER & SOFTWARE REPLACEMENTS (40)			22,000	22,000	22,000	
LAPTOP REPLACEMENTS (15)			18,000	18,000	18,000	
SERVER REPLACEMENTS (2)			9,000	9,000	9,000	
TECHNOLOGY UPGRADES			0	50,000	50,000	
Total CAPITAL OUTLAY	23,092	76,000	49,000	99,000	99,000	30.26%
Division INFORMATION SERVICES	23,092	76,000	49,000	99,000	99,000	328.71%
Dept INFORMATION SERVICES	23,092	76,000	49,000	99,000	99,000	30.26%
1170 VEHICLE MAINTENANCE						
564 MACHINERY AND EQUIPMENT	16,891	0	40,600	40,600	40,600	0.00%
10 HP AIR COMPRESSOR (REPLACES COMPRESSOR - 28 YEARS)			7,000	7,000	7,000	
ONE 4 POST 30,000 LB VEHICLE LIFT			18,000	18,000	18,000	
TWO 2 POST 10,000 LB VEHICLE LIFTS ($4,500.00 EACH)			9,000	9,000	9,000	
TWO ROLLER JACKS - GOES WITH 4 POST VEH LIFT			6,600	6,600	6,600	
Total CAPITAL OUTLAY	16,891	0	40,600	40,600	40,600	0.00%
Division VEHICLE MAINTENANCE	16,891	0	40,600	40,600	40,600	140.37%
1215 BUILDING MAINTENANCE						
562 BUILDINGS	0	5,320	0	0	0	-100.00%
563 INFRASTRUCTURE	0	0	4,500	4,500	4,500	0.00%
New !LED LIGHT SYSTEM FOR SAILFISH FOUNTAIN			4,500	4,500	4,500	
564 MACHINERY AND EQUIPMENT	0	3,095	0	0	0	-100.00%
Total CAPITAL OUTLAY	0	8,415	4,500	4,500	4,500	-46.52%
Division BUILDING MAINTENANCE	0	8,415	4,500	4,500	4,500	0.00%

City of Stuart
2016 Fiscal Budget
Estimated Appropriations

Account		2014 Audited	2015 Current	Dept Request	Manager Recommend	Commission Adopt	% Change
	Capital Outlay						
001	**GENERAL**						
1220	**TURF AND GROUNDS MAINT**						
562	BUILDINGS	0	4,980	60,000	155,000	155,000	3012.45%
New	! ROOF REPAIR AT GAZEBO PARK			20,000	20,000	20,000	
	MEMORIAL PARK BATHROOMS			0	95,000	95,000	
New	POLE BARN!			40,000	40,000	40,000	
563	INFRASTRUCTURE	173	332,273	65,000	130,000	130,000	-60.88%
	BOLLARDS FOR ART IN ROUNDABOUT (COLORADO/MLK)			25,000	25,000	25,000	
	CAMERAS AT GUY DAVIS PARK, BOAT DOCK AT CITY HALL			10,000	10,000	10,000	
	NORTHPOINT SEAWALL REMOVAL			0	65,000	65,000	
	WATER FEATURE (COLORADO/MLK)			30,000	30,000	30,000	
564	MACHINERY AND EQUIPMENT	40,606	36,590	84,000	84,000	84,000	129.57%
New	! HYDRAULIC CHAINSAW FOR BUCKET TRUCK			1,700	1,700	1,700	
	(REPLACE 12' TRAILER)			2,300	2,300	2,300	
	(REPLACE 1500 PICKUP)			22,000	22,000	22,000	
	(REPLACE SIERRA 1500 PICKUP)			22,000	22,000	22,000	
	1250 MULTI PRO			36,000	36,000	36,000	
Total	CAPITAL OUTLAY	40,779	373,843	209,000	369,000	369,000	-1.30%
Division	TURF AND GROUNDS MAINT	40,779	373,843	209,000	369,000	369,000	804.88%
1230	**TRANSPORTATION MAINT**						
561	LAND	4,000	10,848	0	0	0	-100.00%
563	INFRASTRUCTURE	83,302	545,308	26,000	26,000	26,000	-95.23%
New	! SITE IMPROVEMENTS/PAVING & DRAINAGE OPERATIONS DEPT.			20,000	20,000	20,000	
	SIDEWALK NW DIXIE RIGHT-OF-WAY			6,000	6,000	6,000	
564	MACHINERY AND EQUIPMENT	13,340	35,844	17,800	17,800	17,800	-50.34%
New	! HYDRAULIC SIGN POST PULLER.			1,300	1,300	1,300	
New	! REPLACEMENT MESSAGE BOARD(PCMS 1219)			13,000	13,000	13,000	
New	! REPLACEMENT TRAFFIC COUNTERS. (QTY 2)			3,500	3,500	3,500	
Total	CAPITAL OUTLAY	100,642	592,000	43,800	43,800	43,800	-92.60%
Division	TRANSPORTATION MAINT	100,642	592,000	43,800	43,800	43,800	-56.48%
Dept	PUBLIC WORKS	158,312	974,258	297,900	457,900	457,900	-53.00%

City of Stuart
2016 Fiscal Budget
Estimated Appropriations

Account		2014 Audited	2015 Current	Dept Request	Manager Recommend	Commission Adopt	% Change
	Capital Outlay						
001	**GENERAL**						
1190	**POLICE**						
562	BUILDINGS	26,800	0	0	0	0	0.00%
564	MACHINERY AND EQUIPMENT	186,181	260,220	325,815	382,815	382,815	47.11%
	Impact ^BODY CAMERA STARTUP			10,000	10,000	10,000	
	Impact ^DATACENTER BACKUP SOLUTION (SOFTWARE)			8,200	8,200	8,200	
	Impact ^ENTERPRISE CENTRAL IMAGING SOFTWARE			1,350	1,350	1,350	
	Impact ^IN-CAR VIDEO STARTUP 9 CARS			50,000	50,000	50,000	
	CAR - NEW CODE ENFORCEMENT OFFICER			0	22,000	22,000	
	CAR - NEW COMMUNITY OFFICER			0	35,000	35,000	
	FLEET REPLACEMENT (6 VEHICLES)			218,000	218,000	218,000	
	RADIO P25 UPGRADE			32,500	32,500	32,500	
	SRT ENTRY VEST			1,965	1,965	1,965	
	SYNOLOGY STORAGE (24 TERABYTES)			3,800	3,800	3,800	
Total	CAPITAL OUTLAY	212,981	260,220	325,815	382,815	382,815	47.11%
Division	POLICE	212,981	260,220	325,815	382,815	382,815	79.74%
1194	**LAW ENFORCEMENT TRUST**						
564	MACHINERY AND EQUIPMENT	-182	23,000	7,800	7,800	7,800	-66.09%
	COVERT OPS SYSTEM			7,800	7,800	7,800	
Total	CAPITAL OUTLAY	-182	23,000	7,800	7,800	7,800	-66.09%
Division	LAW ENFORCEMENT TRUST	-182	23,000	7,800	7,800	7,800	-4386.89%
Dept	POLICE	212,799	283,220	333,615	390,615	390,615	37.92%

City of Stuart
2016 Fiscal Budget
Estimated Appropriations

Account	2014 Audited	2015 Current	Dept Request	Manager Recommend	Commission Adopt	% Change
Capital Outlay						
001 GENERAL						
1201 FIRE/RESCUE						
563 INFRASTRUCTURE	0	24,000	42,500	42,500	42,500	77.08%
REPLACEMENT GARAGE DOORS, X 5 STATION 1			42,500	42,500	42,500	
564 MACHINERY AND EQUIPMENT	153,275	305,000	559,500	299,500	299,500	-1.80%
ECG MONITOR (R3 AND SPECIAL EVENT SHARED)			35,000	35,000	35,000	
EMS GRANT 20% MATCH: 3 POWER COTS			20,000	100,000	100,000	
FIRE BOAT, MOTOR WITH TRAILER			90,000	0	0	
RADIO UPGRADE TO P25 SYSTEM (MULTI-YEAR SCHEDULE)			30,000	30,000	30,000	
REFUBISH AMBULANCE R2			60,000	60,000	60,000	
REPLACE 2005 EXCURSION			0	50,000	50,000	
REPLACE GAS METERS $2,500 X 5			12,500	12,500	12,500	
SCBA REPLACEMENT (5 YEAR SCHEDULE)			12,000	12,000	12,000	
TRAINING TOWER, PREFAB WITH FOUNDATION ON PSC LOT			300,000	0	0	
Total CAPITAL OUTLAY	153,275	329,000	602,000	342,000	342,000	3.95%
Division FIRE/RESCUE	153,275	329,000	602,000	342,000	342,000	123.13%
Dept FIRE/RESCUE	153,275	329,000	602,000	342,000	342,000	3.95%
1211 BUILDING/PERMIT DIVISION						
564 MACHINERY AND EQUIPMENT	25,040	0	0	0	0	0.00%
Total CAPITAL OUTLAY	25,040	0	0	0	0	0.00%
Division BUILDING/PERMIT DIVISIO	25,040	0	0	0	0	-100.00%
Dept DEVELOPMENT	25,040	0	0	0	0	0.00%
1240 COMMUNITY SERVICES						
563 INFRASTRUCTURE	34,001	0	0	0	0	0.00%
564 MACHINERY AND EQUIPMENT	4,840	0	0	0	0	0.00%
Total CAPITAL OUTLAY	38,841	0	0	0	0	0.00%
Division COMMUNITY SERVICES	38,841	0	0	0	0	-100.00%

City of Stuart
2016 Fiscal Budget
Estimated Appropriations

Account		2014 Audited	2015 Current	Dept Request	Manager Recommend	Commission Adopt	% Change
	Capital Outlay						
001	**GENERAL**						
1242	**10TH STREET REC CENTER**						
562	BUILDINGS	2,321	0	0	0	0	0.00%
563	INFRASTRUCTURE	0	46,479	0	0	0	-100.00%
564	MACHINERY AND EQUIPMENT	14,175	8,500	0	0	0	-100.00%
Total	CAPITAL OUTLAY	16,496	54,979	0	0	0	-100.00%
Division	10TH STREET REC CENTER	16,496	54,979	0	0	0	-100.00%
1243	**BALL/ATHLETIC FIELD MAINT**						
562	BUILDINGS	0	0	20,000	899,500	899,500	0.00%
New	! KIWANIS PARK RESTROOM RENOVATIONS			20,000	20,000	20,000	
New	!SHEPARD PARK IMPROVEMENTS			0	879,500	879,500	
563	INFRASTRUCTURE	120,670	0	20,000	20,000	20,000	0.00%
	COMMUNITY CENTER PERIMETER FENCE			20,000	20,000	20,000	
564	MACHINERY AND EQUIPMENT	10,000	0	100,000	300,000	300,000	0.00%
New	! KIWANIS PARK PLAYGROUND EQUIPMENT 2016			0	200,000	200,000	
New	! REPLACEMENT PLAYGROUND EQUIPMENT SHEPARD PARK			100,000	100,000	100,000	
Total	CAPITAL OUTLAY	130,670	0	140,000	1,219,500	1,219,500	0.00%
Division	BALL/ATHLETIC FIELD MAIN	130,670	0	140,000	1,219,500	1,219,500	833.27%
Dept	COMMUNITY SERVICES	186,006	54,979	140,000	1,219,500	1,219,500	2118.12%
Fund	GENERAL	758,524	1,733,284	1,423,615	2,515,115	2,515,115	45.11%

CITY OF STUART

Special Revenues

♦ Landfill Closure Fund ♦

This special revenue fund is used to account for all sources and uses of financial resources provided to close, cleanup, and lease the "old" City of Stuart landfill located on Monterey Road.

♦ Community Redevelopment Agency (CRA) ♦

This special revenue fund is used to account for all sources and uses of financial resources for the City's designated CRA district. Financial resources are obligated to fund improvements and other services within the geographic boundary of the redevelopment district.

♦ Property Management Fund ♦

This special revenue fund was established in fiscal year 2004 to be used exclusively for the acquisition, operation and maintenance of public property of the City.

City of Stuart
2016 Fiscal Budget
Estimated Revenues

Account		2014 Audited	2015 Current	Dept Request	Manager Recommend	Commission Adopt	% Change
104	**LANDFILL PROPERTY**						
361100	INTEREST	13	0	0	0	0	0.00%
362200	NONTAXABLE RENTALS	36,372	38,340	39,490	39,490	39,490	3.00%
Total	MISCELLANEOUS REVENUES	36,385	38,340	39,490	39,490	39,490	3.00%
389971	FUNDS FR FUND BALANCE	0	11,611	13,418	13,450	13,457	15.90%
Total	OTHER SOURCES	0	11,611	13,418	13,450	13,457	15.90%
Fund	LANDFILL PROPERTY	36,385	49,951	52,908	52,940	52,947	6.00%

City of Stuart
2016 Fiscal Budget
Estimated Appropriations

Account		2014 Audited	2015 Current	Dept Request	Manager Recommend	Commission Adopt	% Change
104	**LANDFILL PROPERTY**						
1114	**LANDFILL OPERATIONS**						
531	PROFESSIONAL SERVICES	0	13,000	14,000	14,000	14,000	7.69%
	16TH ANNUAL GROUNDWATER MONITORING REPORT			14,000	14,000	14,000	
534	OTHER SERVICES	10,734	12,000	15,000	15,000	15,000	25.00%
	LABORATORY SERVICES -			15,000	15,000	15,000	
543	UTILITY SERVICES	7,832	8,000	7,000	7,000	7,000	-12.50%
	VOC TOWER - POWER			7,000	7,000	7,000	
545	INSURANCE	1,337	1,416	1,416	1,416	1,416	0.00%
	FLOOD INSURANCE PORTION			85	85	85	
	TRICO GENERAL LIABILITY INSURANCE			1,331	1,331	1,331	
546	REPAIR AND MAINTENANCE	137	12,300	12,300	12,300	12,300	0.00%
	MISCELLANEOUS REPAIRS TO TOWER			3,150	3,150	3,150	
	MISCELLANEOUS REPAIRS TO WELLS			3,150	3,150	3,150	
	VOC BLOWER HOUSING REPAIRS			6,000	6,000	6,000	
552	OPERATING SUPPLIES	138	1,300	1,300	1,300	1,300	0.00%
	ANTIFOAM SOLUTION			300	300	300	
	FILTER CARTRIDGES			700	700	700	
	MISCELLANEOUS OPERATING SUPPLIES			300	300	300	
557	INDIRECT COSTS (NET)	1,796	1,935	1,892	1,924	1,931	-0.21%
	TO GENERAL FUND			1,676	1,711	1,717	
	TO WATER AND SEWER			216	212	214	
Total	OPERATING EXPENSES	21,974	49,951	52,908	52,940	52,947	6.00%
Division	LANDFILL OPERATIONS	21,974	49,951	52,908	52,940	52,947	140.95%
	COMMISSION			150	175	175	
	MANAGER			0	0	0	
	ECONOMIC STRAT			0	0	0	
	HUMAN RESOURCES			0	0	0	
	CITY CLERK			276	293	293	
	FINANCIAL SERVICES			1,250	1,250	1,250	
	INFORMATION SERVICES			0	0	0	
	CITY ATTORNEY			0	0	0	
	VEHICLE MAINTENANCE			0	0	0	
	BUILDING MAINTENANCE			0	0	0	
	LEGISLATIVE & MARKETING			0	0	0	
	CUSTOMER SERVICE			216	214	214	
	WS GENERAL GOV			0	0	0	
	Total Indirect Costs			1,892	1,931	1,931	

City of Stuart
2016 Fiscal Budget
Estimated Appropriations

Account	2014 Audited	2015 Current	Dept Request	Manager Recommend	Commission Adopt	% Change
104	**LANDFILL PROPERTY**					
1114	**LANDFILL OPERATIONS**					
Division + Consolidated + Indirect Charges:			54,800	54,871	54,878	

City of Stuart
2016 Fiscal Budget
Estimated Revenues

Account	2014 Audited	2015 Current	Dept Request	Manager Recommend	Commission Adopt	% Change
107		**COMMUNITY REDEVELOPMENT**				
311200 CRA TIF REVENUES	1,415,890	1,222,354	1,283,471	1,319,308	1,319,308	7.93%
FROM CITY			566,608	568,239	568,239	
FROM COUNTY			716,863	751,069	751,069	
Total TAXES	1,415,890	1,222,354	1,283,471	1,319,308	1,319,308	7.93%
334400 STATE GRANT-TRANSPORT	0	35,000	35,000	35,000	35,000	0.00%
FDOT GRANT			35,000	35,000	35,000	
Total INTERGOVERNMENTAL REV	0	35,000	35,000	35,000	35,000	0.00%
361100 INTEREST	1,381	600	600	600	600	0.00%
369100 MISCELLANEOUS REVENUE	399	0	0	0	0	0.00%
Total MISCELLANEOUS REVENUES	1,780	600	600	600	600	0.00%
381001 TRANS FR GENERAL FUND	0	0	0	100,000	100,000	0.00%
FUNDING FROM GENERAL FUND FOR MICRO-TRANSIT			0	100,000	100,000	
381100 TRANS FR OTHER FUNDS	13,000	0	0	0	0	0.00%
381101 TRANS FR IMPACT FEES	0	67,000	0	0	0	-100.00%
389971 FUNDS FR FUND BALANCE	0	857,584	954,120	829,686	829,686	-3.25%
399100 OTHER NONOPERATING SOURCE	700,000	0	0	0	0	0.00%
Total OTHER SOURCES	713,000	924,584	954,120	929,686	929,686	0.55%
Fund COMMUNITY REDEVELOPMENT	2,130,670	2,182,538	2,273,191	2,284,594	2,284,594	4.68%

City of Stuart
2016 Fiscal Budget
Estimated Appropriations

Account	2014 Audited	2015 Current	Dept Request	Manager Recommend	Commission Adopt	% Change
107	**COMMUNITY REDEVELOPMENT**					
PERSONAL SERVICES	321,491	385,097	334,560	393,983	393,511	2.19%
OPERATING EXPENSES	129,985	183,544	122,749	157,349	157,420	-14.23%
CAPITAL OUTLAY	197,909	1,026,241	1,233,428	1,140,809	1,141,209	11.20%
DEBT SERVICE	450,537	482,230	483,328	483,328	483,328	0.23%
GRANTS AND AIDS	5,500	10,000	0	10,000	10,000	0.00%
OTHER USES	110,000	95,426	99,126	99,126	99,126	3.88%
Fund COMMUNITY REDEVELOPMENT	1,215,422	2,182,538	2,273,191	2,284,594	2,284,594	4.68%

Budget Narrative
Fiscal Year 2015-2016

Fund: Community Redevelopment
Department: Community Redevelopment Agency (1117)

Departmental Activities and Service Level Description:
The function of the Community Redevelopment Agency is to provide guidance to the City of Stuart in identifying priorities and opportunities available within the Community Redevelopment Area. This includes managing the day-to-day operations of the department, implementing the CRA Plan, overseeing various boards (CRB, CRA, Stuart Main Street, East Stuart Main Street, Downtown Events Committee), promoting and marketing the CRA, coordinating and managing various grant programs, acting as the economic development arm of the City of Stuart, initiating redevelopment programs, managing CRA projects, working on historic preservation initiatives, providing input on development projects within the CRA, pursuing grant opportunities, managing and scheduling the Sailfish Trams.

Staffing Levels:
The CRA department consists of: the CRA Administrator, a CRA Program Manager, a CRA Program Specialist, reclassed from Division Assistant, and seasonal Tram Drivers.

Position Title:*	**2011-12**	**2012-13**	**2013-14**	**2014-15**	**Requested 2015-16**
CRA Administrator	1	1	1	1	1
Division Assistant	1	1	1	1	0
CRA Project Manager	1	1	1	1	1
CRA Program Specialist	-	-	-	-	1
CRA Senior Planner		0.5	0.5	0.5	-
Totals	3.5	3.5	3.5	3.5	3

*See City Manager and Community Services organizational charts

Major Budget or Service Level Changes:
The major budget issue is the proposal of reorganizing CRA Division.

Department Objectives:
- Implement the City of Stuart CRA Plan.
- Implement the City of Stuart Strategic Plan.
- Analyze and identify redevelopment opportunities.
- Create a built environment that complements the City's character and scale.
- Create attractive pedestrian and bicycle friendly streets that contribute to Stuart's quaintness and further enhancing a sense of place.
- Promote mixed uses throughout the CRA in accordance with urban codes, and where commercial activity is desirable and encouraged.
- Implement a coordinated effort to design complete street sections that include convenient parking in discrete locations, while prompting and supporting transit alternatives in the CRA area.
- Improve the public's understanding of the CRA mission, accomplishments and community assets through public outreach efforts and marketing.
- Continue to attract and retain a diverse range of businesses including restaurants, boutique hotels, retail and knowledge based and high-tech industry.

City of Stuart
2016 Fiscal Budget
Estimated Appropriations

Account		2014 Audited	2015 Current	Dept Request	Manager Recommend	Commission Adopt	% Change
107	**COMMUNITY REDEVELOPMENT**						
1117	**CRA**						
511	EXECUTIVE SALARIES	0	0	0	0	24,800	0.00%
512	REGULAR SALARIES AND WAGE	180,258	196,585	171,842	170,030	145,229	-26.12%
513	OTHER SALARIES AND WAGES	57,151	87,512	87,512	127,500	127,500	45.69%
	TRAM DRIVERS			0	127,500	127,500	
514	OVERTIME	880	5,000	1,000	1,000	1,000	-80.00%
515	SPECIAL PAY	8,751	6,466	6,162	6,093	6,764	4.61%
521	FICA TAXES	18,160	22,611	13,617	23,304	23,355	3.29%
522	RETIREMENT CONTRIBUTIONS	17,508	15,642	13,449	21,673	25,187	61.03%
523	LIFE AND HEALTH INSURANCE	35,995	48,769	38,464	41,870	37,164	-23.80%
	CLINIC			3,372	5,040	5,040	
	EMPLOYEE INSURANCE			33,421	33,180	28,474	
	HEALTH INSURANCE INCREASE			1,671	3,650	3,650	
524	WORKERS' COMPENSATION	2,373	2,513	2,513	2,513	2,513	0.00%
525	UNEMPLOYMENT COMPENSATION	415	0	0	0	0	0.00%
Total	PERSONAL SERVICES	321,491	385,097	334,560	393,983	393,511	2.19%
531	PROFESSIONAL SERVICES	1,000	28,767	0	25,000	25,000	-13.09%
534	OTHER SERVICES	1,584	0	0	0	0	0.00%
540	TRAVEL AND PER DIEM	3,444	5,000	0	5,000	5,000	0.00%
541	COMMUNICATIONS SERVICES	1,014	950	950	950	950	0.00%
	CELL PHONE			200	200	200	
	LONG DISTANCE			300	300	300	
	PHONE SETS			450	450	450	
542	FREIGHT/POSTAGE SERVICES	280	520	520	520	520	0.00%
	POSTAGE			520	520	520	
543	UTILITY SERVICES	4,000	4,200	4,200	4,200	4,200	0.00%
	ELECTRIC			1,200	1,200	1,200	
	WATER/SEWER			3,000	3,000	3,000	
544	RENTALS AND LEASES	27,616	31,529	33,500	33,500	33,500	6.25%
	COPIER LEASE & USAGE			3,700	3,700	3,700	
	CRA FEC RAILROAD CROSSING MAINTENANCE AND LAND USE			27,500	27,500	27,500	
	OTHER			2,300	2,300	2,300	
545	INSURANCE	17,281	18,301	18,301	18,301	18,301	0.00%
	FLOOD INSURANCE PORTION			401	401	401	
	TRICO GENERAL LIABILITY INSURANCE			17,900	17,900	17,900	

City of Stuart
2016 Fiscal Budget
Estimated Appropriations

Account		2014 Audited	2015 Current	Dept Request	Manager Recommend	Commission Adopt	% Change
107	**COMMUNITY REDEVELOPMENT**						
1117	**CRA**						
546	REPAIR AND MAINTENANCE	10,285	10,000	10,000	13,500	13,500	35.00%
	OTHER			7,000	7,000	7,000	
	VM-REPAIR AND MAINTENANCE			3,000	6,500	6,500	
547	PRINTING AND BINDING	566	1,000	1,000	1,000	1,000	0.00%
	PRINTING & BINDING, SIGNS, BROCHURES			1,000	1,000	1,000	
548	PROMOTIONAL ACTIVITIES	5,865	6,000	6,000	6,000	6,000	0.00%
	MARKETING & PROMOTIONS			6,000	6,000	6,000	
549	OTHER CURRENT CHARGES	11,910	33,166	2,100	2,100	2,100	-93.67%
	FEC RAILWAY 10 PARCEL GROUND LEASE RE TAX			2,100	2,100	2,100	
551	OFFICE SUPPLIES	1,029	1,800	1,800	1,800	1,800	0.00%
	COPY PAPER			1,800	1,800	1,800	
552	OPERATING SUPPLIES	4,682	2,260	1,944	2,944	2,944	30.26%
	FUEL 2016 (314.64 TOTAL GALLONS @ $3)			944	944	944	
	UNIFORMS (9 EMPLOYEES)			1,000	2,000	2,000	
554	BOOKS AND MEMBERSHIPS	2,829	1,691	1,691	1,561	1,561	-7.69%
	APA/AICP MEMBERSHIP			476	476	476	
	CRA DISTRICT FEES			175	175	175	
	FRA MEMBERSHIP FEES			870	870	870	
	MARTIN COUNTY LEADERSHIP			40	40	40	
	NOTARY (EVERY 4 YEARS-FY15)			130	0	0	
555	TRAINING	2,787	2,495	2,495	2,495	2,495	0.00%
	APA CONFERENCE / CERTIFICATION			745	745	745	
	FLORIDA REDEVELOPMENT ASSOC. CONFERENCE			1,500	1,500	1,500	
	STUART MAIN STREET CONFERENCES			250	250	250	
557	INDIRECT COSTS (NET)	33,813	35,865	38,248	38,478	38,549	7.48%
	TO GENERAL FUND			37,085	37,331	37,394	
	TO WATER AND SEWER			1,164	1,147	1,155	
Total	OPERATING EXPENSES	129,985	183,544	122,749	157,349	157,420	-14.23%
563	INFRASTRUCTURE	167,909	959,241	1,233,428	1,140,809	1,141,209	18.97%
	AVAILABLE FOR INFRASTRUCTURE PROJECTS			1,038,428	945,809	946,209	
	FDOT JOHNSON KINDRED GRANT MATCH 2016			97,500	97,500	97,500	
	FDOT JOHNSON KINDRED GRANT MATCH 2017			97,500	97,500	97,500	
564	MACHINERY AND EQUIPMENT	30,000	67,000	0	0	0	-100.00%
Total	CAPITAL OUTLAY	197,909	1,026,241	1,233,428	1,140,809	1,141,209	11.20%
571	PRINCIPAL	336,474	382,304	396,579	396,579	396,579	3.73%

City of Stuart
2016 Fiscal Budget
Estimated Appropriations

Account		2014 Audited	2015 Current	Dept Request	Manager Recommend	Commission Adopt	% Change
107	**COMMUNITY REDEVELOPMENT**						
1117	**CRA**						
571	PRINCIPAL	336,474	382,304	396,579	396,579	396,579	3.73%
	2002 TIF BONDS (9/1/18)			269,579	269,579	269,579	
	2013 NON-ADVAL REV NOTE (7/1/2023) - TRIANGLE PROPERTY			47,000	47,000	47,000	
	TRIANGLE PROPERTY ADDITIONAL PRINCIPAL PAYDOWN			80,000	80,000	80,000	
572	INTEREST	114,063	99,926	86,749	86,749	86,749	-13.19%
	2002 TIF BONDS (9/1/18)			36,992	36,992	36,992	
	2013 NON-ADVAL REV NOTE (7/1/2023) - TRIANGLE PROPERTY			49,757	49,757	49,757	
Total	DEBT SERVICE	450,537	482,230	483,328	483,328	483,328	0.23%
582	AIDS TO PRIVATE ORGS	5,500	10,000	0	10,000	10,000	0.00%
Total	GRANTS AND AIDS	5,500	10,000	0	10,000	10,000	0.00%
591	INTRAGOVERNMENTAL TRANSFS	110,000	90,000	90,000	90,000	90,000	0.00%
	TRANSFER TO GEN FUND ECONOMIC STRATEGIES DIVISION			80,000	80,000	80,000	
	TRANSFER TO GEN FUND FOR AUDIT			10,000	10,000	10,000	
595	OTHER NONOPERATING USES	0	5,426	9,126	9,126	9,126	68.19%
	GWI			3,700	3,700	3,700	
	HEALTH SELF-INSURANCE RESERVE			5,426	5,426	5,426	
Total	OTHER USES	110,000	95,426	99,126	99,126	99,126	3.88%
Division	CRA	1,215,422	2,182,538	2,273,191	2,284,594	2,284,594	87.97%
	COMMISSION			1,049	1,219	1,219	
	MANAGER			0	0	0	
	ECONOMIC STRAT			0	0	0	
	HUMAN RESOURCES			0	0	0	
	CITY CLERK			1,948	2,064	2,064	
	FINANCIAL SERVICES			7,092	7,092	7,092	
	INFORMATION SERVICES			0	0	0	
	CITY ATTORNEY			26,995	27,019	27,019	
	VEHICLE MAINTENANCE			0	0	0	
	BUILDING MAINTENANCE			0	0	0	
	LEGISLATIVE & MARKETING			0	0	0	
	CUSTOMER SERVICE			1,164	1,155	1,155	
	WS GENERAL GOV			0	0	0	
	Total Indirect Costs			38,248	38,549	38,549	
	Division + Consolidated + Indirect Charges:			2,311,439	2,323,143	2,323,143	

City of Stuart
2016 Fiscal Budget
Personnel Sheet

1117 CRA

Class	Title	Range/ Step	Current Salary	Prcnt	Range/ Step	Dept Req	Spec Pay	Prcnt	Range/ Step	Mgr Rec	Spec Pay	Prcnt	Range/ Step	Comm Adopt	Spec Pay
1020	CITY MANAGER		155,000.00									0.16		24,800	1,181
1040	DEVELOPMENT DIRECTOR	27 17	113,972.13	0.05	27 17	5,699	69								
1055	CRA ADMINISTRATOR	23 9	73,288.77	1.00	23 9	73,289	1,380	1.00	23 9	73,289	1,380	1.00	23 9	73,289	1,380
2042	CRA PROGRAM SPECIALIST	12 5	42,745.34	1.00	12 5	38,859	1,020	1.00	12 5	42,745	1,020	1.00	12 5	42,745	1,020
				At DIVISION ASSISTANT											
2045	CRA PROGRAM MANAGER	15 9	49,601.52	1.00	15 9	49,602	1,020	1.00	15 9	49,602	1,020	0.50	15 9	24,801	510
6020	EXEC ADMIN ASSISTANT	13 8	43,940.62	0.10	13 8	4,394	48	0.10	13 8	4,394	48	0.10	13 8	4,394	48
	BUDGET PART-TIME							1.00	00 0	127,500	0	1.00	00 0	127,500	0
	BUDGET OVERTIME							1.00	00 0	1,000	0	1.00	00 0	1,000	0
	BUDGET MERIT			1.00	00 0	2,625	0	1.00	00 0	2,625	0	1.00	00 0	2,625	0
			Count			5				4				5	
	Total					174,467	3,537			301,155	3,468			301,154	4,139

City of Stuart
2016 Fiscal Budget
Estimated Revenues

Account		2014 Audited	2015 Current	Dept Request	Manager Recommend	Commission Adopt	% Change
110	**PROPERTY MANAGEMENT**						
361100	INTEREST	1,779	0	0	0	0	0.00%
362100	TAXABLE RENTALS	828,329	907,452	996,059	965,605	965,605	6.41%
362110	TAXABLE RENTAL BILLBOARDS	16,981	16,981	0	0	0	-100.00%
362200	NONTAXABLE RENTALS	37,699	30,099	30,201	34,576	34,576	14.87%
362210	RIGHTS-OF-WAY/ABANDONMENT	24,000	0	0	0	0	0.00%
362900	OTHER RENTS/ROYALTIES	400	0	0	0	0	0.00%
369100	MISCELLANEOUS REVENUE	464	0	0	0	0	0.00%
369110	MISC REVENUE - ALLOWANCE	360	0	0	0	0	0.00%
Total	MISCELLANEOUS REVENUES	910,012	954,532	1,026,260	1,000,181	1,000,181	4.78%
Fund	PROPERTY MANAGEMENT	910,012	954,532	1,026,260	1,000,181	1,000,181	4.78%

City of Stuart
Property Management Fund
Annual Rent 2016-2020

Lessee	Renewal	Notes		2016 Budget	2017 Budget	2018 Budget	2019 Budget	2020 Budget
7-Eleven Corporation (1987)	6/30/2017	10 Yr = 5 Yr + 5 Yr	CPI Increase	181,672	187,123	192,736	198,518	204,474
Crary House (2013)	1/2/2017	Congressional offices. Term to Term	No CPI Increase	12,000	12,000	12,000	12,000	12,000
Culpepper & Terpening (8/00)	9/30/2017	33 mos + 33 mos. City pays Ad Valorem.	No CPI Increase	22,080	22,080	22,738	22,738	22,738
DeSantis (4/1/07)	3/31/2037	30 yr+ 10 Yr + 10 Yr. Prepaid for 6 yrs totaling $315,000 4/1/07-3/31/2013. *Lease amended 2/12/10 - original prepayment is now for 10yr period = $21,540 py . To be renegotiated 4/1/17*	CPI increase starting 4/1/17	20,475	31,500	32,445	33,418	34,421
Duffy Boats - Old CofC Bldg. (6/13)	6/30/2018	5 yr + 5 Yr (Waterfront)	Incr 3% of base $2,000 or CPI whichever is less	24,735	25,477	26,241	27,029	27,839
EcoVentures, LLC (12/1/10) 2.5A at Golf Range/Landfill	12/1/2050	40 Yr + 40 Yr	CPI Increase	45,183	46,539	47,935	49,373	50,854
Flagler Place, Inc (11/13)	1/1/2017	3 Yr + 3 Yr + 3 Yr	CPI Increase	25,956	26,735	27,537	28,363	29,214
Pelican Café, LLC (4/06)	10/31/2016	5 Yr + 5 Yr + 5 Yr (predates referendum req)	CPI Increase	18,169	18,714	19,275	19,854	20,449
Pelican Café, LLC	10/31/2016	5 yr + 5 Yr + 5 Yr= 3% of gross income	CPI Increase	23,261	23,959	24,678	25,418	26,181
Road to Victory Military Museum, Inc.	4/30/2013	Renewal in process	No CPI Increase	1,200	1,200	1,200	1,200	1,200
Northpoint parcel - Dry Dock Storage & Restaurant		Pending		-	-	-	-	-
Seacoast National Bank (2014)	11/3/2019	5 Yr + 5 Yr + 5 Yr	No CPI Increase	3,000	3,000	3,000	3,000	3,000
Spoto's Oyster Bar (2/13)	2/14/2023	10 yr lease	Rent sched + 3% Incr	218,466	225,020	231,771	238,724	245,885
Stuart Heritage, Inc.	2/27/2020	3 yr lease with extension option	No CPI Increase	1	1	1	1	1
Sunset Bay Marina & Restaurant (11/06)	4/30/2048	40 yr + 40 Yr (predated referendum req)	CPI Increase	333,911	343,929	354,247	364,874	375,820
Triangle Property Stuart Burger	8/1/2015	3+3+3 Yr. City pays Ad Valorem.	CPI Increase	11,861	12,216	12,583	12,583	12,960
Triangle Property Crush Wine Bar	4/30/2016	5+5+5+5 Yr. City pays Ad Valorem.	CPI at time of renewal 2016	48,600	50,058	51,560	53,107	54,700
Triangle Property Stuart Scoot		Month to Month. City pays Ad Valorem.	No CPI Increase	9,600	9,600	9,600	9,600	9,600
The Arts Council, Inc.	9/30/2018	5+5+5 Yr	No CPI Increase	10	10	10	10	10
				1,000,181	1,039,161	1,069,556	1,099,810	1,131,347

City of Stuart
Other Funds Leases/Licenses
Annual Rent 2016-2020

Lessee	Renewal	Notes		2016 Budget	2017 Budget	2018 Budget	2019 Budget	2020 Budget
Lamar Advertising #1 2009, #2 5/15) - General Fund	Sign 1 11/11/2049 40 yr terms for both signs	Settlement agreement PERMIT FEE - Sign 1 (Monterrey) $2766 p/m. Sign 2 (US 1) $2,000 p/m offset by rent credit for site prep, net $zero. City pays Ad Valorem.	2.5% increase per yr	33,958	34,807	35,677	36,569	37,483
Stuart Green Market, Inc. -General Fund	9/30/2012	Renewal in process	No CPI Increase	1,000	1,000	1,000	1,000	1,000
American Tower Systems - Landfill Fund (1998)	8/18/2063	5 yr renewals through 2063. Rent is 16% of revenue. City pays Ad Valorem.	No CPI Increase	38,587	39,745	40,937	42,165	43,430
Crown Communications / PJ. Development, LLC (3/06)-Water Sewer Fund	1/31/2017	5 +5+5+5+5yr cell tower lease with 15% increase @ 5yr lease ext. Plus $4,200 p/yr for any add'l communication providers on tower	15% increase every 5 yr interval	15,870	17,457	17,457	17,457	17,457
Ground Floor -General Fund	922/14	7 year License	2.5% annual increase starting Dec 2017	4,089	4,175	4,276	4,382	4,492
Total General Fund				39,047	39,981	40,953	41,951	42,975
Total Water Sewer Fund				15,870	17,457	17,457	17,457	17,457
Total Landfill Fund				38,587	39,745	40,937	42,165	43,430

City of Stuart
2016 Fiscal Budget
Estimated Appropriations

Account		2014 Audited	2015 Current	Dept Request	Manager Recommend	Commission Adopt	% Change
110	**PROPERTY MANAGEMENT**						
	OPERATING EXPENSES	131,458	140,580	142,819	146,842	146,842	4.45%
	CAPITAL OUTLAY	11,889	14,877	0	0	0	-100.00%
	DEBT SERVICE	1,351	0	0	0	0	0.00%
	OTHER USES	538,752	799,075	883,441	853,339	853,339	6.79%
Fund	PROPERTY MANAGEMENT	683,450	954,532	1,026,260	1,000,181	1,000,181	4.78%

City of Stuart
2016 Fiscal Budget
Estimated Appropriations

Account		2014 Audited	2015 Current	Dept Request	Manager Recommend	Commission Adopt	% Change
110	**PROPERTY MANAGEMENT**						
9110	**PROPERTY MGMNT**						
531	PROFESSIONAL SERVICES	13,272	20,000	30,000	30,000	30,000	50.00%
	APPRAISALS, SURVEYS & INVESTIGATIONS			30,000	30,000	30,000	
534	OTHER SERVICES	167	700	3,000	3,000	3,000	328.57%
	ENGINEERING ETC.			3,000	3,000	3,000	
541	COMMUNICATIONS SERVICES	1,887	2,000	2,000	2,000	2,000	0.00%
	LONG DISTANCE			2,000	2,000	2,000	
543	UTILITY SERVICES	14,777	10,000	10,000	10,000	10,000	0.00%
	ELECTRIC			3,150	3,150	3,150	
	WATER/SEWER			6,850	6,850	6,850	
544	RENTALS AND LEASES	40,987	38,406	40,318	44,341	44,341	15.45%
	FEC RAILROAD LAND USE AND CROSSING MAINTENANCE			39,118	39,516	39,516	
	SUBMERGED LAND ANNUAL LEASE - 14 SLIP DOCK STAGING AREA			0	3,625	3,625	
	SUBMERGED LAND ANNUAL LEASE - RIVERWALK, PELICAN			1,200	1,200	1,200	
545	INSURANCE	1,229	1,301	1,301	1,301	1,301	0.00%
	TRICO GENERAL LIABILITY INSURANCE			1,301	1,301	1,301	
546	REPAIR AND MAINTENANCE	30,118	45,123	30,000	30,000	30,000	-33.52%
549	OTHER CURRENT CHARGES	29,021	23,050	26,200	26,200	26,200	13.67%
	AD VALOREM TAXES			26,200	26,200	26,200	
Total	OPERATING EXPENSES	131,458	140,580	142,819	146,842	146,842	4.45%
561	LAND	913	10,000	0	0	0	-100.00%
563	INFRASTRUCTURE	10,976	4,877	0	0	0	-100.00%
Total	CAPITAL OUTLAY	11,889	14,877	0	0	0	-100.00%
572	INTEREST	1,351	0	0	0	0	0.00%
Total	DEBT SERVICE	1,351	0	0	0	0	0.00%
591	INTRAGOVERNMENTAL TRANSFS	538,752	799,075	883,441	853,339	853,339	6.79%
	ADDITIONAL TRANSFER TO GENERAL FUND			0	200,000	200,000	
	TRANSFER TO FUND BALANCE			420,537	190,435	190,435	
	TRANSFER TO GENERAL FUND			250,000	250,000	250,000	
	TRANSFER TO GENERAL FUND REPAY DOCKSIDE LOAN (P&I)			212,904	212,904	212,904	
Total	OTHER USES	538,752	799,075	883,441	853,339	853,339	6.79%
Division	PROPERTY MGMNT	683,450	954,532	1,026,260	1,000,181	1,000,181	46.34%
Division + Consolidated + Indirect Charges:				1,026,260	1,000,181	1,000,181	

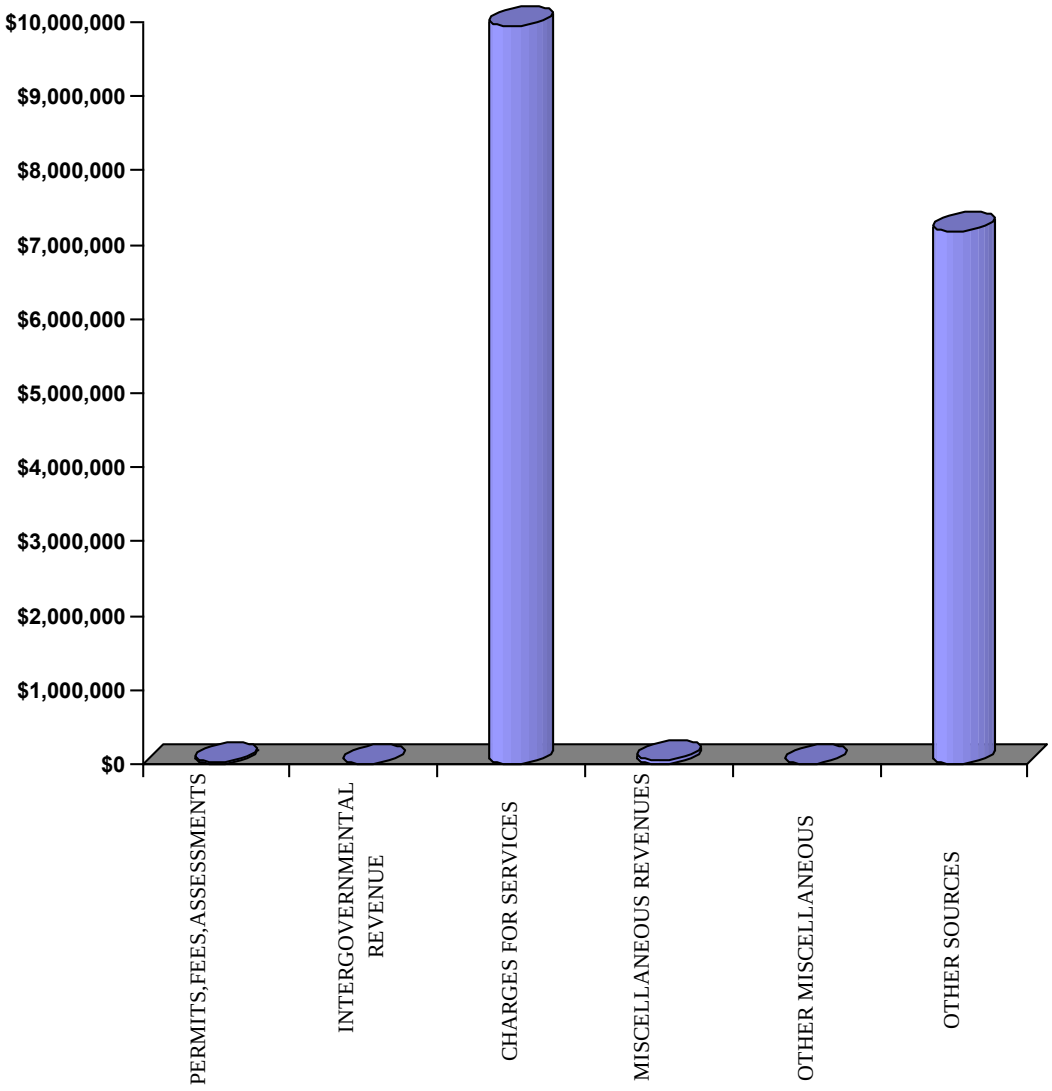
CITY OF STUART

Water/Sewer Fund

This fund is used to account for the water and wastewater services provided to the residents of the City.

City of Stuart
2016 Fiscal Budget
Revenues by Category

Water and Sewer Revenues



City of Stuart
2016 Fiscal Budget
Estimated Revenues

Account	2014 Audited	2015 Current	Dept Request	Manager Recommend	Commission Adopt	% Change
410		**WATER & SEWER**				
PERMITS,FEES,ASSESSMENT	10,331	10,000	23,000	23,000	23,000	130.00%
INTERGOVERNMENTAL REV	0	0	2,490,000	0	0	0.00%
CHARGES FOR SERVICES	10,427,956	9,051,447	9,756,163	9,941,155	9,941,155	9.83%
MISCELLANEOUS REVENUES	30,836	37,800	40,500	40,500	40,500	7.14%
OTHER SOURCES	7,883	11,303,776	2,193,000	7,182,328	7,182,328	-36.46%
Fund WATER & SEWER	10,477,007	20,403,023	14,502,663	17,186,983	17,186,983	-15.76%

City of Stuart
2016 Fiscal Budget
Estimated Revenues

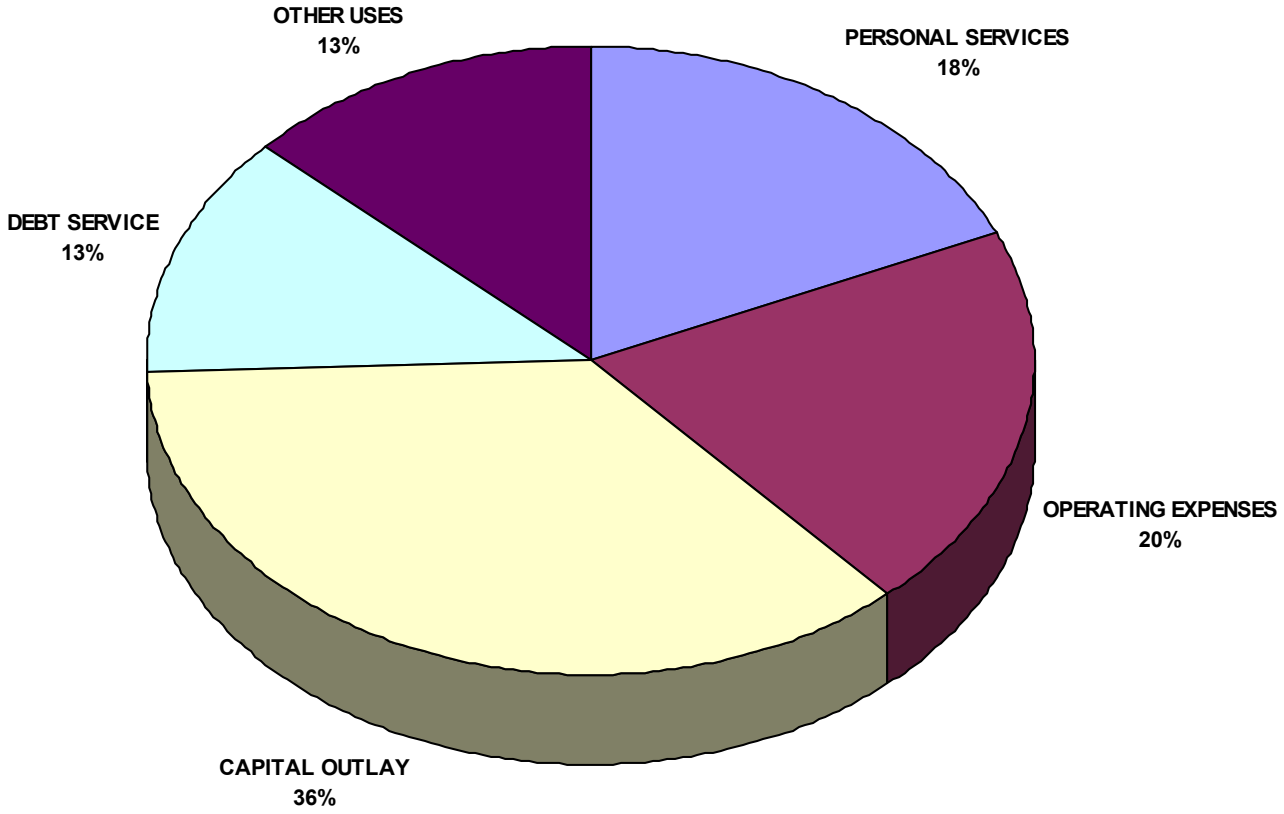
Account	2014 Audited	2015 Current	Dept Request	Manager Recommend	Commission Adopt	% Change
410		**WATER & SEWER**				
325100 ASSESS-CAPITAL IMPROVEMNT	0	8,000	8,000	8,000	8,000	0.00%
CABANA POINT			8,000	8,000	8,000	
329500 MISC FEES/INSPECTIONS	10,331	2,000	15,000	15,000	15,000	650.00%
INCREASE OVER PRIOR YEAR			15,000	15,000	15,000	
Total PERMITS,FEES,ASSESSMENT	10,331	10,000	23,000	23,000	23,000	130.00%
334100 STATE GRANT-GENERAL GOV	0	0	2,490,000	0	0	0.00%
FDEP NORTH STUART (IN PRIOR YEAR)			350,000	0	0	
FDEP SNUG HARBOR (IN PRIOR YEAR)			340,000	0	0	
FDEP SRF LOAN PROCEEDS (REIMBURSEMENT)			1,800,000	0	0	
Total INTERGOVERNMENTAL REV	0	0	2,490,000	0	0	0.00%
343300 WATER UTILITY CHARGE	4,850,461	4,665,462	4,833,419	4,931,325	4,931,325	5.70%
3.6% RATE ADJUSTMENT PLUS 2% USE INCREASE (PRIOR YEAR)			4,833,419	4,931,325	4,931,325	
343310 DELINQUENT WATER FEES	5,981	5,000	3,000	3,000	3,000	-40.00%
REDUCTION FROM PRIOR YEAR			3,000	3,000	3,000	
343500 SEWER/WASTEWATER CHARGE	4,383,740	4,250,590	4,424,864	4,511,950	4,511,950	6.15%
GROWTH AT 2.50% AND RATE ADJUSTMENT OF 3.6%			4,424,864	4,511,950	4,511,950	
343510 DELINQUENT SEWER FEES	4,164	3,500	2,000	2,000	2,000	-42.86%
REDUCTION FROM PRIOR YEAR			2,000	2,000	2,000	
343520 RECLAIMED WATER CHARGE	90,337	100,295	82,880	82,880	82,880	-17.36%
REDUCTION FROM PRIOR YEAR AND 3.6% RATE ADJUSTMENT			82,880	82,880	82,880	
343550 SEWER PAYMENT PLANS	0	0	270,000	270,000	270,000	0.00%
450 - SIGN UP AND SAVE PAYMENT PLANS			270,000	270,000	270,000	
343910 UTILITY SERVICE CHARGES	1,093,274	26,000	140,000	140,000	140,000	438.46%
INCREASE OVER PRIOR YEAR ?			140,000	140,000	140,000	
343990 OTHER UTILITY CHARGES	0	600	0	0	0	-100.00%
NONE			0	0	0	
Total CHARGES FOR SERVICES	10,427,956	9,051,447	9,756,163	9,941,155	9,941,155	9.83%
364000 DISPOSITION FIXED ASSETS	0	0	4,000	4,000	4,000	0.00%
1 JEEP LIBERTY, 1 FORD ESCAPE, AND 2 PICK UP TRUCKS			4,000	4,000	4,000	
366000 CONTRIBUTIONS/DONATIONS	30,000	35,000	35,000	35,000	35,000	0.00%
GRUMMAN			30,000	30,000	30,000	
TCT			5,000	5,000	5,000	
369100 MISCELLANEOUS REVENUE	836	2,500	1,200	1,200	1,200	-52.00%
REDUCTION OVER PRIOR YEAR			1,200	1,200	1,200	
369910 RECOVERED BAD DEBT	0	300	300	300	300	0.00%
SAME AS PRIOR YEAR			300	300	300	

City of Stuart
2016 Fiscal Budget
Estimated Revenues

Account		2014 Audited	2015 Current	Dept Request	Manager Recommend	Commission Adopt	% Change
410	**WATER & SEWER**						
Total	MISCELLANEOUS REVENUES	30,836	37,800	40,500	40,500	40,500	7.14%
384000	DEBT PROCEEDS	0	2,884,900	0	0	0	-100.00%
	INCLUDED IN ACCOUNT334100			0	0	0	
389100	PROPRIETARY-INTEREST	7,883	0	0	0	0	0.00%
389200	PROPRIETARY-FEDERAL GRANT	0	0	0	4,670,000	4,670,000	0.00%
	FDEP SRF LOAN PROCEEDS			0	4,670,000	4,670,000	
389300	PROPRIETARY-STATE GRANTS	0	6,641,816	0	337,500	337,500	-94.92%
	NORTH STUART SEWER BASIN (GRANT)			0	337,500	337,500	
389411	FUNDS FR WATER AVAILABLE	0	130,000	90,000	90,000	90,000	-30.77%
	DEVELOPER AGREEMENT REIMBURSEMENT			25,000	25,000	25,000	
	DEVELOPER AGREEMENT REIMBURSEMENT- WA WA			65,000	65,000	65,000	
389412	FUNDS FR SEWER AVAILABLE	0	1,210,000	1,098,000	500,000	500,000	-58.68%
	150 GRINDER SYSTEMS			500,000	500,000	500,000	
	MARTIN MEMORIAL OVERSIZING RECLAIMED (MOVED TO 2017)			0	0	0	
	SEWER EXPANSION - POPPLETON CREEK (MOVED TO 2017)			500,000	0	0	
	SLRIS GRANT (50%) (MOVED TO RETAINED EARNINGS)			0	0	0	
	WA WA REIMBURSEMENT-(MOVED TO RETAINED EARNINGS)			98,000	0	0	
389413	FUNDS FR RENEW/REPLACMENT	0	410,000	285,000	460,000	460,000	12.20%
	R & R FUNDED LIFT STATION CONTROL PANELS (2)			15,000	15,000	15,000	
	R & R FUNDED LIFT STATION PUMPS			20,000	20,000	20,000	
	R & R FUNDED MOTOR CONTROL BUILDING			250,000	250,000	250,000	
	R & R FUNDED WTP 250 KW GENERATOR			0	75,000	75,000	
	R & R FUNDED WTP 275 KW GENERATOR			0	100,000	100,000	
389972	FUNDS FR RETAINED EARNING	0	27,060	720,000	1,124,828	1,124,828	4056.79%
	* ST. LUCIE SEWER BASIN - 50% GRANT (UNFUNDED)			600,000	0	0	
	DOLPHIN SEWER BASIN			0	500,000	500,000	
	MOTOR CONTROL BUILDING (WRF) (MOVED TO R & R)			0	0	0	
	NORTH STUART SEWER BASIN (MATCH)			0	337,500	337,500	
	OVERSIZING RECLAIMED MAIN TO MMH (MOVED TO 2017)			120,000	0	0	
	REIMBURSEMENT - WA WA			0	98,000	98,000	
	TO BALANCE			0	189,328	189,328	
	TRANSFER TO R & R FUND (5%)			0	0	0	
Total	OTHER SOURCES	7,883	11,303,776	2,193,000	7,182,328	7,182,328	-36.46%
Fund	WATER & SEWER	10,477,007	20,403,023	14,502,663	17,186,983	17,186,983	-15.76%

City of Stuart
2016 Fiscal Budget
Appropriations by Category

Water and Sewer Appropriations



City of Stuart
2016 Fiscal Budget
Estimated Appropriations

Account	2014 Audited	2015 Current	Dept Request	Manager Recommend	Commission Adopt	% Change
410		**WATER & SEWER**				
PERSONAL SERVICES	3,001,107	3,170,398	2,996,148	3,129,336	3,129,336	-1.30%
OPERATING EXPENSES	2,538,434	3,291,254	3,518,153	3,480,849	3,438,873	4.49%
CAPITAL OUTLAY	642,998	11,505,866	2,025,450	6,240,450	6,240,450	-45.76%
DEBT SERVICE	960,395	1,785,738	2,150,075	2,150,075	2,150,075	20.40%
OTHER USES	2,870,631	649,767	722,625	2,186,273	2,228,249	242.93%
Fund WATER & SEWER	10,013,565	20,403,023	11,412,451	17,186,983	17,186,983	-15.76%

City of Stuart
2016 Fiscal Budget
Estimated Appropriations

Account	2014 Audited	2015 Current	Dept Request	Manager Recommend	Commission Adopt	% Change
410 WATER & SEWER						
1660 DEBT SERVICE						
DEBT SERVICE	960,395	1,785,738	2,150,075	2,150,075	2,150,075	20.40%
Division DEBT SERVICE	960,395	1,785,738	2,150,075	2,150,075	2,150,075	123.87%
Dept FINANCIAL SERVICES	960,395	1,785,738	2,150,075	2,150,075	2,150,075	20.40%
1610 WATER TREATMENT TEAM						
PERSONAL SERVICES	747,920	650,876	653,440	687,668	687,668	5.65%
OPERATING EXPENSES	918,502	1,221,008	1,303,219	1,300,119	1,300,119	6.48%
CAPITAL OUTLAY	97,139	315,000	243,000	298,000	298,000	-5.40%
Division WATER TREATMENT TEAM	1,763,561	2,186,884	2,199,659	2,285,787	2,285,787	29.61%
1620 WATER RECLAMATION TEAM						
PERSONAL SERVICES	756,116	708,589	700,648	703,150	703,150	-0.77%
OPERATING EXPENSES	731,848	1,084,193	1,233,797	1,139,296	1,139,296	5.08%
CAPITAL OUTLAY	89,316	271,800	297,000	372,000	372,000	36.87%
Division WATER RECLAMATION TEA	1,577,279	2,064,582	2,231,445	2,214,446	2,214,446	40.40%
1630 DISTRIBUT/COLLECT TEAM						
PERSONAL SERVICES	507,752	567,185	517,842	517,456	517,456	-8.77%
OPERATING EXPENSES	336,737	397,609	416,850	448,450	448,450	12.79%
CAPITAL OUTLAY	456,543	10,916,216	1,466,200	5,551,200	5,551,200	-49.15%
Division DISTRIBUT/COLLECT TEAM	1,301,033	11,881,010	2,400,892	6,517,106	6,517,106	400.92%
1640 UTILITY CUSTOMER SERVICE						
PERSONAL SERVICES	277,964	315,140	302,861	299,101	299,101	-5.09%
OPERATING EXPENSES	151,774	180,846	128,143	128,743	128,743	-28.81%
CAPITAL OUTLAY	0	1,850	0	0	0	-100.00%
Division UTILITY CUSTOMER SERVIC	429,738	497,836	431,004	427,844	427,844	-0.44%

City of Stuart
2016 Fiscal Budget
Estimated Appropriations

Account	2014 Audited	2015 Current	Dept Request	Manager Recommend	Commission Adopt	% Change
410	**WATER & SEWER**					
1670	**W & S GENERAL GOVERNMENT**					
PERSONAL SERVICES	764,321	781,246	745,094	845,700	845,700	8.25%
OPERATING EXPENSES	153,630	145,771	142,232	168,182	168,182	15.37%
CAPITAL OUTLAY	0	1,000	19,250	19,250	19,250	1825.00%
Division W & S GENERAL GOVERNME	917,951	928,017	906,576	1,033,132	1,033,132	12.55%
Dept PUBLIC WORKS	5,989,563	17,558,329	8,169,576	12,478,314	12,478,314	-28.93%
1690	**W/S NON-OPERATING**					
PERSONAL SERVICES	-52,966	147,362	76,262	76,262	76,262	-48.25%
OPERATING EXPENSES	245,942	261,827	293,912	296,059	254,083	-2.96%
OTHER USES	2,870,631	649,767	722,625	2,186,273	2,228,249	242.93%
Division W/S NON-OPERATING	3,063,607	1,058,956	1,092,799	2,558,594	2,558,594	-16.48%
Dept W/S NON-OPERATING	3,063,607	1,058,956	1,092,799	2,558,594	2,558,594	141.61%
Fund WATER & SEWER	10,013,565	20,403,023	11,412,451	17,186,983	17,186,983	-15.76%

City of Stuart
2016 Fiscal Budget
Estimated Appropriations

Account		2014 Audited	2015 Current	Dept Request	Manager Recommend	Commission Adopt	% Change
410	**WATER & SEWER**						
512	REGULAR SALARIES AND WAGE	2,122,115	2,196,222	2,073,652	2,205,031	2,205,031	0.40%
514	OVERTIME	130,756	82,406	81,000	81,000	81,000	-1.71%
515	SPECIAL PAY	53,094	55,270	57,610	55,090	55,090	-0.33%
521	FICA TAXES	167,890	172,826	167,287	177,145	177,145	2.50%
522	RETIREMENT CONTRIBUTIONS	168,735	168,980	163,226	170,470	170,470	0.88%
523	LIFE AND HEALTH INSURANCE	355,432	435,346	406,065	393,292	393,292	-9.66%
524	WORKERS' COMPENSATION	56,050	59,348	47,308	47,308	47,308	-20.29%
529	COMPENSATED ABSENCES ACCR	-52,966	0	0	0	0	0.00%
Total	PERSONAL SERVICES	3,001,107	3,170,398	2,996,148	3,129,336	3,129,336	-1.30%
531	PROFESSIONAL SERVICES	44,127	184,278	249,000	274,000	274,000	48.69%
534	OTHER SERVICES	310,169	563,235	760,525	605,525	605,525	7.51%
540	TRAVEL AND PER DIEM	13,400	16,036	9,100	9,100	9,100	-43.25%
541	COMMUNICATIONS SERVICES	20,362	23,914	22,741	22,741	22,741	-4.91%
542	FREIGHT/POSTAGE SERVICES	36,305	40,700	41,950	41,950	41,950	3.07%
543	UTILITY SERVICES	561,419	680,938	684,081	672,081	672,081	-1.30%
544	RENTALS AND LEASES	77,468	99,654	100,194	108,194	108,194	8.57%
545	INSURANCE	116,220	127,474	127,474	127,474	127,474	0.00%
546	REPAIR AND MAINTENANCE	495,961	588,268	598,357	673,357	673,357	14.46%
547	PRINTING AND BINDING	7,520	18,250	19,250	19,250	19,250	5.48%
548	PROMOTIONAL ACTIVITIES	14,443	14,000	14,100	12,050	12,050	-13.93%
549	OTHER CURRENT CHARGES	114,989	82,349	84,099	84,099	84,099	2.13%
551	OFFICE SUPPLIES	6,478	15,948	10,175	10,175	10,175	-36.20%
552	OPERATING SUPPLIES	456,342	552,912	486,284	507,883	507,883	-8.14%
553	ROAD MATERIAL AND SUPPLY	922	2,575	2,575	2,575	2,575	0.00%
554	BOOKS AND MEMBERSHIPS	3,890	3,736	3,736	3,736	3,736	0.00%
555	TRAINING	12,475	15,160	10,600	10,600	10,600	-30.08%
557	INDIRECT COSTS (NET)	245,942	261,827	293,912	296,059	254,083	-2.96%
Total	OPERATING EXPENSES	2,538,434	3,291,254	3,518,153	3,480,849	3,438,873	4.49%
562	BUILDINGS	0	48,800	270,000	280,000	280,000	473.77%
563	INFRASTRUCTURE	642,998	11,416,216	1,325,000	5,415,000	5,415,000	-52.57%
564	MACHINERY AND EQUIPMENT	0	40,850	430,450	545,450	545,450	1235.25%
Total	CAPITAL OUTLAY	642,998	11,505,866	2,025,450	6,240,450	6,240,450	-45.76%

City of Stuart
2016 Fiscal Budget
Estimated Appropriations

Account		2014 Audited	2015 Current	Dept Request	Manager Recommend	Commission Adopt	% Change
410	**WATER & SEWER**						
571	PRINCIPAL	0	864,448	1,135,508	1,135,508	1,135,508	31.36%
572	INTEREST	837,259	796,862	889,644	889,644	889,644	11.64%
573	OTHER DEBT SERVICE COSTS	89	1,705	2,200	2,200	2,200	29.03%
574	AMORTIZATION	123,047	122,723	122,723	122,723	122,723	0.00%
Total	DEBT SERVICE	960,395	1,785,738	2,150,075	2,150,075	2,150,075	20.40%
591	INTRAGOVERNMENTAL TRANSFS	573,872	594,615	623,270	623,270	623,270	4.82%
595	OTHER NONOPERATING USES	3,972	55,152	99,355	1,563,003	1,604,979	2810.10%
596	DEPRECIATION	2,292,787	0	0	0	0	0.00%
Total	OTHER USES	2,870,631	649,767	722,625	2,186,273	2,228,249	242.93%
Fund	WATER & SEWER	10,013,565	20,403,023	11,412,451	17,186,983	17,186,983	-15.76%

Budget Narrative
Fiscal Year 2015-2016

Fund: Water & Sewer Operation Fund
Department: Public Works
Team: Water Treatment Team (1610)

Departmental Activities and Service Level Description:
The Water Treatment Team is responsible for obtaining, treating and delivering safe potable water to the citizens of Stuart that is sufficient in both quality and quantity to meet the existing and future demands. In order to accomplish this, the Water Treatment Team must operate, manage, maintain and repair the water treatment plant and all associated equipment and machinery. In addition to plant maintenance and improvements, the staff is responsible for the maintenance and repair of 24 production wells situated throughout the City. Plant operators are directly responsible for monitoring the treatment processes of the plant and maintaining standards within local, state and federal guidelines. The Water Treatment Team is dedicated to providing the highest caliber of service to its customers.

Staffing Levels:
No increase in staffing levels is requested for FY 2015/2016.**Overhire approved in 2015.**

Position Title:	**2011-12**	**2012-13**	**2013-14**	**2014-15**	**Requested 2015-16**
Team Leader II	1	1	1	1	1
Water System Specialist	1	1	1	1	1
Maintenance Mechanics	2	2	0	0	0
Utility Maint. Mechanics	0	0	2	2	2
Water Plant Operators	4	4	4	4	4
Operator (overhire)	**0**	**0**	**0**	**0**	**1**
Lab Technician	1	1	1	1	1
Laborer II	1	1	1	1	1
Total	**10**	**10**	**10**	**10**	**11**

Indicators:	**2011-12**	**2012-13**	**2013-14**	**2014-15**	**Estimated 2015-16**
Water Delivered(avg. month)	110MG	110 MG	110 MG	110 MG	110 MG
Samples Collected	169/mo	169/mo	169/mo	169/mo	169/mo
# Days meeting Quality Standards	365 days	365 days	365 days	365 days	365 days
# Complaints about Water Quality	1year	1/year	1/year	1/year	0/year
# Metered Services	4,405	4,425	4,435	4,450	4,465
Treatment Plant Capacity	6.0 MGD	6.0 MGD	6.0 MGD	6.0 MGD	6.0 MGD
Storage Capacity	3.25 MG	3.00 MG	3.00 MG	3.00 MG	3.00 MG

Major Budget or Service Level Changes:
Two generators are scheduled to be replaced to meet new EPA emission control standards. These generators are more than 20 years old and the cost to retrofit new exhaust systems were not considered prudent investments. The water quality improvement initiative has been completed. A temporary ferric sulfate system was established in the 2nd quarter of 2015, a permanent feed system is proposed in 2016 budget. Sail shades, to prevent algae growth in the treatment basins, and filter piping replacements were also completed in 2015. These improvements will enhance the quality of the City's drinking water. Finished water color went from an average of 14 units to 4 units. 2-day per week year-round water conservation measures and water conservation public awareness campaigns are expected to reduce the over-all water demands by 1%.

Department Objectives:
To provide an outstanding product to our customers that exceeds all water quality standards within the quantitative constraints of the City's Consumptive Use Permit in a safe and cost effective manner.

- Promote "Safety First" so that employees have a positive attitude toward safety and practice good safety habits in all aspects of their workday.
- Maintain a color of less than 4 units.
- Maintain a chlorine residual of less than 2.5 mgl in the distribution system.
- Promote public education in the areas of water quality and water conservation.
- Produce an outstanding product that exceeds customer expectations.
- Receive recognition for outstanding operations and maintenance via regulatory and professional organizations.

City of Stuart
2016 Fiscal Budget
Estimated Appropriations

Account		2014 Audited	2015 Current	Dept Request	Manager Recommend	Commission Adopt	% Change
410	**WATER & SEWER**						
1610	**WATER TREATMENT TEAM**						
512	REGULAR SALARIES AND WAGE	513,860	454,916	456,801	498,857	498,857	9.66%
514	OVERTIME	50,277	30,766	31,000	31,000	31,000	0.76%
	OVERTIME FOR HOLIDAYS AND SICK DAYS			31,000	31,000	31,000	
515	SPECIAL PAY	14,874	14,900	15,100	10,600	10,600	-28.86%
	INCREASED CERTIFICATION PAY ($75 B AND $125 A)			5,850	5,850	5,850	
	PTO PAY OUT			9,250	9,250	9,250	
521	FICA TAXES	42,350	38,294	38,472	41,345	41,345	7.97%
522	RETIREMENT CONTRIBUTIONS	43,271	36,126	36,260	38,620	38,620	6.90%
523	LIFE AND HEALTH INSURANCE	70,604	62,443	62,376	53,815	53,815	-13.82%
524	WORKERS' COMPENSATION	12,684	13,430	13,430	13,430	13,430	0.00%
Total	PERSONAL SERVICES	747,920	650,876	653,440	687,668	687,668	5.65%
531	PROFESSIONAL SERVICES	11,406	33,984	82,500	82,500	82,500	142.76%
	* ENGINEERING DESIGN SERVICES FOR FERRIC SULFATE			25,000	25,000	25,000	
	* GROUND STORAGE TANK INSPECTIONS FDEP PERMIT (5YR)			15,000	15,000	15,000	
	CONSULTING SERVICES FOR PROCESS CONTROL			10,000	10,000	10,000	
	HYDRO SERVICES FOR WATER RESOURCE MANAGEMENT			25,000	25,000	25,000	
	WETLAND MONITORING - CUP REQUIREMENT			7,500	7,500	7,500	
534	OTHER SERVICES	100,213	186,937	348,450	313,450	313,450	67.68%
	* ELEVATED WATER STORAGE TANK PAINTING (EVERY 10 YEARS)			150,000	115,000	115,000	
	BM-FIRE EXTINGUISHER INSPECTIONS			750	750	750	
	BM-PEST CONTROL SERVICES			500	500	500	
	BOOM TRUCK CERTIFICATION			300	300	300	
	CHEMICAL TREATMENT FOR WATER WELLS			65,000	65,000	65,000	
	DATA FLOW UNITS FOR MARTIN COUNTY INTERCONNECTS			2,700	2,700	2,700	
	EMERGENCY GENERATOR REPAIRS			5,000	5,000	5,000	
	FIT TESTING			300	300	300	
	GENERATOR DIESEL TANK MAINTENANCE			2,000	2,000	2,000	
	INSTRUMENTATION CALIBRATION			3,000	3,000	3,000	
	OUTSIDE LABOR FORCE			15,000	15,000	15,000	
	OUTSIDE LABORATORY SERVICES			88,000	88,000	88,000	
	PLC PROGRAMMING SERVICES			12,500	12,500	12,500	
	SWITCH GEAR MAINTENANCE			1,000	1,000	1,000	
	UNIFORM RENTAL FOR 10 TEAM MEMBERS			2,400	2,400	2,400	
540	TRAVEL AND PER DIEM	492	1,031	2,500	2,500	2,500	142.48%
	FWPCOA SHORT SCHOOL 4 TEAM MEMBERS			1,000	1,000	1,000	
	WATER QUALITY SAMPLING SEMINARS (2)			1,500	1,500	1,500	

City of Stuart
2016 Fiscal Budget
Estimated Appropriations

Account		2014 Audited	2015 Current	Dept Request	Manager Recommend	Commission Adopt	% Change
410	**WATER & SEWER**						
1610	**WATER TREATMENT TEAM**						
541	COMMUNICATIONS SERVICES	3,044	3,540	3,893	3,893	3,893	9.97%
	MITEL LEASING (PHONE SETS)			1,056	1,056	1,056	
	VERIZON FOR 4 TEAM MEMBERS			1,800	1,800	1,800	
	WINDSTREAM COMMUNICATIONS			1,037	1,037	1,037	
542	FREIGHT/POSTAGE SERVICES	1,220	2,575	2,575	2,575	2,575	0.00%
	POSTAGE FOR WATER QUALITY REPORT			1,500	1,500	1,500	
	SHIPMENT FOR EQUIPMENT REPAIRS			1,075	1,075	1,075	
543	UTILITY SERVICES	222,727	265,005	238,000	238,000	238,000	-10.19%
	CITY UTILITIES (WATER/SEWER/GARBAGE			3,000	3,000	3,000	
	FPL - WATER PLANT AND RAW WATER WELLS (ADJUSTMENT)			235,000	235,000	235,000	
544	RENTALS AND LEASES	22,241	28,500	28,500	28,500	28,500	0.00%
	COPIER LEASE, USAGE & MAINTENANCE			500	500	500	
	DATA FLOW UNITS - 26 WELLS AND 3 INTERCONNECTS			27,500	27,500	27,500	
	EQUIPMENT RENTAL			500	500	500	
545	INSURANCE	38,884	43,568	43,568	43,568	43,568	0.00%
	FLOOD INSURANCE PORTION			1,850	1,850	1,850	
	FUEL STORAGE TANK INSURANCE (4 LARGE & 4 SMALL)			815	815	815	
	TRICO GENERAL LIABILITY INSURANCE			40,903	40,903	40,903	
546	REPAIR AND MAINTENANCE	210,597	237,411	199,500	219,500	219,500	-7.54%
	CONTROL PANEL REPAIRS			6,000	6,000	6,000	
	DOWNWELL SENSOR REPAIRS			10,000	10,000	10,000	
	FILTER BACKWASH PUMP AND MOTOR (PRIOR YEAR PURCHASE)			0	0	0	
	LIME SLAKERS REPAIRS			5,000	5,000	5,000	
	MCC BUILDING ROOF REPAIR			0	20,000	20,000	
	PLANT REPAIRS			90,000	90,000	90,000	
	PLC REPAIRS			9,000	9,000	9,000	
	RAW WATER WELL FLOW METER REPLACEMENTS			3,500	3,500	3,500	
	RAW WATER WELL REPAIRS			50,000	50,000	50,000	
	VM - REPAIR AND MAINTENANCE FOR 4 TRUCKS			6,000	6,000	6,000	
	VOC TOWER PAINTING			20,000	20,000	20,000	
547	PRINTING AND BINDING	4,174	7,220	7,220	7,220	7,220	0.00%
	ANNUAL WATER QUALITY REPORT			3,220	3,220	3,220	
	WATER CONSERVATION MATERIALS			4,000	4,000	4,000	
548	PROMOTIONAL ACTIVITIES	14,364	10,000	10,000	6,900	6,900	-31.00%
	* SAFETY INCENTIVE PROGRAM			5,000	1,900	1,900	
	WATER FEST ACTIVITIES			5,000	5,000	5,000	
549	OTHER CURRENT CHARGES	21,567	27,471	29,971	29,971	29,971	9.10%

City of Stuart
2016 Fiscal Budget
Estimated Appropriations

Account		2014 Audited	2015 Current	Dept Request	Manager Recommend	Commission Adopt	% Change
410	**WATER & SEWER**						
1610	**WATER TREATMENT TEAM**						
549	OTHER CURRENT CHARGES	21,567	27,471	29,971	29,971	29,971	9.10%
	FDEP PERMIT			4,000	4,000	4,000	
	FDEP PERMIT FOR FERRIC SULFATE CAL-FLO			2,500	2,500	2,500	
	MISCELLANEOUS PERMITTING FEES			1,750	1,750	1,750	
	OPERATOR EXAM FEES			500	500	500	
	PILOT			2,978	2,978	2,978	
	WELLFIELD PROTECTION PROGRAM - MARTIN COUNTY			18,243	18,243	18,243	
551	OFFICE SUPPLIES	1,192	4,125	2,095	2,095	2,095	-49.21%
	MISCELLANEOUS OFFICE SUPPLIES			2,095	2,095	2,095	
552	OPERATING SUPPLIES	265,623	366,336	301,142	316,142	316,142	-13.70%
	*FERRIC SULFATE (NEW CHEMICAL TO REMOVE COLOR)			25,000	40,000	40,000	
	ACID - VOC TOWER CLEANING (800 GALLONS @ $1.82 PER GAL)			1,500	1,500	1,500	
	AMMONIA - (10,435 LBS @ $0.69 PER LB.)			7,200	7,200	7,200	
	CALGON - (17,742- LBS @ 1$.17 PER LB.)			22,000	22,000	22,000	
	FLUORIDE - (3,464 GAL. @ $3.03 PER GAL).			10,500	10,500	10,500	
	FUEL 2016 (3947.28 TOTAL GALLONS @ $3)			11,842	11,842	11,842	
	LABORATORY SUPPLIES			5,500	5,500	5,500	
	LIME - (640 TONS @ $234.24 PER TON)			150,000	150,000	150,000	
	MISCELLANEOUS CONSUMABLE GOODS			9,800	9,800	9,800	
	MISCELLANEOUS ELECTRICAL AND MECHANICAL SUPPLIES			5,000	5,000	5,000	
	MISCELLANEOUS SAFETY SUPPLIES			1,050	1,050	1,050	
	POLYMER - (2,400 LBS. @ $2.50 PER LB.)			6,000	6,000	6,000	
	SAFETY SHOES FOR 10 TEAM MEMBERS			950	950	950	
	SODIUM HYPOCHLORITE - (72,500 GAL. @ $0.60 PER GAL.)			43,500	43,500	43,500	
	UNIFORM SHIRTS, HATS, AND JACKETS FOR 10 TEAM MEMBERS			800	800	800	
	WELDING SUPPLIES			500	500	500	
554	BOOKS AND MEMBERSHIPS	419	205	205	205	205	0.00%
	FWPCOA FOR TEAM MEMBERS			205	205	205	
555	TRAINING	340	3,100	3,100	3,100	3,100	0.00%
	FWPCOA TRAINING FOR 2 TEAM MEMBERS			500	500	500	
	MISCELLANEOUS TRAINING			2,600	2,600	2,600	
Total	OPERATING EXPENSES	918,502	1,221,008	1,303,219	1,300,119	1,300,119	6.48%
562	BUILDINGS	0	0	5,000	15,000	15,000	0.00%
	ROOF FOR FERRIC SULFATE STORAGE			5,000	10,000	10,000	
	SMALL STORAGE SHED FOR CHEMICAL STORAGE			0	5,000	5,000	
563	INFRASTRUCTURE	97,139	314,000	5,000	10,000	10,000	-96.82%
	CHEMICAL FEED PUMPS			5,000	10,000	10,000	

City of Stuart
2016 Fiscal Budget
Estimated Appropriations

Account		2014 Audited	2015 Current	Dept Request	Manager Recommend	Commission Adopt	% Change
410	**WATER & SEWER**						
1610	**WATER TREATMENT TEAM**						
564	MACHINERY AND EQUIPMENT	0	1,000	233,000	273,000	273,000	27200.00%
	* FERRIC SULFATE FEED SYSTEM			75,000	75,000	75,000	
	*R&R FUNDED PLANT HYBRID GENERATOR REPLACEMENT (250 KW)			55,000	75,000	75,000	
	*R&R FUNDED VOC HYBRID GENERATOR REPLACEMENT (275 KW)			80,000	100,000	100,000	
	WD40 FORD ESCAPE REPLACEMENT (IN FLEET REPLACEMENT)			23,000	23,000	23,000	
Total	CAPITAL OUTLAY	97,139	315,000	243,000	298,000	298,000	-5.40%
Division	WATER TREATMENT TEAM	1,763,561	2,186,884	2,199,659	2,285,787	2,285,787	29.61%
	COMMISSION			10,680	12,405	12,405	
	MANAGER			20,447	17,756	16,257	
	ECONOMIC STRAT			10,782	16,143	0	
	HUMAN RESOURCES			14,537	14,933	14,933	
	CITY CLERK			12,159	12,879	12,879	
	FINANCIAL SERVICES			62,446	62,448	62,448	
	INFORMATION SERVICES			12,351	13,060	13,060	
	CITY ATTORNEY			10,856	10,866	10,866	
	VEHICLE MAINTENANCE			2,595	2,599	2,599	
	BUILDING MAINTENANCE			19,433	19,477	19,477	
	LEGISLATIVE & MARKETING			0	0	3,495	
	CUSTOMER SERVICE			8,405	8,343	8,343	
	WS GENERAL GOV			368,405	419,834	419,834	
	Total Indirect Costs			553,096	610,744	596,597	
	Division + Consolidated + Indirect Charges:			2,752,756	2,896,531	2,882,384	

City of Stuart
2016 Fiscal Budget
Personnel Sheet

1610 WATER TREATMENT TEAM

Class	Title	Range/ Step	Current Salary	Prcnt	Range/ Step	Dept Req	Spec Pay	Prcnt	Range/ Step	Mgr Rec	Spec Pay	Prcnt	Range/ Step	Comm Adopt	Spec Pay
3020	TEAM LEADER II	18 12	61,864.52	1.00	18 12	61,865	0	1.00	18 12	61,865	0	1.00	18 12	61,865	0
3080	LABORATORY TECHNICIAN			1.00	14 9	47,735	0								
3080	LABORATORY TECHNICIAN							1.00		47,736	0	1.00		47,736	0
	VACANT POSITION						1				1				
5074	WATER SYSTEMS SPECIALIST	13 17	55,368.39	1.00	13 17	55,368	1,500	1.00	13 17	55,368	1,500	1.00	13 17	55,368	1,500
7041	TREATMENT PLANT OPER I	11 17	50,194.87	1.00	11 17	50,195	0	1.00	11 17	50,195	0	1.00	11 17	50,195	0
7041	TREATMENT PLANT OPER I	11 6	46,630.69					1.00	11 6	46,631	600	1.00	11 6	46,631	600
7041	TREATMENT PLANT OPER I	11 9	41,250.37	1.00	11 9	41,250	0	1.00	11 9	41,250	0	1.00	11 9	41,250	0
7042	TREATMENT PLANT OPER II			1.00	12 5	39,250	3,600								
7042	TREATMENT PLANT OPER II							1.00		39,250	0	1.00		39,250	0
	VACANT POSITION						1				1				
7043	TREATMENT PLANT OPER III			1.00	13 9	45,458	1,500	1.00	13 9	45,458	0	1.00	13 9	45,458	0
8011	UTILITY MAINT MECHANIC	12 5	39,249.95	1.00	12 5	39,250	0	1.00	12 5	39,250	0	1.00	12 5	39,250	0
8011	UTILITY MAINT MECHANIC	12 9	43,296.80	1.00	12 9	43,297	0	1.00	12 9	43,297	0	1.00	12 9	43,297	0
8080	LABORER II			1.00	03 15	33,134	0								
8080	LABORER II	03 9	28,557.96					1.00	03 9	28,558	0	1.00	03 9	28,558	0
	BUDGET OVERTIME			1.00	00 0	31,000	0	1.00	00 0	31,000	0	1.00	00 0	31,000	0
	BUDGET MERIT			1.00	00 0	8,500	0	1.00	00 0	8,500	0	1.00	00 0	8,500	0
			Count			10				11				11	
	Total					496,301	6,600			538,357	2,100			538,357	2,100

Budget Narrative
Fiscal Year 2015-2016

Fund: Water & Sewer Operating Fund
Department: Public Works
Division: Water Reclamation Team (1620)

Department Activities and Service Level Description:
The Water Reclamation Team is responsible for operating the water reclamation facility in accordance with all local, state, and federal regulatory requirements and the disposal of all final effluent that meets and exceeds water quality standards. In addition, the Utility Maintenance Team is responsible for maintaining all equipment associated with the sanitary sewer system, including forty-nine (49) lift stations, the water reclamation facility, and effluent disposal via reuse and/or deep well injection.

Staffing Levels:
No increase in staffing levels is requested for FY 2015/2016.

Position Title:	**2011-12**	**2012-13**	**2013-14**	**2014-15**	**Requested 2015-16**
Team Leader I	0	0	0	0	0
Team Leader II	1	1	1	1	1
Team Leader III	2	2	2	2	2
Instrumentation/Control Technician	1	1	1	1	1
Plant Operators	2	2	2	2	2
WW System Specialist	1	1	1	1	1
Senior Maintenance Mechanic	1	1	1	0	0
Senior Utility Maintenance Mechanic	0	0	0	1	1
Equipment Operator II	1	1	1	1	1
Total	**9**	**9**	**9**	**9**	**9**

Indicators:	**2011-12**	**2012-13**	**2013-14**	**2014-15**	**Estimated 2015-16**
Wastewater (average month)	53 MG	52 MG	54 MG	54 MG	56 MG
Reclaimed Water (average month)	6 MG	6 MG	6 MG	6 MG	9 MG
Samples Collected	70/mo	70/mo	130/mo	130/mo	130/mo
Days meeting Quality Standards	365 days	365 days	365 days	365 days	365 days
Odor Complaints	3/year	3/year	0/year	0/year	0/year
Connections	1,750	1,950	2,150	2.250	2,400
Treatment Plant Capacity	4.0 MGD	4.0 MGD	4.0 MGD	4.0 MGD	4.0 MGD

Major Budget or Service Level Changes:
The hardening of electrical control building to protect the multi-million dollar electrical components that control all facets of the water reclamation facility is included in the 2016 proposed budget.

Department Objectives:
To provide outstanding cost effective wastewater treatment and disposal services that exceed all regulatory requirements while providing employees with a safe work environment.

- Promote “Safety First” so that employees have a positive attitude toward safety and practice good safety habits in all aspects of their workday.
- Minimize odors to prevent complaints from adjoining property owners.
- Produce the highest quality plant effluent at the lowest cost.
- Produce highly treated reclaimed water and provide service to commercial customers.
- Continue to receive industry recognition for quality operation and maintenance.

City of Stuart
2016 Fiscal Budget
Estimated Appropriations

Account		2014 Audited	2015 Current	Dept Request	Manager Recommend	Commission Adopt	% Change
410	**WATER & SEWER**						
1620	**WATER RECLAMATION TEAM**						
512	REGULAR SALARIES AND WAGE	512,399	480,478	480,478	482,539	482,539	0.43%
514	OVERTIME	36,781	23,340	23,500	23,500	23,500	0.69%
	OVERTIME FOR ON CALL AND EMERGENCY RESPONSE			23,500	23,500	23,500	
515	SPECIAL PAY	9,332	9,560	9,560	10,160	10,160	6.28%
	I & C TECHNICIAN CELL PHONE (SMART PHONE - SCADA)			1,020	1,020	1,020	
	INCREASED LICENSE CERTIFICATIONS ($100 B AND $125 A)			1,500	1,500	1,500	
	PTO BUY DOWN			5,000	5,000	5,000	
	TEAM LEADER III CELL PHONE (SMART PHONE - SCADA)			1,020	1,020	1,020	
	VOLUNTARY CERTIFICATIONS ($25 C, $50 B, AND A $75)			1,800	1,800	1,800	
521	FICA TAXES	40,269	39,273	39,286	39,489	39,489	0.55%
522	RETIREMENT CONTRIBUTIONS	38,938	37,286	37,298	36,934	36,934	-0.94%
523	LIFE AND HEALTH INSURANCE	100,451	99,651	91,526	91,526	91,526	-8.15%
524	WORKERS' COMPENSATION	17,945	19,001	19,001	19,001	19,001	0.00%
Total	PERSONAL SERVICES	756,116	708,589	700,648	703,150	703,150	-0.77%
531	PROFESSIONAL SERVICES	8,406	96,700	90,000	90,000	90,000	-6.93%
	* ELECTRICAL CONTROL ROOM BUILDING DESIGN			50,000	50,000	50,000	
	* PLANT PERMIT RENEWAL ENGINEERING FEES (5 YRS)			35,000	35,000	35,000	
	PROFESSIONAL CONSULTING FEES FOR PROCESS CONTROL			5,000	5,000	5,000	
534	OTHER SERVICES	68,032	237,548	297,475	157,475	157,475	-33.71%
	8 PLANT STRUCTURE PAINTING (5 YRS)			150,000	10,000	10,000	
	BM - FIRE EXTINGUISHER INSPECTION			800	800	800	
	BM - PEST CONTROL SERVICES - WHITE FLY/RODENTS			2,000	2,000	2,000	
	CRANE SAFETY INSPECTIONS			1,000	1,000	1,000	
	DIESEL TANK MAINTENANCE			2,000	2,000	2,000	
	ELECTRICAL REPAIRS BY OUTSIDE VENDOR			5,000	5,000	5,000	
	EMERGENCY GENERATOR REPAIRS BY VENDOR			5,000	5,000	5,000	
	FIT TESTING			300	300	300	
	INSTRUMENTATION CALIBRATION			4,000	4,000	4,000	
	LABORATORY SERVICES			93,500	93,500	93,500	
	LIFT STATION REHABILITATIONS (1)			10,000	10,000	10,000	
	OUTSIDE LABOR FORCE			15,000	15,000	15,000	
	PLC PROGRAMMING			5,000	5,000	5,000	
	SWITCHGEAR MAINTENANCE			1,000	1,000	1,000	
	UNIFORM RENTAL FOR 8 TEAM MEMBERS			2,875	2,875	2,875	
540	TRAVEL AND PER DIEM	2,722	2,000	600	600	600	-70.00%
	FWPCOA FALL SHORT SCHOOL FOR 4 TEAM MEMBERS			400	400	400	
	FWPCOA SPRING SHORT SCHOOL FOR 2 TEAM MEMBERS			200	200	200	

City of Stuart
2016 Fiscal Budget
Estimated Appropriations

Account		2014 Audited	2015 Current	Dept Request	Manager Recommend	Commission Adopt	% Change
410	**WATER & SEWER**						
1620	**WATER RECLAMATION TEAM**						
541	COMMUNICATIONS SERVICES	7,828	9,012	7,899	7,899	7,899	-12.35%
	2 VERIZON AIR CARDS FOR TEAM LEADER LAP TOP			720	720	720	
	MITEL LEASING (PHONE SETS)			1,408	1,408	1,408	
	VERIZON FOR 3 TEAM MEMBERS			1,200	1,200	1,200	
	WINDSTREAM COMMUNICATIONS			4,571	4,571	4,571	
542	FREIGHT/POSTAGE SERVICES	86	750	750	750	750	0.00%
	SHIPPING FOR EQUIPMENT REPAIRS			750	750	750	
543	UTILITY SERVICES	321,391	397,652	431,000	419,000	419,000	5.37%
	FPL - LIFT STATIONS			85,000	85,000	85,000	
	FPL - PLANT & RECLAIMED - ADJUSTMENT			225,000	225,000	225,000	
	SLUDGE DISPOSAL - 2,200 TONS AT $40.00 PER TON			100,000	88,000	88,000	
	WATER/SEWER/GARBAGE/GRIT REMOVAL			21,000	21,000	21,000	
544	RENTALS AND LEASES	29,277	43,187	44,000	52,000	52,000	20.41%
	COPIER LEASE AND USAGE			3,000	3,000	3,000	
	DATA FLOW UNITS - 50 LIFT STATIONS			40,000	48,000	48,000	
	MISCELLANEOUS EQUIPMENT RENTAL			1,000	1,000	1,000	
545	INSURANCE	32,431	36,332	36,332	36,332	36,332	0.00%
	FLOOD INSURANCE PORTION			1,575	1,575	1,575	
	FUEL STORAGE TANKS (1 LARGE AND 4 SMALL)			677	677	677	
	TRICO GENERAL LIABILITY INSURANCE			34,080	34,080	34,080	
546	REPAIR AND MAINTENANCE	146,268	134,000	196,000	241,000	241,000	79.85%
	BM - AC MAINTENANCE			2,000	2,000	2,000	
	EFFLUENT PUMP 1 200 HP MOTOR AND MOTOR (20 YRS)			25,000	60,000	60,000	
	ELECTRICAL COMPONENT REPAIRS			5,000	5,000	5,000	
	LIFT STATION MAINTENANCE AND REPAIR			55,000	55,000	55,000	
	PLANT MAINTENANCE AND REPAIR			43,000	43,000	43,000	
	PLANT VALVE ACCTUATOR REPLACEMENTS (4) (10 YRS)			10,000	10,000	10,000	
	PLC REPAIRS			5,000	5,000	5,000	
	REPAIRS TO 4 LIFT STATION PANELS			10,000	10,000	10,000	
	ROOF REPAIRS (10 YRS)			20,000	20,000	20,000	
	UPGRADE PUMPS AND CHECK VALVES AT 6 LIFT STATIONS			15,000	25,000	25,000	
	VM - REPAIR AND MAINTENANCE OF VEHICLES AND EQUIPMENT			6,000	6,000	6,000	
547	PRINTING AND BINDING	0	0	1,000	1,000	1,000	0.00%
	GREASE AND GRINDER MAILINGS			1,000	1,000	1,000	
548	PROMOTIONAL ACTIVITIES	0	3,500	3,500	2,000	2,000	-42.86%
	SAFETY INCENTIVE PROGRAM (PROPOSED)			3,500	2,000	2,000	
549	OTHER CURRENT CHARGES	27,328	13,828	23,828	23,828	23,828	72.32%

City of Stuart
2016 Fiscal Budget
Estimated Appropriations

Account		2014 Audited	2015 Current	Dept Request	Manager Recommend	Commission Adopt	% Change
410	**WATER & SEWER**						
1620	**WATER RECLAMATION TEAM**						
549	OTHER CURRENT CHARGES	27,328	13,828	23,828	23,828	23,828	72.32%
	FDEP PERMITTING FEES			5,000	5,000	5,000	
	PILOT			8,828	8,828	8,828	
	PLANT PERMIT RENEWAL (5 YEAR RENEWAL)			10,000	10,000	10,000	
551	OFFICE SUPPLIES	534	2,062	1,500	1,500	1,500	-27.26%
	MISCELLANEOUS OFFICE SUPPLIES			500	500	500	
	MISCELLANEOUS SMALL OFFICE EQUIPMENT			1,000	1,000	1,000	
552	OPERATING SUPPLIES	84,971	105,901	98,192	104,191	104,191	-1.61%
	CONSUMABLE GOODS			4,000	4,000	4,000	
	DO PROBE REPLACEMENTS			5,000	5,000	5,000	
	ELECTRICAL AND M4ECHANICAL SUPPLIES			12,000	12,000	12,000	
	FUEL 2016 (7167.24 TOTAL GALLONS @ $3)			21,502	21,501	21,501	
	PH PROBE REPLACEMENTS			900	900	900	
	POLYMER - 35,000 LB. @ $0.70 PER LB.			24,500	24,500	24,500	
	RECLAIMED PROBE REPLACEMENTS			3,000	3,000	3,000	
	SAFETY SHOES FOR 8 TEAM MEMBERS			760	760	760	
	SAFETY SUPPLIES			2,000	2,000	2,000	
	SODIUM HYPOCHLORITE 45,000 GAL @ $0.60 PER GAL			21,000	27,000	27,000	
	SUCTION HOSE REPLACEMENT			1,500	1,500	1,500	
	UNIFORM SHIRTS, HATS, AND JACKETS FOR 8 TEAM MEMBERS			1,000	1,000	1,000	
	WELDING SUPPLIES			1,030	1,030	1,030	
554	BOOKS AND MEMBERSHIPS	934	721	721	721	721	0.00%
	FRWA			521	521	521	
	FWPCOA MEMBERSHIP			200	200	200	
555	TRAINING	1,639	1,000	1,000	1,000	1,000	0.00%
	FWPCOA SHORT SCHOOL			500	500	500	
	MISCELLANEOUS TRAINING			500	500	500	
Total	OPERATING EXPENSES	731,848	1,084,193	1,233,797	1,139,296	1,139,296	5.08%
562	BUILDINGS	0	36,300	250,000	250,000	250,000	588.71%
	* MOTOR CONTROL BUILDING HARDENING (RETAINED EARNINGS)			250,000	250,000	250,000	
	MERCAPTAN ODOR CONTROL UNIT (MOVED TO 2017)			0	0	0	
563	INFRASTRUCTURE	89,316	235,500	47,000	47,000	47,000	-80.04%
	150 GRINDERS (MOVED TO 1630-563)			0	0	0	
	*R&R FUNDED - CONTROL PANELS FOR LIFT STATIONS (2)			15,000	15,000	15,000	
	*R&R FUNDED - LIFT STATION PUMPS			20,000	20,000	20,000	
	DO CONTROLLERS (2)			4,000	4,000	4,000	
	LABORATORY EQUIPMENT			5,000	5,000	5,000	
	OVERSIZING RECLAIMED MAIN TO MMH (MOVED TO 1630-563)			0	0	0	

City of Stuart
2016 Fiscal Budget
Estimated Appropriations

Account		2014 Audited	2015 Current	Dept Request	Manager Recommend	Commission Adopt	% Change
410	**WATER & SEWER**						
1620	**WATER RECLAMATION TEAM**						
563	INFRASTRUCTURE	89,316	235,500	47,000	47,000	47,000	-80.04%
	SAMPLE ANALYZERS			3,000	3,000	3,000	
	SEWER EXPANSION - POPPLETON CREEK (WRONG ACCOUNT)			0	0	0	
	ST LUCIE SEWER BASIN - 50% MATCH (MOVED TO 1630-563)			0	0	0	
	ST LUCIE SEWER BASIN - MATCH PORTION (DUPICATE DELETED)			0	0	0	
564	MACHINERY AND EQUIPMENT	0	0	0	75,000	75,000	0.00%
	EMERGENCY GENERATOR HOUSINGS (2)			0	50,000	50,000	
	GENERATOR SOFT STARTS			0	25,000	25,000	
Total	CAPITAL OUTLAY	89,316	271,800	297,000	372,000	372,000	36.87%
Division	WATER RECLAMATION TEA	1,577,279	2,064,582	2,231,445	2,214,446	2,214,446	40.40%
	COMMISSION			10,849	12,601	12,601	
	MANAGER			22,506	19,545	17,894	
	ECONOMIC STRAT			11,868	17,769	0	
	HUMAN RESOURCES			16,001	16,437	16,437	
	CITY CLERK			11,711	12,404	12,404	
	FINANCIAL SERVICES			88,559	88,563	88,563	
	INFORMATION SERVICES			20,607	21,791	21,791	
	CITY ATTORNEY			10,856	10,866	10,866	
	VEHICLE MAINTENANCE			9,778	9,791	9,791	
	BUILDING MAINTENANCE			22,865	22,917	22,917	
	LEGISLATIVE & MARKETING			0	0	3,847	
	CUSTOMER SERVICE			84,089	83,472	83,472	
	WS GENERAL GOV			379,701	432,707	432,707	
	Total Indirect Costs			689,390	748,862	733,290	
	Division + Consolidated + Indirect Charges:			2,920,834	2,963,308	2,947,736	

City of Stuart
2016 Fiscal Budget
Personnel Sheet

1620 WATER RECLAMATION TEAM

Class	Title	Range/ Step	Current Salary	Prcnt	Range/ Step	Dept Req	Spec Pay	Prcnt	Range/ Step	Mgr Rec	Spec Pay	Prcnt	Range/ Step	Comm Adopt	Spec Pay
3019	TEAM LEADER III	20 15	73,462.30	1.00	20 15	73,462	480	1.00	20 15	73,462	480	1.00	20 15	73,462	480
3019	TEAM LEADER III	20 10	64,901.34	1.00	20 10	64,901	0	1.00	20 10	64,901	0	1.00	20 10	64,901	0
3020	TEAM LEADER II	18 17	69,962.70	1.00	18 17	69,963	0	1.00	18 17	69,963	0	1.00	18 17	69,963	0
5075	WASTEWATER SYS SPECIALIST	13 17	55,368.39	1.00	13 17	55,368	0	1.00	13 17	55,368	0	1.00	13 17	55,368	0
7005	INSTRUMENT/CONTROL TECH	17 9	55,253.43	1.00	17 9	55,253	480	1.00	17 9	55,253	480	1.00	17 9	55,253	480
7044	WWTP OPERATOR I	11 5	37,387.48	1.00	11 5	37,387	0	1.00	11 5	37,387	0	1.00	11 5	37,387	0
7046	WWTP OPERATOR III	12 7	43,288.96	1.00	12 7	41,227	1,500	1.00	12 7	43,289	2,100	1.00	12 7	43,289	2,100
				At WWTP OPERATOR II											
7050	EQUIPMENT OPERATOR II	07 13	37,456.45	1.00	07 13	37,456	600	1.00	07 13	37,456	600	1.00	07 13	37,456	600
8061	UTILITY SENIOR MAINT MECH	13 9	45,458.19	1.00	13 9	45,458	0	1.00	13 9	45,458	0	1.00	13 9	45,458	0
	BUDGET OVERTIME			1.00	00 0	23,500	0	1.00	00 0	23,500	0	1.00	00 0	23,500	0
	BUDGET MERIT			1.00	00 0	6,500	0	1.00	00 0	6,500	0	1.00	00 0	6,500	0
			Count			9				9				9	
	Total					510,478	3,060			512,539	3,660			512,539	3,660

Budget Narrative
Fiscal Year 2015-2016

Fund: Water & Sewer Operating Fund
Department: Public Works
Division: Distribution & Collection (1630)

Department Activities and Service Level Description:

The Distribution & Collection Team is responsible for maintenance and repair of the City's water distribution, sanitary sewage collection systems, and the installation of individual grinder systems in the neighborhood sewer expansion areas. Primary work efforts include: installation and repair of water distribution mains and service lines, fire hydrant repair and maintenance, valve exercising program, meter installation and repair, sanitary sewer main cleaning and television inspection, sanitary sewer manholes, sanitary sewer service line maintenance, maintenance and repair of sanitary sewer force mains, valves, and air-release. In addition, the Distribution & Collection Team continues to focus on the accuracy of the water and sewer GIS layers.

Staffing Levels:

A Utility Maintenance Mechanic position for preventive maintenance and repair of estimated 650 individual sewage grinder stations is included in the proposed 2016 budget.

Position Title:	**2011-12**	**2012-13**	**2013-14**	**2014-15**	**Requested 2015-16**
Team Leader II	1	1	1	1	1
Equipment Operator II	2	2	2	0	0
Distribution Sys Specialist	2	2	2	3	3
Utility Service Worker II	2	2	2	4	4
Utility Maint. Mechanic	0	0	0	0	**1**
Utility Service Worker I	1	1	1	0	0
Meter Reader	1	1	1	0	-
Total	**9**	**9**	**9**	**8**	**9**

Indicators:	**2011-12**	**2012-13**	**2013-14**	**2014-15**	**Estimated 2015-16**
Water Connections	4,405	4,425	4,435	4,450	4,460
Sewer Connections	1,750	1,950	2,150	2,350	2,500
Water Meters Read	52,224	52,332	38,460	6,000	500
Work Orders Completed	2,700	2,700	2,600	1,275	900
Line Locates	500	500	500	500	650
Water Main Breaks	10	8	20	20	25
Sewer Main Breaks	4	4	4	4	5

Major Budget or Service Level Changes:

The construction phase of the water rehabilitation project began in early 2015. The $5.6 million dollar State Revolving Fund project will take eighteen (18) months to complete.

Over the past four (4) years the Distribution Team has converted all existing water customers to the Flex-Net Meter Reading System. In addition, the Aqua Hawk Customer Portal provides customers with real time date related to their water use.

North Stuart, Snug Harbor, and Dolphin Sewer Basins are expected to be done in late 2015.

The Poppleton Sewer Basin is in the 2016 proposed budget.

Department Objectives:

To provide a reliable water distribution system that meets consumer demands as well as fire protection requirements and provide sanitary sewer system preventive maintenance that prevents overflows in a safe and cost effective manner.

- Promote “Safety First” so that employees have a positive attitude toward safety and practice good safety habits in all aspects of their workday.
- Maintain large meter accuracy to protect the City's revenue stream.
- Maintain and protect water distribution isolation valves to limit large service interruptions.
- Clean 100% of the gravity sewer mains on an annual basis to prevent sanitary sewer overflows.
- Televise and record 33% of the gravity sewer system on an annual basis and identify and repair potential failures to prevent sanitary sewer overflows.
- Install 150 residential and 10 commercial grinder systems.
- Continued professional development and training of team members.
- Continued updating of water and sewer GIS layers utilizing the ground penetrating radar technology.
- Continued surveillance of private sanitary sewer lines and lift station.

City of Stuart
2016 Fiscal Budget
Estimated Appropriations

Account		2014 Audited	2015 Current	Dept Request	Manager Recommend	Commission Adopt	% Change
410	**WATER & SEWER**						
1630	**DISTRIBUT/COLLECT TEAM**						
512	REGULAR SALARIES AND WAGE	317,609	377,401	349,579	349,579	349,579	-7.37%
514	OVERTIME	36,785	22,800	24,000	24,000	24,000	5.26%
	OVERTIME FOR ON CALL AND EMERGENCY REPAIRS			24,000	24,000	24,000	
515	SPECIAL PAY	7,693	9,700	10,320	10,320	10,320	6.39%
	CERIFICATION PAY FOR 6 TEAM MEMBERS			1,800	1,800	1,800	
	PHONE STIPEND FOR 2 TEAM MEMBERS			1,380	1,380	1,380	
	PTO BUY DOWN			8,000	8,000	8,000	
521	FICA TAXES	26,078	31,357	27,532	27,532	27,532	-12.20%
522	RETIREMENT CONTRIBUTIONS	25,123	29,583	25,897	25,510	25,510	-13.77%
523	LIFE AND HEALTH INSURANCE	80,766	81,840	66,011	66,011	66,011	-19.34%
524	WORKERS' COMPENSATION	13,698	14,504	14,504	14,504	14,504	0.00%
Total	PERSONAL SERVICES	507,752	567,185	517,842	517,456	517,456	-8.77%
531	PROFESSIONAL SERVICES	9,720	6,094	20,000	20,000	20,000	228.19%
	MISCELLANEOUS ENGINEERING FEES FOR LINE REPAIRS			20,000	20,000	20,000	
534	OTHER SERVICES	86,274	89,900	102,400	122,400	122,400	36.15%
	BM - FIRE EXTINGUISHER INSPECTIONS AND REPLACEMENTS			500	500	500	
	BM - PEST CONTROL SERVICES			200	200	200	
	GRAVITY SEWER - CLEANING, TV INSPECTION, AND REPAIRS			90,000	90,000	90,000	
	LABOR SOURCE (ADMINISTRATION - METER CHANGE OUTS			5,000	25,000	25,000	
	SAFETY & BOOT - FIT TESTING			300	300	300	
	SUNSHINE ONE CALL			4,000	4,000	4,000	
	UNIFORM RENTALS FOR 10 TEAM MEMBERS			2,400	2,400	2,400	
540	TRAVEL AND PER DIEM	611	1,005	250	250	250	-75.12%
	FWPCOA SHORT SCHOOLS - FORT PIERCE			250	250	250	
541	COMMUNICATIONS SERVICES	4,132	5,132	4,593	4,593	4,593	-10.50%
	MITEL LEASING (PHONE SETS)			352	352	352	
	VERIZON FOR 3 UTILITY SERVICE WORKER II			900	900	900	
	VERIZON FOR EQUIPMENT OPERATOR II			300	300	300	
	VERIZON FOR ON CALL			300	300	300	
	VERIZON WIRELESS FOR 3 LAPTOPS			2,200	2,200	2,200	
	WINDSTREAM COMMUNICATIONS			541	541	541	
542	FREIGHT/POSTAGE SERVICES	139	250	1,500	1,500	1,500	500.00%
	SHIPPING FOR EQUIPMENT REPAIRS - IPERL'S			1,500	1,500	1,500	
543	UTILITY SERVICES	9,292	7,781	7,281	7,281	7,281	-6.43%
	CITY UTILITIES (WATER/SEWER/GARBAGE			1,200	1,200	1,200	
	FPL			2,581	2,581	2,581	

City of Stuart
2016 Fiscal Budget
Estimated Appropriations

Account		2014 Audited	2015 Current	Dept Request	Manager Recommend	Commission Adopt	% Change
410	**WATER & SEWER**						
1630	**DISTRIBUT/COLLECT TEAM**						
543	UTILITY SERVICES	9,292	7,781	7,281	7,281	7,281	-6.43%
	VAC TRUCK TIPPING FEES (GRINDER INCREASE)			3,500	3,500	3,500	
544	RENTALS AND LEASES	0	773	500	500	500	-35.32%
	SMALL EQUIPMENT RENTALS			500	500	500	
545	INSURANCE	21,231	23,829	23,829	23,829	23,829	0.00%
	FLOOD INSURANCE PORTION			582	582	582	
	TRICO GENERAL LIABILITY INSURANCE			23,247	23,247	23,247	
546	REPAIR AND MAINTENANCE	134,910	210,962	195,962	205,962	205,962	-2.37%
	BM - WAREHOUSE PAINTING			20,000	20,000	20,000	
	REPAIR PARTS - COLLECTION SYSTEM			15,000	25,000	25,000	
	REPAIR PARTS - DISTRIBUTION SYSTEM			35,962	35,962	35,962	
	REPAIR PARTS - SERVICE LINES			25,000	25,000	25,000	
	SEWER MAINS/MANHOLES/VALVES, AND SERVICES			40,000	40,000	40,000	
	VM - MAINTENANCE AND REPAIR OF VEHICLES & EQUIPMENT			20,000	20,000	20,000	
	WATER MAINS/HYDRANTS/VALVES, AND SERVICES			40,000	40,000	40,000	
547	PRINTING AND BINDING	39	500	500	500	500	0.00%
	AS-BUILT REPRODUCTION			500	500	500	
548	PROMOTIONAL ACTIVITIES	70	500	600	2,200	2,200	340.00%
	ADJUSTMENT 6/29/15 SAFETY INCENTIVE PROGRAM			0	1,600	1,600	
	AQUAHAWK PRESENTATIONS - QUARTERLY			600	600	600	
549	OTHER CURRENT CHARGES	92	250	0	0	0	-100.00%
	NONE			0	0	0	
551	OFFICE SUPPLIES	401	1,031	250	250	250	-75.75%
	MISCELLANEOUS OFFICE SUPPLIES			100	100	100	
	MISCELLANEOUS SMALL OFFICE EQUIPMENT			150	150	150	
552	OPERATING SUPPLIES	67,038	44,707	55,850	55,850	55,850	24.92%
	5/8" THROUGH 2" METER INSTALLATIONS - NEW			10,000	10,000	10,000	
	FUEL - 7,000 GAL GAS @ $3,00 AND 1,000 GAL DSL @3.50			25,000	25,000	25,000	
	MISCELLANEOUS OPERATING SUPPLIES			800	800	800	
	MISCELLANEOUS SAFETY SUPPLIES			1,000	1,000	1,000	
	SAFETY SHOES FOR 10 TEAM MEMBERS			950	950	950	
	SENSUS FLEXNET ANNUAL MAINTENANCE			4,000	4,000	4,000	
	SMALL EQUIPMENT AND TOOLS			7,500	7,500	7,500	
	SQL SERVICES - SENSUS INTERFACE			5,000	5,000	5,000	
	UNIFORM T-SHIRTS, HATS, AND JACKETS			1,600	1,600	1,600	
553	ROAD MATERIAL AND SUPPLY	922	2,575	2,575	2,575	2,575	0.00%
	BASE ROCK, CONCRETE, AND ASPHALT			2,575	2,575	2,575	

City of Stuart
2016 Fiscal Budget
Estimated Appropriations

Account		2014 Audited	2015 Current	Dept Request	Manager Recommend	Commission Adopt	% Change
410	**WATER & SEWER**						
1630	**DISTRIBUT/COLLECT TEAM**						
554	BOOKS AND MEMBERSHIPS	180	260	260	260	260	0.00%
	FWPCOA MEMBERSHIP FOR 7 TEAM MEMBERS			260	260	260	
555	TRAINING	1,685	2,060	500	500	500	-75.73%
	FWPCOA SHORT SCHOOLS			250	250	250	
	MISCELLANEOUS TRAINING			250	250	250	
Total	OPERATING EXPENSES	336,737	397,609	416,850	448,450	448,450	12.79%
562	BUILDINGS	0	12,500	15,000	15,000	15,000	20.00%
	STORAGE BINS (3) (ROAD ROCK, #57 STONE)			15,000	15,000	15,000	
563	INFRASTRUCTURE	456,543	10,866,716	1,273,000	5,358,000	5,358,000	-50.69%
	* MARTIN MEMORIAL RECLAIMED LINE (MOVED TO 2017)			110,000	0	0	
	* OVERSIZING - WAWA W. AVAIL $65K, S. AVAIL $98K			163,000	163,000	163,000	
	* SLRIT ST. LUCIE BASIN 50% (CONTINGENT ON GRANT)			0	0	0	
	150 GRINDER SYSTEMS - SEWER AVAIL FEES			500,000	500,000	500,000	
	DEVELOPER OVERSIZING			0	25,000	25,000	
	SEWER EXPANSION - POPPLETON - (MOVED TO 2017)			500,000	0	0	
	SRF WATER MAIN PROJECT (REIMBURSEMENT)			0	4,670,000	4,670,000	
564	MACHINERY AND EQUIPMENT	0	37,000	178,200	178,200	178,200	381.62%
	Impact ^ NEW F250 PICK UP - GRINDERS			35,000	35,000	35,000	
	1/2 DRIVE HYDRAULIC IMPACT WRENCH			2,000	2,000	2,000	
	F350 PICK UP REPLACEMENT			45,000	45,000	45,000	
	LOCATING EQUIPMENT			5,000	5,000	5,000	
	PORTABLE AIR COMPREESOR - REPLACEMENT			25,000	25,000	25,000	
	SOFT DIG VACUUM UNIT - REPLACEMENT			40,000	40,000	40,000	
	TV EQUIPMENT - REPLACEMENT			25,000	25,000	25,000	
	UPGRADED GPS UNIT			1,200	1,200	1,200	
Total	CAPITAL OUTLAY	456,543	10,916,216	1,466,200	5,551,200	5,551,200	-49.15%
Division	DISTRIBUT/COLLECT TEAM	1,301,033	11,881,010	2,400,892	6,517,106	6,517,106	400.92%
	COMMISSION			6,203	7,205	7,205	
	MANAGER			16,374	14,220	13,019	
	ECONOMIC STRAT			8,634	12,927	0	
	HUMAN RESOURCES			11,643	11,960	11,960	
	CITY CLERK			5,365	5,682	5,682	
	FINANCIAL SERVICES			48,569	48,571	48,571	
	INFORMATION SERVICES			8,256	8,731	8,731	
	CITY ATTORNEY			10,856	10,866	10,866	
	VEHICLE MAINTENANCE			6,881	6,890	6,890	

City of Stuart
2016 Fiscal Budget
Estimated Appropriations

Account	2014 Audited	2015 Current	Dept Request	Manager Recommend	Commission Adopt	% Change
410	**WATER & SEWER**					
1630	**DISTRIBUT/COLLECT TEAM**					
BUILDING MAINTENANCE			14,811	14,845	14,845	
LEGISLATIVE & MARKETING			0	0	2,799	
CUSTOMER SERVICE			190,116	188,722	188,722	
WS GENERAL GOV			57,812	65,883	65,883	
Total Indirect Costs			385,520	396,501	385,172	
Division + Consolidated + Indirect Charges:			2,786,413	6,913,607	6,902,278	

City of Stuart
2016 Fiscal Budget
Personnel Sheet

1630 DISTRIBUT/COLLECT TEAM

Class	Title	Range/ Step	Current Salary	Prcnt	Range/ Step	Dept Req	Spec Pay	Prcnt	Range/ Step	Mgr Rec	Spec Pay	Prcnt	Range/ Step	Comm Adopt	Spec Pay
3020	TEAM LEADER II	18 14	64,988.10	1.00	18 14	64,988	1,020	1.00	18 14	64,988	1,020	1.00	18 14	64,988	1,020
5076	WATER DISTR SYS SPECIALST	13 10	46,584.89	1.00	13 10	46,585	300	1.00	13 10	46,585	300	1.00	13 10	46,585	300
5076	WATER DISTR SYS SPECIALST	13 11	47,757.55	1.00	13 11	47,758	0	1.00	13 11	47,758	0	1.00	13 11	47,758	0
5076	WATER DISTR SYS SPECIALST	13 6	42,216.10	1.00	13 6	42,216	300	1.00	13 6	42,216	300	1.00	13 6	42,216	300
7020	UTILITY SERVICE WORKER II	09 11	39,295.92	1.00	09 11	39,296	300	1.00	09 11	39,296	300	1.00	09 11	39,296	300
7020	UTILITY SERVICE WORKER II	09 9	37,433.45	1.00	09 9	37,433	300	1.00	09 9	37,433	300	1.00	09 9	37,433	300
7020	UTILITY SERVICE WORKER II	09 5	33,869.45	1.00	09 5	33,869	300	1.00	09 5	33,869	300	1.00	09 5	33,869	300
7020	UTILITY SERVICE WORKER II	09 9	37,433.45	1.00	09 9	37,433	300	1.00	09 9	37,433	300	1.00	09 9	37,433	300
	BUDGET MERIT			1.00	00 0	7,500	0	1.00	00 0	7,500	0	1.00	00 0	7,500	0
			Count			8				8				8	
	Total					357,079	2,820			357,079	2,820			357,079	2,820

Budget Narrative
Fiscal Year 2015 -2016

Fund: Water & Sewer Fund
Department: Public Works
Division: Utilities Customer Service (1640)

Departmental Activities and Service Level Description:
The current objectives of the Utilities Customer Service Team is to provide for the informational needs of the citizens, management, and departments of the City and coordination for policy implementation related to cash management, and collection. Team responsibilities include accurate and timely billing for water, sewer, garbage/trash, stormwater, and payment receipting and posting, and customer service. In addition, provide financial information services including accurate reporting of all customer accounting data in the City.

Staffing Levels:
The Utilities Customer Service Team consists of five (5) full-time positions: the Customer Service Supervisor, three (3) Customer Service Representatives, and a Meter Reader. Personnel service costs for the Financial Services Assistant Director is partially allocated to the Utilities Customer Service Team.

Position Title:	2011-12	2012-13	2013-14	2014-15	Requested 2015-16
Customer Service Supervisor	1	1	1	1	1
Customer Service Rep	3	3	3	0	0
Customer Service Rep I	0	0	0	1	1
Customer Service Rep II	0	0	0	1	1
Customer Service Rep III	0	0	0	1	1
Meter Reader	0	0	0	0	1
Totals	**3**	**3**	**4**	**4**	**5**

Indicators:	2011-12	2012-13	2013-14	2014-15	Estimated 2015-16
Calls for Customer Service	8,300	8,291	8,300	6,500	6,800
Payments Receipted	54,750	55,110	55,000	53,400	53,520
Utility Account Transactions	20,000	19,553	20,000	19,889	20,250
Utility Customer Billings	61,870	62,500	61,910	53,400	53,520
Work Orders Issued	5,200	5,118	4,600	4,700	4,500
Drive-Up Payment Processing	0	0	0	1,500	2,500

Major Budget or Service Level Changes:
- The Sensus Flex-Net Radio Read Meter Conversion Project will be completed in 2015.
- AquaHawk, a Customer Portal for individual tracking of water use is fully functional.

Department Objectives:
- Provide outstanding customer service while enforcing new and revised billing and collection policies and increase efforts for the collection of past due accounts and minimizing uncollectable accounts,
- Provide cross training and instruction with utility software for employees.
- Foster more use of web based on-line payment of utility bills.
- Preform annual preventive maintenance to 483 fire hydrants.

City of Stuart
2016 Fiscal Budget
Estimated Appropriations

Account		2014 Audited	2015 Current	Dept Request	Manager Recommend	Commission Adopt	% Change
410	**WATER & SEWER**						
1640	**UTILITY CUSTOMER SERVICE**						
512	REGULAR SALARIES AND WAGE	201,626	225,433	224,673	224,673	224,673	-0.34%
514	OVERTIME	5,976	5,000	1,500	1,500	1,500	-70.00%
	OVERTIME ASSOCIATED WITH BILLING DEADLINES			1,500	1,500	1,500	
515	SPECIAL PAY	7,920	7,921	8,921	10,301	10,301	30.04%
	INCREASED CERTIFICATION PAY			1,800	1,800	1,800	
	PTO BUY DOWN			7,500	7,500	7,500	
521	FICA TAXES	15,892	18,234	17,870	17,976	17,976	-1.42%
522	RETIREMENT CONTRIBUTIONS	14,696	16,983	16,558	16,311	16,311	-3.96%
523	LIFE AND HEALTH INSURANCE	31,501	41,195	32,965	27,967	27,967	-32.11%
524	WORKERS' COMPENSATION	353	373	373	373	373	0.00%
Total	PERSONAL SERVICES	277,964	315,140	302,861	299,101	299,101	-5.09%
531	PROFESSIONAL SERVICES	1,500	37,500	13,500	13,500	13,500	-64.00%
	ARBITRAGE REBATE CALCULATION/CERTIFICATION/REPORTING			1,500	1,500	1,500	
	SECONDARY MARKET DISCLOSURE AND REPORTING FOR BONDS			2,000	2,000	2,000	
	UTILITY BILLING STSTEM PROGRAMMING (UPGRADE)			10,000	10,000	10,000	
534	OTHER SERVICES	10,090	18,850	11,200	11,200	11,200	-40.58%
	AQUAHAWK MAINTENANCE			7,800	7,800	7,800	
	FLEX NET MAINTENANCE			3,400	3,400	3,400	
540	TRAVEL AND PER DIEM	1,002	4,500	250	250	250	-94.44%
	FW&PCOA CUSTOMER RELATIONS SHORT SCHOOL			250	250	250	
541	COMMUNICATIONS SERVICES	1,557	1,890	1,987	1,987	1,987	5.13%
	MITEL LEASING (PHONE SETS)			704	704	704	
	VERIZON FOR METER READER			300	300	300	
	WINDSTREAM COMMUNICATION			983	983	983	
542	FREIGHT/POSTAGE SERVICES	34,804	37,000	37,000	37,000	37,000	0.00%
	POSTAGE - METER			2,000	2,000	2,000	
	POSTAGE - STANDARD BILLS - POSTAL SERVICE INCREASE			35,000	35,000	35,000	
543	UTILITY SERVICES	2,287	2,500	2,400	2,400	2,400	-4.00%
	FPL			1,200	1,200	1,200	
	WATER SEWER SANITATION			1,200	1,200	1,200	
544	RENTALS AND LEASES	1,279	1,000	1,000	1,000	1,000	0.00%
	XEROX COPIER USAGE (ANNEX)			1,000	1,000	1,000	
545	INSURANCE	6,067	6,726	6,726	6,726	6,726	0.00%
	FLOOD INSURANCE PORTION			209	209	209	
	TRICO GENERAL LIABILITY INSURANCE			6,517	6,517	6,517	

City of Stuart
2016 Fiscal Budget
Estimated Appropriations

Account		2014 Audited	2015 Current	Dept Request	Manager Recommend	Commission Adopt	% Change
410	**WATER & SEWER**						
1640	**UTILITY CUSTOMER SERVICE**						
546	REPAIR AND MAINTENANCE	22	530	530	530	530	0.00%
	MISCELLANEOUS REPAIRS TO OFFICE EQUIPMENT			530	530	530	
547	PRINTING AND BINDING	3,287	9,500	9,500	9,500	9,500	0.00%
	PREPRINTED BILLS AND MAILERS FOR DELINQUENT BILLING			1,500	1,500	1,500	
	PREPRINTED BILLS AND MAILERS FOR UTILITY BILLING			8,000	8,000	8,000	
549	OTHER CURRENT CHARGES	65,714	40,800	30,300	30,300	30,300	-25.74%
	ELAVON/AMEX CREDIT CARD FEES			30,000	30,000	30,000	
	US POSTAL BULK MAIL PERMIT			300	300	300	
551	OFFICE SUPPLIES	1,463	4,400	2,000	2,000	2,000	-54.55%
	COMPUTER PAPER AND FORMS			1,000	1,000	1,000	
	MISCELLANEOUS OFFICE SUPPLIES AND EQUIPMENT			1,000	1,000	1,000	
552	OPERATING SUPPLIES	16,149	13,150	10,250	10,850	10,850	-17.49%
	ADJUSTMENT 6/29/16 SAFETY INCENTIVE PROGRAM			0	600	600	
	TONER CARTRIDGES - DELINQUENT BILLS			2,500	2,500	2,500	
	TONER CARTRIDGES AND OTHER BILL PRINTING SUPPLIES			7,000	7,000	7,000	
	UNIFORMS FOR 5 TEAM MEMBERS			750	750	750	
554	BOOKS AND MEMBERSHIPS	154	500	500	500	500	0.00%
	FW&PCOA ANNUAL DUES			500	500	500	
	NOTARY			0	0	0	
555	TRAINING	6,398	2,000	1,000	1,000	1,000	-50.00%
	FW&PCOA CUSTOMER RELATIONS SHORT SCHOOL			1,000	1,000	1,000	
Total	OPERATING EXPENSES	151,774	180,846	128,143	128,743	128,743	-28.81%
564	MACHINERY AND EQUIPMENT	0	1,850	0	0	0	-100.00%
	NONE REQUESTED			0	0	0	
Total	CAPITAL OUTLAY	0	1,850	0	0	0	-100.00%
Division	UTILITY CUSTOMER SERVIC	429,738	497,836	431,004	427,844	427,844	-0.44%
	Division + Consolidated + Indirect Charges:			431,004	427,844	427,844	

City of Stuart
2016 Fiscal Budget
Personnel Sheet

1640 UTILITY CUSTOMER SERVICE

Class	Title	Range/ Step	Current Salary	Prcnt	Range/ Step	Dept Req	Spec Pay	Prcnt	Range/ Step	Mgr Rec	Spec Pay	Prcnt	Range/ Step	Comm Adopt	Spec Pay
2025	FINANCIAL SVCS ASST DIR	24 17	93,794.58	0.33	24 17	30,952	337	0.33	24 17	30,952	337	0.33	24 17	30,952	337
3040	CUSTOMER SERV SUPERVISOR			1.00	15 9	49,643	1,020								
3040	CUSTOMER SERV SUPERVISOR		49,643.01					1.00		49,643	2,400	1.00		49,643	2,400
6085	CUSTOMER SERVICE REP I	09 5	33,547.55	1.00	09 5	33,548	0	1.00	09 5	33,548	0	1.00	09 5	33,548	0
6088	CUSTOMER SERVICE REP II	10 5	35,249.07	1.00	10 5	35,249	2,400	1.00	10 5	35,249	2,400	1.00	10 5	35,249	2,400
6089	CUSTOMER SERVICE REP III	11 5	36,996.56	1.00	11 5	36,997	0	1.00	11 5	36,997	0	1.00	11 5	36,997	0
8050	METER READER	10 8	38,284.21	1.00	10 8	38,284	0	1.00	10 8	38,284	0	1.00	10 8	38,284	0
	BUDGET MERIT			1.00	00 0	5,165	0	1.00	00 0	5,165	0	1.00	00 0	5,165	0
			Count			6				6				6	
	Total					229,838	3,756			229,838	5,136			229,838	5,136

Budget Narrative
Fiscal Year 2015-2016

Fund: Water and Wastewater
Department: Public Works
Division: Water Sewer General (1670)

Departmental Activities and Service Level Description:
The Water Sewer General Division is responsible for managing and supervising the operation of the Water Treatment, Water Reclamation, Distribution and Collection, Residential, Commercial, Yard Trash, Utility Customer Service, and Vehicle Maintenance Teams. The division also is responsible for planning, coordinating, initiating, monitoring, inspecting and overseeing the implementation of all the Water & Wastewater and General Fund Capital Improvement Program projects from preliminary concept through design, bidding, project approval, construction and project completion. Other responsibilities include: conducting field inspections and investigation of projects, conditions and issues that warrant such scrutiny; and preparing professional management analyses of issues which will result in increased efficiency or savings to the City.

Staffing Levels:
The reclassification of the Executive Administrative Assistant to Office Coordinator and the addition of a new Division Assistant have been included for FY 2015/2016.

Position Title:	**2011-12**	**2012-13**	**2013-14**	**2014-15**	**Requested 2015-16**
Assistant Public Works Director	1	1	1	1	1
City Engineer	0	0	0	0	1
Compliance Specialist	1	1	1	1	0
Public Works Inspector	1	1	1	1	1
Capital Projects Coordinator	1	1	1	*2	1
Executive Administrative Assistant	0	1	1	1	0
Office Coordinator					1
Division Assistant	1	1	1	1	1
Recycling & Conservation Coordinator	1	1	1	1	1
Compliance Technician	1	1	1	0	0
Water and Wastewater Compliance Technician	0	0	0	0	0
Water and Wastewater Compliance Specialist				1	1
Systems Technician	1	1	1	1	1
Total	**8**	**8**	**8**	**8**	9

Indicators:	2011-12	2012-13	2013-14	2014-15	Estimated 2015-16
Consultant contracts administered	2	5	4	6	6
Water/Wastewater Projects underway	3	3	3	6	6
Water/Wastewater Projects completed	2	2	3	2	2

Major Budget or Service Level Changes:
City-wide water rehabilitation project is underway utilizing an SRF Loan. Engineering design for the Poppleton Sewer Basin is included in the 2016 proposed budget.

Department Objectives:
To provide management oversight, leadership, and support services needed to meet customer expectations in compliance with all regulatory requirements.

- Continue with a cost effective city-wide sewer system expansion program.
- Commence construction of water main rehabilitation project.
- Promote employee input and participation in improving work schedules that improve productivity and job satisfaction.
- Provide cost effective public services that meet customer expectations.
- Promote increased workforce training and education to improve knowledge and skills of all division personnel.
- Continue customer communication and educational programs for water conservation and waste reduction recycling.
- Supervise and manage all assigned utility, sanitation, and vehicle maintenance teams.
- Continue to improve the overall operation of the water, wastewater, sanitation, and vehicle maintenance teams.
- Continue the inspection and monitoring of all private sanitary sewage collection and private lift station systems.
- Continue to monitor regulatory compliance for all regulatory permits and maintain a tracking system for general and specific conditions.
- Continue to implement “Check Up Program for Small Systems” (CUPPS) in the City of Stuart related to asset management.
- Continue to seek out new sources of grant funding for City projects, evaluate the desirability of obtaining grants, prepare successful grant applications and secure grant funding for City projects and programs wherever grant funding is both available and in the best interests of the City.

City of Stuart
2016 Fiscal Budget
Estimated Appropriations

Account		2014 Audited	2015 Current	Dept Request	Manager Recommend	Commission Adopt	% Change
410	**WATER & SEWER**						
1670	**W & S GENERAL GOVERNMENT**						
512	REGULAR SALARIES AND WAGE	576,621	586,894	562,122	649,383	649,383	10.65%
514	OVERTIME	937	500	1,000	1,000	1,000	100.00%
	OVERTIME ASSOCIATED WITH NEW LINE CONSTRUCTION			1,000	1,000	1,000	
515	SPECIAL PAY	13,276	13,188	13,708	13,708	13,708	3.94%
	PHONE STIPENDS (4 SMART PHONES AND 2 CELL PHONES)			5,040	5,040	5,040	
	PTO BUY DOWNS			10,000	10,000	10,000	
521	FICA TAXES	43,300	45,667	44,128	50,803	50,803	11.25%
522	RETIREMENT CONTRIBUTIONS	46,707	49,001	47,212	53,094	53,094	8.35%
523	LIFE AND HEALTH INSURANCE	72,110	73,956	76,925	77,711	77,711	5.08%
524	WORKERS' COMPENSATION	11,371	12,040	0	0	0	-100.00%
Total	PERSONAL SERVICES	764,321	781,246	745,094	845,700	845,700	8.25%
531	PROFESSIONAL SERVICES	13,095	10,000	43,000	68,000	68,000	580.00%
	BILLLING SYSTEM ONSITE SUPORT AND TRAINING			0	25,000	25,000	
	ENGINEERING DESIGN FOR RECLAIMED TO HOSPITAL			20,000	20,000	20,000	
	ENGINEERING DESIGN FOR RECLAIMED TO MARTIN COUNTY GOLF			13,000	13,000	13,000	
	ENGINEERING DESIGN SERVICES FOR WATER AND SEWER MAINS			10,000	10,000	10,000	
534	OTHER SERVICES	45,560	30,000	1,000	1,000	1,000	-96.67%
	ON-GOING SCANNING SERVICES			1,000	1,000	1,000	
540	TRAVEL AND PER DIEM	8,572	7,500	5,500	5,500	5,500	-26.67%
	AWWA CONFERENCE			2,000	2,000	2,000	
	WATER CONSERVATION CONFERENCES (2)			2,000	2,000	2,000	
	WEFTEC			1,500	1,500	1,500	
541	COMMUNICATIONS SERVICES	3,801	4,340	4,369	4,369	4,369	0.67%
	AT&T PHONE - ASST PUBLIC WORKS DIRECTOR			1,270	1,270	1,270	
	MITEL LEASING (PHONE SETS)			1,144	1,144	1,144	
	WINDSTREAM COMMUNICATIONS			1,955	1,955	1,955	
542	FREIGHT/POSTAGE SERVICES	57	125	125	125	125	0.00%
	MISCELLANEOUS POSTAGE			125	125	125	
543	UTILITY SERVICES	5,723	8,000	5,400	5,400	5,400	-32.50%
	CITY UTILITIES (WATER/SEWER/GARBAGE) ANNEX			2,700	2,700	2,700	
	FPL - ANNEX			2,700	2,700	2,700	
544	RENTALS AND LEASES	24,671	26,194	26,194	26,194	26,194	0.00%
	COPIER LEASE AND USAGE			7,300	7,300	7,300	
	FEC RAILROAD ROW USE (CONTRACT)			18,894	18,894	18,894	
545	INSURANCE	17,607	17,019	17,019	17,019	17,019	0.00%

City of Stuart
2016 Fiscal Budget
Estimated Appropriations

Account		2014 Audited	2015 Current	Dept Request	Manager Recommend	Commission Adopt	% Change
410	**WATER & SEWER**						
1670	**W & S GENERAL GOVERNMENT**						
545	INSURANCE	17,607	17,019	17,019	17,019	17,019	0.00%
	FLOOD INSURANCE PORTION			319	319	319	
	TRICO GENERAL LIABILITY INSURANCE			16,700	16,700	16,700	
546	REPAIR AND MAINTENANCE	4,164	5,365	6,365	6,365	6,365	18.64%
	OFFICE EQUIPMENT REPAIRS			365	365	365	
	VM - REPAIR AND MAINTENANCE OF VEHICLES (5)			6,000	6,000	6,000	
547	PRINTING AND BINDING	20	1,030	1,030	1,030	1,030	0.00%
	BLUE PRINT REPRODUCTION			515	515	515	
	WATER AND SEWER PROMOTIONAL/INFORMATIONAL MATERIALS			515	515	515	
548	PROMOTIONAL ACTIVITIES	9	0	0	950	950	0.00%
	ADJUSTMENT 6/29/15 SAFETY INCENTIVE PROGRAM			0	950	950	
	NONE REQUESTED			0	0	0	
549	OTHER CURRENT CHARGES	288	0	0	0	0	0.00%
	NONE REQUESTED			0	0	0	
551	OFFICE SUPPLIES	2,887	4,330	4,330	4,330	4,330	0.00%
	COPIER LEASE PAPER			830	830	830	
	MISCELLANEOUS OFFICE SUPPLIES			2,500	2,500	2,500	
	SCANNER SUPPLIES			1,000	1,000	1,000	
552	OPERATING SUPPLIES	22,562	22,818	20,850	20,850	20,850	-8.62%
	FUEL (5,000, GALLONS - GAS @ $3.00 PER GALLON			15,000	15,000	15,000	
	MISCELLANEOUS OPERATING SUPPLIES			1,850	1,850	1,850	
	SAFETY SHOES FOR 4 TEAM MEMBERS			400	400	400	
	SHIRTS, HATS, AND JACKETS FOR 8 TEAM MEMBERS			1,600	1,600	1,600	
	SMALL PARTS AND EQUIPMENT			2,000	2,000	2,000	
554	BOOKS AND MEMBERSHIPS	2,203	2,050	2,050	2,050	2,050	0.00%
	PROFESSIONAL MEMBERSHIPS FOR 5 TEAM MEMBERS (15)			2,050	2,050	2,050	
555	TRAINING	2,413	7,000	5,000	5,000	5,000	-28.57%
	AWWA CONFERENCE			1,500	1,500	1,500	
	WATER CONSERVATION SEMINARS (2)			2,000	2,000	2,000	
	WEFTEC CONFERENCE			1,500	1,500	1,500	
Total	OPERATING EXPENSES	153,630	145,771	142,232	168,182	168,182	15.37%
564	MACHINERY AND EQUIPMENT	0	1,000	19,250	19,250	19,250	1825.00%
	HYBRID VEHICLE - REPLACE JEEP -- IN REPLACEMENT PLAN			19,250	19,250	19,250	
Total	CAPITAL OUTLAY	0	1,000	19,250	19,250	19,250	1825.00%
Division	W & S GENERAL GOVERNME	917,951	928,017	906,576	1,033,132	1,033,132	12.55%

City of Stuart
2016 Fiscal Budget
Personnel Sheet

1670 W & S GENERAL GOVERNMENT

Class	Title	Range/ Step	Current Salary	Prcnt	Range/ Step	Dept Req	Spec Pay	Prcnt	Range/ Step	Mgr Rec	Spec Pay	Prcnt	Range/ Step	Comm Adopt	Spec Pay
1070	PUBLIC WORKS DIRECTOR	29 17	125,663.81	0.33	29 17	41,469	1,624	0.33	29 17	41,469	1,624	0.33	29 17	41,469	1,624
2028	ASS'T PUB WORKS DIRECTOR	24 17	98,484.48	1.00	24 17	98,484	0	1.00	24 17	98,484	0	1.00	24 17	98,484	0
2142	OFFICE COORDINATOR							1.00	00 0			1.00	00 0		
	VACANT POSITION														
2175	CITY ENGINEER		82,500.00	1.00		82,500	1,020	1.00		82,500	1,020	1.00		82,500	1,020
3000	COMPLIANCE SPECIALIST	12 16	56,079.92	1.00	12 16	50,954	480	1.00	12 16	56,080	480	1.00	12 16	56,080	480
3070	PUBLIC WORKS INSPECTOR	16 7	49,597.04	1.00	16 7	49,597	3,420	1.00	16 7	49,597	3,420	1.00	16 7	49,597	3,420
3082	SYSTEM TECHNICIAN	11 13	45,090.30	1.00	11 13	45,090	0	1.00	11 13	45,090	0	1.00	11 13	45,090	0
3083	CAPITAL PROJECTS COORD	21 11	69,847.02	1.00	21 11	69,847	1,020	1.00	21 11	69,847	1,020	1.00	21 11	69,847	1,020
3083	CAPITAL PROJECTS COORD			1.00	00 0	20,564	0								
	VACANT POSITION			1											
3083	CAPITAL PROJECTS COORD							1.00	00 0	54,547	0	1.00	00 0	54,547	0
	VACANT POSITION						1					1			
3088	RECYCLING/CONSERVATN COOR	17 11	57,468.33	1.00	17 11	57,468	480	1.00	17 11	57,468	480	1.00	17 11	57,468	480
6020	EXEC ADMIN ASSISTANT	13 10	46,148.00	1.00	13 10	46,148	0	1.00		50,599	0	1.00		50,599	0
								At OFFICE COORDINATOR				At OFFICE COORDINATOR			
6045	DIVISION ASSISTANT							1.00		43,701	0	1.00		43,701	0
	VACANT POSITION						1					1			
	BUDGET OVERTIME			1.00	00 0	1,000	0	1.00	00 0	1,000	0	1.00	00 0	1,000	0
	BUDGET MERIT			1.00	00 0	5,665	0	1.00	00 0	5,665	0	1.00	00 0	5,665	0
			Count			10				11				11	
	Total					568,787	8,043			656,048	8,043			656,048	8,043

City of Stuart
2016 Fiscal Budget
Estimated Appropriations

Account		2014 Audited	2015 Current	Dept Request	Manager Recommend	Commission Adopt	% Change
410	**WATER & SEWER**						
1660	**DEBT SERVICE**						
571	PRINCIPAL	0	864,448	1,135,508	1,135,508	1,135,508	31.36%
	2003 PUB UTIL REV REF & IMPROV BONDS (10/1/2017)			410,000	410,000	410,000	
	2006 SUBORD LIEN PUB UTIL REV REF NOTE (10/1/2033)			22,000	22,000	22,000	
	2007 SUBORD LIEN PUB UTIL REV REF NOTE (10/1/2028)			29,000	29,000	29,000	
	2010 SRF LOAN (12/15/2030)			123,380	123,380	123,380	
	2011 SUBORD LIEN PUB UTIL REV REF NOTE (10/1/2024)			303,000	303,000	303,000	
	2015 SRF LOAN			248,128	248,128	248,128	
572	INTEREST	837,259	796,862	889,644	889,644	889,644	11.64%
	2003 PUB UTIL REV REF & IMPROV BONDS (10/1/2017)			46,900	46,900	46,900	
	2006 SUBORD LIEN PUB UTIL REV REF NOTE (10/1/2033)			321,597	321,597	321,597	
	2007 SUBORD LIEN PUB UTIL REV REF NOTE (10/1/2028)			286,310	286,310	286,310	
	2010 SRF LOAN (12/15/2030)			54,674	54,674	54,674	
	2011 SUBORD LIEN PUB UTIL REV REF NOTE (10/1/2024)			73,823	73,823	73,823	
	2015 SRF LOAN			106,340	106,340	106,340	
573	OTHER DEBT SERVICE COSTS	89	1,705	2,200	2,200	2,200	29.03%
	DEBT ADMIN FEES (BOND/NOTES)			2,000	2,000	2,000	
	SRF LOAN BANK ACCOUNT FEES			200	200	200	
574	AMORTIZATION	123,047	122,723	122,723	122,723	122,723	0.00%
	2006 NOTE REFUND AMORTIZATION			35,980	35,980	35,980	
	2007 NOTE REFUND AMORTIZATION			35,578	35,578	35,578	
	2011 NOTE REFUND AMORTIZATION			51,165	51,165	51,165	
Total	DEBT SERVICE	960,395	1,785,738	2,150,075	2,150,075	2,150,075	20.40%
Division	DEBT SERVICE	960,395	1,785,738	2,150,075	2,150,075	2,150,075	123.87%
Division + Consolidated + Indirect Charges:				2,150,075	2,150,075	2,150,075	

City of Stuart
2016 Fiscal Budget
Estimated Appropriations

Account		2014 Audited	2015 Current	Dept Request	Manager Recommend	Commission Adopt	% Change
410	**WATER & SEWER**						
1690	**W/S NON-OPERATING**						
512	REGULAR SALARIES AND WAGE	0	71,100	0	0	0	-100.00%
523	LIFE AND HEALTH INSURANCE	0	76,262	76,262	76,262	76,262	0.00%
	EMPLOYEE CLINIC			39,494	39,494	39,494	
	HEALTH INSURANCE INCREASE			36,768	36,768	36,768	
529	COMPENSATED ABSENCES ACCR	-52,966	0	0	0	0	0.00%
Total	PERSONAL SERVICES	-52,966	147,362	76,262	76,262	76,262	-48.25%
557	INDIRECT COSTS (NET)	245,942	261,827	293,912	296,059	254,083	-2.96%
	FROM CRA			-1,164	-1,147	-1,155	
	FROM GENERAL FUND			-65,900	-68,155	-68,626	
	FROM LANDFILL			-216	-212	-214	
	FROM SANITATION			-166,946	-174,888	-180,511	
	FROM STORMWATER			-11,594	-11,430	-11,509	
	TO GENERAL FUND			539,732	551,892	516,098	
Total	OPERATING EXPENSES	245,942	261,827	293,912	296,059	254,083	-2.96%
591	INTRAGOVERNMENTAL TRANSFS	573,872	594,615	623,270	623,270	623,270	4.82%
	TRANSFER TO GENERAL FUND 6% OF REVENUES			560,770	560,770	560,770	
	TRANSFER TO GENERAL FUND BALLFIELD MAINTENANCE			62,500	62,500	62,500	
595	OTHER NONOPERATING USES	3,972	55,152	99,355	1,563,003	1,604,979	2810.10%
	GWI			44,203	44,203	44,203	
	HEALTH SELF-INSURANCE RESERVE			55,152	55,152	55,152	
	TRANSFER TO RENEWAL & REPLACEMENT (5%)			0	498,000	498,000	
	TRANSFER TO RETAINED EARNINGS			0	965,648	1,007,624	
596	DEPRECIATION	2,292,787	0	0	0	0	0.00%
Total	OTHER USES	2,870,631	649,767	722,625	2,186,273	2,228,249	242.93%
Division	W/S NON-OPERATING	3,063,607	1,058,956	1,092,799	2,558,594	2,558,594	-16.48%
Division + Consolidated + Indirect Charges:				1,092,799	2,558,594	2,558,594	

City of Stuart
2016 Fiscal Budget
Estimated Appropriations

Account		2014 Audited	2015 Current	Dept Request	Manager Recommend	Commission Adopt	% Change
410	**WATER & SEWER**						
Fund	WATER & SEWER	10,013,565	20,403,023	11,412,451	17,186,983	17,186,983	-15.76%

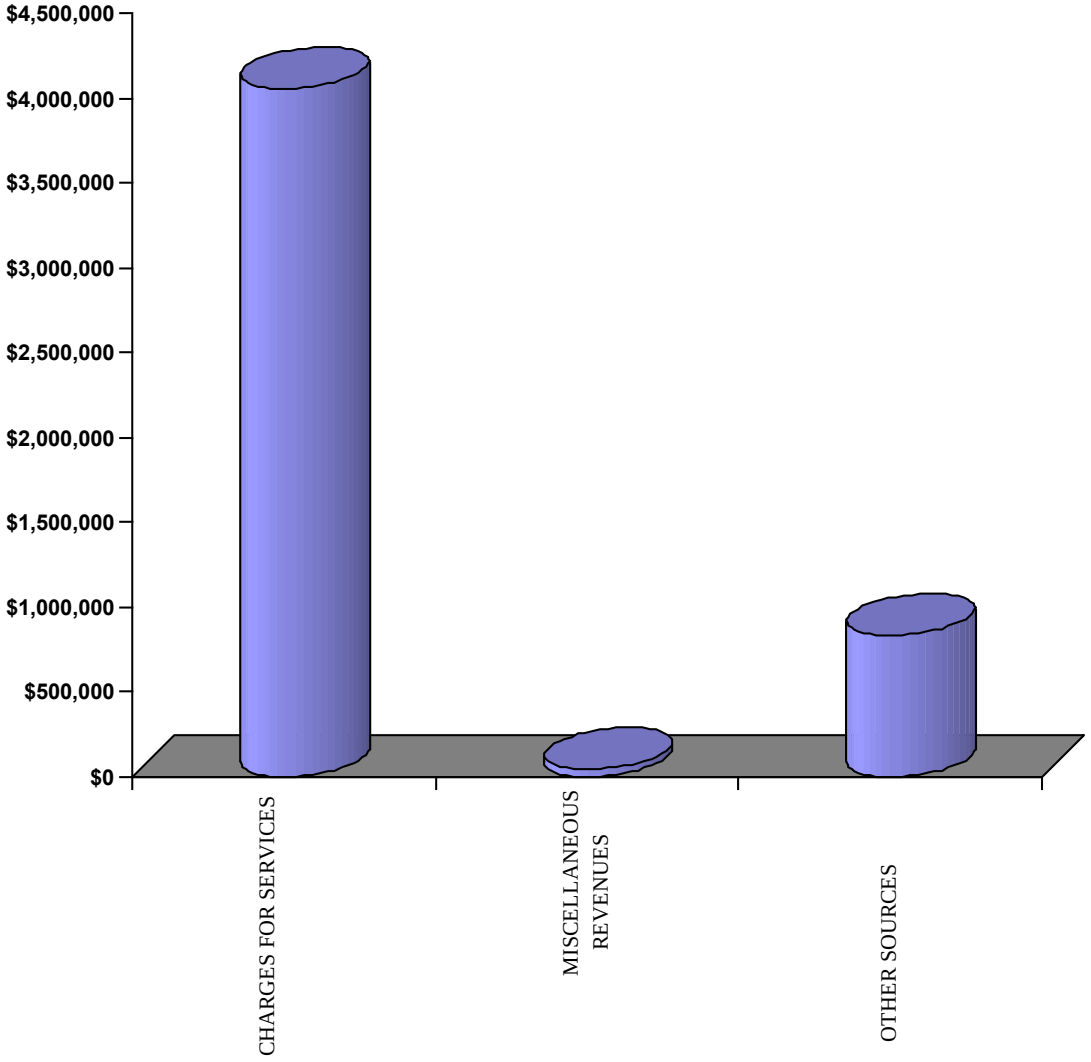
CITY OF STUART

Sanitation Fund

This fund is used to account for the solid waste disposal services provided to the residents of the City.

City of Stuart
2016 Fiscal Budget
Revenues by Category

Sanitation Fund Revenues

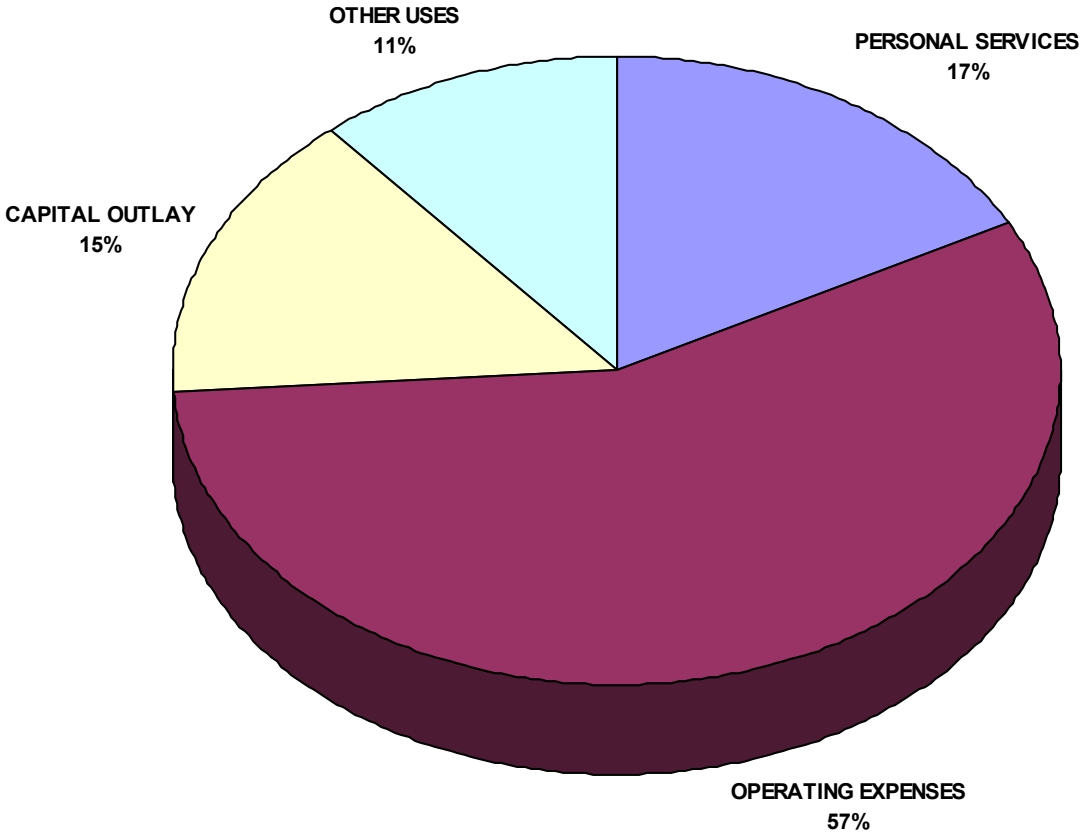


City of Stuart
2016 Fiscal Budget
Estimated Revenues

Account		2014 Audited	2015 Current	Dept Request	Manager Recommend	Commission Adopt	% Change
420	**SANITATION/SOLID WASTE**						
343401	RESIDENTIAL GARBAGE	569,004	536,651	545,077	545,077	545,077	1.57%
	NO ANTICIPATED GROWTH -1.57% RATE ADJUSTMENT PER PSC			545,077	545,077	545,077	
343403	COMMERCIAL GARBAGE	3,300,235	3,228,155	3,278,837	3,278,837	3,278,837	1.57%
	SLIGHT INCREASE WITH 1.57% RATE ADJUSTMENT PER PSC			3,278,837	3,278,837	3,278,837	
343410	DELINQUENT GARBAGE FEES	7,225	4,000	4,000	4,000	4,000	0.00%
	SAME AS PRIOR YEAR			4,000	4,000	4,000	
343420	TRASH COLLECTIONS	23,200	20,000	214,500	214,500	214,500	972.50%
	REDUCTION FROM PRIOR YEAR			19,000	19,000	19,000	
	TIPPING FEES - LANDFILL (7,500 TONS @ $26.00)			195,500	195,500	195,500	
343910	UTILITY SERVICE CHARGES	20,310	37,000	15,000	15,000	15,000	-59.46%
	REDUCTION FROM PRIOR YEAR			15,000	15,000	15,000	
Total	CHARGES FOR SERVICES	3,919,973	3,825,806	4,057,414	4,057,414	4,057,414	6.05%
364000	DISPOSITION FIXED ASSETS	0	40,000	40,000	40,000	40,000	0.00%
	2 RESIDENTIAL TRUCKS			40,000	40,000	40,000	
369100	MISCELLANEOUS REVENUE	0	100	0	0	0	-100.00%
	NONE			0	0	0	
Total	MISCELLANEOUS REVENUES	0	40,100	40,000	40,000	40,000	-0.25%
389100	PROPRIETARY-INTEREST	2,887	0	0	0	0	0.00%
389972	FUNDS FR RETAINED EARNING	0	66,879	700,000	832,000	832,000	1144.04%
	2 RESIDENTIAL SIDE LOADERS (HYBRID) FROM FUND BALANCE			700,000	700,000	700,000	
	ADDITIONAL GRINDER PURCHASES			0	132,000	132,000	
Total	OTHER SOURCES	2,887	66,879	700,000	832,000	832,000	1144.04%
Fund	SANITATION/SOLID WASTE	3,922,859	3,932,785	4,797,414	4,929,414	4,929,414	25.34%

City of Stuart
2016 Fiscal Budget
Appropriations by Category

Sanitation Fund Appropriations



City of Stuart
2016 Fiscal Budget
Estimated Appropriations

Account		2014 Audited	2015 Current	Dept Request	Manager Recommend	Commission Adopt	% Change
420	**SANITATION/SOLID WASTE**						
	PERSONAL SERVICES	868,901	886,796	863,157	853,795	853,795	-3.72%
	OPERATING EXPENSES	2,533,812	2,395,826	2,634,566	2,807,349	2,794,776	16.65%
	CAPITAL OUTLAY	500,000	404,250	735,000	735,000	735,000	81.82%
	OTHER USES	714,146	245,913	270,561	533,270	545,843	121.97%
Fund	SANITATION/SOLID WASTE	4,616,859	3,932,785	4,503,284	4,929,414	4,929,414	25.34%

City of Stuart
2016 Fiscal Budget
Estimated Appropriations

Account	2014 Audited	2015 Current	Dept Request	Manager Recommend	Commission Adopt	% Change
420	**SANITATION/SOLID WASTE**					
1710	**RESIDENTIAL COLLECTION**					
PERSONAL SERVICES	157,754	151,921	145,089	145,058	145,058	-4.52%
OPERATING EXPENSES	337,766	337,128	374,321	375,121	375,121	11.27%
CAPITAL OUTLAY	0	0	700,000	700,000	700,000	0.00%
Division RESIDENTIAL COLLECTION	495,521	489,049	1,219,410	1,220,179	1,220,179	146.24%
1720	**COMMERCIAL COLLECTION**					
PERSONAL SERVICES	579,156	562,732	561,029	551,804	551,804	-1.94%
OPERATING EXPENSES	1,271,937	1,291,114	1,389,993	1,391,793	1,391,793	7.80%
CAPITAL OUTLAY	0	283,500	10,000	10,000	10,000	-96.47%
Division COMMERCIAL COLLECTION	1,851,093	2,137,346	1,961,022	1,953,597	1,953,597	5.54%
1730	**YARD TRASH COLLECTION**					
PERSONAL SERVICES	127,537	131,093	134,589	134,483	134,483	2.59%
OPERATING EXPENSES	141,833	207,500	296,613	452,413	452,413	118.03%
CAPITAL OUTLAY	500,000	120,750	25,000	25,000	25,000	-79.30%
Division YARD TRASH COLLECTION	769,370	459,343	456,202	611,896	611,896	-20.47%
Dept PUBLIC WORKS	3,115,984	3,085,738	3,636,634	3,785,672	3,785,672	22.68%
1790	**SANITATION NON-OPERATING**					
PERSONAL SERVICES	4,454	41,050	22,450	22,450	22,450	-45.31%
OPERATING EXPENSES	782,276	560,084	573,639	588,022	575,449	2.74%
OTHER USES	714,146	245,913	270,561	533,270	545,843	121.97%
Division SANITATION NON-OPERATI	1,500,876	847,047	866,650	1,143,742	1,143,742	-23.80%
Dept SANITATION NON-OPERATING	1,500,876	847,047	866,650	1,143,742	1,143,742	35.03%
Fund SANITATION/SOLID WASTE	4,616,859	3,932,785	4,503,284	4,929,414	4,929,414	25.34%

City of Stuart
2016 Fiscal Budget
Estimated Appropriations

Account		2014 Audited	2015 Current	Dept Request	Manager Recommend	Commission Adopt	% Change
420	**SANITATION/SOLID WASTE**						
512	REGULAR SALARIES AND WAGE	571,495	561,157	542,557	542,566	542,566	-3.31%
514	OVERTIME	41,262	46,200	50,500	50,500	50,500	9.31%
515	SPECIAL PAY	16,811	16,703	19,102	18,622	18,622	11.49%
521	FICA TAXES	45,341	46,031	46,830	46,794	46,794	1.66%
522	RETIREMENT CONTRIBUTIONS	49,531	49,275	49,592	49,111	49,111	-0.33%
523	LIFE AND HEALTH INSURANCE	105,934	131,350	118,496	110,122	110,122	-16.16%
524	WORKERS' COMPENSATION	34,075	36,080	36,080	36,080	36,080	0.00%
529	COMPENSATED ABSENCES ACCR	4,454	0	0	0	0	0.00%
Total	PERSONAL SERVICES	868,901	886,796	863,157	853,795	853,795	-3.72%
531	PROFESSIONAL SERVICES	45,597	4,000	18,000	43,000	43,000	975.00%
534	OTHER SERVICES	155,347	270,200	327,070	459,070	459,070	69.90%
540	TRAVEL AND PER DIEM	1,900	3,580	5,080	5,080	5,080	41.90%
541	COMMUNICATIONS SERVICES	1,104	1,500	1,169	1,169	1,169	-22.07%
542	FREIGHT/POSTAGE SERVICES	0	4,125	4,125	4,125	4,125	0.00%
543	UTILITY SERVICES	1,080,736	1,102,545	1,190,181	1,190,181	1,190,181	7.95%
544	RENTALS AND LEASES	4,319	4,177	4,240	4,240	4,240	1.51%
545	INSURANCE	58,761	62,243	62,243	62,243	62,243	0.00%
546	REPAIR AND MAINTENANCE	164,881	143,500	147,000	147,000	147,000	2.44%
547	PRINTING AND BINDING	145	2,400	4,300	4,300	4,300	79.17%
548	PROMOTIONAL ACTIVITIES	9,802	15,150	13,700	15,100	15,100	-0.33%
551	OFFICE SUPPLIES	46	2,550	2,550	2,550	2,550	0.00%
552	OPERATING SUPPLIES	228,184	214,778	274,775	274,775	274,775	27.93%
554	BOOKS AND MEMBERSHIPS	715	1,058	1,558	1,558	1,558	47.26%
555	TRAINING	0	3,936	4,936	4,936	4,936	25.41%
557	INDIRECT COSTS (NET)	782,276	560,084	573,639	588,022	575,449	2.74%
Total	OPERATING EXPENSES	2,533,812	2,395,826	2,634,566	2,807,349	2,794,776	16.65%
562	BUILDINGS	0	0	25,000	25,000	25,000	0.00%
563	INFRASTRUCTURE	350,000	0	10,000	10,000	10,000	0.00%
564	MACHINERY AND EQUIPMENT	150,000	404,250	700,000	700,000	700,000	73.16%
Total	CAPITAL OUTLAY	500,000	404,250	735,000	735,000	735,000	81.82%
591	INTRAGOVERNMENTAL TRANSFS	453,546	229,578	242,545	242,545	242,545	5.65%
595	OTHER NONOPERATING USES	4,052	16,335	28,016	290,725	303,298	1756.74%

City of Stuart
2016 Fiscal Budget
Estimated Appropriations

Account		2014 Audited	2015 Current	Dept Request	Manager Recommend	Commission Adopt	% Change
420	**SANITATION/SOLID WASTE**						
596	DEPRECIATION	256,548	0	0	0	0	0.00%
Total	OTHER USES	714,146	245,913	270,561	533,270	545,843	121.97%
Fund	SANITATION/SOLID WASTE	4,616,859	3,932,785	4,503,284	4,929,414	4,929,414	25.34%

Budget Narrative
Fiscal Year 2015-2016

Fund: Sanitation Fund
Department: Public Works
Team: Residential Collection Team (1710)

Departmental Activities and Service Level Description:
The Residential Collection Team is responsible for the collection and disposal of all residential garbage and recycling materials in the City of Stuart, including the maintenance and repair of all equipment needed to accomplish the work associated with these tasks.

Staffing Levels:
No increase in staffing is included in the proposed 2015/16 budget.

Position Title:	2011-12	2012-13	2013-14	2014-15	Proposed 2015-16
Sanitation Equipment Operators	2	2	2	2	2
Total	**2**	**2**	**2**	**2**	**2**

Indicators:	2011-12	2012-13	2013-14	2014-15	Estimated 2015-16
Residential Garbage (Tons)	2,500	2,500	2,600	2,600	2,600
Residential Recycling (Tons)	1,250	1,250	1,400	1,450	1,380
Deliver / Pick Up Carts	500	475	500	500	500

Major Budget or Service Level Changes:
Two (2) residential sanitation trucks are included in the proposed 2016 budget in accordance with the City's Fleet Replacement Schedule.

Department Objectives:
To provide the residents of the City of Stuart with cost effective, efficient, and responsive garbage collection service while providing a safe and rewarding career for our employees.

- Promote "Safety First" so that employees have a positive attitude toward safety and practice good safety habits in all aspects of their workday.
- Provide outstanding sanitation service that meets customer expectations.
- Continue public awareness promoting the benefits of residential single stream recycling.
- Increase random spot checking of residential recycle carts for the proper separation of recycle material from the waste stream.
- Continue removing residential carts from commercial areas where access is available.
- Maintain superior fleet appearance.
- Continue annual audit of residential accounts by verifying billing of services on account versus the route sheets and GPS system to assure customers are charged properly for services provided.

City of Stuart
2016 Fiscal Budget
Estimated Appropriations

Account		2014 Audited	2015 Current	Dept Request	Manager Recommend	Commission Adopt	% Change
420	**SANITATION/SOLID WASTE**						
1710	**RESIDENTIAL COLLECTION**						
512	REGULAR SALARIES AND WAGE	104,594	95,310	95,310	95,310	95,310	0.00%
514	OVERTIME	7,957	10,600	11,000	11,000	11,000	3.77%
	OVERTIME - HOLIDAYS/NEIGHBORHOOD CLEAN UPS			11,000	11,000	11,000	
515	SPECIAL PAY	3,028	2,921	5,321	5,321	5,321	82.15%
	Impact ^ SAFETY INCENTIVE FOR 2 TEAM MEMBERS			2,000	2,000	2,000	
521	FICA TAXES	8,328	8,182	8,540	8,540	8,540	4.37%
522	RETIREMENT CONTRIBUTIONS	11,065	10,747	10,777	10,745	10,745	-0.02%
523	LIFE AND HEALTH INSURANCE	16,040	17,019	7,001	7,001	7,001	-58.86%
524	WORKERS' COMPENSATION	6,744	7,141	7,141	7,141	7,141	0.00%
Total	PERSONAL SERVICES	157,754	151,921	145,089	145,058	145,058	-4.52%
531	PROFESSIONAL SERVICES	15,500	2,000	1,000	1,000	1,000	-50.00%
	ROUTE SOFTWARE PROGRAMMING			1,000	1,000	1,000	
534	OTHER SERVICES	16,842	19,950	20,050	20,050	20,050	0.50%
	BM- PEST CONTROL SERVICES			300	300	300	
	OUTSIDE LABOR SOURCE			18,700	18,700	18,700	
	TOWING EXPENSE			500	500	500	
	UNIFORM RENTAL FOR 2 TEAM MEMBERS			550	550	550	
540	TRAVEL AND PER DIEM	1,487	3,080	3,080	3,080	3,080	0.00%
	SWANA CONFERENCES			1,540	1,540	1,540	
	WASTECON			1,540	1,540	1,540	
542	FREIGHT/POSTAGE SERVICES	0	3,095	3,095	3,095	3,095	0.00%
	CART DELIVERIES			3,095	3,095	3,095	
543	UTILITY SERVICES	159,581	170,550	178,950	178,950	178,950	4.93%
	CITY UTILITIES			1,500	1,500	1,500	
	FP&L			9,450	9,450	9,450	
	TIP FEES GARBAGE (2,800) TONS AT $60.00 PER TON - 5%			168,000	168,000	168,000	
544	RENTALS AND LEASES	1,080	1,117	1,080	1,080	1,080	-3.31%
	GPS UNITS FOR TRUCKS			1,080	1,080	1,080	
545	INSURANCE	11,633	12,322	12,322	12,322	12,322	0.00%
	FLOOD INSURANCE PORTION			395	395	395	
	TRICO GENERAL LIABILITY INSURANCE			11,927	11,927	11,927	
546	REPAIR AND MAINTENANCE	67,185	55,000	56,000	56,000	56,000	1.82%
	VM - REFURBISH 1 TRUCK			6,000	6,000	6,000	
	VM - REPAIR AND MAINTENANCE OF TRUCKS (3)			50,000	50,000	50,000	
547	PRINTING AND BINDING	0	1,300	2,300	2,300	2,300	76.92%

City of Stuart
2016 Fiscal Budget
Estimated Appropriations

Account		2014 Audited	2015 Current	Dept Request	Manager Recommend	Commission Adopt	% Change
420	**SANITATION/SOLID WASTE**						
1710	**RESIDENTIAL COLLECTION**						
547	PRINTING AND BINDING	0	1,300	2,300	2,300	2,300	76.92%
	Impact ^ GOLD STAR RECYCLING INCENTIVE PROGRAM			1,000	1,000	1,000	
	CUSTOMER NOTIFICATION FORMS			500	500	500	
	SINGLE STEAM RECYCLING BROCHURES			800	800	800	
548	PROMOTIONAL ACTIVITIES	4,934	5,650	8,700	9,500	9,500	68.14%
	Impact ^ GOLD STAR RECYCLING INCENTIVE PROGRAM			4,000	4,000	4,000	
	ADJUSTMENT 6/29/15 SAFETY INCENTIVE PROGRAM			0	800	800	
	E-WASTE DISPOSAL			3,000	3,000	3,000	
	MONTHLY NEIGHBORHOOD CLEAN UP EVENTS			1,700	1,700	1,700	
551	OFFICE SUPPLIES	46	1,030	1,030	1,030	1,030	0.00%
	MISCELLANEOUS OFFICE SUPPLIES			1,030	1,030	1,030	
552	OPERATING SUPPLIES	58,959	59,040	83,720	83,720	83,720	41.80%
	150 REPLACEMENT GREEN CARTS			7,800	7,800	7,800	
	450 REPLACEMENT BLUE CARTS			22,500	22,500	22,500	
	FUEL FOR TRUCKS (13,400.GALS @ $3.50)			46,900	46,900	46,900	
	IN MOLD CART DECALS			1,250	1,250	1,250	
	MISCELLANEOUS OPERATING SUPPLIES			2,000	2,000	2,000	
	REPAIR PARTS FOR CARTS			2,580	2,580	2,580	
	SAFETY SHOES FOR 2 TEAM MEMBERS			190	190	190	
	SAFETY SUPPLIES			300	300	300	
	UNIFORMS, T-SHIRTS, HATS, AND JACKETS			200	200	200	
554	BOOKS AND MEMBERSHIPS	520	558	558	558	558	0.00%
	SWANNA MEMBERSHIP FOR 2 TEAM MEMBERS			558	558	558	
555	TRAINING	0	2,436	2,436	2,436	2,436	0.00%
	SWANA CONFERENCES			1,218	1,218	1,218	
	WASTECON			1,218	1,218	1,218	
Total	OPERATING EXPENSES	337,766	337,128	374,321	375,121	375,121	11.27%
564	MACHINERY AND EQUIPMENT	0	0	700,000	700,000	700,000	0.00%
	2 REPLACEMENT TRUCKS (HYBRIDS)			700,000	700,000	700,000	
Total	CAPITAL OUTLAY	0	0	700,000	700,000	700,000	0.00%
Division	RESIDENTIAL COLLECTION	495,521	489,049	1,219,410	1,220,179	1,220,179	146.24%
	COMMISSION			3,505	4,071	4,071	
	MANAGER			6,128	5,321	4,872	
	ECONOMIC STRAT			3,231	4,838	0	
	HUMAN RESOURCES			4,358	4,477	4,477	
	CITY CLERK			4,208	4,457	4,457	

City of Stuart
2016 Fiscal Budget
Estimated Appropriations

Account	2014 Audited	2015 Current	Dept Request	Manager Recommend	Commission Adopt	% Change
420	**SANITATION/SOLID WASTE**					
1710	**RESIDENTIAL COLLECTION**					
FINANCIAL SERVICES			29,004	29,005	29,005	
INFORMATION SERVICES			0	0	0	
CITY ATTORNEY			14,475	14,488	14,488	
VEHICLE MAINTENANCE			46,867	46,933	46,933	
BUILDING MAINTENANCE			10,655	10,680	10,680	
LEGISLATIVE & MARKETING			0	0	1,047	
CUSTOMER SERVICE			59,091	58,657	58,657	
WS GENERAL GOV			21,640	24,661	24,661	
Total Indirect Costs			203,161	207,587	203,347	
Division + Consolidated + Indirect Charges:			1,422,571	1,427,765	1,423,525	

City of Stuart
2016 Fiscal Budget
Personnel Sheet

1710 RESIDENTIAL COLLECTION

Class	Title	Range/ Step	Current Salary	Prcnt	Range/ Step	Dept Req	Spec Pay	Prcnt	Range/ Step	Mgr Rec	Spec Pay	Prcnt	Range/ Step	Comm Adopt	Spec Pay
1070	PUBLIC WORKS DIRECTOR	29 17	125,663.81	0.17	29 17	21,363	836	0.17	29 17	21,363	836	0.17	29 17	21,363	836
7065	SANITATION EQUIP OPERATOR	09 10	38,330.20	1.00	09 10	38,330	2,400	1.00	09 10	38,330	2,400	1.00	09 10	38,330	2,400
7065	SANITATION EQUIP OPERATOR	09 7	35,616.96	1.00	09 7	35,617	0	1.00	09 7	35,617	0	1.00	09 7	35,617	0
	BUDGET OVERTIME			1.00	00 0	11,000	0	1.00	00 0	11,000	0	1.00	00 0	11,000	0
	BUDGET MERIT			1.00	00 0	2,085	0	1.00	00 0	2,085	0	1.00	00 0	2,085	0
			Count			3				3				3	
	Total					108,395	3,236			108,395	3,236			108,395	3,236

Budget Narrative
Fiscal Year 2015-2016

Fund: Sanitation Fund
Department: Public Works
Team: Commercial Sanitation Team (1720)

Departmental Activities and Service Level Description:
The Commercial Sanitation Team is responsible for the collection and disposal of all commercial garbage and recycling materials in the City of Stuart, including the maintenance and repair of all equipment needed to accomplish the work associated with these tasks.

Staffing Levels:
One additional Sanitation Equipment Operator is requested for 2015-16.

Position Title:	2011-12	2012-13	2013-14	2014-15	Requested 2015-16
Office Assistant II	1	1	1	0	0
Team Leader I	0	1	1	1	1
Team Leader III	1	1	1	1	1
Diesel/Gas Mechanic	0	1	1	1	1
Sanitation Equipment Operators	5	4	4	4	**5**
Sanitation Worker	1	1	1	1	1
Total	**8**	**9**	**9**	**8**	**9**

Indicators:	2011-12	2012-13	2013-14	2014-15	Estimated 2015-16
Commercial Garbage (Tons)	14,300	14,300	14,800	14,000	15,350
Commercial Recycling (Tons)	900	1,000	1,200	1,300	750
New Container Deliver	50	50	50	28	30

Major Budget or Service Level Changes:
Implement a new program that provides commercial recycling containers to existing customers without the expense of new dumpster enclosures.

Department Objectives:
To provide the residents of the City of Stuart with cost effective, efficient, and responsive garbage collection service while providing a safe and rewarding career for our employees.

- Promote “Safety First” so that employees have a positive attitude toward safety and practice good safety habits in all aspects of their workday.
- Eliminate all customer complaints and missed pickups.
- Provide outstanding sanitation service that meets customer expectations.
- Continue removing residential carts from commercial areas where access is available.

- Continue to research alternate disposal methods that will realize a cost saving to keep operating costs down.
- Audit commercial accounts and adjust service levels by increasing dumpster size on multiple stop accounts, thereby reducing operational costs and increasing department safety.
- Increase business owners' awareness of the benefits of commercial recycling and roll off services.
- Continue audits of commercial accounts by verifying billing of services on account versus the route sheets and GPS system to assure customers are charged properly for services provided.
- Maintain superior fleet appearance.

City of Stuart
2016 Fiscal Budget
Estimated Appropriations

Account		2014 Audited	2015 Current	Dept Request	Manager Recommend	Commission Adopt	% Change
420	**SANITATION/SOLID WASTE**						
1720	**COMMERCIAL COLLECTION**						
512	REGULAR SALARIES AND WAGE	381,022	366,080	366,080	366,089	366,089	0.00%
514	OVERTIME	25,417	20,600	24,500	24,500	24,500	18.93%
	OVERTIME FOR HOLIDAYS AND SPECIAL EVENTS,			24,500	24,500	24,500	
515	SPECIAL PAY	11,783	11,781	11,781	11,301	11,301	-4.07%
	Impact ^SAFETY INCENTIVE PROGRAM FOR 3 TEAM MEMBERS			3,000	3,000	3,000	
	PHONE STIPENDS - TEAM LEADERS (2)			720	720	720	
521	FICA TAXES	29,783	30,339	30,781	30,745	30,745	1.34%
522	RETIREMENT CONTRIBUTIONS	31,843	31,440	31,727	31,384	31,384	-0.18%
523	LIFE AND HEALTH INSURANCE	79,193	81,192	74,860	66,486	66,486	-18.11%
524	WORKERS' COMPENSATION	20,116	21,300	21,300	21,300	21,300	0.00%
Total	PERSONAL SERVICES	579,156	562,732	561,029	551,804	551,804	-1.94%
531	PROFESSIONAL SERVICES	15,097	1,000	1,000	1,000	1,000	0.00%
	GPS ROUTE SOFTWARE PROGRAMMING			1,000	1,000	1,000	
534	OTHER SERVICES	93,557	137,350	138,470	138,470	138,470	0.82%
	BM-FIRE EXTINGUISHERS			500	500	500	
	BM-PEST CONTROL SERVICES			300	300	300	
	HAULING SERVICES FOR COMPACTORS			84,350	84,350	84,350	
	OUTSIDE LABOR FORCE			18,700	18,700	18,700	
	TOWING EXPENSE FOR COMMERCIAL TRUCKS			200	200	200	
	UNIFORM RENTAL FOR 7 TEAM MEMBERS			1,920	1,920	1,920	
	WELDING SERVICES AND CONTAINER REHABILITATION			27,500	27,500	27,500	
	WELDING SERVICES FOR TRUCK REPAIRS			5,000	5,000	5,000	
540	TRAVEL AND PER DIEM	413	500	1,000	1,000	1,000	100.00%
	SWANNA CONFERENCES			500	500	500	
	WASTECON			500	500	500	
541	COMMUNICATIONS SERVICES	1,104	1,500	1,169	1,169	1,169	-22.07%
	LONG DISTANCE			817	817	817	
	PHONE SETS			352	352	352	
542	FREIGHT/POSTAGE SERVICES	0	1,030	1,030	1,030	1,030	0.00%
	FREIGHT FOR DUMPSTER LIDS AND PARTS			1,030	1,030	1,030	
543	UTILITY SERVICES	879,492	880,681	951,341	951,341	951,341	8.02%
	CITY UTILITIES (WATER AND SEWER)			1,175	1,175	1,175	
	TIPPING FEES - C & D ROLL OFFS (210 TONS AT $40.60)			8,526	8,526	8,526	
	TIPPING FEES - CLASS I GARBAGE (13,554 AT $60.00)			813,240	813,240	813,240	
	TIPPING FEES - COMPACTORS (2140 TONS AT $60.00)			128,400	128,400	128,400	
544	RENTALS AND LEASES	2,159	2,060	2,160	2,160	2,160	4.85%

City of Stuart
2016 Fiscal Budget
Estimated Appropriations

Account		2014 Audited	2015 Current	Dept Request	Manager Recommend	Commission Adopt	% Change
420	**SANITATION/SOLID WASTE**						
1720	**COMMERCIAL COLLECTION**						
544	RENTALS AND LEASES	2,159	2,060	2,160	2,160	2,160	4.85%
	GPS UNITS - ROUTE MONITORING			2,160	2,160	2,160	
545	INSURANCE	39,186	41,508	41,508	41,508	41,508	0.00%
	FLOOD INSURANCE PORTION			1,676	1,676	1,676	
	TRICO GENERAL LIABILITY INSURANCE			39,832	39,832	39,832	
546	REPAIR AND MAINTENANCE	82,036	72,000	72,000	72,000	72,000	0.00%
	VM - PAINT 1 TRUCK			6,000	6,000	6,000	
	VM - REPAIR AND MAINTENANCE FOR 4 TRUCKS			66,000	66,000	66,000	
547	PRINTING AND BINDING	145	1,100	2,000	2,000	2,000	81.82%
	COMMERCIAL RECYCLING MATERIALS			1,000	1,000	1,000	
	CUSTOMER NOTIFICATION FORMS			1,000	1,000	1,000	
548	PROMOTIONAL ACTIVITIES	4,868	8,500	3,000	4,800	4,800	-43.53%
	ADJUSTMENT 6/29/15 SAFETY INCENTIVE PROGRAM			0	1,800	1,800	
	COMMERCIAL RECYCLING INITIATIVE			3,000	3,000	3,000	
551	OFFICE SUPPLIES	0	1,000	1,000	1,000	1,000	0.00%
	MISCELLANEOUS OFFICE EQUIPMENT			500	500	500	
	MISCELLANEOUS OFFICE SUPPLIES			500	500	500	
552	OPERATING SUPPLIES	153,683	140,885	171,815	171,815	171,815	21.95%
	150 BLUE CARTS			7,800	7,800	7,800	
	155 GREEN CARTS			7,800	7,800	7,800	
	DUMPSTER REPAIR PARTS			4,000	4,000	4,000	
	FUEL (28,500 DSL @ $3,50 AND 1,800 GAS @ $.300)			105,150	105,150	105,150	
	IN MOLD DECALS			1,200	1,200	1,200	
	MISCELLANEOUS OPERATING SUPPLIES			1,550	1,550	1,550	
	NEW FLOORING - TWO OFFICES			5,000	5,000	5,000	
	REPLACEMENT DUMPSTERS			37,000	37,000	37,000	
	SAFETY SHOES FOR 7 TEAM MEMBERS			665	665	665	
	SAFETY SUPPLIES			1,000	1,000	1,000	
	UNIFORMS, T-SHIRTS, HATS, AND JACKETS FOR 7			650	650	650	
554	BOOKS AND MEMBERSHIPS	195	500	500	500	500	0.00%
	SWANNA MEMBERSHIP FOR 2			500	500	500	
555	TRAINING	0	1,500	2,000	2,000	2,000	33.33%
	SWANNA CONFERENCES			1,500	1,500	1,500	
	WASTECON			500	500	500	
Total	OPERATING EXPENSES	1,271,937	1,291,114	1,389,993	1,391,793	1,391,793	7.80%
563	INFRASTRUCTURE	0	0	10,000	10,000	10,000	0.00%
	COMPACTOR RECEIVER BOX (MOVED TO 563)			10,000	10,000	10,000	

City of Stuart
2016 Fiscal Budget
Estimated Appropriations

Account		2014 Audited	2015 Current	Dept Request	Manager Recommend	Commission Adopt	% Change
420	**SANITATION/SOLID WASTE**						
1720	**COMMERCIAL COLLECTION**						
564	MACHINERY AND EQUIPMENT	0	283,500	0	0	0	-100.00%
Total	CAPITAL OUTLAY	0	283,500	10,000	10,000	10,000	-96.47%
Division	COMMERCIAL COLLECTION	1,851,093	2,137,346	1,961,022	1,953,597	1,953,597	5.54%
	COMMISSION			10,831	12,580	12,580	
	MANAGER			18,387	15,968	14,620	
	ECONOMIC STRAT			9,696	14,517	0	
	HUMAN RESOURCES			13,073	13,430	13,430	
	CITY CLERK			13,246	14,029	14,029	
	FINANCIAL SERVICES			46,154	46,156	46,156	
	INFORMATION SERVICES			12,351	13,060	13,060	
	CITY ATTORNEY			10,856	10,866	10,866	
	VEHICLE MAINTENANCE			79,882	79,994	79,994	
	BUILDING MAINTENANCE			10,655	10,680	10,680	
	LEGISLATIVE & MARKETING			0	0	3,143	
	CUSTOMER SERVICE			5,431	5,391	5,391	
	WS GENERAL GOV			56,416	64,292	64,292	
	Total Indirect Costs			286,978	300,962	288,239	
	Division + Consolidated + Indirect Charges:			2,248,000	2,254,559	2,241,837	

City of Stuart
2016 Fiscal Budget
Personnel Sheet

1720 COMMERCIAL COLLECTION

Class	Title	Range/ Step	Current Salary	Prcnt	Range/ Step	Dept Req	Spec Pay	Prcnt	Range/ Step	Mgr Rec	Spec Pay	Prcnt	Range/ Step	Comm Adopt	Spec Pay
1070	PUBLIC WORKS DIRECTOR	29 17	125,663.81	0.17	29 17	21,363	836	0.17	29 17	21,363	836	0.17	29 17	21,363	836
3019	TEAM LEADER III	20 15	73,462.30	1.00	20 15	73,462	480	1.00	20 15	73,462	480	1.00	20 15	73,462	480
3030	TEAM LEADER I							1.00		42,869	0	1.00		42,869	0
	VACANT POSITION						1						1		
6045	DIVISION ASSISTANT	12 9	42,859.94	1.00	12 9	42,860	480								
				At TEAM LEADER I											
7065	SANITATION EQUIP OPERATOR	09 14	42,285.09	1.00	09 14	42,285	0	1.00	09 14	42,285	0	1.00	09 14	42,285	0
7065	SANITATION EQUIP OPERATOR	09 17	45,550.17	1.00	09 17	45,550	0	1.00	09 17	45,550	0	1.00	09 17	45,550	0
7065	SANITATION EQUIP OPERATOR	09 7	35,616.96	1.00	09 7	35,617	0	1.00	09 7	35,617	0	1.00	09 7	35,617	0
7065	SANITATION EQUIP OPERATOR	09 1	30,719.33	1.00	09 1	30,719	0	1.00	09 1	30,719	0	1.00	09 1	30,719	0
7070	SANITATION WORKER	04 5	26,511.53	1.00	04 5	26,512	2,400	1.00	04 5	26,512	2,400	1.00	04 5	26,512	2,400
8020	DIESEL/GAS MECHANIC	15 7	47,711.56	1.00	15 7	47,712	0	1.00	15 7	47,712	0	1.00	15 7	47,712	0
	BUDGET OVERTIME			1.00	00 0	24,500	0	1.00	00 0	24,500	0	1.00	00 0	24,500	0
	BUDGET MERIT			1.00	00 0	7,585	0	1.00	00 0	7,585	0	1.00	00 0	7,585	0
			Count			9				9				9	
	Total					398,165	4,196			398,174	3,716			398,174	3,716

Budget Narrative
Fiscal Year 2015-2016

Fund: Sanitation Fund
Department: Public Works
Team: Yard Trash Collection (1730)

Departmental Activities and Service Level Description:
The Yard Trash Collection Team is responsible for the collection and disposal of all yard trash and debris, including tires, metal goods and household furnishings disposed of by City residents. The Yard Trash Collection Team also provides service to commercial properties for bulk pickup of these same items.

Staffing Levels:
A Team Leader I position is included in the 2016 proposed budget to operate the yard waste processing facility.

Position Title:	2011-12	2012-13	2013-14	2014-15	Proposed 2015-16
Sanitation Equipment Operators	2	2	2	2	2
Team Leader I	**0**	**0**	**0**	**0**	**1**
Total	**2**	**2**	**2**	**2**	**3**

Indicators:	2011-12	2012-13	2013-14	2014-15	Estimated 2015-16
Yard Waste-City Landfill (Yards)	14,000	14,000	14,500	19,800	48,000
Debris (Tons)	1,100	1,200	1,300	960	960
Customer inquiries	100	75	75	75	100
Tire disposal (Tons)	5	5	5	5	5

Major Budget or Service Level Changes:

The 1st phase of a yard waste processing facility at the Old City Landfill is expected to be completed in late 2015. Yard waste totals include commercial landscape disposal as well as yard waste collected by the City. Yard waste totals are expected to increase to pre-hurricane totals.

Department Objectives:

To provide the residents of the City of Stuart with cost effective, efficient, and responsive garbage collection service while providing a safe and rewarding career for our employees.

- Promote “Safety First” so that employees have a positive attitude toward safety and practice good safety habits in all aspects of their workday.
- Provide outstanding sanitation service that meets customer expectations.
- Maintain superior fleet appearance.
- Continue to work on methods to improve collection and reduce disposal costs where possible.

City of Stuart
2016 Fiscal Budget
Estimated Appropriations

Account		2014 Audited	2015 Current	Dept Request	Manager Recommend	Commission Adopt	% Change
420	**SANITATION/SOLID WASTE**						
1730	**YARD TRASH COLLECTION**						
512	REGULAR SALARIES AND WAGE	85,879	81,167	81,167	81,167	81,167	0.00%
	Impact ^ NEW SCALE HOUSE OPERATOR			45,000	45,000	45,000	
514	OVERTIME	7,888	15,000	15,000	15,000	15,000	0.00%
	HOLIDAY AND NEIGHBORHOOD CLEAN UPS			15,000	15,000	15,000	
515	SPECIAL PAY	2,000	2,000	2,000	2,000	2,000	0.00%
	NONE REQUESTED			2,000	2,000	2,000	
521	FICA TAXES	7,230	7,510	7,510	7,510	7,510	0.00%
522	RETIREMENT CONTRIBUTIONS	6,624	7,088	7,088	6,982	6,982	-1.49%
523	LIFE AND HEALTH INSURANCE	10,701	10,689	14,185	14,185	14,185	32.70%
524	WORKERS' COMPENSATION	7,215	7,640	7,640	7,640	7,640	0.00%
Total	PERSONAL SERVICES	127,537	131,093	134,589	134,483	134,483	2.59%
531	PROFESSIONAL SERVICES	15,000	1,000	16,000	41,000	41,000	4000.00%
	BILLING SYSTEM LINK TO SCALE HOUSE			15,000	15,000	15,000	
	ROUTE GPS PROGRAMMING			1,000	1,000	1,000	
	UPDATE DEBRIS MANAGEMENT PLAN			0	25,000	25,000	
534	OTHER SERVICES	44,948	112,900	168,550	300,550	300,550	166.21%
	Impact ^ GRINDING - COMMERCIAL GENERATED (7,500 TONS @ $23.50)			93,750	176,250	176,250	
	BM - PEST CONTROL SERVICES			300	300	300	
	GRINDING - CITY GENERATED (4,500 TONS @ $23.50)			56,250	105,750	105,750	
	OUTSIDE LABOR FORCE			17,500	17,500	17,500	
	TOWING EXPENSE FOR YARD TRASH WASTE TRUCKS			300	300	300	
	UNIFORMS FOR 2 TEAM MEMBERS			450	450	450	
540	TRAVEL AND PER DIEM	0	0	1,000	1,000	1,000	0.00%
	COMPOST SEMINAR			1,000	1,000	1,000	
543	UTILITY SERVICES	41,662	51,314	59,890	59,890	59,890	16.71%
	APPLIANCE DISPOSAL CHARGES			500	500	500	
	CITY UTILITIES (WATER AND SEWER)			1,010	1,010	1,010	
	LANDFILL - WATER, SEWER, FPL			5,000	5,000	5,000	
	TIPPING FEES - LANDFILL DEBRIS 1,300 TONS AT $40.60			52,780	52,780	52,780	
	TIPPING FEES - TIRES - 5 TONS AT $120.00			600	600	600	
544	RENTALS AND LEASES	1,080	1,000	1,000	1,000	1,000	0.00%
	GPS RENTAL UNITS			1,000	1,000	1,000	
545	INSURANCE	7,942	8,413	8,413	8,413	8,413	0.00%
	FLOOD INSURANCE PORTION			372	372	372	
	TRICO GENERAL LIABILITY INSURANCE			8,041	8,041	8,041	
546	REPAIR AND MAINTENANCE	15,660	16,500	19,000	19,000	19,000	15.15%

City of Stuart
2016 Fiscal Budget
Estimated Appropriations

Account		2014 Audited	2015 Current	Dept Request	Manager Recommend	Commission Adopt	% Change
420	**SANITATION/SOLID WASTE**						
1730	**YARD TRASH COLLECTION**						
546	REPAIR AND MAINTENANCE	15,660	16,500	19,000	19,000	19,000	15.15%
	VM - PAINT 1 TRUCK			6,000	6,000	6,000	
	VM - REPAIR AND MAINTENANCE FOR 3 TRUCKS			13,000	13,000	13,000	
548	PROMOTIONAL ACTIVITIES	0	1,000	2,000	800	800	-20.00%
	SAFETY INCENTIVE PROGRAM			2,000	800	800	
551	OFFICE SUPPLIES	0	520	520	520	520	0.00%
	MISCELLANEOUS OFFICE SUPPLIES			520	520	520	
552	OPERATING SUPPLIES	15,542	14,853	19,240	19,240	19,240	29.54%
	FUEL DSL (4,100 GALS @ $3.50)			14,350	14,350	14,350	
	FULE FOR LOADER - LANDFILL (1,000 @ $3.50)			3,500	3,500	3,500	
	MISCELLANEOUS OPERATING SUPPLIES			500	500	500	
	MISCELLANEOUS SAFETY SUPPLIES			500	500	500	
	SAFETY SHOES FOR 2 TEAM MEMBERS			190	190	190	
	UNIFORM T-SHIRTS, HATS, AND JACKETS			200	200	200	
554	BOOKS AND MEMBERSHIPS	0	0	500	500	500	0.00%
	ORGANIC COMPOST ASSN			500	500	500	
555	TRAINING	0	0	500	500	500	0.00%
	COMPOST SEMINAR			500	500	500	
Total	OPERATING EXPENSES	141,833	207,500	296,613	452,413	452,413	118.03%
562	BUILDINGS	0	0	25,000	25,000	25,000	0.00%
	SCALE HOUSE (TRAILER TYPE)			25,000	25,000	25,000	
563	INFRASTRUCTURE	350,000	0	0	0	0	0.00%
	NONE REQUESTED			0	0	0	
564	MACHINERY AND EQUIPMENT	150,000	120,750	0	0	0	-100.00%
	NONE REQUESTED			0	0	0	
Total	CAPITAL OUTLAY	500,000	120,750	25,000	25,000	25,000	-79.30%
Division	YARD TRASH COLLECTION	769,370	459,343	456,202	611,896	611,896	-20.47%
	COMMISSION			2,848	3,308	3,308	
	MANAGER			6,128	5,321	4,872	
	ECONOMIC STRAT			3,231	4,838	0	
	HUMAN RESOURCES			4,358	4,477	4,477	
	CITY CLERK			2,985	3,161	3,161	
	FINANCIAL SERVICES			14,736	14,736	14,736	
	INFORMATION SERVICES			0	0	0	
	CITY ATTORNEY			0	0	0	

City of Stuart
2016 Fiscal Budget
Estimated Appropriations

Account	2014 Audited	2015 Current	Dept Request	Manager Recommend	Commission Adopt	% Change
420	**SANITATION/SOLID WASTE**					
1730	**YARD TRASH COLLECTION**					
VEHICLE MAINTENANCE			24,716	24,751	24,751	
BUILDING MAINTENANCE			0	0	0	
LEGISLATIVE & MARKETING			0	0	1,047	
CUSTOMER SERVICE			1,767	1,754	1,754	
WS GENERAL GOV			22,601	25,756	25,756	
Total Indirect Costs			83,369	88,102	83,862	
Division + Consolidated + Indirect Charges:			539,571	699,998	695,759	

City of Stuart
2016 Fiscal Budget
Personnel Sheet

1730 YARD TRASH COLLECTION

Class	Title	Range/ Step	Current Salary	Prcnt	Range/ Step	Dept Req	Spec Pay	Prcnt	Range/ Step	Mgr Rec	Spec Pay	Prcnt	Range/ Step	Comm Adopt	Spec Pay
7065	SANITATION EQUIP OPERATOR	09 7	35,616.96	1.00	09 7	35,617	0	1.00	09 7	35,617	0	1.00	09 7	35,617	0
7065	SANITATION EQUIP OPERATOR	09 17	45,550.17	1.00	09 17	45,550	0	1.00	09 17	45,550	0	1.00	09 17	45,550	0
	BUDGET OVERTIME			1.00	00 0	15,000	0	1.00	00 0	15,000	0	1.00	00 0	15,000	0
	BUDGET MERIT			1.00	00 0	2,000	0	1.00	00 0	2,000	0	1.00	00 0	2,000	0
			Count			2				2				2	
	Total					98,167	0			98,167	0			98,167	0

City of Stuart
2016 Fiscal Budget
Estimated Appropriations

Account		2014 Audited	2015 Current	Dept Request	Manager Recommend	Commission Adopt	% Change
420	**SANITATION/SOLID WASTE**						
1790	**SANITATION NON-OPERATING**						
512	REGULAR SALARIES AND WAGE	0	18,600	0	0	0	-100.00%
523	LIFE AND HEALTH INSURANCE	0	22,450	22,450	22,450	22,450	0.00%
	EMPLOYEE CLINIC			11,560	11,560	11,560	
	HEALTH INSURANCE INCREASE			10,890	10,890	10,890	
529	COMPENSATED ABSENCES ACCR	4,454	0	0	0	0	0.00%
Total	PERSONAL SERVICES	4,454	41,050	22,450	22,450	22,450	-45.31%
557	INDIRECT COSTS (NET)	782,276	560,084	573,639	588,022	575,449	2.74%
	TO GENERAL FUND			406,693	413,134	394,938	
	TO WATER AND SEWER			166,946	174,888	180,511	
Total	OPERATING EXPENSES	782,276	560,084	573,639	588,022	575,449	2.74%
591	INTRAGOVERNMENTAL TRANSFS	453,546	229,578	242,545	242,545	242,545	5.65%
	TRANSFER TO GENERAL FUND 6% OF REVENUES			242,545	242,545	242,545	
	TRANSFER TO RETAINED EARNINGS			0	0	0	
595	OTHER NONOPERATING USES	4,052	16,335	28,016	290,725	303,298	1756.74%
	GWI			11,681	11,681	11,681	
	HEALTH SELF-INSURANCE RESERVE			16,335	16,335	16,335	
	TRANSFER TO RETAINED EARNINGS			0	262,709	275,282	
596	DEPRECIATION	256,548	0	0	0	0	0.00%
Total	OTHER USES	714,146	245,913	270,561	533,270	545,843	121.97%
Division	SANITATION NON-OPERATI	1,500,876	847,047	866,650	1,143,742	1,143,742	-23.80%
Division + Consolidated + Indirect Charges:				866,650	1,143,742	1,143,742	

City of Stuart
2016 Fiscal Budget
Estimated Appropriations

Account		2014 Audited	2015 Current	Dept Request	Manager Recommend	Commission Adopt	% Change
420	**SANITATION/SOLID WASTE**						
Fund	SANITATION/SOLID WASTE	4,616,859	3,932,785	4,503,284	4,929,414	4,929,414	25.34%

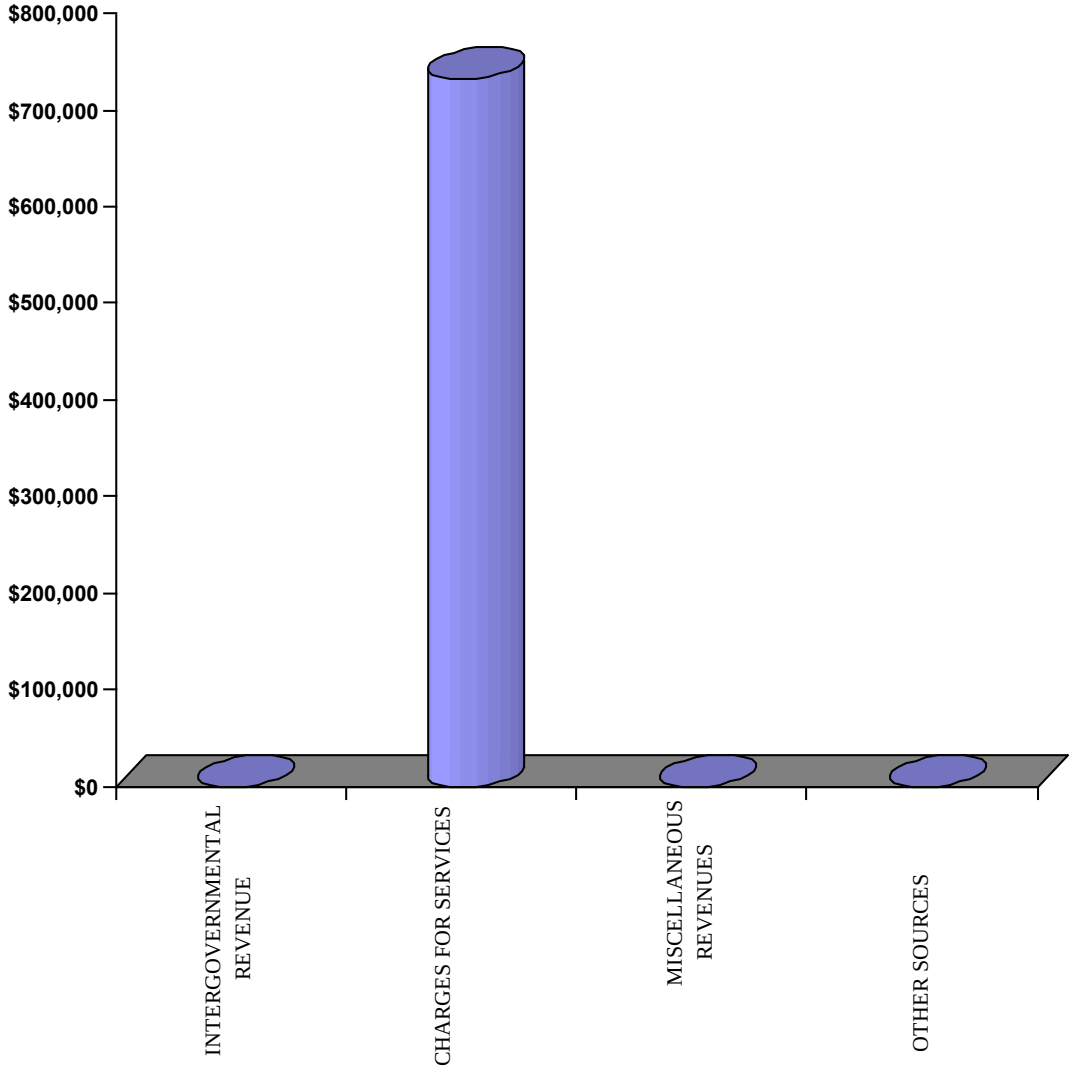
CITY OF STUART

Stormwater Fund

This fund is used to account for the maintenance of the stormwater system within the City.

City of Stuart
2016 Fiscal Budget
Revenues by Category

Stormwater Fund Revenues

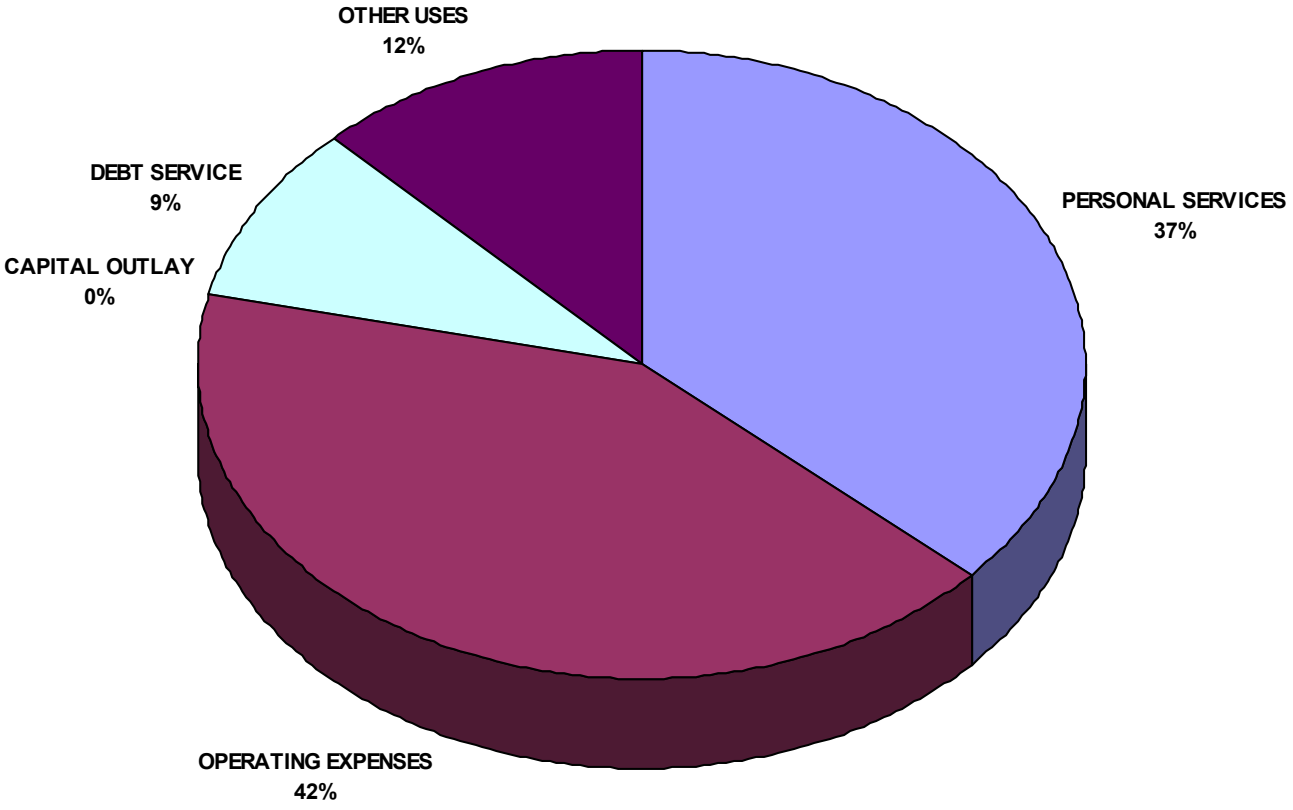


City of Stuart
2016 Fiscal Budget
Estimated Revenues

Account		2014 Audited	2015 Current	Dept Request	Manager Recommend	Commission Adopt	% Change
430	**STORMWATER MANAGEMENT**						
331390	FED GRANT-OTHER PHYSICAL	23,700	0	0	0	0	0.00%
Total	INTERGOVERNMENTAL REV	23,700	0	0	0	0	0.00%
343700	STORMWATER UTILITY CHARGE	698,294	676,473	732,324	732,324	732,324	8.26%
343710	DELINQUENT STORMWATER	4,440	4,000	0	0	0	-100.00%
Total	CHARGES FOR SERVICES	702,734	680,473	732,324	732,324	732,324	7.62%
381100	TRANS FR OTHER FUNDS	326,217	287,925	0	0	0	-100.00%
389100	PROPRIETARY-INTEREST	2,865	750	0	0	0	-100.00%
389300	PROPRIETARY-STATE GRANTS	56,750	0	0	0	0	0.00%
389972	FUNDS FR RETAINED EARNING	0	32,794	0	0	0	-100.00%
	FROM RETAINED EARNINGS			0	0	0	
Total	OTHER SOURCES	385,832	321,469	0	0	0	-100.00%
Fund	STORMWATER MANAGEMENT	1,112,265	1,001,942	732,324	732,324	732,324	-26.91%

City of Stuart
2016 Fiscal Budget
Appropriations by Category

Stormwater Fund Appropriations



City of Stuart
2016 Fiscal Budget
Estimated Appropriations

Account	2014 Audited	2015 Current	Dept Request	Manager Recommend	Commission Adopt	% Change
430	**STORMWATER MANAGEMENT**					
PERSONAL SERVICES	275,052	276,798	268,206	268,168	268,168	-3.12%
OPERATING EXPENSES	254,800	306,717	306,480	307,207	307,338	0.20%
CAPITAL OUTLAY	106,883	307,925	0	0	0	-100.00%
DEBT SERVICE	19,362	68,165	67,484	67,484	67,484	-1.00%
OTHER USES	697,047	42,337	52,956	89,465	89,334	111.01%
Fund STORMWATER MANAGEMENT	1,353,144	1,001,942	695,126	732,324	732,324	-26.91%

Budget Narrative
Fiscal Year 2015-2016

Fund: Stormwater Fund
Department: Public Works
Team: Stormwater Maintenance Team (1810)

Departmental Activities and Service Level Descriptions:
The responsibilities of the Stormwater Maintenance Team are to eliminate pollution and local flooding by providing maintenance and repair of the City's stormwater drainage system, overseeing street sweeping services, drainage ditch cleaning, erosion control, aquatic weed control, illegal connection detection/elimination, pollution prevention activities, identification of illegal dump sites, employee training, public education/outreach, responding to complaints from the public, and compliance with the NPDES Stormwater Permit. Additional responsibilities include inspection of storm systems visually and with TV equipment for purpose of discovering issues such as pipe failures, illegal connections, and need for cleaning. Systems are cleaned utilizing vacuum truck and other equipment to ensure the systems function as designed and remove pollutants captured by water quality structures. City wide storm drainage system includes 9 miles of storm pipe, 36 water quality structures (Baffle Boxes) and approximately 625 catch basins.

Staffing Level:
The Stormwater Maintenance Team is staffed by: Deputy Public Works Director, Stormwater Specialist, Equipment Operator I, and Utility Service Worker II.

Position Title:	**2010-11**	**2011-12**	**2012-13**	**2013-14**	**Requested 2014- 15**
Deputy Public Works Dir.	1	1	1	1	1
Equipment Operator	1	1	1	1	1
Utility Service Worker	1	1	1	1	1
Stormwater Specialist	1	1	1	1	1
Total	**4**	**4**	**4**	**4**	**4**

Indicators:	**2010-11**	**2011-12**	**2012-13**	**2013-14**	**Estimated 2014 -15**
Catch Basins Cleaned	350	350	250	290	300
Pipe Installed (miles)	0.20	0.06	0.20	0.35	.50
Baffle Boxes Cleaned	50	50	50	50	50
Collection Systems Cleaned (miles)	2.5	2.5	2.5	2.6	3.0
Outfall Inspections	100	100	100	100	100
Debris Removal from Grate Tops	5,000	7,000	8,000	4,900	5,000
System Sediment Analysis (TN,TP)	9	3	3	N/A	N/A
Field Screen Water Analysis (TN,TP)	100	10	15	N/A	N/A
Construction Site Inspections (slit fence)	30	15	25	27	25

Major Budget or Service Level Changes:

There are plans to add drainage to areas that are prone to flooding which include:
SE Arapaho Ave., SE Lonita St., SE Osceola St., SE Lincoln Ave., and SE Dixie/3rd St.

Stormwater Maintenance Team is currently overseeing Heart of Haney Creek and Poppleton Creek wetland restoration and creation projects.

Department Objectives:

- Maintain a regular schedule for inspecting, cleaning, and maintaining the City's storm drains, catch basins, outfalls, baffle boxes, and retention ponds.
- Increase the City's level of cleanliness and reduce the level of pollutants.
- Identify and improve the areas of frequent local flooding by constructing and improving the storm drainage systems in those areas.
- Maintain a working schedule for the Stormwater Team and update this schedule.
- Increase televising the various storm systems.
- Additional monitoring of baffle boxes, inlets, retention ponds, and outfalls.
- Maintain the level of detection and elimination of illegal connections to storm drain systems.
- New installation and repair of damaged storm systems.
- Monitoring and management of Haney Creek, Frazier Creek, and Poppleton Creek.
- Chemical analyses of water samples from Haney Creek, Frazier Creek, Poppleton Creek, MLK Ponds, Airport ditch, and outfall pipes.
- Maintain environmental awareness training for all city employees.
- Maintain level of stormwater collection systems cleaning.
- Chemical analysis of grit removed from stormwater collection systems.
- Increase public awareness of stormwater pollution issues.
- Maintain and upgrade City's stormwater webpage.
- Additional employee training, certification and licensing in Stormwater.
- GIS training and mapping certifications.

City of Stuart
2016 Fiscal Budget
Estimated Appropriations

Account		2014 Audited	2015 Current	Dept Request	Manager Recommend	Commission Adopt	% Change
430	**STORMWATER MANAGEMENT**						
1810	**STORMWATER MAINTENANCE**						
512	REGULAR SALARIES AND WAGE	185,598	177,105	177,105	177,105	177,105	0.00%
514	OVERTIME	8,056	15,000	8,000	8,000	8,000	-46.67%
515	SPECIAL PAY	5,432	5,434	5,974	5,974	5,974	9.94%
521	FICA TAXES	14,175	14,298	14,618	14,618	14,618	2.23%
522	RETIREMENT CONTRIBUTIONS	19,736	19,353	19,353	19,315	19,315	-0.20%
523	LIFE AND HEALTH INSURANCE	35,804	40,043	37,591	37,591	37,591	-6.12%
	EMPLOYEE CLINIC			1,926	1,926	1,926	
	HEALTH INSURANCE INCREASE			3,465	3,465	3,465	
	LIFE AND HEALTH INSURANCE			32,200	32,200	32,200	
524	WORKERS' COMPENSATION	5,256	5,565	5,565	5,565	5,565	0.00%
529	COMPENSATED ABSENCES ACCR	996	0	0	0	0	0.00%
Total	PERSONAL SERVICES	275,052	276,798	268,206	268,168	268,168	-3.12%
531	PROFESSIONAL SERVICES	22,805	17,000	17,000	17,000	17,000	0.00%
	ENGINEERING SERVICES			12,000	12,000	12,000	
	IS - GIS/GPS UPDATES			5,000	5,000	5,000	
534	OTHER SERVICES	120,511	130,428	142,928	142,928	142,928	9.58%
New	! FIELD FENCING/ LAND CLEARING (HEART OF HANEY CREEK)			5,500	5,500	5,500	
	ANNUAL LAKE MAINTENANCE, CHEMICAL TREATMENT, FISH, MISC			15,000	15,000	15,000	
	ANNUAL MAINTENANCE OF HANEY CREEK			25,000	25,000	25,000	
	ANNUAL MANGROVE TRIMMING			3,500	3,500	3,500	
	ANNUAL STREET SWEEPING			26,000	26,000	26,000	
	HEART OF HANEY EXOTICS REMOVAL			35,000	35,000	35,000	
	NPDES INTERLOCAL AGREEMENT			17,028	17,028	17,028	
	OUTSIDE LABOR FORCE			3,000	3,000	3,000	
	SAMPLING & ANALYZING TMDL'S			3,500	3,500	3,500	
	SAMPLING, MONITORING POPPLETON AND HANEY CREEK BASIN			8,000	8,000	8,000	
	UNIFORM RENTAL			1,400	1,400	1,400	
540	TRAVEL AND PER DIEM	6,896	10,050	6,550	6,550	6,550	-34.83%
	FLORIDA STORMWATER ASSOCIATION			1,800	1,800	1,800	
	FSA CONFERENCE, BOARD MEETINGS			1,500	1,500	1,500	
	FWPCOA SHORT SCHOOL, A, B, C LICENSE			700	700	700	
	GFOA ADVANCED ACCOUNTING SEMINAR			500	500	500	
	MISC STORMWATER TRAINING			500	500	500	
	SOUTHEAST STORMWATER ASSOCIATION			1,050	1,050	1,050	
	SUNGARD PENTAMATION USER CONFERENCE			500	500	500	
541	COMMUNICATIONS SERVICES	1,981	2,300	2,300	2,300	2,300	0.00%

City of Stuart
2016 Fiscal Budget
Estimated Appropriations

Account		2014 Audited	2015 Current	Dept Request	Manager Recommend	Commission Adopt	% Change
430	**STORMWATER MANAGEMENT**						
1810	**STORMWATER MAINTENANCE**						
541	COMMUNICATIONS SERVICES	1,981	2,300	2,300	2,300	2,300	0.00%
	CELL PHONES			1,300	1,300	1,300	
	LONG DISTANCE			750	750	750	
	PHONE SETS			250	250	250	
542	FREIGHT/POSTAGE SERVICES	160	900	300	300	300	-66.67%
	FREIGHT & POSTAGE			300	300	300	
543	UTILITY SERVICES	11,989	16,145	16,145	16,145	16,145	0.00%
	ELECTRIC			2,000	2,000	2,000	
	MARTIN COUNTY SOLID			3,045	3,045	3,045	
	TIPPING FEES (STREET SWEEPING)			7,500	7,500	7,500	
	WATER/SEWER			3,600	3,600	3,600	
544	RENTALS AND LEASES	0	1,500	1,500	1,500	1,500	0.00%
	EQUIPMENT RENTAL			1,500	1,500	1,500	
545	INSURANCE	8,796	9,317	9,317	9,317	9,317	0.00%
	FLOOD INSURANCE PORTION			313	313	313	
	TRICO GENERAL LIABILITY INSURANCE			9,004	9,004	9,004	
546	REPAIR AND MAINTENANCE	8,116	35,400	36,000	36,000	36,000	1.69%
	BAFFLE BOX RETROFIT			15,000	15,000	15,000	
	MISCELLANEOUS REPAIR PARTS (OVER $1,000)			5,000	5,000	5,000	
	MISCELLANEOUS REPAIRS (UNDER $1,000)			2,000	2,000	2,000	
	R & M OF LITTORAL ZONES PLANTINGS AT VARIOUS PONDS			1,500	1,500	1,500	
	REPAIR & MAINTENANCE OF HOSES			1,500	1,500	1,500	
	REPAIR & MAINTENANCE OF INLETS, PIPES & STRUCTURES			3,000	3,000	3,000	
	VM - REPAIR AND MAINTENANCE OF VEHICLES & EQUIPMENT			8,000	8,000	8,000	
547	PRINTING AND BINDING	11,753	7,500	2,000	2,000	2,000	-73.33%
	INFORMATION BROCHURES NPDES PUBLIC EDUCATION			1,000	1,000	1,000	
	PRINTING OF MAPS. BLUEPRINTS, MISC.			1,000	1,000	1,000	
548	PROMOTIONAL ACTIVITIES	0	150	150	750	750	400.00%
	PROMOTIONAL ACTIVITIES			150	150	150	
	SAFETY INCENTIVE PROGRAM			0	600	600	
549	OTHER CURRENT CHARGES	130	300	300	300	300	0.00%
	PERMITS, LICENSE FEES			300	300	300	
551	OFFICE SUPPLIES	645	800	800	800	800	0.00%
	OFFICE SUPPLIES			800	800	800	
552	OPERATING SUPPLIES	12,083	15,253	14,138	14,138	14,138	-7.31%
New	! REPLACEMENT NOZZLES/ROOT CUTTER FOR VAC CON			4,000	4,000	4,000	
	FUEL 2016 (2385.84 TOTAL GALLONS @ $3)			7,158	7,158	7,158	

City of Stuart
2016 Fiscal Budget
Estimated Appropriations

Account		2014 Audited	2015 Current	Dept Request	Manager Recommend	Commission Adopt	% Change
430	**STORMWATER MANAGEMENT**						
1810	**STORMWATER MAINTENANCE**						
552	OPERATING SUPPLIES	12,083	15,253	14,138	14,138	14,138	-7.31%
	MISC. TOOLS (RAKES,SHOVELS,BLADES,HYD WRENCHES)			500	500	500	
	REPLACEMENT SANDBAGS, DRAIN SEAL, SPILL/ABSORBENT KITS			1,000	1,000	1,000	
	SAFETY SHOES			280	280	280	
	SAFETY SUPPLIES			500	500	500	
	T-SHIRTS & HATS			700	700	700	
553	ROAD MATERIAL AND SUPPLY	576	1,500	1,500	1,500	1,500	0.00%
	COQUINA ROCK, SHELL ROCK, #57 ROCK, SAND, DIRT			1,500	1,500	1,500	
554	BOOKS AND MEMBERSHIPS	1,452	4,930	4,930	4,930	4,930	0.00%
	APWA MEMBERSHIP AND BOOKS			250	250	250	
	ENGINEERING LICENSE RECERT.			130	130	130	
	FSA NUMERIC NUTRIENT CRITERIA			2,500	2,500	2,500	
	FWPCOA SHORT SCHOOL			400	400	400	
	GFOA ADVANCE ACCOUNTING SEMINAR			500	500	500	
	SAFETY TRAINING			300	300	300	
	SOUTHEAST STORMWATER ASSOCIATION			600	600	600	
	SUNGARD PENTAMATION USER CONFERENCE			250	250	250	
555	TRAINING	4,637	6,499	3,499	3,499	3,499	-46.16%
	FLORIDA STORMWATER ASSOCIATION			1,920	1,920	1,920	
	FSA CONFERENCE, BOARD MEETINGS			129	129	129	
	FWPCOA SHORT SCHOOL, A, B, C LICENSE			300	300	300	
	GFOA ADVANCED ACCOUNTING SEMINAR			300	300	300	
	MISC STORMWATER TRAINING			300	300	300	
	SOUTHEAST STORMWATER ASSOCIATION			300	300	300	
	SUNGARD PENTAMATION USER CONFERENCE			250	250	250	
557	INDIRECT COSTS (NET)	42,271	46,745	47,123	47,251	47,382	1.36%
	TO GENERAL FUND			35,529	35,821	35,873	
	TO WATER AND SEWER			11,594	11,430	11,509	
Total	OPERATING EXPENSES	254,800	306,717	306,480	307,207	307,338	0.20%
563	INFRASTRUCTURE	106,883	287,925	0	0	0	-100.00%
564	MACHINERY AND EQUIPMENT	0	20,000	0	0	0	-100.00%
Total	CAPITAL OUTLAY	106,883	307,925	0	0	0	-100.00%
571	PRINCIPAL	0	50,228	50,228	50,228	50,228	0.00%
	2012 NON-ADVAL REF REV NOTE (5/1/2027)			50,228	50,228	50,228	
572	INTEREST	19,362	17,674	16,956	16,956	16,956	-4.06%
	2012 NON-ADVAL REF REV NOTE (5/1/2027)			16,956	16,956	16,956	

City of Stuart
2016 Fiscal Budget
Estimated Appropriations

Account		2014 Audited	2015 Current	Dept Request	Manager Recommend	Commission Adopt	% Change
430	**STORMWATER MANAGEMENT**						
1810	**STORMWATER MAINTENANCE**						
573	OTHER DEBT SERVICE COSTS	0	263	300	300	300	14.07%
	DEBT ADMIN FEE (NOTE)			300	300	300	
Total	DEBT SERVICE	19,362	68,165	67,484	67,484	67,484	-1.00%
591	INTRAGOVERNMENTAL TRANSFS	41,898	37,139	43,940	43,940	43,940	18.31%
	TRANSFER TO GENERAL FUND 6% OF REVENUES			43,940	43,940	43,940	
595	OTHER NONOPERATING USES	590	5,198	9,016	45,525	45,394	773.30%
	GWI			3,818	3,818	3,818	
	HEALTH SELF-INSURANCE RESERVE			5,198	5,198	5,198	
	TRANSFER TO RETAINED EARNINGS			0	36,509	36,378	
596	DEPRECIATION	654,559	0	0	0	0	0.00%
Total	OTHER USES	697,047	42,337	52,956	89,465	89,334	111.01%
Division	STORMWATER MAINTENANC	1,353,144	1,001,942	695,126	732,324	732,324	-45.88%
	COMMISSION			0	0	0	
	MANAGER			0	0	0	
	ECONOMIC STRAT			0	0	0	
	HUMAN RESOURCES			4,358	4,477	4,477	
	CITY CLERK			0	0	0	
	FINANCIAL SERVICES			12,574	12,574	12,574	
	INFORMATION SERVICES			4,094	4,330	4,330	
	CITY ATTORNEY			10,856	10,866	10,866	
	VEHICLE MAINTENANCE			3,621	3,626	3,626	
	BUILDING MAINTENANCE			0	0	0	
	LEGISLATIVE & MARKETING			0	0	0	
	CUSTOMER SERVICE			11,594	11,509	11,509	
	WS GENERAL GOV			0	0	0	
	Total Indirect Costs			47,097	47,382	47,382	
	Division + Consolidated + Indirect Charges:			742,223	779,706	779,706	

City of Stuart
2016 Fiscal Budget
Estimated Appropriations

Account		2014 Audited	2015 Current	Dept Request	Manager Recommend	Commission Adopt	% Change
430	**STORMWATER MANAGEMENT**						
Fund	STORMWATER MANAGEMENT	1,353,144	1,001,942	695,126	732,324	732,324	-26.91%

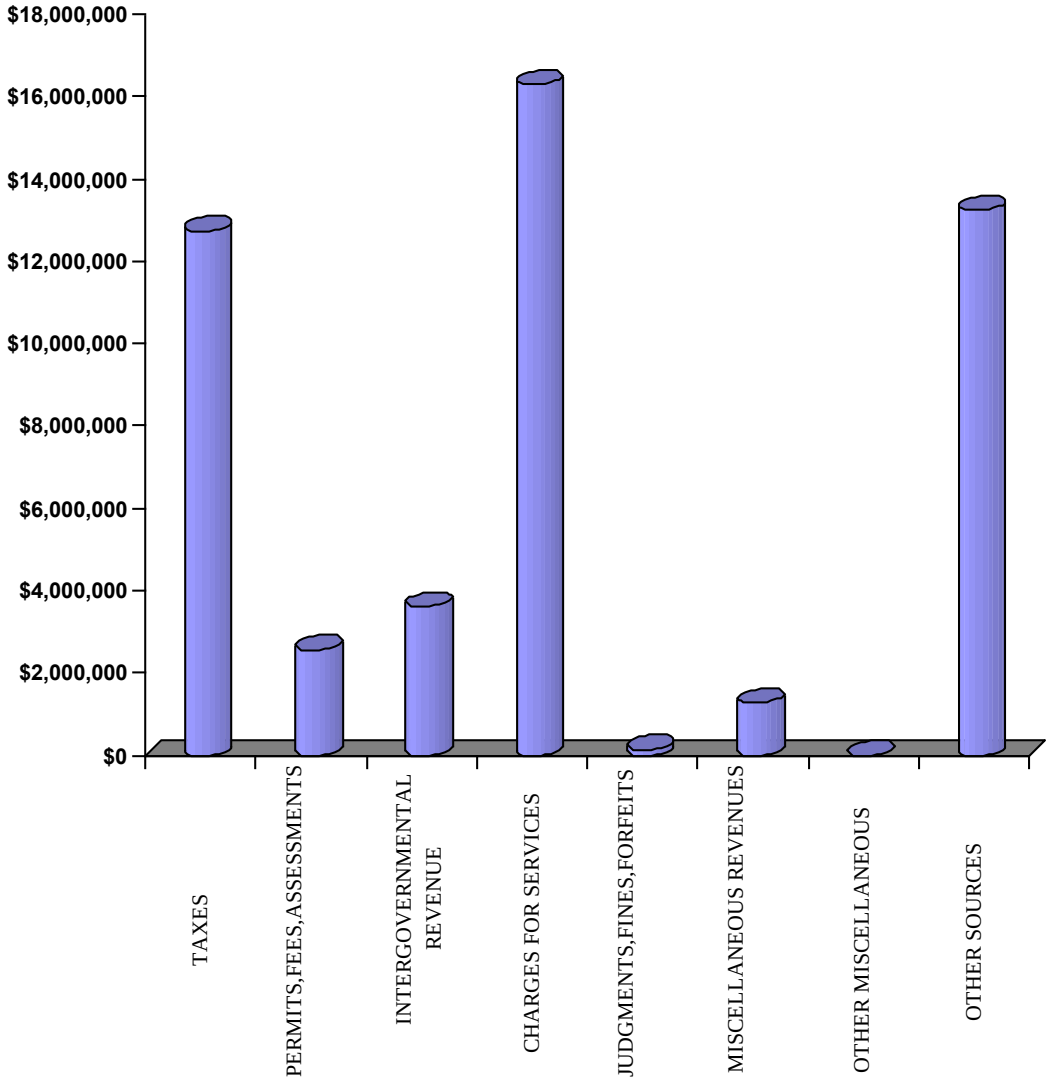
City of Stuart
2016 Fiscal Budget
Personnel Sheet

1810 STORMWATER MAINTENANCE

Class	Title	Range/ Step	Current Salary	Prcnt	Range/ Step	Dept Req	Spec Pay	Prcnt	Range/ Step	Mgr Rec	Spec Pay	Prcnt	Range/ Step	Comm Adopt	Spec Pay
1070	PUBLIC WORKS DIRECTOR	29 17	125,663.81	0.33	29 17	41,469	1,624	0.33	29 17	41,469	1,624	0.33	29 17	41,469	1,624
2029	DEPUTY PW DIRECTOR	23 12	78,928.58	0.33	23 12	26,046	0	0.33	23 12	26,046	0	0.33	23 12	26,046	0
3086	STORMWATER SPECIALIST	12 9	42,862.64	1.00	12 9	42,863	1,020	1.00	12 9	42,863	1,020	1.00	12 9	42,863	1,020
7020	UTILITY SERVICE WORKER II	09 9	37,433.45	1.00	09 9	37,433	0	1.00	09 9	37,433	0	1.00	09 9	37,433	0
7060	EQUIPMENT OPERATOR I	05 7	29,293.74	1.00	05 7	29,294	0	1.00	05 7	29,294	0	1.00	05 7	29,294	0
	BUDGET OVERTIME			1.00	00 0	8,000	0	1.00	00 0	8,000	0	1.00	00 0	8,000	0
	BUDGET MERIT			1.00	00 0	3,330	0	1.00	00 0	3,330	0	1.00	00 0	3,330	0
			Count			5				5				5	
	Total					188,435	2,644			188,435	2,644			188,435	2,644

City of Stuart
2016 Fiscal Budget
Revenues by Category

ALL FUNDS



City of Stuart
2016 Fiscal Budget
Estimated Revenues

Account	2014 Audited	2015 Current	Dept Request	Manager Recommend	Commission Adopt	% Change
ALL FUNDS						
TAXES	13,024,450	12,249,789	12,522,133	12,740,129	12,740,129	4.00%
PERMITS,FEES,ASSESSMENT	2,814,041	2,425,303	2,525,903	2,546,567	2,546,567	5.00%
INTERGOVERNMENTAL REV	2,656,051	2,725,595	5,311,594	3,602,472	3,602,472	32.17%
CHARGES FOR SERVICES	16,610,422	14,967,226	16,073,151	16,290,143	16,290,143	8.84%
JUDGMENTS,FINES,FORFEIT	192,652	113,500	126,500	144,000	144,000	26.87%
MISCELLANEOUS REVENUES	1,295,416	1,387,451	1,278,650	1,261,888	1,261,888	-9.05%
OTHER SOURCES	2,927,394	16,484,419	7,424,490	13,240,451	13,240,458	-19.68%
Grand Total	39,520,428	50,353,283	45,262,421	49,825,650	49,825,657	-1.05%

City of Stuart
2016 Fiscal Budget
Estimated Revenues

Account		2014 Audited	2015 Current	Dept Request	Manager Recommend	Commission Adopt	% Change
	ALL FUNDS						
311100	AD VALOREM TAXES-CURRENT	6,285,749	6,098,249	6,403,162	6,576,461	6,576,461	7.84%
311110	AD VALOREM TAX-DELINQUENT	185,005	10,000	10,000	10,000	10,000	0.00%
311200	CRA TIF REVENUES	1,415,890	1,222,354	1,283,471	1,319,308	1,319,308	7.93%
311300	VOTED DEBT MILLAGE	507,054	515,000	507,000	480,000	480,000	-6.80%
311310	DELQ VOTED DEBT MILLAGE	10,710	500	500	10,000	10,000	1900.00%
312400	LOCAL OPTION FUEL	481,020	367,609	365,500	375,860	375,860	2.24%
314100	UTILITY-ELECTRICITY	2,047,728	1,986,965	2,080,000	2,082,500	2,082,500	4.81%
314300	UTILITY-WATER	465,591	422,000	445,000	450,000	450,000	6.64%
314400	UTILITY-GAS	15,015	13,500	15,000	15,000	15,000	11.11%
314800	UTILITY-PROPANE	56,352	50,000	52,500	56,000	56,000	12.00%
315000	COMMUNICATION SERVICE TAX	968,227	988,882	775,000	780,000	780,000	-21.12%
316000	LOCAL BUSINESS TAX	586,111	574,730	585,000	585,000	585,000	1.79%
Total	TAXES	13,024,450	12,249,789	12,522,133	12,740,129	12,740,129	4.00%
322000	BUILDING PERMITS	562,290	628,487	661,653	649,317	649,317	3.31%
322100	MISC DEVELOPMENT FEES	751	2,500	800	800	800	-68.00%
322200	ZONING FEES	45,043	43,500	45,000	45,000	45,000	3.45%
323100	FRANCHISE-ELECTRICITY	1,649,399	1,596,187	1,650,000	1,680,000	1,680,000	5.25%
323400	FRANCHISE-GAS	51,698	47,500	50,000	50,000	50,000	5.26%
323700	FRANCHISE-SOLID WASTE	6,747	8,500	8,500	8,500	8,500	0.00%
324000	IMPACT FEES	28,667	0	0	0	0	0.00%
324110	IMPACT-RES-PUBLIC SAFETY	2,591	0	0	0	0	0.00%
324210	IMPACT-RES-PHYSICAL ENV	213,231	0	0	0	0	0.00%
324220	IMPACT-COM-PHYSICAL ENV	130,010	0	0	0	0	0.00%
324310	IMPACT-RES-TRANSPORTATION	9,721	0	0	0	0	0.00%
324610	IMPACT-RES-RECREATION	4,600	0	0	0	0	0.00%
324710	IMPACT-RES-OTHER	2,114	0	0	0	0	0.00%
325100	ASSESS-CAPITAL IMPROVEMNT	14,398	22,500	22,500	22,500	22,500	0.00%
329000	OTHER PERMITS AND FEES	33,522	33,129	33,500	36,500	36,500	10.18%
329100	COMPETENCY CARDS	33,440	25,500	23,500	23,500	23,500	-7.84%
329200	GREASE TRAP FEES	350	500	350	350	350	-30.00%
329300	PARKING PERMITS	52	0	0	0	0	0.00%
329400	ALARM USER PERMIT FEE	13,450	15,000	13,500	13,500	13,500	-10.00%
329500	MISC FEES/INSPECTIONS	11,969	2,000	16,600	16,600	16,600	730.00%

City of Stuart
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Estimated Revenues

Account		2014 Audited	2015 Current	Dept Request	Manager Recommend	Commission Adopt	% Change
	ALL FUNDS						
Total	PERMITS,FEES,ASSESSMENT	2,814,041	2,425,303	2,525,903	2,546,567	2,546,567	5.00%
331200	FED GRANT-PUBLIC SAFETY	5,765	4,720	0	0	0	-100.00%
331390	FED GRANT-OTHER PHYSICAL	23,700	0	0	0	0	0.00%
334100	STATE GRANT-GENERAL GOV	0	0	2,490,000	0	0	0.00%
334200	STATE GRANT-PUBLIC SAFETY	18,188	0	0	0	0	0.00%
334400	STATE GRANT-TRANSPORT	0	35,000	35,000	35,000	35,000	0.00%
335120	SHARED PROCEEDS	604,328	610,118	610,500	610,500	610,500	0.06%
335140	SHARED MOBILE HOME LICNSE	11,933	12,000	12,000	12,000	12,000	0.00%
335150	SHARED ALCOHOL BEV LICNSE	56,394	50,000	52,000	52,000	52,000	4.00%
335180	SHARED 1/2 CENT SALES TAX	1,509,411	1,548,889	1,555,000	1,686,652	1,686,652	8.89%
335210	SHARED FIREFIGHTER SUPP	21,248	17,500	21,000	21,000	21,000	20.00%
335490	REBATE FUEL TAX	15,030	19,000	17,500	17,500	17,500	-7.89%
336000	STATE PILOT	0	11,000	11,000	11,000	11,000	0.00%
337110	LOCAL GRANT-PUB SAFTY OTH	0	46,994	46,994	46,994	46,994	0.00%
337200	LOCAL GRANT-PUBLIC SAFETY	46,349	0	0	100,000	100,000	0.00%
337700	LOCAL GRANT-RECREATION	205,355	234,835	323,300	863,050	863,050	267.51%
338190	911 TARIFF REVENUES	93,733	93,733	93,500	102,976	102,976	9.86%
338200	COUNTY BUSINESS TAX	32,811	30,000	32,000	32,000	32,000	6.67%
339000	LOCAL PILOT	11,806	11,806	11,800	11,800	11,800	-0.05%
Total	INTERGOVERNMENTAL REV	2,656,051	2,725,595	5,311,594	3,602,472	3,602,472	32.17%
341100	RECORDING FEES	194	500	500	500	500	0.00%
341110	PUBLIC HEARING FEES	400	500	500	500	500	0.00%
341130	ELECTION QUALIFYING FEES	565	500	500	500	500	0.00%
341210	ANNEXATION APPLICATIONS	1,792	0	0	0	0	0.00%
342210	SEWALL'S POINT PROTECTION	349,774	355,000	372,750	372,750	372,750	5.00%
342500	PROTECTIVE INSPECT CHARGE	97,321	88,000	95,000	97,000	97,000	10.23%
342600	AMBULANCE FEES	1,029,023	910,000	1,000,000	1,030,000	1,030,000	13.19%
343300	WATER UTILITY CHARGE	4,850,461	4,665,462	4,833,419	4,931,325	4,931,325	5.70%
343310	DELINQUENT WATER FEES	5,981	5,000	3,000	3,000	3,000	-40.00%
343401	RESIDENTIAL GARBAGE	569,004	536,651	545,077	545,077	545,077	1.57%
343403	COMMERCIAL GARBAGE	3,300,235	3,228,155	3,278,837	3,278,837	3,278,837	1.57%
343410	DELINQUENT GARBAGE FEES	7,225	4,000	4,000	4,000	4,000	0.00%

City of Stuart
2016 Fiscal Budget
Estimated Revenues

Account		2014 Audited	2015 Current	Dept Request	Manager Recommend	Commission Adopt	% Change
	ALL FUNDS						
343420	TRASH COLLECTIONS	23,200	20,000	214,500	214,500	214,500	972.50%
343500	SEWER/WASTEWATER CHARGE	4,383,740	4,250,590	4,424,864	4,511,950	4,511,950	6.15%
343510	DELINQUENT SEWER FEES	4,164	3,500	2,000	2,000	2,000	-42.86%
343520	RECLAIMED WATER CHARGE	90,337	100,295	82,880	82,880	82,880	-17.36%
343550	SEWER PAYMENT PLANS	0	0	270,000	270,000	270,000	0.00%
343700	STORMWATER UTILITY CHARGE	698,294	676,473	732,324	732,324	732,324	8.26%
343710	DELINQUENT STORMWATER	4,440	4,000	0	0	0	-100.00%
343910	UTILITY SERVICE CHARGES	1,113,584	63,000	155,000	155,000	155,000	146.03%
343990	OTHER UTILITY CHARGES	0	600	0	0	0	-100.00%
347210	NONTAXABLE RECREATION FEE	22,725	25,000	28,000	28,000	28,000	12.00%
347220	TAXABLE RECREATION FEE	24,135	5,000	5,000	5,000	5,000	0.00%
347400	SPECIAL EVENTS CHARGE	33,831	25,000	25,000	25,000	25,000	0.00%
Total	CHARGES FOR SERVICES	16,610,422	14,967,226	16,073,151	16,290,143	16,290,143	8.84%
351100	COUNTY COURT CRIME FINE	42,617	55,000	55,000	55,000	55,000	0.00%
351110	COURT RECOVERED COSTS	7,686	6,000	7,500	7,500	7,500	25.00%
351194	SALE OF SEIZED PROPERTY	7,233	0	0	0	0	0.00%
351196	POLICE EDUCATION	5,338	0	0	0	0	0.00%
354000	LOCAL ORDINANCES FINE	16,137	20,000	16,000	20,000	20,000	0.00%
354190	FALSE ALARMS-POLICE	30,740	15,000	30,000	30,000	30,000	100.00%
354201	FALSE ALARMS-FIRE	2,650	5,000	3,000	3,000	3,000	-40.00%
354210	CODE ENFORCEMENT FINES	71,876	5,000	7,500	20,000	20,000	300.00%
354215	CODE ENFORCEMENT FEES	8,375	7,500	7,500	8,500	8,500	13.33%
Total	JUDGMENTS,FINES,FORFEIT	192,652	113,500	126,500	144,000	144,000	26.87%
361100	INTEREST	54,144	25,600	40,600	45,600	45,600	78.13%
362100	TAXABLE RENTALS	828,329	907,452	996,059	965,605	965,605	6.41%
362110	TAXABLE RENTAL BILLBOARDS	16,981	16,981	0	0	0	-100.00%
362200	NONTAXABLE RENTALS	74,071	68,439	69,691	74,066	74,066	8.22%
362210	RIGHTS-OF-WAY/ABANDONMENT	24,000	0	0	0	0	0.00%
362900	OTHER RENTS/ROYALTIES	1,169	2,000	0	0	0	-100.00%
364000	DISPOSITION FIXED ASSETS	16,920	53,500	54,000	54,000	54,000	0.93%
365000	SALE OF SURPLUS AND SCRAP	9,502	5,500	5,500	5,500	5,500	0.00%
366000	CONTRIBUTIONS/DONATIONS	100,682	216,600	39,000	39,000	39,000	-81.99%

City of Stuart
2016 Fiscal Budget
Estimated Revenues

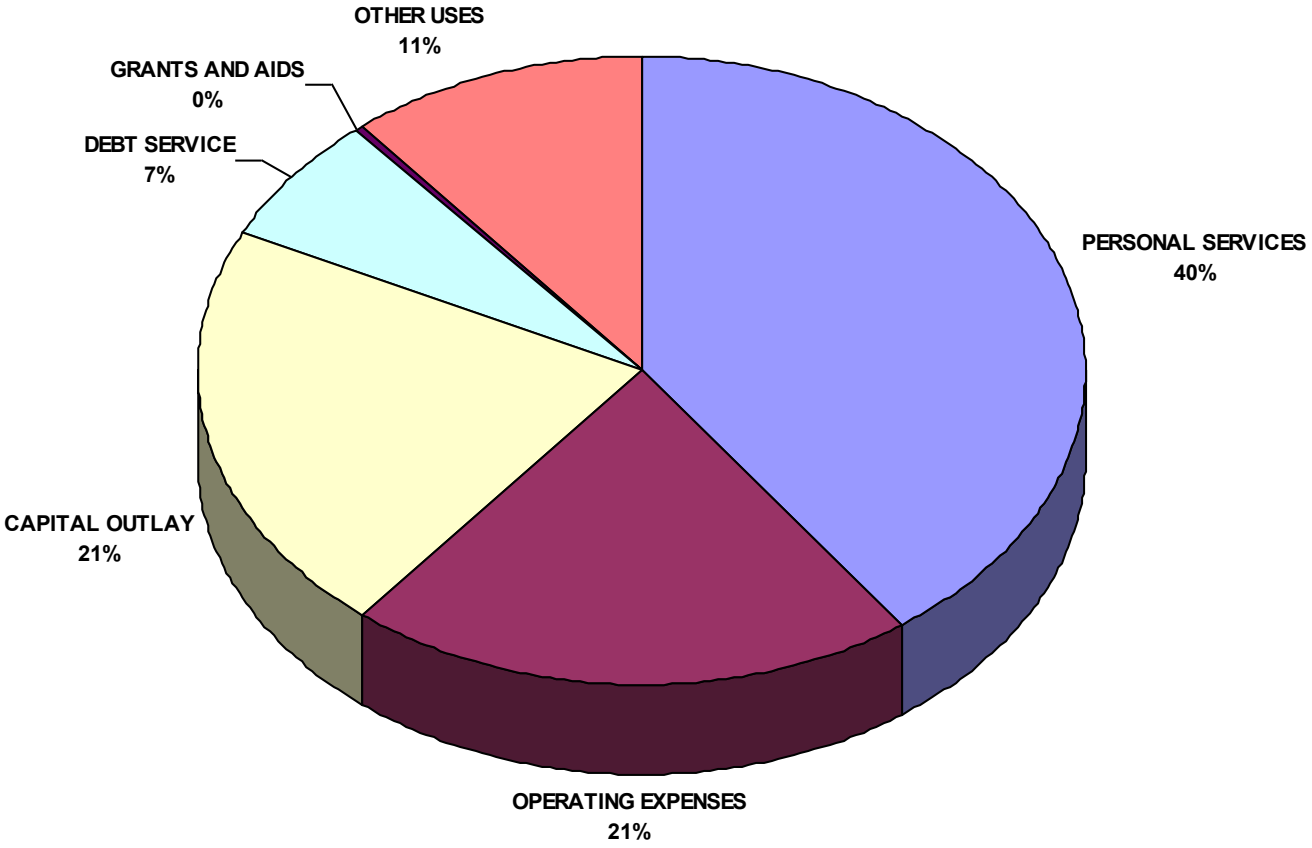
Account		2014 Audited	2015 Current	Dept Request	Manager Recommend	Commission Adopt	% Change
	ALL FUNDS						
366201	DONATION TO FIRE/RESCUE	455	0	0	0	0	0.00%
366240	DONATION TO RECREATION	88,539	26,629	0	0	0	-100.00%
369100	MISCELLANEOUS REVENUE	47,475	32,600	41,200	45,517	45,517	39.62%
369110	MISC REVENUE - ALLOWANCE	3,543	10,000	3,000	3,000	3,000	-70.00%
369300	SETTLEMENTS	720	750	700	700	700	-6.67%
369600	INSURANCE REFUNDS	23,281	20,000	23,000	23,000	23,000	15.00%
369800	FIRE TRAINING REIMBURSE	583	1,000	600	600	600	-40.00%
369900	MISC OTHER REVENUES	-90	100	0	0	0	-100.00%
369905	CREDIT CARD CONVENIENCE	5,112	0	5,000	5,000	5,000	0.00%
369910	RECOVERED BAD DEBT	0	300	300	300	300	0.00%
Total	MISCELLANEOUS REVENUES	1,295,416	1,387,451	1,278,650	1,261,888	1,261,888	-9.05%
381001	TRANS FR GENERAL FUND	0	0	0	100,000	100,000	0.00%
381100	TRANS FR OTHER FUNDS	339,217	287,925	0	0	0	-100.00%
381101	TRANS FR IMPACT FEES	0	77,848	0	0	0	-100.00%
381102	TRANS FR DEV SPECIAL FEES	0	0	0	0	0	0.00%
381106	TRANS FR INFRASTRUCTURE	90,255	664,468	315,000	949,750	949,750	42.93%
381107	TRANS FR STUART- CRA	110,000	74,000	90,000	90,000	90,000	21.62%
381110	TRANS FR PROPERTY MGMNT	538,752	461,545	462,904	662,904	662,904	43.63%
381190	TRANS FR POLICE IMPACT	0	20,000	69,550	69,550	69,550	247.75%
381194	TRANS FR LETF RESERVE	0	57,870	21,872	21,872	21,872	-62.20%
381196	TRANS FR LEEF RESERVE	0	10,419	12,000	12,000	12,000	15.17%
381247	TRANS FR OTHER RESERVES	0	267,948	373,040	557,300	557,300	107.99%
381250	TRANS FR TRANSPORT IMPACT	0	62,000	0	0	0	-100.00%
381410	TRANS FR WATER/SEWER	573,872	577,528	623,270	623,270	623,270	7.92%
381420	TRANS FR SANITATION	453,546	229,548	242,545	242,545	242,545	5.66%
381430	TRANS FR STORMWATER	41,898	37,139	43,939	43,939	43,939	18.31%
384000	DEBT PROCEEDS	0	2,884,900	0	0	0	-100.00%
389100	PROPRIETARY-INTEREST	23,105	750	0	0	0	-100.00%
389200	PROPRIETARY-FEDERAL GRANT	0	0	0	4,670,000	4,670,000	0.00%
389300	PROPRIETARY-STATE GRANTS	56,750	6,641,816	0	337,500	337,500	-94.92%
389411	FUNDS FR WATER AVAILABLE	0	130,000	90,000	90,000	90,000	-30.77%
389412	FUNDS FR SEWER AVAILABLE	0	1,210,000	1,098,000	500,000	500,000	-58.68%
389413	FUNDS FR RENEW/REPLACMENT	0	410,000	285,000	460,000	460,000	12.20%

City of Stuart
2016 Fiscal Budget
Estimated Revenues

Account		2014 Audited	2015 Current	Dept Request	Manager Recommend	Commission Adopt	% Change
	ALL FUNDS						
389971	FUNDS FR FUND BALANCE	0	1,069,195	1,267,513	843,136	843,143	-21.14%
389972	FUNDS FR RETAINED EARNING	0	126,733	1,420,000	1,956,828	1,956,828	1444.05%
399100	OTHER NONOPERATING SOURCE	700,000	1,182,787	1,009,857	1,009,857	1,009,857	-14.62%
Total	OTHER SOURCES	2,927,394	16,484,419	7,424,490	13,240,451	13,240,458	-19.68%
Grand Total		39,520,428	50,353,283	45,262,421	49,825,650	49,825,657	-1.05%

City of Stuart
2016 Fiscal Budget
Appropriations by Category

ALL FUNDS



City of Stuart
2016 Fiscal Budget
Estimated Appropriations

Account	2014 Audited	2015 Current	Dept Request	Manager Recommend	Commission Adopt	% Change
ALL FUNDS						
PERSONAL SERVICES	20,181,992	19,581,000	19,459,960	19,964,142	19,969,161	1.98%
OPERATING EXPENSES	8,770,943	9,820,238	10,191,193	10,422,636	10,394,106	5.84%
CAPITAL OUTLAY	2,218,204	14,992,443	5,417,493	10,631,374	10,631,774	-29.09%
DEBT SERVICE	2,082,535	2,946,600	3,295,706	3,295,706	3,295,706	11.85%
GRANTS AND AIDS	45,385	69,000	49,000	84,000	84,000	21.74%
OTHER USES	5,475,157	2,972,085	3,400,529	5,427,793	5,450,910	83.40%
Grand Total	38,774,217	50,381,366	41,813,881	49,825,650	49,825,657	-1.10%

City of Stuart
2016 Fiscal Budget
Estimated Appropriations

Account		2014 Audited	2015 Current	Dept Request	Manager Recommend	Commission Adopt	% Change
	ALL FUNDS						
511	EXECUTIVE SALARIES	344,940	343,138	343,138	343,138	343,138	0.00%
512	REGULAR SALARIES AND WAGE	13,029,983	12,364,529	12,237,010	12,527,109	12,527,128	1.32%
513	OTHER SALARIES AND WAGES	315,498	440,567	482,168	552,156	552,156	25.33%
514	OVERTIME	703,901	589,499	577,800	585,800	585,800	-0.63%
515	SPECIAL PAY	352,827	354,466	392,351	398,536	398,536	12.43%
521	FICA TAXES	1,066,242	1,054,157	1,059,121	1,092,459	1,092,460	3.63%
522	RETIREMENT CONTRIBUTIONS	1,831,176	1,775,345	1,812,021	1,954,172	1,954,174	10.07%
523	LIFE AND HEALTH INSURANCE	2,241,325	2,303,813	2,208,437	2,162,857	2,167,855	-5.90%
524	WORKERS' COMPENSATION	330,038	344,986	337,415	337,415	337,415	-2.19%
525	UNEMPLOYMENT COMPENSATION	13,581	10,500	10,500	10,500	10,500	0.00%
529	COMPENSATED ABSENCES ACCR	-47,517	0	0	0	0	0.00%
Total	PERSONAL SERVICES	20,181,992	19,581,000	19,459,960	19,964,142	19,969,161	1.98%
531	PROFESSIONAL SERVICES	437,754	494,581	594,146	696,146	676,146	36.71%
532	ACCOUNTING AND AUDITING	84,020	87,280	87,280	87,280	87,280	0.00%
534	OTHER SERVICES	1,139,343	1,567,610	1,839,137	1,816,137	1,813,637	15.69%
535	INVESTIGATIONS	8,993	13,460	13,150	13,150	13,150	-2.30%
536	PENSION BENEFITS	13,400	24,200	24,200	24,200	24,200	0.00%
540	TRAVEL AND PER DIEM	80,857	96,335	95,541	106,541	106,541	10.59%
541	COMMUNICATIONS SERVICES	131,718	142,724	139,276	139,276	138,626	-2.87%
542	FREIGHT/POSTAGE SERVICES	69,278	68,670	72,290	72,290	72,190	5.13%
543	UTILITY SERVICES	2,303,499	2,431,623	2,568,282	2,556,282	2,554,082	5.04%
544	RENTALS AND LEASES	213,941	239,316	249,152	262,175	261,675	9.34%
545	INSURANCE	584,496	609,456	609,456	609,456	609,456	0.00%
546	REPAIR AND MAINTENANCE	1,490,468	1,623,567	1,547,107	1,625,607	1,625,607	0.13%
547	PRINTING AND BINDING	35,862	47,100	38,900	38,900	38,900	-17.41%
548	PROMOTIONAL ACTIVITIES	187,460	193,973	159,285	163,035	163,035	-15.95%
549	OTHER CURRENT CHARGES	413,061	410,470	410,194	449,194	446,694	8.83%
551	OFFICE SUPPLIES	32,689	58,198	51,195	51,195	51,195	-12.03%
552	OPERATING SUPPLIES	1,385,267	1,496,180	1,473,560	1,498,260	1,498,260	0.14%
553	ROAD MATERIAL AND SUPPLY	18,223	34,075	29,075	29,075	29,075	-14.67%
554	BOOKS AND MEMBERSHIPS	36,185	52,717	55,141	55,011	54,931	4.20%
555	TRAINING	104,427	128,703	134,826	129,426	129,426	0.56%
557	INDIRECT COSTS (NET)	1	0	0	0	0	0.00%

City of Stuart
2016 Fiscal Budget
Estimated Appropriations

Account		2014 Audited	2015 Current	Dept Request	Manager Recommend	Commission Adopt	% Change
ALL FUNDS							
Total	OPERATING EXPENSES	8,770,943	9,820,238	10,191,193	10,422,636	10,394,106	5.84%
561	LAND	4,913	20,848	0	0	0	-100.00%
562	BUILDINGS	29,121	59,100	375,000	1,359,500	1,359,500	2200.34%
563	INFRASTRUCTURE	1,516,912	13,616,319	2,726,428	6,788,809	6,789,209	-50.14%
564	MACHINERY AND EQUIPMENT	667,258	1,296,176	2,316,065	2,483,065	2,483,065	91.57%
Total	CAPITAL OUTLAY	2,218,204	14,992,443	5,417,493	10,631,374	10,631,774	-29.09%
571	PRINCIPAL	608,529	1,581,752	1,937,087	1,937,087	1,937,087	22.46%
572	INTEREST	1,306,376	1,239,270	1,232,496	1,232,496	1,232,496	-0.55%
573	OTHER DEBT SERVICE COSTS	44,583	2,855	3,400	3,400	3,400	19.08%
574	AMORTIZATION	123,047	122,723	122,723	122,723	122,723	0.00%
Total	DEBT SERVICE	2,082,535	2,946,600	3,295,706	3,295,706	3,295,706	11.85%
581	AIDS TO GOVERNMENT AGENCY	25,000	36,000	36,000	36,000	36,000	0.00%
582	AIDS TO PRIVATE ORGS	20,385	33,000	13,000	48,000	48,000	45.45%
Total	GRANTS AND AIDS	45,385	69,000	49,000	84,000	84,000	21.74%
591	INTRAGOVERNMENTAL TRANSFS	2,222,540	1,961,962	2,094,750	2,064,648	2,064,648	5.23%
595	OTHER NONOPERATING USES	48,723	1,010,123	1,305,779	3,363,145	3,386,262	235.23%
596	DEPRECIATION	3,203,895	0	0	0	0	0.00%
Total	OTHER USES	5,475,157	2,972,085	3,400,529	5,427,793	5,450,910	83.40%
Grand Total		38,774,217	50,381,366	41,813,881	49,825,650	49,825,657	-1.10%