



BEFORE THE CITY COMMISSION  
CITY OF STUART, FLORIDA

RESOLUTION NUMBER 98-2014

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF STUART, FLORIDA TO RENEW THE AWARD OF REI NO. 2012-119 TO CULPEPPER AND TERPENING, INC. AND HOLTZ CONSULTING ENGINEERS, INC., THE MOST QUALIFIED FIRMS TO PROVIDE PROFESSIONAL ENGINEERING SERVICES FOR WATER DISTRIBUTION SYSTEM REHABILITATION FOR THE SECOND OF TWO POSSIBLE RENEWAL PERIODS THROUGH NOVEMBER 25, 2015, PROVIDING AN EFFECTIVE DATE; AND FOR OTHER PURPOSES.

\* \* \* \* \*

NOW TEHREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF STUART, FLORIDA that:

SECTION 1: The City Commission of the City of Stuart hereby approves the renewal of the second of two possible one year renewal periods for REI# 2012-119 to Culpepper and Terpening, Inc., of Fort Pierce, Florida; and Holtz Consulting Engineers, Inc., of Jupiter, Florida; to provide professional engineering services for Water Distribution Rehabilitation on an 'as needed' basis.

SECTION 2: This resolution shall take effect upon adoption.

Res. 98-2014

Approve the 2<sup>nd</sup> Renewal for REI #2012-119, Professional Engineering Services for Water Distribution Rehabilitation

ADOPTED this 27<sup>th</sup> day of October 2014.

Commissioner KRAUSKOPF offered the foregoing resolution and moved its adoption. The motion was seconded by Commissioner GLASS LEIGHTON

**TROY MCDONALD, MAYOR**

**KELLI GLASS-LEIGHTON, VICE MAYOR**

**TOM CAMPENNI, COMMISSIONER**

**JEFFERY A. KRAUSKOPF, COMMISSIONER**

**EULA R. CLARKE, COMMISSIONER**

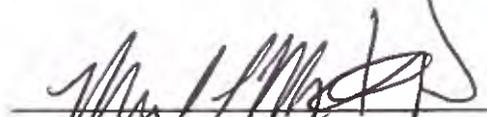
YES	NO	ABSENT
X		
X		
X		
X		
X		

ATTEST:

  
\_\_\_\_\_  
**CHERYL WHITE**  
**CITY CLERK**

  
\_\_\_\_\_  
**TROY MCDONALD**  
**MAYOR**

APPROVED AS TO FORM  
AND CORRECTNESS:

  
\_\_\_\_\_  
**MICHAEL J. MORTELL**  
**CITY ATTORNEY**





# City of Stuart

300 SW St. Lucie Avenue • Stuart • Florida 34994  
Department of Financial Services  
Purchasing Division

Lenora Darden, CPPB  
Procurement Buyer  
ldarden@ci.stuart.fl.us

Telephone (772) 288-5308  
Fax: (772) 600-0134  
[www.cityofstuart.us](http://www.cityofstuart.us)

September 12, 2014

Via Email Transmission: [bterpening@ct-eng.com](mailto:bterpening@ct-eng.com)  
[smatthes@ct-eng.com](mailto:smatthes@ct-eng.com)

James P. Terpening, Jr., PE, President  
Culpepper & Terpening, Inc.  
2980 South 25<sup>th</sup> Street  
Fort Pierce, Florida 34981

Subject: Renewal for REI #2012-119, Professional Engineering Services for Water Distribution System Rehabilitation

Dear Mr. Terpening,

This is official notification to your firm that the City of Stuart is satisfied with your firm's performance and wishes to extend your current contract for Professional Engineering Services for Water Distribution System Rehabilitation, for the period beginning November 26, 2014 and ending on November 25, 2015, which represents the second and last year of two (one year) renewal options. This extension is granted under the same terms, conditions, and pricing as the original contract. In addition, the City of Stuart requires a valid Certificate of Insurance on file at all times for Liability, Property Damage, and Automobile Liability, and Worker's Compensation as outlined in the agreement.

Please complete the bottom portion of this letter if your firm will agree to the requested renewal. Your response must be received **no later than 4:00 p.m., October 12, 2014**. You may fax your response to (772) 600-0134 or send by email to [ldarden@ci.stuart.fl.us](mailto:ldarden@ci.stuart.fl.us).

Thank you for your cooperation and attention to this matter. Please contact me at (772) 288-5308, should you have any questions.

Best Regards,

Lenora Darden, CPPB  
Procurement Buyer

cc: Dave Peters, Assistant Public Works Director  
Janine Wilde, Executive Admin Assistant

Dave Tyler, Team Leader II  
2012-119 File

I hereby agree to the contract renewal as specified of the subject Agreement

I am unable to agree to the contract renewal as specified of the subject Agreement

\_\_\_\_\_  
(Signature)

September 17, 2014  
\_\_\_\_\_  
Date

James P. "Butch" Terpening, Jr.  
\_\_\_\_\_  
Printed Name

\_\_\_\_\_  
President

\_\_\_\_\_  
Title



# CERTIFICATE OF LIABILITY INSURANCE

CULP&TE-01 LAWLESSS

DATE (MM/DD/YYYY)

1/14/2014

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES FOLLOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

**PRODUCER**

Insurance Office of America-JUP  
Abacoa Town Center  
1200 University Blvd, Suite 200  
Jupiter, FL 33458

CONTACT NAME: **Teresa Barwick**  
PHONE (A/C, No, Ext): **(561) 776-0660** FAX (A/C, No): **(561) 776-0670**  
E-MAIL ADDRESS: **Teresa.Barwick@ioausa.com**

**INSURER(S) AFFORDING COVERAGE**

**NAIC #**

INSURER A: **Travelers Indemnity Company** 25658  
INSURER B: **Travelers Indemnity Company of America** 25666  
INSURER C: **Bridgefield Employers Insurance Company** 10701  
INSURER D:  
INSURER E:  
INSURER F:

**INSURED**

**Culpepper & Terpening Inc.**  
2980 S. 25th Street  
Ft. Pierce, FL 34981

**COVERAGES**

**CERTIFICATE NUMBER:**

**REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL SUBR INSR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<b>GENERAL LIABILITY</b> <input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR  GEN'L AGGREGATE LIMIT APPLIES PER <input type="checkbox"/> POLICY <input checked="" type="checkbox"/> PROJECT <input type="checkbox"/> LOC <b>TOMOBILE LIABILITY</b> <input type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input type="checkbox"/> HIRED AUTOS <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> NON-OWNED AUTOS		6609D794956TCT14	1/16/2014	1/16/2015	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,000 MED EXP (Any one person) \$ 5,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000 COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (PER ACCIDENT) \$
B	<input checked="" type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB CLAIMS-MADE DED <input checked="" type="checkbox"/> RETENTION \$ 10,000		XSMCUP4194T132IND14	1/16/2014	1/16/2015	EACH OCCURRENCE \$ 6,000,000 AGGREGATE \$ 6,000,000
C	<b>WORKERS COMPENSATION AND EMPLOYERS' LIABILITY</b> <input type="checkbox"/> ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in HI) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N N/A	830-37409	1/16/2014	1/16/2015	<input checked="" type="checkbox"/> WC STATUTORY LIMITS <input type="checkbox"/> OTHER E.L. EACH ACCIDENT \$ 1,000,000 E.L. DISEASE - EA EMPLOYEE \$ 1,000,000 E.L. DISEASE - POLICY LIMIT \$ 1,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)  
For information purposes only.

**CERTIFICATE HOLDER**

Culpepper & Terpening Inc.  
2980 S. 25th Street  
Ft. Pierce, FL 34981

**CANCELLATION**

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

**AUTHORIZED REPRESENTATIVE**

*John M. Terpening*

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**BEFORE THE CITY COMMISSION  
CITY OF STUART, FLORIDA**

**RESOLUTION NUMBER 117-2013**

**A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF STUART, FLORIDA RENEWING THE AWARD OF REI No. 2012-119 TO CULPEPPER AND TERPENING, INC. AND HOLTZ CONSULTING ENGINEERS, INC., THE MOST QUALIFIED FIRMS TO PROVIDE PROFESSIONAL ENGINEERING SERVICES FOR PROFESSIONAL ENGINEERING SERVICES FOR WATER DISRIBUTION SYSTEM REHABILITATION FOR THE FIRST OF TWO POSSIBLE RENEWAL PERIODS TO NOVEMBER 25, 2014, PROVIDING AN EFFECTIVE DATE; AND FOR OTHER PURPOSES.**

**\* \* \* \* \***

**NOW THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF STUART, FLORIDA that:**

**SECTION 1:** The City Commission of the City of Stuart, Florida approves the first of two possible one year renewal periods (to November 25, 2014) of REI No. 2012-119 to Culpepper and Terpening, Inc., Stuart, Florida and Holtz Consulting Engineers, Inc, Jupiter, Florida to provide professional engineering services for Water Distribution Rehabilitation on an “as-needed” basis.

**SECTION 2:** The City Commission authorizes the Mayor, City Clerk and any other designated City Official to execute the necessary documents, after review and approval of the City Attorney.

**SECTION 3:** This resolution shall take effect upon adoption.

Res.117-2013

Renew Contract for Engineering Services for Water System Rehabilitation

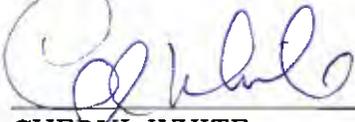
Commissioner Krauskopf offered the foregoing resolution and moved its adoption. The motion was seconded by Commissioner Christie and upon being put to a roll call vote, the vote was as follows:

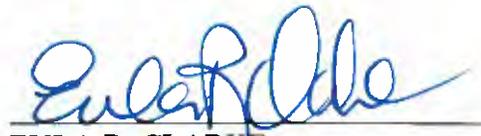
EULA R. CLARKE, MAYOR  
TROY A. McDONALD., VICE MAYOR  
JEFFREY A. KRAUSKOPF, COMMISSIONER  
KELLI GLASS LEIGHTON, COMMISSIONER  
JAMES A. CHRISTIE, Jr, COMMISSIONER

YES	NO	ABSENT
X		
X		
X		
X		
X		

ADOPTED this 14th day of October, 2013.

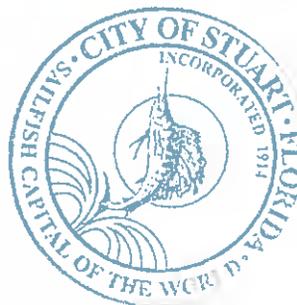
ATTEST:

  
CHERYL WHITE  
CITY CLERK

  
EULA R. CLARKE  
MAYOR

APPROVED AS TO FORM  
AND CORRECTNESS:

  
MICHAEL J. MORVILL  
CITY ATTORNEY





# City of Stuart

300 SW St. Lucie Avenue • Stuart • Florida 34994  
Department of Financial Services  
Purchasing Division

Lenora Darden, CPPB  
Procurement Buyer  
ldarden@ci.stuart.fl.us

Telephone (772) 288-5308  
Fax: (772) 600-0134  
[www.cityofstuart.us](http://www.cityofstuart.us)

September 5, 2013

Via Email Transmission: [bterpening@ct-eng.com](mailto:bterpening@ct-eng.com)  
[smatthes@ct-eng.com](mailto:smatthes@ct-eng.com)

James P. Terpening, PE, President  
Stefan K. Matthes, PE, Project Manager  
Culpepper & Terpening, Inc.  
2980 South 25<sup>th</sup> Street  
Fort Pierce, Florida 34981

Subject: Renewal for REI #2012-119, Professional Engineering Services for Water Distribution System Rehabilitation

Dear Mr. Terpening and Mr. Matthes,

This is official notification to your firm that the City of Stuart is satisfied with your firm's performance and wishes to extend your current contract for Professional Engineering Services for Water Distribution System Rehabilitation, for the period beginning November 26, 2013 and ending on November 25, 2014, which represents the first of two (one year) renewal options. This extension is granted under the same terms, conditions, and pricing as the original contract. Your contract with the City of Stuart requires a valid Insurance Certificate on file at all times with Coverage's as outlined in the agreement.

Please complete the bottom portion of this letter if your firm will agree to the requested renewal. Your response must be received **no later than 4:00 p.m., October 7, 2013**. You may fax your response to (772) 600-0134 or send by email to [ldarden@ci.stuart.fl.us](mailto:ldarden@ci.stuart.fl.us).

Thank you for your cooperation and attention to this matter. Please contact me at (772) 288-5308, should you have any questions.

Best Regards,

Lenora Darden, CPPB  
Procurement Buyer

cc: Dave Peters, Assistant Public Works Director  
Janine Wilde, Executive Admin Assistant

Dave Tyler, Team Leader II  
2012-119 File

- I hereby agree to the contract renewal as specified of the subject Agreement
- I am unable to agree to the contract renewal as specified of the subject Agreement

(Signature)

September 10, 2013

Date

James P. "Butch" Terpening, Jr., P.E.

Printed Name

President

Title



**BEFORE THE CITY COMMISSION  
CITY OF STUART, FLORIDA**

**RESOLUTION NUMBER 112-2012**

**A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF STUART, FLORIDA AUTHORIZING THE NEGOTIATION OF AGREEMENTS BETWEEN THE CITY OF STUART AND HOLTZ CONSULTING ENGINEERS, INC., AND CULPEPPER & TERPENING, INC. FOR ENGINEERING SERVICES FOR WATER DISTRIBUTION SYSTEM REHABILITATION; PROVIDING AN EFFECTIVE DATE; AND FOR OTHER PURPOSES.**

\* \* \* \* \*

**NOW THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF STUART, FLORIDA THAT:**

**SECTION 1:** The City Commission of the City of Stuart, Florida authorizes the negotiation of an agreement with Holtz Consulting Engineering, Inc. and Culpepper & Terpening, Stuart, Florida, the two highest ranking firms responding to REI#2012-119 for professional engineering services for Water Distribution System Rehabilitation.

**SECTION 2:** Upon successful contract negotiations, the City Commission will be presented with a contract to approve for these services. .

**SECTION 3:** This resolution shall take effect upon adoption.

Res.112-2012  
Authorize contracts for REI 2012-119

Commissioner Krauskopf offered the foregoing resolution and moved its adoption. The motion was seconded by Commissioner Clarke and upon being put to a roll call vote, the vote was as follows:

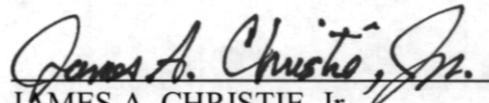
JAMES A. CHRISTE, JR., MAYOR  
EULA R. CLARKE., VICE MAYOR  
TROY A. McDONALD, COMMISSIONER  
JEFFREY A. KRAUSKOPF, COMMISSIONER  
KELLI GLASS LEIGHTON, COMMISSIONER

YES	NO	ABSENT
✓		
✓		
✓		
✓		
✓		

ADOPTED this 26th day of November, 2012.

ATTEST:

  
\_\_\_\_\_  
CHERYL WHITE  
CITY CLERK

  
\_\_\_\_\_  
JAMES A. CHRISTIE, Jr.  
MAYOR

APPROVED AS TO FORM  
AND CORRECTNESS:

  
\_\_\_\_\_  
MICHAEL D. DURHAM  
CITY ATTORNEY





CULPEPPER & TERPENING, INC  
CONSULTING ENGINEERS | LAND SURVEYORS

**COPY**

**City of Stuart**

**REI-2012-119**

**Professional Engineering Services  
For Design Works Related  
to Improvements To The  
City's Water Distribution System**

*Prepared by:*  
Culpepper & Terpening, Inc.  
2980 South 25<sup>th</sup> Street  
Ft. Pierce, Florida 34982  
(772) 464-3537

**October 10, 2012**

**City of Stuart**  
**REI-2012-119**  
**Professional Engineering Services**  
**For Design Works Related To Improvements To The**  
**City's Water Distribution System**

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CULPEPPER & TERPENING, INC  
CONSULTING ENGINEERS | LAND SURVEYORS

CT Job Number – 12-121

October 10, 2012

Stuart City Hall Annex  
Purchasing Office  
300 S.W. St. Lucie Avenue  
Stuart, Florida 34994

COPY

Re: Transmittal Letter - REI # 2012-119 Professional Engineering Services

Dear Madam or Sir;

Culpepper & Terpening, Inc. is pleased to provide our response to the *City of Stuart's* request for expressions of interest to provide Professional Engineering Services to REI# 2012-119 Professional Engineering Services. Our submittal outlines our professional qualifications, our task approach, our past performance in the region and our familiarity with local conditions.

Culpepper & Terpening, Inc. is uniquely qualified to assist the *City of Stuart* with its request for Professional Engineering Services for design work related to improvements to the City's Water Distribution System. With over 35 years of experience directly related to all facets of utility engineering, Culpepper & Terpening, will provide the *City of Stuart the benefits of* our firm's unequalled experiences with the City of Port St. Lucie Utility system expansion and rehabilitation efforts. The City of Port St. Lucie utility improvement project represented a capital investment in excess of 150 million dollars and was completed in 8 years, which was 2 years ahead of schedule and under budget.

Culpepper & Terpening, Inc. specific project experience will insure that the *City of Stuart* does not need to make a financial investment in the "*Learning Curve*" of the Engineer. The successful completion of the geographically largest utility improvement project in the State of Florida, for the City of Port St. Lucie, has provided our Team the ability to assure the *City of Stuart* that the improvements to the City's potable water distribution system will be performed in a timely cost effective manner within the budgetary constraints provided by the City.

Culpepper & Terpening, Inc. maintains an office in the City of Stuart at 151 SW Flagler Avenue, neighboring the *City of Stuart's* administrative center. We have been part of the local community for several years and are actively involved in the local community.

Culpepper & Terpening, Inc., has long and productive relationships with our governmental clients along the Treasure Coast including the City of Fellsmere, City of Fort Pierce Engineering, Fort Pierce Utility Authority, City of Port St Lucie Engineering, Port St Lucie Utilities Department, St Lucie County General Services, St. Lucie County School Board, St. Lucie County Fire District, City of Stuart Public Works,

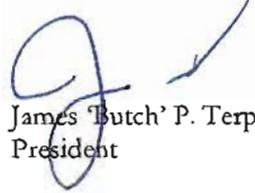
Indiantown Water Company, Martin County Engineering, and Okeechobee County. Our experience serving Government clients has provided our Team the ability to achieve a clear understanding of Government operations and procedures.

Through diligent planning and funding of quality capital improvements, the *City of Stuart's* leadership continues to demonstrate a commitment to "Maintain and enhance Stuart's quality of life, natural beauty and small-town waterfront character, its stable residential neighborhoods, and its status as the commercial/institutional hub for greater Martin County." The proposed improvement to the City's sanitary sewer system is an enhancement to the quality of life that **Culpepper & Terpening, Inc.** would again be honored to be considered as a member of the Team.

**Culpepper & Terpening, Inc.**, upon selection by the *City of Stuart*, will provide an experienced knowledgeable Team that will interact with the City's Team and Administration, to utilize not only our years of experience but to nurture the City's ideas and vision to establish an award winning successful program.

Sincerely,

**CULPEPPER & TERPENING, INC.**



James 'Butch' P. Terpening, PE  
President



Stefan K. Matthes, PE  
Project Manager

Enclosures



## TAB 1 QUALIFICATION DATA

### Company History:

Culpepper and Terpening, Inc. is a multidisciplinary consulting firm that is approaching nearly four decades of specialization in civil engineering and surveying services on Florida's Treasure Coast. We have pioneered the solutions to some of Florida's most unique engineering challenges for both public and private clients. Our team can provide complete services for all of the City of Stuart's project needs, from concept to construction. We provide a full-service approach, collaborating with geotechnical, environmental, structural, landscape architectural and financing experts to ensure project success. Since 1972, firm principals have provided advancement and excellence in engineering services throughout Florida's Treasure Coast for both the public and private sectors.

### Professional Affiliations:

Culpepper and Terpening, Inc. maintains association with many organizations and societies to keep abreast of the latest professional trends and education requirements. The list below names just a few of these affiliates. Many C&T staff employees are active members and/or board members to several of these affiliates.

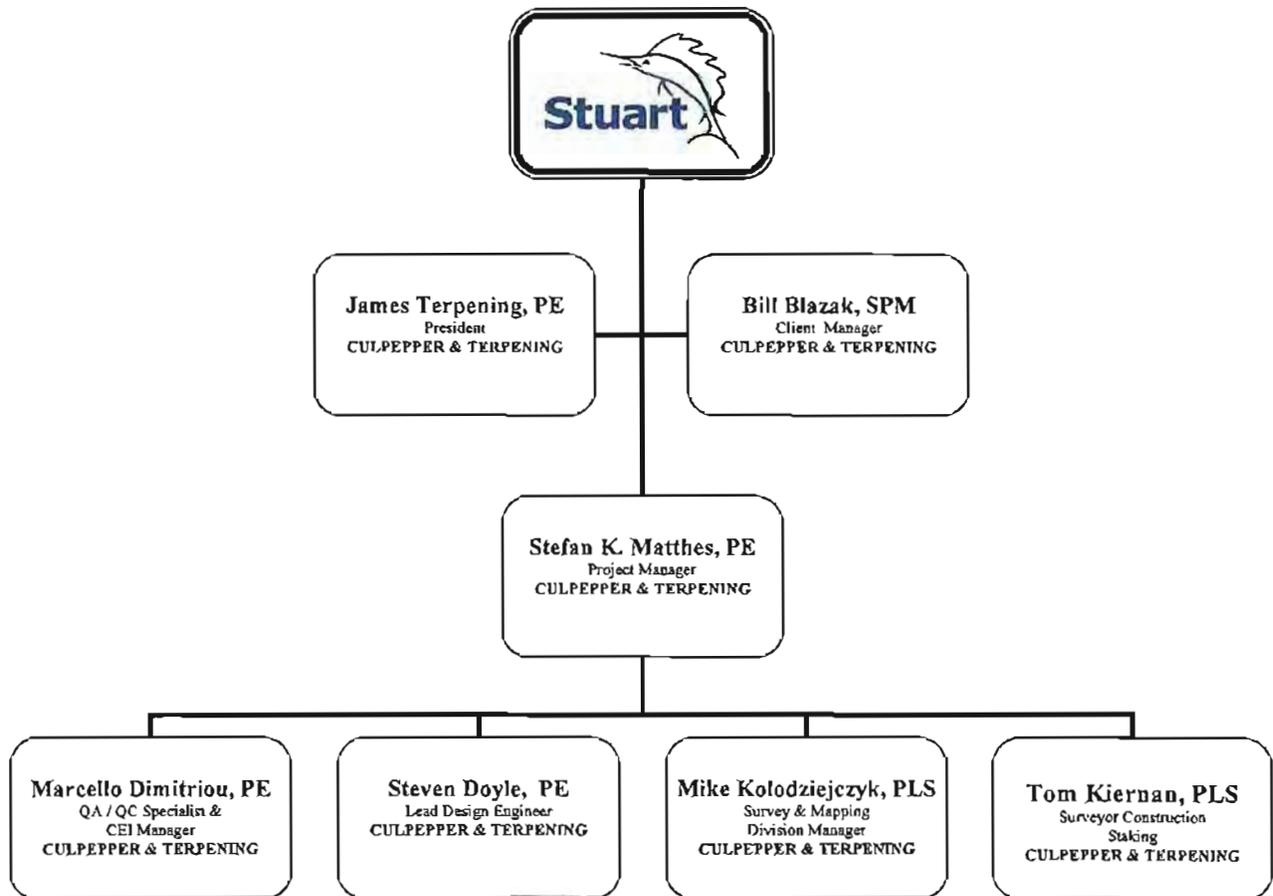
- Florida Engineering Society
- Florida Surveying and Mapping Society
- Treasure Coast Builders Association
- Florida Green Building Coalition
- Contractors of America
- Treasure Coast Regional Planning Council
- St. Lucie County Economic Development Council
- Florida Institute of Consulting Engineers
- Florida Land Surveyors Council
- Florida Redevelopment Association
- Florida Water Environment Association
- Martin, St. Lucie and Indian River Chambers of Commerce
- Institute of Transportation Engineers
- National Society of Professional Surveyors
- Presidents Council of South Hutchinson Island
- American Waterworks Association
- American Planning Association
- Florida Stormwater Association

### C&T Project Team:

- **James "Butch" Terpening, Jr. P.E.**, provides expertise in the areas of project management, design, permitting, development, construction, and finance. Working in close association with the client and team members, Butch provides innovative solutions and key strategies in the development and execution of the project. This dedication to service provides the foundation for of the firm's work ethic and commitment to meeting a client's goals. Butch combines over 37 years of industry experience with long standing relationships with federal, state, and local government agencies to provide clients with results-driven leadership.
- **Stefan Matthes, P.E.**, is presently the ~~lead design engineer~~ for the City of Stuart's Wasterwater System Improvement Project currently underway. Mr. Matthes will be the Project Manager for the improvements to the City's water distribution system. Mr. Matthes was instrumental in the development and implementation of the City of Port St Lucie Utility Systems citywide water and sewer expansion program.



## ORGANIZATIONAL CHART



### Sub-Consultants:

Culpepper and Terpening, Inc. does not anticipate the use of any sub-consultants in the conduction of this design effort.

### Location of Corporate and Satellite Offices:

Culpepper and Terpening, Inc. Stuart Office is located at 151 SW Flagler Avenue in Stuart, Florida. Our main office is located at 2980 South 25th Street, Ft. Pierce, Florida, 34981.



CT-12-271



Article of Incorporation Certificate (H85712)

*State of Florida*  
*Department of State*

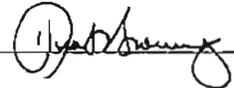
I certify from the records of this office that CULPEPPER & TERPENING, INC. is a corporation organized under the laws of the State of Florida, filed on November 15, 1985.

The document number of this corporation is H85712.

I further certify that said corporation has paid all fees due this office through December 31, 2012, that its most recent annual report was filed on January 23, 2012, and its status is active.

I further certify that said corporation has not filed Articles of Dissolution.

*Given under my hand and the Great Seal of Florida, at Tallahassee, the Capital, this the Twenty Fourth day of January, 2012*



*Secretary of State*



Authentication ID: 900219192969-012412-H85712

To authenticate this certificate, visit the following site, enter this ID, and then follow the instructions displayed.  
<https://efile.sunbiz.org/certauthver.htm>



**Martin County Occupational License**

BTR Module - License Details

Page 1 of 1

**Business Tax Receipt Details**

Business Tax Account	Year	Receipts	Balance	Acct Type	Year
00000000000000000000	2012	0.00	0.00	0000	2012
<b>Business Name</b>	KYLE W. STUBBS & ASSOCIATES INC		<b>Current Account Num</b>	0000	
<b>Business Category</b>	PROFESSIONAL SERVICES		<b>Business Status</b>	EMPLOYER	
<b>Additional Description</b>	PROFESSIONAL SERVICES		<b>State Business Status</b>	EMPLOYER	
<b>Business Address</b>	KINGSTON		<b>State Closed</b>		
<b>Business Address 2</b>					
<b>Business Address 3</b>					
<b>Business Address 4</b>					
<b>Business Address 5</b>					
<b>Business Address 6</b>					
<b>Business Address 7</b>					
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<https://taxcol.martin.fl.us/BTR/OccupationalDetails.aspx?Account=00174.000&AcctType=...> 10/10/2012

**FDOT Certification:**

The firm is FDOT Pre-Qualified for unlimited contracts in the following types of work:

- Groups 3.1 and 3.2; Minor & major Highway Design
- Groups 6.1 and 6.2; Traffic Engineering Studies & Traffic Signal Timing
- Group 7.1; Signing, Pavement Marking and Channelization
- Groups 8.1, 8.2 & 8.4; Control Survey, Design R/W & Construction Survey & Mapping
- Group 10.1, Roadway Construction Engineering Inspection.



	<p align="center"><b>JAMES "BUTCH" TERPENING, Jr. P.E.</b> President/ Project Principal</p>
	<p>As founder, principal-in-charge and visionary for the firm, James "Butch" Terpening, P.E. is a true hands-on President spearheading project initiative. Butch provides expertise in the areas of project management, design, permitting, development, construction, and finance. Working in close association with the client and team members, Butch provides innovative solutions and key strategies in the development and execution of the project. This dedication to service provides the foundation for of the firm's work ethic and commitment to meeting a client's goals.</p> <p>Butch combines over 37 years of industry experience with long standing relationships with federal, state, and local government agencies to provide clients with results-driven leadership. For his ability to obtain public participation, concurrence, and acceptance in permitting, Butch takes pride in the added value that these relationships provide his clients. Efforts in this arena have involved many aspects of media communications that have thus gained the public's trust for the firm's projects and the Culpepper and Terpening, Inc. name.</p>
<p><b>Residence:</b> Port St. Lucie</p> <p><b>Education</b> Bachelor of Science Civil Engineering University of Florida, 1976</p> <p><b>Professional Registration</b> Registered Professional Engineer, Florida</p> <p><b>Professional Affiliations</b> Florida Engineering Society Treasure Coast Chapter</p> <p>American Society of Civil Engineers</p> <p>American Water Works Association</p> <p>National Society of Professional Engineers</p>	<p><b>REPRESENTATIVE PROJECTS:</b></p> <ul style="list-style-type: none"> <li>• City of Stuart Sewer System Expansion,</li> <li>• City of Port St. Lucie Water Main Replacement Project</li> <li>• City of Stuart Memorial Park Redevelopment</li> <li>• City of Port St. Lucie, City Center CRA Improvements</li> <li>• City of Port St. Lucie Utility Expansion Program</li> <li>• Crosstown Parkway Utility Main /Engineer's Bond Report</li> <li>• Southwest Annex Area Improvements Utility Main/ Special Assessment District Bonds</li> <li>• Glades Cut-Off Road Utility Mains/ Engineer's Bond Report Southwest Annex Area Roadway Improvements /Engineer's Bond Report</li> <li>• Halpatiokee Regional Park, Park and Ride, Martin County, Florida</li> <li>• City of Fort Pierce – Indian River Lineal Park Redevelopment</li> <li>• City of Fort Pierce - Jetty Park Redevelopment</li> <li>• Riverwalk Park Boardwalk Project, Port St Lucie, Florida</li> </ul>
<p><b>Contact</b></p> <p>Phone: 772-220-3376 e-mail: <a href="mailto:bterpening@ct-eng.com">bterpening@ct-eng.com</a></p> <p>address: 151 SW Flagler Avenue Stuart, Fla, 34994</p>	



	<b>STEFAN K. MATTHES, P.E.</b> Senior Vice-President/Project Manager
	<p>Stefan Matthes, P.E., Senior Vice President of Culpepper and Terpening, has engineered and overseen the design, management, and construction of numerous utility and transportation projects throughout Florida since 1983. His experience includes the design, permitting and construction administration of water and sewer expansion programs, project permitting through federal, state and local agencies and Project Development and Environment (PD&amp;E) impact studies for major roadway improvement projects. Stefan's currently supervises and engineers the firm's municipal projects and oversees all aspects of the private practice services.</p>
<p><b>Residence:</b> Ft. Pierce</p> <p><b>Education</b>          Bachelor of Science, Civil Engineering          North Carolina State University, 1981</p> <p><b>Professional Registration</b>          Professional Engineer, Florida</p> <p><b>Professional Affiliations</b>          Institute of Transportation Engineer</p> <p>Florida Engineering Society          Treasure Coast Chapter</p> <p>American Society of Civil Engineers</p> <p>American Planning Association</p> <p>Florida Atlantic University          Treasure Coast Campus Advisory Board</p>	<p>Stefan's extensive permitting experience has lead to many successful projects for numerous clients to include the United States Coast Guard, United States Army Corps. Of Engineers, FEMA, the Florida Department of Transportation, the Florida Department of Environmental Protection, South Florida Water Management District, the Treasure Coast Regional Planning Council and most local government agencies throughout the Treasure Coast area.</p> <p><b>REPRESENTATIVE PROJECTS:</b></p> <ul style="list-style-type: none"> <li>• City of Stuart Sewer System Expansion</li> <li>• City of Port St. Lucie Water Main Replacement Project</li> <li>• City of Stuart Memorial Park Redevelopment</li> <li>• City of Port St. Lucie, City Center CRA Improvements</li> <li>• City of Port St. Lucie Utility Expansion Program</li> <li>• Glades Cut-Off Road Utility Mains</li> <li>• Halpatiokee Regional Park, Park and Ride</li> <li>• City of Fort Pierce - Jetty Park Redevelopment</li> <li>• Riverwalk Park Boardwalk Project, Port St Lucie, Florida</li> <li>• Rosser Boulevard/ design and permitting.</li> <li>• Gatlin Boulevard/ design and permitting.</li> <li>• Airoso Boulevard/ Construction Engineering &amp; Inspection</li> <li>• South Lennard Road Project/ water and sanitary sewer</li> <li>• Crosstown Parkway Segments 2 &amp; 4/ design, permitting and construction engineering</li> </ul>
<p><b>Contact</b></p> <p>Phone: 772-464-3537          e-mail: <a href="mailto:smatthes@ct-eng.com">smatthes@ct-eng.com</a></p> <p>address: 151 SW Flagler Avenue          Stuart, Fla, 34994</p>	



	<p align="center"><b>MICHAEL T. KOLODZIEJCZYK, PSM</b> Director of Survey Division</p>
<p><b>Education</b> AAS Surveying Technology, State University of New York-Alfred, 1968 Two years toward BS in Engineering, Utah State University, 1968-1970 Various Continuing Education Seminars</p> <p><b>Years of Experience</b> Total – 37 With ARCADIS – 21</p> <p><b>Professional Registrations</b> Professional Land Surveyor, State of Florida, Registration No. 3864 Professional Land Surveyor, State of Tennessee, Registration No. 1313 (Inactive)</p>	<p>Mr. Kolodziejczyk has 40 years of surveying experience including transportation surveys, baseline control surveys, design and right-of-way surveys, land development construction surveys, boundary surveys for plat preparation, architectural design surveys, and detailed surveys of vacant or partially developed lands for analysis or design of improvements or additions. Along with an extensive knowledge of surveying, Mr. Kolodziejczyk has experience with research, map preparation, coordination with municipal and state governments, plat preparation, and supervision and preparation of ALTA surveys. He has also successfully performed route surveys for major sanitary sewer trunk lines, water transmission lines, gas, and electric lines. During his 37 years of experience, he has also had the privilege to serve as district surveyor for two local community development projects.</p> <p><b>REPRESENTATIVE PROJECTS:</b></p> <ul style="list-style-type: none"> <li>• City of Stuart Sewer System Expansion</li> <li>• City of Port St. Lucie Water Main Replacement Project</li> <li>• Pinecrest Estates Drainage Improvements, City of Ft. Pierce,</li> <li>• 10th Street Sidewalks &amp; Roadway Improvements, City of Ft. Pierce</li> <li>• North Lennard Road Improvements, St. Lucie County</li> <li>• Weatherbee Road Sidewalk Improvements, St. Lucie County</li> <li>• PGA Clubhouse Expansion, St. Lucie County</li> <li>• Floridian National Golf Club, City of Pt St. Lucie</li> <li>• Marine and Oceanographic Academy, St. Lucie County</li> <li>• Palm City Elementary School Drainage Improvements, Martin County</li> <li>• Chupco's Landing Community Center, Seminole Tribe of Florida, St. Lucie County</li> <li>• Crosstown Parkway Platting, City of Port St. Lucie</li> <li>• Village Parkway (Biotech Corridor) – CEI</li> </ul>
<p><b>Contact:</b></p> <p>Phone: 772-464-3537 e-mail: <a href="mailto:mkoloe@ct-eng.com">mkoloe@ct-eng.com</a></p> <p>address: 151 SW Flagler Avenue Stuart, Fla, 34994</p>	



	<p style="text-align: right;"><b>THOMAS KIERNAN, P.S.M.</b> Professional Land Surveyor</p>
<p><b>Residence</b> Palm City, Florida</p> <p><b>Professional Registrations</b> Professional Surveyor and Mapper, State of Florida Registration No.: 6199</p> <p><b>Professional Affiliations</b> Indian River Chapter of Florida Surveying and Mapping Society</p> <p><b>Additional Credits</b> FDOT certified maintenance of traffic FDOT GPS Network Analysis</p>	<p>Mr. Kiernan has been a resident of the Treasure Coast for the past thirty-three years, twenty-five of which he has been Surveying and Mapping and ten years with the firm of Culpepper &amp; Terpening, Inc. His experience includes all facets of surveying, drafting, computer graphics, and the development of surveying maps. Mr. Kiernan's experience includes extensive GPS surveying techniques and expertise in all aspects of conventional surveying. Mr. Kiernan has worked on a variety of county, city, and state lands projects including FDOT projects, roadway design and layout projects, private development surveys, boundary surveys, and environmental wetland delineation surveys. Mr. Kiernan's extensive experience using GPS surveying and his knowledge in local conditions allows him to bring a unique perspective to all engineering projects. Mr. Kiernan has participated in over two thousand surveys varying in size and magnitude, several of which are listed below. Mr. Kiernan maintains close contact with his clients including county, city, and state FDOT personnel, private as well as other governmental agencies. Mr. Kiernan for almost ten years has been a senior project manager in the firm of Culpepper &amp; Terpening, Inc. and is responsible for the daily operations of several key personnel within the survey division as well as budgeting, scheduling and developing professional standards and assembling project teams that best fit the requested task.</p> <p><b>KEY PROJECTS</b></p> <ul style="list-style-type: none"> <li>• City of Stuart Sewer System Expansion</li> <li>• City of Port St. Lucie Water Main Replacement</li> <li>• City of Port St. Lucie Utility Expansion Program</li> <li>• City of Port St. Lucie, FL. Crosstown Parkway</li> <li>• City of Port St. Lucie, FL. Village Parkway</li> <li>• City of Port St. Lucie, FL. Becker Road / FL Turnpike Interchange</li> <li>• Army Corps of Engineers. Kissimmee River Restoration Project</li> <li>• City of Port St. Lucie, FL. Sewer and Water Expansion Project</li> <li>• Martin County, Pal-Mar C.A.R.L. Project</li> <li>• Village Parkway (Biotech Corridor) – CEI</li> </ul>
<p><b>Contact:</b></p> <p>Phone: 772-464-3537 e-mail: <a href="mailto:tkiernan@ct-eng.com">tkiernan@ct-eng.com</a></p> <p>address: 151 SW Flagler Avenue Stuart, Fla, 34994</p>	



## TAB 2      TASK APPROACH

The City of Stuart's utility service area covers approximately 3.4 square miles of both incorporated and unincorporated areas of Martin County. The City provides water and wastewater service to approximately 4,000 households and 500 commercial establishments, both inside and outside of the City's limits. As the current water distribution network ages, the City has identified approximately 108,000 lineal feet of small diameter water delivery piping that need to be rehabilitated in order to provide the highest level of service reliability and increased fire protection flows for the Stuart community.

### Project Scope:

In examining the scope of this project, we at Culpepper and Terpening have noted that the services being requested are identical to those that we are presently providing to the City of Port St. Lucie, and have been providing to them for the past 20 years. Addressing the City of Stuart's specific project needs, the overall project approach that Culpepper & Terpening will take to facilitate the rehabilitation of the identified segments to the City's water distribution network would essentially be as follows (these tasks can be done concurrently):

- Using the City's identified network segments as a base, provide the City with a recommended prioritization program for which service region should be addressed first. The prioritization will be based on C&T working with city staff to review indicators such as repair frequency, type of existing pipe material, and field notes from city repair crews. .
- Based on the selection of the prioritized segments, or region, provide detailed design plans for that first prioritized area. Prepare and Engineers cost estimate that considers an implementation plan to minimize service disruptions to City utility customers during construction.
- Assist the City in the preparation of the all-necessary applications to the State of Florida, Department of Environmental Protection Drinking Water State Revolving Fund (SRF) Program in order to provide for construction funding for all or part of this rehabilitation program. Culpepper and Terpening is experienced in the submission of State Revolving Fund (SRF) as well other grants and funding programs that can be used for water and wastewater improvements. Over the past 20 years, C&T has been successful in obtaining millions in utility grants for funding system development and expansion.
- Coordinate with the City in the solicitation of contractors for the construction of the identified first phase of this water system restoration project.
- Facilitate the construction of subsequent phases of the project through a collaborative effort between the city-selected contractor, the C&T design and inspection team and City of Stuart. As we have found through prior experiences with both the City of Stuart and the City of Port St. Lucie, this



CT-12.271



improvement project, and as we have duplicated with the City of Port St. Lucie water distribution network improvements, the conventional design and build approach is not as effective as teaming with the selected site contractor and allowing fluidity for both project design and CEI to address specific project concerns and issues. While it is understood that the funding resources for this particular project may not permit the same contractor selection processes as used in the City of Port St. Lucie, we still strongly believe that this collaborative approach, provides the highest quality of design and construction service while at the same time minimizing service disruptions to the customer resulting in a project completed in a timely and efficient manner with minimal or no complaints from the City's Utility customers.

Value engineering of the project is to be done on a continuing basis, with input from the QA/QC review team, the project design team and the City of Stuart Utility Staff.

### **Community Awareness:**

Since Rehabilitation of portions of the small pipe network of the City of Stuart's water system will be a continuous work effort through the term of the project, community awareness is an essential element that will be addressed. What we at Culpepper & Terpening have learned through similar projects, with the City of Stuart, the City of Port St Lucie and others, is that effective communication with all affected stakeholders and prompt response to public inquires is essential to have a successful project. At Culpepper & Terpening, and through the coordinated efforts of our clients, we use every means of communication available to us to inform, educate and solicit feedback from the our clients and customers through newsletters, press releases, public information meetings, reverse 911 notifications, and the social media in order to keep the public informed and aware of anticipated work activity in their area.

Culpepper & Terpening, Inc. commits to meeting the City of Stuart's objectives for this project and will adhere to the project schedule by assigning our skilled team and utilizing the most efficient and expeditious methods to accomplish the tasks. Having installed hundreds of miles of sewer and water network, we have developed communication skills that have minimized the impact to the City's Administrative offices. Prompt attention to a customer's complaint, taking prompt action by the contractor, and then following up with feedback from the complainant is essential. Our knowledge and experience from the success of the design and construction of similar systems in the area is unrivaled.

C&T has developed a complaint control system that consists of a generation form and specific guidelines for the contractor and team to follow to resolve any resident or city staff complaint that arises. Complaints are logged in and a specific time frame is established to address/resolve the issue, generally not to exceed 24 hours or the end of the next working day. . A final action report addressing the resolution of the issue is to be filed with the QA/QC team and the City. All complaints are tracked to identify continuing consistent problems, if any, so that a solution is developed to eliminate or minimize that specific problem from future phases. A weekly, bi-weekly or monthly report, the frequency to be determined by the City of Stuart, is to be provided to City Staff to document the complaint resolution.



**Tab 3 - PAST PERFORMANCE IN SIMILAR ACTIVITIES IN  
FLORIDA – 5 YEARS**

Project Name	Client Name	Client Address	Client Contact Person	Year work Performed	Brief Description of Work Performed	Est. Project Value (\$)
City of Stuart Sewer System Expansion, Phase I (Riverview, Manor & Pelican Basins)	City of Stuart	121 SW Flagler Avenue, Stuart, Florida 34994	Mr. David Peters, Assistant Director of Utilities	2011 - 2012	Completed the survey, design, pressure modeling, and permitting for the expansion of a low pressure sewer collection system for the first Phase of the City's sewer expansion program. Currently providing ongoing daily construction administration for the installation of the sewer mains. The project will result in the installation of 41,000 linear feet of sewer collection mains providing service to 890 single family equivalent residential dwelling units.	\$1,300,000
City of Port St. Lucie Water Main Replacement Project	City of Port St. Lucie	121 SW Port St. Lucie Boulevard, Port St. Lucie, Florida 34984	Mr. Laney Southerly, P.E., Engineering Manager	2011 - 2012	Completed the survey, design, and permitting for the replacement of the older, antiquated water mains within the southern section of the City of Port. St. Lucie. Currently providing ongoing daily construction administration for the installation of the water mains. The project will result in the replacement of approximately 215,000 linear feet of water mains, 373 valves and 175 fire hydrants throughout a primarily residential section of the City. The replacement provides enhanced fire service through the design placement and installation of additional fire hydrants to approximately 2,500 single family residential dwelling units and a multitude of both institutional and commercial facilities.	\$10 million
PSL Sewer (USA) SAD #9 Expansion Program	City of Port St. Lucie	900 S.E. Ogden Lane, Port St. Lucie, Florida 34983	Jesus Merejo, Utility Director 772-873-6417	1997-2007	Completed the Design, permitting, bond acquisition, construction admin. for water/sewer (USA) expansion program. Completed a multi-year multi-phased project involving low pressure force main located throughout the City. Involved the design of approx. 1,200 miles of LPFM to serve nearly 80,000 residential homes	\$150 million
PSL Sewer (USA) SAD #2, 4, & 6 Expansion Program	City of Port St. Lucie	900 S.E. Ogden Lane, Port St. Lucie, Florida 34983	Jesus Merejo, Utility Director 772-873-6417	1997-2007	Completed the Design, permitting, bond acquisition, construction admin. for water/sewer (USA) expansion program. Completed a multi-year multi-phased project involving low pressure force main located throughout the City. Involved the design of approx. 1,200 miles of LPFM to serve nearly 80,000 residential homes	\$150 million See above



## TAB 4 FAMILIARITY:

Culpepper & Terpening, Inc. is a local firm with over four decades years of experience and history on the Treasure Coast. The members of the firm have been actively involved in the City of Stuart both professionally and personally for many years. We currently maintain an office in a historical building at 151 SW Flagler and are actively involved in multiple projects directly with the City of Stuart.

### **Community Involvement:**

We understand the heartbeat of the community, because we listen and are a part of community involvement. Our involvement in the community is extensive directly with the City of Stuart and with Martin County. We strive for this to be evident in our support for community events, non-profit organizations and community matters that make a difference and improve the quality of life.

We actively follow the actions of local government leaders and listen to the residents concerns and needs that are presented at the City of Stuart Council Meetings and with Martin County Board of County Commissioners.

We are members of the Chamber of Commerce, "Keep Martin Beautiful" program and many other organizations and associations that provide our team a real cross section of the local community and desires of the residents not only within the City but also the County, of which the City of Stuart is a part.

The City of Stuart has long been recognized to have a strong desire to be environmentally mindful with regards to the quality of life within the City. Beautification projects specialized landscaping and detail to color schemes for City projects is another added compliment to the overall well being of the City and the residents who live and work there. Specialized drainage projects, assuring the maximum water quality is achieved before any water reaches the St. Lucie River, the backbone of what makes the City special, providing clean enjoyable waterfront experiences for business or pleasure.

City Administration and Staff work diligently everyday to make sure that the City is a better place to live work and play. We have worked with staff on many occasions and understand the processes & functions each City Department provides in supporting the City government. Our knowledgeable staff is supported by years of experience of knowing not only what the community wants but, how to provide those wants to the residents in a precise cost effective manner. We understand the issues facing City Staff both on the Administrative level as well on the Operational Level. We currently Team with City staff on projects and interact on many occasions. Open dialogue is essential to the success of any project. Our firm intends to utilize our knowledge and experience, not only from what we have learned from the City of Stuart over the years but from our past experiences with other Cities, local governments and their residents. Our concern would be primarily for the individual resident that is receiving a benefit, that our efforts support the expressed ideas and goals of the City as a whole and that the resident is satisfied as an individual.

**Past Governmental Experience:** The C&T Team has implemented similar programs throughout the Treasure Coast. Stef Matthes, PE was the engineer of record for the City of Port St Lucie in implementing their multiyear 150-million dollar sewer expansion program. Steven Doyle, PE and Bill Blazak were prior Utility Administrators for other Public Utilities Department (Steven with Indian River County Utilities and Bill Blazak with St Lucie County Utilities). We understand the process and objective.



CT-12271



**TAB 5 INSURANCE**

**General Liability Certificate of Insurance**

CULP&TE-01      MATERAT  
DATE (MM/DD/YYYY)  
1/11/2012

**ACORD**      **CERTIFICATE OF LIABILITY INSURANCE**

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

**IMPORTANT:** If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

<b>PRODUCER</b> Insurance Office of America, Inc. P.O. Box 162207 Altamonte Springs, FL 32716-2207	<b>CONTACT NAME:</b> PHONE (A/C No. Ext.) (800) 243-6899      FAX (A/C No.) (407) 758-7933 E-MAIL: ADDRESS:																					
<b>INSURED</b>  Culpapper & Torpening Inc. 2980 S. 25th Street Fort Pierce, FL 34901	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <th colspan="2">INSURER(S) AFFORDING COVERAGE</th> <th>NAIC #</th> </tr> <tr> <td>INSURER A:</td> <td>Travelers Indemnity Company</td> <td>23658</td> </tr> <tr> <td>INSURER B:</td> <td>Travelers Indemnity Company of America</td> <td>25666</td> </tr> <tr> <td>INSURER C:</td> <td>Bridgefield Employers Ins Co</td> <td>10701</td> </tr> <tr> <td>INSURER D:</td> <td></td> <td></td> </tr> <tr> <td>INSURER E:</td> <td></td> <td></td> </tr> <tr> <td>INSURER F:</td> <td></td> <td></td> </tr> </table>	INSURER(S) AFFORDING COVERAGE		NAIC #	INSURER A:	Travelers Indemnity Company	23658	INSURER B:	Travelers Indemnity Company of America	25666	INSURER C:	Bridgefield Employers Ins Co	10701	INSURER D:			INSURER E:			INSURER F:		
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INSURER D:																						
INSURER E:																						
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**COVERAGES**      **CERTIFICATE NUMBER:**      **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

PSA LTR	TYPE OF INSURANCE	ADDITIONAL INSURER (INSR) (WVD)	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> GENERAL LIABILITY <input type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR		5608157L725TCT12	1/18/2012	1/18/2013	EACH OCCURRENCE \$ 1,000,000 COVERAGE TO IDENTIFIED PREMISES (Per occurrence) \$ 100,000 MED EXP (Any one person) \$ 5,000 PERSONAL & ADJ INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMBOP AGG \$ 2,000,000
		GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PROJECT <input type="checkbox"/> LOC				
B	<input checked="" type="checkbox"/> AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input type="checkbox"/> HIRED AUTOS <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> NON-OWNED AUTOS		BA9057L401GRP12	1/18/2012	1/18/2013	COVERED SINGLE LIMIT (Per accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ EACH OCCURRENCE \$ 5,000,000
			CUP8771Y077ND12	1/18/2012	1/18/2013	aggregate \$ 5,000,000
A	<input checked="" type="checkbox"/> UMBRELLA LIAB <input type="checkbox"/> EXCESS LIAB <input checked="" type="checkbox"/> OCCUR <input type="checkbox"/> CLAIMS-MADE					RETENTION \$ 10,000
C	<input checked="" type="checkbox"/> WORKERS COMPENSATION AND EMPLOYERS LIABILITY ANY PROFESSIONAL SERVICE ORATIVE OFFICERS/EMPLOYEES EXCLUDED (Mandatory in FL) Please describe with DESCRIPTION OF OPERATIONS IN WVD		830-37409	1/18/2012	1/18/2013	<input checked="" type="checkbox"/> B.L. EACH OCCURRENCE \$ 1,000,000 <input type="checkbox"/> B.L. DISEASE - EA EMPLOYEE \$ 1,000,000 <input type="checkbox"/> B.L. DISEASE - POLICY LIMIT \$ 1,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)  
 Contract # 20110146 under Master Contract #20100050 - City of Port St. Lucie, political subdiv of the State of Florida its officers, agents and employees are additional insured with respect to general liability per policy form CGD3810907 and auto liability per form CAT3530609. Coverage is on primary basis. Waiver of Subrogation with respects to General Liability per form CGD3790907 and Auto Liability per form CAT3530609. Additional Insured and Waiver per written contract. Waiver of Subrogation workers compensation per form WC000313484

<b>CERTIFICATE HOLDER</b>  City of Port St Lucie 121 S.W. Port St. Lucie Blvd. Port Saint Lucie, FL 34984-5099	<b>CANCELLATION</b>  SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.  AUTHORIZED REPRESENTATIVE 
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**TAB 6 CONFLICT OF INTEREST DISCLOSURE STATEMENTS**

Culpepper and Terpening, Inc. warrants that we have not employed or retained any company or person, other than a bona fide employee working solely for the respondent to solicit or secure this agreement and that we have not paid or agreed to pay any person, company, corporation, individual, or firm, other than a bona fide employee working solely for Culpepper and Terpening, Inc. any fee, commission, percentage, gift, or other consideration contingent upon or resulting from award or making of this agreement.

Culpepper and Terpening, Inc. certifies, and in the case of a joint proposal, each party thereto certifies as to its own organization, that in connection with this solicitation the information provided has been arrived at independently, without consultation, communication, or agreement with any other respondent or with any competitor for the purpose of restricting competition, or in any other way influencing the competitive arena.

Culpepper and Terpening, Inc. is not aware of any potential conflict of interest, real or apparent, that the firm, employee, officer, or agent of the firm may have due to ownership, other clients, contracts or interests associated with this projects(s) for the City of Stuart.



**TAB 7 OTHER INFORMATION:**

**C&T Industry Recognition**

Culpepper & Terpening, Inc. is proud to have been recognized nationally for our outstanding Civil Engineering and Land Surveying Services. In 2012 we received an Outstanding Achievement Award from the Florida Stormwater Association and the Project of the Year from the American Public Works Association, 2011 we received a Top Ten Project Award from Water and Wastes Digest and in 2008, we were the recipient of the FICE Engineering Excellence Grand Award.

**2012: FSA Outstanding Achievement Award**



**2012: APWA Project of the Year**



**2011: Water & Wastes Digest Top Projects Grand Award**



**2008: FICE Engineering Excellence**



**TAB 8      ADDENDA**



Date:            October 2, 2012  
To:                All Prospective Professionals  
Subj:             Addendum #1 to REI #2012-119, Professional Engineering Services for Water Distribution System Rehabilitation

**ADDENDUM #1**

This addendum is issued as a result of questions asked and consists of answers to these questions:

**Question #1:** Can you send out exhibits of the areas where galvanized pipe will be replaced?  
**Answer #1:** Yes, see Attachment #1.

**Question #2:** Do you anticipate design of booster pumps or any elements that will require the participation of an electrical engineering sub consultant?  
**Answer #2:** No.

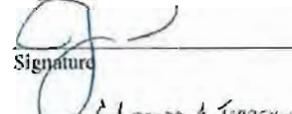
**Question #3:** Will the City consider revisions to the standard contract?  
**Answer #3:** The City will negotiate a final contract with the most qualified professional after thorough evaluation of the submittals. The City will consider negotiated revisions to the standard Professional Services contract.

This Addendum must be acknowledged, signed and returned with your submittal. Failure to comply will result in disqualification of your submittal.

Sincerely,

Charles T. Iverson  
Purchasing Manager  
City of Stuart, Florida

Acknowledgement is hereby made of Addendum #1 to REI #2012-119, Professional Engineering Services:

Signature		Date	10-10-12
Firm	CLP PPA & TRAPENNY	email address	3100PENNY@CT-ENG.COM

