



CITY OF STUART JOB ANNOUNCEMENT

Human Resources
121 SW Flagler Avenue
Stuart, FL 34994
www.cityofstuart.us

The City of Stuart is an historic coastal community with a population of 16,500 and offers unique downtown shops, galleries and restaurants that add to our small town charm. Awarded "America's Happiest Seaside Town 2016" by Coastal Living and "Most Beautiful City 2008" by America in Bloom, the City of Stuart offers a quality lifestyle for residents and visitors alike.

Water Distribution System Specialist (Public Works/Distribution & Collection)

Hiring Range: \$18.13- \$22.51 per hour

FLSA Status: Non-Exempt

Announcement Date: June 20, 2017

Closing Date: Open Until Filled

**** Safety Sensitive Position as indicated through DOT ****

In addition to a satisfying work environment where employees are respected and valued for their contributions, the City of Stuart offers an attractive benefits package and award-winning wellness program. We offer two (2) medical and dental plans, supplemental insurance, deferred compensation, retirement benefits through the Florida Retirement System, and more to all full time and part time eligible employees.

Characteristics of the Class

Under the general direction of the Team Leader, incumbent is responsible for the operation of equipment used in the location of the water distribution and wastewater collection systems. Duties include ensuring the safe, efficient and proper operation of machinery and equipment. Recording information obtained and maintaining current and accurate data, as required. Incumbent is also required to assist in the installation and repair of the water distribution and collection system. This is a safety-sensitive position requiring screening for illegal substance and alcohol use.

Illustrative Duties (the following are highlights; a detailed job description is available in Human Resources)

- Operates a wide range of equipment and tools including but not limited to locating devices, pick-up trucks, dump trucks, tractors, front-end loaders, and power and hand mechanical tools.
- Records all field data as required in a timely manner.
- Prepares and presents a variety of computer generated reports.
- Responds to questions from the public; handles citizens' complaints; calls emergency personnel as needed.
- Assists when necessary and in emergency situations in repair and replacement of water and sewer lines.

NOTE: The examples of essential functions as listed in this classification specification are not necessarily descriptive of any one position in the class. The omission of an essential function of work does not preclude management from assigning duties not listed herein if such functions are a logical assignment to the position.

Minimum Qualifications and Education

High School Diploma or GED; supplemented by five (5) years' experience in mechanical maintenance and repair of water distribution and wastewater collection systems, or any equivalent combination of training and experience.

Licenses and Certifications

Must possess a valid Florida CDL Class "B" driver license. Must possess the State of Florida Department of Professional Regulation Water Distribution Systems Technician "C" Operators License.

Essential Physical Skills and Environmental Conditions

Task involves the regular, and at times sustained, performance of heavier physical tasks such as walking over rough or uneven surfaces, bending, kneeling, stooping, working in confined spaces, stretching, reaching and lifting or carrying moderately heavy (25-50 pound) items and occasionally very heavy (100 pounds or over) items; Tasks involve the frequent use of eye hand coordination and manipulative skills in performing a variety of tasks with the full range of hand and power tools and shop equipment; or the skilled and complex operation of heavy equipment calling for adherence to exacting standards of depth, grade, dimensions, and contours. Task requires that work may be performed in adverse environmental conditions. Task requires color, sound, odor, visual, color, texture and depth perception and discrimination. Task requires oral communications ability.

A City of Stuart Application for Employment can be obtained through our website (www.cityofstuart.us) or by visiting the Human Resources Department. Applications for employment must be sent or hand-delivered to the Human Resources Department.

The City of Stuart is a tobacco-free workplace. All applicants must attest that they have not used tobacco products for the preceding 3-month period from the date of application. Candidates chosen for positions with the City of Stuart must undergo pre-employment screening to include verification of their non-use of tobacco products in order to be considered for employment.