



# SITE PERMIT APPLICATION

Please print clearly and provide all required information

121 SW Flagler Ave

Stuart, FL 34994

Tel: 772-288-5326

Fax: 772-288-5388

DEVELOPMENT DEPARTMENT USE ONLY	
<b>Permit #</b>	

ALL PLAN REVIEW FEES ARE DUE AT TIME OF APPLICATION

<b>A.</b>	<b>PROJECT NAME</b>			
	<b>PARCEL ID#</b>	- - - - - . - - - - -		
	<b>ZONING</b>			
	<b>FUTURE LAND USE</b>			
	<b>ADDRESS</b>			
	<b>CONTACT</b>		<b>E-MAIL</b>	
	<b>COMPANY</b>			
	<b>PHONE</b>		<b>FAX</b>	
		<b>DESCRIPTION OF WORK:</b>		
<b>B.</b>	<b>PROPERTY OWNER / DEVELOPER INFORMATION</b>			
	<b>NAME</b>		<b>E-MAIL</b>	
	<b>ADDRESS</b>			

	<b>CITY</b>			
	<b>STATE</b>		<b>ZIP</b>	
	<b>PHONE</b>		<b>FAX</b>	
	<b>ENGINEER</b>		<b>E-MAIL</b>	
	<b>LICENSE #</b>		<b>COMPANY</b>	
	<b>ADDRESS</b>			
	<b>CITY</b>			
	<b>STATE</b>		<b>ZIP</b>	
	<b>PHONE</b>		<b>FAX</b>	
<b>C.</b>	<b>CONTRACTOR DETAILS</b>			
	<b>COMPANY NAME</b>			
	<b>STREET ADDRESS</b>			
	<b>CITY</b>			
	<b>STATE</b>		<b>ZIP</b>	
	<b>PHONE</b>		<b>FAX</b>	
	<b>CITY of STUART COMPETENCY #</b>		<b>QUALIFIER</b>	
	<b>STATE OF FLORIDA LICENSE #</b>			
	<b>SUBMITTAL REQUIREMENTS ( 1 sets of all documents unless otherwise indicated)</b>			
<b>D.</b>	<b>SITE PLAN</b>	<b>LANDSCAPE PLAN</b>	<b>LEGAL DOCUMENTS DEMONSTRATING UNIFIED CONTROL</b>	
	<b>BOUNDARY SURVEY</b>	<b>ARCHITECTURAL ELEVATIONS (1 Copies)</b>	<b>TRAFFIC STUDY (MIN &amp; MAJ, STATEMENT if under 100 Trips)</b>	
	<b>DEP STORMWATER DISCHARGE PERMIT</b>	<b>DESCRIPTION OF STORMWATER MANGEMENT SYSTEM &amp; CALCS</b>	<b>EXISTING TREE SURVEY</b>	
	<b>SOILS MAP</b>	<b>ENVIRONMENTAL ASSESSMENT REPORT</b>	<b>SIGN DETAILS</b>	
	<b>ALL DOCUMENTS ON A PDF FORMATTED DISC ELECTRONICALLY SIGNED AND SEALED (1 COPY)</b>			

A Notice of Intent is to be provided for Construction over 43,560sq.ft. (1 Acre)

Note: Additional fees will be assessed for Engineering Plan Review and Traffic Study Review

**ZONING**

<input type="checkbox"/> Completed Application	<input type="checkbox"/> Property Platted?
<input type="checkbox"/> Legal Description	<input type="checkbox"/> Zoning/Land Use/Density
<input type="checkbox"/> Buffering/Fences/Walls	<input type="checkbox"/> Building Height
<input type="checkbox"/> Setbacks (all structures)	<input type="checkbox"/> Accessory Structures
<input type="checkbox"/> Impervious/Pervious	<input type="checkbox"/> Dumpster location and landscaping
<input type="checkbox"/> Signage	<input type="checkbox"/> Wetland and Upland delineation
<input type="checkbox"/> Tree Survey	<input type="checkbox"/> Lighting (exterior)
<input type="checkbox"/> Architectural elevations (all facades) w/proposed colors and building materials	

**FIRE**

<input type="checkbox"/> Fire hydrant location	<input type="checkbox"/> Fire flow requirements/calculations
<input type="checkbox"/> Turning radii (proximity to property lines and adjacent structures)	

**LANDSCAPING**

<input type="checkbox"/> Abutting ROW/Abutting property	<input type="checkbox"/> Interior Parking
<input type="checkbox"/> Crossover easements/Unity of Title	<input type="checkbox"/> Minimum spaces required/provided
<input type="checkbox"/> Delineated stall size (dimension)	<input type="checkbox"/> Handicapped Spaces (correct number & size)
<input type="checkbox"/> Easements delineated.	<input type="checkbox"/> Utilities to site

**PUBLIC WORKS - GENERAL**

<input type="checkbox"/> Sidewalk/Driveway connections	<input type="checkbox"/> Location of adjacent driveways w/in 500 feet
<input type="checkbox"/> Dumpster location and details	<input type="checkbox"/> Backflow prevention details/specifications
<input type="checkbox"/> Exterior fire protection system connections (details/water section)	

**PUBLIC WORKS - SEWER PLANS**

<input type="checkbox"/> Calculations on piping size (size/materials)	<input type="checkbox"/> Connection Details
<input type="checkbox"/> Separation Details/General Notes	<input type="checkbox"/> All Sanitary Sewer Details

<input type="checkbox"/> Public and/or Private Easements	<input type="checkbox"/> Dept. of Environmental Protection Permits
<input type="checkbox"/> Grease Traps/Calculations	<input type="checkbox"/> ERC Calculations
<input type="checkbox"/> Lift Station Calculations/Details (Sizing/Buoyancy Calculations)	
<input type="checkbox"/> Executed Utilities Service Agreement from the City and/or County	

<b>PUBLIC WORKS – WATER PLANS</b>	
<input type="checkbox"/> Calculations on piping size (size/materials)	<input type="checkbox"/> Connection Details
<input type="checkbox"/> All Water System details	<input type="checkbox"/> Public and/or Private Easements
<input type="checkbox"/> Irrigation (City/County/Private Well)	<input type="checkbox"/> Dept. of Environmental Protection Permits
<input type="checkbox"/> Separation Details/General Notes	<input type="checkbox"/> ERC Calculations
<input type="checkbox"/> Fire Hydrant/Gate Valves (details)	<input type="checkbox"/> Meter Size/Calculations
<input type="checkbox"/> Well Permits/South Florida Water Management District Water Use Permits	
<input type="checkbox"/> Executed Utilities Service Agreement from the City and/or County	

<b>ENGINEERING – CAPTEC ENGINEERING, INC. 398-8182 (PAVING)</b>	
<input type="checkbox"/> Specifications of Materials	<input type="checkbox"/> Wheel Stops/Curbing
<input type="checkbox"/> Erosion Control	<input type="checkbox"/> Finish Floor Elevations/Code Criteria
<input type="checkbox"/> Proper Tie-In (connection) Permits (State and/or County)	

<b>PUBLIC WORKS – STORMWATER MANAGEMENT</b>	
<input type="checkbox"/> Narrative Summary of System	<input type="checkbox"/> Public and/or Private Easements
<input type="checkbox"/> Details	<input type="checkbox"/> Control Structures
<input type="checkbox"/> Perimeter Berm	<input type="checkbox"/> Sedimentation Control
<input type="checkbox"/> Vegetation/Sod	<input type="checkbox"/> Minimum Slopes
<input type="checkbox"/> Minimum Dimensions of Retention Area	<input type="checkbox"/> Retention Dry-Out /Soil Data
<input type="checkbox"/> Pervious Pavement Calculations	<input type="checkbox"/> No Off-Site Impact (Statement/Calculations)
<input type="checkbox"/> Flood Plain Compensations Calculation	<input type="checkbox"/> Federal Emergency Management Elevations
<input type="checkbox"/> Calculations (retention, pipe size, material type, allowable peak discharge, dry out, hardpan)	
<input type="checkbox"/> Legal Positive Outfall Details/Agreements (if necessary)	
<input type="checkbox"/> Existing/Proposed Drainage Patterns (off-site/on-site impacts)	

Application is hereby made to obtain a permit to do the work as indicated. I certify that no work has commenced prior to the issuance of a permit and that all work will be performed to meet the standards of all laws regulating construction and site work in this jurisdiction.

**OWNERS AFFIDAVIT**

I certify all the foregoing information is accurate and that all work will be done in compliance with all applicable laws regulating construction and zoning.

**WARNING TO OWNERS**

Your failure to record a Notice of Commencement may result in your paying twice for the improvements to your property. If you intend to obtain financing, consult with your lender or attorney before recording your Notice of Commencement.

**Signature (Owner/Owner Agent)**

**Signature (Contractor)**

**State of Florida, Martin County**

The foregoing instrument was acknowledged before me on this \_\_\_\_ day of \_\_\_\_\_ by \_\_\_\_\_ who is personally known to me, or who has produced \_\_\_\_\_ as identification and who did/did not take an oath.

**State of Florida, Martin County**

The foregoing instrument was acknowledged before me on this \_\_\_\_ day of \_\_\_\_\_ by \_\_\_\_\_ who is personally known to me, or who has produced \_\_\_\_\_ as identification and who did/did not take an oath.

**Notary signature**

**Seal:**

**Notary signature**

**Seal:**

<b>CONSTRUCTION VALUATION</b>		<b>PLAN REVIEW FEE Payable with Application</b>	
<b>SITE WORK</b>	<b>\$</b>	<b>REVIEW</b>	<b>\$</b>
<b>TOTAL</b>	<b>\$</b>	<b>FEES DUE AT ISSUANCE OF PERMIT</b>	
		<b>PERMIT</b>	<b>\$</b>
		<b>WATER INSPECTION</b>	<b>\$</b>
		<b>SEWER INSPECTION</b>	<b>\$</b>

**NOTICE: IN ADDITION TO THE REQUIREMENTS OF THIS PERMIT, THERE MAY BE ADDITIONAL RESTRICTIONS APPLICABLE TO THIS PROPERTY THAT MAY BE FOUND IN THE PUBLIC RECORDS OF MARTIN COUNTY, AND THERE MAY BE ADDITIONAL PERMITS REQUIRED FROM OTHER GOVERNMENTAL ENTITITES.**